

Strathbogie Shire Council

**Council Meeting  
Minutes / Decisions**

**Tuesday 21 April 2026**

# Minutes

## Council Meeting

### 21 April 2026 at 4:00 pm

A meeting was held at the Euroa Community Conference Centre and livestreamed on Council's website

<https://www.strathbogie.vic.gov.au/council/our-council/council-meetings-and-minutes/>

#### Councillors

Mayor Cr Scott Jeffery  
Deputy Mayor Cr Claire Ewart-Kennedy  
Cr Laura Binks  
Cr Greg Carlson  
Cr Vicki Halsall  
Cr Clark Holloway  
Cr Fiona Stevens

#### Officers

Rachelle Quattrocchi	Chief Executive Officer
Amanda Tingay	Director People and Governance
Gary Van Driel	Interim Director Sustainable Infrastructure
Rachael Frampton	Director Community and Planning
Sharon Rainsbury	Executive Manager Communications, Advocacy and Customer Service
Kerry Lynch	Governance Officer

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# Meeting Procedure

## 1 Welcome

### Councillors Vision

We will be a Councillor group that delivers valuable outcomes for our community through teamwork characterised by:

- respectful debate
- collaboration, and
- the commitment to being inclusive and transparent.

### Councillor Values

- Respect
- Integrity
- Accountability
- Transparency
- Responsiveness

## 2 Acknowledgement of Country

We acknowledge the Traditional Custodians of the places we live, work and play. We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.

Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation.

## 3 Privacy Notice

This public meeting is being streamed live via our website ([Council Meetings and Minutes | Strathbogie Shire](#)) and made available for public access on our website along with the official Minutes/Decisions of this meeting.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given if your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes/Decisions.

## 4 Governance Principles

Council considers that the recommendations contained in this Agenda give effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted
4. the municipal community is to be engaged in strategic planning and strategic decision making
5. innovation and continuous improvement are to be pursued

6. collaboration with other Councils and Governments and statutory bodies is to be sought
7. the ongoing financial viability of the Council is to be ensured
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making
9. the transparency of Council decisions, actions and information is to be ensured.

## **5 Apologies/Leave of Absence**

## **6 Disclosure of Conflicts of Interest**

## 7 Confirmation of Minutes/Decisions of Previous Meetings

The minutes have been circulated to Councillors and posted on Council website [Council Meetings and Minutes | Strathbogie Shire](#) pending confirmation at this meeting.

**MOVED: Cr Vicki Halsall**  
**SECONDED: Cr Fiona Stevens**

**That the Minutes of the Council Meeting held on 17 March 2026 be confirmed as a true and accurate record of the meeting.**

26/26-63

**CARRIED**

It is noted that an administrative update is to be made to reflect:

- Record on Informal Meetings of Councillors 24 March 2026 commenced at 9:00 am.
- Record of Informal Meetings of Councillors 31 March 2026 commenced at 9:00 am.

## 8 Petitions

Nil

## **9 Mayor and Councillor Reports**

### **9.1 Mayor's Report**

Thank you for the opportunity to report to you again. After nearly three months in fire attack, relief and response mode, I was able to take ten days leave in late March and spent some time away, travelling with my family. I highly recommend taking a break, if possible, for anyone else who has not done so since the fires. I know there are many of you out there slaving away, but it really is an effective way to reset your mind and body.

During my time off, Deputy Mayor Cr Claire Ewart-Kennedy very ably filled the gap and chaired Councillor Briefings and also the Council Meeting on 17 March 2026. Thank you to Claire and all my fellow Councillors for continuing the important work of Council in my absence.

These past few months, and especially the past few weeks, Councillors have been concentrating on formulating the draft 2026-27 Budget. This is a challenging task given the devastating start to the year, and our efforts to implement the recovery stages of the Longwood Berrys Lane bushfire.

The budget is being considered in light of fire recovery, the consideration of ongoing services and projects for the majority of the Shire not affected by fires, and our focus on our strategic direction as set out in the 2025-29 Council Plan.

Much of my focus this month, along with CEO Rachelle Quattrocchi, has been on advocating on your behalf to State and Federal Government to ensure our Shire and bushfire-impacted communities are getting the financial support they need.

This advocacy has also been guided by both Strathbogie's Advocacy Strategy document, and the new Disaster Recovery Advocacy document, which you can read on our website. A key strength of our approach is the coordinated engagement with neighbouring councils, including Murrindindi, Mansfield and Mitchell. This collaboration reinforces that the challenges facing Strathbogie Shire are systemic across those areas affected by the Longwood bushfire.

On a recent visit to Spring Street, CEO Quattrocchi and I met with:

- the Treasurer and Minister for Regional Development, Jaclyn Symes
- the then Minister for Local Government, Nick Staikos
- the Minister for Emergency Services, and Natural Disaster Recovery, Vicki Ward
- the Member for Euroa, Annabelle Cleeland
- the Member for Northern Victoria, Rikkie-Lee Tyrrell
- the Shadow Planning Minister, David Southwick
- the Deputy Commissioner for Relief and Recovery at Emergency Management Victoria, Mariela Diaz
- the Senior Adviser to Planning Minister, Sonya Kilkenny
- the Senior Adviser to the Minister for Roads and Road Safety, Melissa Horne
- and the Adviser to the Shadow Minister for Local Government, Bev McArthur

A central message of our advocacy was the importance of ensuring Parliament does not lose sight of our communities as things green up, and winter approaches. We strongly emphasised that we are already underserved as a region, and we have had recurring natural disasters with a compounding impact to our community. Also, that following the fires, recovery would take years, not months, and that sustained financial support would be required for at least three years, based on experience.

I am positive our advocacy ensured Strathbogie Shire remains firmly on the Government's radar and that we will receive additional support to help our communities over the long-term.

I also attended a meeting of the Hume Region Local Government Network in Wangaratta last week, in which the Mayors and CEO's of the Hume Councils gathered to discuss the issues that are most important to our communities.

This month we also made a submission into the Parliamentary Enquiry following the January bushfires, and the public hearing for same begins this week.

As well as the advocacy work, I have also attended a number of stakeholder and community events during the month.

These included opening the RAGE Recycled Art Exhibition at Sheila's Gallery, in Euroa, which was a highlight of the Easter long weekend.

I also joined the Upton Hill community for a recovery lunch, the Ruffy community for a Conversation dinner, and it was also my pleasure to attend the Gooram Bushfire Recovery Celebration at Gooram Memorial Hall. This was a relaxed afternoon filled with family, fun, music, community stories and gratitude for everyone who helped protect the Valley.

Strathbogie Shire Council was proud to support these events along with amazing volunteers and both the Euroa Rotary Club and Euroa Lions Clubs.

Thank you.

## **9.2 Councillor Reports**

### **Cr Stevens**

Just very quickly I'd like to make reference to the Goulburn Valley Road Safety Committee that I attend in Shepparton.

They are a fabulous Committee. Great representations across the spectrum of other Shires, other staff, both Councillors and staff and organisations all focusing on road safety for our region.

I popped into the Gooram event which was fabulous. The community was very welcoming and very positive.

The Go Nagambie meeting, the Mayor and Deputy Mayor were unavailable so I attended. Great positivity and very interested in Kirwans Bridge as to how that's progressing and fingers crossed in relation to the grant.

There were others, but the other one I would like to throw in was during the school holiday I took my grandchildren to some events that were organised at the local library in Nagambie, and they were fabulous and very well attended. So I just want to say thank you to the staff and everyone involved in those events. Thank you.

### **Cr Carlson**

Thank you Mr Mayor. I attended a number of functions, included in those would be the community gathering at Creighton's Creek and the Ruffy community last Friday.

The thing that stands out is that these communities are travelling a different pace and the staff involved facilitating these gatherings and working with these communities are to be commended. It's a difficult challenge and they're doing it in a very, very professional way, and it was quite impressive particularly at Ruffy as to how the evening unfolded.

I joined the staff and community members at the Shire Recovery Centre for another visit, and that once again it's receiving very good feedback. It's intermittent. Sometimes they're busy one week and sometimes they're not busy at all, and that's just being set by the pace by the community.

I attended the Head of the River Regatta which attracts a MCG type crowd, not quite that big, but certainly a lot of people. Still very successful and when I came out to the car park I had a flat tyre and had to change it in a suit so that didn't go too well - I won't claim the dry cleaning on the Council.

Finally, all the Councillors and Staff have been strongly focused on budget preparations for the last month. Given what the Mayor said, it's quite a challenging task.

Thank you.

### **Cr Holloway**

Thank you Mr Mayor. I have been fairly off grid the past month, head down trying to assist with producing a sustainable budget which of course will be debated at the extraordinary meeting on 5 May. But that's only tangentially what I want to talk about.

The budget is illustrative of cost pressures on this organisation. But I want to say what I see around this Shire is that cost pressures for the residents of this Shire are absolutely

astronomical right now, and there's really very little hope of relief.

This time three months ago, a litre of diesel was about \$1.79. Not it's between \$2.83 and \$3.29 depending on which town in the Shire you live. We're entering planting season and we're entering a time when diesel will be used by most of the farmers in our Shire in large quantities.

We as an organisation need to be prepared for stress in terms of paying rates, in terms of cost pressures on our constituents here, and that's not even including the fact that we're coming out of a major bushfire.

So we as an organisation are under stress, and our Shire is under stress.

### **Cr Halsall**

I feel like I've got a bit of FOMO, so I cant miss out!

I would like to share with the community that over the last month we have continued our discussion centred around strategies to support fire affected residents in the Shire. Those discussions include rates and rebuilding recovery support and maximising advocacy and grants. So that's an ongoing one.

In addition, there's been obviously the discussions around the budget and financial sustainability which is definitely Clark's major focus - he's leading my understanding of the budget for sure.

The last thing I wanted to add was the progress on the urban residential and urban growth strategies which the most recent workshop being very effective and enjoyable at the same time.

If any community members were wondering how the morale of the Council was going, I would say that Claire having made everybody some sauce, and the Mayor making everybody some carrot cake today to celebrate the last day of a member in the executive, I actually think the morale is very good.

Thank you.

## **10 Public Question Time**

There were no public questions.

## **11 Officer Reports**

### **11.1 Strategic and Statutory Planning**

#### **11.1.1 Quarterly Report - Statutory Planning**

**AUTHOR** Manager Planning and Investment

**RESPONSIBLE DIRECTOR** Director Community and Planning

#### **EXECUTIVE SUMMARY**

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period 1 January 2026 to 31 March 2026 (Quarter 1). The latest available Planning Permit Activity Performance (PPARS) figures for this period are also attached (Attachment 3) to this report.

The contents of this report are provided for information purposes only; the listing of current planning applications on public display can be found on the Council's website.

It is noted that there were thirty seven (37) new planning applications received, and twenty seven (27) planning applications decided during the reporting period.

**MOVED: Cr Fiona Stevens**  
**SECONDED: Cr Claire Ewart-Kennedy**

**That Council:**

- 1. Receive the report**
- 2. Note that there were thirty seven (37) planning applications received, and twenty seven (27) applications decide during the period 1 January 2026 to 31 March 2026.**

25/26-64

**CARRIED**

## 11.2 Community

### 11.2.1 Community Funding Model 2026-27

**AUTHOR** Director Community and Planning

**RESPONSIBLE DIRECTOR** Director Community and Planning

#### EXECUTIVE SUMMARY

Council recognises the value and importance community groups and organisations play in building vibrant, inclusive, and resilient communities. Their contribution is vital to the Shire's prosperity and the visitor economy.

Community funding programs are one way that Council can partner with community organisations and groups through the provision of funds, to deliver activities, projects and initiatives that deliver mutual community benefit.

**MOVED: Cr Claire Ewart-Kennedy**

**SECONDED: Cr Laura Binks**

**That Council:**

1. **Adopt the Community Funding Model 2026-2027**
2. **Authorise Officers to implement the model through the promotion and release of grant guidelines and information on Council's Website, local media, publications and broadly through a range of networks, with**
  - **the Community Strengthening and Sustainability Grants program for 2026-2027 opening on 22 April 2026 and closing on 31 May 2026**
  - **the Event Grants and Quick Response Grants programs for 2026-2027 opening on 1 June 2026 and closing on 31 May 2027 or when funds are expended.**

25/26-65

**CARRIED**

## 11.2.2 Fire Recovery Relief - Building, Planning and Environmental Health

**AUTHOR** Managers Community and Planning Directorate  
Manager Fire Recovery

**RESPONSIBLE DIRECTOR** Director Community and Planning

### EXECUTIVE SUMMARY

The Longwood Berrys Lane Fire started on 7 January 2026 and burnt through approximately 135,000 hectares across a range of shires. In Strathbogie Shire it impacted approximately 12% of the municipality, with most impacts on agricultural properties. More than 110 dwellings and 248 sheds were destroyed.

Council has been advocating strongly to the State Government to offset the cost to Council to provide waivers for planning, building and health, to ensure these essential rebuilding services can be streamlined and reduce emotional and financial burden for the community wishing to rebuild.

This report considers fire recovery relief measures that may be implemented by Council to support those impacted to rebuild and recover while Council continues our advocacy efforts.

**MOVED:** Cr Vicki Halsall  
**SECONDED:** Cr Gregory Carlson

#### That Council:

1. Continue to advocate for adequate State Government funding and fast-tracked statutory planning processes to provide relief and recovery, supporting impacted residents to rebuild following the Longwood Berrys Lane Fire
2. Waive 50 percent of planning application fees, wastewater fees and building permit fee categories as outlined in Attachment One, for fire affected residents on their fire affected properties until 30 June 2028
3. Waive the requirement for a Land Capability Assessment (LCA) for fire-affected residents rebuilding on the same site, except where the proposal is identified as high risk through a standardised risk assessment process aligned with ISO 31000:2018 – Risk Management Guidelines
4. Note that recommendation three is consistent with the recommendations of the Victorian Auditor-General's report 'Managing the Impacts of Domestic Wastewater 2018', the requirements of the *Environment Protection Act 2017* and the Environment Protection Regulations 2021
5. Note that recommendation three is not in accordance with Strathbogie Shire Council Domestic Wastewater Management Plan 2015.

### 11.2.3 Variations and Grants Approved Under CEO Delegation March 2026

**AUTHOR** Manager Community and Culture

**RESPONSIBLE DIRECTOR** Director Community and Planning

#### EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of community grants or variations approved under delegation by the Chief Executive Officer or relevant Director, for the period 1 March to 31 March 2026.

The 2025-2026 Community Funding Model and associated Grant Guidelines provides authorisation for the Chief Executive Officer to determine and award Community Grants and Event Grants under delegation, following a robust eligibility and assessment process, and subject to budget availability.

Variations to Community Grants and Event Grants can also be approved by the Chief Executive Officer and/or the Director Community and Planning.

This report ensures transparency for the community regarding decisions made under delegated authority in relation to the Community Funding Model 2025–2026.

**MOVED: Cr Gregory Carlson**  
**SECONDED: Cr Claire Ewart-Kennedy**

**That Council:**

- 1. Note that there was one Quick Response Grant awarded to the total value of \$550 by the Chief Executive Officer between 1 March to 31 March 2026.**
- 2. Note that there was one Event Grant awarded to the total value of \$5,000 by the Chief Executive Officer between 1 March to 31 March 2026.**

25/26-67

**CARRIED**

## 11.3 Infrastructure

### 11.3.1 Quarterly Report - Capital Works

**AUTHORS** Projects Coordinator  
Manager Capital Infrastructure and Strategic Projects

**RESPONSIBLE DIRECTOR** Director Sustainable Infrastructure

#### EXECUTIVE SUMMARY

*Note: All amounts mentioned in this report are exclusive of GST.*

Council adopted the 2025-26 Capital Works Budget at the Council Meeting held on 17 June 2025.

The Capital Works Program is structured across three key categories:

Category	Total 25-26 Adopted (\$'1000)	Total Forecast (\$'1000)
Property	1,910	1,885
Plant and Equipment	2,020	1,299
Infrastructure	10,202	9,537
<b>Total</b>	<b>14,132</b>	<b>12,721</b>

This report provides an update on the status of the Capital Program as of 31 March 2026.

**MOVED:** Cr Clark Holloway  
**SECONDED:** Cr Gregory Carlson

**That Council:**

- Note the status of the Capital Works Program for the period to 31 March 2026.**

25/26-68

**CARRIED**

## **11.4 Corporate**

### **11.4.1 Fraud and Corruption Policy and Control System Procedures**

**AUTHOR** Governance Officer

**RESPONSIBLE DIRECTOR** Director People and Governance

#### **EXECUTIVE SUMMARY**

The Fraud and Corruption Policy and Control System Procedures clearly articulate Council's commitment to a comprehensive and systematic approach to preventing, detecting and responding to fraud or corruption.

The Policy sets expectations about acceptable behaviour and makes it clear that dishonest conduct will not be tolerated.

A robust Fraud and Corruption Policy reduce the risk of financial loss and legal breaches. By outlining roles, responsibilities, and reporting processes, it ensures issues are identified and managed quickly and consistently.

Importantly, the policy builds a culture of accountability and trust. It encourages employees to speak up about concerns, supports them in doing so, and helps safeguard them from retaliation. This openness strengthens governance and promotes ethical decision-making across the organisation.

The Fraud and Corruption Policy was attached to this report for Council's consideration.

**MOVED: Cr Claire Ewart-Kennedy**

**SECONDED: Cr Gregory Carlson**

**That Council:**

- 1. Adopt the Fraud and Corruption Policy and Control System Procedure**
- 2. Authorise Council Officers to place the Fraud and Corruption Policy and Control System Procedure on Council's website, along with the publication of a notice in Council's newspaper column and social media pages informing the community of the policy.**

25/26-69

**CARRIED**

### **11.4.2 Gifts, Benefits and Hospitality Policy**

**AUTHOR** Governance Officer

**RESPONSIBLE DIRECTOR** Director People and Governance

#### **EXECUTIVE SUMMARY**

The Gifts, Benefits and Hospitality Policy provide clear guidance on the appropriate offering, acceptance, and reporting of gifts, benefits, and hospitality within the organisation.

By implementing this policy, the organisation aims to promote ethical behaviour, maintain public and stakeholder trust, and ensure compliance with relevant laws and governance requirements.

All Councillors, council employees, volunteers and contractors are expected to understand and follow the policy to uphold the organisation's reputation and commitment to fair and responsible business practices.

**MOVED: Cr Gregory Carlson**  
**SECONDED: Cr Fiona Stevens**

**That Council:**

- 1. Adopt the Gifts, Benefits and Hospitality Policy**
- 2. Authorise Council Officers to place the Gifts, Benefits and Hospitality Policy on Council's website, along with the publication of a notice in Council's newspaper column and social media pages informing the community of the policy.**

25/26-70

**CARRIED**

### 11.4.3 Generative Artificial Intelligence Policy

**AUTHOR** Manager Digital Innovation and Technology

**RESPONSIBLE DIRECTOR** Director People and Governance

#### EXECUTIVE SUMMARY

The Generative Artificial Intelligence Policy provides guidance and procedures to govern the use of Generative Artificial Intelligence (GenAI) by Strathbogie Shire Council.

The policy aims to ensure that AI technologies are used ethically, uphold legal standards and regulations, and benefit the community. Council supports the use of AI to enhance decision making, improve process efficiency, and improve the efficacy of services.

Councillors received a briefing in March, and amendments were made to the policy to reflect their feedback.

This is a new policy and was presented to the Council for consideration.

**MOVED:** Cr Clark Holloway  
**SECONDED:** Cr Claire Ewart-Kennedy

**That Council:**

- 1. Adopt the Generative Artificial Intelligence Policy**
- 2. Authorise Council Officers to place the Generative Artificial Intelligence Policy on Council's website, along with the publication of a notice in Council's weekly newspaper column and social media pages informing the community of the policy.**

25/26-71

**CARRIED**

#### **11.4.4 Video Surveillance Policy**

**AUTHOR** Acting Manager Digital Innovation and Technology

**RESPONSIBLE DIRECTOR** Director People and Governance

#### **EXECUTIVE SUMMARY**

Council is committed to the responsible use of Closed Circuit Television (CCTV), and video surveillance systems, to enhance community safety, safeguard Council assets, and discourage unlawful or aggressive behaviour, while respecting individual privacy and complying with all relevant legislation.

A new Video Surveillance Policy was presented to Council for adoption.

**MOVED: Cr Clark Holloway**

**SECONDED: Cr Fiona Stevens**

**That Council:**

- 1. Adopt the Video Surveillance Policy**
- 2. Authorise Council Officers to place the Video Surveillance Policy on Council's website, along with the publication of a notice in Council's newspaper column and social media pages informing the community of the policy.**

25/26-72

**CARRIED**

#### **11.4.5 S11A and S11B Instruments of Appointment and Authorisation**

**AUTHOR** Governance Officer

**RESPONSIBLE DIRECTOR** Director People and Governance

#### **EXECUTIVE SUMMARY**

Regular reviews are required to be made to the S11A Instrument of Appointment and Authorisation (Planning and *Environment Act 1987*) and the S11B Instrument of Appointment and Authorisation (*Environmental Protection 2017*) to ensure alignment with current organisational structures and legislation.

The *Local Government Act 1989* is still active in relation to the appointment of authorised officers, not the *Local Government Act 2020*. These Instruments give specified officers the ability to enforce legislation and ensure any enforcement action is undertaken on behalf of the Council in a legal and efficient manner. The Instruments also appoint officers to key roles and positions including (but not limited to) Senior Strategic Planner, Senior Environmental Health Officer, and Community and Planning Compliance Officer.

The instruments come into force immediately after the Council's Chief Executive Officer signature is affixed to the instrument and remains in force until Council determines to vary or revoke it.

**MOVED:** Cr Vicki Halsall  
**SECONDED:** Cr Gregory Carlson

**That Council:**

**In the exercise of the powers conferred by section 224 of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instruments of appointment and authorisation (S11A and S11B), Strathbogie Shire Council (Council) resolves that:**

- 1. The members of Council staff referred to in the instruments be appointed and authorised as set out in the instruments**
- 2. The S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) endorsed by Council at its meeting on 17 February 2026 be revoked and replaced by the Instrument dated 21 April 2026**
- 3. The S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) endorsed by Council at its meeting on 17 February 2026 revoked and replaced by the Instrument dated 21 April 2026**
- 4. The Instruments be executed by the Chief Executive Officer**
- 5. The Instruments come into force immediately when the Chief Executive Officer executes the Instruments, and the Instruments remain in force until Council determines to vary or revoke it/them.**

25/26-73

**CARRIED**

### 11.4.6 S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

**AUTHOR** Governance Officer

**RESPONSIBLE DIRECTOR** Director People and Governance

#### EXECUTIVE SUMMARY

Section 11 of the *Local Government Act 2020* allows Council to delegate powers, duties, or functions to the Chief Executive Officer or delegated officers.

The *Environment Protection Act 2017* and Environment Protection Regulations 2021 commenced on 1 July 2021. While local government's regulatory role remains unchanged, the legislation updates council powers, including delegations from the Environment Protection Authority (EPA).

The S18 Instrument sub-delegates EPA-derived powers from Council to designated staff positions.

This Instrument also covers powers that cannot be sub-delegated by the Chief Executive Officer and must be delegated directly by Council to subject matter experts, specifically under the *Environment Protection Act 2017*.

**MOVED:** Cr Gregory Carlson  
**SECONDED:** Cr Claire Ewart-Kennedy

- 1. The officers delegated to positions referred to in the S18 Instrument of Sub-Delegation under the *Environment Protection Act 2017* be appointed and authorised as set out in the Instrument**
- 2. The Instrument be executed by the Chief Executive Officer**
- 3. The Instrument come into force immediately when the Chief Executive Officer executes the Instrument, and the Instrument remains in force until Council determines to vary or revoke it.**

25/26-74

**CARRIED**

### 11.4.7 Record of Informal Meeting of Councillors March 2026

**AUTHOR** Governance Officer

**RESPONSIBLE DIRECTOR** Director People and Governance

#### EXECUTIVE SUMMARY

In accordance with Section (114) of the Strathbogie Shire Council Governance Rules, if there is a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors
- is attended by at least one member of Council staff, and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting; these are known as Informal Meetings of Councillors.

The Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are:

- tabled at the next convenient Council meeting
- recorded in the minutes of that Council meeting.

The details of the Record of Informal Meetings of Councillors for the period 1 March 2026 to 31 March 2026 were attached to this report.

**MOVED: Cr Fiona Stevens**  
**SECONDED: Cr Claire Ewart-Kennedy**

**That Council note the Record of Informal Meetings of Councillors from 1 March 2026 to 31 March 2026.**

25/26-75

**CARRIED**

## **11.5 Communications, Advocacy and Customer Service**

### **11.5.1 Quarterly Report - Customer Service**

**AUTHOR** Executive Manager Communications, Advocacy and Customer Service

**RESPONSIBLE DIRECTOR** Executive Manager Communications, Advocacy and Customer Service

#### **EXECUTIVE SUMMARY**

The quarterly Customer Service Report summarises Council's customer service performance, key metrics and outcomes for the period 1 January 2026 to 31 March 2026. It informs Council and the community of progress in improving service quality and responsiveness.

**MOVED:** Cr Claire Ewart-Kennedy  
**SECONDED:** Cr Clark Holloway

**That Council:**

**Note the Quarterly Customer Service Report from the period 1 January 2026 to 31 March 2026.**

25/26-76

**CARRIED**

**12 Notice of Motion**

Nil

**13 Notice of Rescission**

Nil

**14 Confidential Business**

Nil

**15 Urgent Business**

Nil

**16 Next Meeting**

Noting that the next monthly meeting of the Strathbogie Shire Council is to be held on 19 May 2026 at Euroa Community Conference Centre commencing at 4:00 pm.

**17 Closure of Meeting**

There being no further business, the meeting closed at 4.59 pm.

Confirmed as being a true and accurate record of the Meeting.

.....  
Chair

.....  
Date