

Strathbogie Shire Council

Council Meeting Agenda

19 August 2025

Agenda

Council Meeting

19 August 2025 at 4:00 pm

Meeting to be held at the Euroa Community Conference Centre and livestreamed on Council's website.

<https://www.strathbogie.vic.gov.au/council/our-council/council-meetings-and-minutes/>

Councillors

Mayor Cr Claire Ewart-Kennedy
Deputy Mayor Cr Scott Jeffery
Cr Laura Binks
Cr Greg Carlson
Cr Vicki Halsall
Cr Clark Holloway
Cr Fiona Stevens

Municipal Monitor

Marg Allan

Officers

Rachelle Quattrocchi	Chief Executive Officer
Amanda Tingay	Director People and Governance
Oliver McNulty	Director Sustainable Infrastructure
Rachael Frampton	Director Community and Planning
Michelle Harris	Interim Media and Communications Manager
Kerry Lynch	Governance Officer

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Meeting Procedure

1 Welcome

Councillors Vision

We will be a Councillor group that delivers valuable outcomes for our community through teamwork characterised by:

- respectful debate
- collaboration, and
- the commitment to being inclusive and transparent.

Councillor Values

- Respect
- Integrity
- Accountability
- Transparency
- Responsiveness

2 Acknowledgement of Country

We acknowledge the Traditional Custodians of the places we live, work and play.

We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.

Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.

3 Privacy Notice

This public meeting is being streamed live via our website ([Council Meetings and Minutes | Strathbogie Shire](#)) and made available for public access on our website along with the official Minutes/Decisions of this meeting. All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes/Decisions.

4 Governance Principles

Council considers that the recommendations contained in this Agenda give effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted
4. the municipal community is to be engaged in strategic planning and strategic decision making
5. innovation and continuous improvement are to be pursued

6. collaboration with other Councils and Governments and statutory bodies is to be sought
7. the ongoing financial viability of the Council is to be ensured
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies/Leave of Absence

Cr Vicki Halsall

Cr Scott Jeffery

6 Disclosure of Conflicts of Interest

7 Confirmation of Minutes/Decisions of Previous Meetings

The minutes have been circulated to Councillors and posted on Council website [Council Meetings and Minutes | Strathbogie Shire](#) pending confirmation at this meeting.

RECOMMENDATION

That the Minutes of the Council Meeting held on 15 July 2025 be confirmed as a true and accurate record of the meeting.

8 Petitions

Nil

9 Mayor and Councillor Reports

9.1 Mayor's Report

9.2 Councillor Reports

10 Public Question Time

Public Question Time

Questions for the Ordinary Council Meeting can be submitted to be read, and responded to, by the Chair, or a member of Council staff nominated by the Chair, during the Public Question Time. Questions must be submitted 30 hours prior to the Council meeting, by emailing info@strathbogie.vic.gov.au.

Public Question Time will be conducted as per Rule 35 of Strathbogie Shire Council's Governance Rules. The required [form](#) for completion and lodgement, and associated [Procedural Guidelines](#), can be found on Council's website at www.strathbogie.vic.gov.au.

As the questions are a permanent public record and to meet the requirements of the *Privacy and Data Protection Act 2014*, only the initials of the person asking the question will be used in the Minutes of the meeting, together with a Council reference number.

11 Officer Reports

11.1 Strategic and Statutory Planning

11.1.1 Monthly Planning Applications Received and Planning Applications Determined Report

AUTHOR Manager Planning and Investment

RESPONSIBLE DIRECTOR Director Community and Planning

EXECUTIVE SUMMARY

This report provides listings of all Planning Applications Received and Planning Applications Determined for the period of 1 July to 31 July 2025. The contents of this report are provided for information purposes only, the listing of current planning applications on public display can be found on Council's website.

It is noted that there were fourteen (14) new planning applications received, and eleven (11) planning applications decided on during the reporting period.

RECOMMENDATION

That Council:

- 1. Receive the report and**
- 2. Note that there were fourteen (14) new planning applications received, and eleven (11) planning applications decided on during the period of 1 July to 31 July 2025.**

PURPOSE AND BACKGROUND

To report to Council on the current planning application activity and matters considered under delegation.

ISSUES, OPTIONS AND DISCUSSION

Council is a Responsible Authority under the *Planning and Environment Act 1987* (the Act). In this role, Council administers the Strathbogie Planning Scheme (Planning Scheme) and, among other things, determines planning permit applications made for the use and development of the land in the municipality. Under delegated authority of Council, Council officers determine some matters.

Many types of use and development do not require a planning permit and may take place without being recorded as part of the planning approvals data. The statistics presented do not represent all development activity in the municipality. In addition, some planning permits are not acted on, or there may be a delay between when the approval is granted and when works take place.

COMMUNITY ENGAGEMENT

Individual applications consider these requirements through assessment phase of each application as per the *Planning and Environment Act 1987* and the provisions of the Strathbogie Planning Scheme.

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Failure to notify Council of a planning permit application of significant public interest or that is controversial in nature.	Possible	Moderate	Low	Regular reporting on planning permit applications received and decided.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

This report continues to demonstrate that Council is being transparent in its position in relation to all applications received and determined by the Council.

CONCLUSION

This report is provided for Council to note the current planning permit application activity.

ATTACHMENTS

Planning Application Received July 2025
Planning Applications Determined July 2025

Attachment 1: Planning Applications Received 1 July - 31 July 2025

Application No	Description	Property (VIC)	Cost of development
<i>P2021-144- 1</i>	<i>Two (2) Lot Subdivision</i>	<i>5 Lewis Street Euroa 3666</i>	<i>\$0</i>
<i>P2025-056</i>	<i>Development of land for the construction of a storage shed</i>	<i>667 EUROA-MANSFIELD ROAD EUROA 3666</i>	<i>\$50,000</i>
<i>P2024-104-1</i>	<i>The amendment seeks to subdivide the land into seven (7) lots (Previously approved for six (6) lots), replace the approved two storage unit buildings on Lot 3 with a single warehouse, introduce a new warehouse on proposed Lot 4, and retain the approved warehouse on Lot 2.</i>	<i>22 Frost Street Euroa 3666</i>	<i>\$950,000</i>
<i>P2025-057</i>	<i>Development of land for the construction of a domestic shed</i>	<i>65 DYKES ROAD MARRAWEENEY 3669</i>	<i>\$26,530</i>
<i>P2025-058</i>	<i>Development of land for a two (2) Lot Subdivision</i>	<i>1554 MERTON-STRATHBOGIE ROAD STRATHBOGIE 3666</i>	<i>\$0</i>
<i>P2025-059</i>	<i>Construction of a shed</i>	<i>97 KELLYS LANE CREIGHTONS CREEK 3666</i>	<i>\$53,039</i>
<i>P2025-060</i>	<i>Use and development of land for a Gyroplane Demonstration and Training Facility and associated infrastructure, including a hangar, airstrip, and dwelling, and subdivision of the land into two lots.</i>	<i>5 Odea's Road Wahring VIC 3608</i>	<i>\$550,000</i>
<i>P2020-056-1</i>	<i>Sixteen (16) Lot Subdivision</i>	<i>20-24 Vale Street Nagambie VIC 3608</i>	<i>\$0</i>
<i>P2025-062</i>	<i>Two (2) Lot Re-Subdivision, Boundary Realignment</i>	<i>10 RIVER STREET NAGAMBIE VIC 3608</i>	<i>\$0</i>
<i>P2025-061</i>	<i>Development of land for a dwelling</i>	<i>Bunganail Road Wahring VIC 3608</i>	<i>\$500,000</i>

V2025-010	Construction of a Cattle Yard Cover	42 MARIE STREET LOCKSLEY 3665	\$191,587
V2025-011	Construction of a farm shed	54 Depot Road Baddaginnie 3670	\$100,000
V2025-012	Construction of a storage shed	97 KELLYS LANE CREIGHTONS CREEK 3666	\$53,039
V2025-013	Construction of a hay shed	493 SELECTORS ROAD MANGALORE VIC 3663	\$100,089

Attachment 2: Planning Applications decided 1-31st July 2025

Date of Decision	Application No	Description	Property	Decision	Cost of Development
25-07-2025	P2024-127	Development of land for a re subdivision of four lots to two lots	799 KILLEENS HILL ROAD GOORAM VIC 3666 Australia	Permit issued	\$0
04-07-2025	P2025-016	Two lot subdivision	290 ANKERS ROAD CREEK JUNCTION VIC 3669 Australia	Permit issued	\$0
04-07-2025	P2025-026	The construction of two single story dwellings and two lot subdivision	3 LAURIE CRESCENT NAGAMBIE VIC 3608	Permit issued	\$920,000
04-07-2025	P2025-032	Construction of a single storey dwelling	132-142 Boundary Road North Euroa VIC 3666 Australia	Permit issued	\$350,000
08-07-2025	P2025-031	Moveable unit installed by or on behalf of the CEO Homes Victoria	18 CHARMAN AVENUE EUROA VIC 3666	Permit issued	\$9,800
25-07-2025	P2025-038	Re-subdivision of 2 lots into 4 lot subdivision	36 SPRING CREEK ROAD STRATHBOGIE VIC 3666 Australia	Permit issued	\$0
01-07-2025	P2025-040	Use and development for a floating inflatable water park and associated buildings	41 Glencairn Lane NAGAMBIE VIC 3608	Permit issued	\$200,000
18-07-2025	P2025-042	Construction of a single 2-storey dwelling in the Commercial 1 Zone.	2/58 BLAYNEY LANE NAGAMBIE VIC 3608 Australia	Permit issued	\$850,000
17-07-2025	V2025-010	Yard cover to cover over an existing yard	42 MARIE STREET LOCKSLEY 3665	Permit issued	\$191,587
21-07-2025	V2025-011	Development of land for the construction of a Farm Storage Shed	54 Depot Road Baddaginnie 3670	Permit issued	\$100,000

24-07-2025	V2025-012	Construction of a shed	97 KELLYS LANE CREIGHTONS CREEK 3666	Permit issued	\$53,039
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11.2 Community

11.2.1 Community Grants, Event Grants and Variations Awarded Under Delegation 1 July to 31 July 2025

AUTHOR Manager Community and Culture

RESPONSIBLE DIRECTOR Director Community and Planning

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of community grants or variations approved under delegation by the Chief Executive Officer or relevant Director, as per Council's adopted Community Funding Model, for the period 1 July to 31 July 2025.

Council adopted the 2025-2026 Community Funding Model and associated Grant Guidelines at the April 2025 Council Meeting. This provides authorisation for the Chief Executive Officer to determine and award Community Grants and Event Grants under delegation, following a robust eligibility and assessment process, and subject to budget availability. Variations to Community Grants and Event Grants can also be approved via the Chief Executive Officer and/or the Director Community and Planning.

This report provides transparency to the community for decisions being made under delegation relating to the Community Funding Model 2025-2026.

RECOMMENDATION

That Council:

- 1. Note that there were two event grants and one quick response grant awarded to the total value of \$10,417 by the Chief Executive Officer between 1 July to 31 July 2025.**

PURPOSE AND BACKGROUND

In line with Council's approach to transparency and good governance, the grants and variations awarded under delegation report will be tabled for information purposes at each Council Meeting where there has been variations or grants awarded under delegation during the reporting period.

This report details any grant variations approved or grants awarded under delegated authority by the Chief Executive Officer/ and or grant variations approved by the Director Community and Planning, within their approved financial threshold and in line with Council's 2025-26 Community Funding Model.

ISSUES, OPTIONS AND DISCUSSION

Council adopted the 2025-2026 Community Funding Model and associated Grant Guidelines at the April 2025 Council Meeting. This provides authorisation for the Chief Executive Officer to determine and award Community Grants and Event Grants under delegation, following a robust eligibility and assessment process, and subject to budget availability. Variations to

Community Grants and Event Grants can also be approved via the Chief Executive Officer and/or the Director Community and Planning.

Community Grants Awarded Under Delegation

Grant	Applicant	Project	Brief Description	Amount
Event Grant	Euroa AgriWellness Network - under auspice from Euroa Rotary Club	Euroa AgriWellness Event-Supporting our Primary Producers	Event will provide farmers with essential information, support and practical information to help them effectively manage the challenges of the current drought and deal with mental health issues.	\$ 5,000
Event Grant	Renewable Avenel Energy	Home Energy Expo	An event to provide the community with tools to increase energy resilience using home management strategies and renewable energy products. Featuring trade displays and a series of keynotes and lectures.	\$ 4,417
Quick Response	Euroa Basketball Association	Euroa Basketball Community Equipment Upgrade	Funding will be used to purchase essential shared equipment that will lift the quality and inclusivity of programs for more than 200 local athletes and families, increasing participation and improving access.	\$ 1,000
TOTAL				\$ 10,417

In line with the adopted Community Funding Model and Grant Guidelines 2025-26, all applications were reviewed for eligibility and assessed via a comprehensive assessment process providing a recommendation to the Chief Executive Officer, to then determine grant outcomes and recipients.

Applications for the 2025-2026 Event Grants opened on the 1 June 2025 and are open until 1 June 2026 or until such time as funds are exhausted. Quick Response Grants opened on 1 July 2025 and remain open until 31 May 2026 or until such time as funds are exhausted.

Following the awarding of these grants, the remaining Event Grant budget is \$40,583, with the Strategic Partnership Funding Agreements amounts currently being finalised and will subsequently be allocated.

Following the awarding of this grant, the remaining funds in the Quick Response Grant budget is \$9,000.

Variations Awarded under delegation

Nil.

COMMUNITY ENGAGEMENT

No external community consultation was necessary as part of this report.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following key strategic objectives and or actions in the 2025-29 Council Plan:

Objective One: Connect
Objective Two: Sustain
Objective Three: Deliver

Regional, State and National Plans, Policies and Legislation

The author considers that this report is aligned with the following legislation, Council Policies and key strategic documents

Council's Community Funding Model
2025-26 Annual budget

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Lack of transparency with community	Unlikely	Moderate	Low	Regular reporting to Council and the community on grants awarded under delegation
Without grants being awarded under delegation, delays are caused, resulting in community not being able to deliver projects in a timely manner	Possible	Moderate	Low	Delegations in place and regular reporting to Council and the community on grants and variations awarded under delegation.

LEGAL CONSIDERATIONS

There are no legal considerations associated with this report.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

In the interests of transparency and open and honest communication with our community, this report is presented to a public Council meeting.

FINANCIAL VIABILITY CONSIDERATIONS

The Grants awarded were within the total budget allocation of \$50,000 for Event Grants and \$10,000 for Quick Response Grants, contained in the Council's Adopted Budget 2025-2026, and were awarded within the relevant financial delegations.

SUSTAINABILITY CONSIDERATIONS

Economic

Community Funding supports economic growth across the Shire. Local businesses benefit from an increased visitor economy with projects and events assisting in an increase in visitors as well as an increase in the average length of stay of those visitors. Applicants are also encouraged to buy from local suppliers where possible.

Social

The Community Funding Model encourages projects and events that demonstrate significant social benefit, that will support building a vibrant, inclusive and connected community.

Environmental

Environmental sustainability is promoted at various stages of the grants process. Impacts of projects and events on the natural environment will be assessed in the assessment process and mitigation strategies included in funding agreements.

Climate Change

Community Grant and Event Grant applications must also consider climate change including minimising waste going to landfill and ensure that their project or event is minimising harmful impacts on our natural environment. Event Grant recipients must complete a Waste Wise Plan.

INNOVATION AND CONTINUOUS IMPROVEMENT

The chance to award all grants under CEO delegation in the 2025-2026 community funding model demonstrates a continuous improvement approach streamlining the process for applicants, reducing administration time and incorporating the findings from the VAGO Fraud Control over Local Government Grants Report 2022.

COLLABORATION

No formal collaboration was undertaken in the production of this report.

HUMAN RIGHTS CONSIDERATIONS

There are no significant implications for human rights arising from this report.

CONCLUSION

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. This report advises Council of any grants or variations awarded under Chief Executive Officer or Director delegation as per Council's adopted Community Funding Model.

There were two event grants and one quick response grant awarded under CEO delegation during the reporting period from 1 to 31 July 2025.

ATTACHMENTS

Nil

11.3 Infrastructure

11.3.1 Frost Street Underpass - Response to Petition Received 15 July 2025

AUTHOR Director Sustainable Infrastructure

RESPONSIBLE DIRECTOR Director Sustainable Infrastructure

EXECUTIVE SUMMARY

At the Council meeting on 15 July 2025, Council received a petition with 883 signatories relating to a resolution of Council made on 17 June 2025 regarding the closure of the Frost Street, Euroa Underpass.

At the meeting of Council on 15 July 2025 Council resolved:

That Council:

1. Receive and note the petition
2. Refer the petition to the Chief Executive Officer or relevant Director for consideration and response.

The purpose of this report is to provide an update on the response to the public Petition received on 30 June 2025, and the subsequent resolution made by Council on 15 July 2025 in relation to the petition.

RECOMMENDATION

That Council:

1. **Note that Officers have met with the Lead Petitioner and other representatives**
2. **Note that the decision to permanently remove the Frost Street Underpass has now been implemented by Inland Rail**
3. **Note that Officers will provide a written response to the Lead Petitioner.**

PURPOSE AND BACKGROUND

Strathbogie Shire acknowledges the concerns by our community regarding the Frost Street pedestrian underpass. We understand this link has been used as a pedestrian link for more than 60 years and that many residents are concerned about the removal.

As part of the Inland Rail project, the Euroa Station Precinct is undergoing major reconstruction to support double-stacked freight train movements. This includes safety upgrades and modifications to pedestrian crossings within the project area.

Inland Rail proposed a change to the project scope to remove the upgrade of the Frost Street pedestrian underpass, given the inclusion of two new fully accessible pedestrian underpasses at the station.

Earlier this year, Inland Rail formally requested the underpass be removed from scope, retaining only its floodway function, and offered \$350,000 in compensation to retire an existing

Council asset. Council officers also negotiated a design outcome for a new shared use path connection to the two new pedestrian underpasses.

ISSUES, OPTIONS AND DISCUSSION

A petition was received on 30 June 2025 from Katie Williams (on behalf of the petitioners). The petition was signed by 883 people.

This petition relates to a previous decision of Council made at the June 2025 Council meeting where Council determined to:

1. Approve the request from Inland Rail to remove the renewal and upgrade of Frost Street Euroa underpass from the scope of the project and note that the existing underpass will be removed and replaced with flood overlay infrastructure
2. Accept the contribution of \$350,000 from Inland Rail into Councils Capital Works program for allocation to future identified projects
3. Note that Inland Rail will complete the design of the road treatment at the intersection of Binney Street and Railway Street, Euroa
4. Note that a further report will be presented to Council by October 2025 to approve the allocation of the \$350,000 to new projects.

Closure of Frost Street, Euroa Underpass – the petition from citizens is as follows:

“the council have made a decision to close the Frost Street Underpass. This was done without consultation of the community and businesses that could be affected. We want the underpass to stay open allowing safe access for the many families that use this on a daily basis. We witness everyday young children walking to school/riding their bikes, people on mobility scooters, elderly, disabled, and people of all physical abilities use this underpass as their gateway into town.

To close this would impact on them all, making the only access through the railway station which is not a safe nor sensible solution. Our elderly residents, our young children and our vulnerable community members should not have to face walking into an unmanned railway station that poses a high risk of potential harm to get to the other side of town.

If anything is going to divide this town....This is it! Please show your support by signing this petition.”

Council officers met with the Lead Petitioner and other representatives on 12 August 2025, and a written response will be provided. The Lead Petitioners and other representatives have also been invited to attend a community briefing with Councillors on 19 August 2025.

Council Decision and Implementation

The decision to permanently remove the Frost Street underpass has now been implemented.

Following the outcome of the decision by Council, written notification was provided to Inland Rail, with their contractor John Holland modifying their works program to exclude the replacement of the Frost Street underpass.

Inland Rail have confirmed that the construction works at Frost Street have commenced and that it would not be feasible to alter the design.

Connectively in and around the Euroa Railway Precinct

The petition raises concerns with safe access and connectivity in and around the Euroa Railway Precinct. Council officers recently completed community consultation of the Euroa Railway Precinct Masterplan.

The draft Masterplan provides a blueprint for further design, that builds on the Inland Rail Project, and outlines a staged plan for improved public infrastructure, better connectivity, transport, and a revitalised town centre.

The Euroa Precinct Masterplan aims to deliver:

- Safer and more connected transport routes
- A revitalised and accessible public precinct
- Economic opportunities for local businesses
- Vibrant, green spaces for community and visitors
- Heritage interpretation and tourism activation.

Community feedback from consultation expressed a need for improved connectivity and movement for all abilities in and around the precinct. Council officers are considering all the feedback and will engage further with the community through the design phase of the Euroa Railway Precinct and other projects.

We will also continue working closely with Inland Rail and the community to deliver rail precinct improvements that provide long-term benefits for residents and visitors alike to improve connectivity in and around the precinct that prioritises safety, connection and inclusion.

COMMUNITY ENGAGEMENT

Since the meeting was held on 15 July 2025 Council Officers have had discussions with petitioners. A written response will also be provided to the Lead Petitioner.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following Objectives and or actions in the 2025-2029 Council Plan:

Objective Two: Sustain

We aim to collaborate with others to foster a sustainable environment, a thriving economy and resilient communities.

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences.

Regional, State and National Plans, Policies and Legislation

This report is aligned with the following legislation, council policies and key strategic documents:

- *Local Government Act 2020*
- Strathbogie Shire Council Governance Rules
- Public Transparency Policy
- Community Engagement Policy

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Council is not transparent with information provided to the public/communities	Low	Medium	Medium	Have policies and processes in place that enhance best practice and encourage community participation

LEGAL CONSIDERATIONS

In accordance with section 60 of the *Local Government Act 2020* Strathbogie Shire Council Governance Rules have prescriptive guidelines covering petitions.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

In the interests of transparency and open and honest communication with our community this report is presented to a public Council meeting.

HUMAN RIGHTS CONSIDERATIONS

The recommendation does not limit any human rights under the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

CONCLUSION

At the Council meeting held on 15 July 2025 Council received and noted the Petition received on 30 June 2025 relating to the closure of the Frost Street, Euroa underpass.

This report notes Council's response to the petition including a meeting with the petitioners, a written response will be sent clarifying Council's position relating to the petition request, and an invitation to the lead petitioner and other representatives to attend a briefing of Councillors on 19 August 2025.

ATTACHMENTS

Nil

11.4 Corporate

11.4.1 Municipal Association of Victoria (MAV) State Council Motions

AUTHOR Director People and Governance

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

This report seeks Council's endorsement for the submission of five motions to the Municipal Association of Victoria (MAV) State Council meeting scheduled for Friday 10 October 2025 on behalf of the Hume Region Local Government Network (HRLGN).

The MAV is a membership association and the legislated peak body for local government in Victoria. The State Council is the governing body and is made up of delegates from each member council, including delegates from Strathbogie Shire Council.

Councils are encouraged to submit motions of strategic relevance to the MAV or significance to local government that align with the ten enabling priorities in the MAV Strategy 2024-2027.

The Hume Region Local Government Network has worked collaboratively and has developed the following proposed five motions. The Hume Region Local Government Network met on Wednesday 6 August 2025 and Thursday 14 August 2025 to discuss specific priorities that it intends to submit to MAV State Council.

The proposed motions to the MAV are:

Motion 1: Emergency Services and Volunteers Fund (Levy)

That the Municipal Association of Victoria (MAV), in collaboration with representation of rural and regional local government networks, urgently seek a meeting with the Premier of Victoria, the Treasurer, and the Minister for Emergency Services to secure a commitment from the Victorian Government to:

1. As a first priority, introduce legislation to fully repeal the *Emergency Services and Volunteers Fund Act 2025* and reinstate the Fire Services Property Levy framework previously in place
2. Should a full repeal not be supported, advocate for urgent amendments to the Emergency Services and Volunteers Fund Act to:
 - a. Extend partial levy rebates for primary producers (farmers) beyond the 2026–27 financial year, removing any linkage to eligibility under the government's drought support programs
 - b. Introduce partial levy rebates (capped variable rate or flat partial rebate) for regional businesses, recognising that rural and regional businesses face similar economic pressures as farmers
 - c. Transfer administration and collection of the Emergency Services and Volunteers Fund to the State Revenue Office from the 2026–27 financial year onward, to ensure consistency, efficiency, and reduce the burden on local government.

Motion 2: Drought Support

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government network, meet with the Premier of Victoria and the Victorian Minister for Agriculture to gain a commitment from the Government to:

1. Reassess current drought criteria across the entire Hume region
2. Revisit the eligibility criteria for drought support packages
3. Extend support to all affected LGA's, including all municipalities in the entire Hume region
4. Include meaningful day-to-day operational support in the drought support packages offering.

Motion 3: Financial Sustainability

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local governments networks:

1. Meet with the Federal Minister for Finance to request; an increase in the Financial Assistance Grant to at least 1% of Commonwealth tax revenue indexed annually to ensure predictable, untied funding to support long-term planning and service delivery.
2. Renew advocacy for the VLGC to review the cost adjusters, acknowledging the unique circumstances of Rural Council.
3. Call upon the Victorian Government to implement all the recommendations from The Victorian Parliamentary Inquiry into Local Government Funding and Services

Motion 4: Fee Increases for Mining and Quarry Sector

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, meet with the Victorian Minister for Energy and Resources to seek action on the following matters relating to the fee increases for the mining and quarry sector:

1. Reconsider the scale and structure of the proposed fee increases
2. Introduce a tiered or scaled fee structure that considers the size and capacity of the operator
3. Provide a transition period or staged implementation to support business and community adaptation
4. Undertake further economic impact analysis on local government and regional operators before finalising the changes.

Motion 5: Planning Reform:

That Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, calls on the Victorian Government to ensure that the review of the *Planning and Environment Act 1987* has due regard for rural Victoria and maintains the ability of Local Government to do the following:

- a. Keep it Country (including Local Towns and Rural Character) - Ensure that any changes allow Councils to continue to protect local vision, values and character, heritage significant areas and natural areas, including the protection of large trees.
- b. Keep it Local – Ensure that any changes allow Councils to continue to make decisions for the community at a local level and that Council is not removed as the determining authority.

- c. Keep it Transparent – Ensure that any changes allow Councils to continue to provide the community with information and the ability to advertise planning proposals and consider and respond to community input.
- d. Keep it Fair – Ensure that any changes continue to allow balanced and fair third party objection and appeal rights in planning and development assessment, including for major projects that have an environmental impact on rural and regional communities.
- e. Keep it Simple - Ensure that any changes to the Act minimise complexity so that anyone can engage in the planning system without undue cost.

A Council resolution is required to submit any motion to the MAV State Council meeting.

In addition, this report also seeks Council approval to submit motions one to four directly on behalf of Strathbogie Shire Council.

RECOMMENDATION

That Council:

- (1) Endorse the following five motions which have been developed collaboratively with the Hume Region Local Government Network for submission to the 10 October 2025 Municipal Association of Victoria State Council meeting:**

Motion 1: Emergency Services and Volunteers Fund (Levy)

That the Municipal Association of Victoria (MAV), in collaboration with representation of rural and regional local government networks, urgently seek a meeting with the Premier of Victoria, the Treasurer, and the Minister for Emergency Services to secure a commitment from the Victorian Government to:

- 1. As a first priority, introduce legislation to fully repeal the Emergency Services and Volunteers Fund Act 2025 and reinstate the Fire Services Property Levy framework previously in place**
- 2. Should a full repeal not be supported, advocate for urgent amendments to the Emergency Services and Volunteers Fund Act to:**
 - a. Extend partial levy rebates for primary producers (farmers) beyond the 2026–27 financial year, removing any linkage to eligibility under the government’s drought support programs**
 - b. Introduce partial levy rebates (capped variable rate or flat partial rebate) for regional businesses, recognising that rural and regional businesses face similar economic pressures as farmers**
 - c. Transfer administration and collection of the Emergency Services and Volunteers Fund to the State Revenue Office from the 2026–27 financial year onward, to ensure consistency, efficiency, and reduce the burden on local government.**

Motion 2: Drought Support

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government network, meet with the Premier of Victoria and the Victorian Minister for Agriculture to gain a commitment from the Government to:

- 1. Reassess current drought criteria across the entire Hume region**
- 2. Revisit the eligibility criteria for drought support packages**
- 3. Extend support to all affected LGAs, including all municipalities in the entire Hume region**
- 4. Include meaningful day-to-day operational support in the drought support packages offering.**

Motion 3: Financial Sustainability

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local governments networks,

- 1. Meet with the Federal Minister for Finance to request; an increase in the Financial Assistance Grant to at least 1% of Commonwealth tax revenue indexed annually to ensure predictable, untied funding to support long-term planning and service delivery.**
- 2. Renew advocacy for the VLGC to review the cost adjusters, acknowledging the unique circumstances of Rural Council.**
- 3. Call upon the Victorian Government to implement all the recommendations from The Victorian Parliamentary Inquiry into Local Government Funding and Services**

Motion 4: Fee Increases for Mining and Quarry Sector

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, meet with the Victorian Minister for Energy and Resources to seek action on the following matters relating to the fee increases for the mining and quarry sector:

- 1. Reconsider the scale and structure of the proposed fee increases.**
- 2. Introduce a tiered or scaled fee structure that considers the size and capacity of the operator.**
- 3. Provide a transition period or staged implementation to support business and community adaptation.**
- 4. Undertake further economic impact analysis on local government and regional operators before finalising the changes.**

Motion 5: Planning Reform

That Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, calls on the Victorian Government to ensure that the review of the Planning and Environment Act 1987 has due regard for rural Victoria and maintains the ability of Local Government to do the following:

- a. Keep it Country (including Local Towns and Rural Character) - Ensure that any changes allow Councils to continue to protect local vision, values and character, heritage significant areas and natural areas, including the protection of large trees.**

- b. Keep it Local – Ensure that any changes allow Councils to continue to make decisions for the community at a local level and that Council is not removed as the determining authority.**
- c. Keep it Transparent – Ensure that any changes allow Councils to continue to provide the community with information and the ability to advertise planning proposals and consider and respond to community input.**
- d. Keep it Fair – Ensure that any changes continue to allow balanced and fair third party objection and appeal rights in planning and development assessment, including for major projects that have an environmental impact on rural and regional communities.**
- e. Keep it Simple - Ensure that any changes to the Act minimise complexity so that anyone can engage in the planning system without undue cost.**

- (2) Endorse Motions one to four to submit directly on behalf of Strathbogie Shire Council.**
- (3) Authorise officers to submit the Motions to the Municipal Association of Victoria (MAV) for consideration at the MAV State Council Meeting scheduled for 10 October 2025.**
- (4) Authorise the Chief Executive Officer to make any necessary minor administrative amendments to the motion to comply with MAV requirements.**
- (5) Should either the MAV delegate or substitute delegate be unable to attend the Municipal Association of Victoria (MAV) State Council Meeting scheduled for 10 October 2025, authorise Deputy Mayor Councillor Scott Jeffery to attend as delegate.**

PURPOSE AND BACKGROUND

Municipal Association of Victoria (MAV) State Council meetings are an opportunity to debate motions put forward by member councils. As the MAV is the state peak body, motions give a mandate for MAV leadership and advocacy on issues of importance to the sector. This benefits council by advancing our advocacy priorities and promoting the role of local government.

ISSUES, OPTIONS AND DISCUSSION

This report seeks Council's endorsement for the submission of five motions to the Municipal Association of Victoria (MAV) State Council meeting scheduled for Friday 10 October 2025 on behalf of the Hume Region Local Government Network. These proposed motions have been developed collaboratively with the Hume Region Local Government Network, which comprises twelve member councils in the Victorian Hume region.

The proposed five motions to be submitted are:

Motion 1: Emergency Services and Volunteers Fund (Levy)

That the Municipal Association of Victoria (MAV), in collaboration with representation of rural and regional local government networks, urgently seek a meeting with the Premier of Victoria, the Treasurer, and the Minister for Emergency Services to secure a commitment from the Victorian Government to:

1. As a first priority, introduce legislation to fully repeal the *Emergency Services and Volunteers Fund Act 2025* and reinstate the Fire Services Property Levy framework previously in place
2. Should a full repeal not be supported, advocate for urgent amendments to the Emergency Services and Volunteers Fund Act to:
 - a. Extend partial levy rebates for primary producers (farmers) beyond the 2026–27 financial year, removing any linkage to eligibility under the government’s drought support programs
 - b. Introduce partial levy rebates (capped variable rate or flat partial rebate) for regional businesses, recognising that rural and regional businesses face similar economic pressures as farmers
 - c. Transfer administration and collection of the Emergency Services and Volunteers Fund to the State Revenue Office from the 2026–27 financial year onward, to ensure consistency, efficiency, and reduce the burden on local government.

Rationale

On 1 July 2025 the Victorian Government replaces the Fire Services Property Level (FSPL) with the new Emergency Services and Volunteers Fund (ESVF). The ESVF represents a significant increase over the current FSPL, particularly for primary producers, where the main variable component of the levy will rise significantly. This is not fair for our farmers who are the backbone of our economy.

It is important to note that the increase in payments resulting from the shift from the FSPL to the ESVF could affect ratepayers' ability to pay this higher levy. As well as the property's usual Council rates which will impact Councils as payment to, and receipts by, Council are required to be apportioned evenly across Council rates and the ESVF levy, despite how a ratepayer might direct their payment.

Local councils will bear much of the impact of this tax, not only in terms of the reputational fallout from collecting additional funds from ratepayers, and complaints about the increases, but also in the resource burden of administering the tax on behalf of the State Government.

For smaller councils like those in the Hume Regional Local Government Network, the resources required for rate collection are already stretched. The responsibility for collecting the ESVF should rest with the State Revenue Office, which has the infrastructure and capacity to manage tax collection effectively, as it already does with Land Tax, ensuring a fair distribution of administrative duties across the state. It is widely believed that the reputational, resource, and administrative burden should be carried by those implementing the tax.

This motion aligns with the MAV priority – Sustainable Economy.

Motion 2: Drought support

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government network, meet with the Premier of Victoria and the Victorian Minister for Agriculture to gain a commitment from the Government to:

1. Reassess current drought criteria across the entire Hume region
2. Revisit the eligibility criteria for drought support packages

3. Extend support to all affected LGAs, including all municipalities in the entire Hume region
4. Include meaningful day-to-day operational support in the drought support packages offering.

Rationale

Dry and near-drought conditions are placing significant pressure on our farms, families, and regional communities. These conditions affect not only crops and livestock, but also financial wellbeing and mental health.

Despite clear evidence of worsening conditions, local farmers are facing the season with no access to the direct support measures now being made available to neighbouring areas. Livestock producers across the region are dealing with severe feed shortages, exhausted on-farm water supplies, and unaffordable freight costs — with some paying up to \$20,000 per load to bring in hay from interstate.

Council is particularly concerned that several Local Government Areas (LGAs) across the Hume region have been excluded, despite facing the same climatic and economic pressures as those deemed eligible.

This motion aligns with the MAV priority Resilience and Recovery.

Motion 3: Financial Sustainability

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local governments networks,

1. Meet with the Federal Minister for Finance to request; an increase in the Financial Assistance Grant to at least 1% of Commonwealth tax revenue indexed annually to ensure predictable, untied funding to support long-term planning and service delivery
2. Renew advocacy for the VLGC to review the cost adjusters, acknowledging the unique circumstances of Rural Council
3. Call upon the Victorian Government to implement all the recommendations from The Victorian Parliamentary Inquiry into Local Government Funding and Services.

Rationale

Local Government is extremely limited in its ability to raise revenue and thereby pay for the services that it is expected to provide and maintain the assets it is responsible for – which are often used by non-residents/non property owners. Councils are often faced with cost shifting from the other levels of government onto local government, which adds additional financial strain on councils.

Regional and rural councils are disproportionately financially impacted by limited revenue raising capacity from non-rates revenue sources and the need to provide additional services arising from the geographical size of the municipality and service gaps within communities.

An equitable and sustainable and reliable funding model is essential for regional and rural councils if they are to (1) maintain, and (2) expand existing service provision expectations from their communities and visitors to their municipality.

This motion aligns with the MAV priority – Sustainable Economy.

Motion 4: Fee Increases for Mining and Quarry Sector

That the Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, meet with the Victorian Minister for Energy and Resources to seek action on the following matters relating to the fee increases for the mining and quarry sector:

1. Reconsider the scale and structure of the proposed fee increases.
2. Introduce a tiered or scaled fee structure that considers the size and capacity of the operator
3. Provide a transition period or staged implementation to support business and community adaptation
4. Undertake further economic impact analysis on local government and regional operators before finalising the changes.

Rationale

Hume Region Local Government Network supports the need for effective and well-resourced regulation of the mining and extractive sectors. However, we are concerned that the scale and structure of the proposed fee increases will have significant unintended consequences for rural communities like ours, consequences that risk outweighing the intended benefits.

The Hume region is home to several various sized extractive industry operators that supply vital materials for road construction, maintenance, and civil infrastructure projects. These local quarries:

- Employ local residents and support regional economic activity
 - Enable Councils and local contractors to access gravel, road base, and other essential materials at historic manageable prices
 - Reduce reliance on long-haul freight, lowering both costs and emissions.

The proposed increases could place these businesses under serious financial pressure, potentially forcing some to close or drastically reduce operations.

If this occurs, each Council would be required to source materials from further afield, resulting in:

- Increased transport costs
- Higher emissions
- Delays in project delivery
- Reduced scope of critical works due to financial implications
- Increased costs for disaster recovery to State and Federal Governments and
- Reduced value for ratepayer funds.

Road maintenance and upgrades are among our highest service obligations, particularly given the size and condition of our rural road network and the essential role of agriculture and freight in our local economy. Sharp increases in quarry supply costs would directly affect our capital works program and road maintenance schedule. This could result in:

- Fewer kilometres of road maintained each year
- Deferred upgrades
- Greater long-term costs due to infrastructure degradation.

This outcome would not only compromise community safety and connectivity but also undermine the objectives of the regulatory regime itself, as Councils are forced to triage maintenance and stretch limited funds further.

Hume Region Local Government Network is concerned that a “flat” fee structure will disproportionately impact small regional operators that do not have the scale or margin to absorb large cost increases. A one-size-fits-all model risks accelerating the loss of regional suppliers, contrary to broader government priorities such as:

- Strengthening regional supply chains
- Supporting local industry and employment
- Reducing transport emissions and costs.

This motion aligns with the MAV priority – Sustainable Economy.

Motion 5: Planning Reform

That Municipal Association of Victoria, in collaboration with representation of rural and regional local government networks, calls on the Victorian Government to ensure that the review of the Planning and Environment Act 1987 has due regard for rural Victoria and maintains the ability of Local Government to do the following:

- a. Keep it Country (including Local Towns and Rural Character) - Ensure that any changes allow Councils to continue to protect local vision, values and character, heritage significant areas and natural areas, including the protection of large trees.
- b. Keep it Local – Ensure that any changes allow Councils to continue to make decisions for the community at a local level and that Council is not removed as the determining authority.
- c. Keep it Transparent – Ensure that any changes allow Councils to continue to provide the community with information and the ability to advertise planning proposals and consider and respond to community input.
- d. Keep it Fair – Ensure that any changes continue to allow balanced and fair third party objection and appeal rights in planning and development assessment, including for major projects that have an environmental impact on rural and regional communities.
- e. Keep it Simple - Ensure that any changes to the Act minimise complexity so that anyone can engage in the planning system without undue cost.

Rationale

To advocate to the Victorian Government and raise awareness in the community in relation to the Planning Reform currently being undertaken by the State, to highlight that changes should be made with input from all stakeholders, including Local Government and the communities they serve, and that local values and input into the planning system should remain strong in Victoria.

This motion aligns with the MAV priority – Sustainable Economy.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following objectives and or actions in the 2025-2029 Council Plan:

Objective One: Connect

We are committed to enhancing access for all residents, promoting healthy living, fostering connections, and providing opportunities to thrive and participate in community life.

Objective Two: Sustain

We aim to collaborate with others to foster a sustainable environment, a thriving economy and resilient communities.

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences.

Regional, State and National Plans, Policies and Legislation

This report is aligned with the following legislation, council policies and key strategic documents:

- Municipal Association Victoria Strategy 2024-27
- Council Plan 2025-2029

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Missed opportunity for advocacy.	Unlikely	Moderate	Medium	Submit actions to the MAV State Council. Major platform for Councils to raise issues and advocate to State and Federal Government.

LEGAL CONSIDERATIONS

The Municipal Association of Victoria Rules 2022 require motions to be of strategic relevance to the MAV or of such significance to local government that they ought to be considered by State Council.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

In the interests of transparency and open and honest communication with our community this report is presented to a public Council meeting.

FINANCIAL VIABILITY CONSIDERATIONS

Being financially responsible, achieving the greatest possible community benefit from the programs, initiatives and services we fund will be more sustainable and viable if Council is ensured of equitable and consistent funding streams.

SUSTAINABILITY CONSIDERATIONS

This report seeks to advocate for a range of sustainability elements, considerably the need for state government drought support package to be available for all councils within the Hume region.

INNOVATION AND CONTINUOUS IMPROVEMENT

It is anticipated that the motions to MAV should initiate discussions between the State and Local Government bodies and support the strategic plan for sustainable and resilient local government councils.

CONCLUSION

This report seeks Council's endorsement for the submission of five motions to the Municipal Association of Victoria State Council meeting scheduled for Friday 10 October 2025 on behalf of the Hume Region Local Government Network.

In addition, this report also seeks Council approval to submit Motions one to four on behalf of Strathbogie Shire Council.

The MAV is a membership association and the legislated peak body for local government in Victoria. The State Council is the governing body and is made up of delegates from each member council, including delegates from Strathbogie Shire Council.

ATTACHMENTS

Nil

11.4.2 Community Satisfaction Survey Results 2025

AUTHOR Director People and Governance

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

The Community Satisfaction Survey is designed to measure community satisfaction with Local Government performance and provide insights into how communities view the performance of their local authorities. The survey is based on 400 telephone interviews which were conducted between February and March 2025. The results are included in the Local Government Performance Reporting Indicators and in Council's Annual Report. Strathbogie Shire Council is part of the small rural council grouping as set by Local Government Victoria. The results are also used to report on Council Plan Action Plan measures.

Perceptions of Strathbogie Shire Council's overall performance have improved significantly by twelve index points in 2025. Council performance across other core and individual service areas held steady or improved in the past year, recovering some of the significant losses experienced in 2024. This includes key improvements in lower performing areas such as value for money, council direction, unsealed roads, community decisions and the related areas of lobbying and community consultation.

In summary the 2025 results highlighted the following:

Top three performing areas:

1. Appearance of public areas (on par with state average)
2. Art centres and libraries (lower than the state average)
3. Waste management (higher rating than the state average)

Bottom three performing areas:

1. Unsealed roads (lower than state average)
2. Sealed local roads (lower than state average)
3. Planning and building permits (on par with state average)

The report includes key findings and recommendations for Council to focus on for the next 12 months as well as a detailed report on customer contact and preferred communication methods.

The full 2025 Strathbogie Shire Council Community Satisfaction Survey report is attached.

RECOMMENDATION

That Council:

1. **Note the findings of the 2025 Local Government Community Satisfaction Survey for Strathbogie Shire Council**
2. **Include a notice in the Council column in local newspapers advising that the report is available on Council's website.**

PURPOSE AND BACKGROUND

The Local Government Community Satisfaction Survey is coordinated by the State Government, paid for by participating Councils and conducted by independent researcher JWS Research.

Strathbogie Shire Council has participated in this annual survey since 2012 except for 2017 where an alternate provider was used. Strathbogie is part of the small rural council grouping in the report as set by Local Government Victoria.

Results are included in the Local Government Performance Report, Annual Report and are used as key measures for a number of Council Plan actions. The results can also be used to help inform service planning and prioritisation, although it is important to note that data around what will positively influence satisfaction is limited.

ISSUES, OPTIONS AND DISCUSSION

The following is a summary of the key statistics from this year's survey.

Key statistics

- Perceptions of Strathbogie Shire Council's overall performance have improved significantly by twelve index points to 48 in 2025 compared to 36 in 2024.
- Council's overall performance is rated significantly lower than the Small Rural group and State-wide averages for councils (index scores of 54 and 53 respectively).
- While two in 10 residents (20%) rate the value for money they receive as 'very good' or 'good', a further 31% rate it as 'average' and four in 10 (44%) rate this as 'very poor' or 'poor'.
- The appearance of public areas (index score of 72) remains the service area where Council performs best. Council performs significantly higher than the State-wide average and in line with the Small Rural group average in this service area.
- Council continues to rate lowest in the area of unsealed roads (index score of 36), despite a significant four-point improvement from 2024.
- Sealed local roads is Council's next lowest-rated service area (index score of 39), followed by planning and building permits (index score of 43). In both these areas, performance ratings have not yet recovered from the significant declines recorded in the last evaluation.
- Good communication and transparency with residents about decisions Council has made in the community's interest provides the greatest opportunity to drive up overall opinion of Council's performance. Currently, Council is rated as poor in this area (index score of 46).
- Two thirds of households (67%) have had contact with Strathbogie Shire Council in the last 12 months.
- Council's customer service index of 68 is unchanged from 2024, and has remained relatively stable over time. Council continues to rate in line with the State-wide and Small Rural group averages (index scores of 66 and 65 respectively).
- Telephone remains the most common method of contact with Council (39%), followed by in person (36%) and email (26%).

- The preferred form of communication from Council about news and information and upcoming events remains newsletters sent via email (36%), followed by newsletters via mail (22%)
- The direction of Council's overall performance has significantly improved (index score of 58, up from 23 in 2024). After three consecutive years of decline, perceptions are now in line with Council's peak result, last seen in 2019.
- More residents favour service cuts to keep rates the same (62%) than rate rises to improve services (14%).

The table below provides a summary of Strathbogie Shire Council performance, councils scoring and scoring against small rural council and state wide 2025 scores.











Summary of Strathbogie Shire Council performance



Services	Strathbogie 2025	Strathbogie 2024	Small Rural 2025	State-wide 2025	Highest score	Lowest score
Overall performance	48	36	54	53	Women, 65+ years	35-49 years
Value for money	40	35	47	47	65+ years	50-64 years
Overall council direction	58	23	46	46	18-34 years	Women, 65+ years
Customer service	68	68	65	66	65+ years	50-64 years
Appearance of public areas	72	73	70	68	Women, 65+ years, 35-49 years	18-34 years
Art centres & libraries	69	68	72	73	65+ years	50-64 years
Waste management	69	70	66	65	65+ years	18-34 years
Recreational facilities	64	67	66	67	65+ years	18-34 years
Tourism development	59	57	62	60	Women	Men
Environmental sustainability	58	57	58	59	35-49 years	50-64 years

Summary of Strathbogie Shire Council performance



Services		Strathbogie 2025	Strathbogie 2024	Small Rural 2025	State-wide 2025	Highest score	Lowest score
	Bus/community dev./tourism	56	57	57	56	18-34 years	Men, 50-64 years
	Enforcement of local laws	56	57	58	59	35-49 years	65+ years
	Informing the community	52	49	57	56	65+ years	50-64 years
	Consultation & engagement	50	44	51	50	65+ years	50-64 years
	Lobbying	49	44	51	49	35-49 years, Women, 65+ years	50-64 years
	Local streets & footpaths	48	45	53	52	50-64 years	35-49 years
	Community decisions	46	37	50	49	Women	Men
	Planning & building permits	43	42	43	43	Women	Men
	Sealed local roads	39	40	44	45	65+ years	35-49 years
	Unsealed roads	36	32	40	38	65+ years	35-49 years

COMMUNITY ENGAGEMENT

The Community Satisfaction Survey supports the principles in Council's Community Engagement Strategy and Policy and section 9 of the *Local Government Act 2020* relating to community engagement in strategic planning and strategic decision making.

The survey is conducted by an independent research company to provide an opportunity for the community to give feedback and insight into Strathbogie Shire Council performance and services.

It also provides an opportunity to benchmark results over time and compare Strathbogie to other small rural Councils to identify trends or areas for action.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following objectives and or actions in the 2025-2029 Council Plan

Objective One: Connect

We are committed to enhancing access for all residents, promoting healthy living, fostering connections, and providing opportunities to thrive and participate in community life.

Objective Two: Sustain

We aim to collaborate with others to foster a sustainable environment, a thriving economy and resilient communities.

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences.

Regional, State and National Plans, Policies and Legislation

The results are included in Council's Annual Report each year and as part of the Local Government Performance Reporting Framework. They are also used to report against a number of Council Plan actions Regional, State and National Plans and Policies. The Community Satisfaction Survey, or a similar household survey, is a requirement of Local Government Victoria.

RISK CONSIDERATIONS

The following risks have been identified:

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Impact of major events (positive or negative) can result in a spike or drop in any given year	Possible	Medium	Major	Acknowledge potential impact and bias in results and look to trend over time in past and future surveys. Compare to trend in similar councils or councils who have experienced a similar event.
Same individuals completing the survey multiple times	Unlikely	Minimal	Low	The survey is randomised to ensure a diverse range of responses and minimise repeat participation.

LEGAL CONSIDERATIONS

The survey is a requirement of Local Government Victoria and is conducted by an independent research company with expertise in large and complex surveys and associated data collection, privacy considerations and analysis.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

Key indicators are used in the Local Government Performance Reporting Framework, the Annual Report and Council Plan actions. The full results of this survey have been made public (in this meeting agenda) and will be available on Council's website.

Whilst there is no requirement for Councils to make their results available publicly, Strathbogrie Shire Council introduced this practice following the release of the 2020 survey results in the interests of open governance and transparency.

FINANCIAL VIABILITY CONSIDERATIONS

Participation in the survey, or a similar survey, is a requirement of Local Government Victoria. The cost is met through Council's annual budget.

SUSTAINABILITY CONSIDERATIONS

Economic

The survey report includes a rating for value for money, tourism development and business/community development/tourism.

Social

The survey report includes a question about satisfaction with environmental sustainability.

Environmental and Climate Change

The survey report includes a question about satisfaction with environmental sustainability.

INNOVATION AND CONTINUOUS IMPROVEMENT

Local Government Victoria is reviewing the survey for 2026 including an assessment of the cost impacts on Councils. Strathbogie Shire Council participated in a statewide technical working group for the review.

COLLABORATION

The survey is a collaborative purchase managed through the Victorian Government to reduce the cost for Councils to participate.

The survey results and methodology are regularly discussed amongst various Council groups and networks to identify innovative ways Councils use the data, alternative approaches and improvement opportunities.

HUMAN RIGHTS CONSIDERATIONS

The survey is conducted by telephone and includes results by gender and age to enable identification of any key areas of concern or opportunity by these groupings. Sample sizes are often limited making statistical analysis difficult for many groupings.

A number of groups are statistically under-represented in the survey. Survey methodology to recruit more participants by key demographic groups to better reflect the whole municipality has been raised as part of the statewide survey review.

CONCLUSION

Perceptions of Strathbogie Shire Council's overall performance have improved significantly by twelve index points in 2025.

Council performance across other core and individual service areas held steady or improved in the past year, recovering some of the significant losses experienced in 2024. This includes key improvements in lower performing areas such as value for money, council direction, unsealed roads, community decisions and the related areas of lobbying and community consultation.

ATTACHMENT

1. 2025 Local Government Community Satisfaction Survey

2025 Local Government Community Satisfaction Survey

Strathbogie Shire Council

Coordinated by the Department of
Government Services on behalf of
Victorian councils





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Background and objectives

The Victorian Community Satisfaction Survey (CSS) creates a vital interface between the council and their community.

Held annually, the CSS asks the opinions of local people about the place they live, work and play and provides confidence for councils in their efforts and abilities.

Now in its twenty-sixth year, this survey provides insight into the community's views on:

- councils' overall performance, with benchmarking against State-wide and council group results
- value for money in services and infrastructure
- community consultation and engagement
- decisions made in the interest of the community
- customer service, local infrastructure, facilities, services and
- overall council direction.

When coupled with previous data, the survey provides a reliable historical source of the community's views since 1998. A selection of results from the last ten years shows that councils in Victoria continue to provide services that meet the public's expectations.

Serving Victoria for 26 years

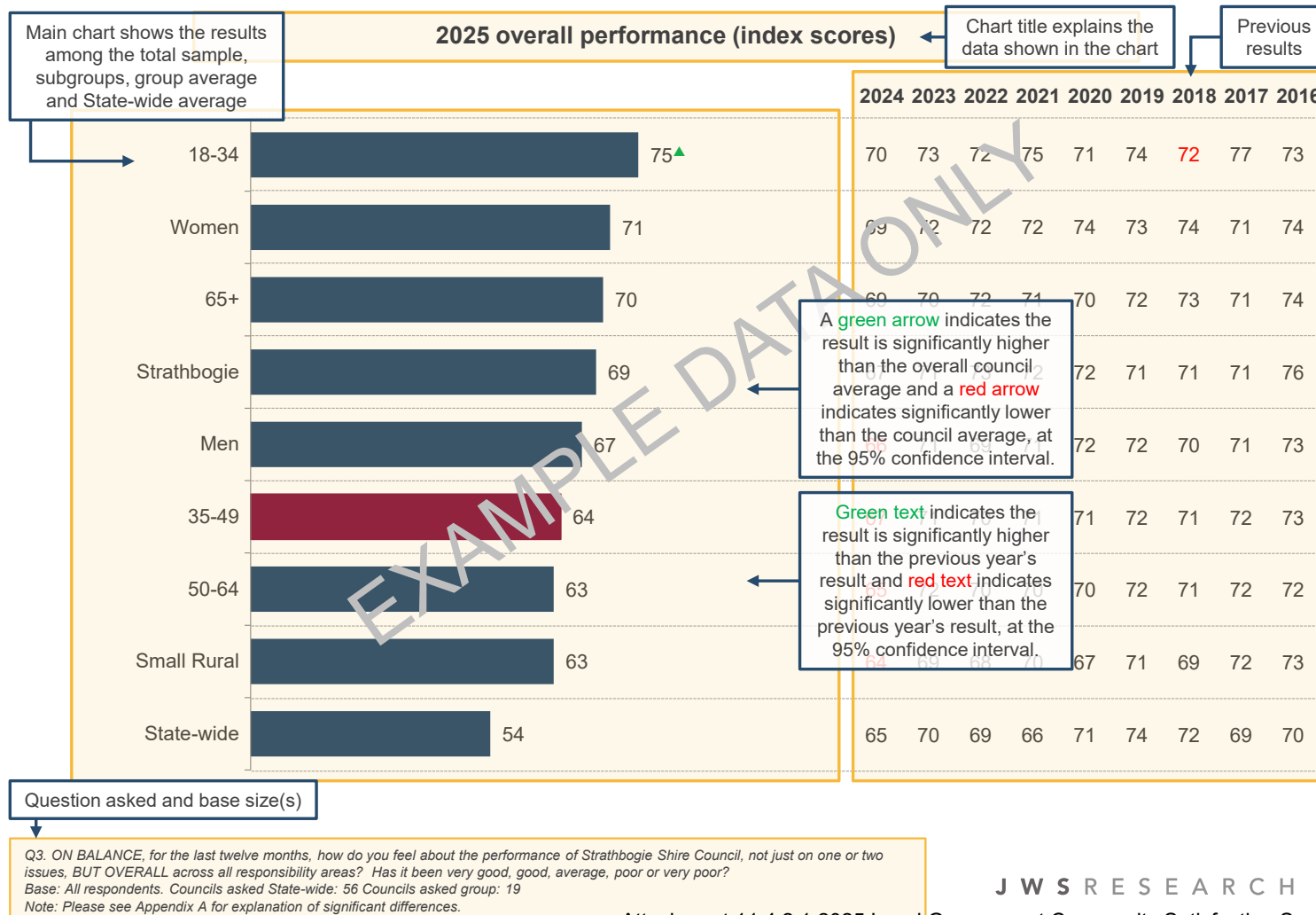
Each year the CSS data is used to develop this State-wide report which contains all of the aggregated results, analysis and data. Moreover, with 26 years of results, the CSS offers councils a long-term measure of how they are performing – essential for councils that work over the long term to provide valuable services and infrastructure to their communities.

Participation in the State-wide Local Government Community Satisfaction Survey is optional.

Participating councils have various choices as to the content of the questionnaire and the sample size to be surveyed, depending on their individual strategic, financial and other considerations.

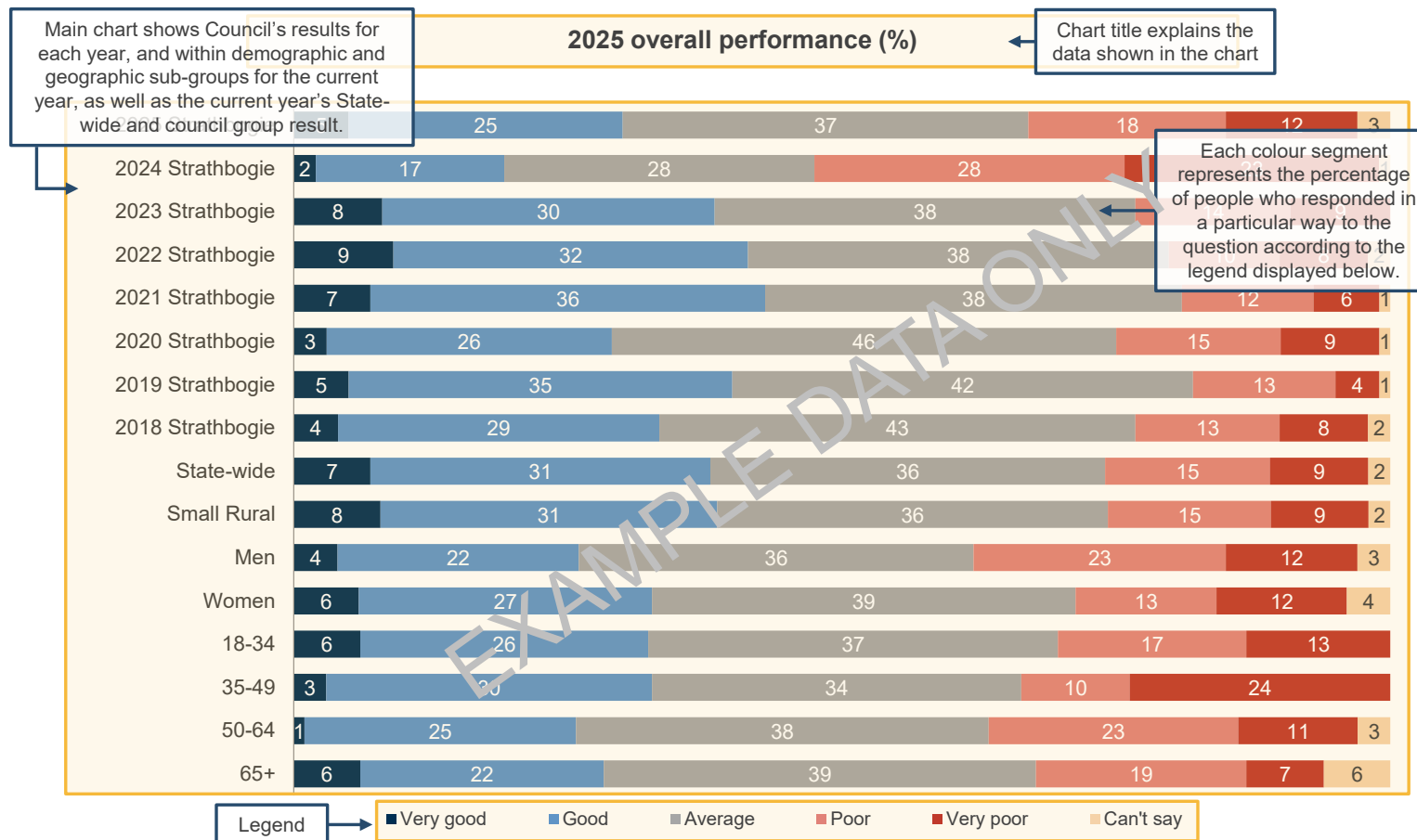


How to read index score charts in this report





How to read stacked bar charts in this report



Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Strathbogie Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

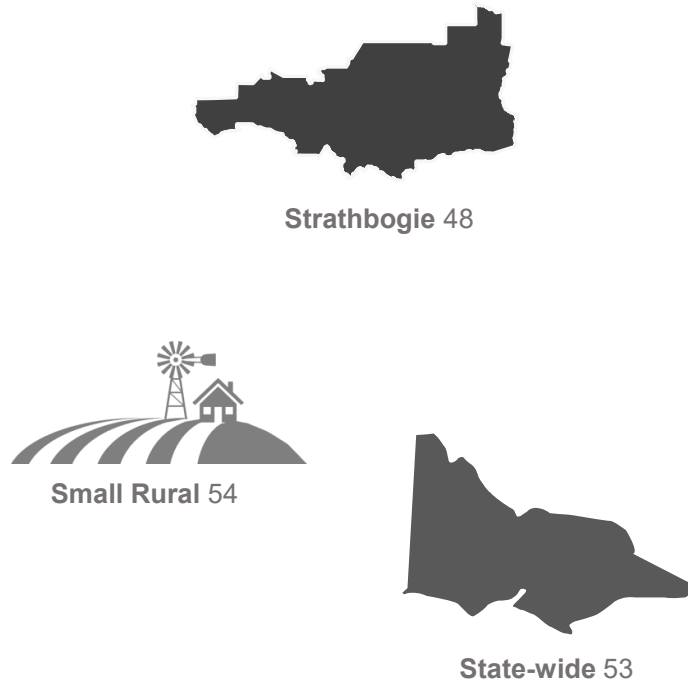
Key findings and recommendations



Strathbogie Shire Council – at a glance

Overall council performance

Results shown are index scores out of 100.

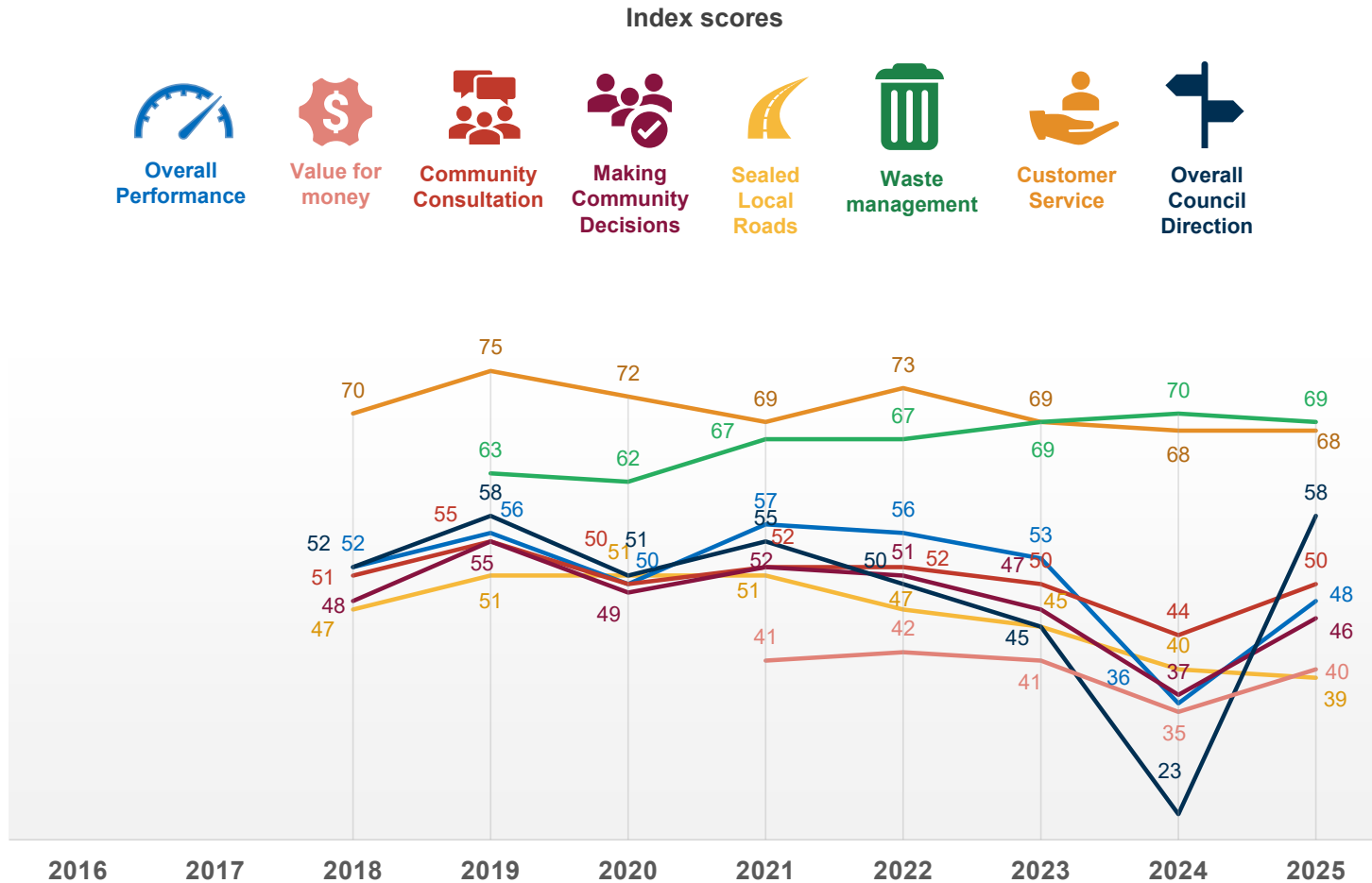


Council performance compared to group average

Top 3 performing areas		
	Appearance of public areas	≡ on par
	Art centres & libraries	▼ lower
	Waste management	▲ higher
Bottom 3 performing areas		
	Unsealed roads	▼ lower
	Sealed local roads	▼ lower
	Planning & building permits	≡ on par
	Customer service	≡ on par



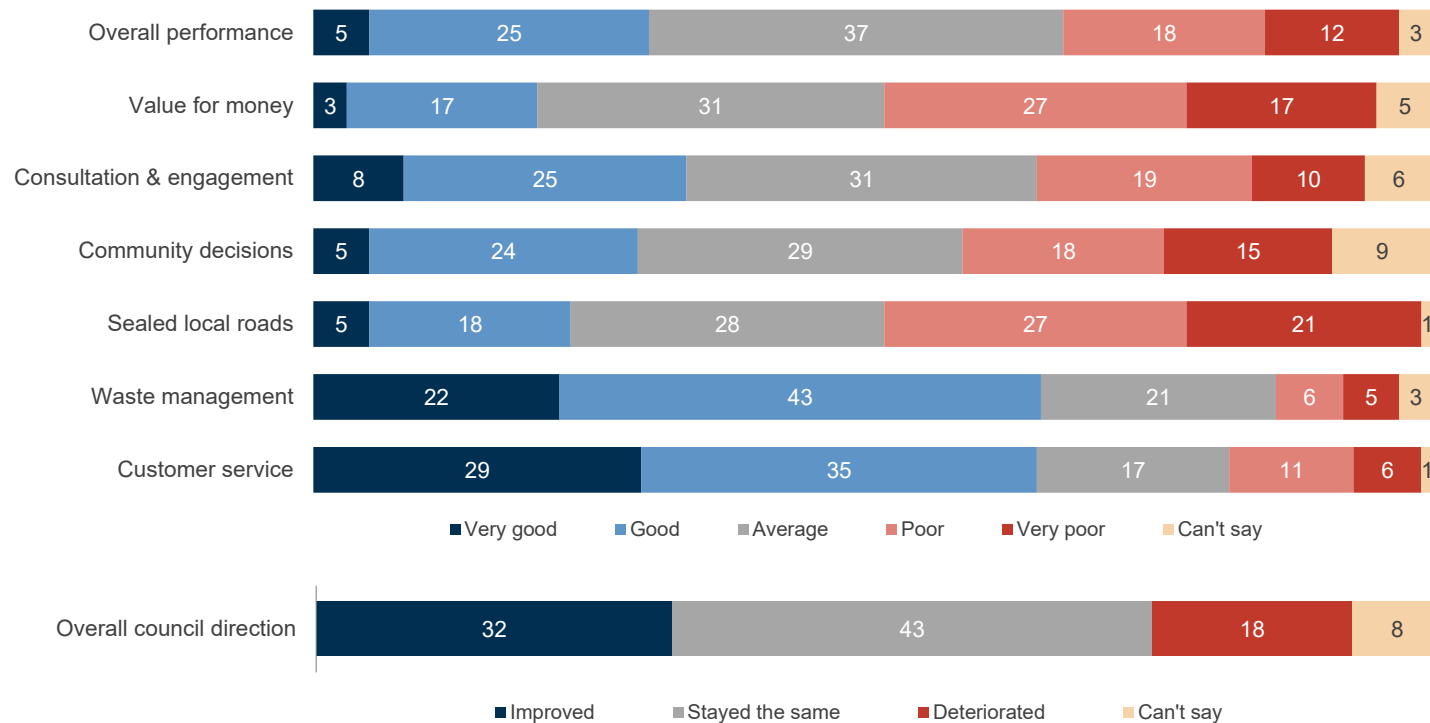
Summary of core measures















Summary of core measures

Core measures summary results (%)





Summary of Strathbogie Shire Council performance

Services		Strathbogie 2025	Strathbogie 2024	Small Rural 2025	State-wide 2025	Highest score	Lowest score
	Overall performance	48	36	54	53	Women, 65+ years	35-49 years
	Value for money	40	35	47	47	65+ years	50-64 years
	Overall council direction	58	23	46	46	18-34 years	Women, 65+ years
	Customer service	68	68	65	66	65+ years	50-64 years
	Appearance of public areas	72	73	70	68	Women, 65+ years, 35-49 years	18-34 years
	Art centres & libraries	69	68	72	73	65+ years	50-64 years
	Waste management	69	70	66	65	65+ years	18-34 years
	Recreational facilities	64	67	66	67	65+ years	18-34 years
	Tourism development	59	57	62	60	Women	Men
	Environmental sustainability	58	57	58	59	35-49 years	50-64 years

Significantly **higher** / **lower** than Strathbogie Shire Council 2025 result at the 95% confidence interval.
Please see Appendix A for explanation of significant differences.



Summary of Strathbogie Shire Council performance

Services		Strathbogie 2025	Strathbogie 2024	Small Rural 2025	State-wide 2025	Highest score	Lowest score
	Bus/community dev./tourism	56	57	57	56	18-34 years	Men, 50-64 years
	Enforcement of local laws	56	57	58	59	35-49 years	65+ years
	Informing the community	52	49	57	56	65+ years	50-64 years
	Consultation & engagement	50	44	51	50	65+ years	50-64 years
	Lobbying	49	44	51	49	35-49 years, Women, 65+ years	50-64 years
	Local streets & footpaths	48	45	53	52	50-64 years	35-49 years
	Community decisions	46	37	50	49	Women	Men
	Planning & building permits	43	42	43	43	Women	Men
	Sealed local roads	39	40	44	45	65+ years	35-49 years
	Unsealed roads	36	32	40	38	65+ years	35-49 years

Significantly **higher** / **lower** than Strathbogie Shire Council 2025 result at the 95% confidence interval.
Please see Appendix A for explanation of significant differences.



Focus areas for the next 12 months

Overview

Perceptions of Strathbogie Shire Council's overall performance have improved significantly by 12 index points in 2025. Council performance across other core and individual service areas held steady or improved in the past year, recovering some of the significant losses experienced in 2024. This includes key improvements in lower performing areas such as value for money, council direction, unsealed roads, community decisions and the related areas of lobbying and community consultation.

Key influences on perceptions of overall performance

Council should focus on continuing to improve performance on community decisions, which is the individual service area that most influences perceptions of overall performance. Following this, the more moderately influential but also lower performing areas of planning and building permits and lobbying should be prioritised for improvement, to help boost positive perceptions of overall performance in the coming 12 months.

Comparison to state and area grouping

Council performs significantly higher than the Small Rural group and State-wide averages for overall council direction and waste management, and above the State-wide average for the appearance of public areas. However, Council rates significantly lower than the Small Rural group average in seven of the 14 individual service areas evaluated, and also below the State-wide average in a total of seven areas.

Attend to roads and engage with key cohorts

Sealed and unsealed roads are service areas that remain key pain points for residents. Council should strive to build upon its improved performance in maintaining its unsealed roads and accelerate service improvements on its sealed local roads, where ratings are at a series-low. The 35 to 49 year old cohort are most critical of Council performance in these areas and overall. However, they have the highest rate of contact with Council, providing opportunities to engage and address their concerns to help improve future perceptions.

DETAILED FINDINGS

Overall performance





Overall performance

The overall performance index score of 48 for Strathbogie Shire Council represents a significant 12-point increase, following a 17-point decline in 2024. While a strong improvement for Council, perceptions remain below Council's peak result of 57 in 2021.

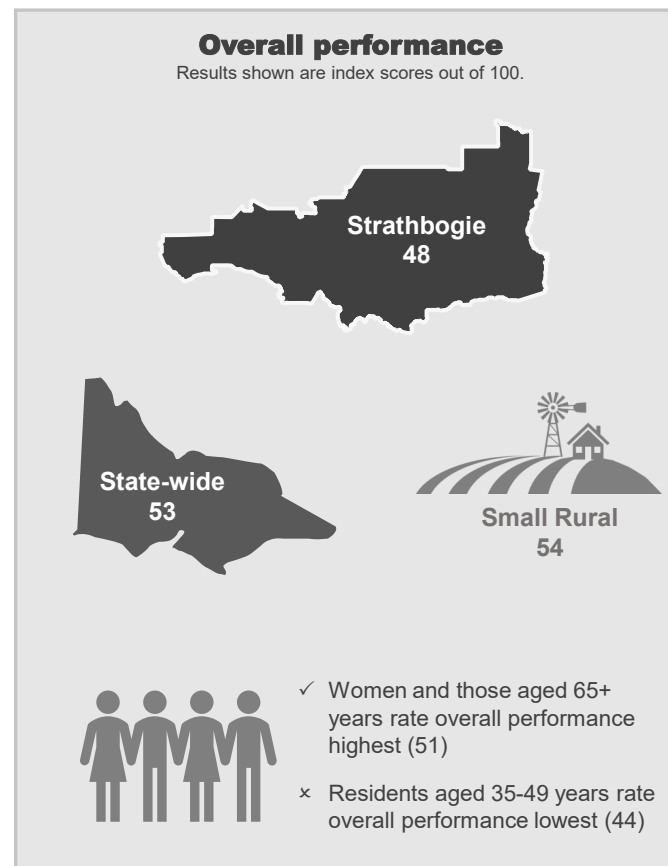
- Ratings have increased across all demographic sub-groups, in most cases statistically significantly (at the 95% confidence level).

Council's overall performance is rated significantly lower than the Small Rural group and State-wide averages for councils (index scores of 54 and 53 respectively).

Perceptions of the value for money provided by Council in infrastructure and services have significantly improved, returning to previous levels after a decline last year (index score of 40, up from 35 in 2024).

While two in 10 residents (20%) rate the value for money they receive as 'very good' or 'good', a further 31% rate it as 'average' and four in 10 (44%) rate this as 'very poor' or 'poor'.

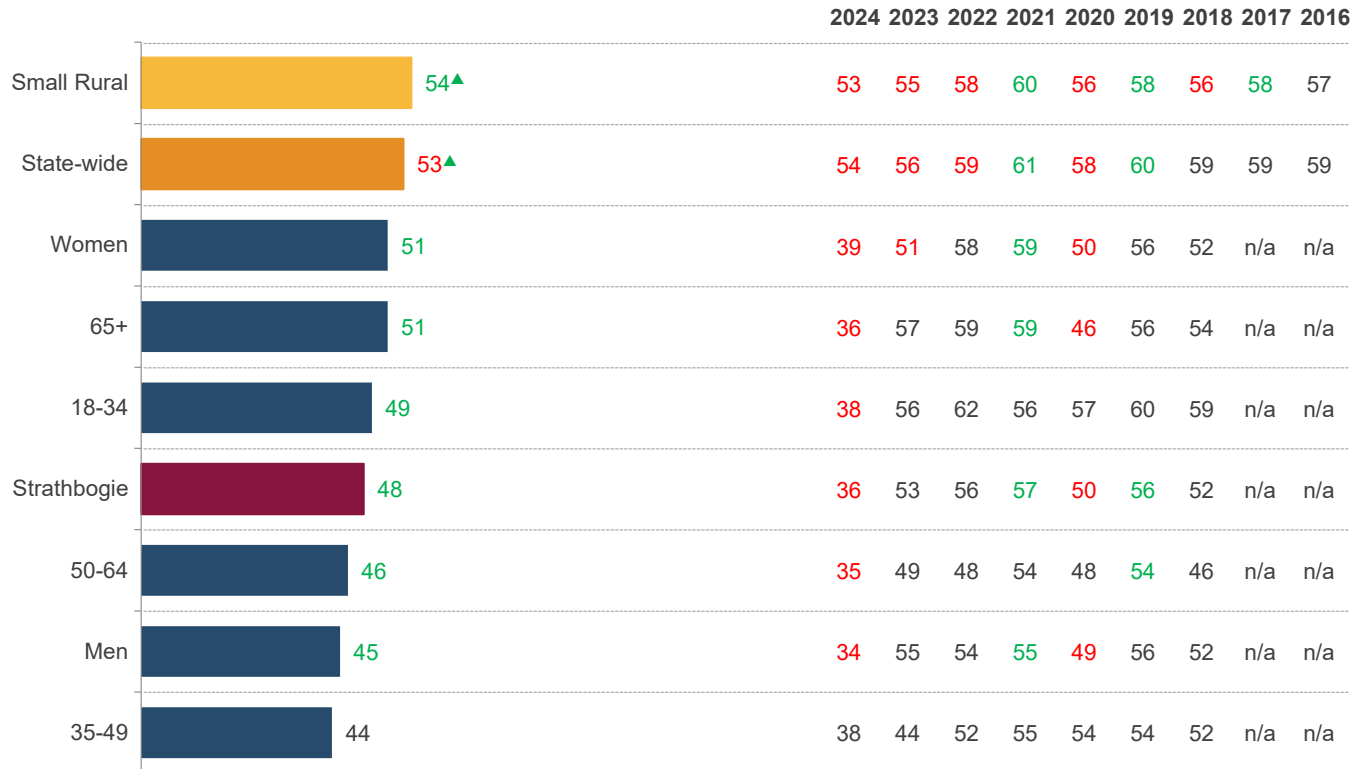
- Perceptions of value are most positive and significantly improved among residents aged 65 years and over and women, while 50 to 64 year olds continue to be least positive in their assessment.





Overall performance

2025 overall performance (index scores)

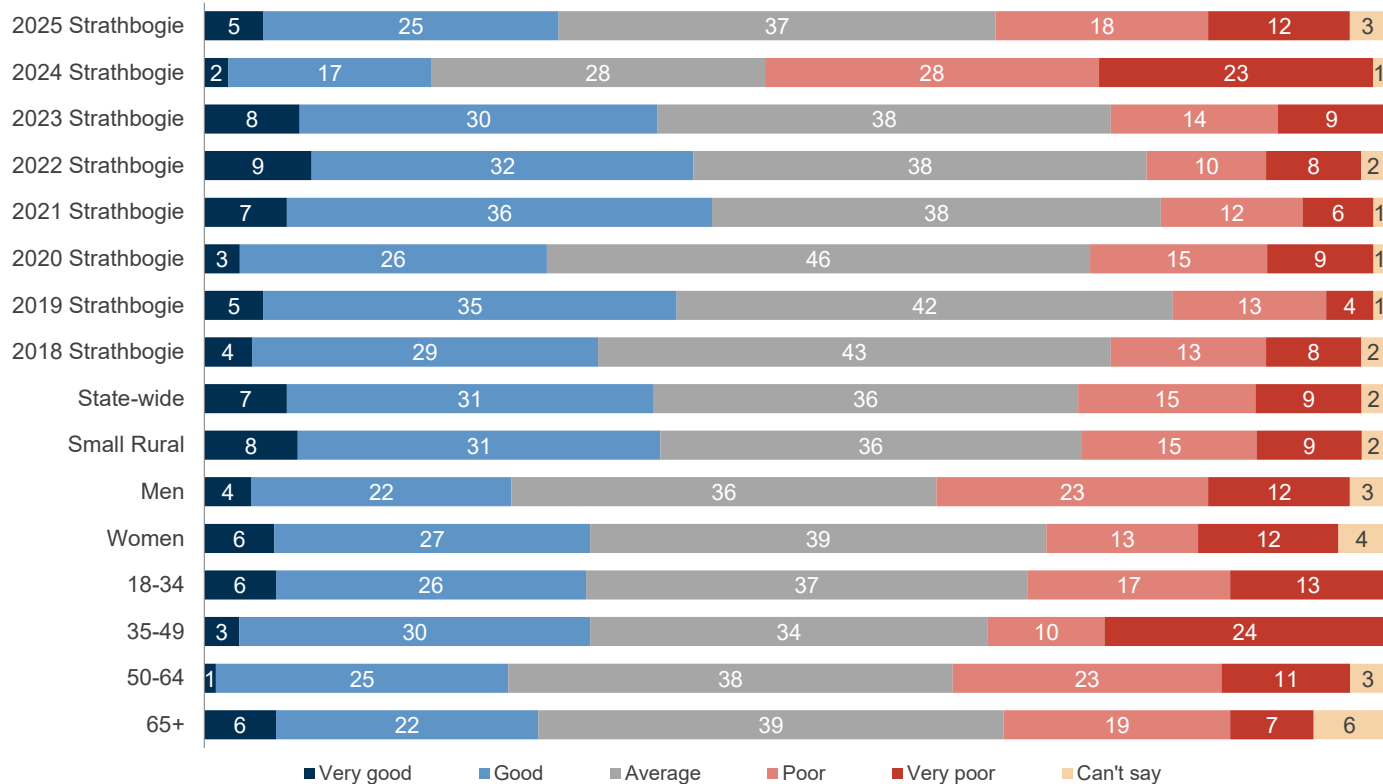


Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Strathbogie Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19
Note: Please see Appendix A for explanation of significant differences.



Overall performance

2025 overall performance (%)

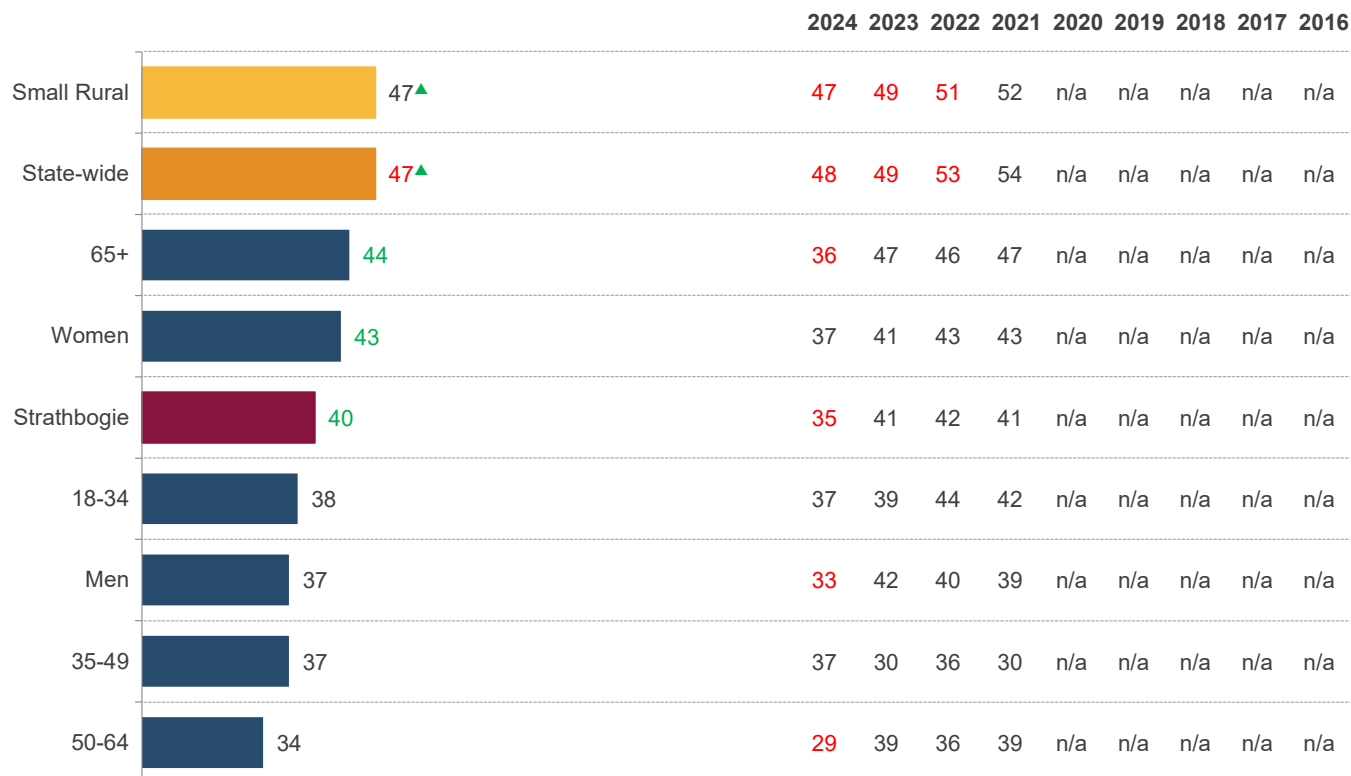


Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Strathbogie Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19



Value for money in services and infrastructure

2025 value for money (index scores)



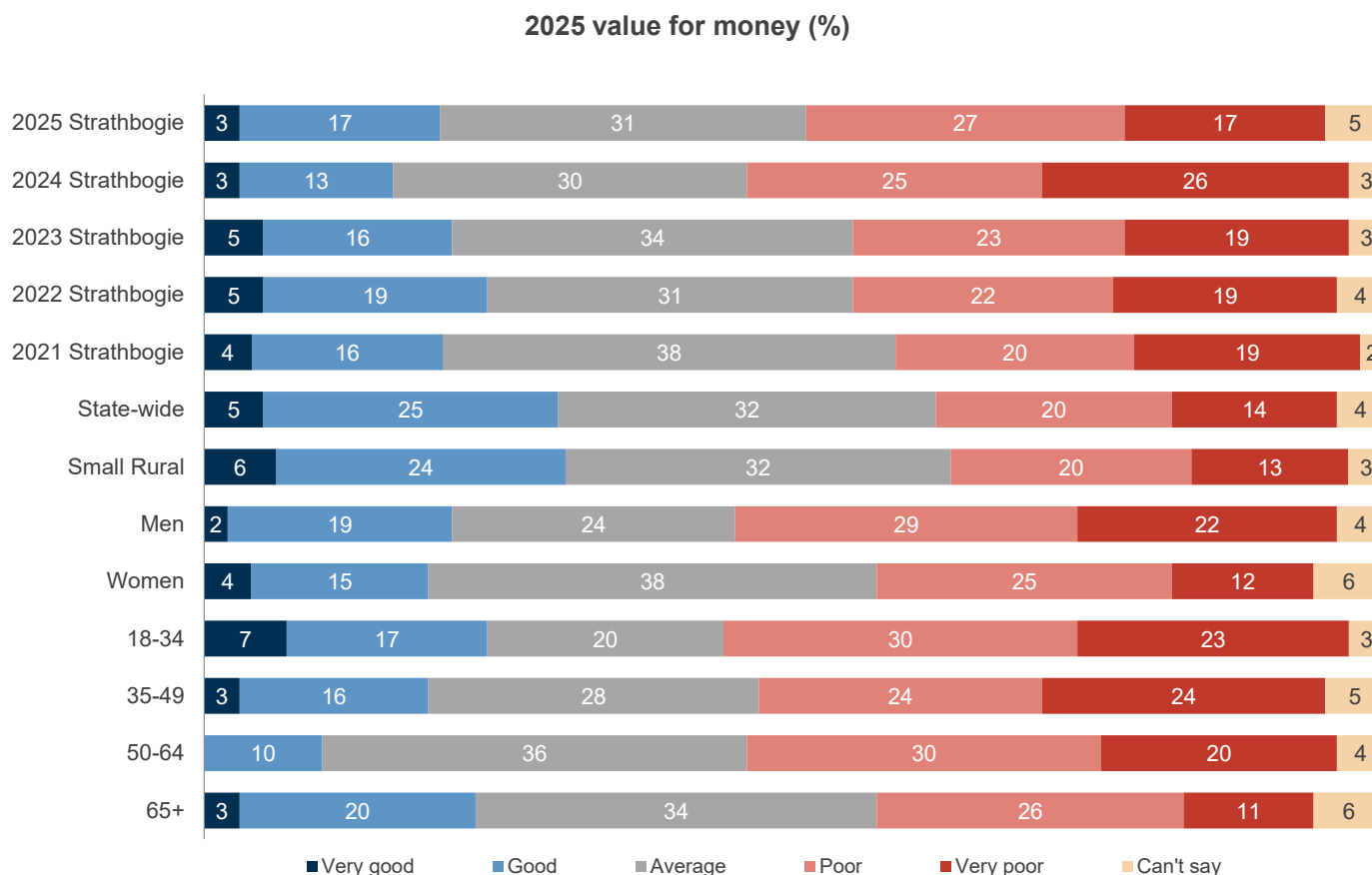
Q3b. How would you rate Strathbogie Shire Council at providing good value for money in infrastructure and services provided to your community?

Base: All respondents. Councils asked State-wide: 55 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Value for money in services and infrastructure



Q3b. How would you rate Strathbogie Shire Council at providing good value for money in infrastructure and services provided to your community?
Base: All respondents. Councils asked State-wide: 55 Councils asked group: 19



Top performing service areas

The appearance of public areas (index score of 72) remains the service area where Council performs best. Council performs significantly higher than the State-wide average and in line with the Small Rural group average in this service area.

Art centres and libraries and waste management are Council's next highest-rated areas (index score of 69 for each). Council performs significantly higher than the State-wide and Small Rural group averages for waste management but significantly lower on art centres and libraries.

- Ratings are significantly higher among residents aged 65 years and older than the Council averages for these service areas.

Recreational facilities (index score of 64) is another higher performing area for Council. Here, Council rates in line with the Small Rural group average but significantly lower than the State-wide average.

- Perceptions of this area have significantly declined among 18 to 34 year olds this year (down nine percentage points).

Council's strong performance is further highlighted by location (7%), parks and gardens (5%), and recreational and sporting facilities (5%) being among the top mentions of the best thing about Council.



The appearance of public areas (index score of 72) is where Council performed best in 2025.



Low performing service areas



Council continues to rate lowest in the area of unsealed roads (index score of 36), despite a significant four-point improvement from 2024.

Sealed local roads is Council's next lowest-rated service area (index score of 39), followed by planning and building permits (index score of 43). In both these areas, performance ratings have not yet recovered from the significant declines recorded in the last evaluation.

- Ratings of sealed local roads and unsealed roads among residents aged 35 to 49 years are now significantly lower than the Council averages.

Planning and building permits is an area shown to have a significant influence on Council's overall performance rating, so it will be important to address resident concerns regarding this service area to improve overall community opinion moving forward.

The need for Council to focus on improving performance in these service areas is also highlighted by one in four residents (26%) nominating sealed road maintenance as the area where Council most needs to improve, while 7% mention each of unsealed road maintenance and town planning / permits / red tape.



Individual service area performance

2025 individual service area performance (index scores)

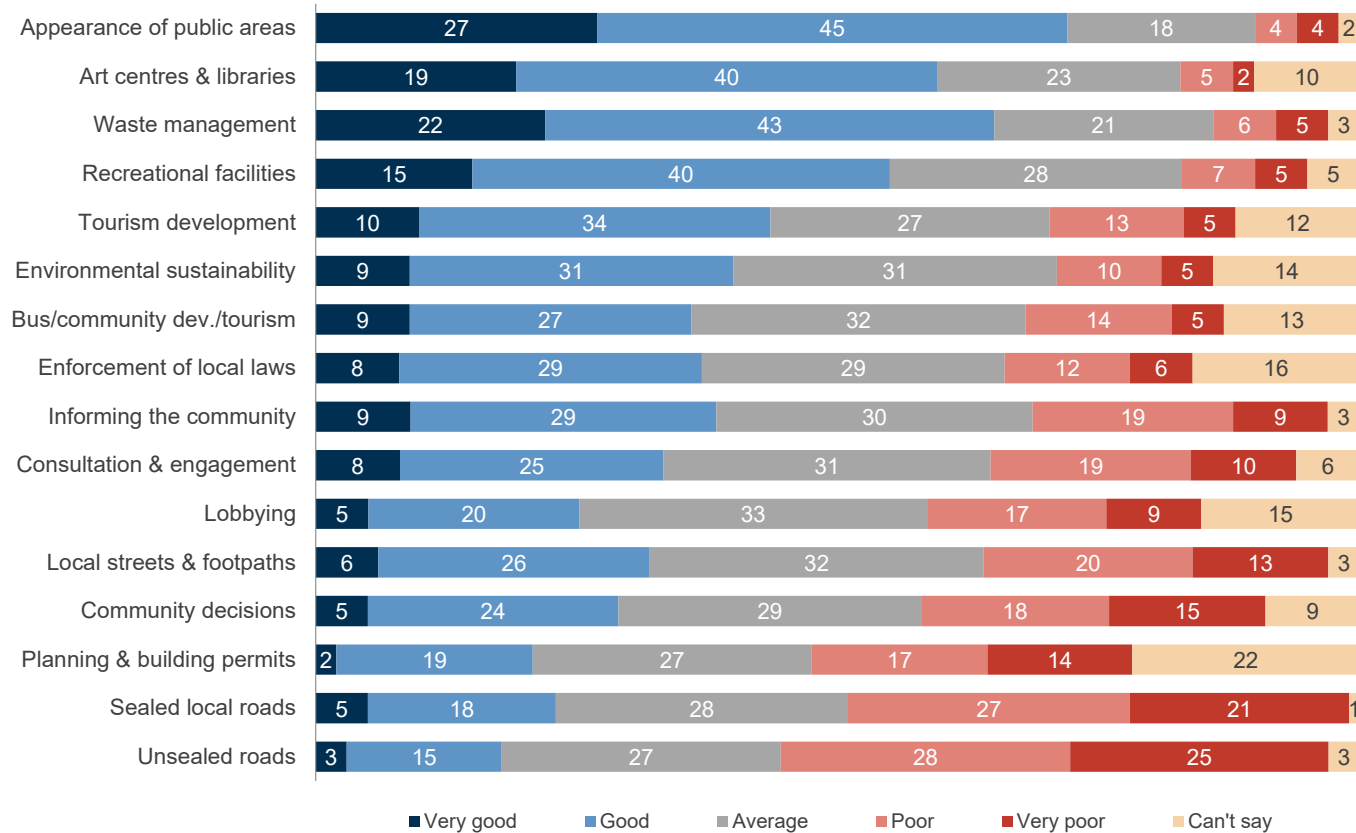
		2024	2023	2022	2021	2020	2019	2018	2017	2016
Appearance of public areas	72	73	74	73	74	n/a	n/a	n/a	n/a	n/a
Art centres & libraries	69	68	71	67	67	n/a	n/a	n/a	n/a	n/a
Waste management	69	70	69	67	67	62	63	n/a	n/a	n/a
Recreational facilities	64	67	67	68	65	n/a	n/a	n/a	n/a	n/a
Tourism development	59	57	61	62	61	62	64	63	n/a	n/a
Environmental sustainability	58	57	57	59	57	56	n/a	n/a	n/a	n/a
Bus/community dev./tourism	56	57	60	60	59	n/a	n/a	n/a	n/a	n/a
Enforcement of local laws	56	57	59	57	61	59	59	56	n/a	n/a
Informing the community	52	49	53	55	56	55	59	55	n/a	n/a
Consultation & engagement	50	44	50	52	52	50	55	51	n/a	n/a
Lobbying	49	44	52	54	51	50	54	48	n/a	n/a
Local streets & footpaths	48	45	47	47	52	46	48	46	n/a	n/a
Community decisions	46	37	47	51	52	49	55	48	n/a	n/a
Planning & building permits	43	42	47	44	51	n/a	n/a	n/a	n/a	n/a
Sealed local roads	39	40	45	47	51	51	51	47	n/a	n/a
Unsealed roads	36	32	36	40	42	41	43	37	n/a	n/a

Q2. How has Council performed on [RESPONSIBILITY AREA] over the last 12 months?
 Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19
 Note: Please see Appendix A for explanation of significant differences.



Individual service area performance

2025 individual service area performance (%)



Q2. How has Council performed on [RESPONSIBILITY AREA] over the last 12 months?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19



Individual service area importance

2025 individual service area importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Unsealed roads	84	86	85	83	84	n/a	n/a	n/a	n/a	n/a
Sealed local roads	83	86	84	83	83	n/a	n/a	n/a	n/a	n/a
Local streets & footpaths	79	80	80	81	78	n/a	n/a	n/a	n/a	n/a
Waste management	78	79	77	79	78	n/a	n/a	n/a	n/a	n/a
Informing the community	76	77	75	77	76	n/a	n/a	n/a	n/a	n/a
Consultation & engagement	75	77	77	78	75	n/a	n/a	n/a	n/a	n/a
Appearance of public areas	74	73	72	76	75	n/a	n/a	n/a	n/a	n/a
Recreational facilities	72	72	73	74	74	n/a	n/a	n/a	n/a	n/a
Planning & building permits	72	73	73	75	71	n/a	n/a	n/a	n/a	n/a
Lobbying	71	69	67	71	68	n/a	n/a	n/a	n/a	n/a
Bus/community dev./tourism	68	67	67	70	73	n/a	n/a	n/a	n/a	n/a
Enforcement of local laws	66	66	66	66	67	n/a	n/a	n/a	n/a	n/a
Art centres & libraries	62	60	61	65	63	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should [RESPONSIBILITY AREA] be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 24 Councils asked group: 7

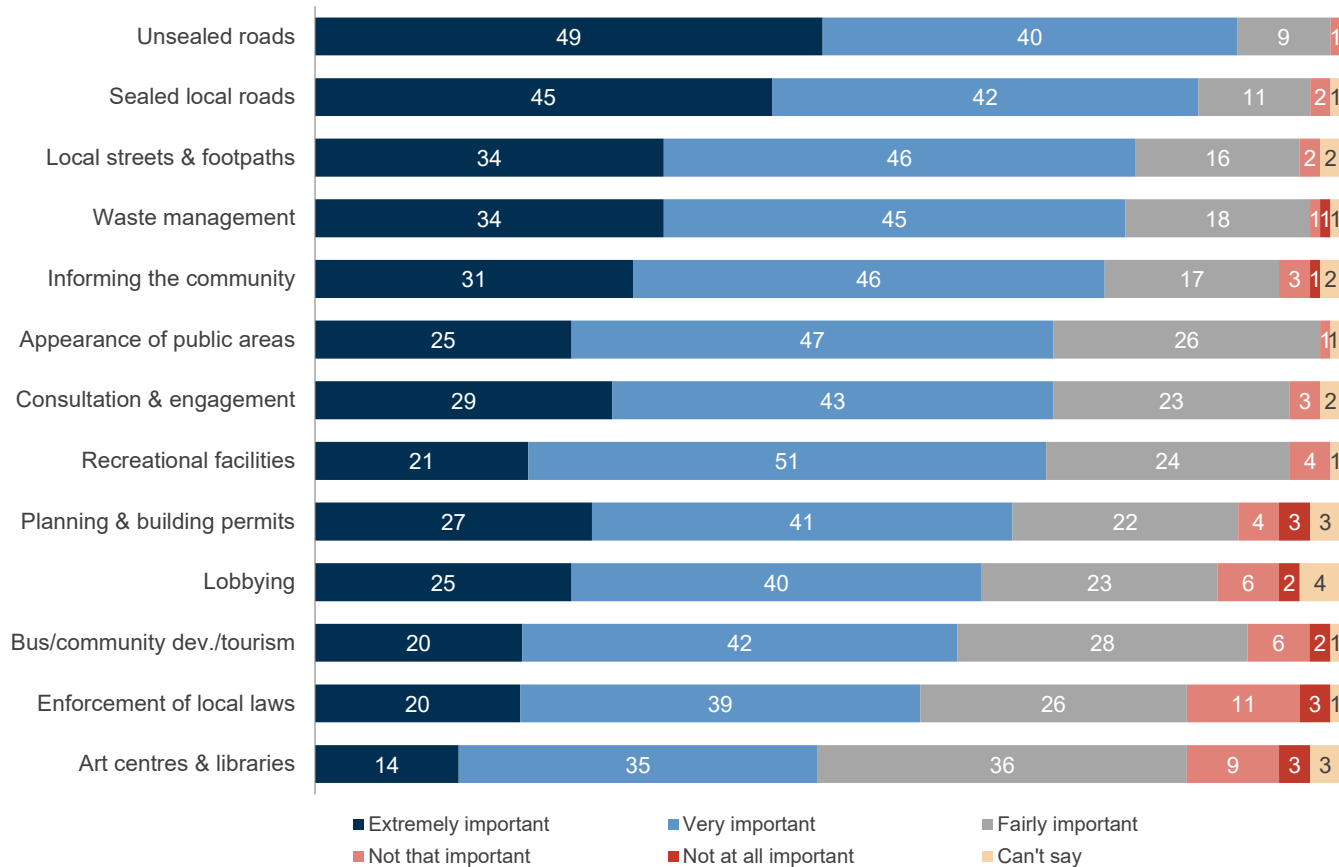
Note: Please see Appendix A for explanation of significant differences.

J W S R E S E A R C H 24



Individual service area importance

2025 individual service area importance (%)

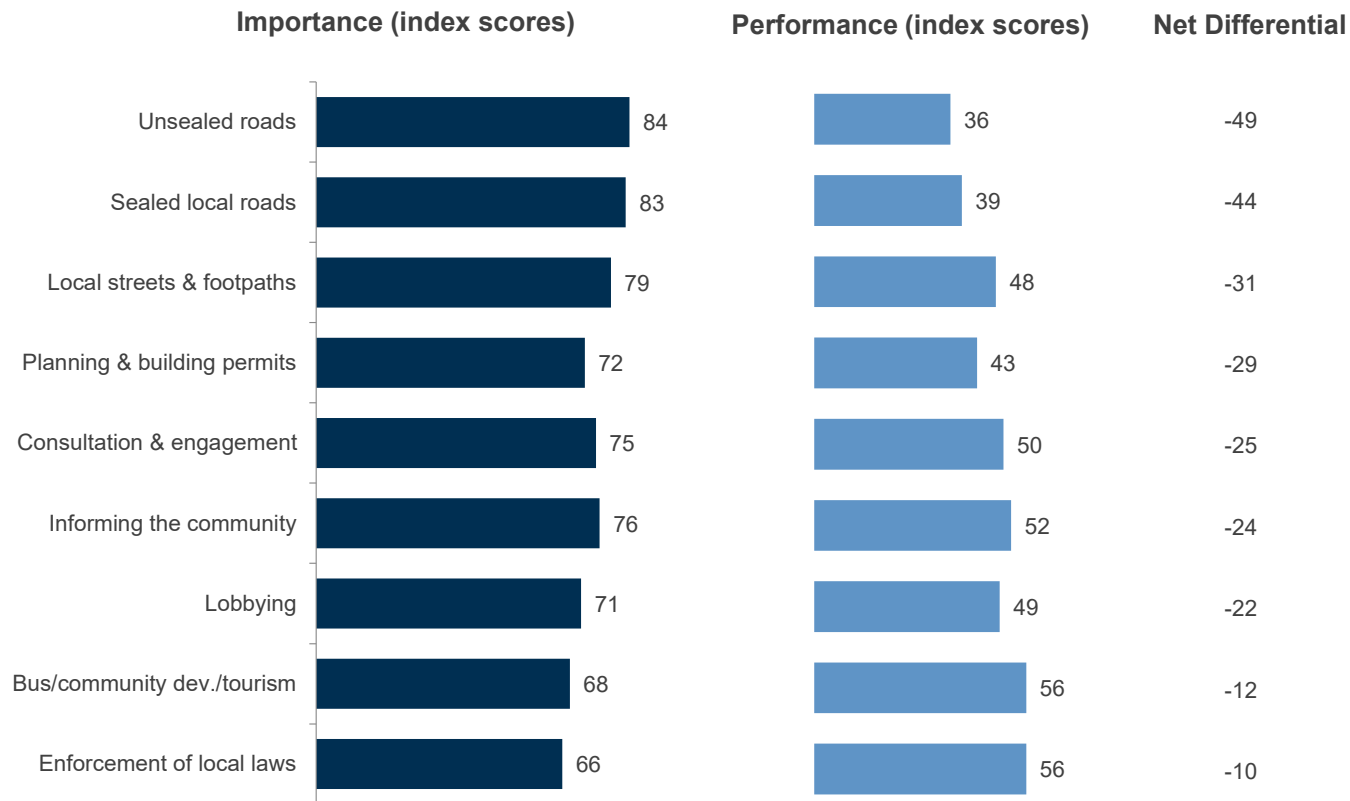


Q1. Firstly, how important should [RESPONSIBILITY AREA] be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 24 Councils asked group: 7



Individual service areas importance vs performance

Service areas where importance exceeds performance by 10 points or more, suggesting further investigation is necessary.



Note: Net differentials are calculated based on the un-rounded importance and performance scores, then rounded to the nearest whole number, which may result in differences of +/-1% in the importance and performance scores and the net differential scores.



Influences on perceptions of overall performance

The individual service area that has the strongest influence on the overall performance rating (based on regression analysis) is:

- Decisions made in the interest of the community.

Good communication and transparency with residents about decisions Council has made in the community's interest provides the greatest opportunity to drive up overall opinion of Council's performance. Currently, Council is rated as poor in this area (index score of 46).

Following on from that, other service areas with a more moderate influence on the overall performance rating are:

- Informing the community
- Lobbying on behalf of the community
- Planning and building permits
- Enforcement of local laws.

Looking at these key service areas only, Council performs relatively well on the enforcement of local laws (index score of 56), which is a moderate influence on the overall performance rating.

Council should work to maintain efforts in this area over the next 12 months – but there is greater work to be done elsewhere.

Another service area that has a moderate influence on overall perceptions, but where Council performs less well, is informing the community (index score of 52).

Ensuring residents are kept well informed about Council policies, plans and activities can also help to shore up positive community perceptions.

In addition to Council's decision making, most in need of attention are its planning and building permits and lobbying efforts, which are rated as poor (index scores of 43 and 49 respectively). Both are moderate influences on overall perceptions of performance.

It will be important to attend to resident concerns about Council's planning and building permits and to demonstrate Council efforts to advocate for community interests to help improve overall ratings of performance.



Regression analysis explained

We use regression analysis to investigate which individual service areas such as community consultation and the condition of sealed local roads (the independent variables) are influencing respondent perceptions of overall council performance (the dependent variable).

In the charts that follow:

- The horizontal axis represents Council's performance index score for each individual service. Service areas appearing on the right side of the chart have a higher index score than those on the left.
- The vertical axis represents the Standardised Beta Coefficient from the multiple regression performed. This measures the contribution of each service area to the model. Service areas near the top of the chart have a greater positive effect on overall performance ratings than those located closer to the axis.

The regressions are shown on the following two charts.

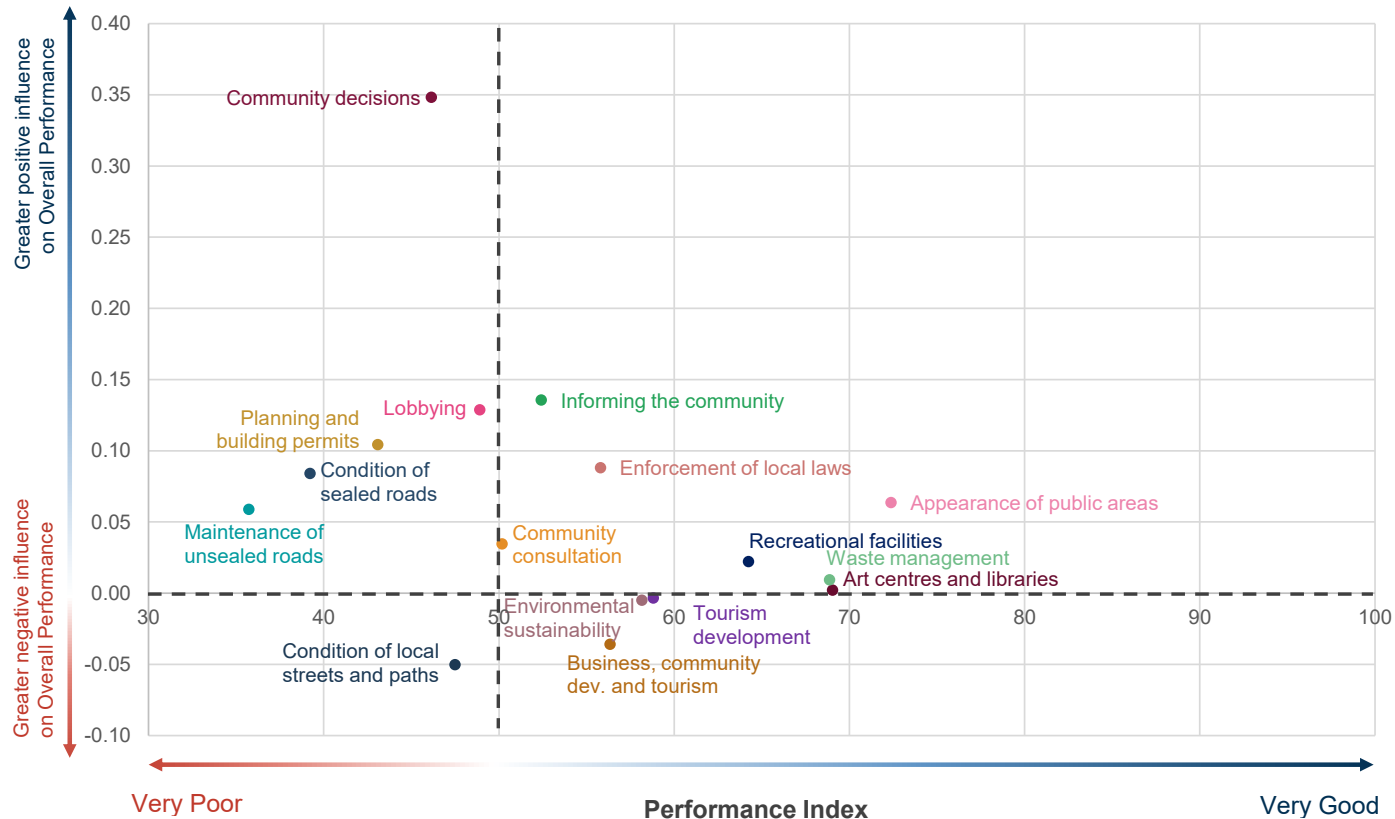
1. **The first chart** shows the results of a regression analysis of *all* individual service areas selected by Council.
2. **The second chart** shows the results of a regression performed on a smaller set of service areas, being those with a moderate-to-strong influence on overall performance. Service areas with a weaker influence on overall performance (i.e. a low Standardised Beta Coefficient) have been excluded from the analysis.

Key insights from this analysis are derived from the second chart.



Influence on overall performance: all services

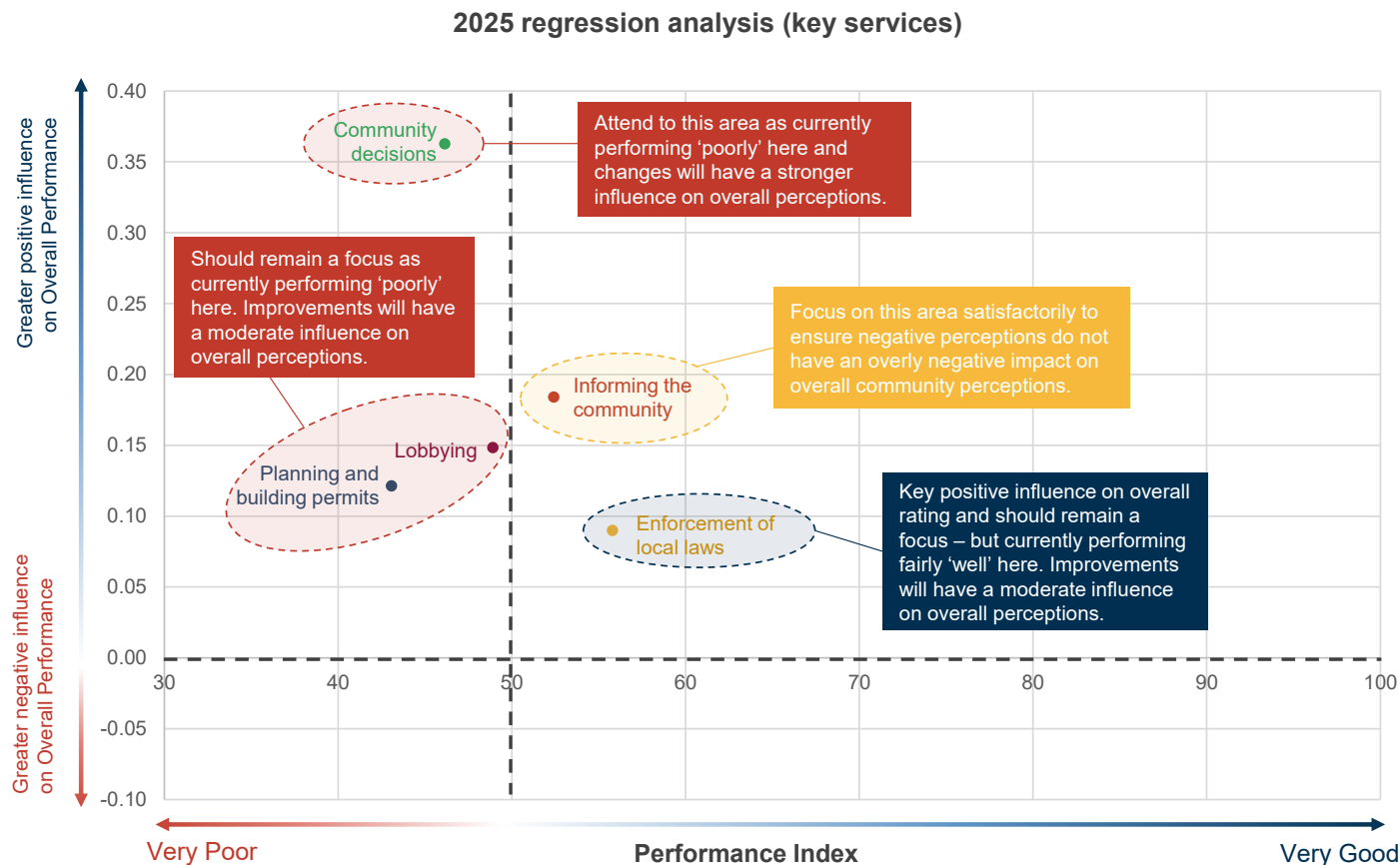
2025 regression analysis (all services)



The multiple regression analysis model above (all service areas) has an R^2 value of 0.484 and adjusted R^2 value of 0.462, which means that 46% of the variance in community perceptions of overall performance can be predicted from these variables. The overall model effect was statistically significant at $p = 0.0001$, $F = 22.44$. This model should be interpreted with some caution as some data is not normally distributed and not all service areas have linear correlations.



Influence on overall performance: key services

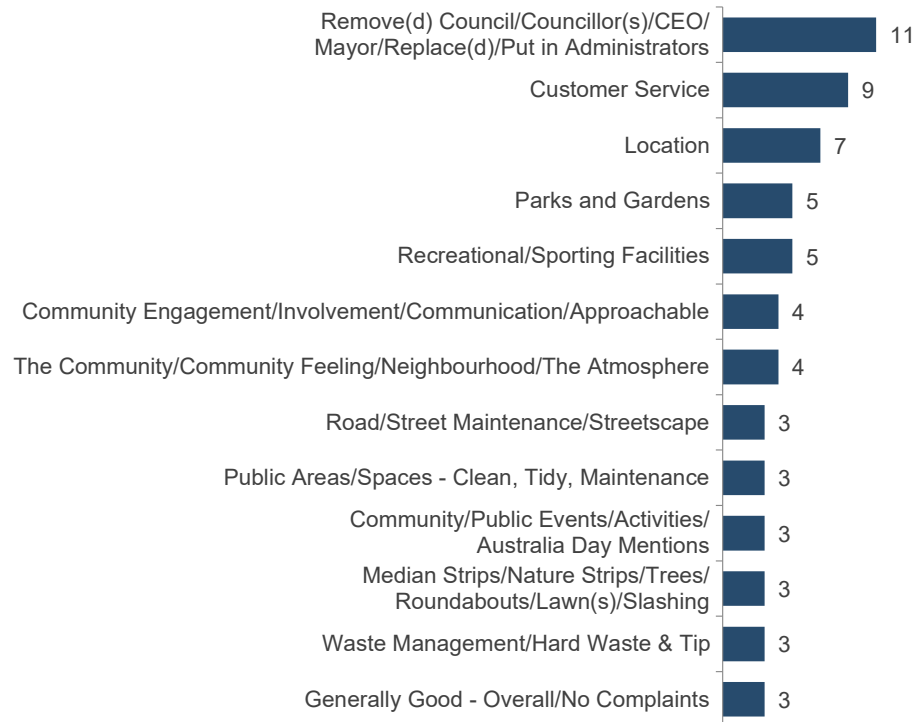


The multiple regression analysis model above (reduced set of service areas) has an R^2 value of 0.465 and adjusted R^2 value of 0.459, which means that 46% of the variance in community perceptions of overall performance can be predicted from these variables. The overall model effect was statistically significant at $p = 0.0001$, $F = 68.62$.

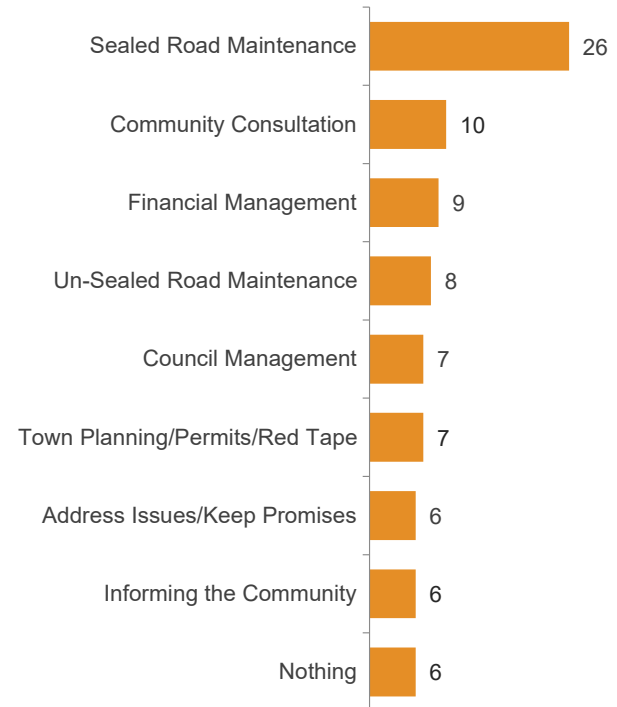


Best things about Council and areas for improvement

2025 best things about Council (%)
- Top mentions only -



2025 areas for improvement (%)
- Top mentions only -



Q16. Please tell me what is the ONE BEST thing about Strathbogie Shire Council? It could be about any of the issues or services we have covered in this survey or it could be about something else altogether?

Base: All respondents. Councils asked State-wide: 29 Councils asked group: 10

Q17. What does Strathbogie Shire Council MOST need to do to improve its performance?

Base: All respondents. Councils asked State-wide: 44 Councils asked group: 14

A verbatim listing of responses to these questions can be found in the accompanying dashboard

Customer service





Contact with council and customer service

Contact with council

Two thirds of households (67%) have had contact with Strathbogie Shire Council in the last 12 months. Rate of contact has been relatively consistent over time.

- Rate of contact remains significantly higher among residents aged 35 to 49 years and lowest among those aged 18 to 34 years.
- Rate of contact among men significantly increased (up 10 percentage points on 2024).

Telephone remains the most common method of contact with Council (39%), followed by in person (36%) and email (26%).



Customer service

Council's customer service index of 68 is unchanged from 2024, and has remained relatively stable over time. Council continues to rate in line with the State-wide and Small Rural group averages (index scores of 66 and 65 respectively).

Importantly, among residents who have had contact with Council, more than three times as many rate customer service as 'very good' or 'good' (64%) than as 'very poor' or 'poor' (17%). Furthermore, customer service continues to be nominated by residents as one of the best things about Council (9%).

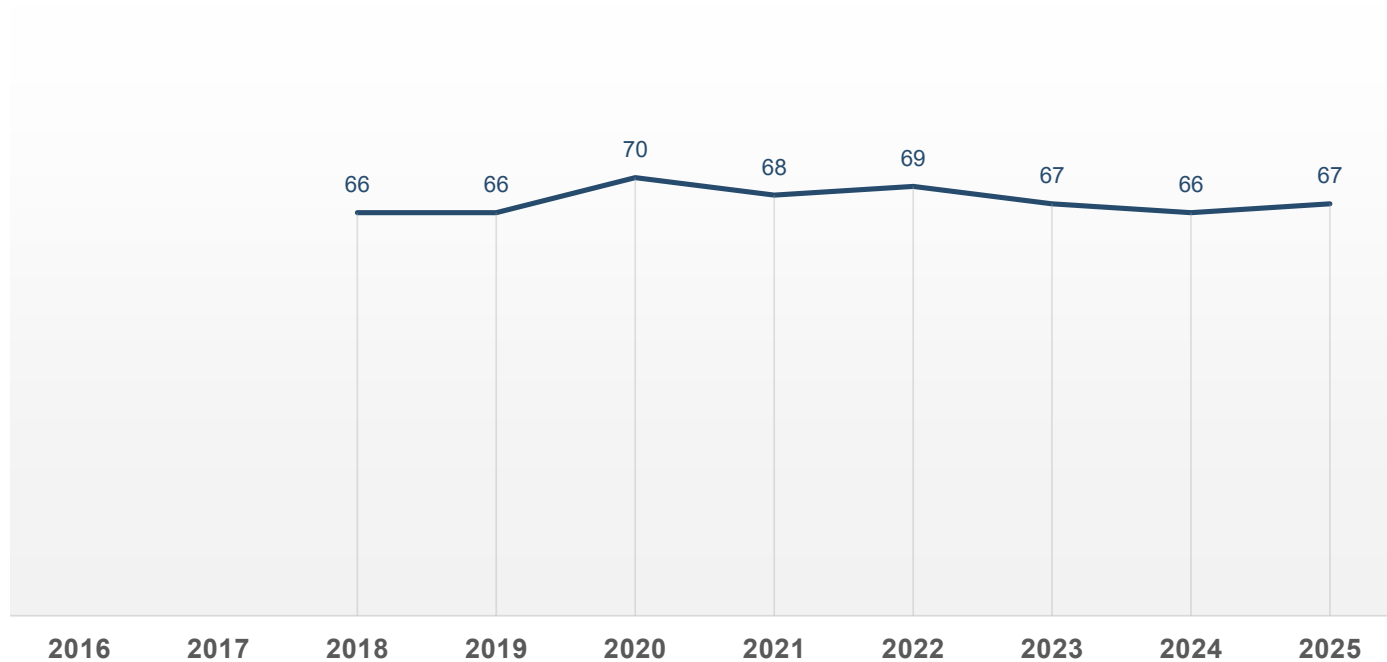
- Perceptions of customer service are most positive among residents aged 65 years and over (index score of 71) and least positive among those aged 50 to 64 years (index score of 64).

Of the more frequently used channels, customer service is rated highly for in person and telephone contact (index scores of 74 and 71 respectively). However, ratings continue to be relatively lower for email (index score of 55), indicating that Council should focus on improving customer service interactions via this channel.



Contact with council

2025 contact with council (%)
Have had contact

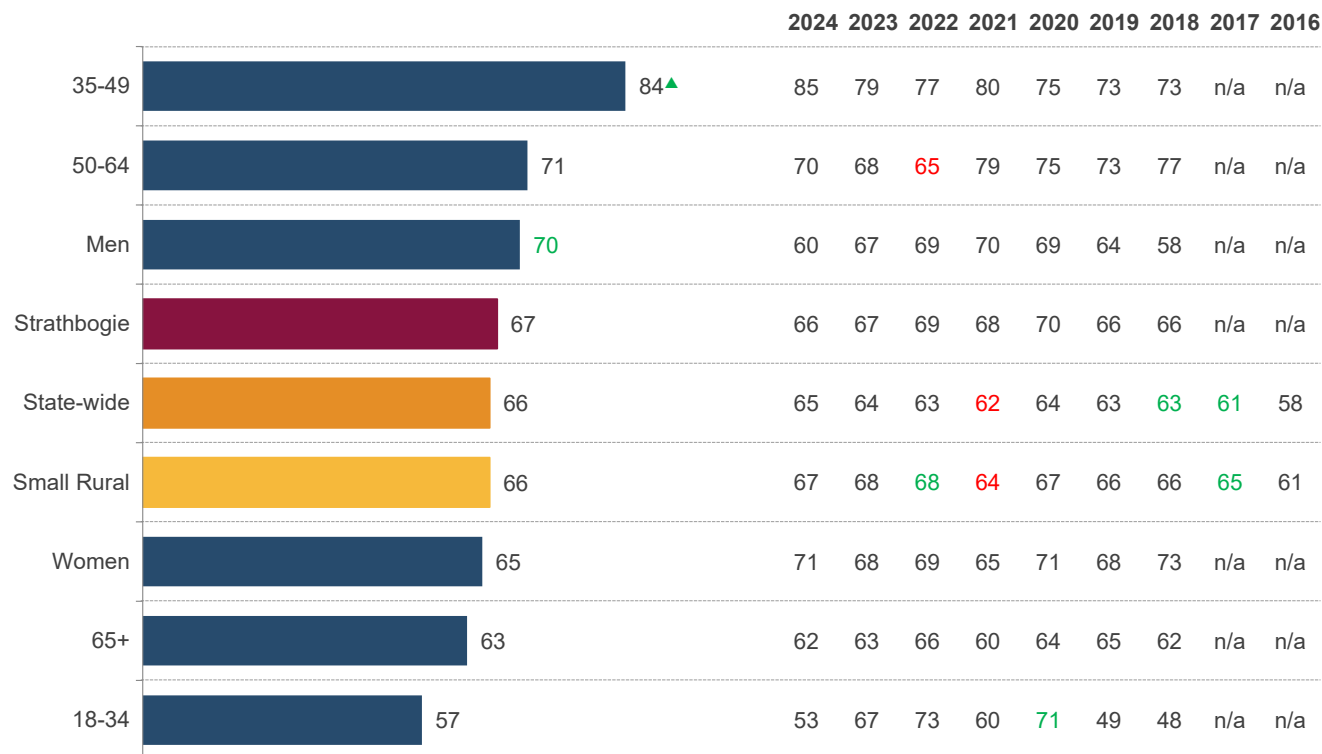


Q5a. Have you or any member of your household had any recent contact with Strathbogie Shire Council in any of the following ways?
Base: All respondents. Councils asked State-wide: 24 Councils asked group: 5



Contact with council

2025 contact with council (%)



Q5a. Have you or any member of your household had any recent contact with Strathbogie Shire Council in any of the following ways?

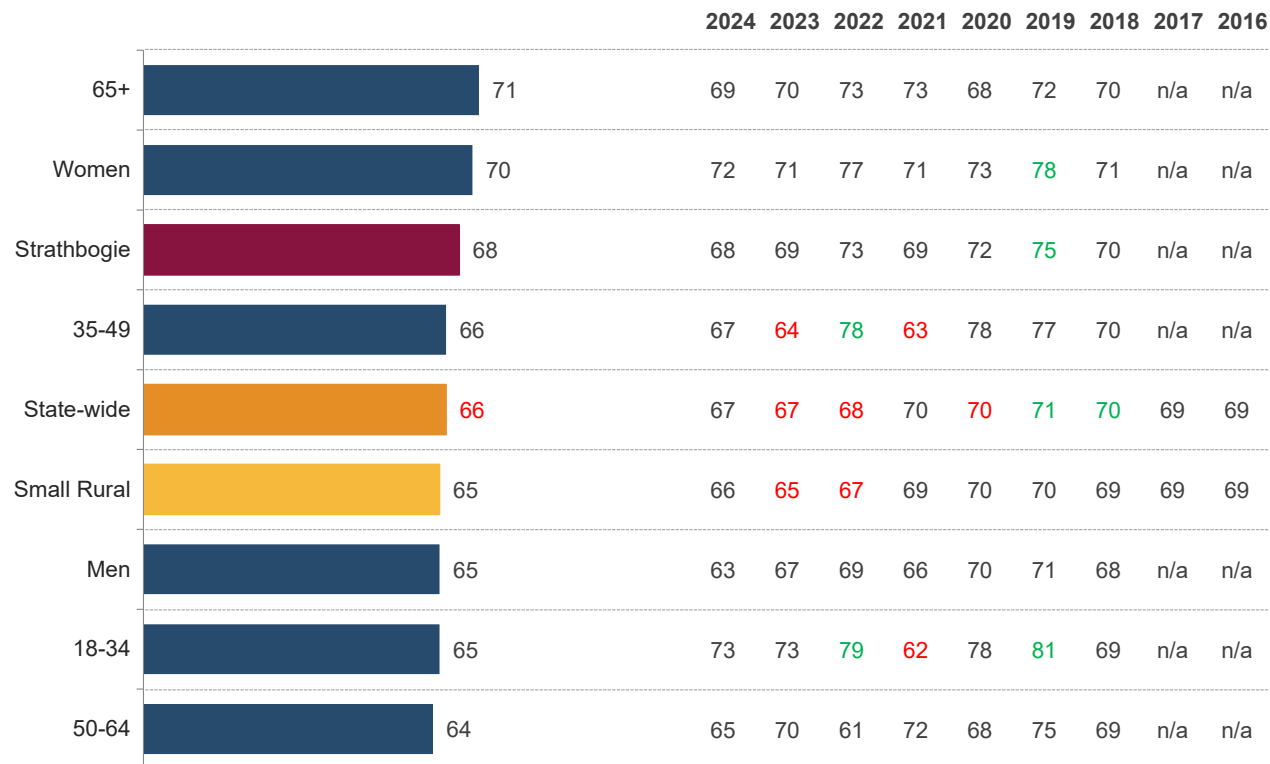
Base: All respondents. Councils asked State-wide: 24 Councils asked group: 5

Note: Please see Appendix A for explanation of significant differences.



Customer service rating

2025 customer service rating (index scores)



Q5c. Thinking of the most recent contact, how would you rate Strathbogie Shire Council for customer service?

Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

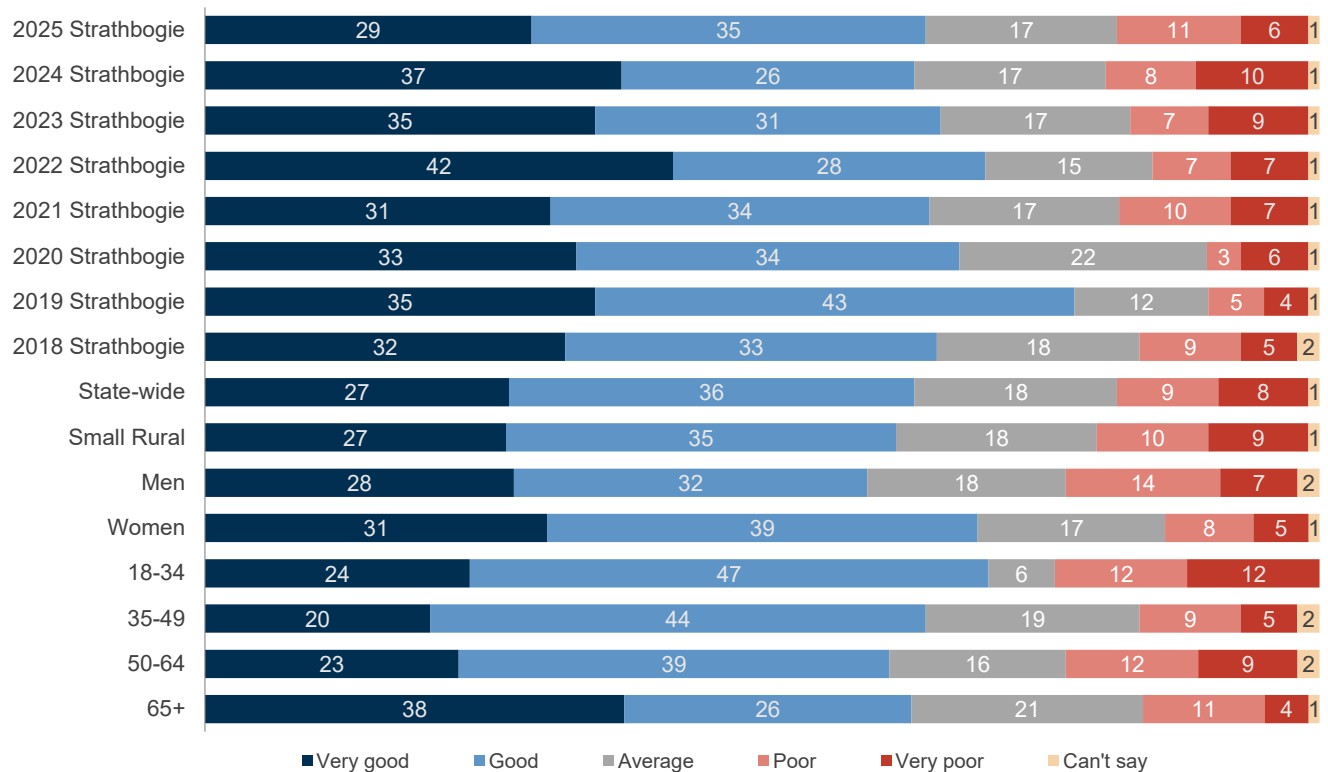
Councils asked State-wide: 56 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Customer service rating

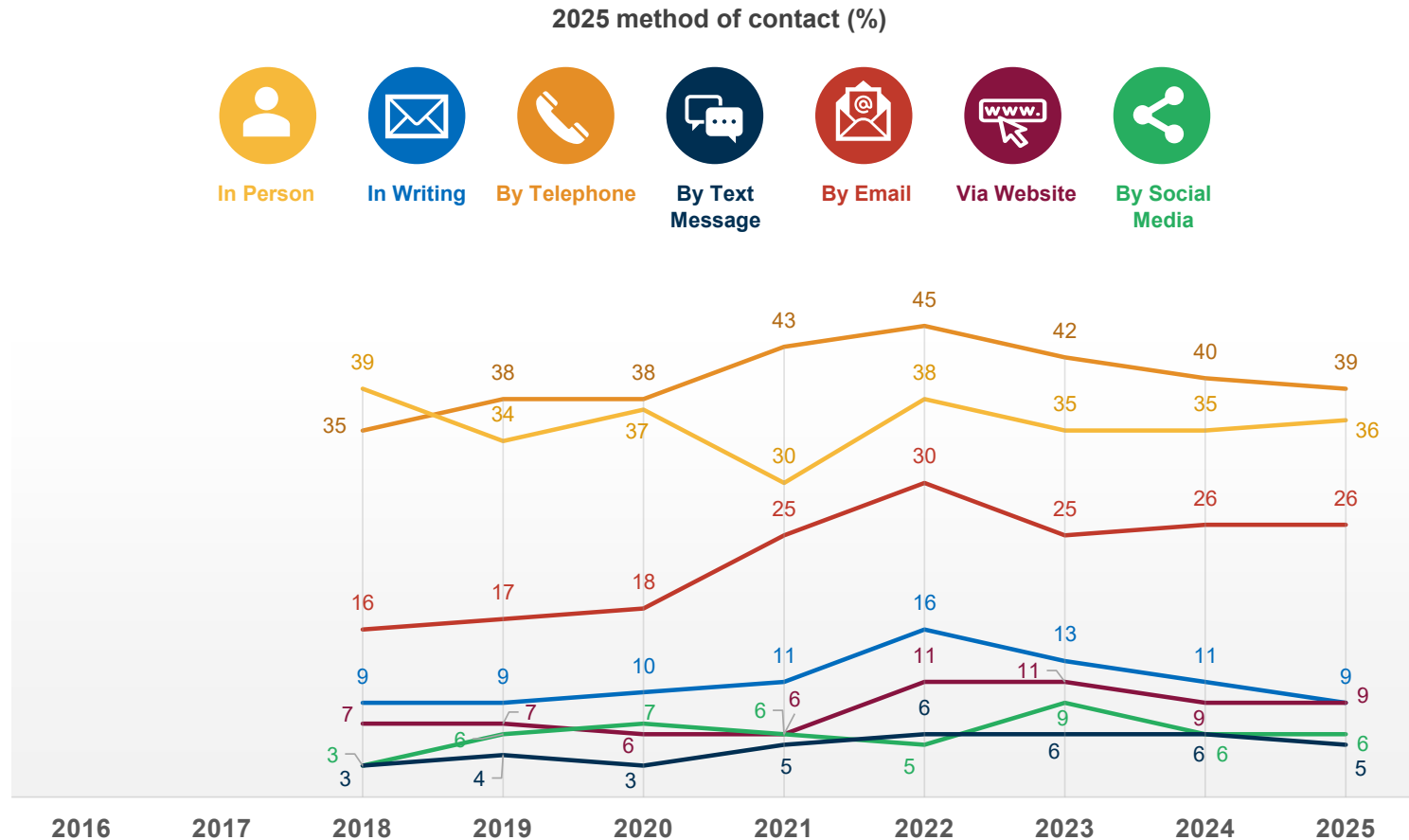
2025 customer service rating (%)



Q5c. Thinking of the most recent contact, how would you rate Strathbogie Shire Council for customer service?
Please keep in mind we do not mean the actual outcome but rather the actual service that was received.
Base: All respondents who have had contact with Council in the last 12 months.
Councils asked State-wide: 56 Councils asked group: 19



Method of contact with council

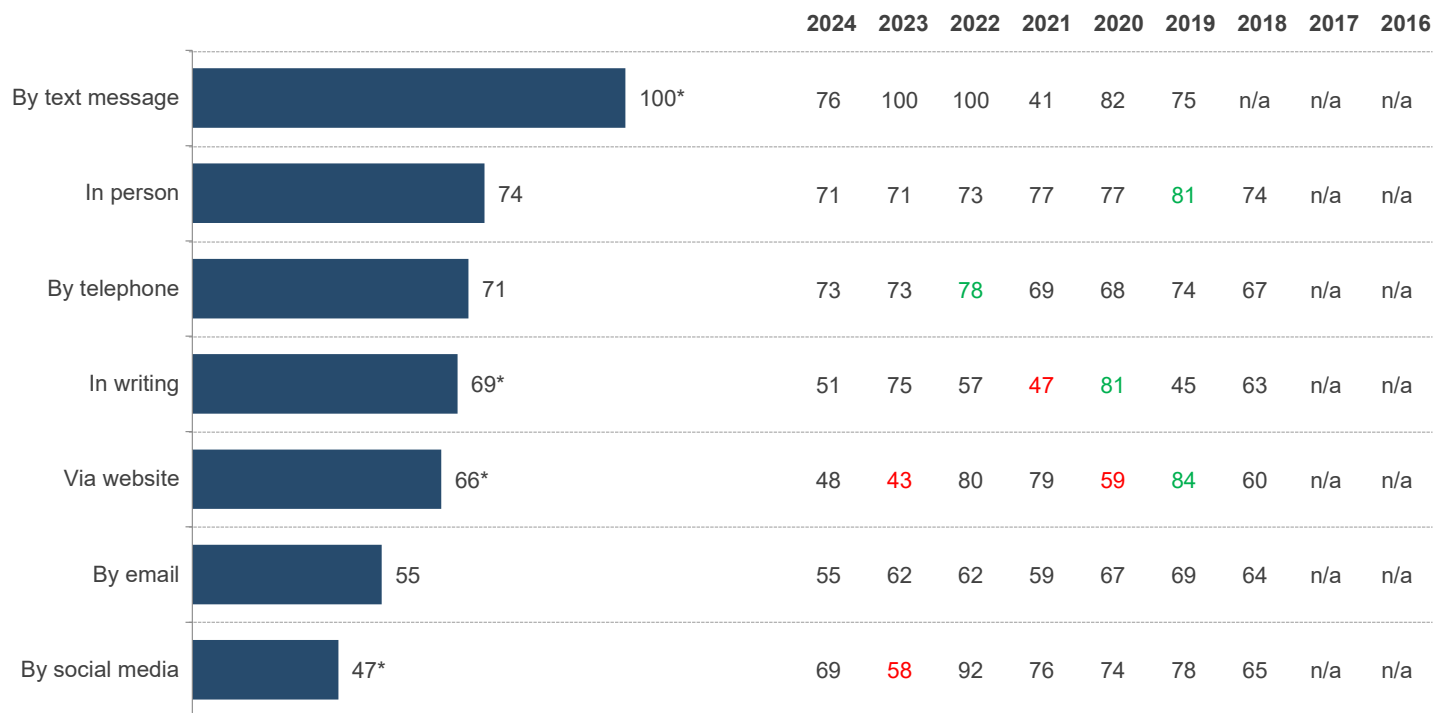


Q5a. Have you or any member of your household had any recent contact with Strathbogie Shire Council in any of the following ways?
Base: All respondents. Councils asked State-wide: 24 Councils asked group: 5
Note: Respondents could name multiple contacts methods so responses may add to more than 100%



Customer service rating by method of last contact

2025 customer service rating (index score by method of last contact)



Q5c. Thinking of the most recent contact, how would you rate Strathbogie Shire Council for customer service?

Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

Councils asked State-wide: 24 Councils asked group: 5

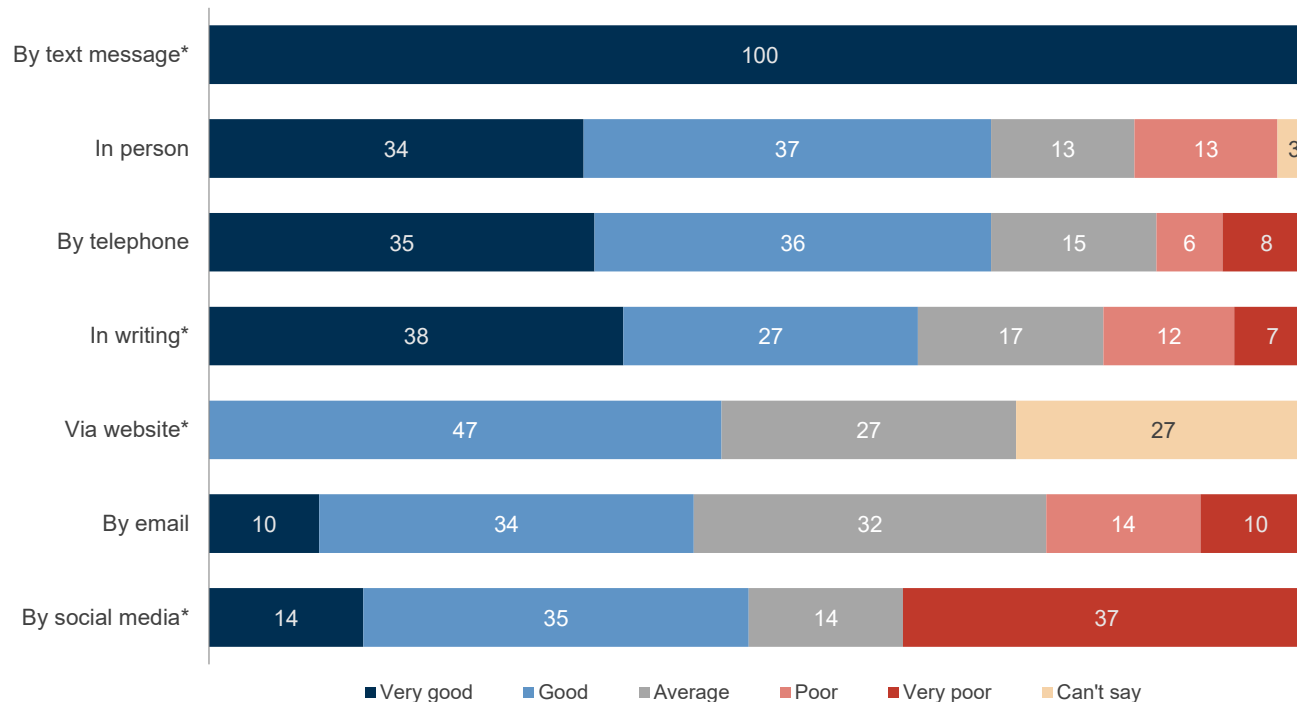
Note: Please see Appendix A for explanation of significant differences.

*Caution: small sample size < n=30



Customer service rating by method of last contact

2025 customer service rating (% by method of last contact)



Q5c. Thinking of the most recent contact, how would you rate Strathbogie Shire Council for customer service?

Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

Councils asked State-wide: 24 Councils asked group: 5

*Caution: small sample size < n=30



Communication



Communication

The preferred form of communication from Council about news and information and upcoming events remains newsletters sent via email (36%), followed by newsletters via mail (22%).

Preference for emailed newsletters continues to increase (up six percentage points), while mailed newsletters have lost some appeal (down four points).

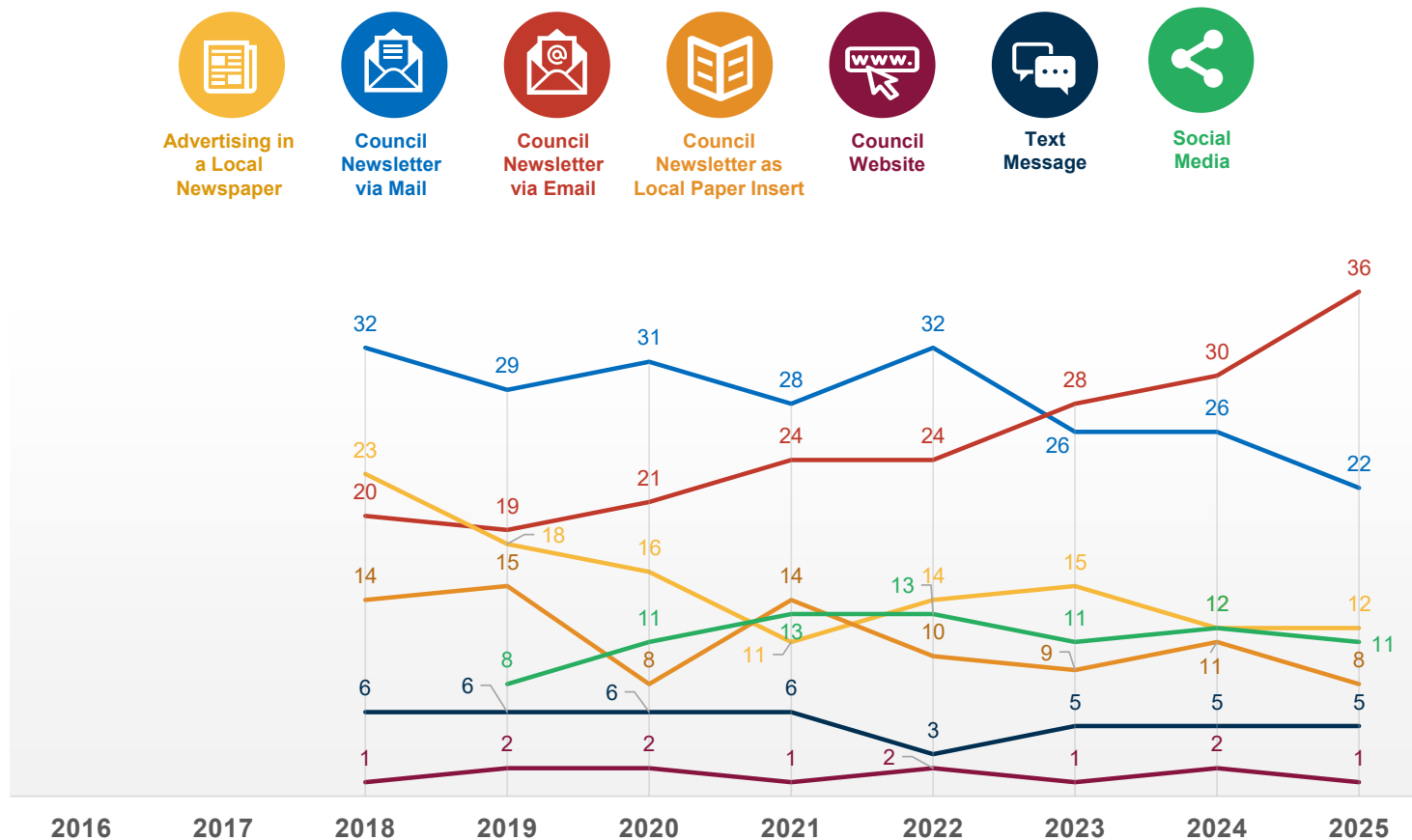
- Among residents aged under 50 years, an emailed newsletter from Council (41%) remains most preferred, followed by a mailed newsletter or text message (18% for each).
- Among those aged 50 years and over, emailed newsletters (33%) are for the first time preferred over those sent via mail (25%).





Best form of communication

2025 best form of communication (%)

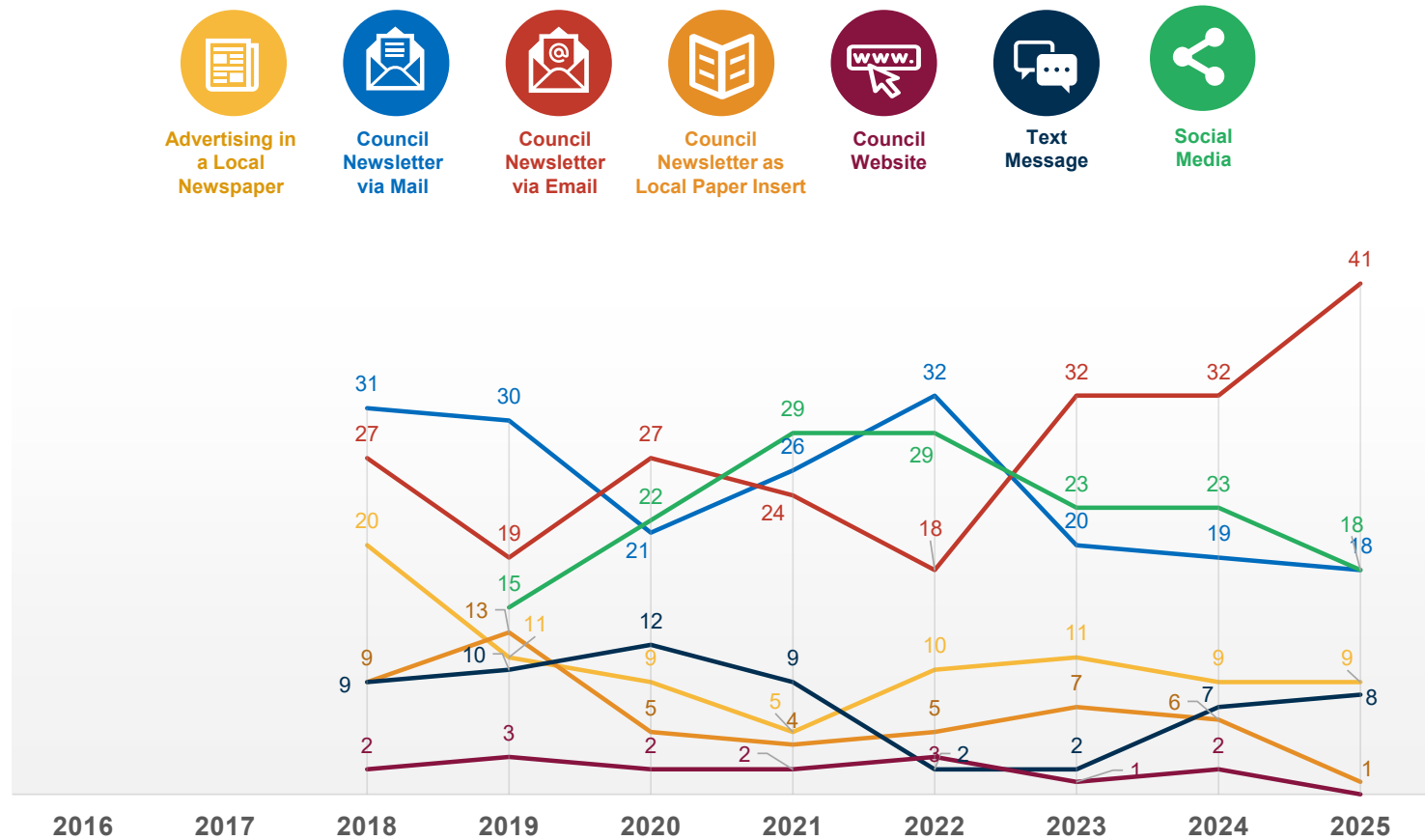


Q13. If Strathbogie Shire Council was going to get in touch with you to inform you about Council news and information and upcoming events, which ONE of the following is the BEST way to communicate with you?
Base: All respondents. Councils asked State-wide: 33 Councils asked group: 12
Note: 'Social Media' was included in 2019.



Best form of communication: under 50s

2025 under 50s best form of communication (%)

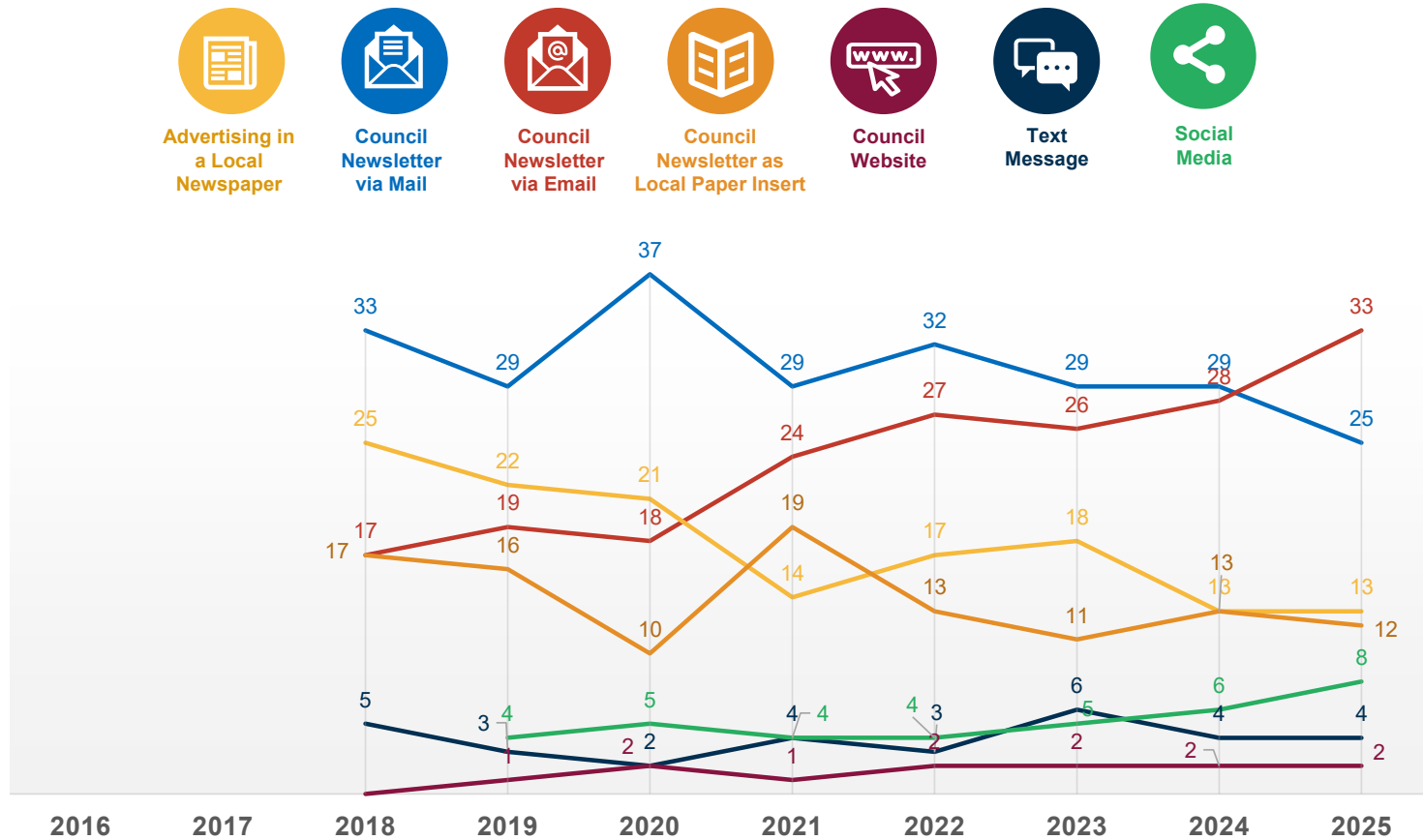


Q13. If Strathbogie Shire Council was going to get in touch with you to inform you about Council news and information and upcoming events, which ONE of the following is the BEST way to communicate with you?
Base: All respondents aged under 50, Councils asked State-wide: 33 Councils asked group: 12
Note: 'Social Media' was included in 2019.



Best form of communication: 50+ years

2025 50+ years best form of communication (%)



Q13. If Strathbogie Shire Council was going to get in touch with you to inform you about Council news and information and upcoming events, which ONE of the following is the BEST way to communicate with you?
Base: All respondents aged 50+ years. Councils asked State-wide: 33 Councils asked group: 12
Note: 'Social Media' was included in 2019.



Council direction



Council direction

Perceptions of the direction of Council's overall performance have significantly improved (index score of 58, up from 23 in 2024). After three consecutive years of decline, perceptions are now in line with Council's peak result, last seen in 2019.

- Ratings have increased significantly across all demographic sub-groups.

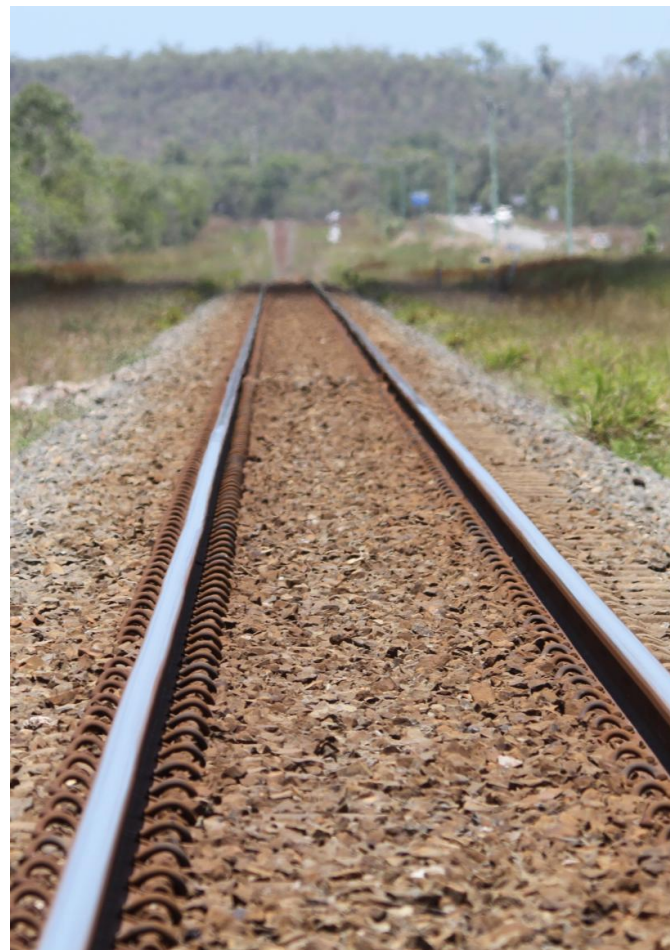
Council now rates significantly higher than the Small Rural group and State-wide averages (index score of 46 for each).

Over the last 12 months, 43% of residents believe the direction of Council's overall performance has stayed the same (up from 30% in 2024). One in three (32%) believe direction has improved (up from just 6%), while 18% believe it has deteriorated (down from 58%).

- The most satisfied with council direction are residents aged 18 to 34 years.
- The least satisfied with council direction are women and residents aged 65 years and over.

More than twice as many residents say Council is generally heading in the right direction than at the last evaluation (58%, up from 27%).

More residents favour service cuts to keep rates the same (62%) than rate rises to improve services (14%).





Overall council direction last 12 months

2025 overall council direction (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
18-34	<div><div></div></div> 60	30	45	50	57	67	62	57	n/a	n/a
35-49	<div><div></div></div> 59	23	38	40	54	52	56	51	n/a	n/a
Men	<div><div></div></div> 59	22	44	45	50	50	57	51	n/a	n/a
Strathbogie	<div><div></div></div> 58	23	45	50	55	51	58	52	n/a	n/a
50-64	<div><div></div></div> 57	16	40	45	47	47	54	52	n/a	n/a
65+	<div><div></div></div> 56	22	48	56	60	46	60	50	n/a	n/a
Women	<div><div></div></div> 56	23	46	55	61	53	59	54	n/a	n/a
Small Rural	<div><div></div></div> 46▼	44	47	51	53	50	53	50	52	50
State-wide	<div><div></div></div> 46▼	45	46	50	53	51	53	52	53	51

Q6. Over the last 12 months, what is your view of the direction of Strathbogie Shire Council's overall performance?

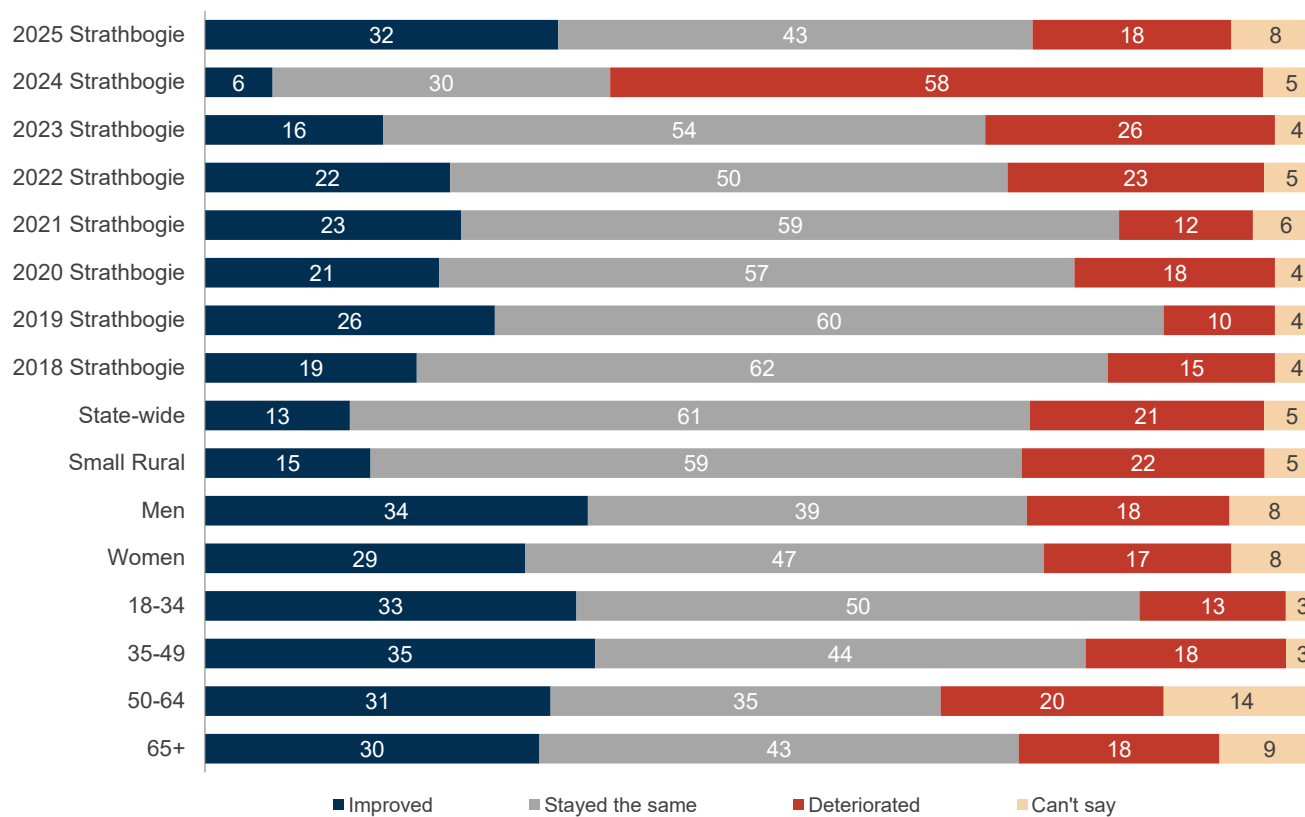
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Overall council direction last 12 months

2025 overall council direction (%)

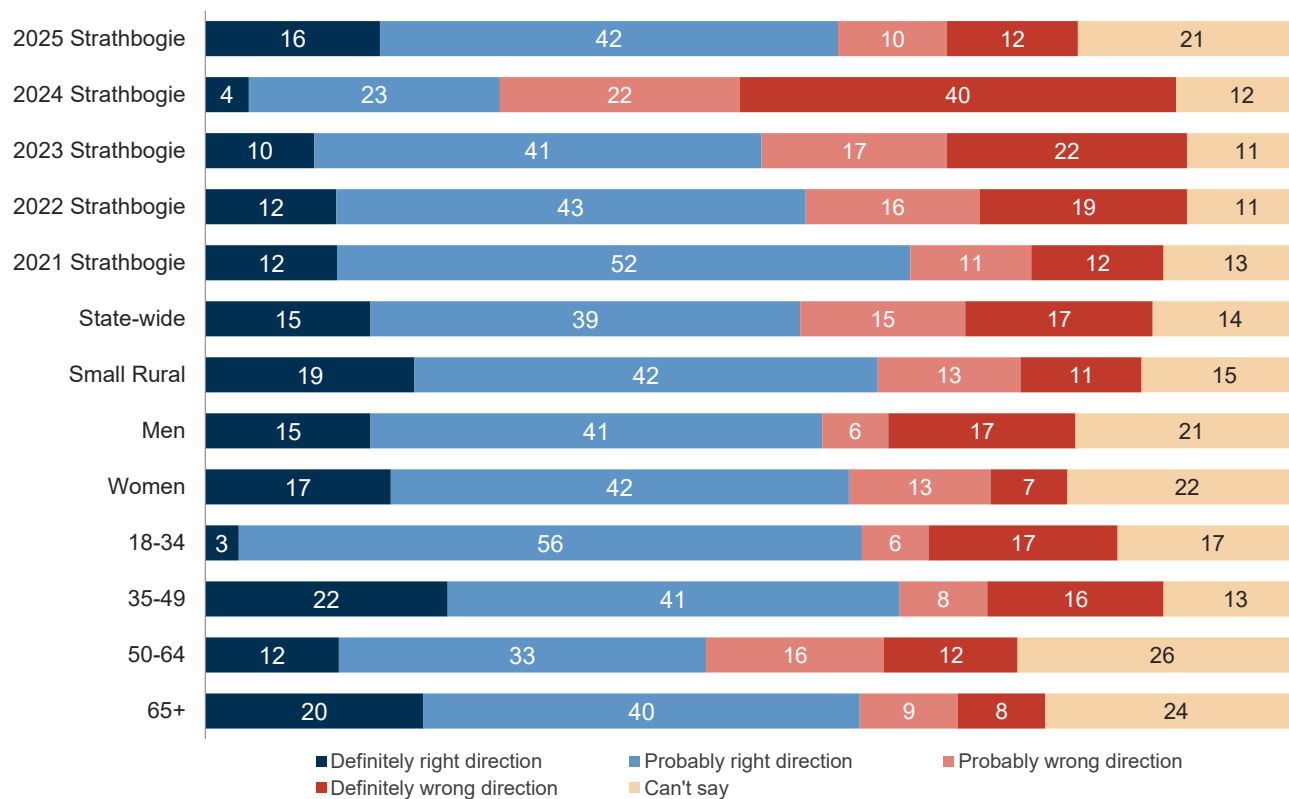


Q6. Over the last 12 months, what is your view of the direction of Strathbogie Shire Council's overall performance?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19



Right / wrong direction

2025 right / wrong direction (%)

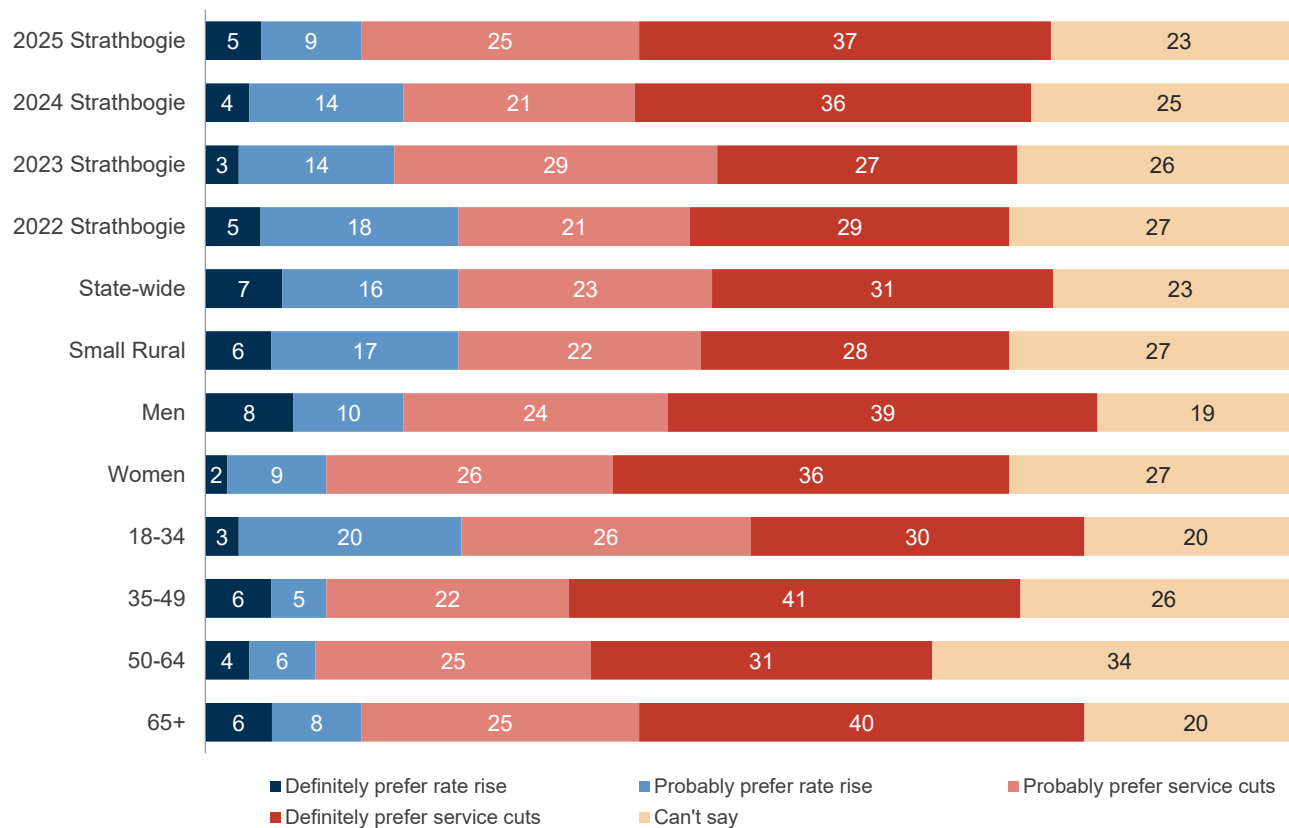


Q8. Would you say your local Council is generally heading in the right direction or the wrong direction?
Base: All respondents. Councils asked State-wide: 8 Councils asked group: 3



Rates / services trade-off

2025 rates / services trade-off (%)



Q10. If you had to choose, would you prefer to see council rate rises to improve local services OR would you prefer to see cuts in council services to keep council rates at the same level as they are now?
Base: All respondents. Councils asked State-wide: 15 Councils asked group: 5

Individual service areas

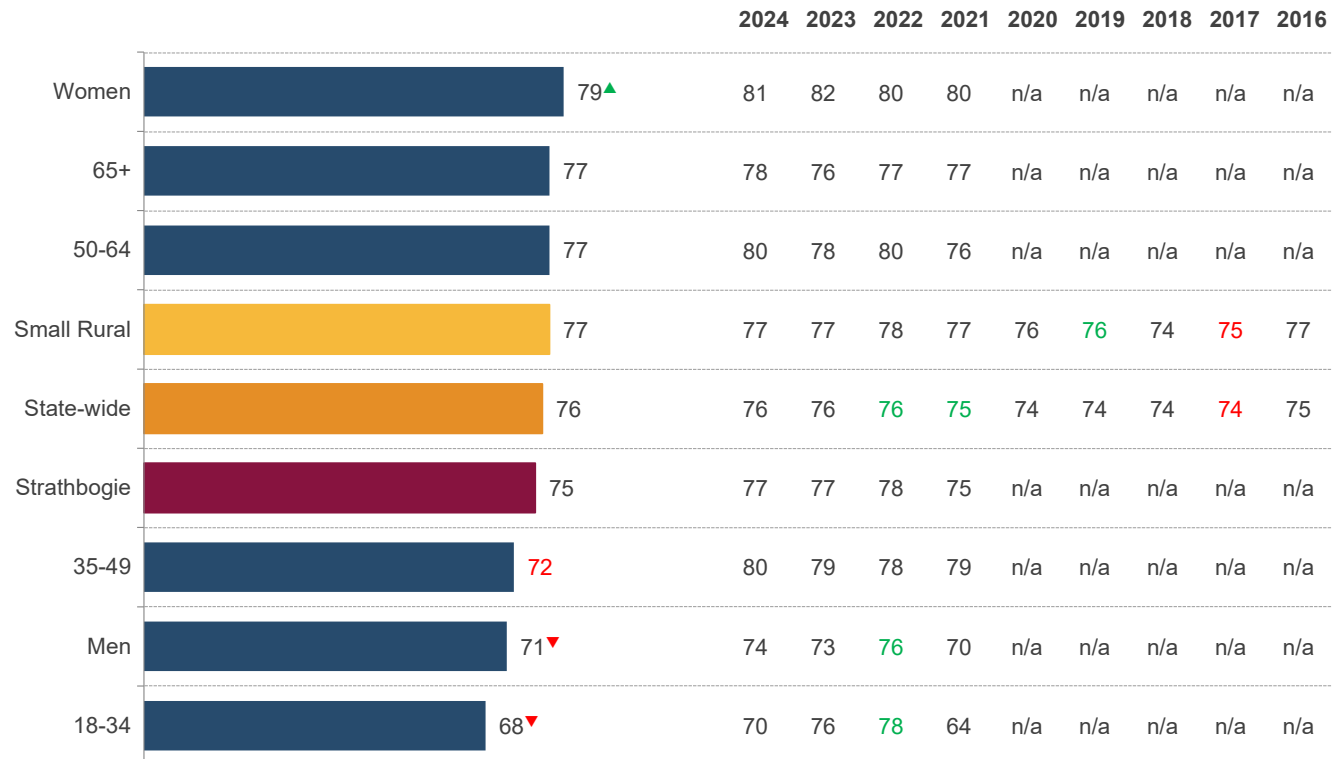




Community consultation and engagement importance



2025 consultation and engagement importance (index scores)



Q1. Firstly, how important should 'Community consultation and engagement' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 22 Councils asked group: 6

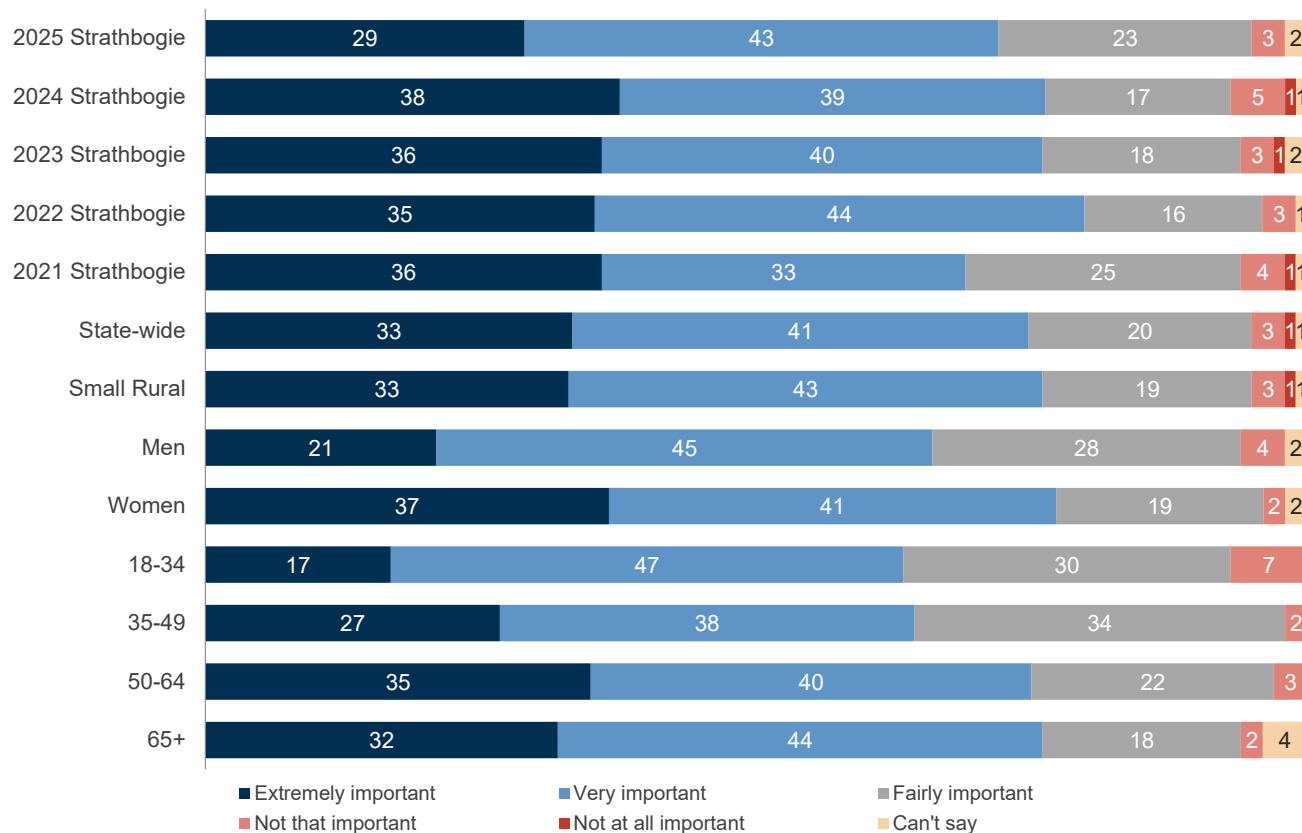
Note: Please see Appendix A for explanation of significant differences.



Community consultation and engagement importance



2025 consultation and engagement importance (%)



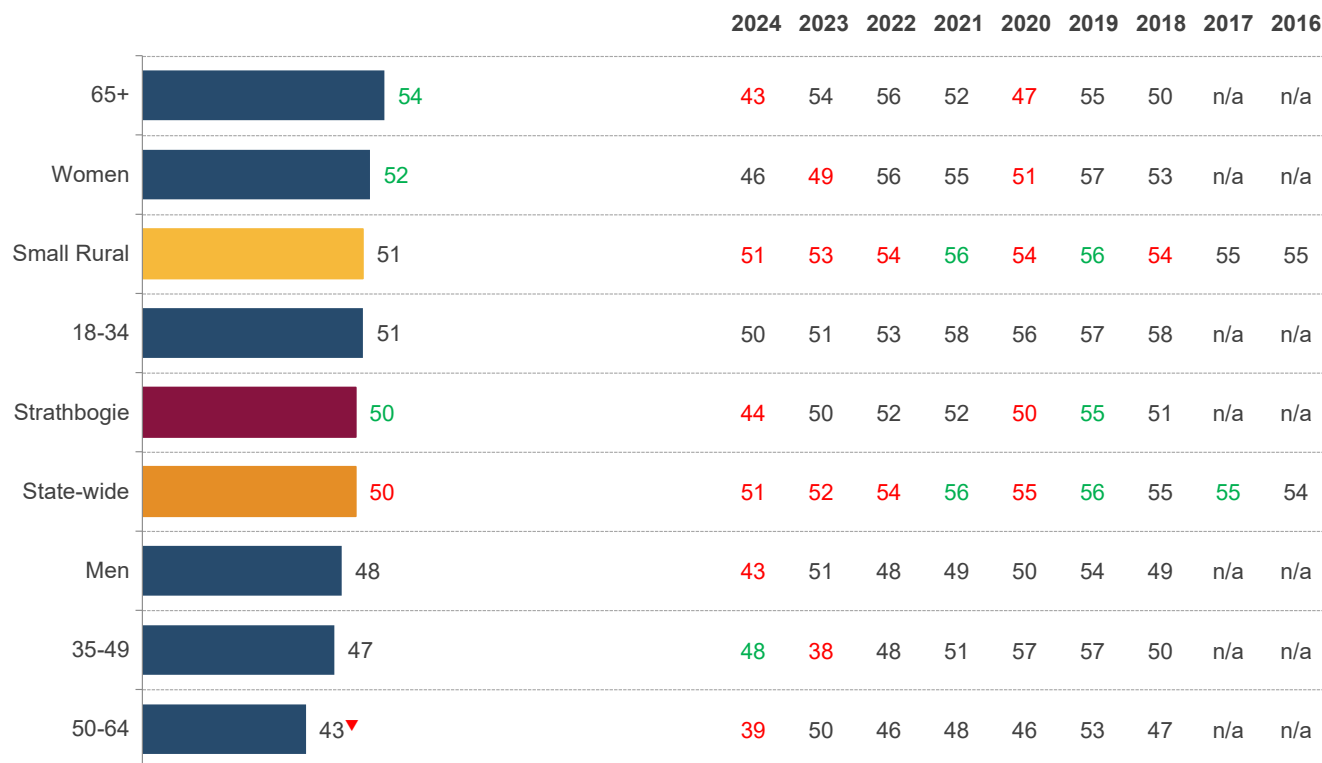
Q1. Firstly, how important should 'Community consultation and engagement' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 22 Councils asked group: 6



Community consultation and engagement performance



2025 consultation and engagement performance (index scores)



Q2. How has Council performed on 'Community consultation and engagement' over the last 12 months?

Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.

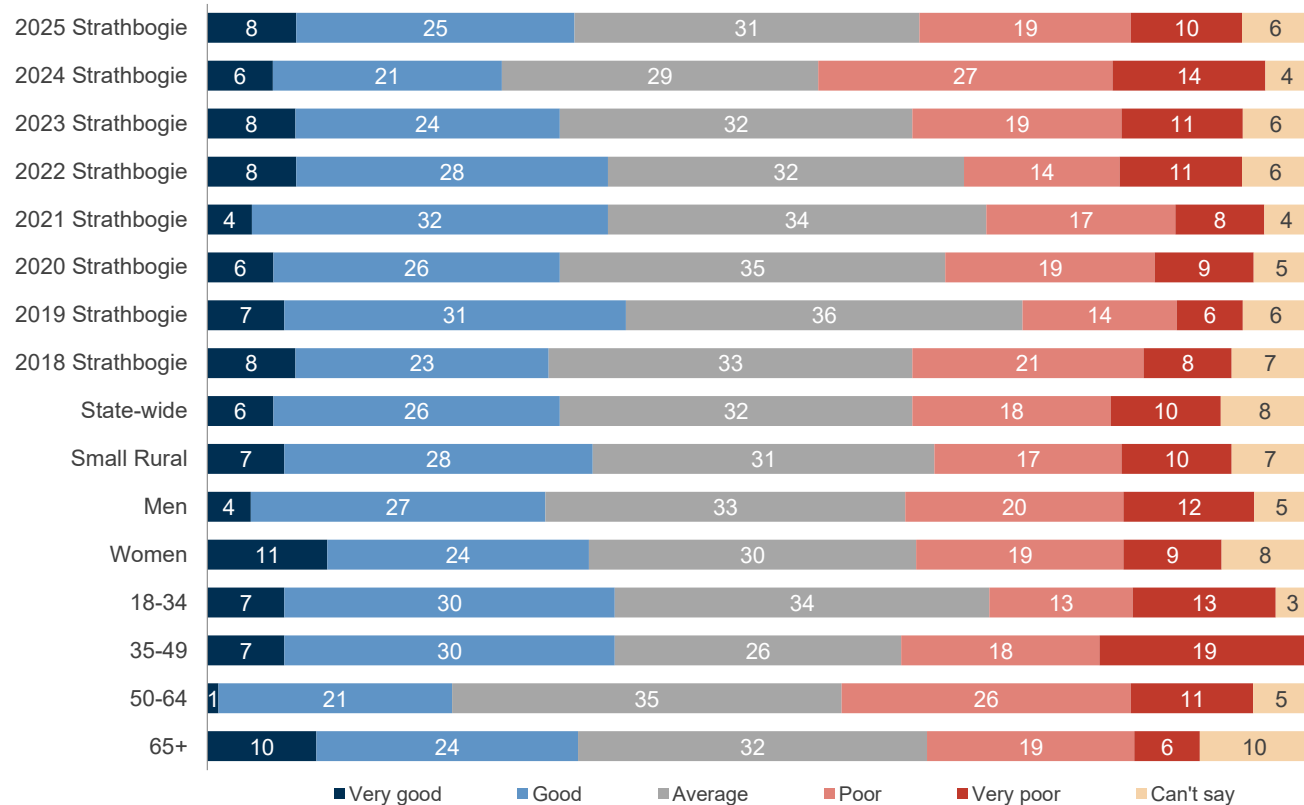
J W S R E S E A R C H 55



Community consultation and engagement performance



2025 consultation and engagement performance (%)



Q2. How has Council performed on 'Community consultation and engagement' over the last 12 months?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19



Lobbying on behalf of the community importance



2025 lobbying importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
35-49	76	70	63	68	75	n/a	n/a	n/a	n/a	n/a
Women	75▲	71	70	77	72	n/a	n/a	n/a	n/a	n/a
Small Rural	73	72	73	74	71	73	70	70	70	71
65+	71	70	68	71	70	n/a	n/a	n/a	n/a	n/a
Strathbogie	71	69	67	71	68	n/a	n/a	n/a	n/a	n/a
State-wide	70	68	68	71	69	68	67	68	69	69
50-64	68	69	70	70	67	n/a	n/a	n/a	n/a	n/a
18-34	67	69	68	78	59	n/a	n/a	n/a	n/a	n/a
Men	66▼	67	64	66	65	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Lobbying on behalf of the community' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 19 Councils asked group: 4

Note: Please see Appendix A for explanation of significant differences.

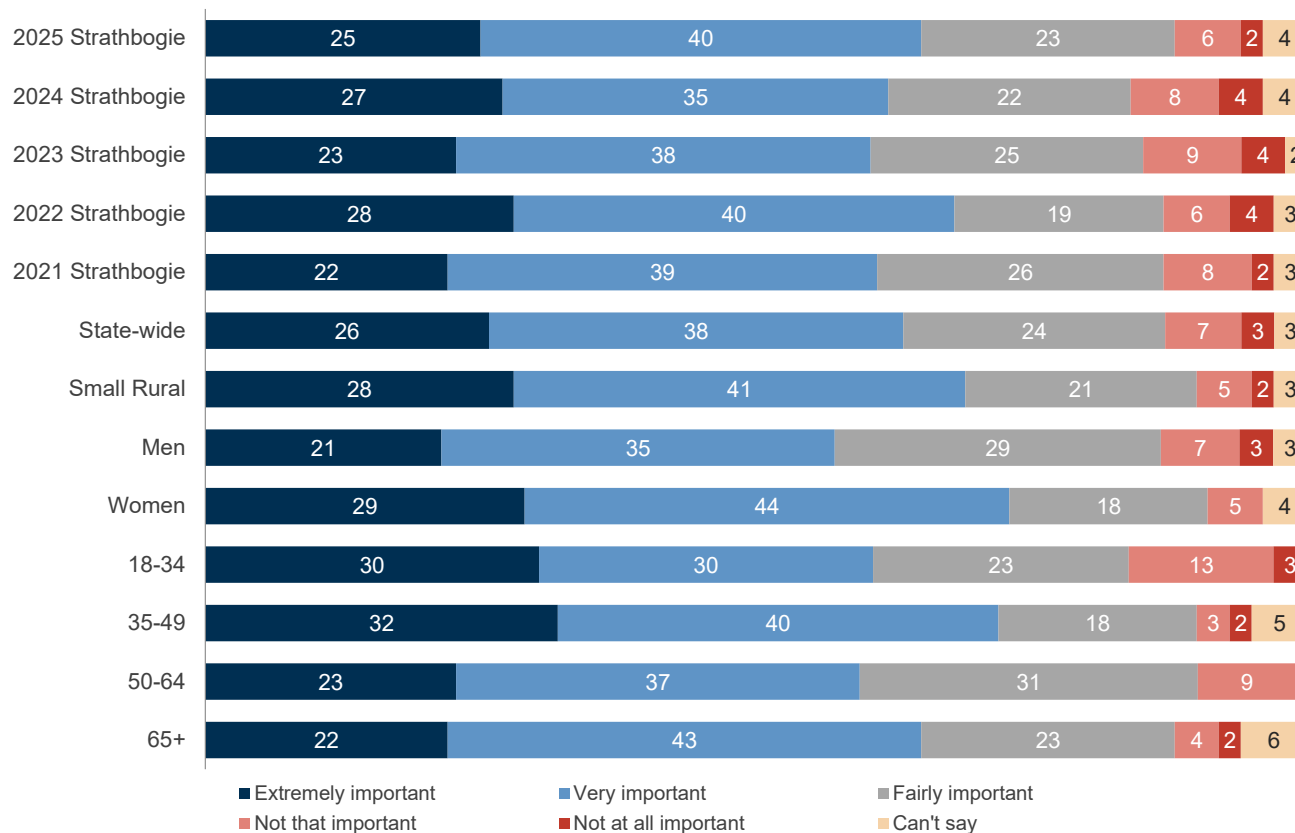
J W S R E S E A R C H 57



Lobbying on behalf of the community importance



2025 lobbying importance (%)



Q1. Firstly, how important should 'Lobbying on behalf of the community' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 19 Councils asked group: 4



Lobbying on behalf of the community performance



2025 lobbying performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Small Rural	51	50	52	54	55	52	55	53	55	54
35-49	51	41	47	52	50	51	55	49	n/a	n/a
Women	51	45	53	54	53	49	56	48	n/a	n/a
65+	51	47	57	56	54	47	55	47	n/a	n/a
State-wide	49	50	51	53	55	53	54	54	54	53
Strathbogie	49	44	52	54	51	50	54	48	n/a	n/a
18-34	48	47	46	60	49	57	58	50	n/a	n/a
Men	47	42	51	55	50	50	52	48	n/a	n/a
50-64	42▼	36	49	46	49	47	50	47	n/a	n/a

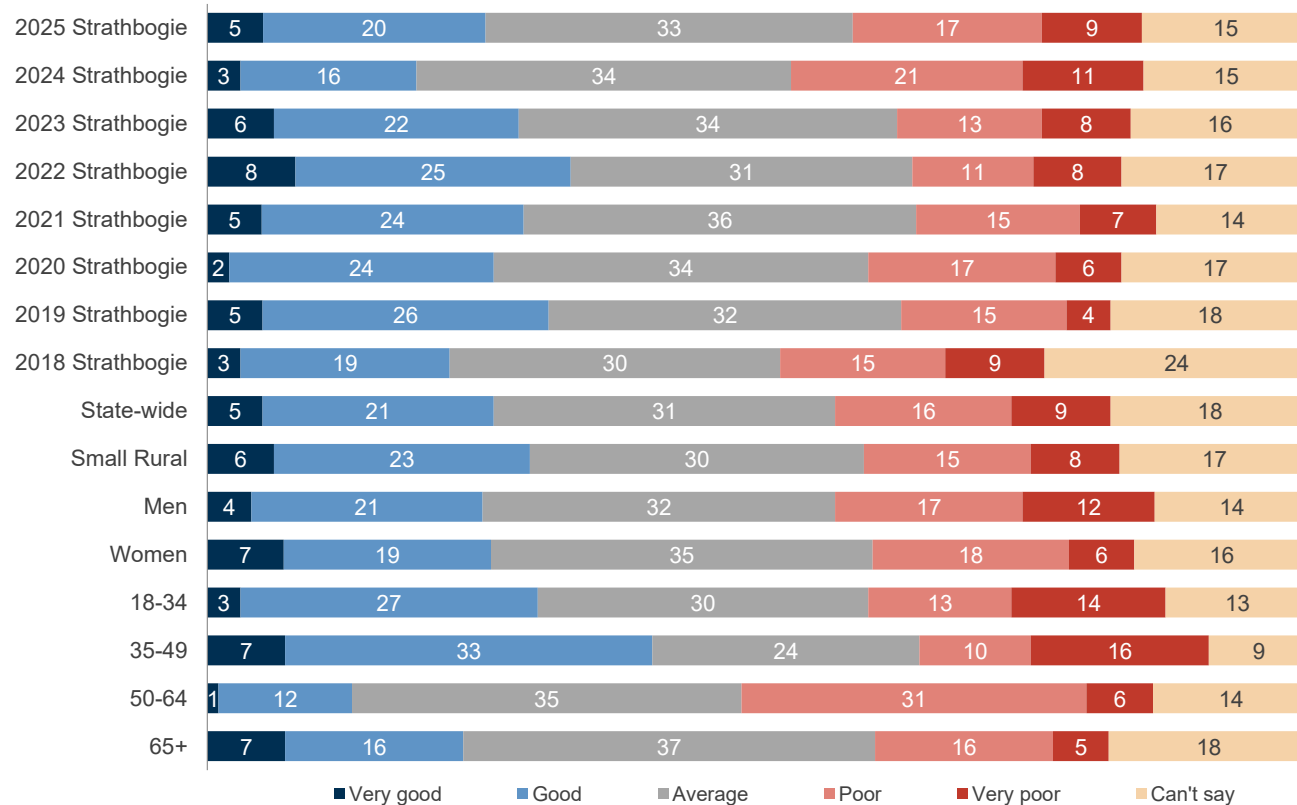
Q2. How has Council performed on 'Lobbying on behalf of the community' over the last 12 months?
Base: All respondents. Councils asked State-wide: 41 Councils asked group: 14
Note: Please see Appendix A for explanation of significant differences.



Lobbying on behalf of the community performance



2025 lobbying performance (%)

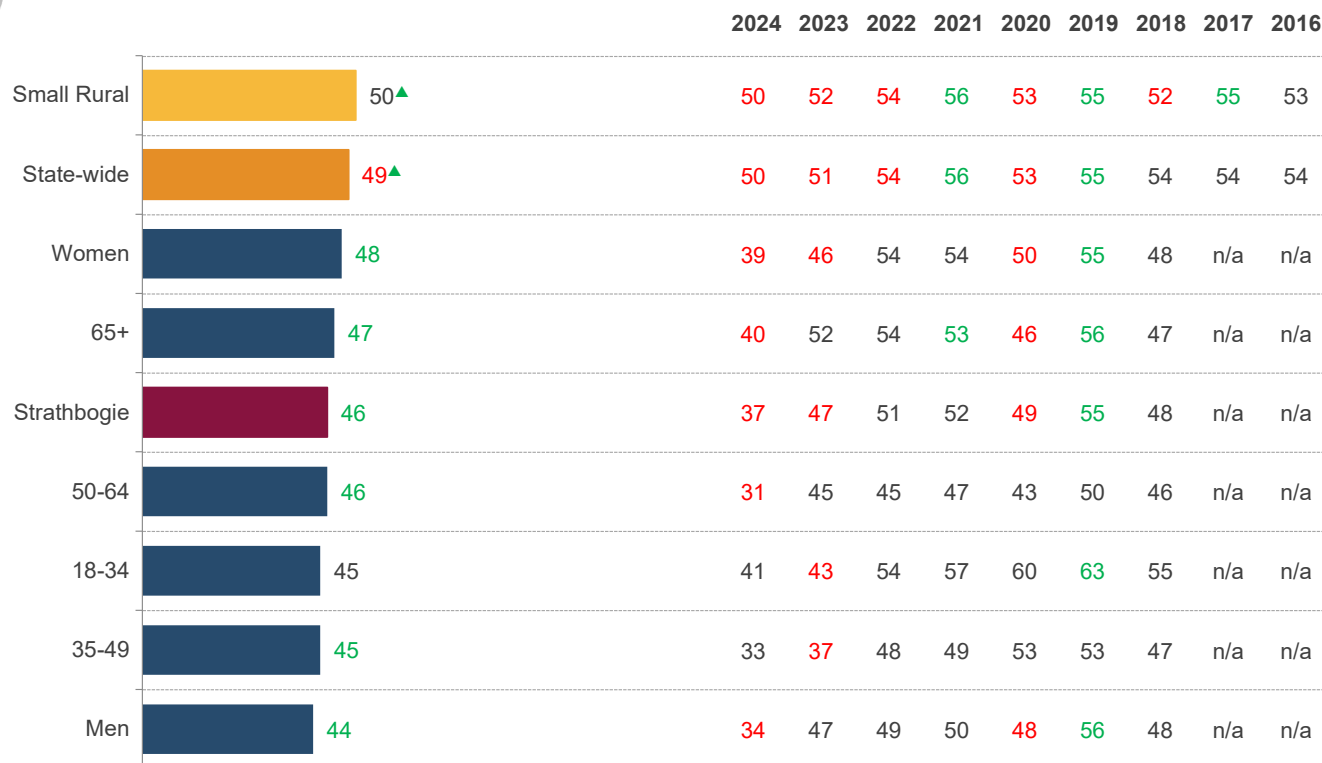


Q2. How has Council performed on 'Lobbying on behalf of the community' over the last 12 months?
Base: All respondents. Councils asked State-wide: 41 Councils asked group: 14

Decisions made in the interest of the community performance



2025 community decisions made performance (index scores)



Q2. How has Council performed on 'Decisions made in the interest of the community' over the last 12 months?

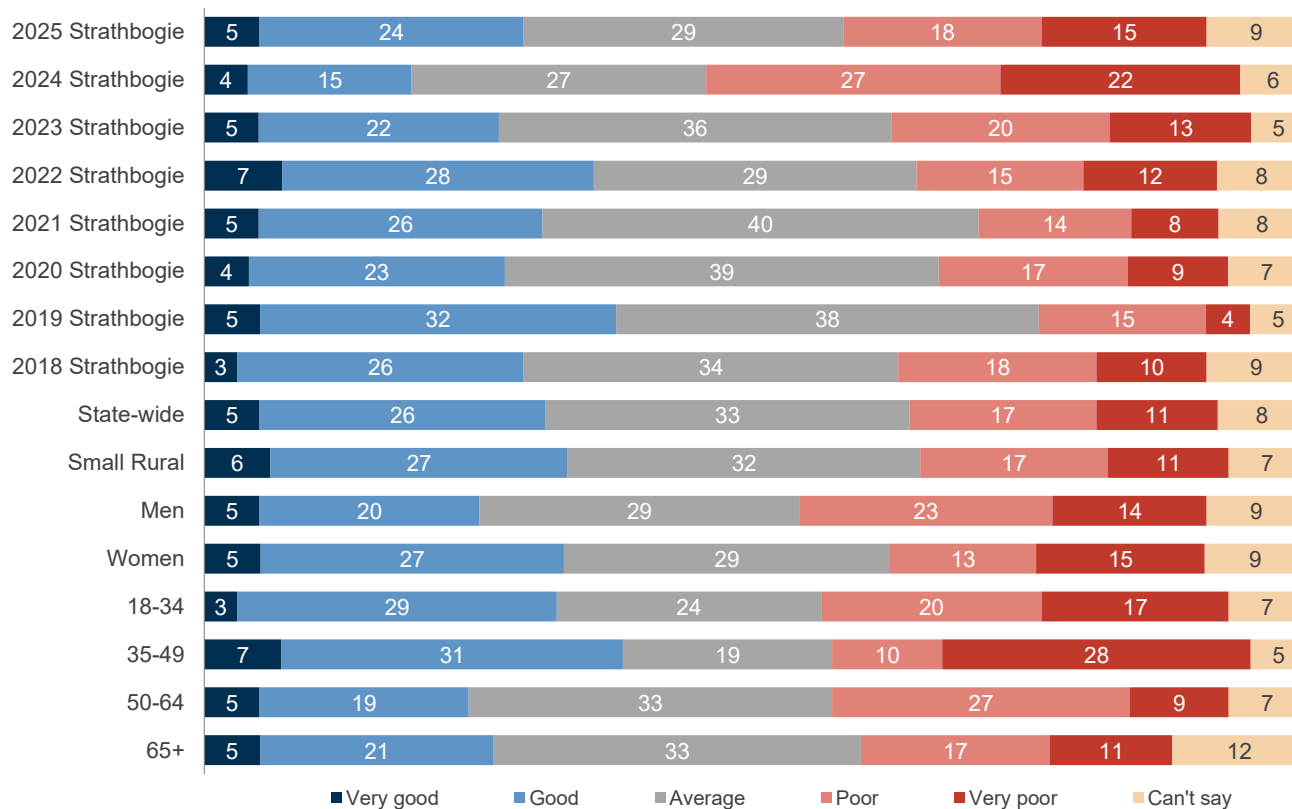
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.

Decisions made in the interest of the community performance



2025 community decisions made performance (%)



Q2. How has Council performed on 'Decisions made in the interest of the community' over the last 12 months?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

The condition of sealed local roads in your area importance



2025 sealed local roads importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	85	88	86	87	84	n/a	n/a	n/a	n/a	n/a
18-34	85	87	86	84	87	n/a	n/a	n/a	n/a	n/a
Small Rural	84	85	84	82	81	83	82	84	81	n/a
35-49	84	82	86	86	85	n/a	n/a	n/a	n/a	n/a
Strathbogie	83	86	84	83	83	n/a	n/a	n/a	n/a	n/a
State-wide	83	83	82	81	79	79	79	80	78	78
50-64	82	89	86	83	83	n/a	n/a	n/a	n/a	n/a
65+	82	85	81	81	80	n/a	n/a	n/a	n/a	n/a
Men	80	84	81	78	81	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'The condition of sealed local roads in your area' be as a responsibility for Council?

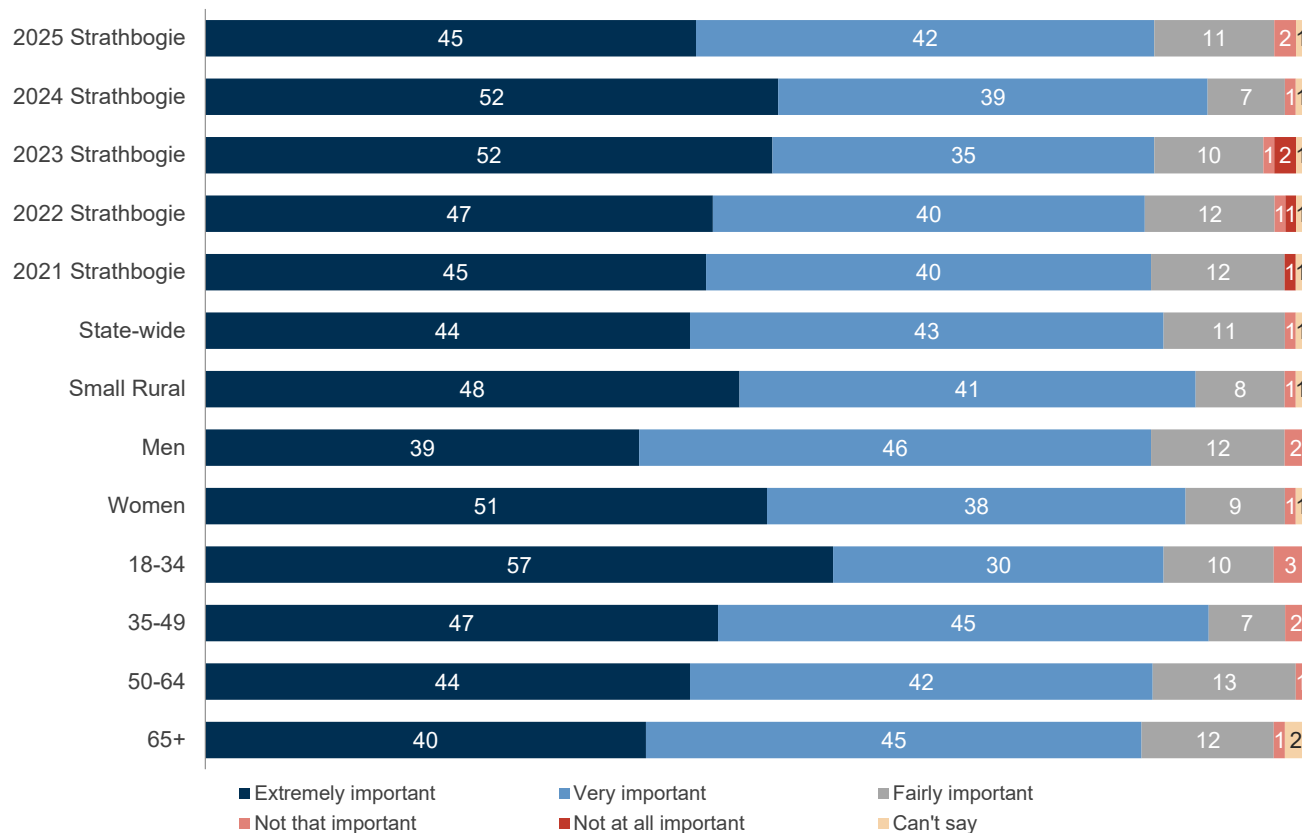
Base: All respondents. Councils asked State-wide: 17 Councils asked group: 5

Note: Please see Appendix A for explanation of significant differences.

The condition of sealed local roads in your area importance



2025 sealed local roads importance (%)



Q1. Firstly, how important should 'The condition of sealed local roads in your area' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 17 Councils asked group: 5

The condition of sealed local roads in your area performance



2025 sealed local roads performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
State-wide	45▲	45	48	53	57	54	56	53	53	54
65+	44▲	42	51	51	53	47	52	53	n/a	n/a
Small Rural	44▲	41	44	50	53	51	53	49	50	52
50-64	41	33	43	44	53	46	49	43	n/a	n/a
Women	40	39	42	48	52	52	50	48	n/a	n/a
Strathbogie	39	40	45	47	51	51	51	47	n/a	n/a
Men	38	40	47	47	49	49	52	47	n/a	n/a
18-34	34	38	35	44	48	58	55	49	n/a	n/a
35-49	29▼	42	37	44	46	54	48	42	n/a	n/a

Q2. How has Council performed on 'The condition of sealed local roads in your area' over the last 12 months?

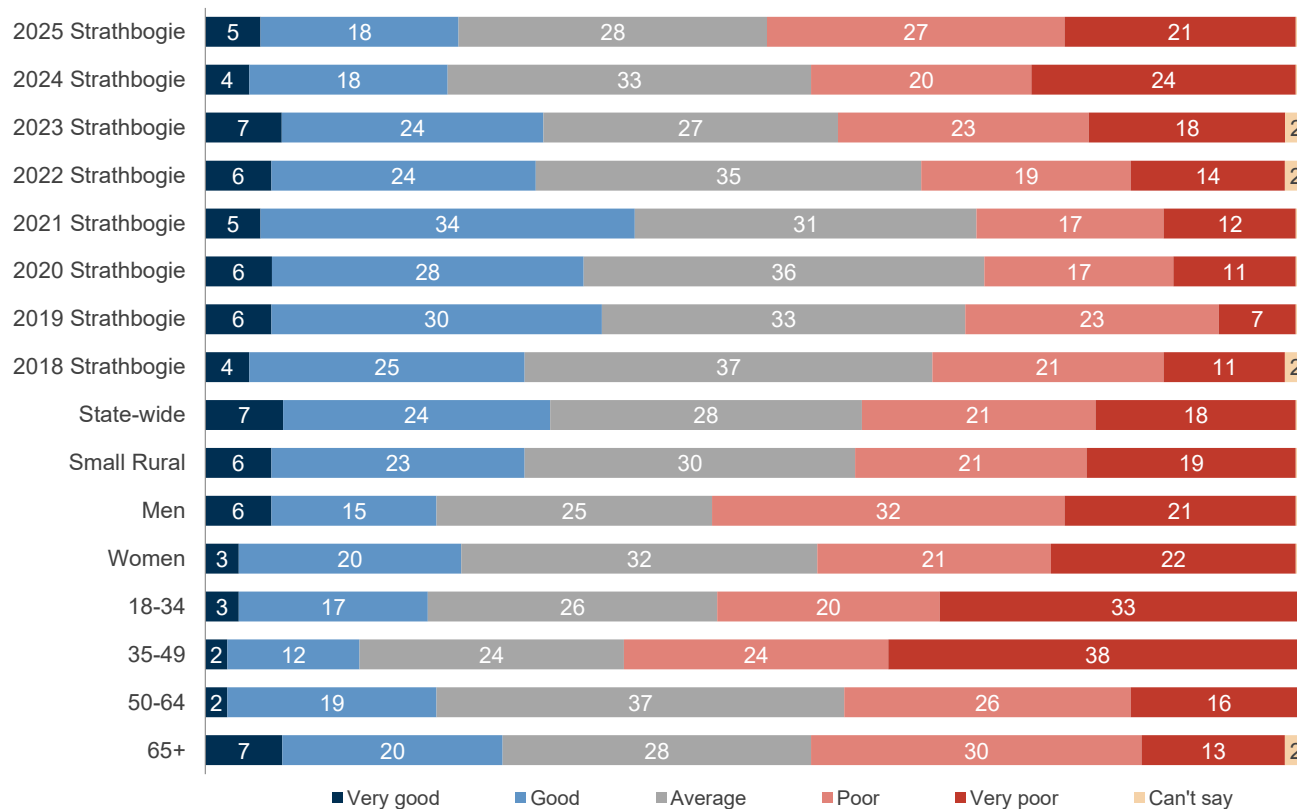
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.

The condition of sealed local roads in your area performance



2025 sealed local roads performance (%)



Q2. How has Council performed on 'The condition of sealed local roads in your area' over the last 12 months?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19



Informing the community importance



2025 informing community importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	79	80	79	82	79	n/a	n/a	n/a	n/a	n/a
35-49	78	78	76	81	79	n/a	n/a	n/a	n/a	n/a
Small Rural	77	78	77	79	77	77	76	75	76	78
50-64	77	74	75	79	75	n/a	n/a	n/a	n/a	n/a
Strathbogie	76	77	75	77	76	n/a	n/a	n/a	n/a	n/a
65+	76	78	76	76	76	n/a	n/a	n/a	n/a	n/a
State-wide	76	76	76	77	77	75	75	75	74	76
18-34	74	76	71	75	74	n/a	n/a	n/a	n/a	n/a
Men	73	74	70	73	73	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'informing the community' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 16 Councils asked group: 4

Note: Please see Appendix A for explanation of significant differences.

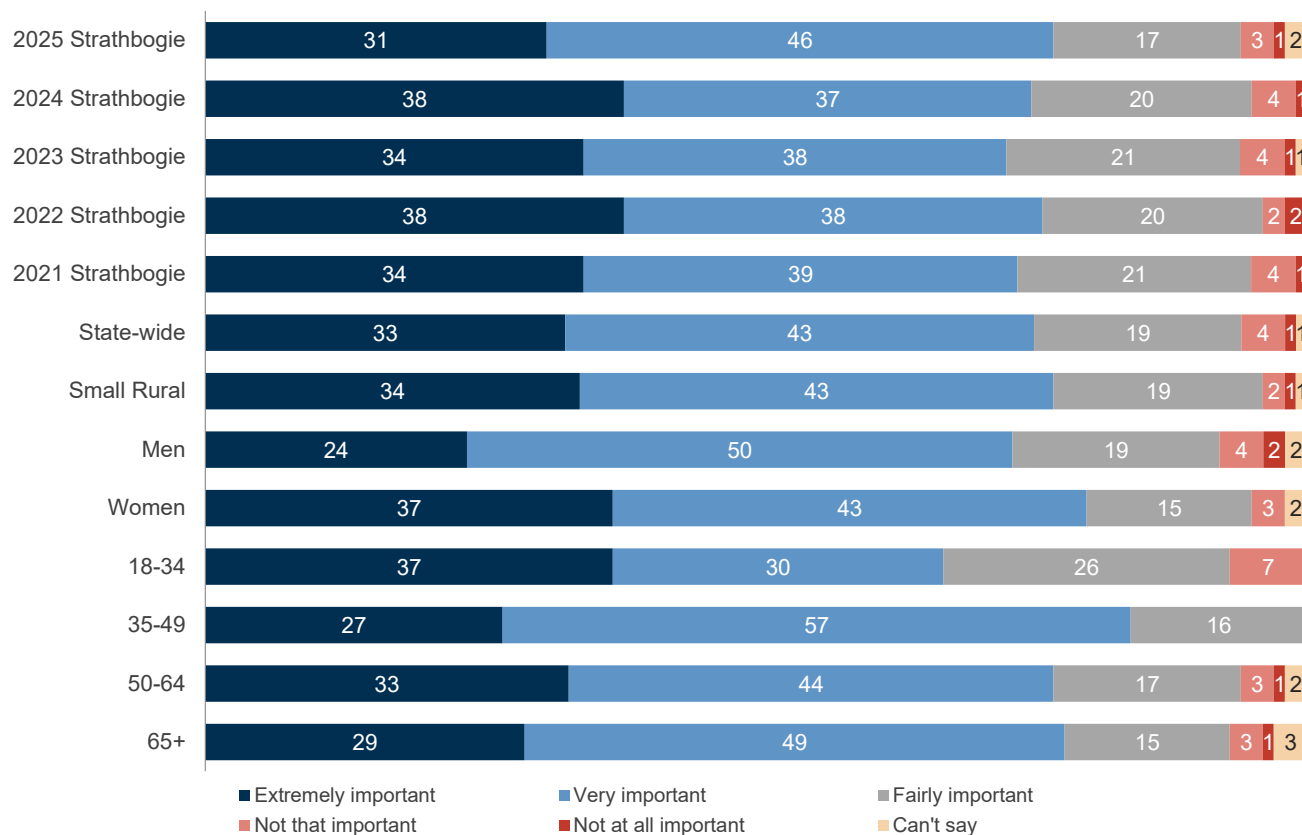
J W S R E S E A R C H 67



Informing the community importance



2025 informing community importance (%)



Q1. Firstly, how important should 'Informing the community' be as a responsibility for Council?
 Base: All respondents. Councils asked State-wide: 16 Councils asked group: 4



Informing the community performance



2025 informing community performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Small Rural	57▲	56	58	59	61	58	58	56	58	58
State-wide	56▲	56	57	59	60	59	60	59	59	59
65+	55	49	58	58	55	51	57	55	n/a	n/a
Women	54	48	51	56	57	55	60	54	n/a	n/a
Strathbogie	52	49	53	55	56	55	59	55	n/a	n/a
35-49	51	48	45	54	55	59	60	55	n/a	n/a
Men	51	50	55	54	56	55	59	57	n/a	n/a
18-34	50	55	54	57	63	64	67	61	n/a	n/a
50-64	48	43	46	47	54	52	57	53	n/a	n/a

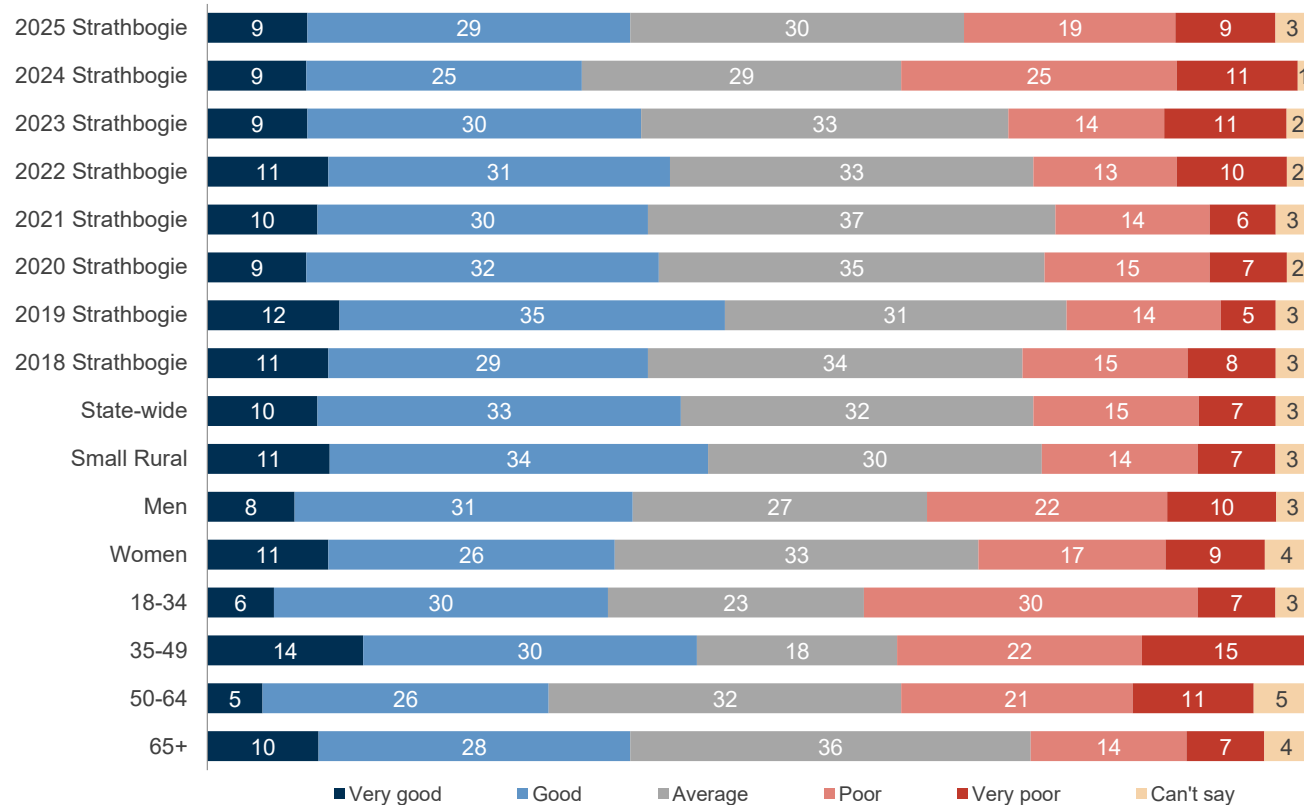
Q2. How has Council performed on 'Informing the community' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 29 Councils asked group: 10
 Note: Please see Appendix A for explanation of significant differences.



Informing the community performance



2025 informing community performance (%)



Q2. How has Council performed on 'Informing the community' over the last 12 months?
Base: All respondents. Councils asked State-wide: 29 Councils asked group: 10

The condition of local streets and footpaths in your area importance



2025 streets and footpaths importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
35-49	81	78	78	83	73	n/a	n/a	n/a	n/a	n/a
Women	81	81	83	83	82	n/a	n/a	n/a	n/a	n/a
65+	79	80	80	79	78	n/a	n/a	n/a	n/a	n/a
State-wide	79	80	81	81	79	78	77	78	77	77
Small Rural	79	80	80	80	77	77	77	76	76	75
Strathbogie	79	80	80	81	78	n/a	n/a	n/a	n/a	n/a
50-64	77	80	82	84	78	n/a	n/a	n/a	n/a	n/a
Men	76	80	76	80	74	n/a	n/a	n/a	n/a	n/a
18-34	75	84	77	81	82	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'The condition of local streets and footpaths in your area' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 17 Councils asked group: 5

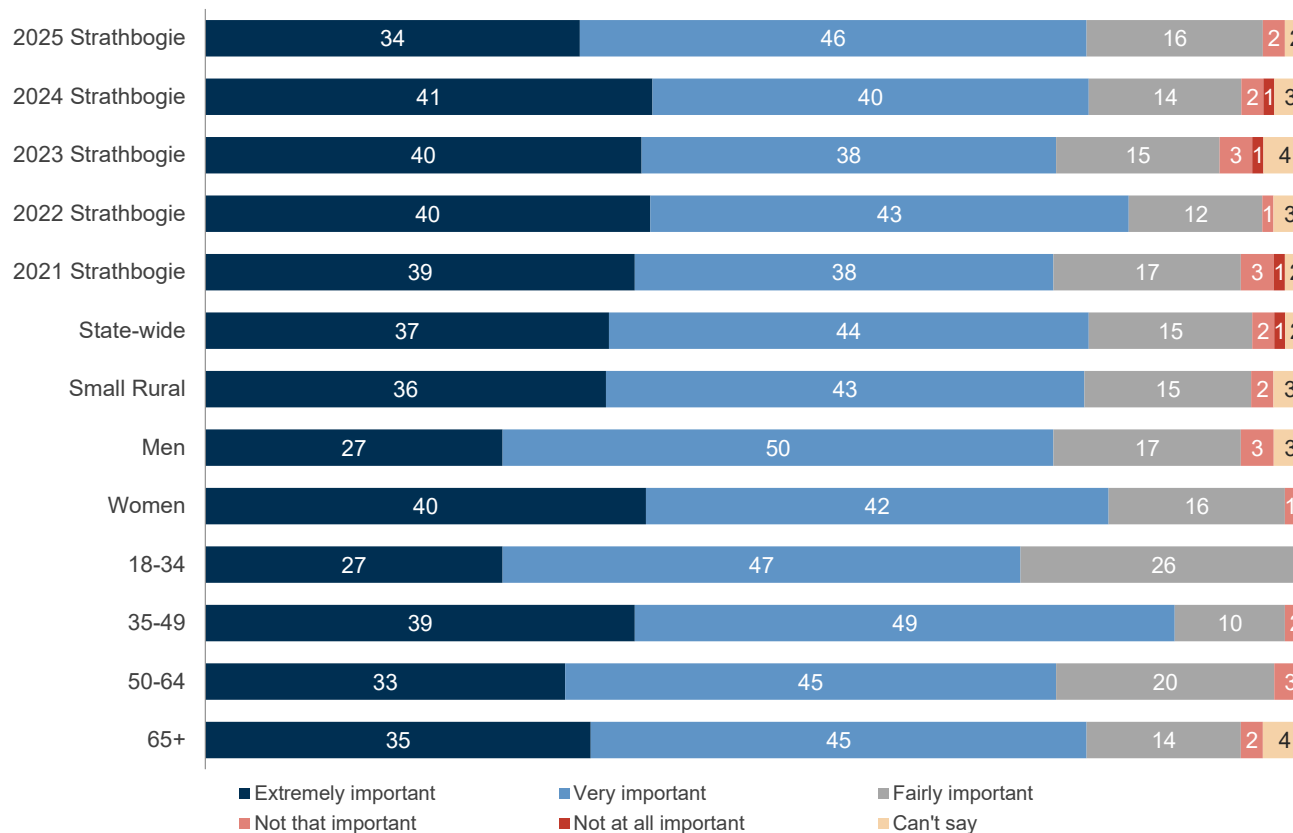
Note: Please see Appendix A for explanation of significant differences.

J W S R E S E A R C H 71

The condition of local streets and footpaths in your area importance



2025 streets and footpaths importance (%)



Q1. Firstly, how important should 'The condition of local streets and footpaths in your area' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 17 Councils asked group: 5

The condition of local streets and footpaths in your area performance



2025 streets and footpaths performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Small Rural	53▲	51	52	55	58	57	57	57	57	58
50-64	52	43	47	44	51	44	47	43	n/a	n/a
State-wide	52▲	52	52	57	59	58	59	58	57	57
18-34	51	45	45	46	59	56	53	51	n/a	n/a
Men	48	47	51	47	52	46	51	49	n/a	n/a
Strathbogie	48	45	47	47	52	46	48	46	n/a	n/a
65+	47	47	49	49	49	41	46	45	n/a	n/a
Women	47	43	44	48	52	45	45	43	n/a	n/a
35-49	41	41	46	48	52	48	48	47	n/a	n/a

Q2. How has Council performed on 'The condition of local streets and footpaths in your area' over the last 12 months?

Base: All respondents. Councils asked State-wide: 27 Councils asked group: 8

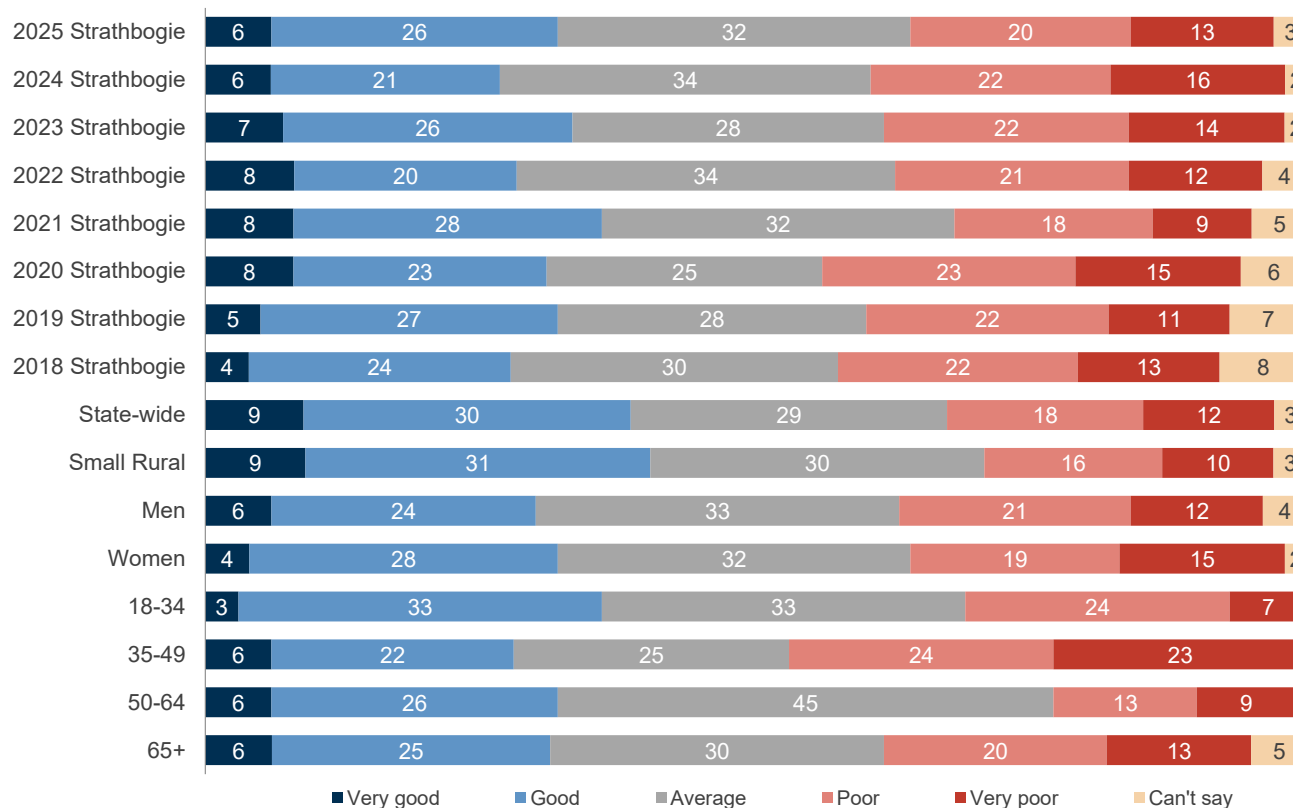
Note: Please see Appendix A for explanation of significant differences.

J W S R E S E A R C H 73

The condition of local streets and footpaths in your area performance



2025 streets and footpaths performance (%)



Q2. How has Council performed on 'The condition of local streets and footpaths in your area' over the last 12 months?
Base: All respondents. Councils asked State-wide: 27 Councils asked group: 8



Enforcement of local laws importance



2025 law enforcement importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	70	68	67	71	71	n/a	n/a	n/a	n/a	n/a
65+	68	70	69	69	72	n/a	n/a	n/a	n/a	n/a
State-wide	67	67	68	68	70	70	71	71	71	70
50-64	67	64	66	63	65	n/a	n/a	n/a	n/a	n/a
Small Rural	66	65	65	65	67	66	68	66	67	69
Strathbogie	66	66	66	66	67	n/a	n/a	n/a	n/a	n/a
18-34	64	64	62	62	59	n/a	n/a	n/a	n/a	n/a
Men	61	65	64	60	64	n/a	n/a	n/a	n/a	n/a
35-49	60	61	60	62	69	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Enforcement of local laws' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 15 Councils asked group: 6

Note: Please see Appendix A for explanation of significant differences.

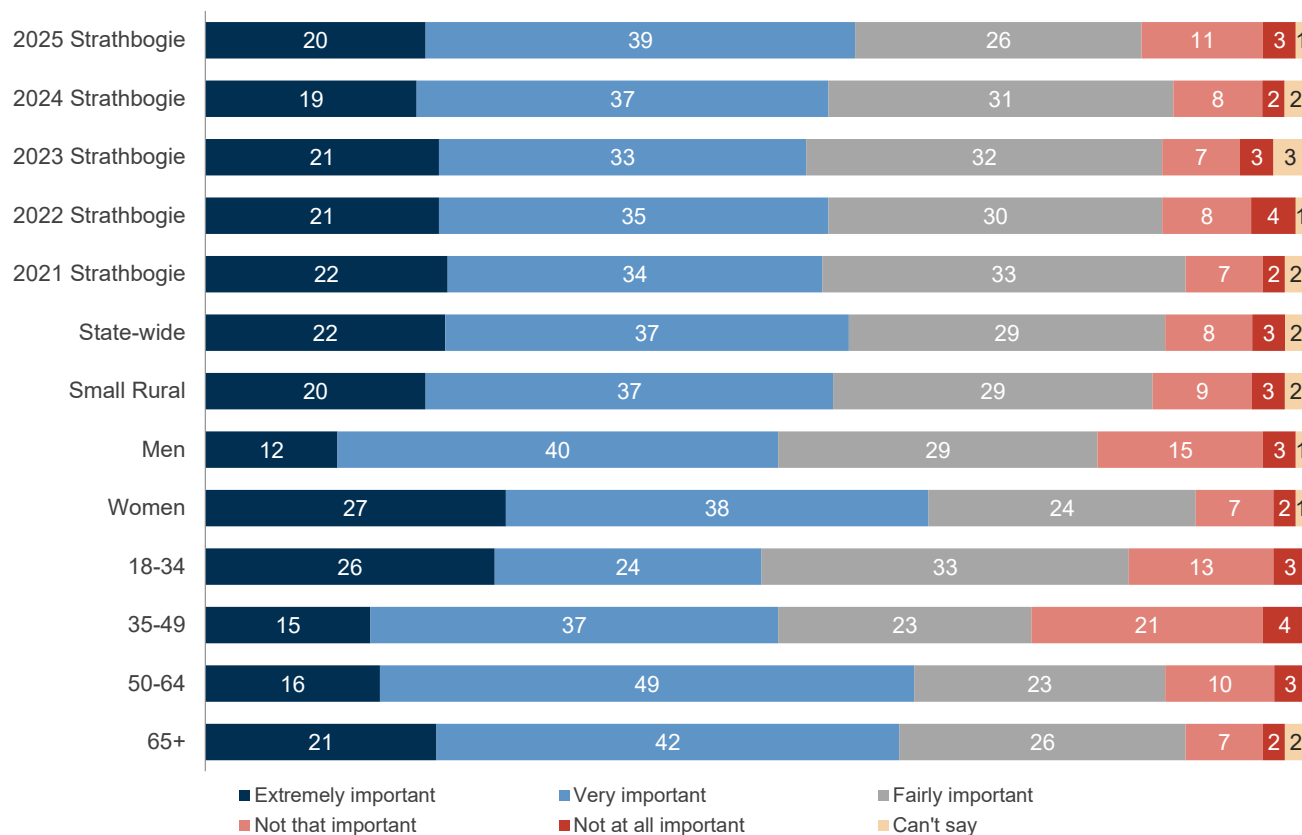
J W S R E S E A R C H 75



Enforcement of local laws importance



2025 law enforcement importance (%)



Q1. Firstly, how important should 'Enforcement of local laws' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 15 Councils asked group: 6



Enforcement of local laws performance



2025 law enforcement performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
State-wide	59▲	61	61	63	64	63	64	64	64	63
Small Rural	58	60	61	62	63	62	63	63	65	64
35-49	58	61	55	62	60	59	60	57	n/a	n/a
18-34	57	64	61	52	70	70	65	64	n/a	n/a
Women	57	56	58	60	62	60	60	59	n/a	n/a
Strathbogie	56	57	59	57	61	59	59	56	n/a	n/a
50-64	55	55	59	54	59	55	57	53	n/a	n/a
Men	55	58	61	55	60	58	58	54	n/a	n/a
65+	54	54	61	59	58	55	56	55	n/a	n/a

Q2. How has Council performed on 'Enforcement of local laws' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 26 Councils asked group: 10
 Note: Please see Appendix A for explanation of significant differences.

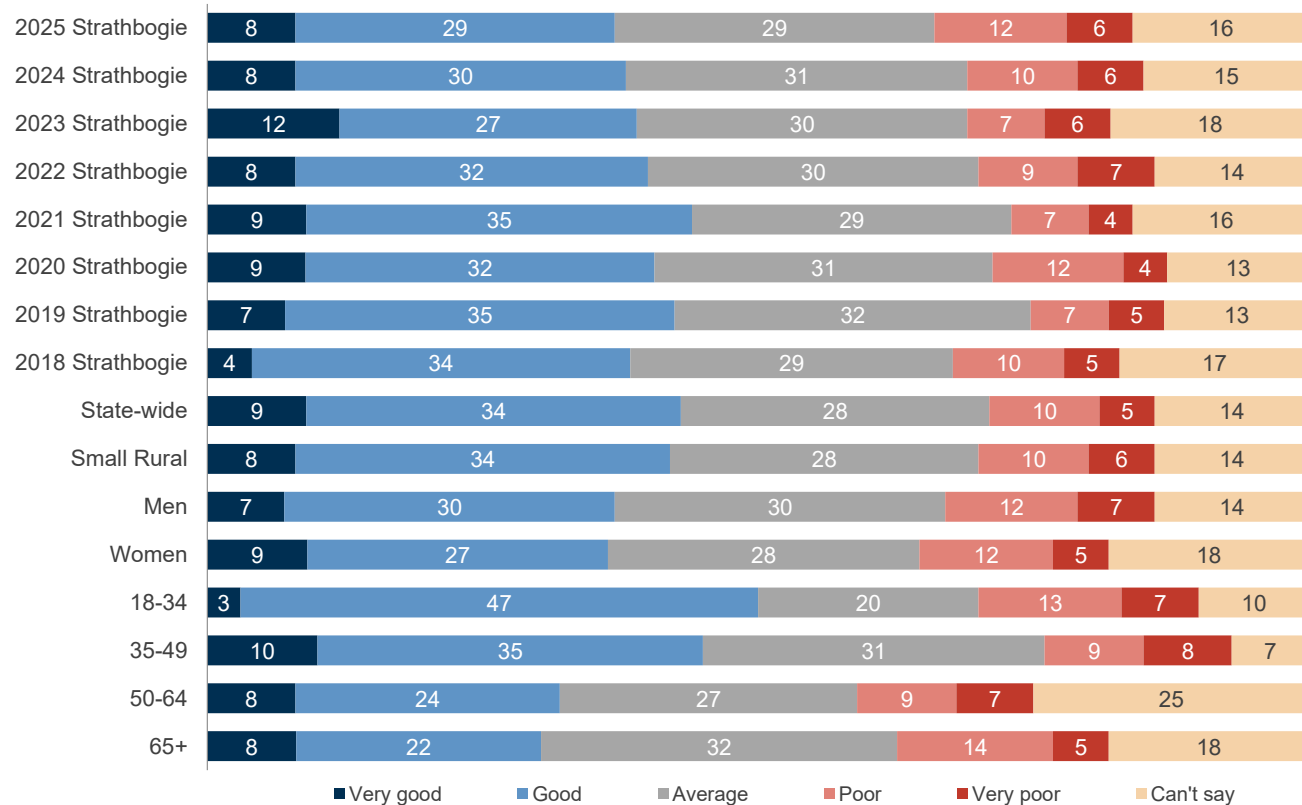
J W S R E S E A R C H 77



Enforcement of local laws performance



2025 law enforcement performance (%)



Q2. How has Council performed on 'Enforcement of local laws' over the last 12 months?
Base: All respondents. Councils asked State-wide: 26 Councils asked group: 10



Recreational facilities importance



2025 recreational facilities importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
18-34	78▲	67	75	71	72	n/a	n/a	n/a	n/a	n/a
Small Rural	73	73	73	74	73	73	72	72	71	72
50-64	73	73	73	76	75	n/a	n/a	n/a	n/a	n/a
Women	73	73	74	76	76	n/a	n/a	n/a	n/a	n/a
State-wide	73	73	73	74	74	72	72	73	72	73
Strathbogie	72	72	73	74	74	n/a	n/a	n/a	n/a	n/a
Men	72	71	71	72	71	n/a	n/a	n/a	n/a	n/a
35-49	71	79	73	80	77	n/a	n/a	n/a	n/a	n/a
65+	71	71	72	72	72	n/a	n/a	n/a	n/a	n/a

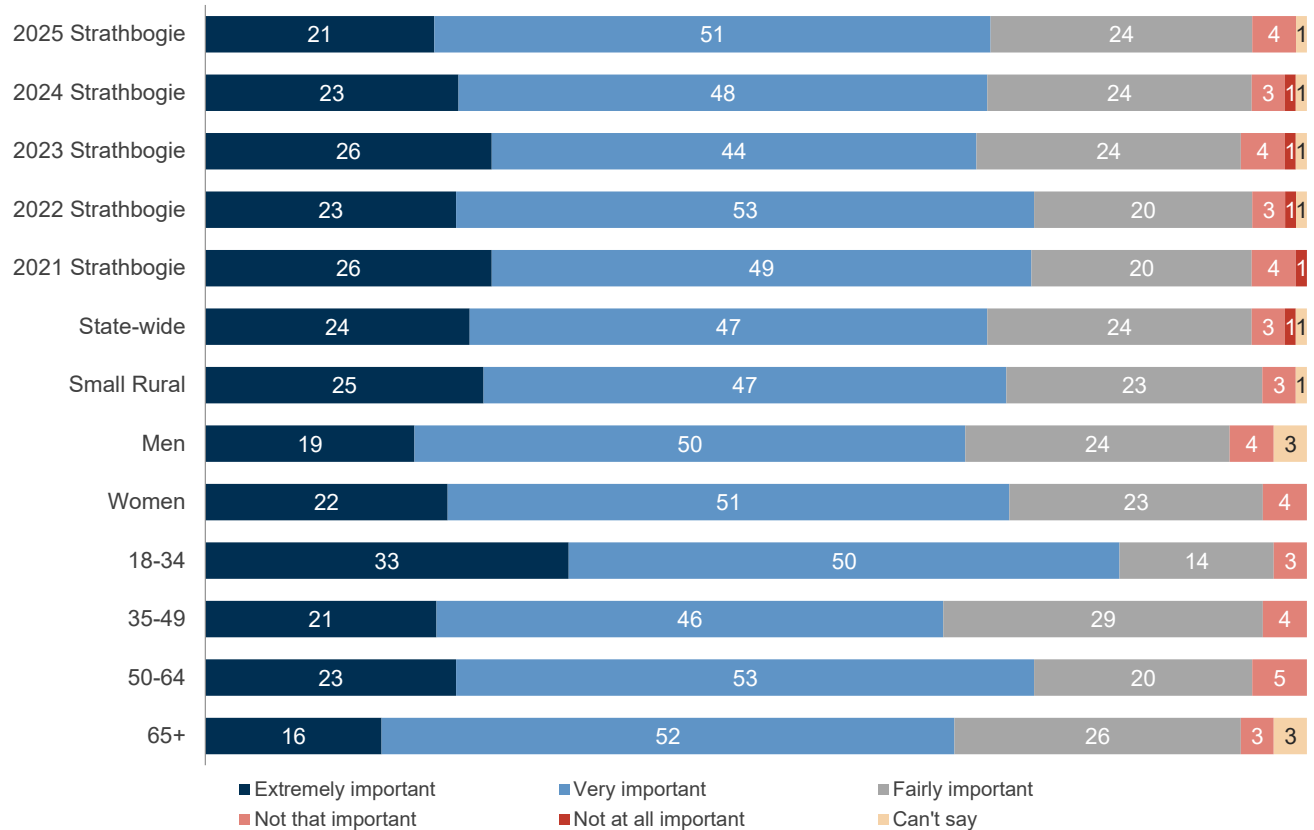
Q1. Firstly, how important should 'Recreational facilities' be as a responsibility for Council?
 Base: All respondents. Councils asked State-wide: 22 Councils asked group: 7
 Note: Please see Appendix A for explanation of significant differences.



Recreational facilities importance



2025 recreational facilities importance (%)



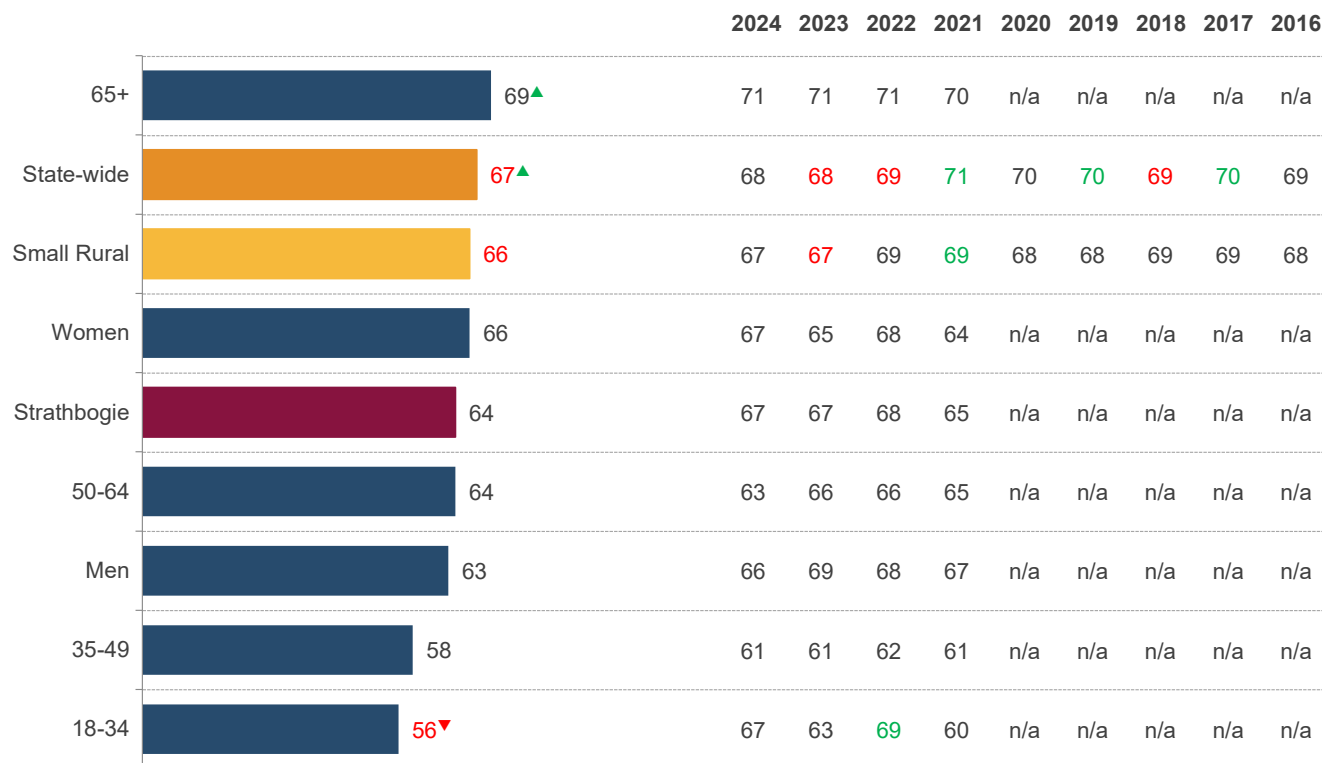
Q1. Firstly, how important should 'Recreational facilities' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 22 Councils asked group: 7



Recreational facilities performance



2025 recreational facilities performance (index scores)



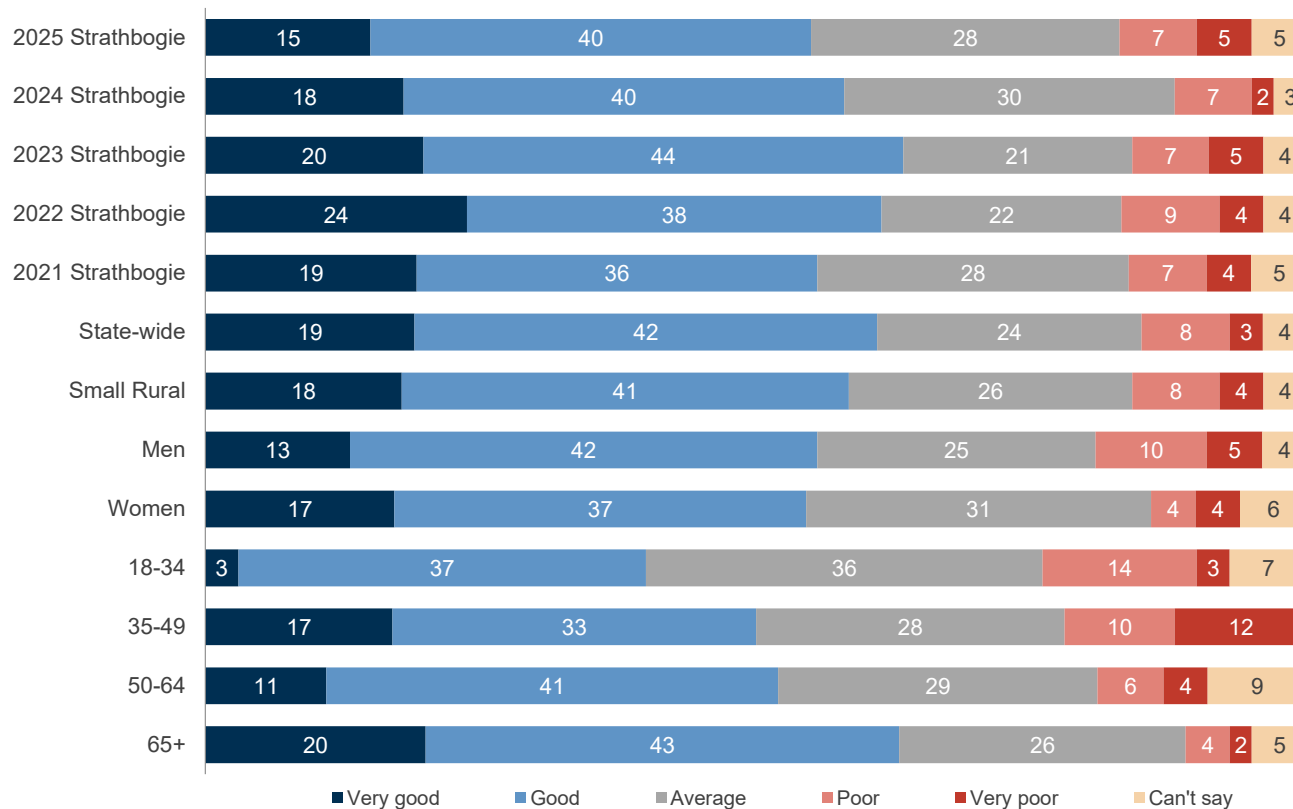
Q2. How has Council performed on 'Recreational facilities' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 36 Councils asked group: 13
 Note: Please see Appendix A for explanation of significant differences.



Recreational facilities performance



2025 recreational facilities performance (%)



Q2. How has Council performed on 'Recreational facilities' over the last 12 months?
Base: All respondents. Councils asked State-wide: 36 Councils asked group: 13



The appearance of public areas importance



2025 public areas importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	75	72	75	77	77	n/a	n/a	n/a	n/a	n/a
Small Rural	75	74	74	74	74	74	74	74	74	74
65+	75	75	74	76	75	n/a	n/a	n/a	n/a	n/a
Strathbogie	74	73	72	76	75	n/a	n/a	n/a	n/a	n/a
State-wide	74	74	74	75	75	74	73	74	74	74
50-64	74	75	77	78	76	n/a	n/a	n/a	n/a	n/a
35-49	74	75	70	76	72	n/a	n/a	n/a	n/a	n/a
18-34	73	65	66	73	75	n/a	n/a	n/a	n/a	n/a
Men	73	75	70	74	72	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'The appearance of public areas' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 22 Councils asked group: 7

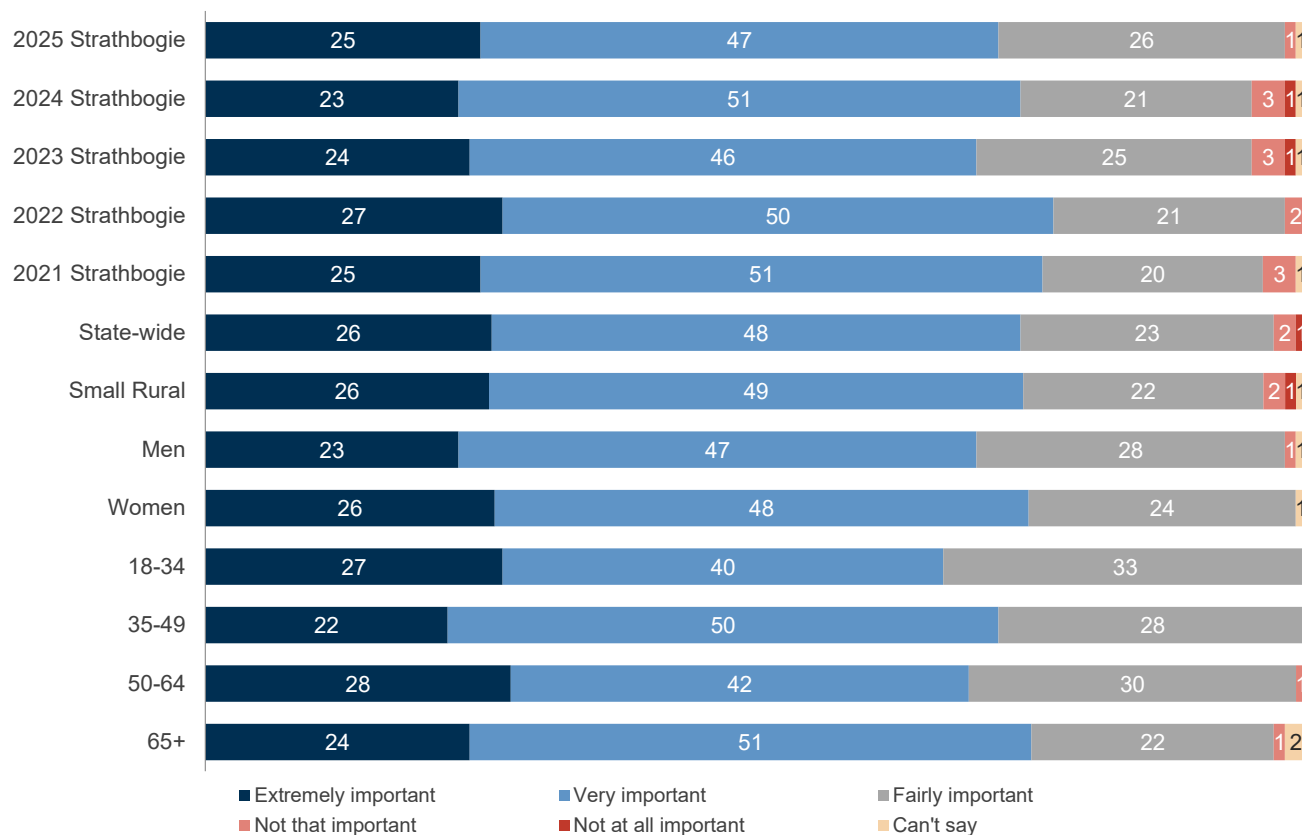
Note: Please see Appendix A for explanation of significant differences.



The appearance of public areas importance



2025 public areas importance (%)



Q1. Firstly, how important should 'The appearance of public areas' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 22 Councils asked group: 7



The appearance of public areas performance



2025 public areas performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	73	74	73	74	76	n/a	n/a	n/a	n/a	n/a
65+	73	73	74	73	72	n/a	n/a	n/a	n/a	n/a
35-49	73	74	74	79	75	n/a	n/a	n/a	n/a	n/a
Strathbogie	72	73	74	73	74	n/a	n/a	n/a	n/a	n/a
Men	71	72	75	73	72	n/a	n/a	n/a	n/a	n/a
50-64	71	72	72	70	79	n/a	n/a	n/a	n/a	n/a
Small Rural	70	71	71	73	75	72	73	72	74	73
18-34	70	72	75	73	72	n/a	n/a	n/a	n/a	n/a
State-wide	68 ▼	68	67	71	73	72	72	71	71	71

Q2. How has Council performed on 'The appearance of public areas' over the last 12 months?

Base: All respondents. Councils asked State-wide: 37 Councils asked group: 14

Note: Please see Appendix A for explanation of significant differences.

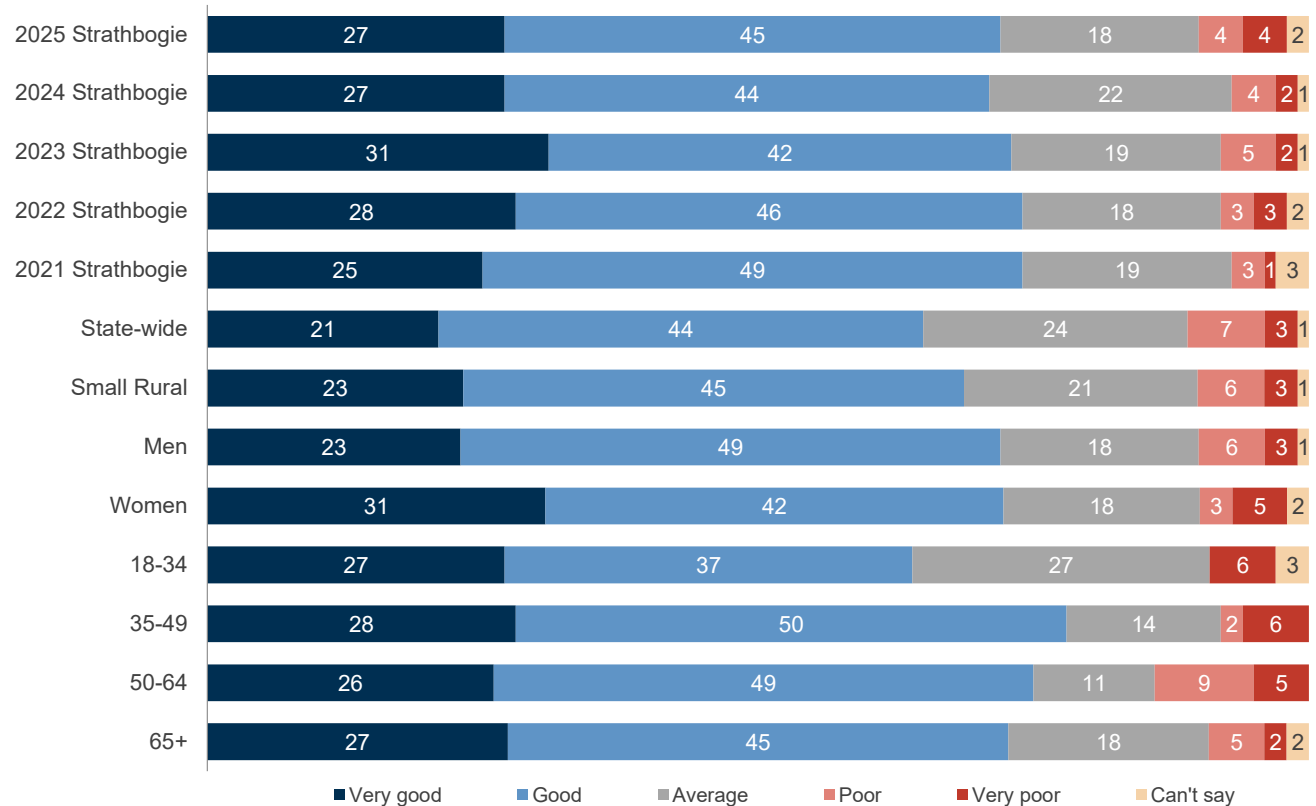
J W S R E S E A R C H 85



The appearance of public areas performance



2025 public areas performance (%)



Q2. How has Council performed on 'The appearance of public areas' over the last 12 months?
Base: All respondents. Councils asked State-wide: 37 Councils asked group: 14



Art centres and libraries importance



2025 art centres and libraries importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	65	65	66	69	70	n/a	n/a	n/a	n/a	n/a
65+	64	65	65	66	66	n/a	n/a	n/a	n/a	n/a
Small Rural	64	61	60	63	63	60	63	61	61	65
18-34	64	50	53	67	57	n/a	n/a	n/a	n/a	n/a
State-wide	63	64	65	67	67	65	65	65	64	66
50-64	63	57	59	62	65	n/a	n/a	n/a	n/a	n/a
Strathbogie	62	60	61	65	63	n/a	n/a	n/a	n/a	n/a
Men	59	54	55	60	56	n/a	n/a	n/a	n/a	n/a
35-49	55	58	56	63	61	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Art centres and libraries' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 14 Councils asked group: 3

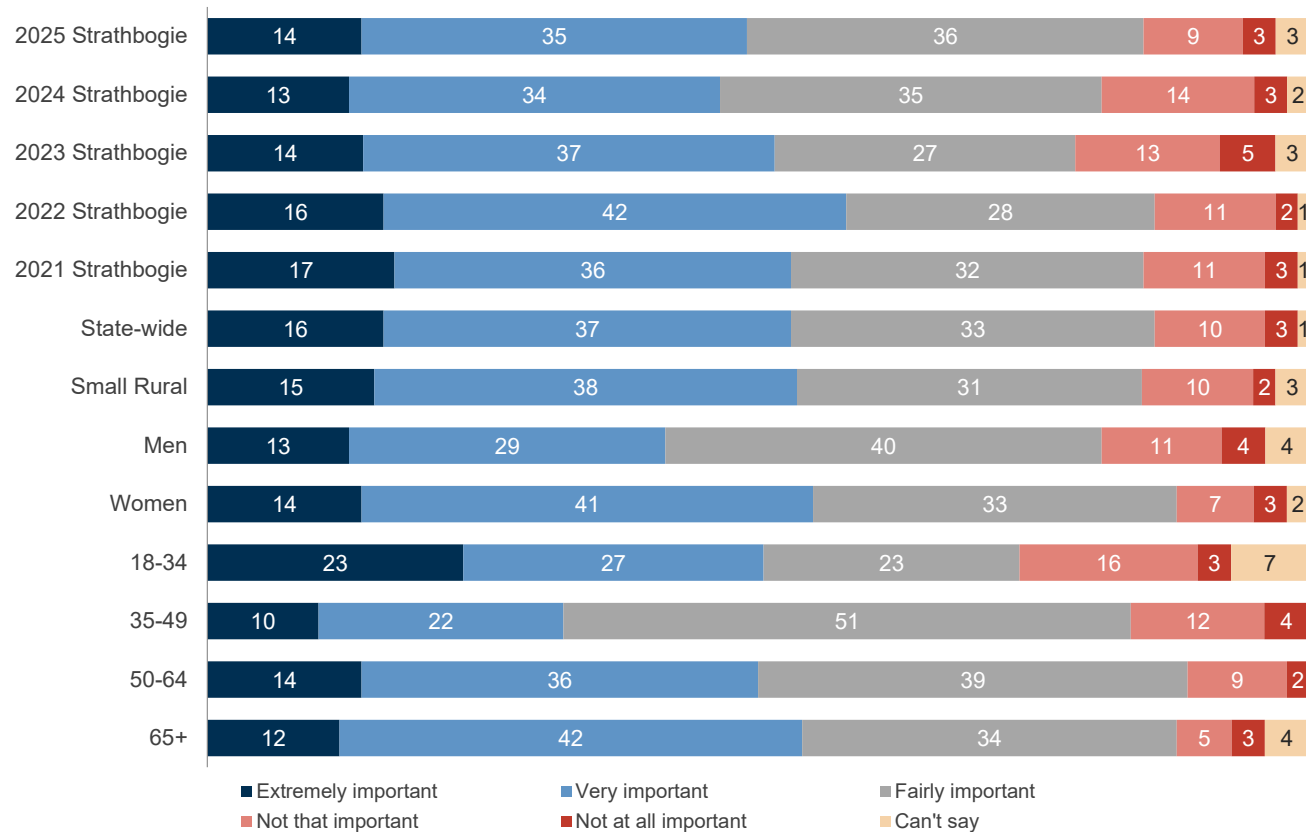
Note: Please see Appendix A for explanation of significant differences.



Art centres and libraries importance



2025 art centres and libraries importance (%)



Q1. Firstly, how important should 'Art centres and libraries' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 14 Councils asked group: 3



Art centres and libraries performance



2025 art centres and libraries performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
65+	73▲	69	73	70	73	n/a	n/a	n/a	n/a	n/a
State-wide	73▲	73	73	73	73	74	74	74	73	72
Small Rural	72▲	73	73	71	72	74	74	73	72	71
Women	71	70	73	68	69	n/a	n/a	n/a	n/a	n/a
Strathbogie	69	68	71	67	67	n/a	n/a	n/a	n/a	n/a
35-49	67	69	66	62	62	n/a	n/a	n/a	n/a	n/a
Men	67	67	70	66	66	n/a	n/a	n/a	n/a	n/a
18-34	64	69	75	70	61	n/a	n/a	n/a	n/a	n/a
50-64	63	65	69	63	67	n/a	n/a	n/a	n/a	n/a

Q2. How has Council performed on 'Art centres and libraries' over the last 12 months?

Base: All respondents. Councils asked State-wide: 24 Councils asked group: 7

Note: Please see Appendix A for explanation of significant differences.

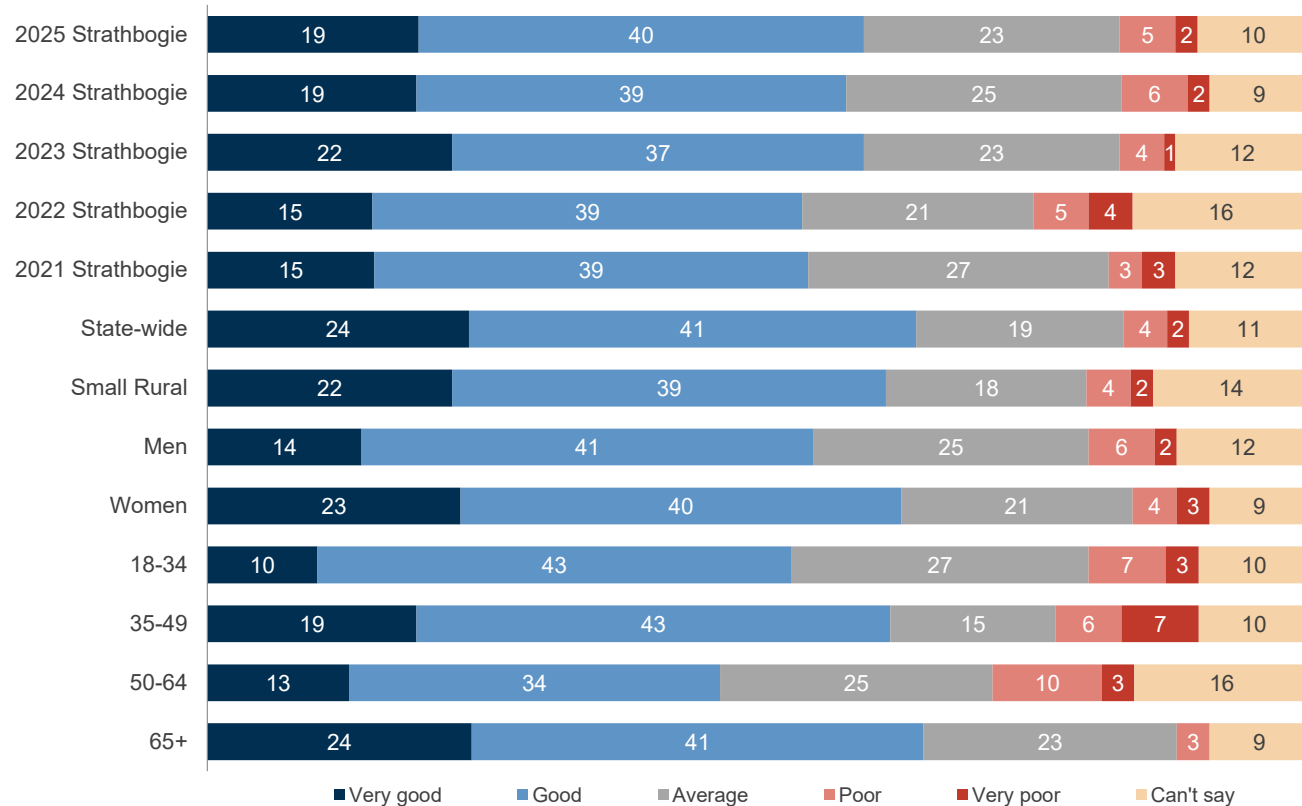
J W S R E S E A R C H 89



Art centres and libraries performance



2025 art centres and libraries performance (%)



Q2. How has Council performed on 'Art centres and libraries' over the last 12 months?
Base: All respondents. Councils asked State-wide: 24 Councils asked group: 7



Waste management importance



2025 waste management importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	81	81	80	81	81	n/a	n/a	n/a	n/a	n/a
18-34	79	74	69	74	69	n/a	n/a	n/a	n/a	n/a
State-wide	79	81	81	82	82	82	81	81	79	80
50-64	79	80	80	81	80	n/a	n/a	n/a	n/a	n/a
65+	78	82	76	79	80	n/a	n/a	n/a	n/a	n/a
Strathbogie	78	79	77	79	78	n/a	n/a	n/a	n/a	n/a
Small Rural	78	79	78	80	80	79	79	78	76	79
35-49	76	78	82	80	79	n/a	n/a	n/a	n/a	n/a
Men	75	78	73	76	75	n/a	n/a	n/a	n/a	n/a

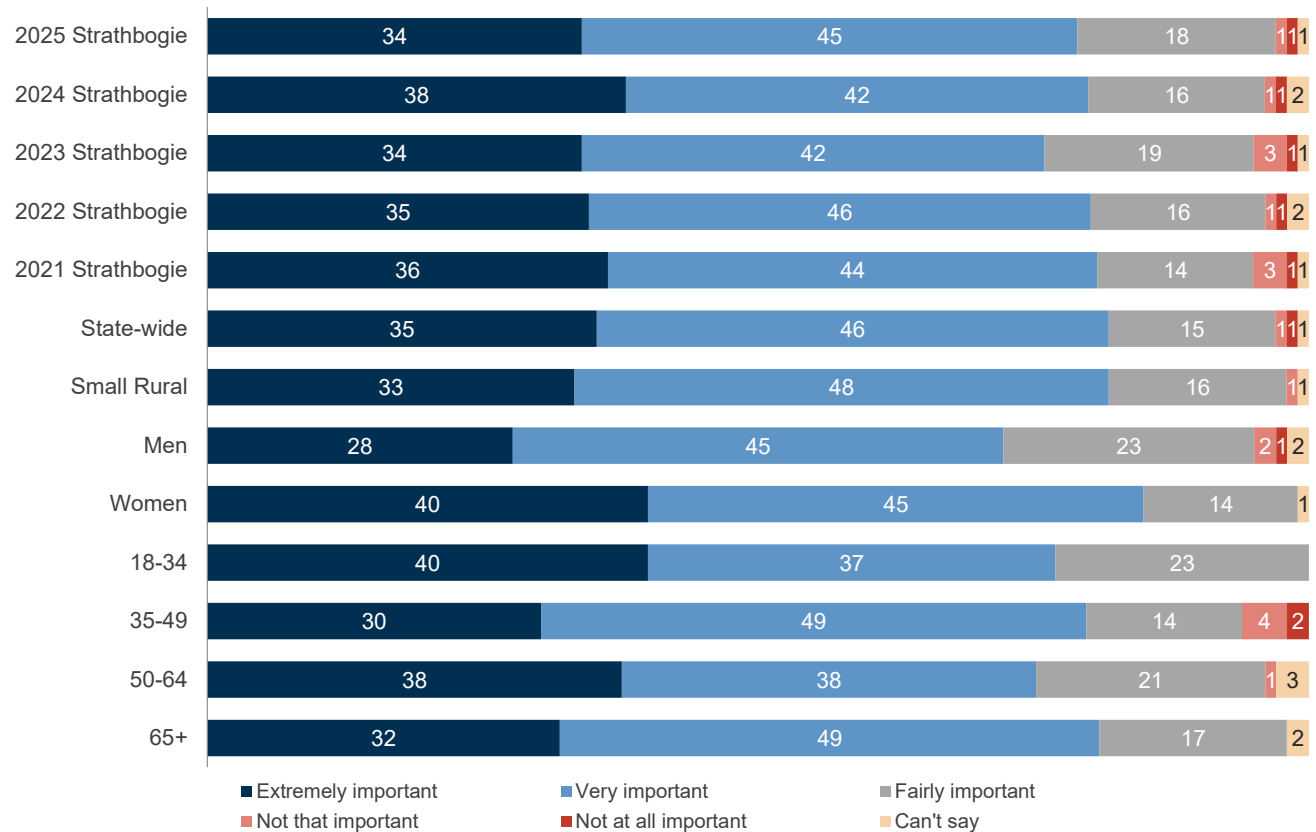
Q1. Firstly, how important should 'Waste management' be as a responsibility for Council?
 Base: All respondents. Councils asked State-wide: 21 Councils asked group: 6
 Note: Please see Appendix A for explanation of significant differences.



Waste management importance



2025 waste management importance (%)



Q1. Firstly, how important should 'Waste management' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 21 Councils asked group: 6



Waste management performance



2025 waste management performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
65+	74▲	72	71	73	70	68	70	n/a	n/a	n/a
Women	70	70	71	65	68	61	63	n/a	n/a	n/a
Strathbogie	69	70	69	67	67	62	63	n/a	n/a	n/a
Men	68	70	67	69	67	63	64	n/a	n/a	n/a
35-49	67	68	66	63	60	59	59	n/a	n/a	n/a
Small Rural	66▼	67	66	68	68	64	66	69	70	69
State-wide	65▼	67	66	68	69	65	68	70	71	70
50-64	63	65	67	65	70	56	60	n/a	n/a	n/a
18-34	62	69	67	60	66	61	56	n/a	n/a	n/a

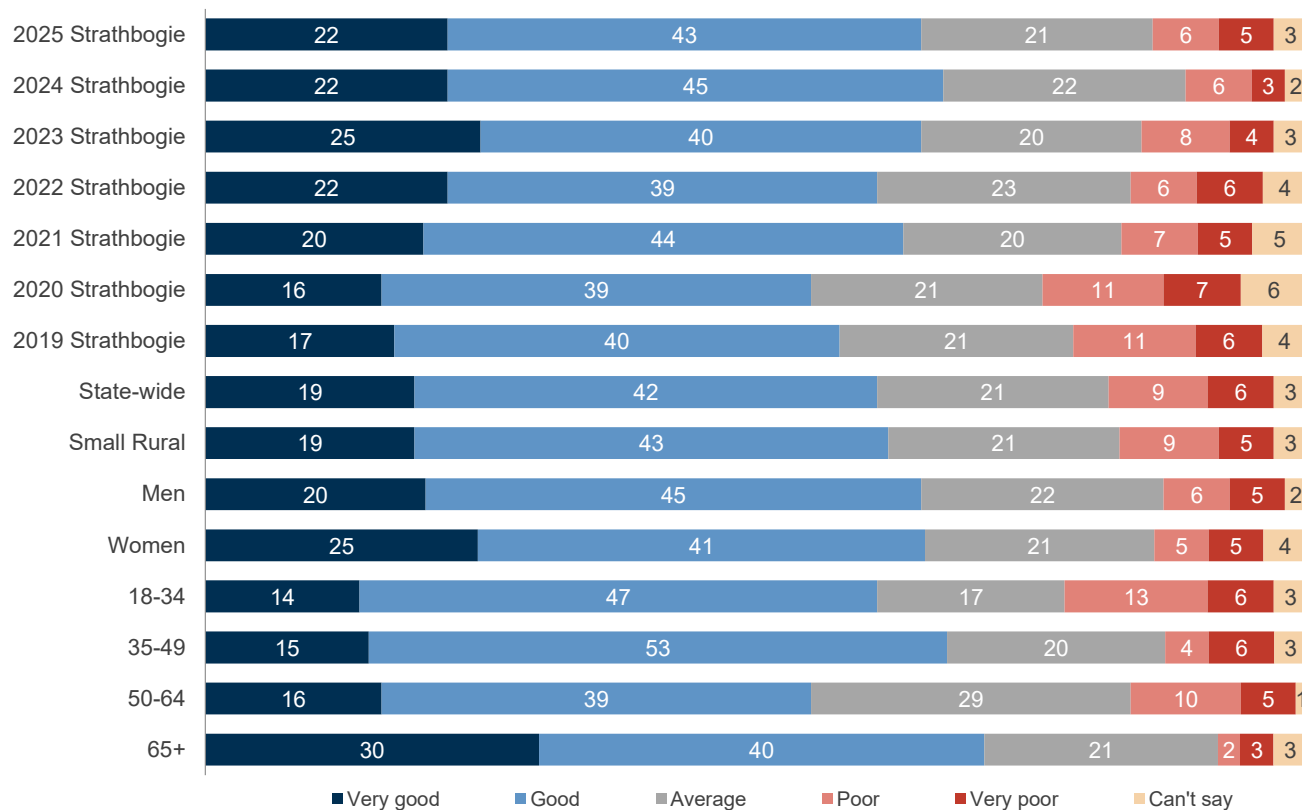
Q2. How has Council performed on 'Waste management' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19
 Note: Please see Appendix A for explanation of significant differences.



Waste management performance



2025 waste management performance (%)



Q2. How has Council performed on 'Waste management' over the last 12 months?
Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

Business and community development and tourism importance



2025 business/development/tourism importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
35-49	73	67	66	68	74	n/a	n/a	n/a	n/a	n/a
Small Rural	71▲	70	71	72	74	74	71	71	72	71
50-64	70	68	68	70	71	n/a	n/a	n/a	n/a	n/a
Women	69	68	70	72	77	n/a	n/a	n/a	n/a	n/a
State-wide	69	67	67	69	70	67	65	66	67	67
Strathbogie	68	67	67	70	73	n/a	n/a	n/a	n/a	n/a
18-34	67	68	66	72	80	n/a	n/a	n/a	n/a	n/a
Men	67	67	64	68	70	n/a	n/a	n/a	n/a	n/a
65+	66	67	68	70	72	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Business and community development and tourism' be as a responsibility for Council?

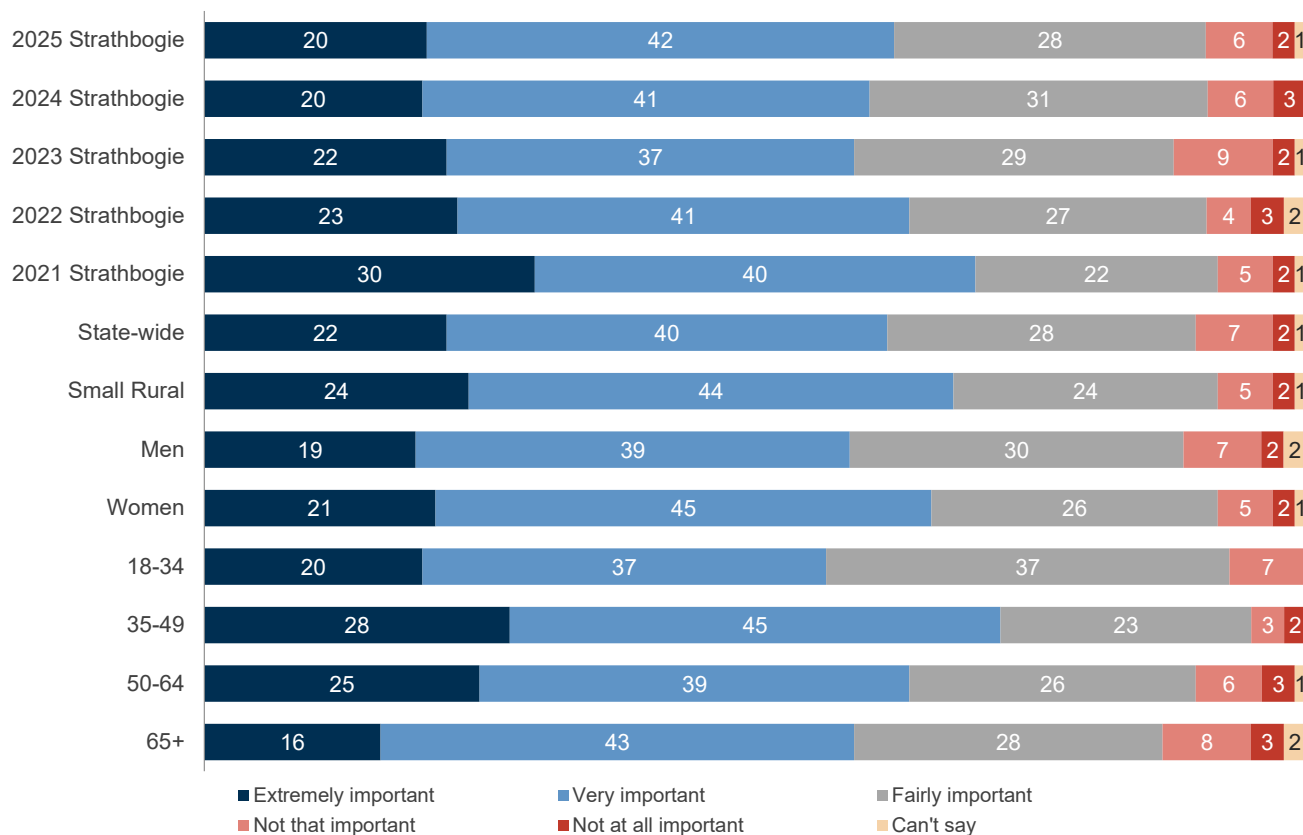
Base: All respondents. Councils asked State-wide: 16 Councils asked group: 5

Note: Please see Appendix A for explanation of significant differences.

Business and community development and tourism importance



2025 business/development/tourism importance (%)



Q1. Firstly, how important should 'Business and community development and tourism' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 16 Councils asked group: 5

Business and community development and tourism performance



2025 business/development/tourism performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
18-34	61	67	64	67	59	n/a	n/a	n/a	n/a	n/a
Women	60	58	60	60	61	n/a	n/a	n/a	n/a	n/a
Small Rural	57	59	61	63	62	58	59	59	64	61
65+	57	56	62	62	61	n/a	n/a	n/a	n/a	n/a
Strathbogie	56	57	60	60	59	n/a	n/a	n/a	n/a	n/a
State-wide	56	57	59	60	61	59	61	60	61	60
35-49	54	52	55	55	53	n/a	n/a	n/a	n/a	n/a
50-64	53	53	57	56	63	n/a	n/a	n/a	n/a	n/a
Men	53	55	61	60	58	n/a	n/a	n/a	n/a	n/a

Q2. How has Council performed on 'Business and community development and tourism' over the last 12 months?

Base: All respondents. Councils asked State-wide: 23 Councils asked group: 8

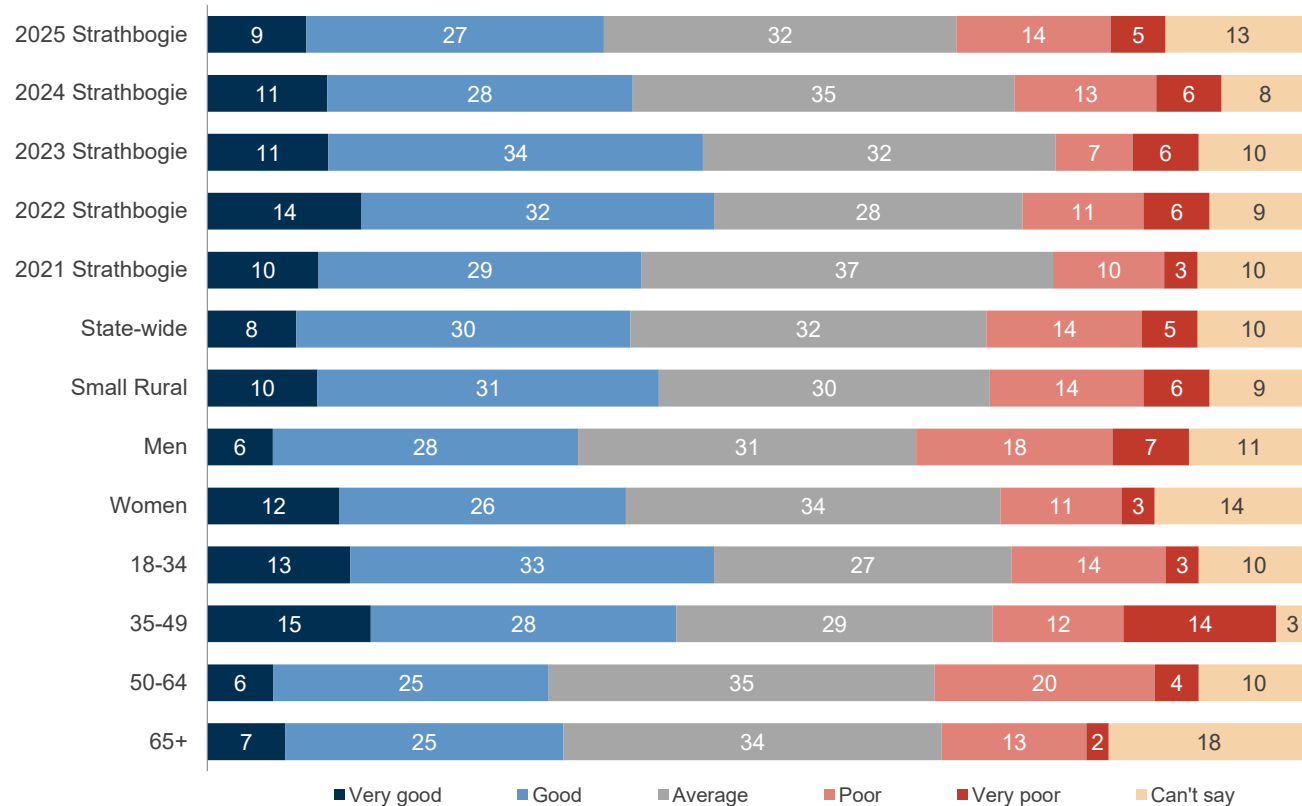
Note: Please see Appendix A for explanation of significant differences.

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Business and community development and tourism performance



2025 business/development/tourism performance (%)



Q2. How has Council performed on 'Business and community development and tourism' over the last 12 months?
Base: All respondents. Councils asked State-wide: 23 Councils asked group: 8



Planning and building permits importance



2025 planning and building permits importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
65+	74	75	72	74	72	n/a	n/a	n/a	n/a	n/a
Women	73	72	76	76	72	n/a	n/a	n/a	n/a	n/a
Strathbogie	72	73	73	75	71	n/a	n/a	n/a	n/a	n/a
35-49	72	77	72	78	67	n/a	n/a	n/a	n/a	n/a
50-64	71	69	78	75	72	n/a	n/a	n/a	n/a	n/a
Men	71	74	70	73	70	n/a	n/a	n/a	n/a	n/a
State-wide	71	72	72	73	73	71	71	71	72	71
Small Rural	70	70	71	73	71	68	70	68	68	71
18-34	69	70	71	73	69	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Planning and building permits' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 18 Councils asked group: 6

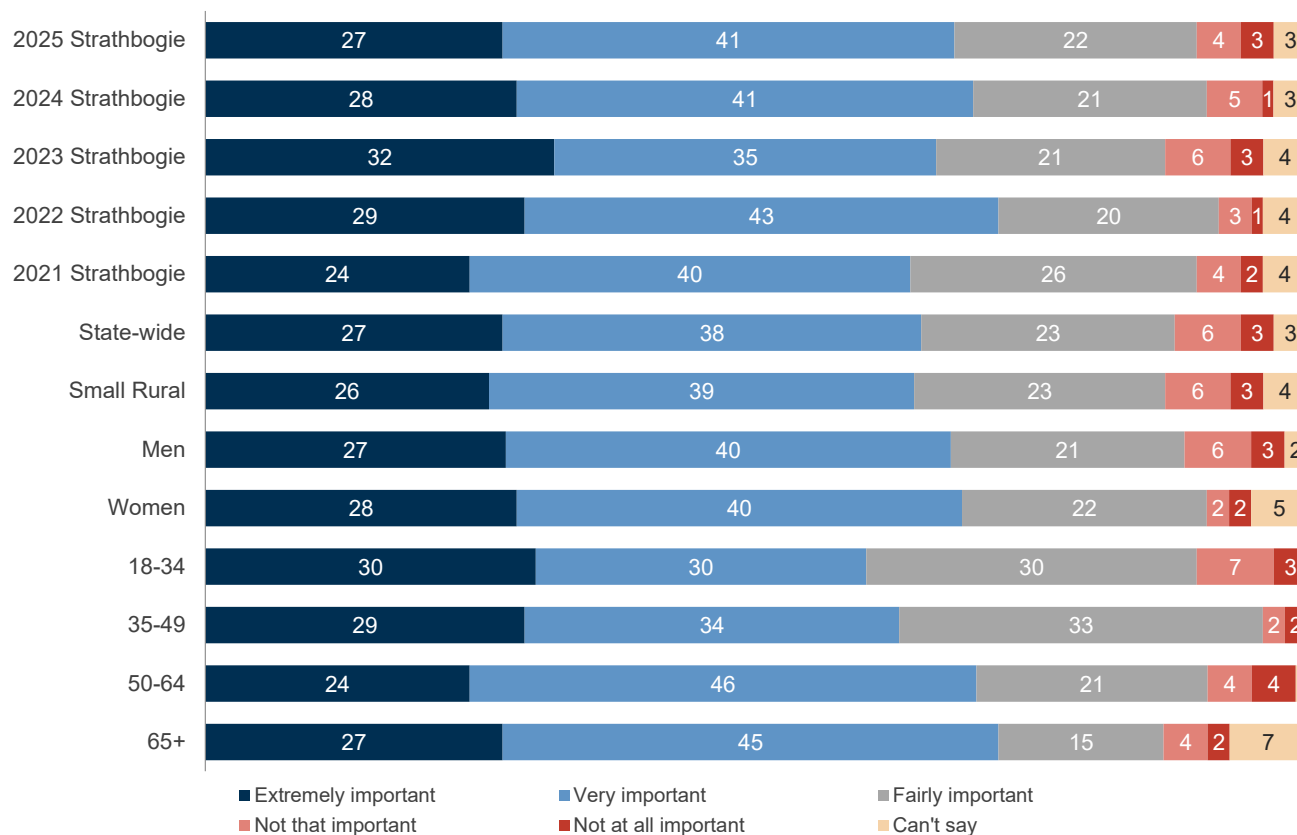
Note: Please see Appendix A for explanation of significant differences.



Planning and building permits importance



2025 planning and building permits importance (%)



Q1. Firstly, how important should 'Planning and building permits' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 18 Councils asked group: 6



Planning and building permits performance



2025 planning and building permits performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	47	45	45	43	52	n/a	n/a	n/a	n/a	n/a
35-49	46	39	49	40	48	n/a	n/a	n/a	n/a	n/a
State-wide	43	45	47	50	51	51	52	52	51	50
65+	43	41	48	48	51	n/a	n/a	n/a	n/a	n/a
Strathbogie	43	42	47	44	51	n/a	n/a	n/a	n/a	n/a
Small Rural	43	43	45	48	49	46	48	51	51	50
18-34	43	48	50	44	56	n/a	n/a	n/a	n/a	n/a
50-64	40	39	42	40	48	n/a	n/a	n/a	n/a	n/a
Men	39	38	49	45	49	n/a	n/a	n/a	n/a	n/a

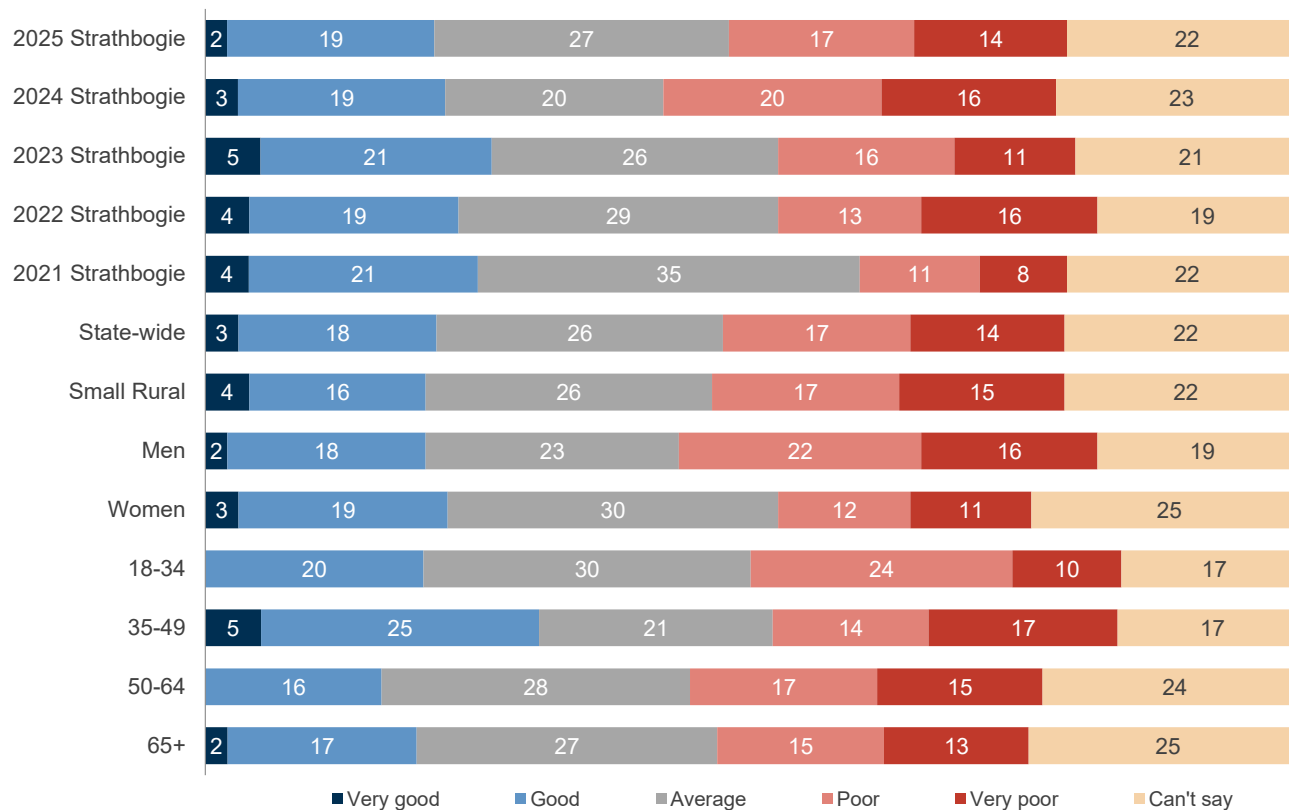
Q2. How has Council performed on 'Planning and building permits' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 26 Councils asked group: 8
 Note: Please see Appendix A for explanation of significant differences.



Planning and building permits performance



2025 planning and building permits performance (%)



Q2. How has Council performed on 'Planning and building permits' over the last 12 months?
Base: All respondents. Councils asked State-wide: 26 Councils asked group: 8



Environmental sustainability performance



2025 environmental sustainability performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
35-49	63	59	51	57	55	60	n/a	n/a	n/a	n/a
18-34	61	61	62	54	67	61	n/a	n/a	n/a	n/a
Men	59	57	58	59	58	55	n/a	n/a	n/a	n/a
State-wide	59	60	60	61	62	60	62	63	64	63
Small Rural	58	59	59	59	61	57	59	62	63	61
Strathbogie	58	57	57	59	57	56	n/a	n/a	n/a	n/a
65+	58	56	58	64	57	53	n/a	n/a	n/a	n/a
Women	57	57	56	58	57	56	n/a	n/a	n/a	n/a
50-64	51	54	57	53	52	53	n/a	n/a	n/a	n/a

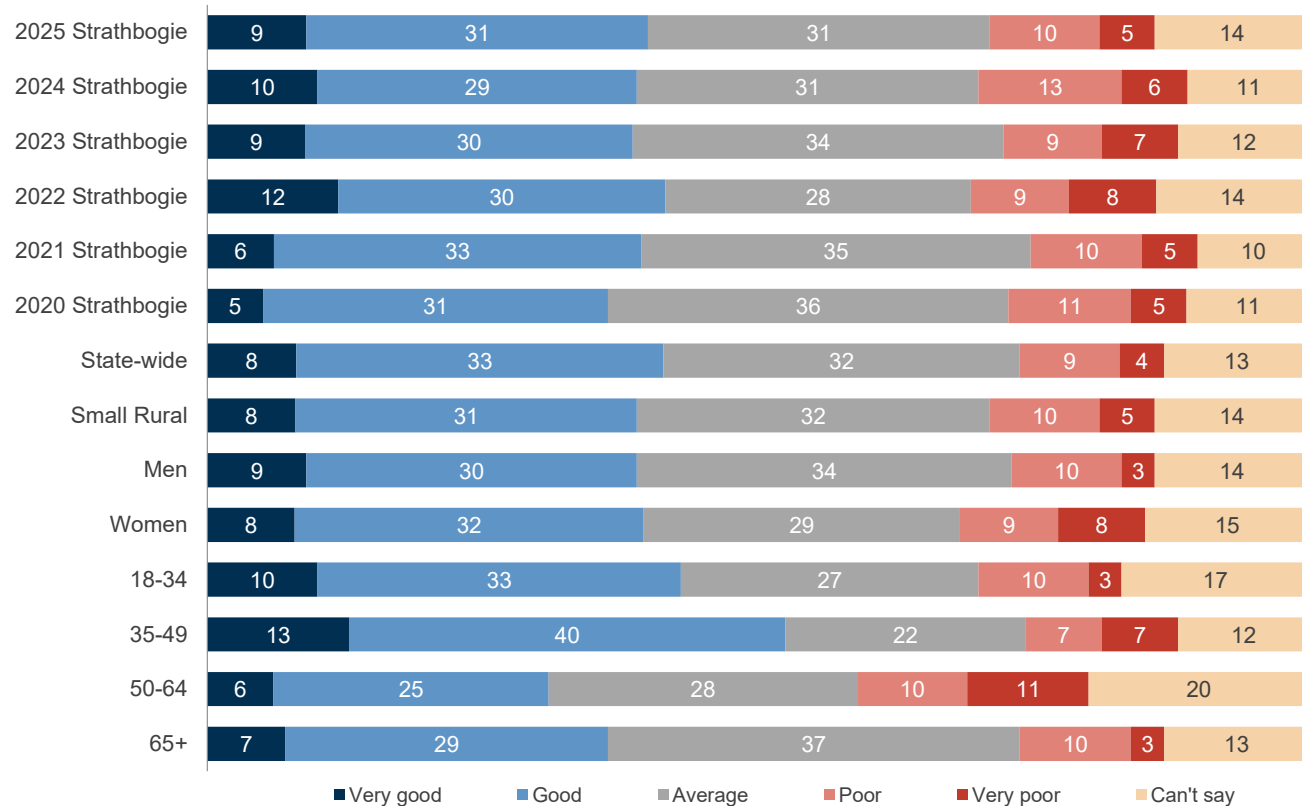
Q2. How has Council performed on 'Environmental sustainability' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 30 Councils asked group: 8
 Note: Please see Appendix A for explanation of significant differences.



Environmental sustainability performance



2025 environmental sustainability performance (%)



Q2. How has Council performed on 'Environmental sustainability' over the last 12 months?
Base: All respondents. Councils asked State-wide: 30 Councils asked group: 8



Maintenance of unsealed roads in your area importance



2025 unsealed roads importance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
35-49	87	86	87	86	87	n/a	n/a	n/a	n/a	n/a
Women	85	86	88	86	85	n/a	n/a	n/a	n/a	n/a
50-64	85	91	91	85	83	n/a	n/a	n/a	n/a	n/a
Small Rural	85	85	85	85	84	83	82	84	81	81
Strathbogie	84	86	85	83	84	n/a	n/a	n/a	n/a	n/a
65+	84	85	82	83	83	n/a	n/a	n/a	n/a	n/a
Men	83	86	82	79	83	n/a	n/a	n/a	n/a	n/a
State-wide	83	84	83	83	81	80	80	80	79	79
18-34	81	86	88	79	83	n/a	n/a	n/a	n/a	n/a

Q1. Firstly, how important should 'Maintenance of unsealed roads in your area' be as a responsibility for Council?

Base: All respondents. Councils asked State-wide: 15 Councils asked group: 6

Note: Please see Appendix A for explanation of significant differences.

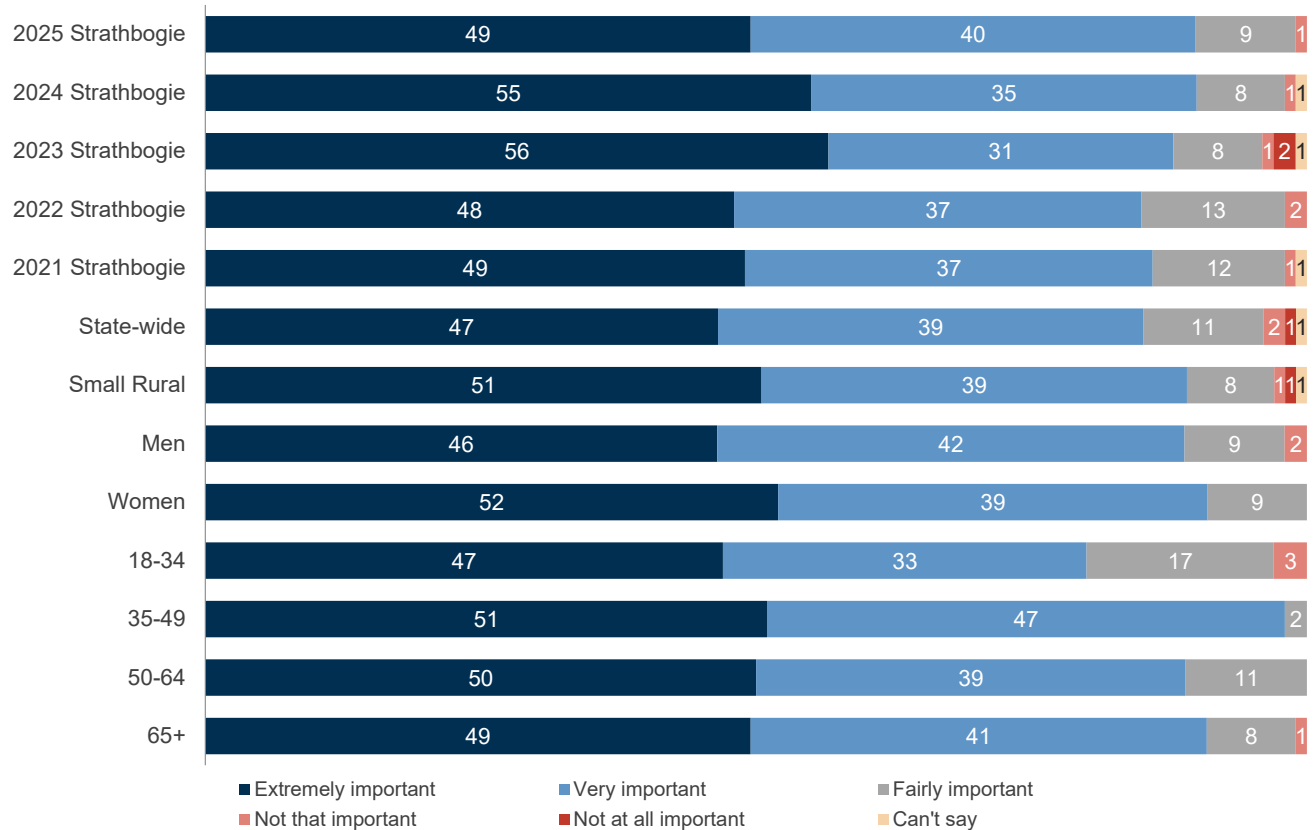
J W S R E S E A R C H 105



Maintenance of unsealed roads in your area importance



2025 unsealed roads importance (%)



Q1. Firstly, how important should 'Maintenance of unsealed roads in your area' be as a responsibility for Council?
Base: All respondents. Councils asked State-wide: 15 Councils asked group: 6

Maintenance of unsealed roads in your area performance



2025 unsealed roads performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
65+	40	35	42	43	46	41	44	43	n/a	n/a
Small Rural	40▲	35	38	42	44	43	43	40	43	44
State-wide	38	36	37	41	45	44	44	43	44	43
Men	36	32	37	44	43	42	44	40	n/a	n/a
Strathbogie	36	32	36	40	42	41	43	37	n/a	n/a
Women	35	32	34	36	40	40	41	35	n/a	n/a
50-64	35	27	31	34	44	38	43	32	n/a	n/a
18-34	33	33	28	40	33	42	45	42	n/a	n/a
35-49	27▼	30	30	39	38	45	39	31	n/a	n/a

Q2. How has Council performed on 'Maintenance of unsealed roads in your area' over the last 12 months?

Base: All respondents. Councils asked State-wide: 28 Councils asked group: 10

Note: Please see Appendix A for explanation of significant differences.

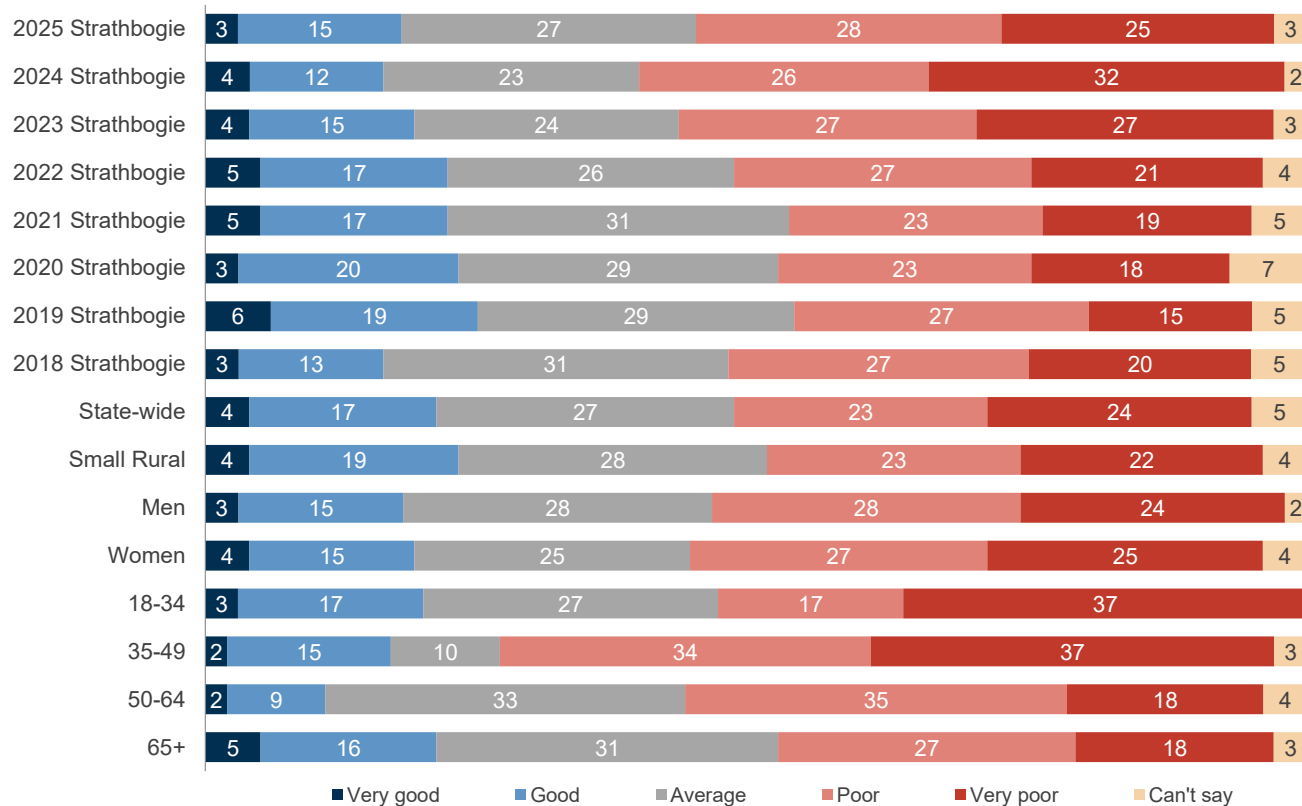
J W S R E S E A R C H 107



Maintenance of unsealed roads in your area performance



2025 unsealed roads performance (%)



Q2. How has Council performed on 'Maintenance of unsealed roads in your area' over the last 12 months?
Base: All respondents. Councils asked State-wide: 28 Councils asked group: 10



Tourism development performance



2025 tourism development performance (index scores)

		2024	2023	2022	2021	2020	2019	2018	2017	2016
Women	65▲	58	60	63	63	62	66	64	n/a	n/a
18-34	62	62	65	68	64	74	69	74	n/a	n/a
Small Rural	62▲	61	61	62	63	63	66	67	67	64
State-wide	60	59	61	60	62	62	63	63	63	63
65+	59	57	61	62	59	57	63	61	n/a	n/a
Strathbogie	59	57	61	62	61	62	64	63	n/a	n/a
35-49	57	52	58	59	57	63	63	61	n/a	n/a
50-64	57	56	62	60	63	60	62	59	n/a	n/a
Men	52▼	56	62	61	59	62	62	62	n/a	n/a

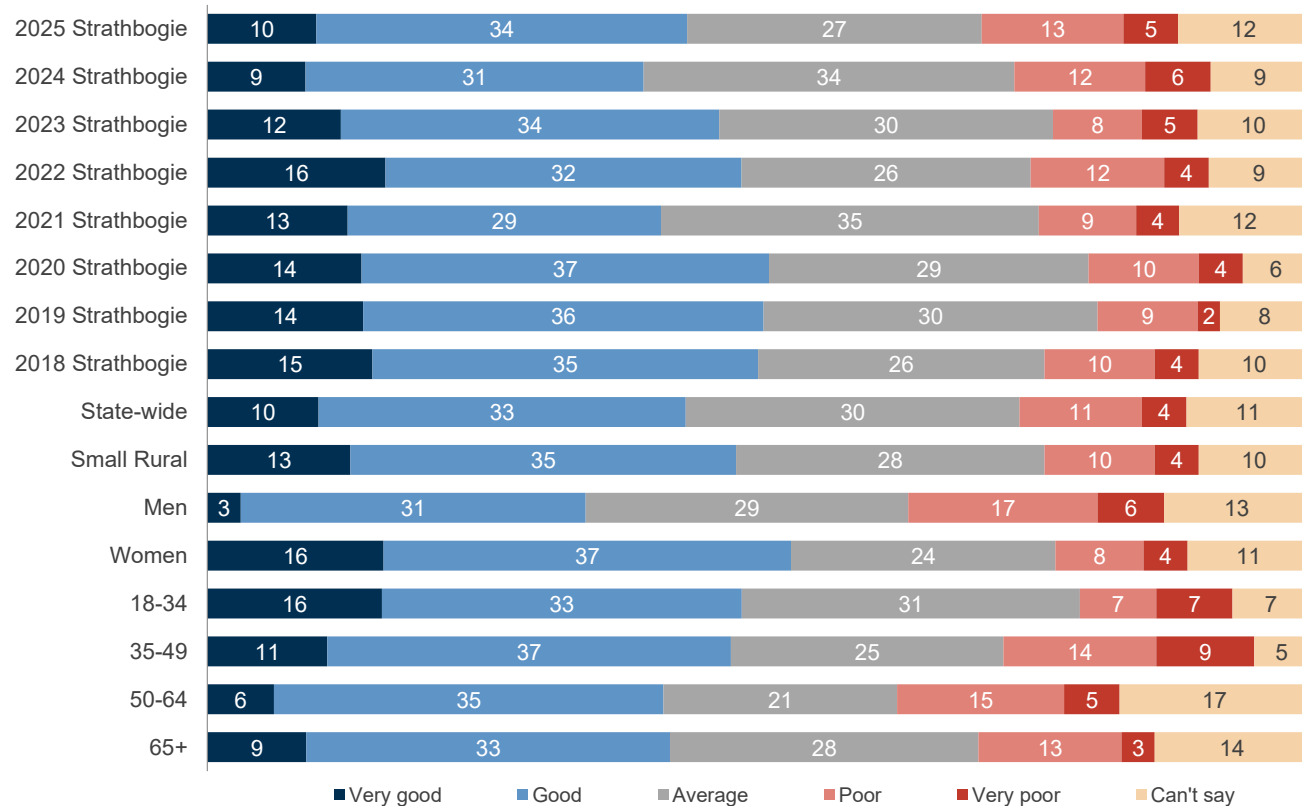
Q2. How has Council performed on 'Tourism development' over the last 12 months?
 Base: All respondents. Councils asked State-wide: 12 Councils asked group: 5
 Note: Please see Appendix A for explanation of significant differences.



Tourism development performance



2025 tourism development performance (%)



Q2. How has Council performed on 'Tourism development' over the last 12 months?
Base: All respondents. Councils asked State-wide: 12 Councils asked group: 5

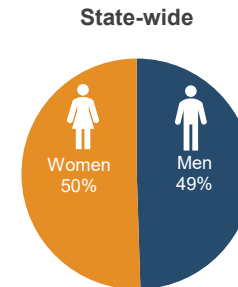
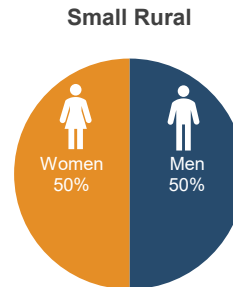
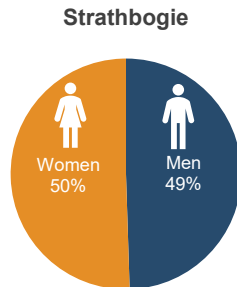
Detailed demographics



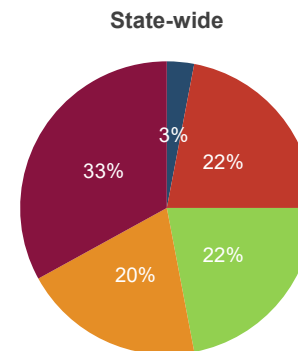
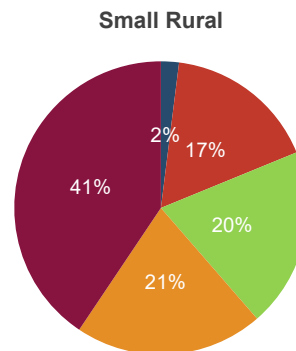
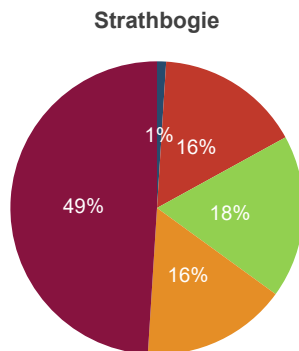


Gender and age profile

2025 gender



2025 age



■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

S3. How would you describe your gender? / S4. To which of the following age groups do you belong?

Base: All respondents. Councils asked State-wide: 56 Councils asked group: 19

An "Other" option has been included for gender, hence the results may not add to 100%.

Please note that for the reason of simplifying reporting, interlocking age and gender reporting has not been included in this report. Interlocking age and gender analysis is still available in the dashboard and data tables provided alongside this report.

Appendix A: Index scores, margins of error and significant differences

Appendix A: Index Scores



Index Scores

Many questions ask respondents to rate council performance on a five-point scale, for example, from 'very good' to 'very poor', with 'can't say' also a possible response category. To facilitate ease of reporting and comparison of results over time, starting from the 2012 survey and measured against the state-wide result and the council group, an 'Index Score' has been calculated for such measures.

The Index Score is calculated and represented as a score out of 100 (on a 0 to 100 scale), with 'can't say' responses excluded from the analysis. The '% RESULT' for each scale category is multiplied by the 'INDEX FACTOR'. This produces an 'INDEX VALUE' for each category, which are then summed to produce the 'INDEX SCORE', equating to '60' in the following example.

Similarly, an Index Score has been calculated for the Core question 'Performance direction in the last 12 months', based on the following scale for each performance measure category, with 'Can't say' responses excluded from the calculation.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Very good	9%	100	9
Good	40%	75	30
Average	37%	50	19
Poor	9%	25	2
Very poor	4%	0	0
Can't say	1%	--	INDEX SCORE 60

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Improved	36%	100	36
Stayed the same	40%	50	20
Deteriorated	23%	0	0
Can't say	1%	--	INDEX SCORE 56

Please note that the horizontal (x) axis of the index score bar charts in this report is displayed on a scale from 20 to 100.

Appendix A: Margins of error



The sample size for the 2025 State-wide Local Government Community Satisfaction Survey for Strathbogie Shire Council was n=400. Unless otherwise noted, this is the total sample base for all reported charts and tables.

The maximum margin of error on a sample of approximately n=400 interviews is +/-4.8% at the 95% confidence level for results around 50%. Margins of error will be larger for any sub-samples. As an example, a result of 50% can be read confidently as falling midway in the range 45.2% - 54.8%.

Maximum margins of error are listed in the table below, based on a population of 9,400 people aged 18 years or over for Strathbogie Shire Council, according to ABS estimates.

Demographic	Actual survey sample size	Weighted base	Maximum margin of error at 95% confidence interval
Strathbogie Shire Council	400	400	+/-4.8
Men	205	198	+/-6.8
Women	194	202	+/-7.0
18-34 years	30	65	+/-18.2
35-49 years	44	73	+/-14.9
50-64 years	80	64	+/-11.0
65+ years	246	197	+/-6.2

Appendix A: Index score significant difference calculation



The test applied to the Indexes was an Independent Mean Test, as follows:

$$Z \text{ Score} = (\$1 - \$2) / \text{Sqrt} ((\$5^2 / \$3) + (\$6^2 / \$4))$$

Where:

- \$1 = Index Score 1
- \$2 = Index Score 2
- \$3 = unweighted sample count 1
- \$4 = unweighted sample count 2
- \$5 = standard deviation 1
- \$6 = standard deviation 2

All figures can be sourced from the detailed cross tabulations.

The test was applied at the 95% confidence interval, so if the Z Score was greater than +/- 1.954 the scores are significantly different.

Appendix B: Further project information

Appendix B: Further information



Further information about the report and explanations about the State-wide Local Government Community Satisfaction Survey can be found in this section including:

- Background and objectives
- Analysis and reporting
- Glossary of terms

Detailed survey tabulations

Detailed survey tabulations are available in supplied Excel file.

Contacts

For further queries about the conduct and reporting of the 2025 State-wide Local Government Community Satisfaction Survey, please contact JWS Research on

(03) 8685 8555 or via email:

admin@jwsresearch.com

Appendix B: Survey methodology and sampling



The 2025 results are compared with previous years, as detailed below:

- 2024, n=400 completed interviews, conducted in the period of 29th January – 18th March.
- 2023, n=400 completed interviews, conducted in the period of 27th January – 19th March.
- 2022, n=400 completed interviews, conducted in the period of 27th January – 24th March.
- 2021, n=400 completed interviews, conducted in the period of 28th January – 18th March.
- 2020, n=400 completed interviews, conducted in the period of 30th January – 22nd March.
- 2019, n=401 completed interviews, conducted in the period of 1st February – 30th March.
- 2018, n=400 completed interviews, conducted in the period of 1st February – 30th March.

Minimum quotas of gender within age groups were applied during the fieldwork phase. Post-survey weighting was then conducted to ensure accurate representation of the age and gender profile of the Strathbogie Shire Council area.

Any variation of +/-1% between individual results and net scores in this report or the detailed survey tabulations is due to rounding. In reporting, '—' denotes not mentioned and '0%' denotes mentioned by less than 1% of respondents. 'Net' scores refer to two or more response categories being combined into one category for simplicity of reporting.

This survey was conducted by Computer Assisted Telephone Interviewing (CATI) as a representative random probability survey of residents aged 18+ years in Strathbogie Shire Council.

Survey sample matched to the demographic profile of Strathbogie Shire Council as determined by the most recent ABS population estimates was purchased from an accredited supplier of publicly available phone records, including up to 48% mobile phone numbers to cater to the diversity of residents within Strathbogie Shire Council, particularly younger people.

A total of n=400 completed interviews were achieved in Strathbogie Shire Council. Survey fieldwork was conducted in the period of 28th January – 16th March, 2025.

Appendix B: Analysis and reporting



All participating councils are listed in the State-wide report published on the DGS website. In 2025, 56 of the 79 Councils throughout Victoria participated in this survey. For consistency of analysis and reporting across all projects, Local Government Victoria has aligned its presentation of data to use standard council groupings. Accordingly, the council reports for the community satisfaction survey provide analysis using these standard council groupings. Please note that councils participating across 2012-2025 vary slightly.

Council Groups

Strathbogie Shire Council is classified as a Small Rural council according to the following classification list:

- Metropolitan, Interface, Regional Centres, Large Rural & Small Rural.

Councils participating in the Small Rural group are:

- Alpine, Ararat, Benalla, Buloke, Central Goldfields, Gannawarra, Hepburn, Hindmarsh, Indigo, Loddon, Mansfield, Murrindindi, Northern Grampians, Pyrenees, Queenscliffe, Strathbogie, Towong, West Wimmera and Yarriambiack.

Wherever appropriate, results for Strathbogie Shire Council for this 2025 State-wide Local Government Community Satisfaction Survey have been compared against other participating councils in the Small Rural group and on a state-wide basis. Please note that council groupings changed for 2015, and as such comparisons to council group results before that time can not be made within the reported charts.

Appendix B: Core, optional and tailored questions



Core, optional and tailored questions

Over and above necessary geographic and demographic questions required to ensure sample representativeness, a base set of questions for the 2025 State-wide Local Government Community Satisfaction Survey was designated as 'Core' and therefore compulsory inclusions for all participating Councils.

These core questions comprised:

- Overall performance last 12 months (Overall performance)
- Value for money in services and infrastructure (Value for money)
- Contact in last 12 months (Contact)
- Rating of contact (Customer service)
- Overall council direction last 12 months (Council direction)
- Community consultation and engagement (Consultation)
- Decisions made in the interest of the community (Making community decisions)
- Condition of sealed local roads (Sealed local roads)
- Waste management

Reporting of results for these core questions can always be compared against other participating councils in the council group and against all participating councils state-wide. Alternatively, some questions in the 2025 State-wide Local Government Community Satisfaction Survey were optional. Councils also had the ability to ask tailored questions specific only to their council.

Appendix B: Analysis and reporting



Reporting

Every council that participated in the 2025 State-wide Local Government Community Satisfaction Survey receives a customised report. In addition, the State government is supplied with this State-wide summary report of the aggregate results of 'Core' and 'Optional' questions asked across all council areas surveyed, which is available at:

<https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>

Tailored questions commissioned by individual councils are reported only to the commissioning council and not otherwise shared unless by express written approval of the commissioning council.

Appendix B: Glossary of terms



Core questions: Compulsory inclusion questions for all councils participating in the CSS.

CSS: 2025 Victorian Local Government Community Satisfaction Survey.

Council group: One of five classified groups, comprising: metropolitan, interface, regional centres, large rural and small rural.

Council group average: The average result for all participating councils in the council group.

Highest / lowest: The result described is the highest or lowest result across a particular demographic sub-group e.g. men, for the specific question being reported. Reference to the result for a demographic sub-group being the highest or lowest does not imply that it is significantly higher or lower, unless this is specifically mentioned.

Index score: A score calculated and represented as a score out of 100 (on a 0 to 100 scale). This score is sometimes reported as a figure in brackets next to the category being described, e.g. men 50+ (60).

Optional questions: Questions which councils had an option to include or not.

Percentages: Also referred to as 'detailed results', meaning the proportion of responses, expressed as a percentage.

Sample: The number of completed interviews, e.g. for a council or within a demographic sub-group.

Significantly higher / lower: The result described is significantly higher or lower than the comparison result based on a statistical significance test at the 95% confidence limit. If the result referenced is statistically higher or lower then this will be specifically mentioned, however not all significantly higher or lower results are referenced in summary reporting.

State-wide average: The average result for all participating councils in the State.

Tailored questions: Individual questions tailored by and only reported to the commissioning council.

Weighting: Weighting factors are applied to the sample for each council based on available age and gender proportions from ABS census information to ensure reported results are proportionate to the actual population of the council, rather than the achieved survey sample.

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11.4.3 Parliamentary Inquiry Into Fraud and Corruption Control in Local Government

AUTHOR Director People and Governance

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

On Monday 28 July 2025 Council was invited to give evidence to the Public Accounts and Estimate Committee's inquiry into Fraud and Corruption Controls in Local Government. Our invitation was as one of six Councils who participated in the no. 40: Fraud and Corruption Control—Local Government (2019) audit.

The Committee was conducting a follow-up inquiry into the Victorian Auditor-General's reports relating:

- no. 40: Fraud and Corruption Control—Local Government (2019)
- no. 316: Fraud Control Over Local Government Grants (2022).

Under sections 14(1) and 33(3) of the *Parliamentary Committees Act 2003* (Vic), the Public Accounts and Estimates Committee will inquire into, consider, and report by no later than 20 November 2025 on:

1. The 2019 report of the Auditor-General on fraud and corruption control in local government
2. The 2022 report of the Auditor-General on fraud control over local government grants
3. The actions taken by Victorian integrity and government agencies to address the issues raised in the findings and recommendations of the two audits.

Deputy Mayor Councillor Scott Jeffery and Chief Executive Officer Rachelle Quattrocchi gave evidence to the Committee and a written submission was provided to the Committee.

RECOMMENDATION

That Council:

Note the written submission to the Public Accounts and Estimate Committee's inquiry into Fraud and Corruption Controls in Local Government report.

PURPOSE AND BACKGROUND

The purpose of the report is to inform the community of the evidence given by the Chief Executive Officer and Deputy Mayor to the Public Accounts and Estimate Committee's inquiry into Fraud and Corruption Controls in Local Government.

ISSUES, OPTIONS AND DISCUSSION

The Estimates Committee was interested in Council's views, insights and experiences regarding:

- Challenges Council may continue to experience in maintaining effective fraud and corruption control measures following VAGO audit no. 40

- The status of any action implemented by Council following recommendations made by VAGO and any beneficial outcomes
- The impact of Council and Council Executive on establishing a culture of effective fraud and corruption control measures
- The current fraud and corruption reporting landscape in Victoria and relationship between Councils and integrity and oversight agencies
- Proposed approaches to resourcing across Councils, including knowledge and skills sharing models.

In addition to giving evidence to the Parliamentary Inquiry, Council also provided a written submission detailing the evidence of key policies, procedures and controls that have been implemented within the organisation addressing control of fraud and corruption.

The details of the submission are attached to the report.

COMMUNITY ENGAGEMENT

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following objectives and or actions in the 2025-2029 Council Plan:

Objective One: Connect

We are committed to enhancing access for all residents, promoting healthy living, fostering connections, and providing opportunities to thrive and participate in community life.

Objective Two: Sustain

We aim to collaborate with others to foster a sustainable environment, a thriving economy and resilient communities.

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences.

Regional, State and National Plans, Policies and Legislation

This report is aligned with the following legislation, council policies and key strategic documents:

- *Local Government Act 2020*
- *Parliamentary Committees Act 2003*
- The Local Government Amendment (Governance and Integrity) Bill 2024
- no. 40: Fraud and Corruption Control—Local Government (2019) and
- no. 316: Fraud Control Over Local Government Grants (2022)
- Model Councillor Code of Conduct
- Staff Code of Conduct
- Procurement Policy

- Fraud and Corruption Policy and Control System Procedures
- Gifts, Benefits and Hospitality Policy
- Public Interest Disclosure Policy and Procedure
- Public Transparency Policy
- Councillor Expenses Policy
- Risk Management Policy

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
Failure to have robust and compliant council policies and key strategic documents in place may result in poor governance practices and outcomes.	Possible	Medium	Medium	Implement relevant policies, procedures and processes to ensure good governance and integrity practices are upheld.

LEGAL CONSIDERATIONS

Local Government is highly regulated and legislated and VAGO has permanent oversight of Council operations through regular external audits and finalisation of annual financial and performance reporting.

Councils are also highly legislated through other integrity agencies including (but not limited to):

- IBAC (Independent Broad-based Anti-corruption Commission)
- OVIC (Office of the Victorian Information Commissioner)
- LGV (Local Government Victoria)

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

In the interests of transparency and open and honest communication with our community this report is presented to a public Council meeting.

INNOVATION AND CONTINUOUS IMPROVEMENT

As a result of the outcomes of the no. 40: Fraud and Corruption Control—Local Government (2019) results, Strathbogie Shire Council was able to introduce and implement various policies, procedures and processes that has significantly improved the governance and integrity oversight of Council's business and operations.

HUMAN RIGHTS CONSIDERATIONS

The recommendation does not limit any human rights under the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

CONCLUSION

In 2019 the VAGO report cleared Council of fraud and corruption, however it questioned certain instances of spending which involved councillors and/or staff.

A complex action plan was initiated to address any recommendations in the report, and all actions have been completed to the satisfaction of VAGO.

The opportunity to address the Parliamentary Inquiry demonstrated that Council has, since 2019, implemented improved, robust and vigorous policies, procedures and processes to satisfy current legislative and statutory integrity principles and practices.

ATTACHMENTS

20250724 Submission to Parliamentary Inquiry into Fraud and Corruption Control in Local Government.



OFFICIAL

July 24 2025

Ms Sarah Connolly MP
Chair
Public Accounts and Estimates Committee
Parliament of Victoria
Spring Street
EAST MELBOURNE VIC 3002
Delivered via email: localgovfraudcorruption@parliament.vic.gov.au

Dear Chair Connolly,

PARLIAMENTARY INQUIRY INTO FRAUD AND CORRUPTION CONTROL IN LOCAL GOVERNMENT

Thank you for the opportunity to give evidence for the Public Accounts and Estimates Committee's Inquiry into Fraud and Corruption Controls in Local Government.

I commenced as the new Chief Executive Officer (CEO) at Strathbogie Shire in May 2025. It is evident that there has been substantial transformation since the 2019 Victorian Auditor-General's Office (VAGO) Audit No. 40. Since the VAGO Audit in 2019, there has been the appointment of two new Councils, a period of Administration, the appointment of Municipal Monitors, an active and empowered audit and risk committee, and a changeover of CEOs.

In response to the recommendations for control of Fraud and Corruption, key policies, procedures and controls have been implemented within the organisation. And the organisation demonstrates a strong culture of continuous improvement, actively refining processes in line with best practice and emerging insights.

Strathbogie Shire has a newly elected Council, experienced and functioning executive and permanent CEO to lead with integrity and develop a culture that encourages and supports corruption prevention, good governance and transparency.

Challenges your council may continue to experience in maintaining effective fraud and corruption measures following VAGO audit no. 40

The challenges regional, rural and remote councils face is different from metropolitan equivalents. As a small rural Council with limited resources, we remain committed to transparency and sound governance for and for our community.

Strathbogie has a fraud and corruption control framework that includes policies and processes which identify and manage the risk of incidence of fraud or corruption and includes prevention and monitoring strategies.

We recognise that there are emerging risk areas for fraud and corruption, with a new Council we needed to ensure that they were prepared and had the necessary training, capacity and skills to deal with emerging situations and risk of corruption and misconduct.



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We keep our staff informed of key trends, through monthly updates from VAGO, communications from other Integrity Agencies such as IBAC, LGI and Victorian Ombudsman, and communications from key service providers and partners such as banks – which provide regular updates on items they are observing and how to be prepared for them.

Internally, there is also a program of mandatory training for all staff, such as fraud and probity training in Procurement that was arranged for all staff in December 2024, and the induction requirement for all new staff employed by Council to read relevant policies and procedures, such as Council's Fraud and Corruption procedure, the Staff Code of Conduct, and the Public Interest Disclosure Policy.

The status of any actions implemented by your council following recommendations made by VAGO and any beneficial outcomes

We have implemented the following recommendations from the VAGO report.

- Undertaken extensive policy and procedure reviews
- Improved and/or implemented forms and templates available to Councillors and staff
- Heightened level of oversight by the Audit and Risk Committee
- Implemented tighter controls with multiple reviewers/approvers (purchasing) – with all purchases requiring an approved purchase order before any payment is made
- Regular reviews of Council Procurement policy including benchmarking of other Council's policies for ideas and good practice for the upcoming 2025 review
- Where relevant, external recruitment agency engaged to support thorough search to recruit the best candidate - strengthening experience and diversity in the organisation
- Implemented greater controls regarding fuel cards including tracking systems (with alerts) to provide data analytics
- Increased reporting through Annual Reports.

Outcomes have included improved transparency with our community and our statutory bodies.

We are committed to becoming an employer of choice, a place where people are proud to work. By setting a positive tone and cultivating a supportive, inclusive culture, we aim to attract and retain talented individuals who align with these standards.

Whilst Strathbogie was not included in the VAGO Fraud and Control Over Local Government Grants (2022) Independent assurance report No.316, we have undertaken a significant overhaul of our community grant funding model to align with the VAGO recommendations.

We have introduced policy, processes and practices (eligibility assessment, conflict of interest disclosure, robust assessment process incorporating a panel of independent senior officers, and acquittals) that have strengthened the transparency and governance of the grant program. Our community funding model is refined annually as a continuous improvement opportunity.

As part of the 2025 review of the Community Grant Program with the Council, the process and evaluation were overseen by our Community Grants Officer and panel, with the removal of the Council directly awarding the grants. This has reduced the risk of conflict of interest and ensured greater transparency.



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The impact of council and council executive on establishing a culture of effective fraud and corruption control measures

Since the VAGO audit in 2019, there have been changes in the Council and senior leadership over the 6-year period. We have entered a new chapter with a newly elected Council group, supported by a refreshed executive team and a new CEO. With a commitment to the promotion of a culture of integrity, transparency, good governance and oversight of fraud and corruption controls, processes and procedures.

We have an experienced Internal Audit provider in place, who attends all Audit Committee meetings as well as completing the agreed program of Internal Audits, with insights on emerging trends of fraud and corruption. We actively participate within the external audit process through VAGO, and receive monthly updates from VAGO, with direct access to senior management. We have really benefitted from the advice and recommendations from the Audit Service Provider – Crowe – as technical support for their overall network and adverse activities they may see across their clients.

The current fraud and corruption reporting landscape in Victoria and the relationship between councils and integrity and oversight agencies

We have a positive working relationship with integrity bodies including but not limited to; Independent Borad-based Anti-corruption Commission, Local Government Inspectorate and the Victorian Ombudsman. In Council's experience, should there be a matter raised with IBAC for example, there is a considerable delay in receiving a response due to under resourcing and the matter is returned to Council deal with directly placing increased pressure on the organisation.

Proposed approaches to resourcing across councils, including knowledge and skills sharing models.

There are challenges facing regional and rural local councils, including maintaining services from a small ratepayer base and attracting a workforce. We are servicing a dispersed population and retaining a skilled workforce is challenging.

As a small organisation, however, we have direct line management and oversight of controls and transactions, for all of Council operations and risk areas for fraud and corruption, which extends beyond procurement and payments to regulatory matters, such as permits, licensing, approvals and enforcement.

We have also recognised the advantage of a shared resourcing model for certain activities and tap into sector-wide guidance and insights, including subscriptions and retainers with leading professional services firms for items such as delegation and authorisation templates and frameworks and HR advice, so that Council has cost effective access to industry leading advice and support, noting that the compliance requirements on all Councils are not scaled.

We are well connected into regional and industry sector forums that include MAV, regional grouping, FINPRO, RMA etc, that help to reduce resource burden, share knowledge, insights and ideas for continuous improvement.



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Our Councillors, since being elected in November 2024, have completed rigorous mandatory training and induction as set out in the Local Government (Governance and Integrity) Regulations 2020. This has prepared our Councillors, with a thorough understanding of their statutory obligations and establishing a high level of strategic direction for Strathbogie Shire Council. The council made their response to the Minister publicly available demonstrating action and commitment to undertaking their fiduciary responsibilities as an elected member. This included presentations by LGI and IBAC in early February 2025, for all Councillors, and was also open to senior staff at Council. The implementation of the model Councillor Code of Conduct in 2024 sets the expectations of Councillor behaviour. The Local Government Amendment (Governance and Integrity) Bill 2024 was introduced to set greater powers for the suspension and disqualification of individual councillors in certain circumstances and to provide further powers to the Chief Municipal Inspector.

Thank you again for the opportunity to contribute to this important inquiry.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Rachelle", with a stylized flourish at the end.

Rachelle Quattrocchi
CHIEF EXECUTIVE OFFICER
STRATHBOGIE SHIRE COUNCIL

Our ref: SSCEDOC-1860609216-1214

Attachment 1 – Monitor Marg Allan Terms of Reference - Strathbogie Shire Council

11.4.4 S6 Instrument of Delegation to Members of Staff

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

The *Local Government Act 2020* expressly provides for a Council to delegate power, duty or function to the Chief Executive Officer and/or Council Officers, to act on behalf of Council.

The S6 is an Instrument of Delegation from Council to members of Council staff relating to Council duties, powers and functions within various Acts and Regulations (or specific parts of those Acts or Regulations), which contain a specific power of delegation.

The S6 Instrument of Delegation delegates certain powers directly from the Council to Council staff due to the legislation referred to containing specific powers of delegation. This instrument provides for delegations that cannot be sub delegated by the Chief Executive Officer, that is, they must be directly delegated from Council to the subject matter experts.

The changes proposed from the current version are generally minor in nature and reflect amendments to legislation and corrections to the officers delegated.

RECOMMENDATION

That Council:

In the exercise of the powers conferred by the legislation referred to in the attached S6 Instrument of Delegation to Members of Council Staff, Strathbogie Shire Council (Council) resolves that:

- 1. There be delegation to the members of Council staff holding, acting in or performing the duties of the officers or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties, and functions set out in that instrument, subject to the conditions and limitations specified in the Instrument**
- 2. The Instrument be executed by two Councillors and the Chief Executive Officer and sealed by Council under the Strathbogie Shire Council Local Law No. 1 – Use of the Common Seal 2020**
- 3. The Instrument comes into force immediately when the Common Seal of Council is affixed to the Instrument**
- 4. On the coming into force of the Instrument, the Instrument endorsed at its meeting of 18 March 2025 be revoked and replaced by the 19 August 2025 Instrument**
- 5. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

PURPOSE AND BACKGROUND

The purpose of this report is to update changes to the S6 Instrument of Delegation, due to organisation changes, and specific legislation relating to:

1. Amended typographical changes in the *Cemeteries and Crematoria Act 2003*
2. Replaced the Cemeteries and Crematoria Regulations 2015 with the Cemeteries and Crematoria Regulations 2025 which came into operation on 15 June 2025
3. Inserted additional powers implied from the *Planning and Environment Act 1987*, which are not derived from any specific provisions.

ISSUES, OPTIONS AND DISCUSSION

The *Local Government Act 2020* (the Act) requires the preparation and adoption of a set of Instruments of Delegation. The various acts and regulations referred to in the instrument allow the delegation of powers from Council to members of Council staff. The Instrument before Council has been reviewed and is based on six monthly legislative updates received from Maddocks, Council's legal counsel in these matters.

This instrument provides for delegations that cannot be sub delegated by the Chief Executive Officer that is, they must be directly delegated from Council to the subject matter experts. The delegations cover specialised legislation such as (but not limited to) the *Planning and Environment Act 1987*, *Roads Management Act 2004*, and the *Environmental Protection Act 2017*.

The draft instrument before Council reflects organisational structural changes, position title changes and specific legislative changes that have occurred in recent months. The purpose of this report is to facilitate the adoption of the S6 Instrument of Delegation so that Council's day to day decision making is efficient and seamless.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following key strategic focus areas and or actions in the 2025-29 Council Plan:

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences.

Regional, State and National Plans, Policies and Legislation

- *Local Government Act 2020*
- *Planning and Environment Act 1987*
- *Roads Management Act 2004*
- *Environmental Protection Act 2017*

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
If the delegations and authorisations are not current, the enforceability of decisions and actions taken may be compromised and there may be legal, reputational, and administrative problems for the Council.	Low	Low	Low	Legal, reputational and administrative risk is minimised by maintaining the currency of delegations and reviewing them every six months.

LEGAL CONSIDERATIONS

By not maintaining currency of the authorisation instruments can potentially impact on the enforcement of legislation and jeopardises Council's compliance with its legal obligations. A copy of the instrument will be made available to the public in accordance with the Act and regulations.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

A public register of delegations must be maintained by the CEO under the Act and Council's Public Transparency Policy, and so this instrument, once signed, will be available for inspection by the public upon request.

INNOVATION AND CONTINUOUS IMPROVEMENT

All Instruments of Delegation and Authorisation are reviewed and updated six monthly (or as required) ensuring legislative and regulatory obligations are met and Council operations are maintained efficiently.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications arising from this report.

CONCLUSION

The draft Instrument before Council is based on the current legislation and reflects both legislative and organisation position and title changes that have occurred since the previous update in March 2025.

Council endorsement of instruments of authorisation enables Council to fulfil its obligations relating to the enforcement of legislative and statutory requirements.

ATTACHMENT

S6 Instrument of Delegation to Members of Staff

1. S6 Instrument of Delegation Council to Members Of Staff

S6 Instrument of Delegation – Members of Staff



Strathbogie Shire Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

CO	means Compliance Officer
CPCO	means Community and Planning Compliance Officer
CEO	means Chief Executive Officer
CFO	means Chief Financial Officer
DCP	means Director Community and Planning
DPG	means Director People and Governance
DMBS	means Deputy Municipal Building Surveyor
DSI	means Director Sustainable Infrastructure
EHO	means Environmental Health Officer
MAP	means Manager Asset Planning
MBS	means Municipal Building Surveyor
MCS	means Manager Community Safety
EMO	means Emergency Management Officer
MFPO	means Municipal Fire Prevention Officer
MO	means Manager Operations
MPC	means Manager People and Culture
MPI	means Manager Planning and Investment
MRM	means Municipal Recovery Manager
PAO	means Planning Administration Officer
PP	means Principal Planner
SEHO	means Senior Environmental Health Officer
SP1	means Senior Strategic Planner
SP2	means Senior Planner
TP	means Town Planner
CSO	means Community Safety Officer
CSSO	means Community Safety Support Officer
3. declares that:
 - 3.1 this Instrument of Delegation is authorised by a resolution Council passed on 19 August 2025; and
 - 3.2 the delegation:
 - 3.2.1 comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of Delegation;
 - 3.2.2 remains in force until varied or revoked;
 - 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and

- 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
- 3.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy
 adopted by Council;
 - 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 3.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The Common Seal of the)..... Councillor

Strathbogie Shire Council)..... Councillor

was hereunto affixed)..... Chief Executive Officer

on 19 August 2025

SCHEDULE

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CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8(1)(a)(ii)	Power to manage one or more public cemeteries		
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act		Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) – (c) in exercising its functions		Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) – (n)		Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) – (e) in exercising its functions		Where Council is a Class A cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions		
s 14	Power to manage multiple public cemeteries as if they are one cemetery		
s 15(4)	Duty to keep records of delegations		
s 17(1)	Power to employ any persons necessary		
s 17(2)	Power to engage any professional, technical or other assistance considered necessary		
s 17(3)	Power to determine the terms and conditions of employment or engagement		Subject to any guidelines or directions of the Secretary

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(3)	Duty to comply with a direction from the Secretary		
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time		Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee		Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee		Where Council is a Class A cemetery trust
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities		Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees		Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under s 18D(1)(a) within 12 months of becoming a Class A cemetery trust.		Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the <i>Financial Management Act 1994</i>		Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee		Where Council is a Class A cemetery trust

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year		Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting		Where Council is a Class A cemetery trust
s 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))		Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust		Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)		Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval		Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months		Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request		Where Council is a Class A cemetery trust

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval		Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan		Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request		Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year		Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works		
s 20(1)	Duty to set aside areas for the interment of human remains		
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery		
s 20(3)	Power to set aside areas for those things in paragraphs (a) – (e)		
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land		
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36		Subject to the approval of the Minister

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 37	Power to grant leases over land in a public cemetery in accordance with s 37		Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39		
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery		Provided the street was constructed pursuant to the <i>Local Government Act 2020</i>
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery		
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act		Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery		
s 60(1)	Duty to make information in records available to the public for historical or research purposes		
s 60(2)	Power to charge fees for providing information		
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)		
s 64B(d)	Power to permit interments at a reopened cemetery		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park		The application must include the requirements listed in s 66(2)(a)–(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park		
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed		
s 70(2)	Duty to make plans of existing place of interment available to the public		
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies		
s 71(2)	Power to dispose of any memorial or other structure removed		
s 72(2)	Duty to comply with request received under s 72		
s 73(1)	Power to grant a right of interment		
s 73(2)	Power to impose conditions on the right of interment		
s 74(3)	Duty to offer a perpetual right of interment		
s 75	Power to grant the rights of interment set out in s 75(a) and (b)		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted		
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application		
s 80(1)	Function of receiving notification and payment of transfer of right of interment		
s 80(2)	Function of recording transfer of right of interment		
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment		
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment		
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment		
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment		
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)		
s 84H(4)	Power to exercise the rights of a holder of a right of interment		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84I(4)	Power to exercise the rights of a holder of a right of interment		
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment		
s 84I(6)(a)	Power to remove any memorial on the place of interment		
s 84I(6)(b)	Power to grant right of interment under s 73		
s 85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry		The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry		Does not apply where right of interment relates to remains of a deceased veteran.
s 85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; Remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location		May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment		
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment		
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)		
s 86(4)	Power to take action under s 86(4) relating to removing and re-interring cremated human remains		
s 86(5)	Duty to provide notification before taking action under s 86(4)		
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)		
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment		
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment		
s 91(1)	Power to cancel a right of interment in accordance with s 91		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 91(3)	Duty to publish notice of intention to cancel right of interment		
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment		
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment		
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval		
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested		
s 100(1)	Power to require a person to remove memorials or places of interment		
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)		
s 100(3)	Power to recover costs of taking action under s 100(2)		
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 102(1)	Power to approve or refuse an application under s 101, if satisfied of the matters in (b) and (c)		
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)		
s 103(1)	Power to require a person to remove a building for ceremonies		
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)		
s 103(3)	Power to recover costs of taking action under s 103(2)		
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs		
s 106(2)	Power to require the holder of the right of interment to provide for an examination		
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with		
s 106(4)	Power to repair or – with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs		
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with		
s 108	Power to recover costs and expenses		
s 109(1)(a)	Power to open, examine and repair a place of interment		Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial		Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies		Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder with consent of the Secretary		
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary		
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran		
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment		
s 112	Power to sell and supply memorials		
s 116(4)	Duty to notify the Secretary of an interment authorisation granted		
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application		
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met		
s 119	Power to set terms and conditions for interment authorisations		
s 131	Function of receiving an application for cremation authorisation		

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with		Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner		
s 146	Power to dispose of bodily remains by a method other than interment or cremation		Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation		
s 149	Duty to cease using method of disposal if approval revoked by the Secretary		
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met		
s 151	Function of receiving applications to inter or cremate body parts		
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150		
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication		
sch 1 cl 8(8)	Power to regulate own proceedings		Subject to cl 8

CEMETERIES AND CREMATORIA ACT 2003 – NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication		Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings		Where Council is a Class A cemetery trust Subject to cl 8

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog	CEO, DCP, MCS	Council may delegate this power to a Council authorised officer

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	DCP, MCS, SEHO, EHO	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	DCP, MCS, SEHO, EHO	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	DCP, MCS, SEHO, EHO	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	DCP, MCS, SEHO, EHO	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	DCP, MCS, SEHO, EHO	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	DCP, MCS, SEHO, EHO	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	DCP, MCS, SEHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	DCP, MCS, SEHO, EHO	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	DCP, MCS, SEHO, EHO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCP, MCS, SEHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	DCP, MCS, SEHO, EHO	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	DCP, MCS, SEHO, EHO	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	DCP, MCS, SEHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	MCS, SEHO, EHO	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	MCS, SEHO, EHO	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	MCS, SEHO, EHO	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	MCS, SEHO, EHO	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	DCP, MCS, SEHO, EHO	Where Council is the registration authority; not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	DCP, MCS, SEHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 39A	Power to register, or renew the registration of a food premises despite minor defects	DCP, MCS, SEHO, EHO	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	DCP, MCS, SEHO, EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	DCP, MCS, SEHO, EHO	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	DCP, MCS, SEHO, EHO	
s 40F	Power to cancel registration of food premises	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 43	Duty to maintain records of registration	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	DCP, MCS, SEHO, EHO	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	DCP, MCS, SEHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	DCP, MCS, SEHO, EHO	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	CEO, DCP, MCS	Where Council is the registration authority

HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	CEO, DCP	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO ¹	

¹ The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	DCP, MPI, PP, SP1, SP2	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	DCP, MPI, PP, SP1, SP2	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	DCP, MPI, PP, SP1, SP2, TP, PAO	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	DCP, MPI, PP, SP1, SP2, TP, PAO	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	DCP, MPI, PP, SP1, SP2	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	DCP, MPI, PP, SP1, SP2	
s 8A(5)	Function of receiving notice of the Minister's decision	DCP, MPI, PP, SP1, SP2	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	DCP, MPI, PP, SP1, SP2	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	DCP, MPI, PP, SP1, SP2	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 12B(1)	Duty to review planning scheme	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 12B(2)	Duty to review planning scheme at direction of Minister	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 17(1)	Duty of giving copy amendment to the planning scheme	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 17(2)	Duty of giving copy s 173 agreement	DCP, MPI, PP, SP1, SP2, TP, PAO	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	DCP, MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18	Duty to make amendment etc. available in accordance with public availability requirements	DCP, MPI, PP, SP1, SP2, TP	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DCP, MPI, PP, SP1, SP2, TP	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	DCP, MPI, PP, SP1, SP2, TP	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	CEO, DCP, MPI, PP, SP1, SP2	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	DCP, MPI, PP, SP1, SP2, TP, PAO	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	DCP, MPI, PP, SP1, SP2	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	CEO, DCP, MPI, PP, SP, SSP, TP	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	CEO, DCP, MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	DCP, MPI, PP, SP1, SP2, TP	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DCP, MPI, PP, SP1, SP2, TP	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	DCP, MPI, PP, SP1, SP2, TP, PAO	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	DCP, MPI, PP, SP1, SP2, TP, PAO	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	DCP, MPI	
s 28(1)	Duty to notify the Minister if abandoning an amendment	CEO	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	CEO, DCP	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	CEO, DCP	
s 30(4)(a)	Duty to say if amendment has lapsed	DCP, MPI, PP, SP1, SP2	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 30(4)(b)	Duty to provide information in writing upon request	DCP, MPI, PP, SP1, SP2	
s 32(2)	Duty to give more notice if required	CEO, DCP, MPI, PP, SP1, SP2	
s 33(1)	Duty to give more notice of changes to an amendment	CEO, DCP, MPI, PP, SP1, SP2	
s 36(2)	Duty to give notice of approval of amendment	CEO, DCP, MPI, PP, SP1, SP2	
s 38(5)	Duty to give notice of revocation of an amendment	CEO, DCP, MPI, PP, SP1, SP2	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	CEO, DCP, MPI, PP, SP1, SP2	
s 40(1)	Function of lodging copy of approved amendment	DCP, MPI, PP, SP1, SP2	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	DCP, MPI, PP, SP1, SP2, TP, CO, C	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	DCP, MPI, PP, SP1, SP2, TP, PAO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	DCP, MPI, PP, SP1, SP2, TP, PAO	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity		Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	CEO, DCP, MPI	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	CEO, DCP, MPI	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	CEO, DCP, MPI, PP, SP1, SP2, TP	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	CEO, DCP, MPI, PP, SP1, SP2, TP	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	CEO, DCP	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	CEO, DCP, DSI	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	CEO, DCP, MPI, MAP, PP, SP1, SP2, TP	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	DCP, DSI, MPI, CFO, MAP	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	DCP, DSI, MPI, MAP	
s 46GP	Function of receiving a notice under s 46GO	CEO, DCP, DSI	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	CEO, DCP, DSI, MPI	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	CEO, DCP, DSI, MPI	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	CEO, DCP, DSI, MPI	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	CEO, DCP, DSI, MPI	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	CEO, DCP, DSI, MPI	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	CEO, DCP, DSI, MPI	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	CEO, DCP, DSI, MPI, MAP	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	CEO, DCP, DSI, MPI, MAP	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	CEO, DCP, DSI, MPI, MAP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DCP, DSI, MPI, MAP	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DCP, DSI, MPI, MAP	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DCP, DSI, MPI, MAP	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	DCP, DSI, MPI, MAP, CFO	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(b)	Function of receiving the monetary component	DCP, DSI, MPI, MAP, CFO	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	CEO, DCP, DSI, MPI, MAP	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	CEO, DCP, DSI, MPI, MAP,	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	CEO, DCP, DSI, MPI, MAP, CFO	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	CEO, DCP, DSI, MPI, MAP	Where Council is a development agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	CEO, DCP, DSI, MPI, MAP	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	CEO, DCP, DSI, MPI, MAP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	CEO, DCP, DSI, MPI, MAP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	CEO, DCP, DSI, MPI	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	CEO, DCP, DSI, MPI, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	CEO, DCP, DSI, MPI, MAP, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	CEO, DCP, DSI, MPI, MAP	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	CEO, DCP, DSI, MPI, MAP	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	CEO, DCP, DSI, MPI, MAP, CFO	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	CEO, DCP, DSI, MPI, MAP, PP, SP1, SP2, TP	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	CEO, DCP, DSI, MPI, MAP, CFO	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	CEO, DCP, DSI, MPI	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	CEO, DCP, DSI, MPI, CFO	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	CEO, DCP, DSI, MPI, CFO	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	CEO, DCP, DSI, MPI, CFO	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	CEO, DCP, DSI, MPI	
s 46Q(1)	Duty to keep proper accounts of levies paid	CEO, DCP, DSI, MPI, CFO	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	CEO, DCP, DSI, MPI, CFO	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	CEO, DCP, DSI, MPI	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	CEO, DCP, DSI, MPI, CFO	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	CEO, DCP, DSI, MPI, CFO	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	CEO, DCP, DSI, MPI, MAP	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	CEO, DCP, DSI, MPI, CFO	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	CEO, DCP, DSI, MPI, CFO	
s 46QD	Duty to prepare report and give a report to the Minister	CEO, DCP, DSI, MPI, CFO	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period		
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period		
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it		
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements		

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Y	Duty to carry out works in conformity with the approved strategy plan		
s 47	Power to decide that an application for a planning permit does not comply with that Act	MPI, PP, SP1, SP2, TP	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	MPI, PP, SP1, SP2, TP	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	MPI, PP, SP1, SP2, TP, PAO	
s 50(4)	Duty to amend application	MPI, PP, SP1, SP2, TP	
s 50(5)	Power to refuse to amend application	DCP, MPI, PP, SP1, SP2, TP	
s 50(6)	Duty to make note of amendment to application in register	MPI, PP, SP1, SP2, TP	
s 50A(1)	Power to make amendment to application	MPI, PP, SP1, SP2, TP	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	MPI, PP, SP1, SP2, TP	
s 50A(4)	Duty to note amendment to application in register	MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	MPI, PP, SP1, SP2, TP, PAO	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	MPI, PP, SP1, SP2, TP	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	MPI, PP, SP1, SP2, TP	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	MPI, PP, SP1, SP2, TP	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPI, PP, SP1, SP2, TP	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPI, PP, SP1, SP2, TP	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	MPI, PP, SP1, SP2, TP	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	MPI, PP, SP1, SP2, TP	
s 52(3)	Power to give any further notice of an application where appropriate	MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPI, PP, SP1, SP2, TP	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	MPI, PP, SP1, SP2, TP	
s 54(1)	Power to require the applicant to provide more information	MPI, PP, SP1, SP2, TP	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	MPI, PP, SP1, SP2, TP	
s 54(1B)	Duty to specify the lapse date for an application	MPI, PP, SP1, SP2, TP	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPI, PP, SP1, SP2, TP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPI, PP, SP1, SP2, TP	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	MPI, PP, SP1, SP2, TP	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	DCP, MPI	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	MPI, PP, SP1, SP2, TP, PAO	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	MPI, PP, SP1, SP2, TP	
s 57A(5)	Power to refuse to amend application	DCP, MPI	
s 57A(6)	Duty to note amendments to application in register	MPI, PP, SP1, SP2, TP	
s 57B(1)	Duty to determine whether and to whom notice should be given	MPI, PP, SP1, SP2, TP	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	MPI, PP, SP1, SP2, TP	
s 57C(1)	Duty to give copy of amended application to referral authority	MPI, PP, SP1, SP2, TP	
s 58	Duty to consider every application for a permit	MPI, PP, SP1, SP2, TP	
s 58A	Power to request advice from the Planning Application Committee	DCP, MPI	
s 60	Duty to consider certain matters	DCP, DSI, MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 60(1A)	Duty to consider certain matters	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DCP, DSI, MPI, PP, SP1, SP2, TP	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent		
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent		
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DCP, DSI, MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(1)	Duty to include certain conditions in deciding to grant a permit	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 62(2)	Power to include other conditions	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DCP, DSI, MPI, MAP, PP, SP1, SP2, TP,	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DCP, DSI, MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DCP, DSI, MPI, PP, SP1, SP2, TP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	MPI, PP, SP1, SP2, TP	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	MPI, PP, SP1, SP2, TP	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(3)	Duty not to issue a permit until after the specified period	MPI, PP, SP1, SP2, TP	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	MPI, PP, SP1, SP2, TP	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	MPI, PP, SP1, SP2, TP	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	MPI, PP, SP1, SP2, TP	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	MPI, PP, SP1, SP2, TP	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPI, PP, SP1, SP2, TP	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	MPI, PP, SP1, SP2, TP	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	MPI, PP, SP1, SP2, TP	
s 69(1A)	Function of receiving application for extension of time to complete development	MPI, PP, SP1, SP2, TP	
s 69(2)	Power to extend time	MPI, PP, SP1, SP2, TP	
s 70	Duty to make copy permit available in accordance with public availability requirements	MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 71(1)	Power to correct certain mistakes	MPI, PP, SP1, SP2, TP	
s 71(2)	Duty to note corrections in register	MPI, PP, SP1, SP2, TP	
s 73	Power to decide to grant amendment subject to conditions	MPI, PP, SP1, SP2, TP	
s 74	Duty to issue amended permit to applicant if no objectors	MPI, PP, SP1, SP2, TP	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPI, PP, SP1, SP2, TP	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPI, PP, SP1, SP2, TP	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	MPI, PP, SP1, SP2, TP	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPI, PP, SP1, SP2, TP	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	MPI, PP, SP1, SP2, TP	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	DCP, MPI, PP, SP1, SP2, TP	
s 83	Function of being respondent to an appeal	MPI, PP, SP1, SP2, TP	
s 83B	Duty to give or publish notice of application for review	MPI, PP, SP1, SP2, TP	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit		
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPI, PP, SP1, SP2, TP	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	MPI, PP, SP1, SP2, TP	
s 84AB	Power to agree to confining a review by the Tribunal	CEO, DCP, MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 86	Duty to issue a permit at order of Tribunal within 3 business days	MPI, PP, SP1, SP2, TP	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	CEO, DCP, MPI	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DCP, MPI, PP, SP1, SP2, TP	
s 91(2)	Duty to comply with the directions of VCAT	DCP, MPI, PP, SP1, SP2, TP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPI, PP, SP1, SP2, TP	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	DCP, MPI, PP, SP1, SP2, TP	
s 93(2)	Duty to give notice of VCAT order to stop development	CEO, DCP, MPI	
s 95(3)	Function of referring certain applications to the Minister	CEO, DCP, MPI	
s 95(4)	Duty to comply with an order or direction	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	CEO, DCP, MPI	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DCP, MPI, PP, SP1, SP2, TP	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DCP, MPI	
s 96F	Duty to consider the panel's report under s 96E	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 96H(3)	Power to give notice in compliance with Minister's direction	MPI, PP, SP1, SP2, TP	
s 96J	Duty to issue permit as directed by the Minister	MPI, PP, SP1, SP2, TP	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	MPI, PP, SP1, SP2, TP	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97C	Power to request Minister to decide the application	CEO, DCP, MPI	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	DCP, MPI, PP, SP1, SP2, TP	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	MPI, PP, SP1, SSP2, TP, PAO	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	MPI, PP, SP1, SP2, TP	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	CEO, DCP, MPI	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	CEO, DCP, MPI	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	DCP, MPI, PP, SP1, SP2, TP	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	DCP, MPI, PP, SP1, SP2, TP	
s 97Q(4)	Duty to comply with directions of VCAT	DCP, MPI, PP, SP1, SP2, TP	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	MPI, PP, SP1, SP2, TP, PAO	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	DCP, MPI, PP, SP1, SP2, TP	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	DCP, MPI, PP, SP1, SP2, TP	
s 101	Function of receiving claim for expenses in conjunction with claim	DCP, MPI, PP, SP1, SP2, TP	
s 103	Power to reject a claim for compensation in certain circumstances	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 107(1)	Function of receiving claim for compensation	DCP, MPI, PP, SP1, SP2, TP	
s 107(3)	Power to agree to extend time for making claim	CEO, DCP, MPI	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	CEO, DCP, MPI	

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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 114(1)	Power to apply to the VCAT for an enforcement order	CEO, DCP, MPI, PP, SP1, SP2, TP	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	DCP, MPI, PP, SP1, SP2, TP	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	CEO, DCP, MPI, PP, SP1, SP2	
s 123(1)	Power to carry out work required by enforcement order and recover costs	CEO, DCP, DSI, MO	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	CEO, DCP, DSI	Except Crown Land
s 129	Function of recovering penalties	CEO, DCP, MPI, MCS	
s 130(5)	Power to allow person served with an infringement notice further time	CEO, DCP, MPI, MCS	
s 149A(1)	Power to refer a matter to the VCAT for determination	CEO, DCP, MPI	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	CEO, DCP, MPI	
s 149B	Power to apply to the Tribunal for a declaration.		

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	CEO, DCP, MPI	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	CEO, DCP, MPI, PP, SP1, SP2	
s 171(2)(g)	Power to grant and reserve easements	CEO, DCP, DSI, MPI, MAP	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	CEO, DCP, DSI	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	CEO, DCP, DSI	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	CEO, DCP, DSI	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	CEO, DCP, DSI, MPI	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	CEO, DCP, DSI, MPI	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	CEO, DCP, DSI, MPI, TP	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178A(1)	Function of receiving application to amend or end an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178A(5)	Power to propose to amend or end an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178C(4)	Function of determining how to give notice under s 178C(2)	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	After considering objections, submissions and matters in s 178B
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	CEO, DCP, DSI, MPI, PP, SP1, SP2	After considering objections, submissions and matters in s 178B

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(3)(d)	Power to refuse to amend or end the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	CEO, DCP, DSI, MPI, PP, SP1, SP2, TP	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	CEO, DCP, DSI, MPI, PP, SP1, SP2	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 181	Duty to apply to the Registrar of Titles to record the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 182	Power to enforce an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	DCP, MPI, PP, SP1, SP2, TP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision		Not delegated
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	CEO, DCP, DSI, MPI, PP, SP1, SP2	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	DCP, MPI, PP, SP1, SP2, TP	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	DCP, MPI, PP, SP1, SP2, TP	
s 184G(2)	Duty to comply with a direction of the Tribunal	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 184G(3)	Duty to give notice as directed by the Tribunal	DCP, MPI, PP, SP1, SP2, TP	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	CEO, DCP, DSI, MPI, PP, SP1, SP2	
s 198(1)	Function to receive application for planning certificate	MPI, PP, SP1, SP2, TP, CO, CPCO	
s 199(1)	Duty to give planning certificate to applicant	MPI, PP, SP2, SP2, TP, PAO	
s 201(1)	Function of receiving application for declaration of underlying zoning	MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 201(3)	Duty to make declaration	DCP, MPI, PP, SP1, SP2, TP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DCP, MPI, PP, SP1, SP2, TP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	DCP, MPI, PP, SP1, SP2, TP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	DCP, MPI, PP, SP1, SP2, TP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	DCP, MPI, PP, SP1, SP2, TP	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DCP, MPI, PP, SP1, SP2, TP	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DCP, MPI, PP, SP1, SP2, TP	
-	Power to give written authorisation in accordance with a provision of a planning scheme	DCP, MPI, PP, SP1, SP2, TP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	DCP, MPI, PP, SP1, SP2, TP	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	DCP, MPI, PP, SP1, SP2, TP	

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	CEO, DCP, MCS, SEHO, EHO, MRM, EMO	
s 522(1)	Power to give a compliance notice to a person	CEO, DCP, MCS, SEHO, EHO	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	CEO	
s 525(4)	Duty to issue identity card to authorised officers	CEO, DCP, DPG, MRM	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	DCP, MCS	
s 526A(3)	Function of receiving report of inspection	DCP, MCS	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CEO, DCP	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	CEO, DSI, MAP	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	CEO, DSI, MAP	
s 11(9)(b)	Duty to advise Registrar	DSI, MAP	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	DSI, MAP	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	DSI, MAP	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	DSI, MAP	
s 12(10)	Duty to notify of decision made	DSI, MAP	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	CEO, DSI, MAP	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	DSI, MAP	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	DSI, MAP	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	CEO, DSI	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	CEO, DSI	
s 15(2)	Duty to include details of arrangement in public roads register	DSI, MAP	
s 16(7)	Power to enter into an arrangement under s 15	CEO, DSI	
s 16(8)	Duty to enter details of determination in public roads register	DSI, MAP	
s 17(2)	Duty to register public road in public roads register	DSI, MAP	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	CEO, DSI	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	DSI, MAP	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	CEO, DSI	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	DSI, MAP	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	CEO, DSI	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(3)	Duty to record designation in public roads register	DSI, MAP	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	DSI, MAP	
s 19(4)	Duty to specify details of discontinuance in public roads register	DSI, MAP	
s 19(5)	Duty to ensure public roads register is available for public inspection	DSI, MAP, PAO	
s 21	Function of replying to request for information or advice	DSI, MAP	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	DSI, MAP	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	CEO, DSI	
s 22(5)	Duty to give effect to a direction under s 22	CEO, DSI, MAP	
s 40(1)	Duty to inspect, maintain and repair a public road	DSI, MAP, MO	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	DSI, MAP, MO	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DSI, MAP, MO	
s 42(1)	Power to declare a public road as a controlled access road	CEO, DSI	Power of coordinating road authority and sch 2 also applies

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	CEO, DSI	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	CEO, DSI	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road		Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	CEO, DSI, MAP	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	CEO, DSI, MAP	
s 49	Power to develop and publish a road management plan	CEO, DSI, MAP	
s 51	Power to determine standards by incorporating the standards in a road management plan	CEO, DSI, MAP	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	CEO, DSI, MAP	
s 54(2)	Duty to give notice of proposal to make a road management plan	CEO, DSI, MAP	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	CEO, DSI, MAP	
s 54(6)	Power to amend road management plan	CEO, DSI, MAP	
s 54(7)	Duty to incorporate the amendments into the road management plan	CEO, DSI, MAP	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	CEO, DSI, MAP	
s 63(1)	Power to consent to conduct of works on road	CEO, DSI, MAP, MO	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	CEO, DSI, MAP, MO, MFPO, MRM, EMO	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	CEO, DSI, MAP, MO	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	CEO, DSI, MAP, MO	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	CEO, DSI, MAP, MO	Where Council is the coordinating road authority
s 67(3)	Power to request information	CEO, DSI, MAP, MO	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 68(2)	Power to request information	CEO, DSI, MAP, MO	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	CEO	
s 72	Duty to issue an identity card to each authorised officer	CEO, DSI, DPG, MPC	
s 85	Function of receiving report from authorised officer	CEO, DSI, MAP	
s 86	Duty to keep register re s 85 matters	DSI, MAP	
s 87(1)	Function of receiving complaints	CEO, DSI, MAP, MO	
s 87(2)	Duty to investigate complaint and provide report	CEO, DSI, MAP, MO	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	CEO, DSI	
s 112(2)	Power to recover damages in court	CEO, DSI	
s 116	Power to cause or carry out inspection	CEO, DSI, MAP, MO	
s 119(2)	Function of consulting with the Head, Transport for Victoria	CEO, DSI	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	CEO, DSI	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	CEO, DSI	
s 121(1)	Power to enter into an agreement in respect of works	CEO, DSI	
s 122(1)	Power to charge and recover fees	CEO, DSI	
s 123(1)	Power to charge for any service	CEO, DSI	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	CEO, DSI	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	CEO, DSI	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	CEO, DSI	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	CEO, DSI	
sch 2 cl 5	Duty to publish notice of declaration	CEO, DSI	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	CEO, DSI, MAP	Where Council is the infrastructure manager or works manager

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	CEO, DSI, MAP	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	DSI, MAP, MO	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	DSI, MAP, MO	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	DSI, MAP, MO	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	DSI, MAP, MO	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	DSI, MAP, MO	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	DSI, MAP, MO	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 12(5)	Power to recover costs	CEO, DSI, MAP, MO	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	CEO, DCP, MAP, MO	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	DSI, MAP	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	CEO, DSI, MAP, MO	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	CEO, DSI	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 18(1)	Power to enter into an agreement	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	CEO, DSI	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	CEO, DSI	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	DSI, MAP	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	DSI, MAP	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	DSI, MAP	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	DSI, MAP	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

CEMETERIES AND CREMATORIA REGULATIONS 2025 - NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 36	Duty to ensure that cemetery complies with depth of burial requirements		
r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves		
r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)		
r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)		
r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.		
r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)		
r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)		

CEMETERIES AND CREMATORIA REGULATIONS 2025 - NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)		
r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator		
r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner		
r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator		
r 46(2)	Power to release cremated human remains to certain persons		Subject to any order of a court
r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation		
r 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation		
r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation		

CEMETERIES AND CREMATORIA REGULATIONS 2025 - NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period		
r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation (1)(a)-(c)		
r 50	Duty to provide statement that alternative vendors or supplier of memorials exist		
r 51	Power to inspect any work that is being carried out on memorials, places of internments and buildings for ceremonies		
r 52	Power to approval the arrangement or conduct of a funeral		
r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted		

CEMETERIES AND CREMATORIA REGULATIONS 2025 - NOT APPLICABLE TO STRATHBOGIE SHIRE COUNCIL			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of interment and memorials		
r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial		
r 56(4)	Duty to dispose of items under r 56(3) in a manner considered appropriate		
r 57(1)	Power to approve the use of fire in a public cemetery		
r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area		
r 59	Duty to display the hours during which the public can access the cemetery		
Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules			
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2		See note above regarding model rules

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	DCP, MPI, PP, SP1, SP2	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	DCP, MPI, PP, S1P, SP2	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	DCP, MPI, PP, SP1, SP2, PAO	Where Council is the responsible authority
r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	DCP, MPI, PP, SP1, SP2, PAO	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	DCP, MPI, PP, SP1, SP2	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	DCP, MPI	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	DCP, MPI	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	DCP, MPI	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park owner	DCP, DSI, DPG, MCS	
r 10	Function of receiving application for registration	DCP, MCS, SEHO, EHO	
r 11	Function of receiving application for renewal of registration	DCP, MPI	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	DCP, MCS, SEHO, EHO	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	CEO, DPC	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	DCP, MCS, SEHO, EHO	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	CEO, DCP	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	DCP, MCS, SEHO, EHO	
r 12(4) & (5)	Duty to issue certificate of registration	DCP, MCS, SEHO, EHO	
r 14(1)	Function of receiving notice of transfer of ownership	DCP, MCS, SEHO, EHO	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 14(3)	Power to determine where notice of transfer is displayed	DCP, MCS, SEHO, EHO	
r 15(1)	Duty to transfer registration to new caravan park owner	MCS, SEHO, EHO	
r 15(2)	Duty to issue a certificate of transfer of registration	MCS, SEHO, EHO	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	MCS, SEHO, EHO	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration		
r 17	Duty to keep register of caravan parks	MCS, SEHO, EHO	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	MCS, SEHO, EHO, EMO	
r 21(2)	Duty to consult with relevant emergency services agencies	MCS, SEHO, EHO, EMO	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	MCS, SEHO, EHO, MRM, EMO	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	TLC, SEHO, EHO, MRM, EMO	
r 24(2)	Power to consult with relevant floodplain management authority	MCS, SEHO, EHO, MRM	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	MCS, SEHO, EHO	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	DCP, MCS, SEHO, EHO	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	DCP, MCS, SEHO, EHO	
r 39(3)	Function of receiving installation certificate	DCP, MCS, SEHO, EHO	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	MCS, SEHO, EHO, MBS, DMBS, EMO	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	MCS, SEHO, EHO, MBS, DMBS	

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	CEO, DSI, MAP, MO	
r 9(2)	Duty to produce written report of review of road management plan and make report available	DSI, MAP, MO,	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	CEO, DSI	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	CEO, DSI	
r 13(1)	Duty to publish notice of amendments to road management plan	CEO, DSI	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	CEO, DSI	
r 16(3)	Power to issue permit	DSI, MAP, MO	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	DSI, MAP, MO	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	DSI, MAP, MO	Where Council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	DSI, MAP, MO	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	DSI, MAP, MO, CO, CPCO, CSO, CSSO	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	CEO, DSI, MAP, MO	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	CEO, DSI, MAP, MO	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	DSI, MAP	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	DSI, MAP	Where Council is the coordinating road authority

11.4.5 S11A and S11B Instruments of Appointment and Authorisation**AUTHOR** Governance Officer**RESPONSIBLE DIRECTOR** Director People and Governance**EXECUTIVE SUMMARY**

Regular reviews are required to be made to the S11A Instrument of Appointment and Authorisation (Planning and *Environment Act 1987*) and the S11B Instrument of Appointment and Authorisation (*Environmental Protection 2017*) to ensure the Instruments reflect the current organisation structure and legislation.

The *Local Government Act 1989* is still active in relation to the appointment of authorised officers, not the *Local Government Act 2020*. These Instruments give specified officers the ability to enforce legislation and ensure any enforcement action is undertaken on behalf of Council in a legal and efficient manner. The Instruments also appoint officers to key roles and positions including (but not limited to) Senior Strategic Planner, Senior Environmental Health Officer, and Community and Planning Compliance Officer.

The instrument comes into force immediately the Council's Chief Executive Officer and the Mayor signature is affixed to the instrument and remains in force until Council determines to vary or revoke it.

RECOMMENDATION**That Council:**

In the exercise of the powers conferred by section 224 of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instruments of appointment and authorisation (S11A and S11B), Strathbogie Shire Council (Council) resolves that:

- 1. The members of Council staff referred to in the instruments be appointed and authorised as set out in the instruments**
- 2. The S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) endorsed by Council as its meeting of 18 March 2025 be revoked and replaced by the 19 August 2025 Instrument**
- 3. The S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) endorsed by Council as its meeting of 18 March 2025 be revoked and replaced by the 19 August 2025 instrument**
- 4. The Instruments be executed by two Councillors and the Chief Executive Officer and sealed by Council under the Strathbogie Shire Council Local Law No 1 Use of the Common Seal 2020**
- 5. The Instruments come into force immediately when the Common Seal of Council is affixed to the Instruments and remains in force until Council determines to vary or revoke it/them.**

PURPOSE AND BACKGROUND

The purpose of this report is to update changes to the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) and the S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) due to organisation changes, and specific legislation relating to:

1. Changes to Delegated Officers

ISSUES, OPTIONS AND DISCUSSION

The S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) is used to authorise officers to enforce the Planning and Environment Act 1987 and institute proceedings on behalf of the Council or represent the Council.

The S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) is used to authorise officers to enforce the *Environmental Protection Act 2017* and institute proceedings on behalf of the Council or represent the Council.

A person who is appointed to a position has the authority to exercise the powers of that position directly from the enabling legislation. Authorisations also allow the relevant officers of Council to generally institute proceedings for offences against Acts and regulations as Authorised Officers under the various Act(s).

Council's endorsement of the S11A and S11B Instruments means that:

- Updated Instruments of Appointment reflect the current organisation structure
- Council is practicing good governance in line with its obligations under the *Local Government Act 1989 and Local Government Act 2020* and other statutory bodies that affect Council operations
- Public safety is monitored and maintained in line with our legislative obligations.

POLICY CONSIDERATIONS

Council Plan

This report is consistent with the following key strategic focus areas and or actions in the 2025-29 Council Plan:

Objective Three: Deliver

We are committed to delivering quality services and infrastructure that meets the needs of our community. We aim to strengthen the Council's governance and provide improved, customer-focused experiences

Regional, State and National Plans, Policies and Legislation

This report is aligned with the following legislation, Council Policies and key strategic documents:

- *Local Government Act 2020*
- *Local Government Act 1989*
- *Planning and Environment Act 1987*
- *Environment Protection Act 2017*

RISK CONSIDERATIONS

This report has identified the following risk(s):

Risk(s)	Likelihood	Consequence	Rating	Mitigation Action
If the Instruments of Appointment and Authorisations are not current, the enforceability of decisions and actions taken may be compromised and there may be legal, reputational, and administrative concern for the Council.	Low	Low	Low	Legal, reputational, and administrative risk is minimised by maintaining the currency of Instruments of Appointment and Authorisation and reviewing them every six months or as required.

LEGAL CONSIDERATIONS

Not maintaining Instruments of Appointment and Authorisation can compromise compliance and impact on enforcement capability.

A copy of the Instruments will be made available to the public in accordance with the *Local Government Act 2020* and regulations.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

This report will be presented to Council in a Council meeting, open to the public and live streamed to the public. This is consistent with Council's Transparency Policy, enabling the community to have oversight regarding the matters being discussed by Council and the decisions being made.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications arising from this report.

CONCLUSION

The S11A and S11B Instruments of Appointment and Authorisation give specified officers the ability to enforce legislation under the *Planning and Environment Act 1987* and *Environment Protection Act 2017* and ensuring any enforcement action undertaken on behalf of Council is legal and enforceable.

ATTACHMENTS

1. S11A Instrument Appointment and Authorisation Planning Environment Act 1987
2. S11B Instrument of Appointment and Authorisation EPA Act 2017

*S11A Instrument of Appointment and Authorisation (Planning and
Environment Act 1987)*



Strathbogie Shire Council

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987* only)**

**Instrument of Appointment and Authorisation
(Planning and Environment Act 1987)**

In this instrument "officer" means -

Daniel Moloney	Senior Strategic Planner [SP1]
Jack Francis	Senior Planner [SP2]
Gillian Williamson	Principal Planner [PP]
Stephanie Glasbergen	Town Planner [TP]
Barbara Taylor	Town Planner [TP]
Awais Sadiq	Manager Planning and Investment [MPI]
Rachael Frampton	Director Community and Planning [DCP]
Lisa Eade	Senior Environmental Health Officer [SEHO]
Jennifer Rebecchi	Environmental Health Officer [EHO]
Leanne Carbonneau	Manager Community Safety [MCS]
David Rosevear	Compliance Officer [CO]
Tracey Maney	Community and Planning Compliance Officer [CPCO]
Oliver McNulty	Director Sustainable Infrastructure [DSI]
Heather Mayall	Community Safety Support Officer [CSSO]
Vacant	Community Safety Officer[CSO]

By this instrument of appointment and authorisation Strathbogie Shire Council -

under s 147(4) of the *Planning and Environment Act 1987* – authorises the officers to carry out the duties or functions and to exercise the powers of an authorised officer under the *Planning and Environment Act 1987*; and

[SP1, SP2, PP, TP, MPI, DCP, SEHO, EHO, MCS, CO, CPCO, DSI, CSSO, CSO]

and

1. under s 313 of the *Local Government Act 2020* authorises the officers either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

[SP1, SP2, PP, TP, MPI, DCP, SEHO, EHO, MCS, CO, CPCO, DSI, CSO, CSSO]

It is declared that this instrument -

- comes into force immediately upon its execution
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Strathbogie Shire Council on 19 August 2025.

The Common Seal of the).…………. Councillor

Strathbogie Shire Council).…………. Councillor

was hereunto affixed).…………. Chief Executive Officer

on the 19 August 2025.

^S
*S11B Instrument of Appointment and Authorisation
(Environment Protection Act 2017)*



Strathbogie Shire Council

**Instrument of Appointment and Authorisation
(*Environment Protection Act 2017* only)**

**Instrument of Appointment and Authorisation
(*Environment Protection Act 2017*)**

In this instrument "**officer**" means -

Lisa Eade	Senior Environmental Health Officer [SEHO]
Jennifer Rebbечи	Environmental Health Officer [EHO]
Awais Sadiq	Manager Planning and Investment [MPI]
Gillian Williamson	Principal Planner [PP]
Daniel Moloney	Senior Strategic Planner [SP1]
Jack Francis	Senior Planner [SP2]
Stephanie Glasbergen	Town Planner [TP]
Barbara Taylor	Town Planner [TP]
Leanne Carbonneau	Manager Community Safety [MCS]
Shaun Langlands	Environment and Waste Coordinator [EWC]
David Rosevear	Compliance Officer [CO]
Tracey Maney	Community and Planning Compliance Officer [CPCO]
Rachael Frampton	Director Community and Planning [DCP]
Oliver McNulty	Director Sustainable Infrastructure [DSI]
Vacant	Community Safety Officer [CSO]
Heather Mayall	Community Safety Support Officer [CSSO]

By this instrument of appointment and authorisation, Strathbogie Shire Council -

under s 242(2) of the *Environment Protection Act 2017* ('**Act**') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021 - appoints the officers to be authorised officers for the purposes of exercising the powers and functions set out in the Instrument of Direction of the Environment Protection Authority under the Act dated 4 June 2021.

[SEHO, EHO, MPI, PP, SP1, SP2, TP, MCS, EWC, CO, CPCO, DCP, DSI, CSSO, CSO]

It is declared that this instrument -

- comes into force immediately upon its execution
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Strathbogie Shire Council on 19 August 2025

The Common Seal of the)..... Councillor

Strathbogie Shire Council)..... Councillor

was hereunto affixed)..... Chief Executive Officer

on the 19 August 2025.

11.4.6 Record of Informal Meetings of Councillors July 2025

AUTHOR Governance Officer

RESPONSIBLE DIRECTOR Director People and Governance

EXECUTIVE SUMMARY

In accordance with Section (114) of the Strathbogie Shire Council Governance Rules, if there is a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors
- is attended by at least one member of Council staff, and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting, these are known as Informal Meetings of Councillors.

The Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are:

- tabled at the next convenient Council meeting
- recorded in the minutes of that Council meeting.

The details of the Record of Informal Meetings of Councillors for the period 1 June 2025 to 30 July 2025 are shown in the attachments below.

RECOMMENDATION

That Council:

Note the Record of Informal Meetings of Councillors from 1 July 2025 to 31 July 2025.

CONFLICT OF INTEREST DECLARATION

No Council officers and/or contractors who have provided advice in relation to this report have declared a general or material conflict of interest regarding the matter under consideration.

TRANSPARENCY

In the interests of transparency and open and honest communication with our community this report is presented to a public Council meeting.

ATTACHMENTS

1. 20250701 Record of Informal Meetings of Councillors
2. 20250708 Record of Informal Meetings of Councillors
3. 20250709 Record of Informal Meetings of Councillors
4. 20250715 Record of Informal Meetings of Councillors
5. 20250716 Record of Informal Meetings of Councillors

Staff Only

Record of Informal Meetings of Councillors

Meeting Details	Title	Councillor Briefing	
		1 July 2025 at 9:00 am	
	Location	Euroa Community Conference Centre	
Present	Councillors	<ul style="list-style-type: none"> • Cr Ewart Kennedy • Cr S Jeffery • Cr Binks • Cr Carlson 	<ul style="list-style-type: none"> • Cr Halsall • Cr Holloway • Cr Stevens • Monitor Marg Allan
	Officers	<ul style="list-style-type: none"> • Rachelle Quattrocchi – Chief Executive Officer • Amanda Tingay – Director People and Governance • Rachael Frampton – Director Community and Planning • Oliver McNulty – Director Sustainable Infrastructure • Leanne Carbonneau – Manager Community Safety • Kate McKernan – Manager Community and Culture • Brian Doyle – Manager Operations • Kate Thomson – Principal Property Officer • Kerry Lynch – Governance Officer 	
	Guest Speakers		
	Apologies		

Disclosures of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(Local Government Act 2020 - Section 131)

Matters Considered		Disclosures and Comments
1	Local Law No 2	None
2	2025-29 Domestic Animal Management Plan	None
3	Draft Road Management Plan	None
4	Euroa Caravan Park	None
5	APS Head of the River Memorandum of Understanding	None

The meeting concluded at 4:00 pm

Record completed by	Officer Name - Officer Title	Kerry Lynch – Governance Officer
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Staff Only

Record of Informal Meetings of Councillors

Meeting Details	Title	Councillor Briefing	
		8 July 2025 at 9:30 am	
Present	Location	Euroa Community Conference Centre	
	Councillors	<ul style="list-style-type: none"> • Cr Ewart Kennedy • Cr S Jeffery • Cr Binks • Cr Carlson 	<ul style="list-style-type: none"> • Cr Halsall • Cr Holloway • Cr Stevens • Monitor Marg Allan
	Officers	<ul style="list-style-type: none"> • Rachelle Quattrocchi – Chief Executive Officer • Amanda Tingay – Director People and Governance • Rachael Frampton – Director Community and Planning • Oliver McNulty – Director Sustainable Infrastructure • Gillian Williamson – Principal Planner • Jack Walsh – Senior Planner • Dan Maloney – Senior Strategic Planner • Kerry Lynch – Governance Officer 	
	Guest Speakers	<ul style="list-style-type: none"> • Lester Townsend – Department of Transport and Planning • Eli Moore – Department of Transport and Planning • Elke Cummins – Department of Transport and Planning • Richard Whiting - Department of Transport and Planning • Shannon Davies – SD Planning 	
	Apologies		

Disclosures of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020* - Section 131)

Matters Considered		Disclosures and Comments
1	Aquatic Facilities Approach	None
2	Planning for Growth in Strathbogie Shire – State and Local Perspective	None
3	Planning Matters	None

The meeting concluded at 4:00 pm

Record completed by	Officer Name - Officer Title	Kerry Lynch – Governance Officer
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Staff Only

Record of Informal Meetings of Councillors

Meeting Details	Title	Cuppa with a Councillor – Community Engagement Opportunity
		9 July 2025 at 12:00 pm
Present	Location	Daily Dose, 2 Queen Street, Avenel
	Councillors	<ul style="list-style-type: none"> Cr Scott Jeffery Cr Fiona Stevens
	Officers	<ul style="list-style-type: none"> Katherine Crosby, Councillor and Governance Support Officer
	Guests	Various Avenel Residents
	Apologies	

Disclosures of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020* - Section 131)

Matters Considered		Disclosures and Comments
1	Tree Management	None
2	2025-29 Domestic Animal Management Plan and Survey	None
3	Town Planning	None
4	Homeless in Avenel	None
5	Council Plan 2025-29	None
6	Inland Rail Car Park	None
7	Avenel Tennis Club	None
8	Purple bin rollout and cost	None

The meeting concluded at 2:00 pm

Record completed by	Officer Name - Officer Title	Kerry Lynch – Governance Officer
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Staff Only

Record of Informal Meetings of Councillors

Meeting Details	Title	Councillor Briefing	
		15 July 2025 at 11.00 am	
	Location	Euroa Community Conference Centre	
Present	Councillors	<ul style="list-style-type: none"> • Cr Ewart Kennedy • Cr S Jeffery • Cr Binks • Cr Carlson 	<ul style="list-style-type: none"> • Cr Halsall • Cr Holloway • Cr Stevens • Monitor Marg Allan
	Officers	<ul style="list-style-type: none"> • Rachelle Quattrocchi – Chief Executive Officer • Amanda Tingay – Director People and Governance • Rachael Frampton – Director Community and Planning • Oliver McNulty – Director Sustainable Infrastructure • Kerry Lynch – Governance Officer 	
	Guest Speakers		
	Apologies		

Disclosures of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020* - Section 131)

Matters Considered		Disclosures and Comments
1	MAV State Conference Motions	None
2	Statutory Planning Applications	None

The meeting concluded at 1:00 pm

Record completed by	Officer Name - Officer Title	Kerry Lynch – Governance Officer
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Staff Only

Record of Informal Meetings of Councillors

Meeting Details	Title	Cuppa with a Councillor – Community Engagement Opportunity
		16 July 2025 at 10:00 am
	Location	Mawsons Bakery Café, 19 Binney Street, Euroa
	Councillors	<ul style="list-style-type: none"> • Cr Clark Holloway • Cr Fiona Stevens • Cr Vicki Halsall • Cr Gregory Carlson
Present	Officers	<ul style="list-style-type: none"> • Katherine Crosby, Councillor and Governance Support Officer
	Guests	Various Euroa Residents
	Apologies	

Disclosures of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020* - Section 131)

Matters Considered		Disclosures and Comments
1	Twomey's Bridge pedestrian access across Sevens Creek	None
2	Council after hours hotline	None
3	Council Officers response to service requests	None
4	Balmattum Mountain Bike project	None
5	Inland Rail Project and the Frost Street underpass	None
6	Binney Street business signage upgrades	None
7	Pedestrian crossing concerns corner of Binney and Brock Streets, Euroa	None
8	Council meeting format and responses to public questions	None

The meeting concluded at 12:00 pm

Record completed by	Officer Name - Officer Title	Kerry Lynch – Governance Officer
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11.5 Communications, Engagement and Advocacy

Nil Reports

12 Notice of Motion

Nil

13 Notice of Rescission

Nil

14 Urgent Business

Nil

15 Confidential Business

Nil

16 Next Meeting

The next meeting of Strathbogie Shire Council will be hold on 16 September 2025 at 4:00 pm at Euroa Community Conference Centre.

17 Closure of Meeting

There being no further business the meeting closed atpm.