

Strathbogie Shire Council

**Council Meeting
Minutes / Decisions**

**Statutory Meeting
Tuesday 18 November 2025**

Minutes

Statutory Meeting

18 November 2025 at 10:00 am

Meeting was held at the Euroa Community Conference Centre and livestreamed on Council's website

<https://www.strathbogie.vic.gov.au/council/our-council/council-meetings-and-minutes/>

Councillors

Cr Laura Binks
Cr Greg Carlson
Cr Claire Ewart-Kennedy
Cr Vicki Halsall
Cr Clark Holloway
Cr Scott Jeffery
Cr Fiona Stevens

Officers

Rachelle Quattrocchi	Chief Executive Officer
Amanda Tingay	Director People and Governance
Oliver McNulty	Director Sustainable Infrastructure
Rachael Frampton	Director Community and Planning
Sharon Rainsbury	Executive Manager Communications, Advocacy and Customer Service
Kerry Lynch	Governance Officer

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Meeting Procedure

1 Introduction and Welcome by Temporary Chair

In accordance with section (12) of the Governance Rules, Chief Executive Officer Rachelle Quattrocchi opened the meeting and assumed the role of Chair until a Mayor was appointed.

2 Acknowledgement of Country

We acknowledge the Traditional Custodians of the places we live, work and play. We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.

Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.

3 Privacy Notice

This public meeting is being streamed live via our website ([Council Meetings and Minutes | Strathbogie Shire](#)) and made available for public access on our website along with the official Minutes/Decisions of this meeting. All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes/Decisions.

4 Governance Principles

Council considers that the recommendations contained in this Agenda give effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted
4. the municipal community is to be engaged in strategic planning and strategic decision making
5. innovation and continuous improvement are to be pursued
6. collaboration with other Councils and Governments and statutory bodies is to be sought
7. the ongoing financial viability of the Council is to be ensured
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies/Leave of Absence

Nil

6 Disclosure of Conflicts of Interest

Nil

7 Officer Reports

7.1 Corporate

7.1.1 Determination of Mayoral and Deputy Mayoral Term of Office

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

Section 25 of the *Local Government Act 2020* provides that at a meeting of the Council that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council and must be determined by resolution of Council whether the Mayor is to be elected for a one year or two-year term.

MOTION

Moved: Cr Laura Binks

Seconded: Cr Fiona Stevens

- 1. That Council determines the Mayor be elected for a term of one (1) year**
- 2. That Council determined that a Deputy Mayor will be elected for a period of one (1) year, should Councillors chose to establish the office of Deputy Mayor.**

25/26-01

CARRIED

7.1.2 Election of the Mayor

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

Under section (12) of Strathbogie Shire Council's Governance Rules, the Chief Executive Officer must facilitate the election of the Mayor in accordance with the provisions of the *Local Government Act 2020* (section 25(3)(a) and (b)).

The role and functions of the Mayor are set out in Section (18) of the *Local Government Act 2020* and include:

- the holder of this office is the chair at Council meetings
- is the leader of the councillors
- acts as the principal spokesperson for Council
- and carries out civic and ceremonial duties on behalf of Council.

The Chief Executive Officer called for nominations for the position of Mayor

- Councillor Vicki Halsall nominated Councillor Scott Jeffery
- Councillor Scott Jeffery accepted the nomination

As no further nominations were received, Councillor Scott Jeffery was duly elected Mayor for a period of one year.

Mayor Councillor Scott Jeffery thanked his fellow Councillors, saying he was honoured to be elected Mayor.

The Mayor, Councillor Scott Jeffery took the chair for the remainder of the meeting.

7.1.3 Election of the Deputy Mayor

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

Following an election, Councillors elect the Mayor from amongst themselves and may chose to elect a Deputy Mayor.

If a Council chooses to establish an office of Deputy Mayor, the Deputy Mayor must be elected by an absolute majority of Councillors at a meeting that is open to the public.

Where a Council has established an office of Deputy Mayor, Deputy Mayors must perform the role of the Mayor, and may exercise the Mayoral powers, in any of the following circumstances:

- when the Mayor is unable for any reason to attend a Council meeting, or part of a Council meeting
- when the Mayor is incapable of performing the duties of the office of Mayor for any reason, including illness
- when the office of Mayor is vacant.

The Chair called for nominations for the position of Deputy Mayor.

- Councillor Greg Carlson nominated Councillor Claire Ewart-Kennedy
- Councillor Claire Ewart-Kennedy accepted the nomination
- Councillor Vicki Halsall self-nominated

As no further nominations were received, Mayor Scott Jeffery called for a vote by show of hands, in the order the nominations were received.

Councillor Claire Ewart-Kennedy, having received a majority of the votes, was elected Deputy Mayor for a period of one year.

Deputy Mayor Councillor Ewart-Kennedy thanked Councillors on her election and provided a “year in review”, following from her term as Mayor.

7.1.4 Provision of Mayoral Motor Vehicle

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

Council has previously determined that a vehicle would be provided for use by the Mayor. The offer of the provision of a vehicle is at the discretion of the elected Mayor.

Council may also determine whether the Mayor sacrifices an amount for the additional cost of having full private use of the mayoral vehicle.

MOTION

Moved: Cr Greg Carlson
Seconded: Cr Claire Ewart-Kennedy

That Council:

1. **Determine that a motor vehicle be made available for the Mayor with full private use**
2. **Determine the monthly contribution to the upkeep of that vehicle to be deducted from the Mayor's allowance, at \$235 per calendar month for the use of the vehicle.**

25/26-02

CARRIED

7.1.5 Determination of Board/Committee Representations 2025-26

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

Council appoints Councillors to Council committees and as delegates to represent Council on external and other committees, generally for a term of one year.

The Councillor representative's role is to attend meetings on behalf of Council and to provide Council with briefings and updates on the matters/issues raised for further discussion by the Council as a whole.

MOTION

Moved: Cr Greg Carlson

Seconded: Cr Vickie Halsall

That Council:

Appoints Councillors to Council committees and as delegates to represent Council on external and other committees as set out below – 2025-26 Committee and Board Representations.

Committee	Council Representation	Elected Representative
Chief Executive Officer Employment and Remuneration Committee	- Mayor - Two Councillors	Mayor Cr Jeffery Deputy Mayor Cr Claire Ewart-Kennedy Cr Greg Carlson
Audit and Risk Committee	- Mayor - One Councillor - One substitute Councillor	Mayor Cr Jeffery Cr Holloway Cr Halsall (Substitute)
Municipal Association of Victoria (MAV)	- Mayor - One substitute Councillor	Mayor Cr Jeffery Deputy Mayor Cr Claire Ewart-Kennedy (Substitute)
Municipal Association of Victoria (MAV) Emergency Management Forum	One Councillor	Cr Binks
Victorian Local Governance Association (VLGA)	One Councillor	Deputy Mayor Cr Claire Ewart-Kennedy
Rural Councils Victoria (RCV)	Two Councillors	Cr Stevens Cr Halsall
Hume Region Local Government Network	Mayor	Mayor Cr Jeffery

Goulburn Valley Regional Library Corporation	One Councillor	Cr Carlson	
Calder Woodburn Memorial Avenue Advisory Committee	One Councillor	Cr Stevens	
Goulburn Murray Climate Alliance (GMCA)	• One Councillor • One Substitute Councillor	Cr Halsall Cr Holloway (Substitute)	
Community Police Safety Forum	• CEO • One Councillor • One Substitute Councillor	CEO Quattrocchi Cr Halsall Cr Stevens (Substitute)	
Road Safety Goulburn Valley	One Councillor	Cr Stevens	
25/26-03			CARRIED

8 Next Meeting

The next monthly meeting of the Strathbogie Shire Council is to be held on 18 November 2025 at the Euroa Community Conference Centre at 4:00 pm.

9 Closure of Meeting

There being no further business the meeting closed at 10:38 am.

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Chair

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Date