



Delegations and Authorisations Register

Instrument of Delegation or Authorisation	Description	Last Date Reviewed	Endorsed by Council or Certified by CEO
S5	Instrument of Delegation – Council to CEO by resolution	July 2025	15 July 2025
S6	Instrument of Delegation – Members of Staff by resolution	August 2025	19 August 2025
S7	Instrument of Sub Delegation by Chief Executive Officer	August 2025	24 September 2025
S11	Instrument of Appointment and Authorisation	August 2025	24 September 2025
S11A	Instrument of Appointment and Authorisation – Planning and Environment Act 1987 by resolution	August 2025	19 August 2025
S11B	Instrument of Appointment and Authorisation – <i>Environmental Protection Act 2017</i> by resolution	August 2025	19 August 2025
S12	Instrument of Delegation and Authorisation by Municipal Building Surveyor	March 2025	26 August 2025
S13	Instrument of Delegation of CEO powers, duties, and functions	December 2025	18 December 2025
S14	Instrument of Delegation by CEO for VicSmart Applications and Future Homes Applications under the <i>Planning and Environment Act 1987</i>	September 2024	26 August 2025
S 15	Instrument of Appointment and Authorisation of Council's Freedom of Information Officer	July 2024	11 September 2024
S16	Instrument of Delegation by CEO for Bushfire Reconstructions and Applications under the <i>Planning and Environment Act 1987</i>	July 2024	26 August 2025

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S17	Instrument of Appointment and Authorisations <i>Oaths and Affirmations Act 2018</i>	May 2025	5 May 2025
S18	Instrument of Sub-Delegation - <i>Environmental Protection Act 2017</i> by resolution	December 2024	10 December 2024
S19A	Instrument of Delegation of the Municipal Fire Prevention Officer under <i>the Country Fire Authority Act 1958</i>	January 2025	28 January 2025
S19B	Instrument of Delegation of the Municipal Fire Prevention Officer under the <i>Fire Rescue Victoria Act 1958</i>	November 2025	11 November 2025
S20A	Instrument of Delegation by the Chief Executive Officer-Child Link User	July 2024	11 September 2024
S20B	Instrument of Appointment and Authorisation-Child Link User	July 2024	11 September 2024
Financial	Instrument of Delegation Certain Financial Transactions and Procurement Functions	December 2025	9 December 2025