



**STRATHBOGIE SHIRE COUNCIL**

**ORDINARY COUNCIL MEETING - URGENT BUSINESS**

**TUESDAY 15 APRIL 2014**

Steve Crawcour  
**CHIEF EXECUTIVE OFFICER**

10 April 2014

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## **12. URGENT BUSINESS REPORTS**

### **12.7 ORGANISATION**

#### **5.7.1 2013-2017 Shire of Strathbogie Council Plan - Third Quarter Report ~ 1 January to 31 March 2014**

##### **Author & Department**

Chief Executive Officer / Executive Services Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

##### **Summary**

The 2013-2017 Shire of Strathbogie Council Plan was adopted by Council at a Special Council meeting held on Wednesday 16 June 2013.

The 2013-2017 Shire of Strathbogie Council Plan has, in summary:

A total of 114 Actions -

- > *Goal 1 - Community Wellbeing ~ 20 Actions*
- > *Goal 2 - Environment ~ 17 Actions*
- > *Goal 3 - Financial ~ 14 Actions*
- > *Goal 4 - Governance ~ 7 Actions*
- > *Goal 5 - Industry, Business and Investment ~ 10 Actions*
- > *Goal 6 - Infrastructure ~ 38 Actions*
- > *Goal 7 - Tourism and Hospitality ~ 8 Actions*

- 32 Actions are listed for commencement and completion in 2013-2014
- 18 Actions are listed for commencement and completion in the period 2013-2015
- 4 Actions are listed for commencement and completion in the period 2013-2016
- 15 Actions are listed for commencement and completion in 2014-2015
- 2 Actions are listed for commencement and completion in the period 2014-2016
- 1 Action is listed for commencement and completion in 2015-2016
- 42 Actions are spread out over the life of the Council Plan (2013-2017), with completion by June 2017

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report.

There are 96 actions which were listed for commencement in 2013 and cover the periods 2013-2014, 2013-2015, 2013-2016 and 2013-2017 which have, to date, either been 'Completed' (24), 'In Progress' (57), 'Not Started' (6), 'Ongoing' (7) or are 'Under Review' (2).

5.7.1 2013-2017 Shire of Strathbogie Council Plan  
- Third Quarter Report ~ 1 January to 31 March 2014 (cont.)

**RECOMMENDATION**

**That the report be noted.**

**Background**

Council is required to prepare a Council Plan every four years with the actions within that plan changing yearly in accordance with section 125 of the *Local Government Act 1989*. The Council Plan includes the strategic objectives of Council and actions for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

This report is for the third quarter (January to March 2014) of the 2013-2017 Council Plan.

**Alternative Options**

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

All Council Plan actions are considered during the budget process at the start of the financial year.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

5.7.1 2013-2017 Shire of Strathbogie Council Plan  
- Third Quarter Report ~ 1 January to 31 March 2014 (cont.)

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

Strathbogie Shire Council Plan Progress Report for the January to March 2014 quarter.



# COUNCIL PLAN PROGRESS REPORT

**Status Indicators Key:**

-  In Progress
-  Not Started
-  Completed
-  Under Review

Created: 10 April 2014



COUNCIL PLAN PROGRESS REPORT



**GOAL: 1 A community that has equitable access to a range of quality services which respond to its diverse needs and supports the wellbeing of our communities (Community Wellbeing)**

**OBJECTIVE: 1.1. Plan, support and / or deliver a broad range of responsive and accessible services to our diverse community**

**STRATEGY: 1.1.1. Enhance the wellbeing and participation of our community**

**ACTION: 1.1.1.01. Continue to support and participate in the Strathbogie Health and Community Services Consortium**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	75%	+	Third Meeting for the Year conducted on the 7th March 2014. This included the two new CEO's from Violet Town and Nagambie Health Care.

**ACTION: 1.1.1.02. As part of Council's Health and Wellbeing Plan identify ways to promote shire-wide health and wellbeing**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	75%	+	Council's Municipal Public Health and Wellbeing Plan, called the Healthy Communities Plan, has been fully reviewed and updated. Some of the key projects already completed include: Upgrade of Community Cinema to digital format; support for starting the Nagambie Men's Shed; Support for the formation of a University of the Third Age in Euroa; Supporting community action groups to review and develop their action plans; highlight white ribbon day through town signage;



COUNCIL PLAN PROGRESS REPORT



**ACTION: 1.1.1.03. Investigate the formation of a Youth Council and seek funding**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	45%	+	The formation of a Youth Council is under investigation. Funding has not yet been identified. This action is also reflected in the Youth Strategy which is pending Council approval. The Youth Strategy has been on public display for comment and feedback and due to be presented to Council in April

**ACTION: 1.1.1.04. Reintroduce a shire-wide Disability Advisory Committee**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	100%	✓	The preparation work for a renewed Disability Advisory Committee has been completed. The committee has been formed and has met. The committee will review the Inclusive Communities Plan as one of its first projects.

**ACTION: 1.1.1.05. Support Community Action Groups to develop methods of improved communication during emergencies**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	40%	+	The Community Development Officer (CDO) has met with Strathbogie Tablelands Action Group to discuss funding application for housing of generator for NSP; the CDO participated in the Community Led project at Violet Town to develop better communication and building resilience in the community in the event of a disaster. The project was sponsored by the CFA. The project group is now self-sustaining. The CDO is providing support, assistance and grants advice to the Ruffy action group to improve communication due to black spots; the group has erected radio tower with repeater for UHF and installing optic fibre cable into the community centre and patch it into broadband. No additional actions have been undertaken at this time.

**ACTION: 1.1.1.06. Advocate that every child should have a competent learn to swim opportunity**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	10%	+	Write to all schools within the Strathbogie Shire requesting they consider including swimming lessons for all children as part of their curriculum in 2014. This action will be carried forward into the new fin year



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**ACTION: 1.1.1.07. Collaborate and provide support to the development of Community Action Group Action Plans**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	50%	+	The Community Development Officer (CDO) has attended the action planning forums for Nagambie and Violet Town action groups; the CDO will be in contact with each group to determine their requirements for support to update their plans. The CDO has been in contact with all action groups to offer support for their grant funding applications. Community plans with each group are still being developed.

**ACTION: 1.1.1.08. Support the "Prevention of Violence Against Women and Children Supporting Safer Communities" Action Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	50%	+	The Community Development Officer and Cr Furlanetto are members of the Steering Committee for this project, and also members of the Local Government Sub-Committee for this project. The sub committee is focussing on producing the outcomes for actions identified in the plan, through collaboration between local government departments across the Hume Region. Cr Furlanetto and Caroline Wallis completed the PVAW Survey. White Ribbon signage is being organised for town entrances. Continued membership of the steering committee and sub committee for the project.

**ACTION: 1.1.1.09. Review and improve the Community Engagement Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Jun-2014	80%	+	Community Engagement Framework presented to Council just prior to Christmas 2013. Training on the new framework will commence with the roll out of the Council Road Show this year.

**ACTION: 1.1.1.10. Investigate opportunities for shire-wide youth cultural activities**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	70%	+	the youth committee continue to perform at the markets; the youth strategy soon to be adopted involved youth committee, surveys, input; youth week celebrations are coming up in April



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**ACTION: 1.1.1.11. Design in consultation with VicRoads a suitable drop off / pick up area in Anderson Street, Euroa (Euroa Primary School)**

Position(s)	Target Date	% Complete	Status	Comments
Manager Engineering	31-Dec-2013	95%	+	Met with Principal of school. Explained purpose of survey and design. Engaged consultants to undertake work. Sent the Preliminary Plan to School Principal and have received comments back from the school council. Design modified to suit school council comments. VicRoads representatives have visited the site. Consultants have the design 95% complete

**ACTION: 1.1.1.12. Work with Euroa Rotary / Euroa Citizens Band to design and construct a sound shell at Euroa Band Hall**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	28-Feb-2014	50%	+	Following initial discussions with the Band Hall Committee, the Rotary Club has re-scoped its project and redirected funding towards the Memorial Oval "Euroa Conference Centre" project. In February 2014, the club proposed to relocate a verandah from memorial oval to the Band Hall to function as a sound shell. Council is assisting with the preparation of construction drawings.

**ACTION: 1.1.1.13. Support the development of a men's shed program across the shire.**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	60%	+	The Community Development Officer (CDO) has introduced the Nagambie Mens Shed representatives to the Euroa and Violet Town Coordinators and discussions about best governance model for establishing men's sheds has occurred. Further support for the Ruffy group will be provided by the CDO as requested. The Nagambie group has commenced.



COUNCIL PLAN PROGRESS REPORT



**STRATEGY: 1.1.2. Increase community services to Nagambie post bypass**

**ACTION: 1.1.2.01. Advocate for a full time child care facility in Nagambie**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	%	X	At present, need to determine demand levels for child care in Nagambie. This task has not yet commenced as at April 2014.

**ACTION: 1.1.2.02. Advocate for funding of Nagambie Lakes Community House**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	30%	+	Community Development Officer has met with the Department of Human Services representative and the Nagambie Lakes Community House to discuss funding options. Some funding has been received by the House from a volunteer grant to support purchase of data projector and screen. Continued discussions and meetings with DHS representative is required to secure ongoing funding. At this stage the group is not eligible. The CDO has not sourced alternative source of funding. No further action as at April 2014.

**ACTION: 1.1.2.03. Advocate for an ambulance service based in Nagambie**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	%	X	Letter to Ambulance Vic/State Government to be sent. Ambulance Vic advised in 2010/11 that Nagambie is on a priority list of towns for a station. A letter has not yet been sent. No further action as at April 2014.

**ACTION: 1.1.2.04. Advocate for a high school in Nagambie**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	%	X	There is a need to determine the demand and population data to support this advocacy. This has not yet been determined. Nor further action as at April 2014.



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**STRATEGY: 1.1.3. Provide equitable and high standard public transport services / facilities**

**ACTION: 1.1.3.01. Advocate for improved train station facilities across the shire**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	100%	On Going	Cr Williams will represent the Shire on the Railway Reference Group which is an ongoing committee established by the Government and relevant authorities.

**ACTION: 1.1.3.02. Advocate for better time-tabling and shuttle services between Shepparton to Seymour and Wodonga to Seymour**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	75%	+	A number of Councillors and CEO attended the Public Transport Community Outreach Meeting at which Transport Ombudsman, VicTrack and VLine attended.



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## GOAL: 2 To promote and foster sustainable development in our natural and built environment (Environment)

**OBJECTIVE: 2.1. To continue to protect and enhance the natural and built environment for current and future generations**

**STRATEGY: 2.1.1. Encourage clean, green environmental initiatives**

**ACTION: 2.1.1.01. Work with GBCMA to review flood mitigation requirements for residential buildings in Euroa and surrounds with the ability to release land for residential use**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	90%		Draft report (euroa post flood mapping) finalised for presentation to Council on April 15, 2014.

**ACTION: 2.1.1.02. Consult with GWV to improve and boost water storage facilities on the Seven Creeks**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%		Completed

**ACTION: 2.1.1.03. Establish a Shire-wide Sustainable Development Reference Group**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	31-Dec-2014	25%		Terms of reference drafted. Target date 30 December 2014. Part of the Eco Dev Master Plan initiatives.



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**ACTION: 2.1.1.04. Continue to develop the Violet Town flood mitigation scheme**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	85%	+	Council is designing an alternative option for protection houses currently prone to flooding by installing a number of culverts and construction of flood retaining walls instead of raising houses.

**ACTION: 2.1.1.05. Introduce an Organic Household Waste Service**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	31-Jan-2014	100%	✓	Council is working with other Councils in the region for green organics to be included in the next waste contract.

**ACTION: 2.1.1.06. Provide a secure water supply to the Euroa Showgrounds**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Completed for this financial year.

**ACTION: 2.1.1.07. Participate in Regional Street Lighting Retro-Fit Program**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	80%	+	Council has obtained Government funding for the project and is working with other Council's in the GBGA region to implement the contract.

**ACTION: 2.1.1.08. Complete the Violet Town Landfill capping project**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	50%	+	Council has received verbal confirmation from EPA regarding the reclassification of the landfill to a 'Type 3' landfill. This will enable Council to utilise the existing design with minimum modification. Council has commenced monitoring of landfill gas, storm water and ground water to compile data in support of the application to determine the classification of the landfill type. In turn, that will dictate the type of landfill capping required.



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**STRATEGY: 2.1.2. Develop, maintain and protect our natural and built assets**

**ACTION: 2.1.2.01. Support Violet Town Action Group in preparation of a master plan for the Violet Town Recreation Reserve area**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	100%	✓	The Community Development Officer has provided support to Violet Town Action Group and the master plan has commenced; the consultant has been appointed; and funding from Council has been allocated

**ACTION: 2.1.2.02. Support the Euroa Environment Group to develop a Shire-wide Significant Tree Register on public land**

Position(s)	Target Date	% Complete	Status	Comments
				Second meeting planned for February 2014.
Director Asset Services	30-Jun-2014	50%	+	Dicussions at that time revealed that there will be some delay until other projects are completed.

**ACTION: 2.1.2.03. Update Council's Tree Management Plan**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	50%	+	Consultation complete. Planning application made for removal of one tree and other works in progress. Notice of determination issued in March 2014.

**ACTION: 2.1.2.04. Support the actions in the Shire's Community Safety Fire Action Plan**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	80%	+	A number of projects fully completed and the remainder are underway.



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**ACTION: 2.1.2.05. Work with the "Bush Crew" where possible as part of the Shire's revegetation programs**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	60%	+	Council is working with the 'Bush Crews' on projects wherever this is possible. Some Council officers and Bush Crew team have received a training together with the view of working in tandem.

**ACTION: 2.1.2.06. Investigation cost neutral funding options for the employment of an Environment / Planning / Sustainable Development Officer once an industry standard position description is developed and costed**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	55%	+	No external funding options to date. Will review April/May 2014 again.



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## GOAL: 3 To ensure prudent, transparent and strategic financial planning which results in a sound legacy for the future (Financial)

**OBJECTIVE: 3.1. Provide best practice management and administrative systems and structures to support the delivery of Council services and programs**

**STRATEGY: 3.1.1. Rationalise Council owned assets**

**ACTION: 3.1.1.01. Sell the Euroa Youth Club Hall and relocate current use to a suitable location**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	50%	+	Consultation occurring with users.

**ACTION: 3.1.1.02. Relocate Nagambie Shire Depot to Industrial Estate**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	31-Mar-2014	100%	✓	Construction of the new depot offices is completed. Council staff moved into the new depot in November 2013.

**ACTION: 3.1.1.03. Develop for residential use and sell Nagambie Shire Depot**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	80%	+	Remediation works practically complete awaiting environmental clearance. Statutory notice and Section 223 process scheduled for land sales. Subdivision works to complete development underway.

**ACTION: 3.1.1.04. Investigate and determine underutilised assets within the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	Asset registry is being examined for opportunity.



COUNCIL PLAN PROGRESS REPORT



**STRATEGY: 3.1.2. Continue to focus on improving operational efficiencies by decreasing costs**

**ACTION: 3.1.2.01. Continue to drive the Shared Service Project with Shepparton and Moira Council's in an endeavour to reduce operating expenditure and ensure efficiencies of service**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	75%	+	Strathbogie and Shepparton continue to develop the project teams to implement reviews of services such as HR / OD / Payroll Services, Asset and Legal Services Projects.

**ACTION: 3.1.2.02. Target major Capital Works Projects to seek government funding to reduce Council's costs**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	Funding secured for Violet Town pedestrian link and fire access roads. Discussions commenced with VicRoads in relation to Nagambie main street. Heritage grants for Kirwans Bridge applied for. .

**ACTION: 3.1.2.03. Explore and take up partnership opportunities of non-core services with other Shires and Organisations**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	60%	+	Council has commenced a total review of HACC Services.

**ACTION: 3.1.2.04. Benchmark Business Units under the Best Value Legislation to ensure efficient, effective and relevant services are provided**

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2014	20%	?	CT Management has been engaged to progress service plans for all Council services.

**ACTION: 3.1.2.05. Review Council's Long Term Financial Plan and Rating Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	31-Oct-2013	80%	+	Council has organised a Sustainability workshop 29th October 2013. Workshop undertaken. A new new LTFP and the Rating Strategy were discussed 10 December 2013. Council has developed the draft 2014/2015 budget including reviewing the rating strategy.



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**ACTION: 3.1.2.06. Reduce Council's infrastructure gap in a financially responsible manner as per Council's Long Term Financial Plan**

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2014	100%	+	2013/2014 budget developed based on Asset Management Policy but reduced due to funding constraints. LTFP to maintain gap = renewal at 2017/18 and renewal gap closing at 2024/25 - from briefing 10 Dec 2013. Draft 2014/2015 Budget has capital renewal expenditure at greater than the Long Term Financial Plan.

**ACTION: 3.1.2.07. Seek grant funding opportunities wherever possible**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	100%	✓	Ongoing.

**ACTION: 3.1.2.08. Conduct a cost benefit analysis for the following operations - Shire wide operated swimming pools / Euroa Saleyards / Nagambie Lakes / Regatta Centre / Boating safety (compliance) operations in Nagambie / Shire wide Youth Services / Open Space/Parks Management**

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2014	10%	+	Start January 2014. Deferred to take into Service Plans associated with Step Program. CT Management has been engaged to under service plan reviews

**STRATEGY: 3.1.3. Ensure Council has equitable support financially from both Federal and State Governments**

**ACTION: 3.1.3.01. Advocate for Constitutional recognition of Local Government**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	100%	✓	Due to the Calling of the Federal Election early this did not proceed.



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**ACTION: 3.1.3.02. Advocate to both Federal and State Government to ensure that the current funding formulas provide equitable funds to Local Government**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	50%	On Going	Continuing to advocate to various levels of Government and also provide submissions where required regarding funding ratios.



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**GOAL: 4 A Shire that builds trust and recognises community needs through transparent, accountable and democratic decision making (Governance)**

**OBJECTIVE: 4.1. To provide all our stakeholders with consistent and timely decision making**

**STRATEGY: 4.1.1. Engage our community in our decision making processes**

**ACTION: 4.1.1.01. Develop a program that delivers increased Councillors interaction with the community in their local settings**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Jun-2014	90%	+	Facebook and Twitter development ongoing. Council Road Show will also showcase and provide training for our new Community Engagement Framework.

**ACTION: 4.1.1.02. Introduce an online system for improved community engagement**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Nov-2013	100%	✓	Facebook and Twitter fully operational.

**ACTION: 4.1.1.03. Review Council's Communication Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Sep-2013	80%	On Going	Communications Strategy will now include the new Community Relations Department. Goals have been set and Action Plan developed in line with Council Plan.



STRATHBOGIE COUNCIL PLAN PROGRESS REPORT



**STRATEGY: 4.1.2. Provide a workforce that is accountable and transparent in its operations**

**ACTION: 4.1.2.01. Support gender equality in our workforce development**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	100%	✓	Gender balance greater than industry average. Recruitment policies support gender diversity.

**ACTION: 4.1.2.02. Address the actions required from the Internal Auditors reports and report back to Council via the Audit Committee**

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2014	80%	+	All internal audit reports are being addressed and reported to the Audit Committee.

**ACTION: 4.1.2.03. Executive Management Team to monitor and review the ongoing performance of all staff operations**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2014	50%	On Going	A service review program to review all services that the Council provides is being designed to commence in May 2014.



COUNCIL PLAN PROGRESS REPORT



**GOAL: 5 Encourage investment and development into the Shire by having a responsive and proactive business development culture (Industry, Business and Investment)**

**OBJECTIVE: 5.1. Pursue opportunities to increase the range of businesses and industries in the Shire to further strengthen our economy**

**STRATEGY: 5.1.1. Ensure Council has the ability to provide a single point of contact for its customers**

**ACTION: 5.1.1.01. Review the planning approval processes; staffing levels and operations for greater efficiencies**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	90%	+	Manager Eco Growth and Team Leader Planning to review Director's draft approval process for planning applications April/May.

**ACTION: 5.1.1.02. Develop online and hard copy methods for self-service enquiry and resolution for planning applications**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	31-Mar-2014	90%	+	Website updated for "Development" section. Purchase of new smartforms approved. Due to extend to 30 June 2014 to allow new draft process to be adopted (refer item 5.1.1.01).

**ACTION: 5.1.1.03. Investigate a system to broaden Council's current Business Directory on the website to also include individual skill-based details**

Position(s)	Target Date	% Complete	Status	Comments
Manager Economic Growth	30-Jun-2014	15%	+	Having issues with data transfer, should be rectified next week.



COUNCIL PLAN PROGRESS REPORT



**STRATEGY: 5.1.2. Support Nagambie traders post bypass**

**ACTION: 5.1.2.01. Develop a marketing / events campaign program**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Jun-2014	100%	✓	Love Strathbogie Campaign developed and will be ongoing.

**ACTION: 5.1.2.02. Establish a working group for strategic planning on branding, marketing and development of High Street retail area**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Nov-2013	100%	✓	Internal working group has been established between Communications and Economic Growth to promote the Love Strathbogie brand in all possible locations.

**STRATEGY: 5.1.3. Support and enhance a 'Can-Do' culture**

**ACTION: 5.1.3.01. Conduct a Grants Forum / Expo on External Grants for all our community**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	10%	✗	Provide community action groups with advice on how to apply for external grants. The forum has not yet been provided. Information sessions on community grants completed in March 2014. Planning for the expo will commence after the community grants rounds have been assessed and allocated to ensure sufficient resources available. Website information has been updated.

**ACTION: 5.1.3.02. Investigate the formation of an education alliance group around advocacy, information sharing, strategic partnership and economic development**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2014	%	✗	Requires needs assessment. A needs assessment has not been conducted. No further action as at April 2014



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**ACTION: 5.1.3.03. Develop and implement a change program focusing on a 'Can-Do' culture in business service**

Position(s)	Target Date	% Complete	Status	Comments
Manager Economic Growth	30-Jun-2014	60%	+	In relation to development / business enquiries, there is a 'one stop shop' approach to assist new businesses through the approval processes. - In practice but need to develop procedures around this. In addition we are embarking on creating a handout for new businesses to the area

**ACTION: 5.1.3.04. Support development and investment with a commitment to fast efficient services to all customers**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Jun-2014	50%	On Going	Full training program will be provided to Community Relations Department and benchmarks will be set for continuous improvement. Training will also encompass coaching on an ongoing basis.

**ACTION: 5.1.3.05. Support actions in Council's Economic Development Master Plan**

Position(s)	Target Date	% Complete	Status	Comments
				Actions commenced in Economic Development Master Plan, e.g. implementation of the Municipal Strategic Statement.
Manager Economic Growth	30-Jun-2014	100%	On Going	Advocating for business etc. We have engaged Claire Hannel to assist in the implementation work.  Economic Development Strategy has been uploaded to Cambron and we are about to assign tasks to individuals. This will be ongoing over the next 3/12 years



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## GOAL: 6 Ensure the Shire's infrastructure enhances efficiency for people and freight movement, service delivery and community amenities (Infrastructure)

### OBJECTIVE: 6.1. Provide well maintained, affordable and appropriate infrastructure

#### STRATEGY: 6.1.1. Provide industry standard facilities

##### ACTION: 6.1.1.01. Develop a Risk Management Plan for Euroa Saleyards

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	30%	+	This project is currently awaiting the construction of the new roofed sale yard which will alter the risk profile of the facility. The final risk Management Plan will be completed at that time.

##### ACTION: 6.1.1.02. Investigate options for the long term sustainability of the Euroa Saleyards including funding models and major Capital Works Programs

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	Saleyards roofing project being progressed as funding permits. Tenders invited for roof and pen construction.

##### ACTION: 6.1.1.03. Investigate management options for the Euroa Saleyards

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Special committee charters adopted and committees established.

#### STRATEGY: 6.1.2. Support history and cultural monuments

##### ACTION: 6.1.2.01. Continue to support the RSL Avenue of Honour project in main street of Violet Town

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Tree planting project complete and opened.



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**ACTION: 6.1.2.02. Continue to support Euroa RSL's VC Winners Bronze Statue project**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	By agreement, the construction project is being managed by Council's project team. Grant application approved. Detailed design underway.

**ACTION: 6.1.2.03. Investigate the development of a long term master plan for the Euroa RSL and Third Age precinct**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	10%	+	Project to commence when detailed design of memorial park complete.

**STRATEGY: 6.1.3. Deliver Council's bridge replacement in line with industry best practice**

**ACTION: 6.1.3.01. Review the management plan for Kirwan's Bridge including funding opportunities**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Structural assessment complete. Consideration been given to heritage grant application. Heritage Grant Application made.

**ACTION: 6.1.3.02. Support community initiative in securing funding to link the Apex Walking Track across the Seven Creeks near the Rockies**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	60%	+	Committee established and working on master plan for Sevens Creek, which includes Apex Walking Track.



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**STRATEGY: 6.1.4. Provide passive and active recreational facilities and paths / tracks**

**ACTION: 6.1.4.01. Investigate the development of a no boating or fishing area at River Street and introduce a no life guard swimming area**

Position(s)	Target Date	% Complete	Status	Comments
Manager Statutory Services	30-Jun-2014	100%	✓	The Council Plan nominated no boating area at River Street is currently set aside in the Waterway Rules as prohibited to vessels as per Schedule 91.12(a). and designated by markers accordingly. Whilst Council does not designate swimming areas in the waterway, including the lake, it does set aside no boating areas where passive use of the waterway can be enjoyed.

**ACTION: 6.1.4.02. Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the actions in the On-Land and On-Water Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Statutory Services	30-Jun-2014	100%	✓	Steven Hicks, Manager Statutory Services provides ongoing support in action implementation as Council representative on the Nagambie Lakes Recreational and Commercial Stakeholders Waterway Committee and Council representative on the Goulburn-Murray Water On-Land On Water Implementation Working Group.

**ACTION: 6.1.4.03. Secure funding to develop options for an additional sport and recreation precinct in Nagambie**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	%	✗	Action to be reviewed April 2014 against budget and Eco Dev initiatives.

**ACTION: 6.1.4.04. Repair Violet Town tennis club rooms**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	100%	✓	Works have completed



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**ACTION: 6.1.4.05. Design, develop and apply for funding for a new library in Violet Town**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	31-May-2014	50%	+	Final drawings and costings complete. Living Library Program opened Feb 3, 2014 application being prepared.

**ACTION: 6.1.4.06. Continue to support the Euroa Recreational Committee of Management for the redevelopment of Euroa Memorial Oval**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	31-Jan-2014	100%	✓	Funding approved and announced 10th January 2014, project will commence March 2014.

**ACTION: 6.1.4.07. Work with shire-wide environment groups to develop programs that deliver community benefits**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	100%	✓	Council have involved the environmental groups in its projects as needed and this is working well.

**STRATEGY: 6.1.5. Provide best practice asset management**

**ACTION: 6.1.5.01. Advocate for a pedestrian crossing at the railway gates on Birkett Street, Euroa**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	Concept plans complete. Negotiations with VicTrack underway.

**ACTION: 6.1.5.02. Upgrade to digital projection for the Euroa Community Cinema**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Works completed.



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**ACTION: 6.1.5.03. Investigate potential uses for Wesley Hall**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	25%	+	Being considered as part of the Little Theatre relocation project.

**ACTION: 6.1.5.04. Clean up town entrances in the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	80%	+	There is an ongoing program of cleaning town entrances within the Shire as required and Council is progressing program. This is done on 'as need' basis.

**ACTION: 6.1.5.05. Investigate and communicate with the community the development of pedestrian crossings in Brock Street, Railway Street and Binney Street area.**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	75%	+	Safety audit completed. Recommendation relating to review of pedestrian crossings to be completed end of February 2014.

**ACTION: 6.1.5.06. Provide RV directional signage to Shannon's Lane car park in Euroa**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	30%	+	Planning of the project has started but installation is planned to take place in mid 2014 once details of location is confirmed.

**ACTION: 6.1.5.07. Continue to design and seek funding for town drainage / sewerage schemes**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	50%	+	Council continues to seek funds for projects as the opportunities become available to for budgeting.

**ACTION: 6.1.5.08. Investigate the expansion of additional street lights in the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	50%	On Going	Investigation of funding for additional streetlights for the Shire is ongoing. This is an ongoing exercise



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**ACTION: 6.1.5.09. Advocate to VicRoads and VicTrack for the creation of a roundabout resulting in a safe intersection at Queen Street / Bank Street / Avenel railway crossing**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Project included in Regional Freight Strategy. Excepted as higher priority for Regional Development Australia funding.

**ACTION: 6.1.5.10. Investigate costs for Plain Road, Nagambie, to be sealed as an alternative truck route away from the town centre**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	20%	+	This project is dependent on funding availability for Council to use on the project.

**ACTION: 6.1.5.11. Widen Nagambie-Locksley Road to a uniform width and improve signage 'to Euroa'**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	30-Jun-2014	50%	+	Council has engaged Contractors to undertake this project which is due to be completed in May 2014.

**ACTION: 6.1.5.12. Investigate improved signage and road condition of Mullers Road, Nagambie, in line with Council's Road Management Plan**

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2014	100%	✓	Proposal for sealing of Mullers Road finalised.

**ACTION: 6.1.5.13. Seek funding for the Nagambie Main Street Redevelopment Post By-Pass**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	90%	+	New application for funding to be submitted April.



STRATHBOGIE COUNCIL PLAN PROGRESS REPORT



## GOAL: 7 A desirable and safe destination that supports the development of tourism and hospitality enterprises that drive economic growth across our Shire (Tourism and Hospitality)

**OBJECTIVE: 7.1. Ensure a coordinated and effective approach to economic and tourism development is maintained at all times**

**STRATEGY: 7.1.1. Ensure there is consistent branding and marketing of the Shire**

**ACTION: 7.1.1.01. Advocate to relevant State Government departments for extra tourism funding**

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2014	100%	✓	GRVT Association have completed on Council's behalf. Ongoing via the association.

**ACTION: 7.1.1.02. Provide RV friendly car parking signage**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects & Works	31-May-2014	50%	+	Planning of locations for the signs are underway. Installation will take place in June 2014.

**ACTION: 7.1.1.03. Develop a tourist map of all the horse studs in Strathbogie Shire in partnership with North East Thoroughbreds**

Position(s)	Target Date	% Complete	Status	Comments
Manager Economic Growth	30-Apr-2014	25%	+	Still collecting data for the map. Map can be created for the horse studs from our GIS area however we are awaiting data transfer from ABR and hope this will provide the information required.

**ACTION: 7.1.1.04. Investigate funding for a marketing company to work with tourism groups across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Communications	30-Jun-2014	15%	+	Discussions ongoing with State Government and Goulburn Rivery Valley Tourism (GRVT) to look at funding options.



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**ACTION: 7.1.1.05. Ensure the successful implementation of the Tourism Strategies in the Economic Development Master Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Economic Growth	30-Jun-2014	80%	+	To be commenced January 2014.;- Early stages of the Economic Development Strategy implementation work.  Now that the Strategy has been uploaded into Cambron, we can assign tasks for completion. This will be ongoing over the next 3 1/2 years.



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## ACTION STATUS CHART

**Business Plan - STATUS**

