



STRATHBOGRIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGRIE SHIRE COUNCIL
HELD ON TUESDAY 21 FEBRUARY 2017 AT THE NAGAMBIE LAKES REGATTA
CENTRE (LODDINGS LANE, NAGAMBIE), COMMENCING AT 6.00 P.M.**

Councillors:	Amanda McClaren (Chair)	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	John Mason	(Seven Creeks Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Debra Swan	(Lake Nagambie Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:	Steve Crawcour - Chief Executive Officer (CEO)
	Phil Howard - Director, Sustainable Development (DSD)
	Roy Hetherington - Director, Asset Services (DAS)
	David Roff - Acting Director, Corporate and Liveability (ADCL)
	Caroline Wallis - Group Manager, Corporate and Liveability (GMCL)

BUSINESS

1. Welcome
 2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present, and the more recent
custodians of the land'*
 3. Apologies

Nil.
 4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 20
December 2016 and Special Council Meeting held on Tuesday 24 January 2017
- 30/17 **CRS LITTLE/MASON** : *That the Minutes of the Ordinary Meeting of Council held
on Tuesday 20 December 2016 and Special Council Meeting held on Tuesday 24
January 2017 be confirmed.*

CARRIED

5. Disclosure of Interests

Nil.

6. Petitions

Nil

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended over the past month.

8. Public Question Time

CRS SWAN/MASON -

That verbal, and not written, questions from the public be accepted.

31/17

ON BEING PUT, THE MOTION WAS CARRIED

As no public questions were written as per Council's Meeting Procedure Local Law No. 1, the following is a summary of the questions asked. In addition to this, as the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

No 1. MK Ref No 01 / 2017

Did Council or contractors remove tags on trees around Aerodrome Road?

Answer: DAS advised that Council removed the tags in that particular area as it was outside the township zone which is usually around the 80klm area.

No 2. TM Ref No 02/ 2017

A) Enquired about what was happening with the drainage issues at Violet Town?

B)

Answer: CEO advised that an independent report on the flood event in December 2016 and drainage issues in Violet Town will be presented to Council in the coming weeks.

C) Why the road reserves and roads are too narrow for modern agriculture machinery and what is Council doing about it?

D)

Answer: DAS took the question on notice and the reply given to TM will also be presented to Council as correspondence at a subsequent Council Meeting.

No 3. SS Ref No 03/2017

What process does Council have for making funding applications and how are they informed?

Answer: CEO advised that Council monitors the Easy Grants System and Federal / State Government information it receives about funding programs. Should a grant program match Council's strategic direction / objectives in plans such as the Health and Wellbeing plan or Council Plan then Council will make application. This will also be dependent on what if any matching funding is required and if it's in the Council Budget.

No. 4 LP Ref No 04/2017

Will the Community have input into the Health and Wellbeing plan and when will it be adopted?

Answer: CEO / Mayor advised that, yes, the community will have input into and the update plan will be adopted prior to October this year.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(g) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 21 March 2017, at the Euroa Community Conference Centre commencing at 6.00 p.m.

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	<i>Any other matter which the Council or special committee considers would prejudice the Council or any person</i>	
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9. REPORTS

9.2 INFRASTRUCTURE

9.2.1 Discontinuation of Chinamans Bridge - Consideration and Determination of Submissions

Author and Department

Director Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council has invited, received and heard submissions on the proposal to discontinue road across the old Chinamans Bridge, Nagambie.

The advertised program included the consideration of submissions at this Ordinary Council Meeting.

RECOMMENDATION

That Council, having considered the written and verbal submissions in relation to the proposed discontinuance of Chinamans Bridge, and having regard to the Road Management Act 2004 works and infrastructure management principles, resolve to: -

- 1. Discontinue road contained in parcel 10, as identified on SP17356 shown cross-hatched on the attached plan.**
- 2. Advise persons who have made a submission and VicRoads of the decision.**
- 3. Give notice of the decision in the Government Gazette.**
- 4. Advise VicRoads, as bridge owner, of the subject matter of the submissions;**
 - (a) Suggestion to remove the bridge**
 - (b) Suggestion to develop the bridge as a tourist asset - to be a Walking bridge with interpretive displays.**

CRS STOTHERS/SWAN -

That the Recommendation be adopted, subject to the inclusion of a further Recommendation -

- 5. Advise VicRoads that the bridge has historical values and that Council would be willing to support VicRoads in a tourism opportunity that promotes its story via an interpretative sign.**

32/17

ON BEING PUT, THE MOTION WAS CARRIED

9.2.1 Discontinuation of Chinamans Bridge -
- Consideration and Determination of Submissions (cont.)

Background

The heritage listed Chinamans Bridge opened in 1891 and was formerly part of the Country Roads Board (now VicRoads), declared Main Road connecting Nagambie and Heathcote. In 1995, following realignment of the Nagambie-Heathcote Road onto a new replacement bridge, VicRoads removed the Main Road status from the bridge but retained a more general road status in its place.

That road status is considered to be no longer appropriate as the structure is not suitable for public access. The bridge has also fallen into a state of disrepair and is hazardous to public using the Goulburn River Reserve and boating traffic on the river.

The decisions of Council at the meeting of 22 November 2016 were:

That Council: -

- a. Propose to discontinue road contained in parcel 10 as identified on SP17356, shown cross-hatched on the attached plan.*
- b. Publish a public notice stating that submissions in respect of the proposed discontinuance of the road specified in the public notice will be considered in accordance with Section 12 of the Road Management Act 2004 and advising that any person who has made a written submission to council and requested that the person be heard in support of the written submission is entitled to appear in person or by a person acting on behalf of that person at a meeting with Council.*
- c. Give a copy of the public notice to VicRoads as infrastructure manager responsible for the bridge installed in, on, under or over the road.*
- d. Consider any written submission which is received within 28 days after the publication of the public notice under subsection (4).*

That the timelines for the public notice and hearing and consideration of submissions be as follows: -

- a. Public notice by 30th November 2016*
- b. Submission due date – 6th January 2017*
- c. Hearing of submissions – Special Council Meeting, 5pm 24th Tuesday January 2017*
- d. Consideration of submissions – Ordinary Council Meeting 21st February 2017*

VicRoads was given a copy of the Public Notice on 28th November 2016. No response has been received.

Council received and heard submissions from the Public at the Special Council meeting of 24th January 2017.

9.2.1 Discontinuation of Chinamans Bridge -
- Consideration and Determination of Submissions (cont.)

Alternative Options

The author has considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author considers that there are significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers there are no further capital and recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council.

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council.

Community Implications

The author of this report considers that the recommendation may have significant community or social implications for Council or the broader community in regard to Heritage value and safety.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

Section 12(9) of the Road Management Act 2004 requires Council , in considering the matter, to have regard to the works and infrastructure management principles listed in section 20(2) of The Act, which are: -

- a. The minimisation of road safety hazards
- b. The avoidance or minimisation of damage or disruption to infrastructure on roads
- c. The avoidance or minimisation of disruption to plans for the development of road infrastructure and non-road infrastructure, and
- d. The avoidance or minimisation of disruption to traffic.

The primary purpose of the initiative to discontinue the road is to address existing hazards, (a. above).

9.2.1 Discontinuation of Chinamans Bridge -
- Consideration and Determination of Submissions (cont.)

The initiative does not relate to the other listed principles.

Consultation

This matter now requires Council consideration, not community consultation.

Attachments

- Submissions received
- Plan of proposed road discontinuance
- Aerial photograph with old bridge marked
- Survey Plan SP17356

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SHIRE OF STRATHBOGIE	
Doc Id:	Clp:
5 JAN 2017	
Refer to:	
Clp:	001

5TH JANUARY 2017

STRATHBOGIE SHIRE

SUBMISSIONS TO CHINAMANS BRIDGE CLOSURE

Submission to the Shire of Strathbogie on "Discontinuation of Chinaman's Bridge" connecting Nagambie and Heathcote from Outdoor Press, publishers of Doug Stone's- Gold Atlases of Victoria, New South Wales and Western Australia. Summary of publications detailed on our Website:www.dougstonegoldmaps.com.au

Outdoor Press is currently working on "Doug Stone's – Chinese Gold Atlas of Australia" for release in 2018.

The new Atlas will highlight significant sites associated with the Chinese gold prospectors during the Gold Rush era of the 1850s to the turn of the 20th Century. It is designed to attract the growing number of Chinese Tourists into Regional Australia to trace their Ancestors and the huge contribution they made to the development of Australia!

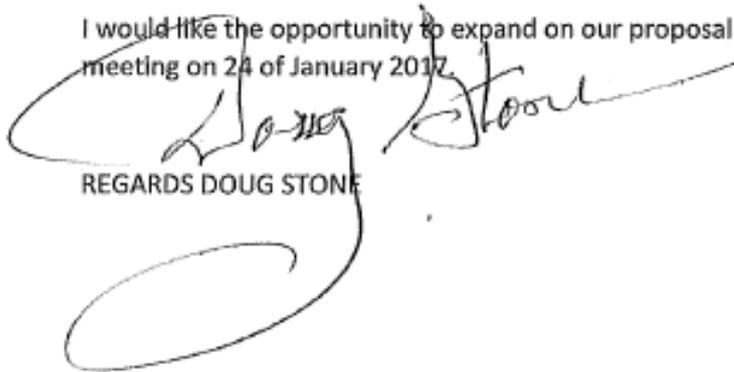
We are aware that Chinaman's Bridge is on the Victorian Heritage Register – Heritage Register Number 1449 and is an example of early timber construction using hand hewn timbers, originally incorporating a lift span as not to obstruct river traffic along the Goulburn River.

The Bridge is of special interest for inclusion in our "Chinese Gold Atlas of Australia" as it was used by Chinese Market Gardner's to transport their fresh produce from their gardens along the Goulburn River to the Goldfields of Whroo, Rushworth, Costerfield, Heathcote and Bendigo. Chinaman's Bridge is also a symbol of the important infrastructure the State of Victoria was investing in to link the Central Goldfields of Bendigo and Castlemaine with the goldfields of Chiltern and Beechworth in north east Victoria.

Nagambie is evolving as one of Victoria's major tourist precincts close to Melbourne and serviced by a freeway and is already attracting Chinese visitors.

The Bridge conversion of Chinamans Bridge into a walking bridge could become a focal point for the district. A walking bridge with interpretative displays could illustrating its unique construction, Chinese Heritage as well as its colourful history.

I would like the opportunity to expand on our proposal to the special Councillors meeting on 24 of January 2017.

A handwritten signature in black ink, appearing to read 'Doug Stone', is written over the typed text. The signature is fluid and cursive, with a large loop at the end.

REGARDS DOUG STONE

From: graeme pollard <graeme.pollard@bigpond.com>
Sent: Wednesday, 28 December 2016 10:45 PM
To: Records
Subject: New submission from 'Make a Request'!

You have a new submission.

Your Name: graeme pollard

Your Email: graeme.pollard@bigpond.com

Subject: Chinaman's Bridge road discontinuation

Message: I support the closure and discontinuation of the road to the old chinaman's bridge as mentioned in the latest edition of "Love Strathbogie.

I cannot find any further detail on the website about the proposal hence my submission is made through this "contact" forum.

I also support the removal of the dilapidated, dangerous and dying bridge structure.

Please advise whether that action, the removal of the old bridge, is included in the overall project.

Thank you for your time.

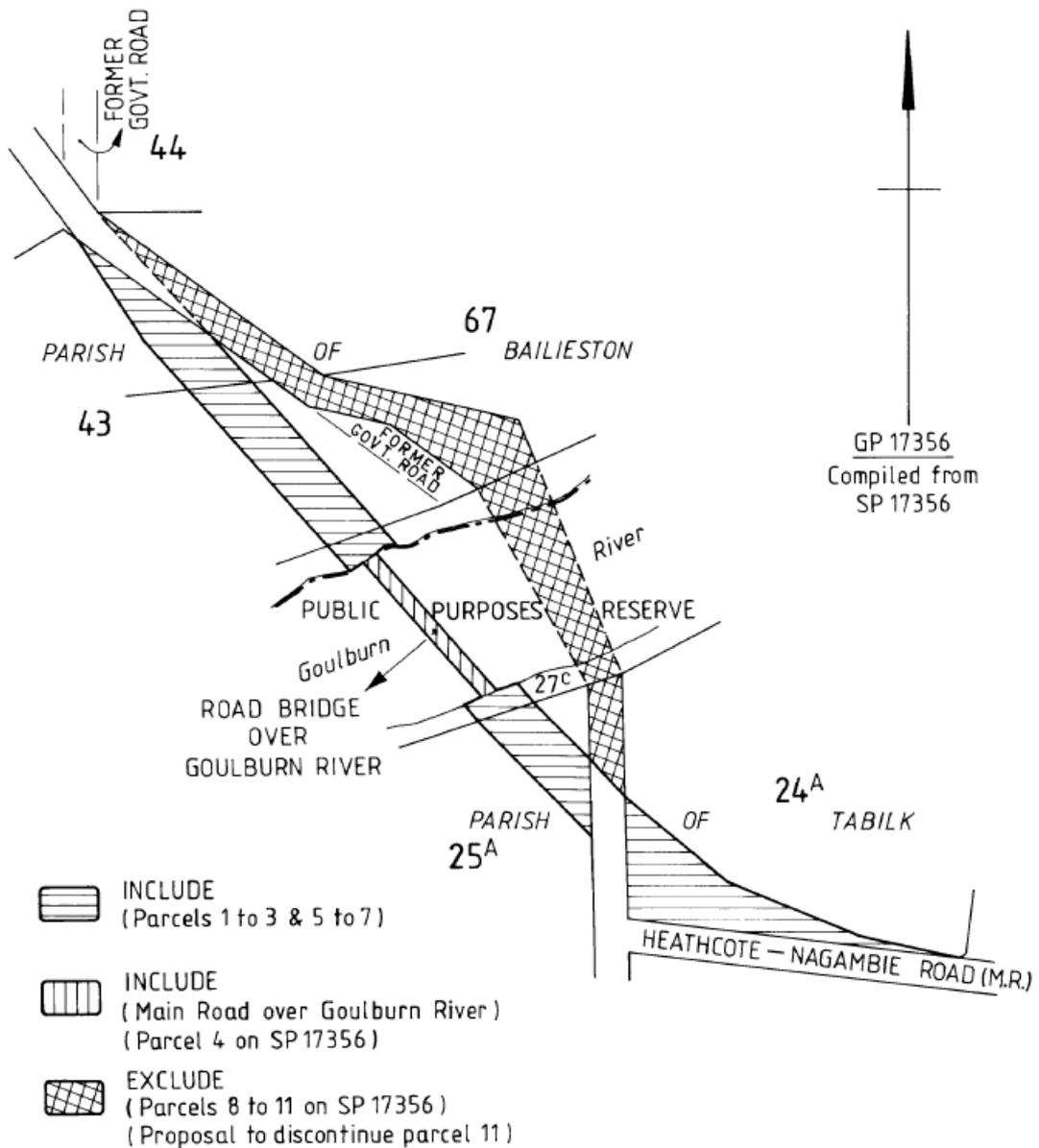
One further question, when are we going to remove the old Mitchellstown bridge? It too is dilapidated and dangerous, and is slowly dying.

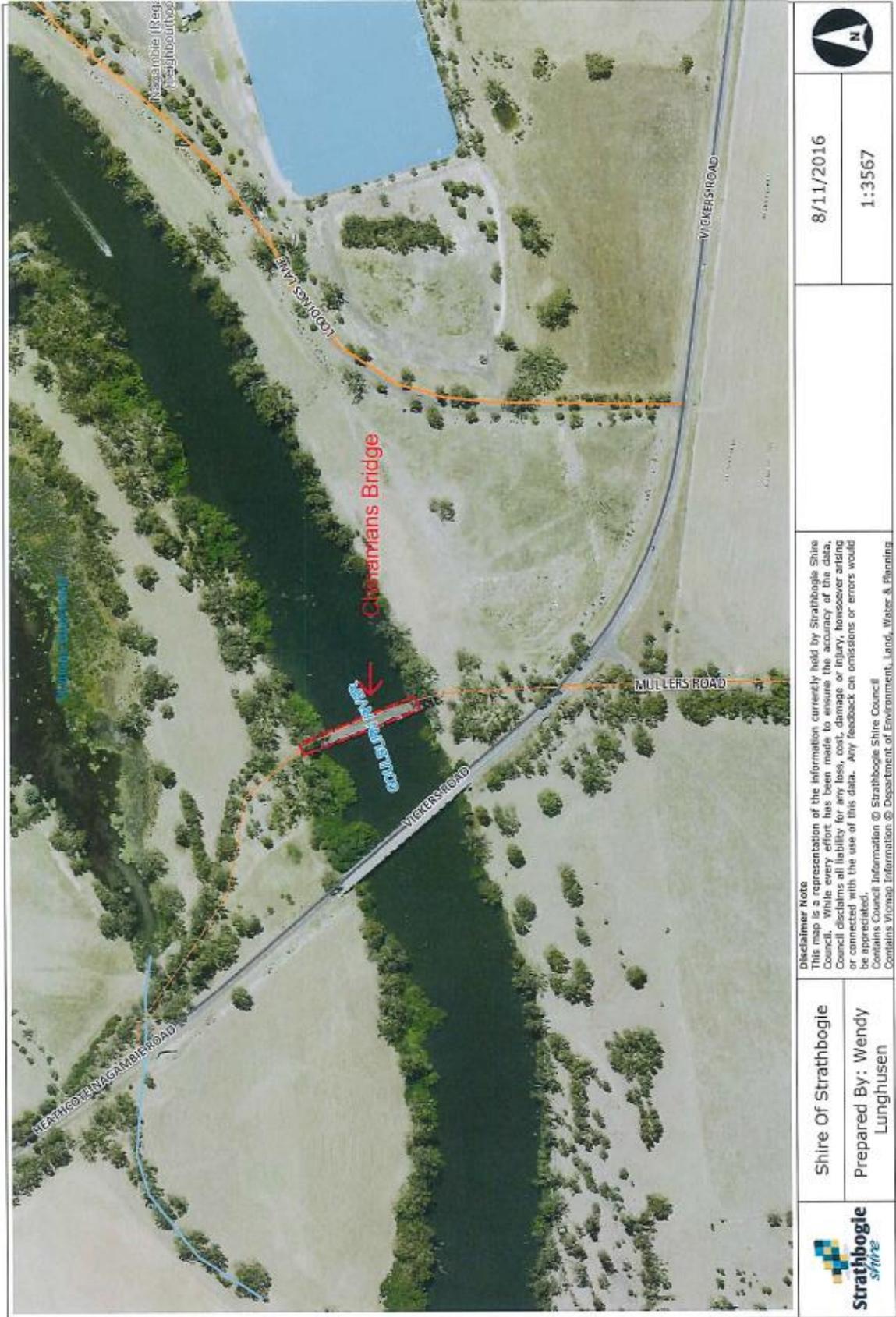
I look forward to your responses.

Happy to discuss further

regards Graeme Pollard

ROADS CORPORATION
MAIN ROAD
HEATHCOTE - NAGAMBIE ROAD
SHIRE OF STRATHBOGIE





	8/11/2016
	1:3567
<p>Disclaimer Note This map is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated. Contains Council Information © Strathbogie Shire Council Contains Vicmap Information © Department of Environment, Land, Water & Planning</p>	
Shire Of Strathbogie	Prepared By: Wendy Lunghusen
	

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9.6 TOURISM

9.6.1 Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on 8th December 2016

Author & Department

Economic Growth Officer / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on 8th December 2016, Council's endorsement.

RECOMMENDATION

That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on 8th December 2016,

33/17 CRS SWAN/THOMSON : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.6.1 Nagambie Waterways Advisory Committee
- Draft Minutes of the Meeting held on 8th December 2016 (cont.)

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan's 6.4 Strategy: Provide passive and active recreational facilities and paths / tracks to *'Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the Actions in the On Land and On Water Strategy.'*

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements have been considered and applied in development of the report and recommendation.

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

Attachments

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 8th December 2016.

**NAGAMBIE WATERWAYS RECREATIONAL AND COMMERCIAL STAKEHOLDERS
ADVISORY COMMITTEE**

**AT REGATTA CENTRE, LODDINGS LANE, NAGAMBIE
on Thursday 8th December 2016 which commenced at 5.00 pm**

MINUTES OF MEETING

Present:

Cr Amanda McClaren (AM)	Mayor - Strathbogie Shire (Chair)
Cr. Debra Swan (DS)	Councillor – Strathbogie Shire Council
Steve Crawcour (SC)	CEO – Strathbogie Shire Council
Libby Webster (LW)	Strathbogie Shire Council (Secretary)
Henry Moss (HM)	Nagambie Rowing Club
Craig Stewart (CS)	Commercial Operators
Scott Wikman (SW)	Goulburn Murray Water
John Beresford (JB)	Developer Group
Wally Cubbin (WC)	Nagambie Angling Club
Alistar Purbrick (AP)	Nagambie Lakes Tourism & Commerce
Tony Hammond (TH)	Riparians Group

1. Welcome / Apologies:-

SC introduced CR Amanda McClaren the newly elected Councillor for Nagambie and Mayor, who will be chairing the Committee.

Apologies:	Pat McNamara	Nagambie Rowing Club
	Ian Matheson	GVW
	Glenn Woolfe	Seymour Police
	Geoffrey Swanton	TSV
	Phil Howard	Strathbogie Shire Council
	Jeff Harrison (JH)	Goulburn Murray Water

2. Matters arising from previous minutes:-

Action 1	LW to contact TSV re: <ol style="list-style-type: none"><i>Gaining access to training for the Boating Safety Officers employed by 4Site.</i> LW contacted TSV and arranged a training day in November at the Nagambie Regatta Centre for regional boating safety officers – 4 officers from 4Site attended. <ol style="list-style-type: none"><i>Developing a joint press release prior to the season opening including information about Fisheries officers now being authorised to issue infringements.</i> Completed – see attached
Action 2	<i>The amended recommendations of the October Minutes be submitted to Council for approval.</i> LW confirmed that the minutes are on the agenda for December Council Meeting
Action 3	<i>LW to investigate using the TSV grant for the proposed business case.</i> On Agenda

Action 4	<i>LW invite TSV to the next meeting on 8th December 2016. Geoffrey Swanton, Senior Project Officer, Navigational Safety & VOZR at Maritime Safety, accepted the invitation and then was a late apology this week.</i>
Action 5	<i>LW to resend Waterways Strategy, both Council approved copy and original copy, to Committee Members and the new Shire Council appointees to this Committee, after the elections, out of session. Completed</i>
Action 6	<i>LW to arrange with TSV to gazette the immaterial changes to the waterways rules at earliest opportunity. Still awaiting Council approval.</i>
Action 7	<i>The amended recommendations for Alister Purbrick to be appointed to the Committee be submitted to Council for approval. Still waiting Council approval</i>
Action 8	<i>LW to attach a soft copy of the Lake Closure and Events list for the 2016 – 2017 season with the minutes. Done</i>
Action 9	<i>On agenda</i>

Matters arising from this meeting:-

- Chinamans Bridge – SC reported that he met with VicRoads in June 2016 and has two subsequent emails. As there has been no resolution to this situation the Council have proposed the following:

The heritage listed Chinamans Bridge opened in 1891 and was formerly part of the Country Roads Board (now VicRoads), declared Main Road connecting Nagambie and Heathcote. In 1995, following realignment of the Nagambie-Heathcote Road onto a new replacement bridge, VicRoads removed the Main Road status from the bridge but retained a more general road status in its place.

That road status is considered to be no longer appropriate as the structure is not suitable for public access. The bridge has also fallen into a state of disrepair and is hazardous to public using the Goulburn River Reserve and boating traffic on the river.

Council has been encouraging VicRoads since September 2015, as the bridge owner, to act to mitigate the public risk. Council is offering to work with VicRoads as needed to minimise risk to the public.

In responding to VicRoads initial position that the bridge has become a municipal asset, Council has proposed to formally discontinue the bridge as a road under the Road Management Act 2004. Such action will clarify the status of the bridge for VicRoads and encourage it to address the condition of the structure.

Submissions are now being taken and a decision will be made in the January Council meeting.

- WC asked about the status of Kirwans bridge since the upgrades.

Action 1	<i>LW to confirm the status of Kirwans Bridge and the load limits etc.</i>
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- WC asked about the Majors Creek boat ramp installation

Action 2	SW to follow up with DEWLP regarding agreement on land ownership
-----------------	--

3. **Progressing strategic and action plans:-**

- AP commented that many of the listed actions had already been completed or in progress, but there was a need for time lines to be agreed to and lead person to be appointed for each outcome.
- SC noted that when the new Team Leader of Sustainable Development has been appointed, part of this role is to lead this process. The appointment would be announced in the near future and the new Team Leader would be attending the February 2017 meeting. SC suggested that the Actions be put into the Shire's Cambron system so reports and updates can be generated to bring back to the Committee.

Action 3	LW to arrange actions to be loaded onto the Cambron system
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- SC reported that the *Nagambie Tourism Development Business Case* has been fully funded with \$22,500 each from GMW and from SSC and \$45,000 (TBC) from RDV. This funding is to be used to complete the study and design the extension of the boardwalk behind the High Street shops. These are scheduled to commence in February /March 2017
4. **Proposed Subcommittee for compliance and managment of day to day issues during the boating season.**
- AM asked for nominations to the Compliance Subcommittee and CS, TH, SC, LW, Members from 4Site and Police were nominated for the Subcommittee.
 - DS suggested interested members of the public be seconded onto the Subcommittee but AP recommended that subcommittee members be appointed from this Committee, all agreed.

Action 4	LW to arrange a meeting of the Compliance committee and a press release about the Subcommittee and its aims.
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5. **Funding Boating Safety and Facilities Program**

- LW reported that when SC looked at the Transport Safety Victoria funding for 'Surveillance cameras and signage Business Case Development' we realised that a much bigger project could be applied for with this funding and as the Shire had not applied for this funding previously, there was a good chance for being successful. A funding application was lodged with TSV for construction of a deep water public boat ramp including car and trailer parking, on the land directly opposite the Regatta Centre on the Goulburn River. Also included in the application was the installation of a roundabout and a new entrance into the Regatta Centre precinct, which will alleviate the congestion at the current entrance which is adjacent to the entrance of the Leisure Park. The ramp would be deep water and would be open when the Lake or River is closed for events. The application was for \$450,000 from TSV and \$80,000 contribution from Council.

- WC voiced the concern of the Angling Club that 11 car/trailer parks would not be sufficient. SC noted that parking at the Regatta Centre precinct would also be available, except on Event days when the venue was closed.

It was noted that the Surveillance cameras and signage Business Case Development should still go ahead when funding is available

6. **Safe and Accessible Victorian Waterways Discussion Paper**

- LW tabled the above paper that has been sent for comment from the Victorian Government. This is a refreshing paper that recognises that Waterways Management is undertaken on a voluntary basis and a funding stream to support the service is reasonable. One of the proposals the Paper makes is to increase boat registration and licence fees to fund Waterways Management and infrastructure development/maintenance.
- SW reported that GMW have made a submission. SSC also intend to put in a submission.

Action 5	SW & LW to forward the GMW & SSC submissions to the committee
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7. **General business:-**

- CS asked for information about a new Waterski business that was advertising in the local area. LW reported that the business did not have a licence from GMW or the Shire and was not permitted to operate on Lake Nagambie or the Goulburn River. SC commented that no further commercial licences on the waterways would be considered until the ***Nagambie Tourism Development Business Case Study*** had been completed and adopted by Council.
- CS also queried about the Stand up paddle boarding lessons. LW reported that they had event approval for specific times and dates and had submitted a very thorough application to Council.
- SW reported that GMW were cancelling all current commercial licences on the waterways and were meeting to discuss handing responsibility onto the Shire.
- CS asked if all the jetskis that launch from the Boat Park at the Regatta Centre pay a launching fee and suggested that signage be put in the boat park about the fees?

Action 6	Compliance Sub Committee to discuss
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- LW reported that the launching of the Fireworks for NYE is to take place from the end of the peninsular at the Regatta Centre. The change of location has been made mainly due to safety concerns. The change of venue will allow the event to grow into the future.

Meeting dates – AM proposed changing the night the meeting was held, and suggested changing the night to the second Monday of every second month at 5pm.

The following meeting dates were agreed:-

Monday 6th February
Monday 10th April
Monday 12th June
Monday 14th August
Monday 9th October
Monday 11th December

Meeting closed 7.10pm

Signed as a true and correct record of the meeting

Mayor Amanda McClaren
Chairperson

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**9.7.1 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 16 December 2016**

Author / Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are draft unconfirmed Minutes of the Audit Committee meeting held on Friday 16 December 2016.

RECOMMENDATION

- 1. That the draft Minutes of the Audit Committee meeting held on Friday 16 December 2016 be received.**
- 2. That Recommendations from the Audit Committee be approved.**

34/17 CRS MASON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.1 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 16 December 2016 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Draft Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 16 December 2016.



STRATHBOGIE SHIRE COUNCIL

Minutes of a meeting of the Strathbogie Shire Council Audit Committee held on Friday 16 December 2016 at the Euroa Community Conference Centre, commencing at 9.30 a.m.

Committee Members:	Mr John McInnes	-	Chair
	Ms Claire Taranto	-	Community Representative
	Mr Robert Gardner	-	Community Representative
	Cr John Mason	-	Council Representative
Officers:	Mr Steve Crawcour	-	Chief Executive Officer
	Mr Phil Howard	-	Director, Sustainable Development
	Mr David Roff	-	Acting Director, Corporate and Liveability
	Mr Roy Hetherington	-	Director, Asset Services
	Ms Caroline Wallis	-	Group Manager, Corporate and Liveability
Internal Auditors:	Mr Brad Ead	-	AFS & Associates

External Auditors:

1. Welcome

The Chair acknowledged Cr John Mason's appointment, and the contribution of Cr Williams, as a previous member of the Committee.

2. Acknowledgement of Traditional Land Owners

'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the more recent custodians of the land'

3. Apologies

Nil.

4. Disclosure of Interests

Nil

5. Confirmation of Minutes

Confirmation of the Minutes of the Audit Committee meeting held on Tuesday 13th September 2016

01/17 CLAIRE TARANTO/ROBERT GARDNER : *That the Minutes of the Audit Committee meeting held on Tuesday 13th September 2016 be confirmed.*

CARRIED

6. Business
7. Items raised by Committee Members
8. Next Meeting – Meeting dates for 2017

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6. BUSINESS

6.1 Resignation of Chairman

Correspondence has been received from John McInnes, Chairman of the Audit Committee, tendering his resignation effective from the close of the 16 December meeting.

Expressions of Interest for the vacancy on the Committee will be advertised in the near future.

Claire Taranto took the Chair for this item, and acknowledged John McInnes' contribution to the Audit Committee.

The Chief Executive Officer, Steve Crawcour, also thanked Mr McInnes.

Mr McInnes responded, thanking Committee members, both past and present, and the Executive for their assistance and support of the Committee.

RECOMMENDATION

That :

- the resignation of Mr McInnes be noted; and
- Mr McInnes be thanked for his significant contribution to the Shire during his term on the Audit Committee.

02/17 CLAIRE TARANTO/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

Mr McInnes resumed the Chair.

6.2 Internal Audit Reports

- 2016-05 Asset Management
- Internal Audit Status Report – December 2016

For the information of Audit Committee members, copies of the two reports prepared by Council's Internal Auditors, AFS & Associates, are provided.

Field work in relation to the Internal Audit of Information Management procedures has been completed and the report is under preparation. It will be presented to the next meeting of the Committee.

RECOMMENDATION

That the Internal Audit Reports:

- 2016-05 Asset Management
- Internal Audit Status Report – December 2016

be noted.

03/17 ROBERT GARDNER/CLAIRE TARANTO : That the Recommendation be adopted.

CARRIED

6.3 Update on 2015/2016 Annual Financial Report

At the previous Audit Committee it was recommended "That the 2015/2016 Annual Financial Report be endorsed by the Audit Committee for presentation to Council for adoption."

The report was presented to the Council meeting held on 19th September and the Council resolved :

That Council:

1. *Notes the Recommendation of the Audit Committee.*
2. *Approve in principle the 2015/2016 Annual Financial Report;*
3. *Authorise Councillors Furlanetto and Little to sign the 2015/2016 Annual Financial Report;*
4. *Authorise David Woodhams, Director-Corporate and Community to certify the 2015/2016 Annual Financial Report; and*
5. *Authorise the Chief Executive Officer, Steve Crawcour, to make minor amendments to the 2015/2016 Annual Financial Report, if required and brief Council if amendments are made.*
6. *Upon receipt of the Auditor's Certified Report, submit the Annual Report to the Minister and make the Annual Report available for public inspection.*

The actions which are the subject of the Council resolution have been completed and an unqualified audit opinion received from the Auditor General.

6.3 Update on 2015/2016 Annual Financial Report (cont.)

The Annual report has been completed and made available for public inspection.

Council's obligations in relation to the 2015/16 Financial report have now been completed.

RECOMMENDATION

That the information be noted.

04/17 CLAIRE TARANTO/JOHN MASON : That the Recommendation be adopted.

CARRIED

6.4 Victorian Auditor-General's Office – Local Government : 2016-16 Snapshot

The Victorian Auditor General's Office has published a summary of the financial results of Victorian Councils following audit of the 2015/16 year.

In relation to financial sustainability, VAGO said:

"Overall, we assessed the local government sector as having a relatively low financially sustainable risk at 30 June 2016. When assessed against six financial sustainability risk ratios, the sector received positive ratings for both short- and long-term indicators of financial sustainability risk, but this was not a uniform result.

Small shire councils

Our financial sustainability analysis of the five council cohorts indicated that, taken collectively, the 19 small shire councils have emerging financial sustainability risks. This cohort generated a combined net deficit of \$0.1 million for the 2015–16 financial year, \$67.3 million less than last year. This related directly to the timing of the financial assistance grants. This cohort did not collect other revenue to counteract this impact, unlike other cohorts within the sector. This resulted in increased financial sustainability risks for the small shire council cohort.

Looking ahead, the small shire council cohort is expecting to experience a decline in capital grant revenue over the next three financial years. From our review of the cohort councils' unaudited budgets, this loss of revenue—combined with a steady level of expenditure—will have the following impact:

- *a decline in the net result of the cohort*
- *a reduction of funds available for investment in property, plant and equipment—with the number of councils within this cohort forecast to spend less than depreciation on their assets over each of the three financial years"*

6.4 Victorian Auditor-General's Office – Local Government : 2016-16 Snapshot (cont.)

The VAGO report includes a series of indicators :

Indicator	Formula	Description
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. The net result and total revenue are obtained from the comprehensive operating statement
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities
Internal financing (%)	Net operating cash flow / Net capital expenditure	This measures the ability of an entity to finance capital works from generated cash flow. The higher the percentage, the greater the ability for the entity to finance capital works from their own funds. Net operating cash flow and net capital expenditure are obtained from the cash flow statement.
Indebtedness (%)	Non-current liabilities / own-sourced revenue	Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less the entity is able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure/depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciation rate. Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.

6.4 Victorian Auditor-General's Office – Local Government : 2016-16 Snapshot (cont.)

Strathbogie is in the small Councils group and results do not fully reflect some of the work that Council has been undertaking in restructuring and cost reduction, particularly in the out years. Even so the results show generally low risk in all categories.

							Forecast	Forecast	Forecast
	2011/12	2012/13	2013/14	2014/15	2015/16	Ave	2016/17	2017/18	2018/19
Net Result (low risk > 0)	19.10	7.19	4.88	15.7	-1.22	9.13	3.30	1.49	-1.15
Liquidity (low risk >1)	2.08	2.12	1.61	1.98	2.04	1.96	1.17	1.09	.97
Internal Financing (low risk > 100)	150	98	120	139	99	121	68	97	92
Indebtedness (low risk 40% or less)	29.16	16.02	16.26	15.08	14.01	18.1	10.28	8.91	7.91
Capital Replacement (low risk > 1.5)	1.56	1.41	1.41	1.58	1.43	1.48	2.11	1.44	1.20
Renewal Gap (low risk > 1.0)	1.36	.98	1.25	1.52	1.35	1.29	1.94	1.37	1.14

The full VAGO report is available on the VAGO website

http://www.audit.vic.gov.au/reports_and_publications/latest_reports/2016-17/20161124-lg-2015-16.aspx

RECOMMENDATION

That the information be noted.

05/17 CLAI RE TARANTO/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.5 Strategic Risk Register

This is an update of the Risk Register that has been updated to the Elumina software. It is included in the Past Issues Review being undertaken by Council's Internal Auditors, AFS & Associates.

RECOMMENDATION

That the updated Risk Register, as tabled, be noted, with a review of Risk Management Frameworks to include review of matrix to allow for impact of mitigation measures.

06/17 *CLAIRE TARANTO/JOHN MASON* : *That the Recommendation be adopted, subject to the inclusion of the wording in italics / underlined.*

CARRIED

6.6 Key Strategic Indicators

Provided for Audit Committee members' information are details of November 2016 outstanding Confirm Enquiries and Job Intervention Analysis and Excess Annual Leave reports.

RECOMMENDATION

That these items be noted, with year-on-year comparisons to be provided in future reports.

07/17 *JOHN MASON/ROBERT GARDNER* : *That the Recommendation be adopted, subject to the inclusion of the wording in italics / underlined.*

CARRIED

6.7 Shared Services Update

Council's Chief Executive Officer, Mr Steve Crawcour, provided Audit Committee members with an update on the Shared Services project.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

08/17 *CLAIRE TARANTO/JOHN MASON* : *That the Recommendation be adopted.*

CARRIED

6.8 Investigations / Chief Executive Officer Reports

Council's Chief Executive Officer, Mr Steve Crawcour, provided a verbal briefing of any investigations currently being undertaken by Council.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be *noted, including update on the Induction process for Council and the fact that there are no current investigations.*

09/17 CLAIRE TARANTO/JOHN MASON : That the Recommendation be adopted, subject to the amendment / inclusion of the wording in italics / underlined.

7. MANAGEMENT LETTER – ACTIONS UPDATE

The most recent Management Letter was provided to Committee members for their information.

Updates to the information in the Management Letter are:

ITEM	TITLE	COMMENT	STATUS
2.1	Unexplained asset reconciliation variance	System in place for regular review by Assets and Finance to agree data	Open
2.2	Revaluation adjustment error	Contractor has been engaged to provide greenfield valuation data	Open
3.1	Corporate Card Policy	Reviewed policy endorsed by Council June 2016	Closed
3.2	Hospitality and Entertainment Policy	Reviewed policy endorsed by Council June 2016	Closed
3.3	Rates system user access	Testing has been conducted which has created other issues .To be reviewed 2016/17 audit	Open
4.1	Rates Masterfile changes	Process in place to review supplementary valuations .To be reviewed 2016/17 audit	Open
4.2	Purchase order controls	In process. Team Leader Council Business appointment imminent. Council also participating in MAV program to improve purchasing processes	Open
4.3	Fixed Asset system error	Adjustments being done although not considered a material issue	Open
4.4	Infrastructure assets revaluation	Agreement from VAGO to conduct annual revaluation	Open
4.5	Land and Building assets	To be reviewed 2016/17 audit	Open
4.6	Excessive annual leave balances	Report elsewhere in agenda. Being monitored	Open
4.7	Impairment assessment	Process in place	Open
4.8	Landfill rehabilitation provision	Calculations verified	Closed
4.9	Land under roads	Land recognised	Closed

7. Management Letter – Actions Update (cont.)

RECOMMENDATION

That this item be noted.

10/17 CLAIRE TARANTO/JOHN MASON : That the Recommendation be adopted.

CARRIED

8. **ITEMS RAISED BY COMMITTEE MEMBERS**

Robert Gardner enquired about progress on appointment of a new Committee member. The Chief Executive Officer advised that the position had been advertised.

9. **NEXT MEETING / MEETING DATES FOR 2017**

Proposed meeting dates for 2017 -

- Friday 24 March
- Friday 23 June
- Friday 15 September
- Friday 15 December

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.15 A.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date

9.7.2 Strathbogie Shire Council Audit Committee **- Appointment of Council and Community Representatives**

Author & Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council recently advertised for a community representative on its Audit Committee due to the resignation of former Chairman, John McInnes.

Councillor John Mason has also submitted his resignation as the Councillor representative on the Audit Committee.

Therefore, a community member and Councillor need to be appointed to the Committee.

Four applications for the community member position were received.

Under the Audit Committee Charter :

“ *External independent persons will have senior risk, business, financial or legal knowledge and experience, and be conversant with the financial and other reporting requirements. The evaluation of potential members will be undertaken by the Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.*

(c) *Appointments of external persons shall be made by Council by way of a public advertisement. The terms of the appointment will generally be for a period of 3 years and should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives. Council may reappoint current external members from time to time”*

In accordance with the above provisions, the Mayor and Chief Executive Officer have considered the applications received and recommend that Mr Alister Purbrick be appointed to the vacancy.

Mr Purbrick is a former Councillor and member of the Audit Committee and has substantial business experience.

9.7.2 Strathbogie Shire Council Audit Committee
- Appointment of Council and Community Representatives (cont.)

Mr John McInnes's term would have expired in 2019 and Mr Purbrick should fill the position until then.

Therefore, expiry terms will be as follows:-

- Claire Taranto May 2017
- Robert Gardner May 2018
- Alister Purbrick May 2019

In relation to the Councillor vacancy, Councillor Williams is currently the substitute member and Council should consider a nomination to the vacancy.

RECOMMENDATION

1. **That Mr Alister Purbrick be appointed as a Community Representative on Council's Audit Committee for the period ending 31 May 2019.**
2. **That Council consider a Councillor and substitute nomination to fill the current vacancy.**

CRS SWAN/WILLIAMS -

1. **That Mr Alister Purbrick be appointed as a Community Representative on Council's Audit Committee for the period ending 31 May 2019.**
2. **That Councillor Alistair Thomson be appointed as the Councillor representative on the Audit Committee, and Councillor Malcolm Little be appointed the substitute representative.**
3. **That the Terms of Reference for the Audit Committee be reviewed.**

35/17

ON BEING PUT, THE MOTION WAS CARRIED

Alternative Options

As per the Audit Committee Charter, it was a requirement of Council to appoint a community representative, as per the criteria outlined in Clause 2.3 'Membership', sub-clause (a).

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.2 Strathbogie Shire Council Audit Committee
- Appointment of Council and Community Representatives (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process

Attachments

Nil.

**9.7.3 Instrument of Appointment and Authorisation Review
- S11A ~ Instrument of Appointment and Authorisation (Planning and Environment Act 1987)**

Author & Department

Director, Sustainable Development / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Following a recent review, minor changes have been made to the S11A ~ Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (S11A). These include deleting references for staff no longer employed by Council, adding references for new staff and / or making changes to current staff position titles.

A new Instrument of Appointment and Authorisation (Planning and Environment Act 1987), incorporating the changes, has been prepared for adoption, and signing and sealing by Council. A copy of the Instrument is tabled for identification and information purposes.

There are a number of provisions within current legislation (Acts and Regulations) which cannot be sub-delegated by the Chief Executive Officer to members of Council Staff and these are listed in the Instrument of Appointment and Authorisation (S11A) presented to Council for adoption. These delegations must be made direct from Council to the staff positions named. If a staff position title changes, the S11A Appointment and Authorisation will need to be amended accordingly, and presented to Council for endorsement.

This amended Instrument, once approved by Council, will remain in force until any updates on legislative amendments are advised, or following staff position and / or title changes.

A new Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (S11A), incorporating the changes, has been prepared for adoption, and signing and sealing by Council.

9.7.3 Instrument of Appointment and Authorisation Review
- S11A ~ Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (cont.)

RECOMMENDATION

That, in the exercise of the powers conferred by section 98(1), 224 and 232 of the *Local Government Act 1989*, (the Act) and other legislation referred to in the *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* (S11A), Strathbogie Shire Council resolves that:-

1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)*, the powers, duties and functions set out in the instrument, subject to the conditions and limitations specified in that Instrument.
2. The Instrument comes into force immediately the Common Seal of Council is affixed to the Instrument, and remains in force until Council determines to vary or revoke it.
3. On the coming into force of the Instrument, all previous delegations of the *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* (S11A) are revoked.
4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
5. The *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* (S11A) be signed and affixed with the Common Seal of Strathbogie Shire Council.

36/17 **CRS LITTLE/THOMSON** : *That the Recommendation be adopted.*

CARRIED

Background

Delegating specific functions to staff members enables Council decisions to be made more speedily and ensures that Council meetings are not tied down by procedural and every day administrative decisions. It also enables Councils to utilise the technical knowledge, training and experience of staff members to provide the best possible service.

9.7.3 Instrument of Appointment and Authorisation Review
- S11A ~ Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (cont.)

Delegations are made at a formal Council meeting and specify what an officer is empowered to do. Delegates must observe the strategies, policies and guidelines adopted by the Council. Through the Chief Executive Officer and senior managers, Council can monitor the actions of staff to ensure that they exercise their delegated authority within the general framework it has already determined. In this way, Council retains a measure of control over decision making.

Officers to whom delegated authority is generally given include the Chief Executive Officer, senior staff, environmental health officers, fire prevention officers, local laws and planning officers. Many routine decisions of a Council are made by members of staff as delegates.

Council staff are required to act impartially, with integrity and to avoid real or apparent conflicts of interest.

Council must keep a register of all delegations and this is among the documents that must be available for public inspection. All delegations to staff must be reviewed by a Council within 12 months of it being elected.

Authorisations allow the relevant officers of Council to generally institute proceedings for offences against Acts and Regulations as Authorised Officers under the various Act/s.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

9.7.3 Instrument of Delegation and Instrument of Appointment and Authorisation Review
- S11A ~ Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (cont.)

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The delegations and authorisations are controlled by the Local Government Act and Planning and Environment Act.

Consultation

Community consultation is not applicable.

Attachments

Nil.

**9.7.4 2013-2017 Shire of Strathbogrie Council Plan – 2016/2017 Review
- Second Quarter Report ~ 1 October to 31 December 2016**

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The 2013-2017 Shire of Strathbogrie Council Plan was adopted by Council at a Special Council meeting held on Wednesday 16 June 2013. The 2016/2017 Review of the Council Plan was adopted by Council at the Ordinary Council meeting held on Tuesday 21 June 2016.

The 2016/2017 Review of the 2013-2017 Shire of Strathbogrie Council Plan has, in summary:

A total of 71 Actions –

- > *Goal 1 - Community Wellbeing ~ 13 Actions*
- > *Goal 2 - Environment ~ 12 Actions*
- > *Goal 3 - Financial ~ 8 Actions*
- > *Goal 4 - Governance ~ 3 Actions*
- > *Goal 5 - Industry, Business and Investment ~ 6 Actions*
- > *Goal 6 - Infrastructure ~ 25 Actions*
- > *Goal 7 - Tourism and Hospitality ~ 4 Actions*

All Actions are listed for completion by 30 June 2017, by which time a new four-year Council Plan for the period 2017-2021 will have been prepared and adopted.

In accordance with Section 125(1) of the Local Government Act 1989, a Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report.

RECOMMENDATION

That the report be noted.

37/17 CRS SWAN/WILLIAMS : That the Recommendation be adopted.

CARRIED

9.7.4 2013-2017 Shire of Strathbogie Council Plan – 2016/2017 Review
- Second Quarter Report ~ 1 October to 31 December 2016 (cont.)

Background

Council is required to prepare a Council Plan every four years with the actions within that Plan changing yearly in accordance with Section 125 of the *Local Government Act 1989*. The Council Plan includes the strategic objectives of Council and actions for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

This report is for the second quarter (October to December 2016) following the 2016/2017 Review of 2013-2017 Council Plan.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

All Council Plan actions are considered during the budget process at the start of the financial year.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.4 2013-2017 Shire of Strathbogie Council Plan – 2016/2017 Review
- Second Quarter Report ~ 1 October to 31 December 2016 (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Strathbogie Shire Council Plan Progress Report for the October to December 2016 quarter.



COUNCIL PLAN PROGRESS REPORT

Status Indicators Key:

-  In Progress
-  Not Started
-  Completed
-  Under Review
-  On Going

Created: 10 February 2017



GOAL: 1 A community that has equitable access to a range of quality services which respond to its diverse needs and supports the wellbeing of our communities (Community Wellbeing)

OBJECTIVE: 1.1. Plan, support and / or deliver a broad range of responsive and accessible services to our diverse community

STRATEGY: 1.1.1. Enhance the wellbeing and participation of our community

ACTION: 1.1.1.01. Continue to support and participate in the Strathbogie Health and Community Services Consortium

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Consortium continues to meet and new MoU has been agreed upon and come to Council for signing.

ACTION: 1.1.1.02. Collaborate and provide support to the development of Community Action Group Action Plans

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		The community development strategy has been adopted. Community plans will be developed in line with local government legislation in the future.

ACTION: 1.1.1.03. Support the "Prevention of Violence Against Women and Children Supporting Safer Communities" Action Plan

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		Council has supported the program through representation on the steering committee which has come to a close. Council continues to support white ribbon day events.



ACTION: 1.1.1.04. Investigate opportunities for Shire-wide youth cultural activities

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%	✓	Council's youth program includes Evolve youth committee with members from across the shire who meet regularly to organise a range of events. FReeZA funding provides cultural activities.

ACTION: 1.1.1.05. Provide customer friendly access and services to our community.

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	40%	+	Customer Contact Philosophy has certainly addressed this. We resolve over 80% of all enquiries at the first call resolution. Customer Service Benchmarking is also improving the quality of service we provide. Strathbogie has achieved No.1 out of over 30 Councils right across Australia - twice. We will continue to strive towards this target. Improvements in technology will eventually result in an online customer chat - which we hope to turn into face to face (like facetime) to improve access for our remote customers. A new customer service strategy is currently under development for discussion with the new Council once they are on board.

ACTION: 1.1.1.06. Continue to investigate funding opportunities and suitable locations for Community Precinct development (incorporating Skate facilities) in Avenel and Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	50%	+	Council is involved with community members and young people to develop plans for better skate park facilities.

ACTION: 1.1.1.07. Support Euroa Health's new development by providing up to \$300,000 to fit out the 75 rooms by the way of beds, bed heads, overbed table and bedside cabinet, console and hall tables.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%	+	Councillor to tour facility and have an update on the project shortly. Project handover likely to be March 2017.



STRATEGY: 1.1.2. Increase community services to Nagambie post bypass

ACTION: 1.1.2.01. Advocate for a full time child care facility in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%	✓	Nagambie has in place long day care programs offered at the Nagambie preschool centre to meet childcare needs.

ACTION: 1.1.2.02. Advocate for funding of Nagambie Lakes Community House

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	50%	↻	Council supported the groups Work for the Dole initiative to construct the shed and shelter for joint use with Nagambie Tennis Club, and a successful budget bid for \$10,000 will assist the group to expand and improve the meeting room and access to external facilities.

ACTION: 1.1.2.03. Continue to advocate for an ambulance service and a combined emergency services hub based in Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%	✓	A permanent ambulance service has been announced and commenced in October 2016 with support from Ambulance Victoria. The ambulance is staffed by Ambulance Community Officers, and receives paramedic support at peak times. Ambulance Victoria is continuing to monitor and analyse the service over the next 18 months.

ACTION: 1.1.2.04. Advocate for a high school in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	10%	↻	Students living in Nagambie attend schools in Euroa, Seymour and Shepparton. A high school in Nagambie is dependant on population reaching around 10,000.



STRATEGY: 1.1.3. Provide equitable and high standard public transport services / facilities

ACTION: 1.1.3.01. Advocate for improved train station facilities across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		CEO raised concerns with the Premier and Minister Allen at the Goulburn Regional Partnerships Regional Assembly. Transport especially rail was a high priority at the Assembly.

ACTION: 1.1.3.02. Advocate for better time-tabling and shuttle services between Shepparton to Seymour and Wodonga to Seymour

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		CEO raised concerns with the Premier and Minister Allen at the Goulburn Regional Partnerships Regional Assembly. Transport especially rail was a high priority at the Assembly.



GOAL: 2 To promote and foster sustainable development in our natural and built environment (Environment)

OBJECTIVE: 2.1. To continue to protect and enhance the natural and built environment for current and future generations

STRATEGY: 2.1.1. Encourage clean, green environmental initiatives

ACTION: 2.1.1.01. Continue to develop the Violet Town Flood Mitigation Scheme

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%		Community response to current levee proposals, together with the current legal framework, will be presented to the new Council for consideration.

ACTION: 2.1.1.02. Review Organic Household Waste Service roll out.

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2017	25%		Review of 2015/2016 data provided to Council - 1057 tonnes organics collected. 971 tonnes of waste to landfill (47% less than 14/15). 1029 tonnes recycling collected (8% increase on 14/15). Awaiting September figures from processors to enable first quarterly review for 16/17.



ACTION: 2.1.1.03. Investigate and support alternative energy options for the Shire.

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	100%		<p>On going discussion with private company working with private landowner for solar farm within the shire to supply Industrial businesses (Commercial in confidence)</p> <p>Presentation to Sustainable Development Reference Group regarding potential options for installation of solar on Saleyards roof - Further investigations occurring to secure anchor tenant</p> <p>One additional project in the process of investigation and discussion for alternative options in regard to alternative uses (Commercial in Confidence)</p>

ACTION: 2.1.1.04. Encourage commercial food waste collection services.

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2017	10%		<p>Larger organics bin liners purchased and delivered to Council. Will organise to meet face to face during October with food outlets (Cafes and bakeries etc) to promote the availability of these liners and encourage further participation in the organics collection program.</p>

STRATEGY: 2.1.2. Develop, maintain and protect our natural and built assets

ACTION: 2.1.2.01. Support the Euroa Environment Group to develop a Shire-wide Significant Tree Register on public land

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%		<p>Assistance is on offer to the group</p>

ACTION: 2.1.2.02. Adopt Council's Tree Management Plan

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%		<p>The tree management plan, in draft form is being reviewed by Council Tree Project Officer. It will be presented to EMT for endorsement as part of the STEP Asset Management Project</p>



ACTION: 2.1.2.03. Support the actions in the Shire's Community Safety Fire Action Plan

Position(s)	Target Date	% Complete	Status	Comments
Infrastructure Development Engineer	30-Jun-2017	80%	+	elements of a future 'community safety fire action plan' are currently in progress including, approved neighbourhood safer places, municipal fire inspections and notices and review of the municipal fire management plan. actions are fully supported for all above mentioned elements of the community safety fire action plan.

ACTION: 2.1.2.04. Work with the "Bush Crew" where possible as part of the Shire's revegetation programs

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	%	?	No current revegetation program Refer to environmental officer position

ACTION: 2.1.2.05. Promote responsible dog ownership across the Shire by disposing of litter responsibly.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%	✓	Council's local law 6 requires dog owners to dispose of dog waste. The information is available on the council website. Council provides dog waste bags in the main streets of Euroa and Nagambie.

ACTION: 2.1.2.06. Review Council's Local Law No. 6 in relation to increasing penalties for illegal dumping such as dumping of householders' waste in public place bins.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	10%	+	Better enforcement of the current local laws through contract management is expected to negate the need to review and change the current Local Law 6 which does not expire until 2020.

ACTION: 2.1.2.07. Include in the revision of the Road Management Plan intervention levels and Council Policy on providing Dust Suppressant.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	%	X	To be commenced with the 2017 review of the Road Management Plan



ACTION: 2.1.2.08. Investigate options to engage an Environmental and Land Management Officer by either shared services / contractor or direct employment, and report back to Council no later than 31/12/16.

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%	✓	Team Leader Sustainable Development (Environmental Officer) commenced 30 January 2017.



GOAL: 3 To ensure prudent, transparent and strategic financial planning which results in a sound legacy for the future (Financial)

OBJECTIVE: 3.1. Provide best practice management and administrative systems and structures to support the delivery of Council services and programs

STRATEGY: 3.1.1. Rationalise Council owned assets

ACTION: 3.1.1.01. Investigate and determine underutilised assets within the Shire

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Work is ongoing . List of Titles received identifying properties in Council ownership - to be reviewed

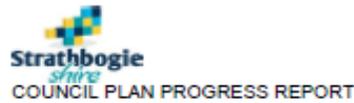
STRATEGY: 3.1.2. Continue to focus on improving operational efficiencies by decreasing costs

ACTION: 3.1.2.01. Continue to drive the Shared Service Project with Shepparton and Moira in an endeavour to reduce operating expenditure and ensure efficiencies of service

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Alliance Board continues to meet with next meeting in February 2017.

ACTION: 3.1.2.02. Target major Capital Works Projects to seek government funding to reduce Council's costs

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Applications are made and lobbying undertaken annually and on an ongoing basis to fund capital works . List of projects submitted to Government



ACTION: 3.1.2.03. Explore and take up partnership opportunities of non-core services with other Shires and organisations

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	30%	()	Meeting of regional CEO's to look at options for centralising certain services on the 20th January 2017.

ACTION: 3.1.2.04. Reduce Council's infrastructure gap in a financially responsible manner as per Council's Long Term Financial Plan

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%	()	Council considering Asset Management Policy . Budget targeting elimination of Renewal Gap

ACTION: 3.1.2.05. Seek grant funding opportunities wherever possible

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%	()	CEO, Executive and Management, actively seek grant opportunities relevant to the Council Plan. This is supported by external consultants and networking with government agency staff and local politicians (Federal and Local). The new Council Plan is being drafted by the new Council and will set the direction for seeking grant funding.

ACTION: 3.1.2.06. Investigate and maximise use of Special Charge Schemes / Levies.

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	50%	()	Budget identifying candidate projects for consultation . Rowe Street completed.

STRATEGY: 3.1.3. Ensure Council has equitable support financially from both Federal and State Governments

ACTION: 3.1.3.01. Advocate to both Federal and State Government to ensure that the current funding formulas provide equitable funds to Local Government

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	25%	()	Met with the Grants Commission who allocate the Federal Assistance Grants.



GOAL: 4 A Shire that builds trust and recognises community needs through transparent, accountable and democratic decision making (Governance)

OBJECTIVE: 4.1. To provide all our stakeholders with consistent and timely decision making

STRATEGY: 4.1.1. Engage our community in our decision making processes

ACTION: 4.1.1.01. Continue to deliver a program that provides increased Councillor interaction with the community in their local settings

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	20%		<ul style="list-style-type: none"> - Road Shows for Council Plan and Budget - Ongoing media exposure for Councillors - Councillor social media pages - Improved knowledge of question time at Council meetings - Liaising with media where relevant

STRATEGY: 4.1.2. Provide a workforce that is accountable and transparent in its operations

ACTION: 4.1.2.01. Address the actions required from the Internal Auditors reports and report back to Council via the Audit Committee

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Being progressively addressed and Audit Committee updated at meetings.

ACTION: 4.1.2.02. Executive Management Team to monitor and review the ongoing performance of all staff operations and report back to Council

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	30%		Corporate Plan to be finalised and delivered to staff meetings following their input.



GOAL: 5 Encourage investment and development into the Shire by having a responsive and proactive business development culture (Industry, Business and Investment)

OBJECTIVE: 5.1. Pursue opportunities to increase the range of businesses and industries in the Shire to further strengthen our economy

STRATEGY: 5.1.1. Ensure Council has the ability to provide a single point of contact for its customers

ACTION: 5.1.1.01 Seek funding to use interactive Kiosks at each Library with up to date Council information and with the ability to print

Position(s)	Target Date	% Complete	Status	Comments
Manager Information and Communications Technology	30-Jun-2017	100%	✓	Unable to identify any funding for this. Living Libraries Infrastructure grant does not cover this type of equipment.

STRATEGY: 5.1.2. Support Nagambie traders post bypass

ACTION: 5.1.2.01. Support the Nagambie Lakes Tourism and Commerce Committee in relation to branding, marketing and development of High Street Nagambie retail area

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	15%	+	Have worked closely with NLTC to improve visibility of the Love Strathbogie Brand - as well as supplying all of our imagery. NLTC has been closely consulted with re: the revitalisation of the main street / VIC / angle parking



STRATEGY: 5.1.3. Support and enhance a 'Can-Do' culture

ACTION: 5.1.3.01. Investigate the formation of an education alliance group around advocacy, information sharing, strategic partnership and economic development

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	%	?	This item is being considered for its currency by the new Council via the new Council Plan which is currently being drafted.

ACTION: 5.1.3.02. Support actions in Council's Economic Development Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Economic Development Officer	30-Jun-2017	60%	+	The review of the Economic Development Master Plan was completed late 2015. Out of 93 actions, 21 have been completed, 35 are on-going actions, 16 are in progress and 21 have not been started.

ACTION: 5.1.3.03. In partnership with Federal and State Government Departments, host foreign trade missions to deliver potential economic growth opportunities.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	30%	↻	

ACTION: 5.1.3.04. Support Business Enterprise Euroa to develop and conduct a Shire-wide Business Survey.

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%	✓	Survey completed. Briefing to Council on results in March and released to the public March 2017.



GOAL: 6 Ensure the Shire's infrastructure enhances efficiency for people and freight movement, service delivery and community amenities (Infrastructure)

OBJECTIVE: 6.1. Provide well maintained, affordable and appropriate infrastructure

STRATEGY: 6.1.1. Provide industry standard facilities

ACTION: 6.1.1.01. Investigate options for the long term sustainability of the Euroa Saleyards including funding models and major Capital Works Programs

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	50%		Stage 2 roofing under construction

ACTION: 6.1.1.02. Investigate funding options to redevelop the Brock Street toilets, including accessible toilets.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%		Preliminary design has commenced, Partnership funding being explored.

STRATEGY: 6.1.2. Support history and cultural monuments

ACTION: 6.1.2.01. Update the long term Masterplan for the Euroa RSL and Third Age Club precinct

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	%		current MasterPlan to be reviewed 2017



STRATEGY: 6.1.3. Deliver Council's bridge replacement in line with industry best practice

ACTION: 6.1.3.01. Investigate and consult in relation to providing a link bridge from the Friendlies Reserve to Memorial Oval over the Seven Creeks

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	50%	+	Preliminary design completed Progress dependant upon determination of Rockies Bridge proposal Survey and detail design funded in 2016-17 capital works program and to be completed by June 2017

ACTION: 6.1.3.02. Investigate the upgrading of short life bridges to long life bridges.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	50%	+	2016-17 capital works program provides for upgrade of four bridges and replacement of ten bridges Cullens Bridge completed

STRATEGY: 6.1.4. Provide passive and active recreational facilities and paths / tracks

ACTION: 6.1.4.01. Implement priorities for the Walking Track and Trails Strategy.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	10%	+	Avenel: Livingstone St pathway Stage 2 funded for construction in 2016/17 To be completed by June 2017 Euroa: Arboretum link pathway funding application submitted to VicRoads

ACTION: 6.1.4.02. Investigate options to develop an additional sport and recreation precinct in the northern section of Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	%		



ACTION: 6.1.4.03. Subject to funding, extend landing in front of Rowing Club around to staged area at Buckley Park and back to walking bridge at boat ramp area

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	100%	✓	Extension of landing brought to practical completion in June 2016

ACTION: 6.1.4.04. Seek funding for stage two of Avenel Recreation Reserve upgrade

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%	+	Stage 2 update of the Master Plan complete which will allow for a funding application when suitable funding avenues are available.

ACTION: 6.1.4.05. Seek and secure funding to complete the Livingstone Street walking track between Mitchell Street and Jubilee Crescent, Avenel.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Design work commenced. Funding secured in Councils 2016/7 budget. Vicroads assistance to be requested to complete the project in 2017/8

ACTION: 6.1.4.06. Support the actions as adopted in the Nagambie Lakes Waterways Strategy.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%	✓	The strategy has been adopted and will be reviewed by the new council. The waterways committee meets regularly. A focus on enforcement is underway to improve access and enjoyment of users and improve safety



ACTION: 6.1.4.07. Consider joint implementation of priority projects from Violet Town Action Group Community Plan and Violet Town Recreation Reserve Masterplan.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	75%	↻	Joint implementation of projects are being considered. The community development strategy has been adopted. Support for the action groups and community groups is provided by council officers with planning and funding for a range of projects. The VTAG workshop has been scheduled which will provide guidance to and from the action group for the future of community planning.

ACTION: 6.1.4.08. Seek funding for stage one of the Friendlies Recreation Oval upgrade.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	10%	+	The Council and the CEO met the committee at the Friendlies Oval and confirmed that \$50,000 was allocated to the committee by the previous Council once the committee has raised in cash the same amount. In addition this Council Plan item was agreed to by the previous Council. This was confirmed to the Committee following their Budget submission last May 2016. Council is now waiting for the committee to raise the required \$50,000 before funding can be sourced.

ACTION: 6.1.4.09. Seek and support funding for Violet Town playground development at the Violet Town Recreation Reserve.

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	%	?	Due to the success of the Violet Town Market, priority funding has been allocated to upgrading the toilet facilities. The development of the playground and Recreation Reserve will be deferred for consideration by the new Council via the new draft Council Plan.

STRATEGY: 6.1.5. Provide best practice asset management

ACTION: 6.1.5.01. Advocate for a pedestrian crossing at the railway gates on Birkett Street, Euroa

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Design work complete, approval being sought, application for State Government funding made.



ACTION: 6.1.5.02. Investigate and introduce angle parking in Nagambie Main Street.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Design concept complete, Community consultation underway

ACTION: 6.1.5.03. Continue to design and seek funding for town drainage / sewerage schemes

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Mansfield Road Euroa drainage project under construction, jointly funded by Vicroads. Campbell Street Euroa project being designed with potential for special charge scheme funding. Nagambie industrial estate proposed evaporation pond project being designed, with potential for cost sharing with adjoining developer.

ACTION: 6.1.5.04. Investigate the expansion of additional street lights in the Shire

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	100%	✓	Requests for additional lighting are investigated and referred to budget if needed

ACTION: 6.1.5.05. Advocate to VicRoads / VicTrack and the Australian Rail Track Corporation (ARTC) for the creation of a roundabout resulting in a safer intersection at Queen Street / Bank Street, Avenel, railway crossing.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Project included in a regional strategic roads priority list

ACTION: 6.1.5.06. Investigate funding for upgraded Mullers Road, Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	The project is included for consideration for funding as a Rgional Development pipeline project



ACTION: 6.1.5.07. Investigate options, in consultation with the community, for footpaths, kerb and channelling and parking at the east end of Bank Street, Avenel.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	10%	+	investigation planned for early 2017

ACTION: 6.1.5.08. Continue to advocate to VicRoads for the construction of an interchange on the Hume Freeway at the Service Centre crossing, Avenel.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Vicroads has been requested to advance the project in priority or alternatively consider a localised reduced speed zone. Awaiting Vicroads response.

ACTION: 6.1.5.09. Design and investigate funding options for kerb/channelling and widening the road surface opposite Euroa Secondary College.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	20%	+	Funding application submitted to VicRoads for 50% contribution Preliminary design drawings completed Funded in 2016/17 capital works program Special Charge Scheme to be implemented

ACTION: 6.1.5.10. In line with the Nagambie Growth Management Plan, commence community consultation and seek funding for the northern roundabout in High Street, Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	The project has been presented to the Local State Member for consideration as a priority project



ACTION: 6.1.5.11. Conduct community consultation in relation to traffic management design options at the corner of Binney Street and Railway Street, Euroa.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	25%	+	Concept drawings for options are being finalised for presentation to the new Council.



GOAL: 7 A desirable and safe destination that supports the development of tourism and hospitality enterprises that drive economic growth across our Shire (Tourism and Hospitality)

OBJECTIVE: 7.1. Ensure a coordinated and effective approach to economic and tourism development is maintained at all times

STRATEGY: 7.1.1. Ensure there is consistent branding and marketing of the Shire

ACTION: 7.1.1.01. Work with Goulburn River Valley Tourism to advocate to relevant State Government departments for extra tourism funding

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	100%		As a member Shire of Goulburn River Valley Tourism and having a senior representative on the board, GRVT are continually working in this space. Minister John Eren has been hosted in the shire and continued networking GRVT also work with the Visitor Information Centres within the region to assist in promoting the region and recently hosted the annual V.I.C. Summit featuring 'Taste of the Region' will many accolades.

ACTION: 7.1.1.02. Ensure the successful implementation of the Tourism Strategies in the Economic Development Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	75%		This work is ongoing and is entering it's 4th year of implementation. Please refer in more detail to the Economic Development Masterplan



STRATEGY: 7.1.2 Develop the Shire’s tourism story and café culture.

ACTION: 7.1.2.01. Upgrade town information on relevant technology.

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	5%		Working on a strategy for this.

ACTION: 7.1.2.02. Work with Goulburn River Valley Tourism to develop a Military Trail

Position(s)	Target Date	% Complete	Status	Comments
Economic Development Officer	30-Jun-2017	100%		Euroa VC have been recognised in the 100 Places in 100 Years app for Military Trail. Further development on a localised level has been discussed however will heavily be dependent upon potential funding.

9.7.5 Australian Rail Track Corporation – Short Term Local Road Closures

Author and Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Contractors, Australian Rail Track Corporation, is proposing to implement a short term local road closure to enable the safe maintenance of the railway lines across local roads or road reserves.

RECOMMENDATION

That Council delegate to the Chief Executive Officer the power to approve road closures as necessary for the Australian Rail Track Corporation project in accordance with the Local Government Act 1989 schedule 11, clause 10 “Power to place obstruction or barriers on a road temporarily”.

38/17 CRS STOTHERS/MASON : That the Recommendation be adopted.

CARRIED

Background

- Australian Rail Track Corporation has applied for a “Works within a Municipal Road Reserves” permit to carry out works on a railway crossing that will affect traffic on High Street, Violet Town. Works are planned from 11/03/2017 until 16/03/2017.
- They have requested a full road closure to carry out routine maintenance works that includes concreting the road surface on the eastern side of the level crossing, curing of concrete to take five (5) days.

Details

Date	Times	Site Location	Town	Road class
11/03/2017	5 Days	Intersection of High Street, Foreman Street & Ramage Road	Violet Town	Class 1 (Collector Road)

- Australian Rail Track Corporation will utilize sub-contractors Game Traffic & Contracting to implement the closures.
- Game Traffic & Contracting will advise Council of any changes to date(s)/period of closure (to enable Council to respond to any public enquiries).

9.7.5 Australian Rail Track Corporation – Short Term Local Road Closures (cont.)

- Game Traffic & Contracting will contact the landholders/occupants along the subject road (or section of road) via a letter drop to advise details of the planned closure and discuss any concerns with local residents.
- An advertisement on the whole program will be placed in local newspapers.
- Variable Message signs will be erected on the nearest intersections to the planned closure site, at least 24 hours prior, giving road users advance notice of the closure and the dates/times involved.
- On the days of the closures appropriate signage will be in place at the intersection(s) leading to the closed section of road (such as “Road Closed XX Metres Ahead, Local Traffic Only”, and other advisory and warning/safety signs installed, as per the applicable Traffic Management Plan.
- Alternative routes or access arrangements will be available for intending users of all these roads.

Alternative Options

Australian Rail Track Corporation approach to the closures is well thought out, and considerate of the road users and Council. Options are neither available nor required.

Risk Management

The author considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

9.7.5 Australian Rail Track Corporation – Short Term Local Road Closures (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than the exercise of powers under the Local Government Act 1989.

Consultation

The author of this report considers that the matter under consideration does not warrant a community consultation process. Australian Rail Track Corporation has agreed to consult directly with affected landowners and will manage traffic in accordance with approved plans.

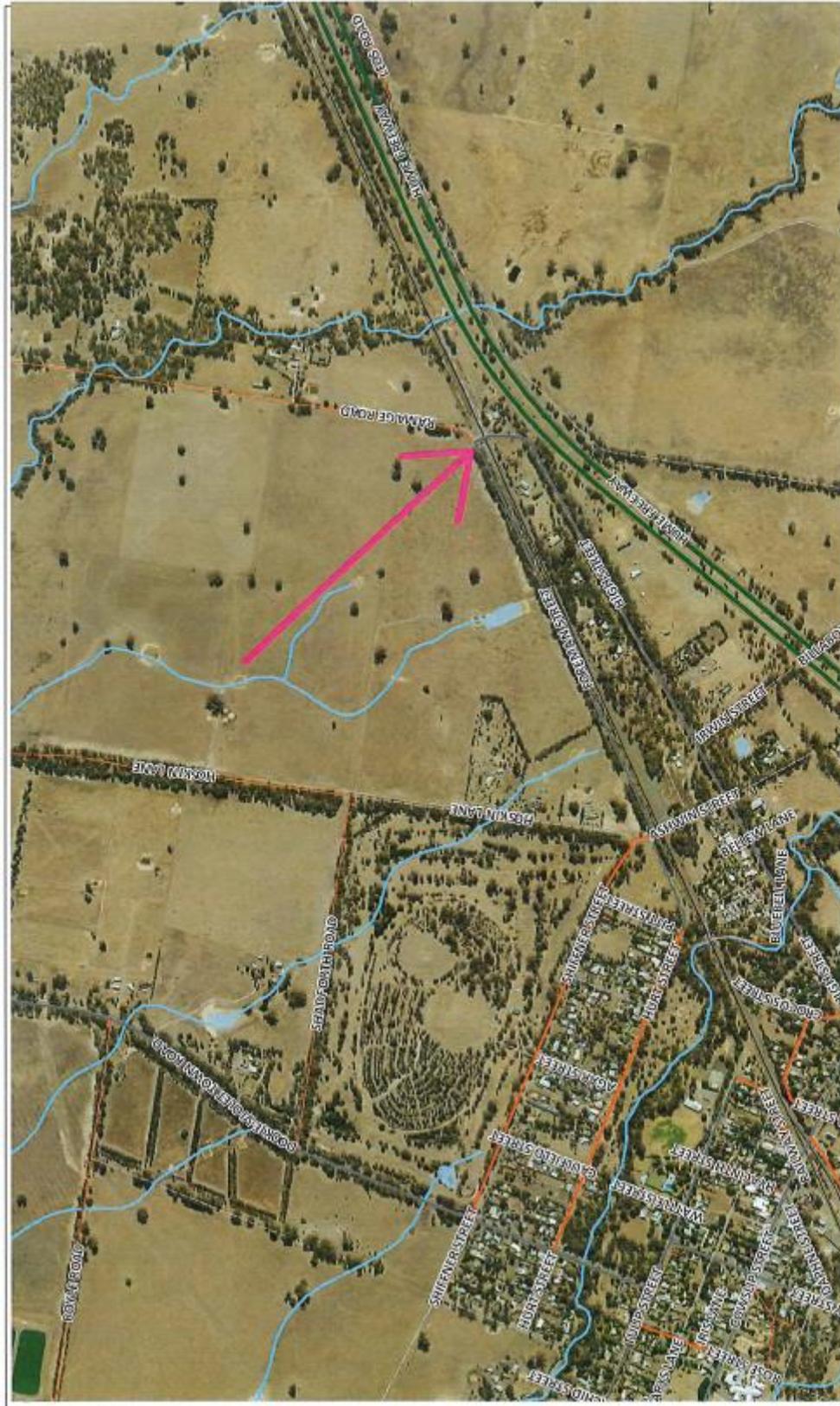
Attachments

- Site Plan
- Traffic Management Plan



 <p>TRAFFIC & CONTRACTING 88 Drummond Rd Shepparton, VIC 3630 03 5322 0381</p>	<p>Date: 20/01/2017 Client: ARTC Job Location: High St Violet Town</p>	<p>Drawn by: Warren Ross TMP Number: G17-017</p> 	 <p>Place signs up to 100m in advance of work to allow drivers to see the work zone and plan their route.</p>	<p>Picture Note: Extra Speed Signs to be present for duration of work and removed at end of work.</p>  <p>See table in this plan for location of speed signs and their removal.</p>	<p>Notes:</p> <ol style="list-style-type: none"> When speed signs are incorporated in the board that are digital and the speed sign will always be nearest the road. The location of signs shown on this plan may be varied slightly during implementation to improve visibility and efficiency. All red and white speed signs to be covered. After installation a drive-through inspection to be conducted and signs adjusted for maximum effectiveness. All signage used will be in accordance with AS 1742.3:2009 GAME takes no responsibility of plan if not implemented by GAME Plan not to Scale 	<p>Comments: Concrete the road surface of level crossing</p>
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www.invarion.com



 <p>Shire Of Strathbogie Prepared By: Richard Burbury</p>	<p>Disclaimer Note This map is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated. Copyright Information © Strathbogie Shire Council Contains Vicmap Information © Department of Environment, Land, Water & Planning</p>	<p>31/01/2017 1:13267</p>	<p></p>

9.7.6 Financial Report to 31 January 2017 and Mid-Year Budget Review 2016/2017

Author / Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The appended report combines the January Financial Report and the 2016/17 Mid-Year Budget review and follows a detailed analysis of Council's Operating and Capital Budgets and a prediction of the anticipated position at 30 June 2017. The process involves estimating the end of financial year position for all programs within Council's strategic objectives.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

The Income Statement changes identified in the mid-year review process are primarily the consequence of:

- Unbudgeted grants funding.
- Increased revenue from fees and charges.
- Additional unbudgeted contributions offset by expenditure.
- Additional costs in materials and contractors offset by reduced labour costs.
- Loan repayment carried over from 2015/16

The reviewed Statement of Capital Works reflects a combination of savings and reallocations, increased expenditure funded by grants and some savings redirected to the 2017/18 Budget.

The reviewed Balance Sheet reflects the actual position at 31 January and the predicted position at 30 June 2017

In relation to the current year the operating surplus for the seven months period ending 31 January 2017 was \$7,904,988. The variance between the current and forecast budget is detailed in the Financial Overview.

As at 31 January 2017, total capital works was \$1,484,485 with a significant number of projects in the design and tendering phase.

Specific details of the Mid-Year Review variations and the updated financial statements are attached for the information of Council.

9.7.6 Financial Report to 31 January 2017 and Mid-Year Budget Review 2016/2017 (cont.)

RECOMMENDATION

That:

- 1. Council receive the 2016/2017 Mid-Year Budget Review Report and Financial Report to 31 January 2017.**
- 2. Council approve the changes to the financial statements, as identified in the attachments.**

39/17 **CRS THOMSON/STOTHERS** : *That the Recommendation be adopted.*

CARRIED

Background

The 2016/17 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 26 June 2016. A full mid-year review has now been carried out.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

The attached reports provide details of the changes identified in the mid-year review process. The changes have now been incorporated in the attached financial statements

Alternative Options

The Officer providing advice in relation to this report has considered all alternative courses of action. The option presented represents the forecast position of Council at 30 June 2017.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management ,

Monitoring of the 2016/17 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks. This review has resulted in adjustments for known variances and, therefore, reduces the risk that the actual results will significantly differ from the budget.

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

9.7.6 Financial Report to 31 January 2017 and Mid-Year Budget Review 2016/2017 (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumer Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Financial / Budgetary Implications

The financial implications are clearly detailed in the attached 2016/17 Mid-Year Budget Review reports.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2017.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

Consultation

The 2016/17 Mid-Year Budget Review has been prepared through consultation with the Executive Management Team and Senior Managers across the organisation.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Variance Analysis
- Income Statement
- Capital Works Statement
- Balance Sheet
- Cash Flow Statement

The Financial Overview to 31 January 2017 identifies total operating income of \$22,019,221 with total operating expenditure \$14,114,232, resulting in a surplus to date of \$7,904,988 The Original Budget reports a surplus of \$920,700 whilst the Forecast to June 30 2017 is a surplus of \$1,337,115. An overview of the budget variances is provided in the following table.

Capital Works total expenditure to 31 January 2017 is \$1,484,485. The Original budget for Capital Expenditure is \$11,062,123. The Forecast to 30 June 2017 is total to \$11,139,896, an unfavorable variance of \$77,773, funded by increased income.

An overview of the budget variances is provided in the following table.

OPERATING INCOME			
Ref.	Line Item	Variance	Notes
A	Statutory Fees & Fines	(47,170)	Increase in income Forecast due to: * \$28k anticipated increase in Planning Fees following introduction of new fee regulations. * \$19k increase - Land Info Certificates, Health Registrations etc.
B	User Fees	19,038	Decrease in income Forecast due to: * \$34k increase Euroa Cinema takings * \$20k increase Debt collection expenses recovered * \$40k decrease APS Heads of the River - transferred to Trust in balance sheet * \$15k decrease Election Costs recovered * \$18k decrease - multiple small budget changes.
C	Grants Operating	(161,490)	Increase in income Forecast budget due to: * \$90k increase Ruffy Fire Dec 2014 to be claimed. Matched by increased expense. * \$88k increase grant for Nagambie Tourism Infrastructure Development business case * \$60k increase for Municipal Emergency Resourcing Program * \$17k increase from Department of Health. * \$14k decrease - SES paying direct to unit * \$50k decrease - No fire access Roads Grant this year. * \$10k decrease - not participating in Regional Living Expo this year.
D	Grants Capital	(53,000)	Increase in income Forecast budget due to: * \$75k increase - funding successful Birkett St Underpass * \$25k decrease for Nelsons Rd Bridge grant, already included in Bridge renewal program \$250k * \$3k increase in funds received from GVRL
E	Contributions Monetary	(199,846)	Increase in income Forecast budget due to: * \$100k increase Rowe St special charge scheme, matched by capital expenditure. * \$87k increase Mansfield Rd Drainage from Vic Roads, matched by capital expenditure. * \$8k increase Prostruct Property 31 Clifton St. Euroa * \$4k increase Avenel Primary School
F	Other Income	(112,215)	Increase in income Forecast budget due to: * \$80k increase Interest on Investments * \$26k increase Recycling - additional tonnages processed. * \$6k increase - Nagambie Mens Shed contribution
OPERATING EXPENDITURE			
Ref	Line Item	Variance	Notes
G	Employee Costs	(159,862)	Decrease in expenditure Forecast budget due to: * Net anticipated savings due to restructure and Workcover premium reductions.
H	Materials and Services	241,330	Increase in expenditure Forecast budget due to: * \$100k increased expense Contract staff during restructure - offset by labour savings - will reduce in 2017/18 * \$15k increased expense Shadforth Reserve Master Plan * \$83k reduced expense Fire Access Road offset by less income - no grant funding * \$40k reduced expense Ranger Local Laws * \$65k increased expense Ruffy Fire 2014. Matched by additional income. * \$35k increase expense Organics Acceptance & Processing matched by increased income * \$20k increased expense Public Notices * \$36k increase - Organisation Review * \$100k increase - Aquatic Investigation * \$28k decrease anticipated saving Insurances * Multiple favorable & unfavorable adjustments with a net effect.

I	Borrowing costs	26,800	Increase in expense Forecast budget due to: adjustment NAB loan payout not budgeted
J	Net loss on disposal of assets	30,000	Decrease in income Forecast budget due to: * \$30k decrease following review.
CAPITAL EXPENDITURE		(Fav.) / Unfav.	
Ref	Line Item	Variance	Notes
A	Capital	77,773	Increase in expenditure Forecast budget due to: * \$75k increase Birket St Railway Pedestrian crossing - funding approved. * \$80k additional drainage works, Burns Ave & investigations * \$119k increase Rowe St special charge scheme, matched contribution income * \$87k increase Mansfield Rd Drainage from Vic Roads, matched by contribution income * \$50k increase - security cameras five sites * \$25k increase - Saleyards fence panels * \$17k increase Council Chamber furniture * \$250k decrease - Binney St Roundabout reallocate to 2017/18. * \$80k decrease - Cullens Road Bridge, tender below budget. * \$80k decrease - V/Town flood mitigation special charge not proceeding * \$15k increase - multiple small variances

STRATHBOGIE SHIRE COUNCIL

Comprehensive Income Statement
For the month ended January 2017

	YTD Actual	YTD Budget	YTD Variance	Original Budget	Forecast June 2017	Variance Original Budget to Forecast (Fav./Unfav.)	Reference
INCOME							
Rates and charges	17,863,176	17,908,500	45,324	17,908,500	17,908,500	0	
Statutory fees and fines	177,292	128,397	(48,895)	267,300	314,470	47,170	A
User fees	440,711	408,644	(32,067)	674,600	655,562	(19,038)	B
Grants - operating	2,759,638	2,685,664	(73,974)	5,336,900	5,498,390	161,490	C
Grants - capital	78,000	(0)	(78,000)	2,887,400	2,940,400	53,000	D
Contributions - monetary	222,320	115,808	(106,512)	198,600	398,446	199,846	E
Contributions - non monetary	0	0	0	0	0	0	
Share of net profits of associates	0	0	0	0	0	0	
Bad and doubtful debts	0	0	0	0	0	0	
Other income	478,084	396,275	(81,809)	612,400	724,615	112,215	F
Total Income	22,019,221	21,643,288	(375,933)	27,885,700	28,440,383	554,683	
EXPENSES							
Employee Costs	(5,080,528)	(5,190,548)	(110,020)	(8,861,700)	(8,701,838)	159,862	G
Material and services	(5,866,611)	(6,351,059)	(484,448)	(11,546,700)	(11,788,030)	(241,330)	H
Share of net loss of associates	0	0	0	0	0	0	
Bad and doubtful debts	0	(581)	(581)	(1,000)	(1,000)	0	
Depreciation	(2,859,725)	(3,051,825)	(192,100)	(5,233,800)	(5,233,800)	0	
Borrowing costs	(69,630)	(44,429)	25,201	(76,200)	(103,000)	(26,800)	I
Net loss on disposal of property, infrastructure, plant and equipment	(136,528)	(105,308)	31,220	(680,600)	(710,600)	(30,000)	J
Other Expenses	(101,210)	(154,525)	(53,315)	(565,000)	(565,000)	0	
Total Expenses	(14,114,232)	(14,898,275)	(784,043)	(26,965,000)	(27,103,268)	(138,268)	
(Deficit)/surplus for the year	7,904,988	6,745,013	(1,159,975)	920,700	1,337,115	416,415	
Other Comprehensive Income							
Net asset revaluation increment/(decrement)	0	0	0	0	0	0	
Total comprehensive result	7,904,988	6,745,013	(1,159,975)	920,700	1,337,115	416,415	

For the month ended January 2017

	YTD Actual	YTD Budget	YTD Variance	Original Budget	Forecast June 2017	Variance Original Budget to Forecast (Fav./Unfav.)	Reference
CAPITAL EXPENDITURE							
Property							
Land	20,531	11,000	9,531	179,000	184,727	5,727	
Buildings	239,209	165,000	74,209	1,010,000	1,085,000	75,000	A
Open space	2,545	0	2,545	0	0	0	
Total property	262,285	176,000	86,285	1,189,000	1,269,727	80,727	
Plant and equipment							
Plant, machinery and equipment	162,940	111,000	51,940	600,000	600,000	0	
Computers and telecommunications	109,339	50,000	59,339	345,000	371,000	26,000	B
Total Plant and equipment	272,279	161,000	(111,279)	945,000	971,000	26,000	
Infrastructure							
Roads	269,996	106,200	163,796	7,885,123	7,650,123	(235,000)	C
Bridges and culverts	309,849	190,000	119,849	710,000	650,000	(60,000)	D
Footpaths	0	0	0	0	0	0	
Drainage	370,075	117,000	253,075	333,000	599,046	266,046	E
Kerb and channel	0	0	0	0	0	0	
Total infrastructure	949,920	413,200	(536,720)	8,928,123	8,899,169	(28,954)	
Total capital works expenditure	1,484,485	750,200	(561,714)	11,062,123	11,139,896	77,773	
Represented by:							
New asset expenditure	62,768	33,000	29,768	763,000	897,000	134,000	
Asset renewal expenditure	1,227,864	636,200	591,664	8,733,443	8,677,216	(56,227)	
Asset upgrade expenditure	182,320	71,000	111,320	1,416,480	1,416,480	0	
Asset expansion expenditure	11,534	10,000	1,534	149,200	149,200	0	
Total capital works expenditure	1,484,485	750,200	(734,285)	11,062,123	11,139,896	77,773	

Balance Sheet

For the month ended January 2017

	YTD Actual	Original Budget	Forecast June 2017	Variance Original Budget to Forecast (Fav./Unfav.)
Assets				
Current Assets				
Cash and cash equivalents	9,383,859	4,921,000	5,465,000	(544,000)
Other financial assets	1,200,000	0	1,200,000	1,200,000
Trade and other receivables	10,034,904	1,692,000	1,903,000	211,000
Inventories	4,910	0	5,000	5,000
Non-current assets classified as held for sale	1,291,200	0	1,738,000	1,738,000
Other assets	32,105	144,000	113,000	(31,000)
Total Current Assets	21,946,978	6,757,000	10,424,000	2,579,000
Non Current Assets				
Investments in associates	241,520	245,000	242,000	(3,000)
Property, Infrastructure, plant and equipment	273,002,232	269,885,000	278,629,000	(8,744,000)
Other financial assets	2,032	2,000	2,000	0
Total Non Current Assets	273,245,784	270,132,000	278,873,000	(8,747,000)
Total Assets	295,192,763	276,889,000	289,297,000	(6,168,000)
Liabilities				
Current Liabilities				
Trade and other payables	793,984	2,797,000	2,810,000	13,000
Trust fund and deposits	1,348,307	(0)	762,000	762,000
Provisions	3,152,202	2,457,000	3,038,000	581,000
Interest-Bearing Loans and borrowings	227,891	522,000	522,000	0
Total Current Liabilities	5,522,385	5,776,000	7,132,000	1,356,000
Non Current Liabilities				
Trust fund and deposits	67,980	(0)	68,000	68,000
Provisions	966,062	1,250,000	631,000	(619,000)
Interest-Bearing Loans and borrowings	1,202,063	685,000	678,000	(7,000)
Total Non Current Liabilities	2,236,105	1,935,000	1,377,000	558,000
Total Liabilities	7,758,490	7,711,000	8,509,000	1,914,000
Net Assets	287,434,273	269,178,000	280,788,000	(11,610,000)
Equity				
Reserves	198,418,877	186,967,000	198,419,000	11,452,000
Accumulated Surplus	89,015,395	82,211,000	82,369,000	(158,000)
Total Equity	287,434,272	269,178,000	280,788,000	11,294,000

STRATHBOGIE SHIRE COUNCIL

Cash Flow Statement For the month ended January 2017	YTD Actual Inflows (Outflows)	Original Budget Inflows (Outflows)	Forecast June 2017 Inflows (Outflows)
Cash flows from operating activities			
Rates and charges	0	17,909,000	17,909,000
Statutory fees and fines	0	267,000	314,000
User fees	0	751,000	732,000
Grants	0	8,263,000	8,477,000
Contributions - monetary	0	0	0
Interest received	0	210,000	290,000
Other receipts	0	485,000	717,000
Net GST refund/(payment)	0	0	0
Employee Costs	-	(8,861,000)	(8,701,000)
Materials & services	-	(11,615,000)	(11,856,000)
Trust Funds and deposits	-	0	0
Other payments	(7)	(498,000)	(498,000)
Net cash provided by operating activities	(7)	6,911,000	7,384,000
Cash flows from investing activities			
Payments for property, infrastructure, plant & equipment	-	(11,062,000)	(11,140,000)
Proceeds from sales of property, infrastructure, plant & equipment	-	970,000	940,000
Payments for landfill rehabilitation	-	(524,000)	(524,000)
Net cash used in investing activities	-	(10,616,000)	(10,724,000)
Cash flows from financing activities			
Finance costs	-	(76,000)	(103,000)
Proceeds from borrowings	-	-	-
Repayment of borrowings	-	(472,000)	(472,000)
Net cash used in financing activities	-	(548,000)	(575,000)
Net increase (decrease) in cash and cash equivalents	(7)	(4,253,000)	(3,915,000)
Cash and cash equivalents at the beginning of the financial year	9,379,978	9,174,000	10,580,000
Cash and cash equivalents at end of the financial year	9,379,971	4,921,000	6,665,000
Short-Term Investments as at 31 January 2017			
	YTD Actual	Bank Credit Rating	Bank Credit Rating
NAB	3,100,000	A1+	A1+
CBA	2,000,000	A1+	A1+
ANZ	2,500,000	A1+	A1+
GMCU	1,100,000	not rated	not rated
	8,700,000		

Strathbogie Shire Council Account Management Report

for year to January 2017 (actuals as at 10 February 17 - 58% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Capital Land									
22020 Nagambie Drainage - Retention Dam	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
22025 Create Easements for Flood Levees	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
22026 Nagambie Oval	\$15,000	\$15,000	\$0	\$0	\$20,727	\$20,727	-\$20,727	-\$5,727	136%
22027 Avenal Oval	\$14,000	\$14,000	\$6,000	\$4,365	\$0	\$4,365	\$1,635	\$9,635	31%
22029 Violet Town Oval	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
22030 Longwood Oval	\$30,000	\$30,000	\$0	\$5,100	\$18,750	\$23,850	-\$23,850	\$6,150	80%
22032 Longwood Recreation Reserve Tree Removal	\$30,000	\$30,000	\$5,000	\$11,066	\$0	\$11,066	-\$8,066	\$19,934	37%
Total Land	\$179,000	\$179,000	\$11,000	\$20,531	\$39,477	\$60,008	-\$49,008	\$159,469	34%
Open Space									
22035 Buckley Park Landing extension	\$0	\$0	\$0	\$2,545	\$0	\$2,545	-\$2,545	-\$2,545	0%
Total Open Space	\$0	\$0	\$0	\$2,545	\$0	\$2,545	-\$2,545	-\$2,545	0%
Buildings - Municipal Properties									
20026 Nagambie - Glass Square Bowling Club - Clubrooms	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
20029 Nagambie - Glass Square Tennis Club - Clubrooms	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
20073 Violet Town Bowls Club Shed	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
20078 Euroa Caravan Park: Upgrade Program	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	0%
20086 Violet Town Community Centre - Roof	\$0	\$0	\$0	\$500	\$0	\$500	-\$500	-\$500	0%
20101 Euroa Civic Centre Conference Room Roof	\$0	\$0	\$0	\$400	\$0	\$400	-\$400	-\$400	0%
20104 RSL Hall Memorial Park, Euroa: Stage 2 Painting & Rendering	\$0	\$0	\$0	\$680	\$0	\$680	-\$680	-\$680	0%
20111 Euroa Skale Park, Shade Sail	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
20112 B-Centennial Park, Euroa (Playground Equipment Refurb.)	\$0	\$0	\$0	\$622	\$0	\$622	-\$622	-\$622	0%
20113 56 Hill St Longwood	\$0	\$0	\$0	\$1,521	\$0	\$1,521	-\$1,521	-\$1,521	0%
22033 Nagambie Lakes Mens Shed	\$0	\$0	\$0	\$4,631	\$3,123	\$7,754	-\$7,754	-\$7,754	0%
22034 Euroa Saleyards Roof - Stage 2	\$385,000	\$385,000	\$55,000	\$110,042	\$0	\$110,042	-\$55,042	\$274,958	29%
22038 Nagambie Library Redevelopment	\$110,000	\$110,000	\$110,000	\$111,578	\$1,507	\$113,085	-\$3,085	\$3,085	103%
22039 Avenal Hall upgrade	\$400,000	\$400,000	\$0	\$8,936	\$13,645	\$22,580	-\$22,580	\$377,420	6%
27246 Saleyards Fence Panels	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27247 Security Cameras: Black Cavalier Trav Rest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total Buildings - Municipal Properties	\$1,010,000	\$1,010,000	\$165,000	\$239,209	\$18,275	\$257,484	-\$92,484	\$770,791	25%
Furniture and Equipment (Inc. Info. Services)									
21129 Council Chamber Furniture	\$0	\$0	\$0	\$17,170	\$0	\$17,170	-\$17,170	-\$17,170	0%
27223 Tasmanian Oak Table	\$0	\$0	\$0	\$2,718	\$1,359	\$4,077	-\$4,077	-\$4,077	0%
27224 Espresso Coffee Machine Expobar Ziconi 2gr	\$0	\$0	\$0	\$3,309	\$0	\$3,309	-\$3,309	-\$3,309	0%
27225 Mitsubishi Reverse Cycle 5kw Split System	\$0	\$0	\$0	\$2,700	\$0	\$2,700	-\$2,700	-\$2,700	0%
Information Technology									
26012 Hardware Replacement Program	\$345,000	\$345,000	\$50,000	\$83,442	\$136,892	\$220,333	-\$170,333	\$124,667	64%
Total Information Technology	\$345,000	\$345,000	\$50,000	\$83,442	\$136,892	\$220,333	-\$170,333	\$261,558	64%

Strathbogie Shire Council
Account Management Report
for year to January 2017 (actuals as at 10 February 17 - 58% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Total Furniture and Equipment (Inc. Info. Services)	\$345,000	\$345,000	\$50,000	\$109,339	\$138,251	\$247,590	-\$197,590	\$235,554	72%
Plant & Machinery									
28006 Plant Replacement (Strathmoor)	\$300,000	\$300,000	\$11,000	\$13,259	\$23,400	\$36,659	-\$25,659	\$263,341	12%
28007 Motor Vehicle Fleet Replacement	\$300,000	\$300,000	\$100,000	\$149,682	\$0	\$149,682	-\$49,682	\$150,318	50%
Total Plant & Machinery	\$600,000	\$600,000	\$111,000	\$162,940	\$23,400	\$186,340	-\$75,340	\$437,060	31%
Underground Drainage									
24007 Nagambie Industrial Area - Scoping	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24008 Nagambie Industrial Area: Drainage	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24027 Euroa Mansfield Rd: Seven Cks to Anderson St Stage 1 Drainage	\$130,000	\$130,000	\$0	\$135,063	\$0	\$135,063	-\$135,063	-\$5,063	104%
27243 Burns Avenue Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27244 Drainage Investigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27245 Other Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
201000 Drainage Rows St Euroa: Design & Scheme Preparation	\$117,000	\$117,000	\$117,000	\$235,012	\$364	\$235,376	-\$118,376	-\$118,376	201%
Total Underground Drainage	\$333,000	\$333,000	\$117,000	\$370,075	\$364	\$370,439	-\$253,439	-\$37,075	111%
Footpaths									
Total Footpaths	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Gravel Resheeting									
25202 Resheeting Program	\$537,554	\$537,554	\$0	\$0	\$0	\$0	\$0	\$537,554	0%
25234 Ballamurn Rd Ch 8000-10000	\$0	\$0	\$0	\$0	\$33,044	\$33,044	-\$33,044	-\$33,044	0%
25235 Nagambie Rushworth Rd Ch 8000-10000	\$0	\$0	\$0	\$0	\$24,218	\$24,218	-\$24,218	-\$24,218	0%
25236 Red Gum Lane Ch 0-505	\$0	\$0	\$0	\$0	\$6,822	\$6,822	-\$6,822	-\$6,822	0%
25237 Reedy Lake Rd Ch 0-2000	\$0	\$0	\$0	\$0	\$22,873	\$22,873	-\$22,873	-\$22,873	0%
25240 Weir Rd Ch 2900-5400	\$0	\$0	\$0	\$0	\$30,568	\$30,568	-\$30,568	-\$30,568	0%
Total Gravel Resheeting	\$537,554	\$537,554	\$0	\$0	\$117,525	\$117,525	-\$117,525	\$537,554	22%
Roads									
27076 O'Connors Rd-Gaint St, Mangalore - Upgrade for school bus	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$5,000	\$5,000	0%
27077 Violet Town Flood Mitigation - special charge scheme	\$100,000	\$100,000	\$33,000	\$32,683	\$14,710	\$47,393	-\$14,393	\$52,607	47%
27102 Brickett Street FS3	\$0	\$0	\$0	\$133	\$0	\$133	-\$133	-\$133	0%
27103 Bonnie Doon Road FS4	\$0	\$0	\$0	\$438	\$0	\$438	-\$438	-\$438	0%
27104 Creightons Creek Road FS5	\$0	\$0	\$0	\$107	\$0	\$107	-\$107	-\$107	0%
27105 Creightons Creek Road FS6	\$0	\$0	\$0	\$134	\$0	\$134	-\$134	-\$134	0%
27106 Euroa Strathbogie Rd FS7	\$0	\$0	\$0	\$482	\$0	\$482	-\$482	-\$482	0%
27107 Kennedy Street FS8	\$0	\$0	\$0	\$409	\$0	\$409	-\$409	-\$409	0%
27109 Mglionemby Rd FS10	\$0	\$0	\$0	\$107	\$0	\$107	-\$107	-\$107	0%
27110 Mglionemby Rd FS11	\$0	\$0	\$0	\$322	\$0	\$322	-\$322	-\$322	0%
27112 Quarry Rd FS13	\$0	\$0	\$0	\$212	\$0	\$212	-\$212	-\$212	0%
27113 Shearns Creek Rd FS14	\$0	\$0	\$0	\$346	\$0	\$346	-\$346	-\$346	0%

Strathbogie Shire Council
Account Management Report
for year to January 2017 (actuals as at 10 February 17 - 58% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27114	\$0	\$0	\$0	\$12,618	\$0	\$12,618	-\$12,618	-\$12,618	0%
27117	\$0	\$0	\$0	\$38	\$0	\$38	-\$38	-\$38	0%
27119	\$0	\$0	\$0	\$76	\$0	\$76	-\$76	-\$76	0%
27122	\$0	\$0	\$0	\$436	\$0	\$436	-\$436	-\$436	0%
27127	\$0	\$0	\$0	\$429	\$0	\$429	-\$429	-\$429	0%
27130	\$0	\$0	\$0	\$1,112	\$0	\$1,112	-\$1,112	-\$1,112	0%
27133	\$0	\$0	\$0	\$417	\$0	\$417	-\$417	-\$417	0%
27139	\$0	\$0	\$0	\$627	\$0	\$627	-\$627	-\$627	0%
27140	\$5,700	\$5,700	\$0	\$0	\$0	\$0	\$0	\$5,700	0%
27141	\$9,200	\$9,200	\$0	\$0	\$0	\$0	\$0	\$9,200	0%
27142	\$19,200	\$19,200	\$0	\$0	\$0	\$0	\$0	\$19,200	0%
27143	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27144	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
27145	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500	0%
27146	\$16,000	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000	0%
27147	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
27148	\$182,000	\$182,000	\$0	\$0	\$85,000	\$85,000	-\$85,000	\$97,000	47%
27149	\$112,000	\$112,000	\$0	\$0	\$0	\$0	\$0	\$112,000	0%
27150	\$200,000	\$200,000	\$0	\$0	\$9,206	\$9,206	-\$9,206	\$190,735	5%
27151	\$154,000	\$154,000	\$0	\$0	\$9,309	\$9,309	-\$9,309	\$144,692	6%
27152	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000	0%
27153	\$250,000	\$250,000	\$0	\$0	\$9,438	\$9,438	-\$9,438	\$240,563	4%
27154	\$124,000	\$124,000	\$0	\$0	\$0	\$0	\$0	\$124,000	0%
27155	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27156	\$85,000	\$85,000	\$0	\$0	\$9,416	\$9,416	-\$9,416	\$75,584	11%
27157	\$190,000	\$190,000	\$0	\$0	\$49,980	\$49,980	-\$49,980	\$140,020	26%
27158	\$140,000	\$140,000	\$0	\$0	\$9,244	\$9,244	-\$9,244	\$130,756	7%
27159	\$74,000	\$74,000	\$0	\$0	\$0	\$0	\$0	\$74,000	0%
27160	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27161	\$84,000	\$84,000	\$0	\$0	\$9,158	\$9,158	-\$9,158	\$74,842	11%
27162	\$96,000	\$96,000	\$0	\$0	\$0	\$0	\$0	\$96,000	0%
27163	\$50,000	\$50,000	\$0	\$0	\$54,204	\$54,204	-\$54,204	-\$4,204	108%
27164	\$400,000	\$400,000	\$0	\$0	\$13,544	\$13,544	-\$13,544	\$386,456	3%
27165	\$180,000	\$180,000	\$0	\$0	\$9,416	\$9,416	-\$9,416	\$170,584	5%
27166	\$87,000	\$87,000	\$0	\$0	\$0	\$0	\$0	\$87,000	0%
27167	\$50,000	\$50,000	\$0	\$4,178	\$603	\$4,780	-\$4,780	\$45,220	10%
27168	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27169	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
27170	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
27171	\$10,000	\$10,000	\$10,000	\$11,534	\$0	\$11,534	-\$1,534	-\$1,534	115%
27172	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	0%
27173	\$200,000	\$200,000	\$0	\$6,432	\$9,985	\$16,417	-\$16,417	\$183,583	8%
27174	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
27175	\$36,480	\$36,480	\$0	\$0	\$0	\$0	\$0	\$36,480	0%
27176	\$40,000	\$40,000	\$0	\$0	\$21,018	\$21,018	-\$21,018	\$18,982	53%

9.7.7 Business Management System

The February 2017 Business Management System Report includes reports as follows:-

- Building Department – December 2016 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - December 2016 and January 2017
- Confirm Customer Enquiry Flow – Reports for December 2016 and January 2017
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 January 2017
- Review of Council Policies – December 2016 and January 2017 Period
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the December 2016 to February 2017 reporting period

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

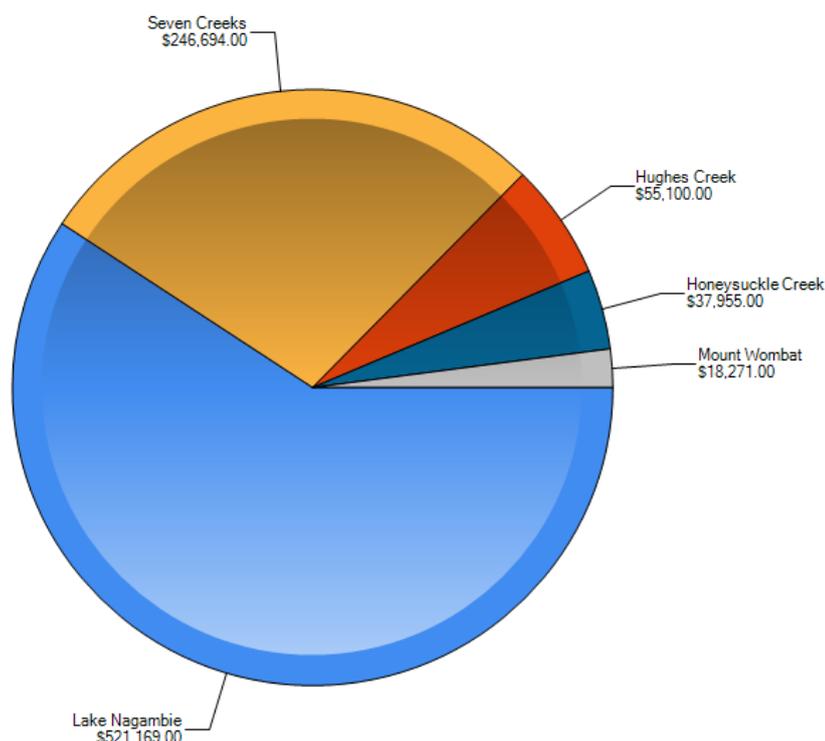
40/17 CRS SWAN/STOTHERS : That the Recommendation be adopted.

CARRIED

BUILDING APPROVALS

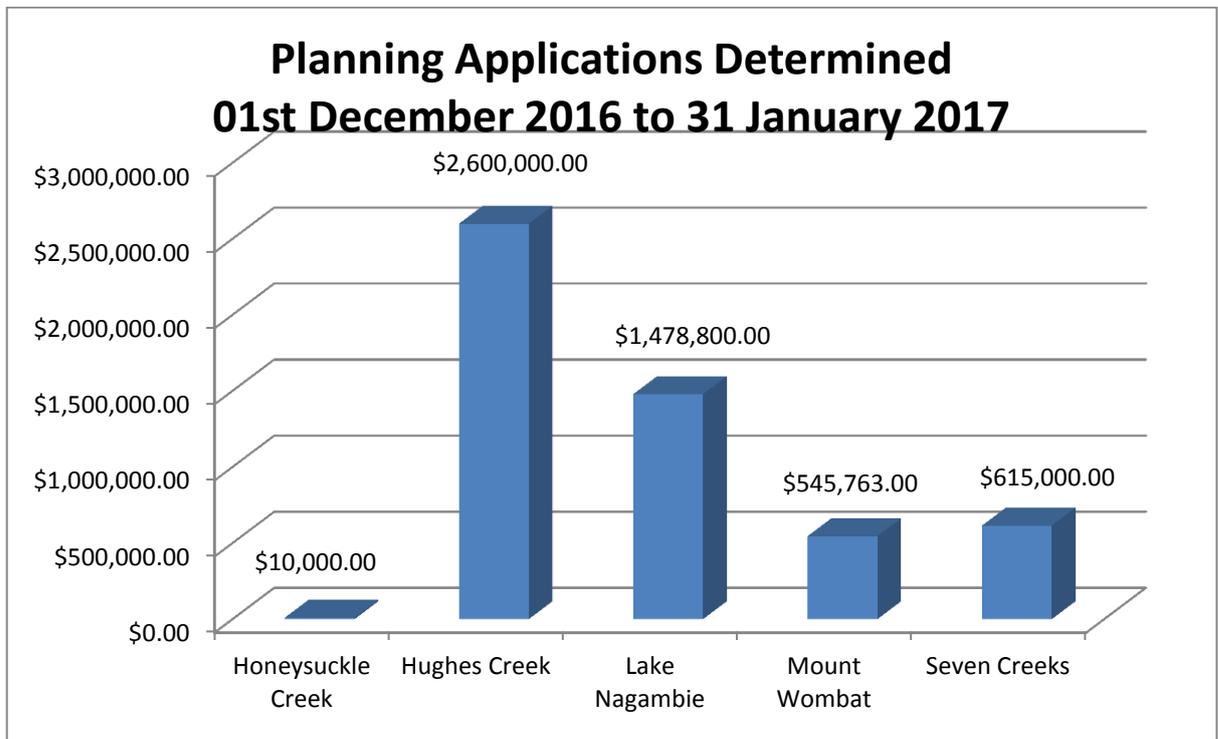
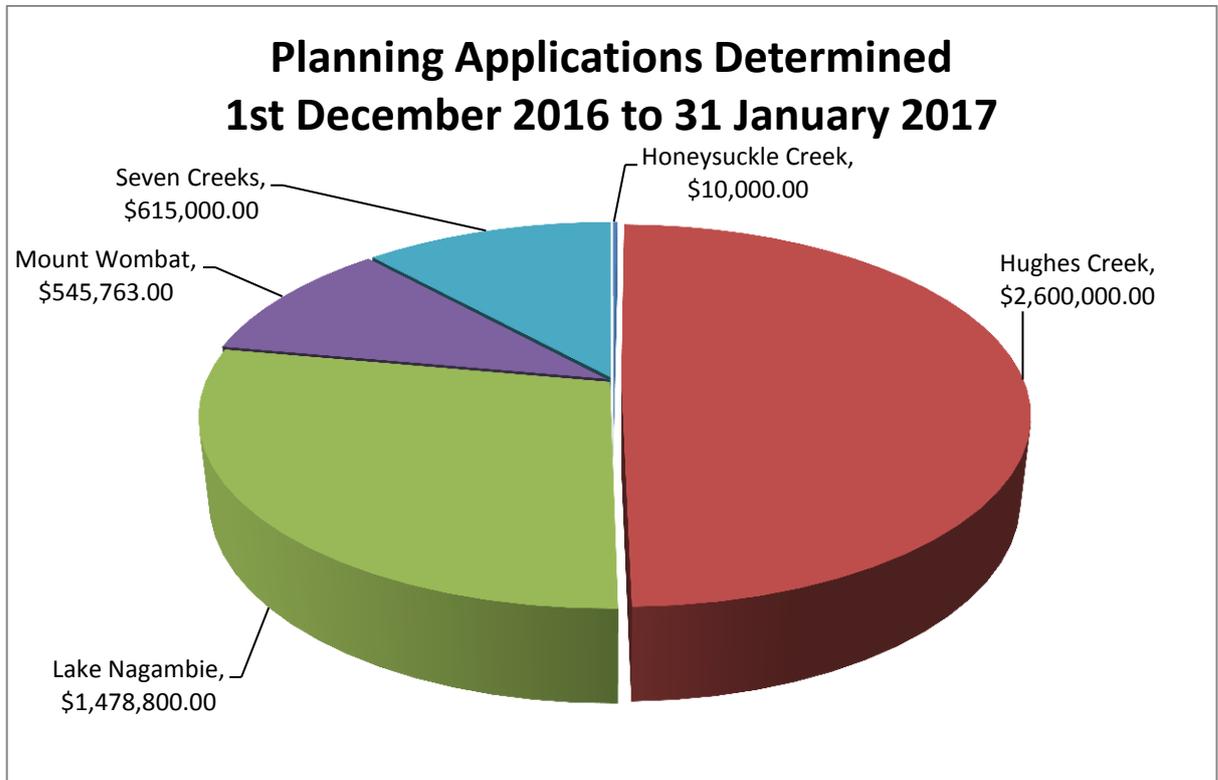
DECEMBER 2016

A total of 18 permits were lodged with Council for the month of December 2016, with a construction value of \$879,189. The permits were generally domestic improvements; such as verandahs, garages and sheds; with only four permits for the construction of a new dwelling lodged with Council. Due to time constraints, the statistics for January 2017 have not been reported and will now be reported with the February statistics next month.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2016234/0	7/12/2016	Construction of	Verandah	Violet Town	\$4,650.00	Honeysuckle Creek
2016235/0	7/12/2016	Construction of	Garage	Violet Town	\$8,000.00	Honeysuckle Creek
2016238/0	13/12/2016	Construction of	Shed	Violet Town	\$22,505.00	Honeysuckle Creek
2016249/0	15/12/2016	Construction of	Swimming Pool, Swimming Pool Barrier	Violet Town	\$2,800.00	Honeysuckle Creek
2016241/0	12/12/2016	Construction of	Shed	Avenel	\$15,100.00	Hughes Creek
2016246/0	21/12/2016	Additions to	Dwelling	Avenel	\$40,000.00	Hughes Creek
2016232/0	7/12/2016	Construction of	Dwelling	Nagambie	\$221,000.00	Lake Nagambie
2016233/0	6/12/2016	Construction of	Dwelling & Garage	Nagambie	\$291,919.00	Lake Nagambie
2016240/0	9/12/2016	Construction of	Verandah	Nagambie	\$8,250.00	Lake Nagambie
2016236/0	1/12/2016	Construction of	Shed	Strathbogie	\$7,271.00	Mount Wombat
2016243/0	12/12/2016	Re-erection of	Farm Shed	Sheans Creek	\$6,000.00	Mount Wombat
2016245/0	20/12/2016	Construction of	Carport	Longwood	\$5,000.00	Mount Wombat
2016237/0	2/12/2016	Construction of	Dwelling & Garage	Euroa	\$179,162.00	Seven Creeks
2016242/0	9/12/2016	Construction of	Farm Shed	Moglonemby	\$19,000.00	Seven Creeks
2016244/0	9/12/2016	Construction of	Verandah	Euroa	\$8,100.00	Seven Creeks
2016247/0	16/12/2016	Construction of	Verandah	Euroa	\$23,842.00	Seven Creeks
2016248/0	16/12/2016	Demolition of	Dwelling	Euroa	\$9,660.00	Seven Creeks
2016251/0	19/12/2016	Demolition of	Garage	Miepoll	\$6,930.00	Seven Creeks

PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL IMPROVED VALUE)
DECEMBER 2016 AND JANUARY 2017



Planning Applications Determined 1st December 2016 to 31 January 2017

Honeysuckle Creek	Violet Town	\$10,000.00	
		TOTAL	\$10,000.00
Hughes Creek	Avenel	\$600,000.00	
Hughes Creek	Avenel	\$2,000,000.00	
		TOTAL:	\$2,600,000.00
Lake Nagambie	Kirwans Bridge	\$200,000.00	
Lake Nagambie	Kirwans Bridge	\$200,000.00	
	Moormbool		
Lake Nagambie	West	\$70,000.00	
Lake Nagambie	Nagambie	\$8,800.00	
Lake Nagambie	Nagambie	\$650,000.00	
Lake Nagambie	Nagambie	\$100,000.00	
Lake Nagambie	Tabilk	\$250,000.00	
		TOTAL:	\$1,478,800.00
Mount Wombat	Euroa	\$150,000.00	
Mount Wombat	Euroa	\$20,000.00	
Mount Wombat	Euroa	\$260,000.00	
Mount Wombat	Gooram	\$40,000.00	
Mount Wombat	Kelvin View	\$14,763.00	
Mount Wombat	Longwood East	\$61,000.00	
		TOTAL:	\$545,763.00
Seven Creeks	Euroa	\$20,000.00	
Seven Creeks	Euroa	\$345,000.00	
Seven Creeks	Euroa	\$250,000.00	
		TOTAL:	\$615,000.00
		TOTAL VALUE:	\$5,249,563.00

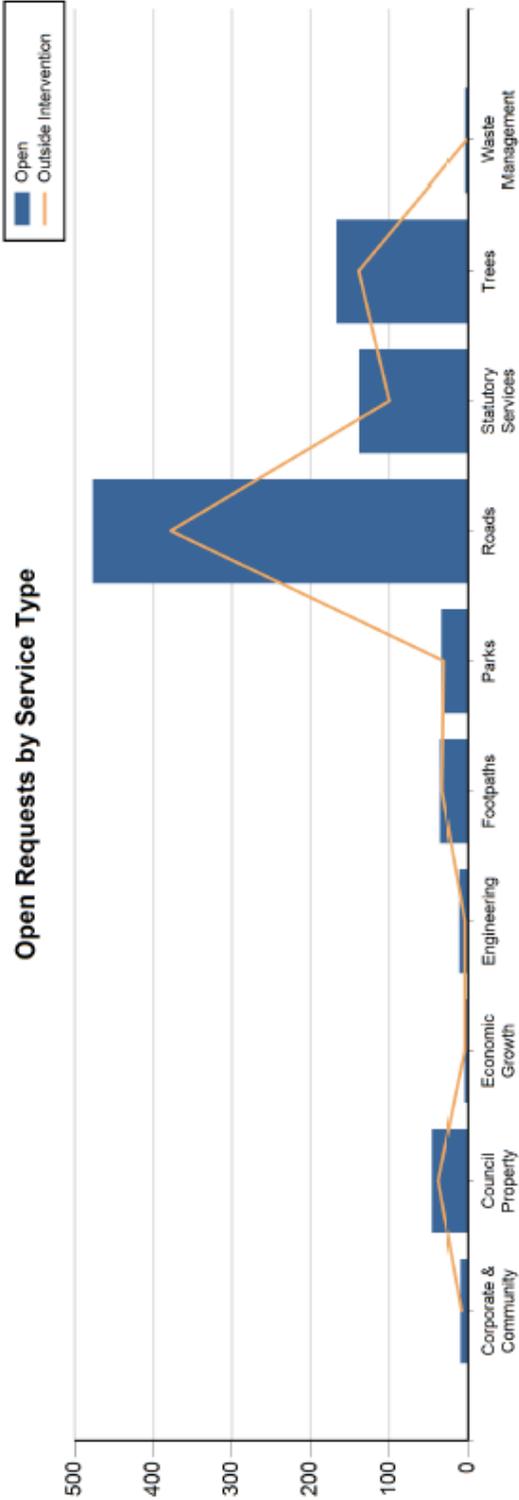
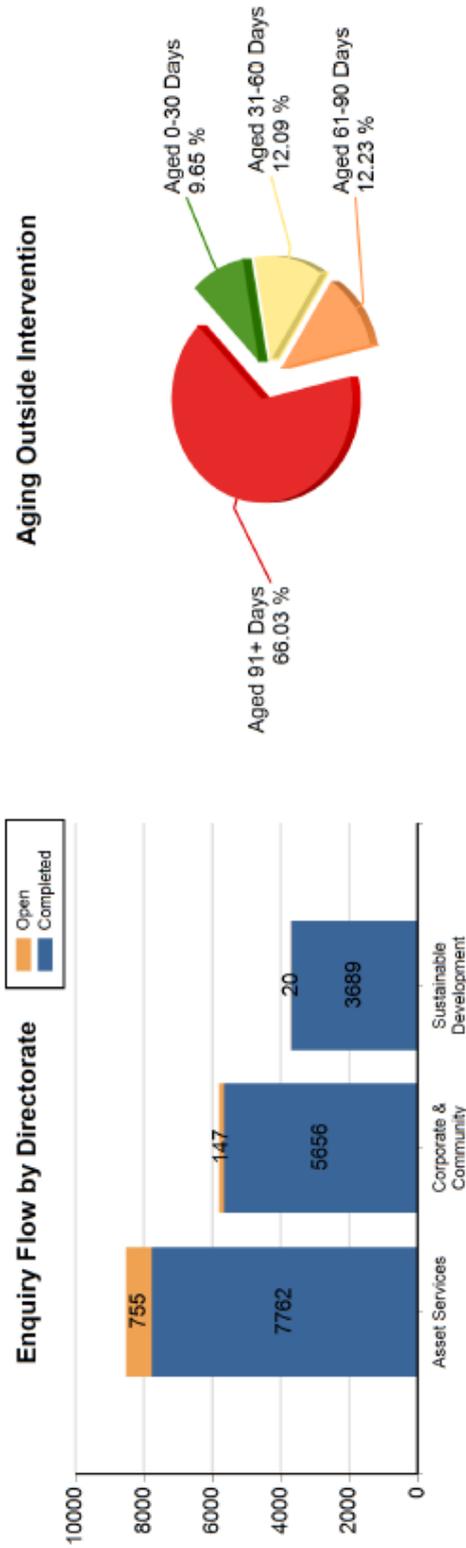
**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORTS FOR DECEMBER 2016 AND JANUARY 2017**

Confirm Customer Enquiry Flow
December 2016



Service Type	Total		December 2016		2016-2017		Aging Outside Intervention				Total	
	Logged	Open	Logged	Open	Logged	Open	0-30	31-60	61-90	91+		
Corporate & Community	1,006	9	0	0	5	1	80.00%	0	0	0	8	8
Council Property	1,060	46	14	7	94	25	73.40%	3	5	6	24	38
Economic Growth	2,526	4	0	0	0	0	NA	0	0	0	4	4
Engineering	235	10	0	0	8	2	75.00%	0	0	0	4	4
Footpaths	216	35	5	0	35	11	68.57%	2	1	2	28	33
Parks	297	33	4	3	57	17	70.18%	2	4	2	23	31
Roads	5,451	477	124	28	1,214	250	79.41%	31	31	61	255	378
Statutory Services	4,797	138	54	11	400	72	82.00%	14	32	4	50	100
Trees	1,247	167	35	20	187	70	62.57%	18	16	15	90	139
Waste Management	1,194	3	32	1	189	2	98.94%	1	0	0	0	1
	18,029	922	268	70	2,189	450	79.44%	71	89	90	486	736

Corporate & Community General	Council Property Council Property Pest Control Public Art Public Lighting Salesyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forrest/National Park	Roads Bridges Drainage Emergency Call Out Naturesstrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling



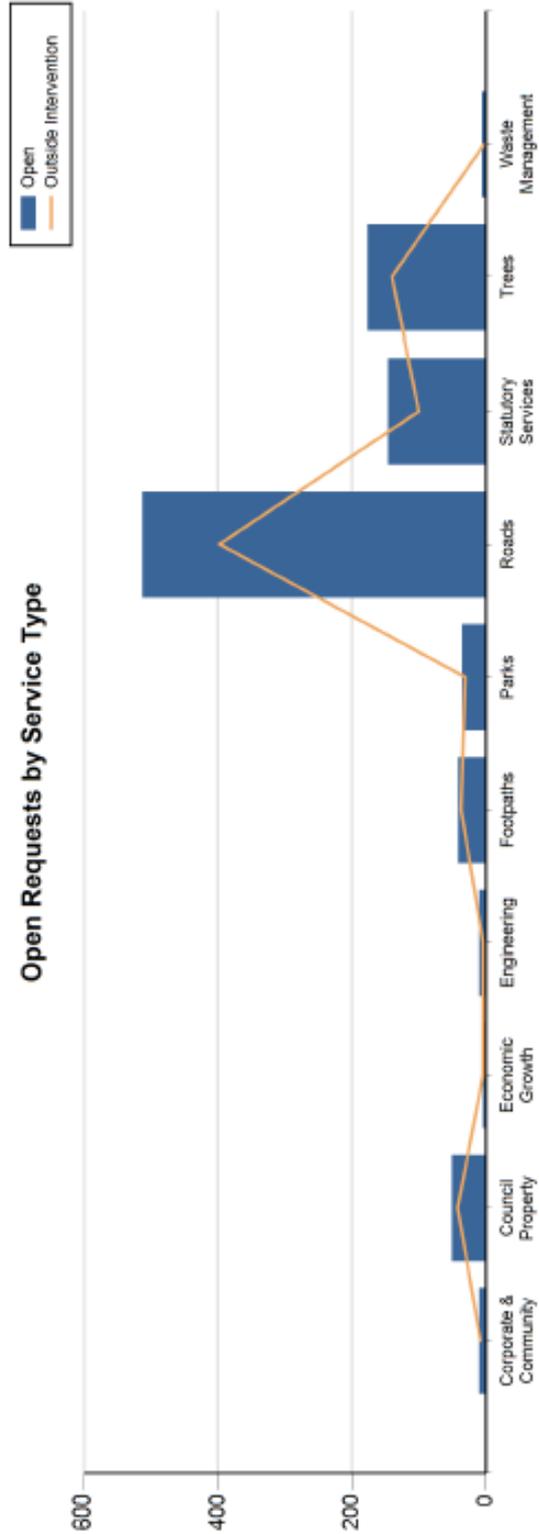
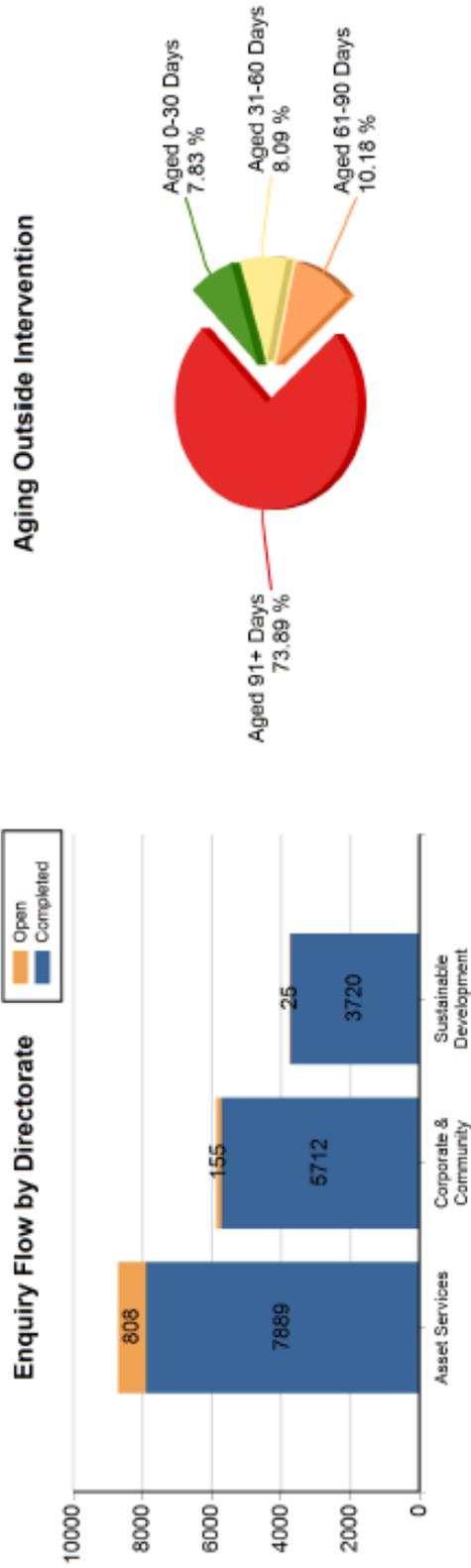
Confirm Customer Enquiry Flow

January 2017

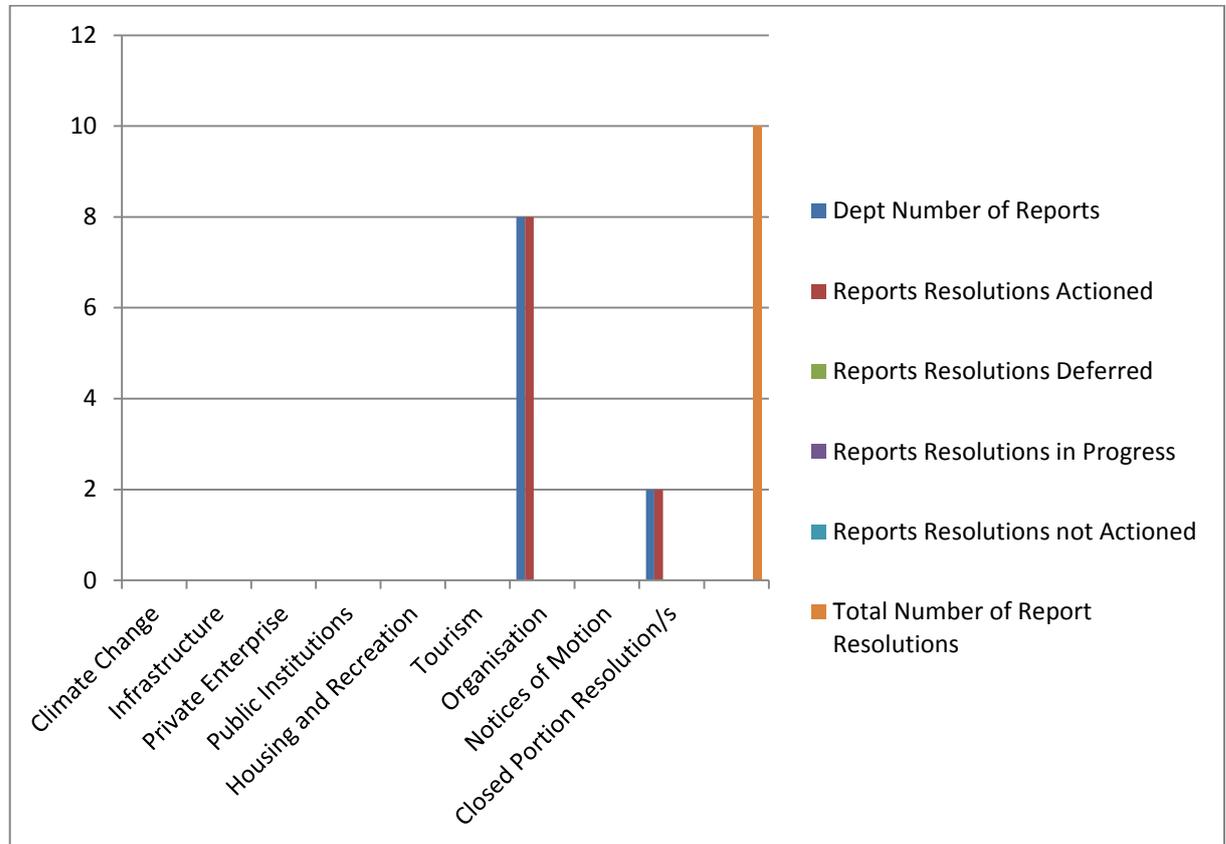


Service Type	Total			January 2017			2016-2017			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,007	9	99.11%	1	0	100.00%	6	1	83.33%	0	0	0	8	8
Council Property	1,075	50	95.35%	15	11	26.67%	109	29	73.39%	7	3	3	29	42
Economic Growth	2,526	4	99.84%	0	0	NA	0	0	NA	0	0	0	4	4
Engineering	235	9	96.17%	0	0	NA	8	1	87.50%	0	0	0	4	4
Footpaths	226	41	81.86%	10	6	40.00%	45	17	62.22%	4	1	2	30	37
Parks	302	35	88.41%	5	3	40.00%	62	19	69.35%	0	2	3	26	31
Roads	5,585	513	90.81%	134	50	62.69%	1,348	286	78.78%	31	26	23	318	398
Statutory Services	4,860	146	97.00%	63	18	71.43%	463	79	82.94%	4	11	31	54	100
Trees	1,285	176	86.30%	38	26	31.58%	225	88	60.89%	13	18	16	93	140
Waste Management	1,208	5	99.59%	14	2	85.71%	203	4	98.03%	1	1	0	0	2
Total	18,309	988	94.60%	280	116	58.57%	2,469	524	78.78%	60	62	78	566	766

Corporate & Community	Economic Growth	Engineering	Footpaths	Parks	Roads	Statutory Services	Trees	Waste Management
Council Property Council Property Pest Control Public Art Public Lighting Skateyards Signs	Events Planning Sub Divisions	Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forest/National Park	Roads Bitumen Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Building Animals - Domestic Animals - Other Environmental Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mgmt & Recycling



ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 20 DECEMBER 2016



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 JANUARY 2017**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome
<i>There were no Policy reviews or new Policies in the December / February reporting period</i>			

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 15 December 2016 to 8 February 2017

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 20 December. 2016

Time: 12.00 noon. - 7.30 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Alistair Thomson

Graeme (Mick) Williams (*attended meetings from 4.00 p.m.*)

Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Caroline Wallis (Group Manager, Corporate and Liveability)

Emma Kubeil (Manager, Sustainable Development)

Apologies

Phil Howard (Director, Sustainable Development)

Matters discussed:

Declarations of Interest

1. Councillors Discussions
2. Ordinary Council Meeting Agenda Review
3. Distribution and Overview of 2016/2017 Budget
4. Extension Project Plan for Euroa State Emergency Service Unit
5. Historical Groups - discussions on location for planting of Separation Tree Sapling
6. Assembly of Councillors
 - 6.1 Australia Day Events Program - Councillors Attendances
 - 6.2 Draft Engagement Plan - "Let's Talk:"
 - 6.3 Assembly of Councillors Process Discussions - Workshop Tuesday 31 January 2017
 - 6.4 Strathbogie Memorial Hall Project Investigation
 - 6.5 Euroa Croquet Club Toilets
 - 6.6 Shadforth Reserve Opportunities Study
 - 6.7 Honeysuckle Recreation Environment Project
 - 6.8 Friends of the Sevens

7. Meeting with Community Members
8. Ordinary Council Meeting at Waterfront Motel

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item No's 6.7 & 6.8	Cr Stothers	Yes
Item No's 6.7 & 6.8	Cr Thomson	Yes
Item 8 - 9.7.1	Cr Stothers	Yes



OATH OF OFFICE

I, Aminda McClaren..... swear by Almighty god that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: 
.....
(Aminda McClaren.....)
(Name)

Date: 13/12/2016.....

Taken before me: 
.....
(Steve Crawford – Chief Executive Officer)

Date: 13/12/2016.....



AFFIRMATION OF OFFICE

I, Malcolm Little, solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: Malcolm Little
(Malcolm Little)
(Name)

Date: 13/12/2016

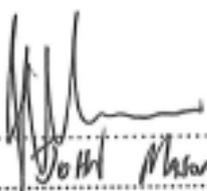
Taken before me: [Signature]
(Steve Crowcour – Chief Executive Officer)

Date: 13/12/2016

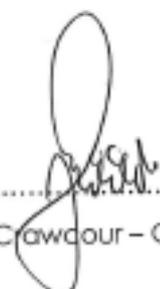


OATH OF OFFICE

I, John Masari..... swear by Almighty god that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: 
(John Masari.....)
(Name)

Date: 13/12/2016.....

Taken before me: 
(Steve Crawford - Chief Executive Officer)

Date: 13/12/2016.....



AFFIRMATION OF OFFICE

I, Kate Stothers, solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: 
.....
(Kate Stothers)
.....
(Name)

Date: 13/12/2016

Taken before me: 
.....
(Steve Crowcour – Chief Executive Officer)

Date: 13/12/2016



AFFIRMATION OF OFFICE

I, DEBRA SWAN, solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogrie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: 
(DEBRA SWAN)
(Name)

Date: 13/12/2016

Taken before me: 
(Steve Crawcour – Chief Executive Officer)

Date: 13/12/2016



AFFIRMATION OF OFFICE

I, Alistair Thomson, solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed:


.....
(Alistair Thomson)
.....
(Name)

Date:

13/12/2016
.....

Taken before me:


.....
(Steve Crowcour – Chief Executive Officer)

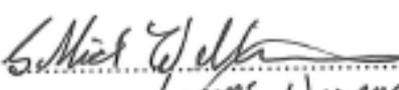
Date:

13/12/2016
.....



OATH OF OFFICE

I, GRAEME WILLIAMS. swear by Almighty god that I will undertake the duties of the office of Councillor in the best interests of the people of the municipal district of the Shire of Strathbogie and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgment.

Signed: 
(..... GRAEME WILLIAMS)
(Name)

Date: 13/12/2016.

Taken before me 
(Steve Crowcour – Chief Executive Officer)

Date: 13/12/2016.

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 24 January 2017

Time: 1.30 p.m. - 5.30 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Graeme (Mick) Williams

Officer/s

Phil Howard (Acting Chief Executive Officer / Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Apologies

Councillor Alistair Thomson

Steve Crawcour (Chief Executive Officer)

Caroline Wallis (Group Manager, Corporate and Liveability)

Matters discussed:

Declarations of Interest

1. Councillors Discussions
2. Planning Committee Agenda Review
3. Assembly of Councillors
 - 3.1 Further information as requested: Friends of the Sevens 'Seven Creeks Restoration Project' - advice from Department of Environment, Land, Water and Planning of completion of project
 - 3.2 MAV Strategic Planning Meetings 2017
 - 3.3 State Member for Euroa, Steph Ryan - request for general 'catch-up' meeting with Councillors
 - 3.4 Burns Avenue Sealing Project
 - 3.5 Australia Day - Events Details and Councillors Attendances
 - 3.6 Visit to Kinross Farms Grading Floor, Euroa
 - 3.7 'Café' briefing - Roles of Council, structure of meeting, etc; key / current issues in progress ~ Fact Sheet
 - 3.8 Cr Stothers
Promote 'Change the Day' discussions campaign at Violet Town
4. Planning Committee Meeting
5. Special Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 3.1	Cr Stothers	Yes

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 31 January 2017

Time: 1.30 p.m. - 5.30 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Caroline Wallis (Group Manager, Corporate and Liveability)

Apologies

Matters discussed:

Declarations of Interest

1. Council Plan Workshop
2. Assembly of Councillors Process Discussions
3. Budget Workshop, including Operational / Capital Works / Rating Strategy
4. Councillor Code of Conduct Review
5. Policy Reviews
6. Assembly of Councillors
 - 6.1 Review / consideration of Expressions of Interest as Community Representative on Audit Committee
 - 6.2 Notices of Motion
 - 6.3 Rotary Club of Euroa - Request for financial assistance for 2017 Euroa Criterium
 - 6.4 Domestic Animals Management Plan Review
 - 6.5 Euroa Transfer Station
 - 6.6 Euroa Caravan Park
7. Sustainable Development Reference Group (*Crs Stothers and Williams*)

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
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Record of Meetings of Section 86 Committees of Council

Minutes of Meetings received in the December 2016 to February 2017 Reporting Period

Name of Committee	Date of Meeting
Graytown Action Group AGM	11/01/17
Euroa Lawn Tennis Club	18/01/17
Violet Town Hall Committee	18/01/17

10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

6.54 p.m.

CRS WILLIAMS/LITTLE –

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- Ground(s) under section 89(2):

89(2)(g) Any other matter which the Council or special committee considers would prejudice the Council or any person

C.P. 1 Euroa Caravan Park

41/17

ON BEING PUT, THE MOTION WAS CARRIED

Ct Thomson called for a Division

For the Motion

Cr Williams

Cr Little

Cr Swan

Cr McClaren

Against the Motion

Cr Thomson

Cr Stothers

Cr Mason

7.00 p.m.

CRS WILLIAMS/SWAN -

That Council open the meeting to members of the public and resume normal business.

43/17

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

C.P. 1 Euroa Caravan Park

RECOMMENDATION

For Decision.

CRS LITTLE/THOMSON -

- 1. That Council consent to the proposed transfer of the lease of the Euroa Caravan Park from Morgan Caravan Parks Pty Ltd to Lilly Ann Pty Ltd, conditional upon -**
 - Lilly Ann Pty Ltd providing a Bank Guarantee to the satisfaction of the CEO; and**
 - Kristy Hourigan providing a Personal Guarantee and Indemnity to the satisfaction of the CEO.**
- 2. That Council endorses the signing and sealing of the transfer documentation, i.e.,**
 - Transfer of Lease**
 - Right of Entry (Business and Goods)**
 - Mortgage of Lease (amended to provide for execution by Council)**
- 3. That Council's improvements at the Caravan Park be assessed initially, and following new work, and registered where appropriate on the Personal Property Security Register (PPSR).**
- 4. That Council request Lilly Ann Pty Ltd to require a police check as a condition of employment of any person hired to work at the caravan park.**

42/17

ON BEING PUT, THE MOTION WAS CARRIED

RECOMMENDATION

CRS SWAN/MASON -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

44/17

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.02 P.M.

Confirmed as being a true and accurate record of the Meeting

.....

Chair

.....

Date