



PETITIONS AND JOINT LETTERS

As per Strathbogie Shire Council Governance Rules, Petitions and Joint Letters can be submitted for consideration by Council.

Submitting a Petition

Email to: info@strathbogie.vic.gov.au

Post to:

Strathbogie Shire Council
109A Binney Street
EUROA VIC 3666

Deliver to:

109A Binney Street, Euroa
352 High Street, Nagambie

Requirements for Petitions Section (36) Governance Rules

A petition signed by less than ten people will be treated as a joint letter and forwarded directly to the Chief Executive Officer for consideration as an operational matter.

Every petition signed by ten or more people submitted to Council must:

- be legible and in writing
- be clear in what matter it relates to and identifies the action(s) being sought from Council
- not be derogatory, defamatory, or objectionable in language or nature
- not relate to matters outside the powers of Council
- if submitted in hard copy, include the names, addresses and original signatures of the petitioners
- a petition must be received 30 hours prior to the Council meeting.

Any Councillor presenting a petition is responsible for ensuring that:

- they are familiar with the contents and purpose of the petition, and
- the petition is not derogatory, defamatory, or objectionable in language or nature.

Unless a petition relates to an item listed on the agenda for any meeting at which it is submitted, in which case the petition may be dealt with in conjunction with the item, the only motions that may

be considered by Council on any petition are that the petition be:

- received and noted
- referred to the Chief Executive Officer or relevant Director for consideration and response, or
- referred to the Chief Executive Officer or relevant Director for a report to a future Council Meeting.

If a petition relates to a planning or statutory matter which is the subject of a public submissions process under legislation, the petition will be treated as a joint submission in relation to the planning matter or the statutory matter.

Other Conditions

- Petitions must be submitted on the Strathbogie Shire Council form provided by Council or accessed on the Website
- Petitions must contain the request of the petitioners or signatories
- Do not attach other documents to the petition
- If you are speaking in support of a petition at a Council meeting where the petition is tabled, the meeting will be livestreamed, and it will be assumed that you have provided consent to being featured in the broadcast and recording of the Council meeting.

Petitions may be rejected if they do not meet the criteria of the Governance Rules or other conditions.

Note: When creating or signing a petition, understand that while personal details are generally kept confidential, they may be viewed upon petition tabling and the principal petitioner's email will be published as contact.

Where can I find more information?

- Strathbogie Shire Council Governance Rules
- info@strathbogie.vic.gov.au
- [Strathbogie Shire Council Website](#)

Strathbogie Shire Council – Petition - Form

Title of the Petition	
Head Petitioner Details	
Name	
Address	
Phone/Mobile	
Email	
Signature	
Petition Details	
Number of Signatories	
Date Submitted to Council	
Submission Method	In Person <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/>
Action Being Requested by Council	

OFFICIAL

Note to Signatories – Please include your full name, full street address and signature when signing the petition to ensure the petition conforms with the petition guidelines set out in the Governance Rules

	Full Name	Full Address	Signature
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