

Strathbogie Shire Council

Council Meeting Minutes / Decisions

August 15, 2023

Minutes/Decisions

Council Meeting

Tuesday, August 15, 2023, at 6pm

Meeting held at the Euroa Community Conference Centre and livestreamed on Council's website:

<https://www.strathbogje.vic.gov.au/council/our-council/council-meetings-and-minutes/>

Councillors:

Cr Laura Binks (Mt Wombat Ward) – Mayor
Cr Paul Murray (Hughes Creek Ward) – Deputy Mayor
Cr Sally Hayes-Burke (Seven Creeks Ward)
Cr Chris Raeburn (Honeysuckle Creek Ward)
Cr Robin Weatherald (Lake Nagambie Ward)

Municipal Monitor:

Peter Stephenson

Officers:

Julie Salomon – Chief Executive Officer
Amanda Tingay – Acting Director People and Governance
Rachael Frampton – Acting Director Community and Planning
Phillip Carruthers – Specialist Governance Advisor

Meeting Procedure

1. Welcome

2. Acknowledgement of Country

We acknowledge the Traditional Custodians of the places we live, work and play. We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging. Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.

3. Privacy Notice

This public meeting was streamed live via our website ([Council Meetings and Minutes | Strathbogie Shire](#)) and is made available for public access on our website along with the official Minutes/Decisions of this meeting. All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4. Governance Principles

Council considers that the recommendations contained in these Minutes/Decisions gives effect to the overarching governance principles stated in Section 9(2) of the Local Government Act 2020. These principles are as follows:

- 1. Council decisions are to be made and actions taken in accordance with the relevant law;*
- 2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;*
- 3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;*
- 4. the municipal community is to be engaged in strategic planning and strategic decision making;*
- 5. innovation and continuous improvement is to be pursued;*
- 6. collaboration with other Councils and Governments and statutory bodies is to be sought;*
- 7. the ongoing financial viability of the Council is to be ensured;*
- 8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;*
- 9. the transparency of Council decisions, actions and information is to be ensured.*

5. Apologies / Leave of Absence

Cr Reg Dickinson (Lake Nagambie Ward)

Vlad Adamek – Director Sustainable Infrastructure

Kristin Favaloro – Executive Manager Communications and Engagement

6. Disclosure of Conflicts of Interest

Nil

7. Confirmation of Minutes/Decisions of Previous Meetings

MOVED: COUNCILLOR RAEBURN
SECONDED: COUNCILLOR MURRAY

That the minutes/decisions of the Council Meeting held on Tuesday, July 18, 2023, be confirmed (*Council Meetings and Minutes | Strathbogie Shire*)

135-22/23 **CARRIED**

8. Petitions

Nil

9. Reports of Mayor and Councillors and Delegates

Cr Hayes-Burke

- Attended the following professional development courses over past month –
 - Understanding finances and Council's audited financial statements
 - Municipal Association of Victoria's housing crisis forum
 - Integrity in governance
 - Women's leadership in climate change
- Will be attending a planning panels forum this Friday 18 August 2023
- Attended unveiling of Magpie Sculpture in Seven Creeks Park on Friday 11 August 2023

Mayor

- This month I was pleased to attend the *Pitch My Project: Euroa Magpie public art unveiling*, and the *ARTBOX Ann Cremean art exhibition* in Seven Creeks Park.
- And last week, I was overjoyed to open the *Avenel Play Space Upgrade* in Jubilee Park with the community. Huge congratulations to Project Officers for the delivery and community engagement practices that supported this \$136,000 Council project.
I would like to commend Avenel Primary School Captains, Camilla Bull and Koby Sidebottom, who gave a fabulous speech, as well as Anne Douglas representing the Jubilee Park Committee of Management and Avenel Active Incorporated, and Taungurung Elder Uncle Shane Monk who Welcomed us to Country with a smoking ceremony.
Among the new equipment is an all-abilities swing, stepper bridge, fixed hanging rings, scaling wall, wave bridge, fibreglass slide and inclined net bridge, while installation of the shade sails at the Jubilee Park children's playground was supported by Victorian Government funding.
It was fantastic to share and celebrate the new equipment with the children who it is designed for, and I wish to thank Council Officers for facilitating a cupcake making station to add to the festivities.
- On another note, I encourage our community to visit the Council website for latest news updates including:
 - Bushfire Resilience Free online workshops
 - To have a look at the Development Plan for Elloura Estate: Lake Nagambie Resort. We understand there will be significant interest in this development plan and are keen to do as much as possible to inform the public.

9. Reports of Mayor and Councillors and Delegates (cont.)

- And please visit *Share Strathbogie* to register your interest in the *Goulburn Region Tourism Partnership*, to help develop the strategic direction for our region's future.
- Lastly, I am proud to announce that the *Strathbogie Shire Council – Climate Change Action Plan* is a shortlisted 2023 Keep Australia Beautiful Victoria 2023: Energy Category finalist. Well done to Council Officers who have worked to develop and implement this plan, and for gaining Local Government sector recognition

Cr Murray

- Congratulations to Tank and Tobin for their Magpie public art installation at the Seven Creeks Park, and to Council officers for their assistance in the project.
- Congratulations to Anne Douglas and Jubilee Park Committee on the assistance with the Avenel Play Space Upgrade.
- Avenel Community Conversations event to be held at Avenel on Sunday 20 August 2023, to discuss the future of Australia Day.

10. Public Question Time

Council Ref: KA/CB: 30/2023

Your council mower and or street-tree police have removed and destroyed four white cedars and one crepe myrtle which we purchased, planted and nurtured on our nature strip outside [REDACTED] Street.

You should note that these street trees were purchased without requesting any input from council funding. Neither were you expected to water or stake them.

For some reason one crepe myrtle (which was staked in no different fashion than the others) has escaped the scythe.

We will be planting trees again in exactly the same places and we will be staking them with star pickets.

It may be of use for someone to explain why someone was tasked to undertake this exercise in vandalism. That really would cost council some money.

In addition to requiring council to respond to this substantive complaint of the trees being damaged and removed, kindly be in a position to also advise when trees numbered 03948, 03949 and 03950 were given a Shire of Strathbogie asset register number.

Response

I have spoken to the Parks and Gardens Team about your concerns and have confirmed one tree was, in fact, accidentally run over while mowing. We apologise for this and have asked the team to take more care in the future.

We have been assured the remaining trees you planted were not impacted by the mowing activities nor removed by any Council Officer.

In Strathbogie Shire our Climate Change Action Plan, action 28 is to develop a 10-year, climate-appropriate, street tree planting plan and budget for our townships. This action was not set as a 2022/23 action but will be completed during the life of the plan.

Action 3.1.4 of our Council Plan is to involve the community in tree planning projects across the shire. This is a four-year program, which includes community engagement to identify appropriate areas. In April this year, we worked with the Euroa Primary School to plant trees in Scobie St, which ensure the completion of this year's actions.

10. Public Question Time (cont.)

Action 3.1.2 of our Council Plan is to integrate Naturally Cooler Towns into day-to-day operations in partnership with Goulburn Murray Climate Alliance. This action is also complete, and Council has adopted a recommended tree planting list from the Naturally Cooler Towns Project (see the list on their [website](#)).

We have also applied for and received an \$85,000 State and Regional Priority Projects Grant for the Cooler Canopies project for urban tree plantings across the shire to minimise the impacts of the urban heat island impact.

We will use this funding to roll out street tree plantings from the recommended tree planting list.

Tree species used as part of this program are carefully selected to meet the specific needs of each planting site. Care is taken to account for established trees, buildings, powerlines, driveways, roads, and any other infrastructure that may be impacted.

We are really keen to work with you, to establish the most appropriate trees for your nature strip. Council officers will be reaching out to you to arrange a time to meet onsite so that we can talk about species, planting and the best way we can work together to achieve our shared goals. In the meantime, please feel free to phone our office on 1800 065 993 and ask to speak to our Climate Change Officer. In response to your query on the numbering of three street trees, I advise that these trees were entered into Council's database on 22 May 2017.

E03948 - Ligustrum lucidum (Glossy Privet)

E03949 – Eucalyptus microcarpa (Grey Box)

E03950 – Eucalyptus sideroxylon (Ironbark)

Council Ref: RF: 31/2023

1. When Council realised Transport Department would staff all crossings except Nagambie Primary, what risk assessment and legal advice was used regarding risk to student safety?

Response

Council has not completed a Risk Assessment at the Goulburn Street crossing as the decision on where crossings are placed and supervision is required is determined by the Department of Transport and Planning.

Council officers are following up with the Department of Transport and Planning as to when the risk assessment was undertaken at this site.

Council has sought legal advice and was advised that, under the Road Management Act 2004, Council's legislated responsibility is to inspect, maintain and repair the school crossing infrastructure, which includes signage and road markings.

2. Under the 'Road Management Act', safety on Goulburn St is the Shire's responsibility. Explain how you consider it safe for children to cross without supervision. I am currently the school crossing supervisor and I almost got hit by a car yesterday setting out to do it. Could you please explain how you consider it safe for children to cross without supervision.

Response

As I mentioned before, Council's legislated responsibility, under the Road Management Act 2004, is to inspect, maintain and repair the school crossing infrastructure, which includes signage and road markings.

The school crossing program is a Victorian Government and Department of Transport and Planning responsibility.

10. Public Question Time (cont.)

The Victorian Government is also responsible for setting and funding where supervised crossings are placed, regardless of which authority owns the road. We know the Department is managing this service directly on all roads in other municipalities.

We are extremely disappointed the Victorian Government and the Department are not taking responsibility for the safety of school crossings in Nagambie.

We agree with you, the safety of our children and their carers is paramount.

Council is committed to continuing to advocate and work with the Department of Transport and Planning to take responsibility for the delivery of the program.

We ask that you join our advocacy efforts by writing to the Minister for Local Government and Minister for Roads and Road Safety, Melissa Horne, at her parliamentary address.

Council Ref: PS: 32/2023

1. What did it cost to employ the crossing supervisor for Nagambie Primary and what are three non-essential items that cost more eg magpie, logo?

Response

I advise that in 2022/23, the total cost of the school crossing program was about \$82,078. Council received \$36,935 from the Department of Planning and Transport to supervise five crossings in the municipality.

The Magpie sculpture unveiled in Euroa on Friday was initiated by a joint submission by the Euroa Chamber of Business and Commerce and the Euroa Community Action group to Council's Pitch My Project initiative in the 2022/23 Budget.

2. If the Shire receives funding from the Transport Department, will you provide a crossing supervisor for Nagambie Primary?

Response

Council made the decision at the March 2023 meeting to exit the delivery of the school crossing program. As you know, that was a two-stage process initially instigated in October 2022. We are advocating to the Department of Transport and Planning for a resolution to see the supervised Goulburn Street crossing operating as soon as we can. Funding in the interim is one of the options that Council is considering but has yet to make a determination. There are many options to consider and there are no guarantees until we have had conversations and clarification from the Department of Transport and Planning.

Council Ref: FY: 33/2023

Council opens every meeting with the monologue "Acknowledgement of Country" ; Prefaces every council document with the same; And opens every meeting with the same repetitive recitation. Recognising that one of Councils central guiding tenants is "inclusiveness", can the Councillors provide any reason why this divisive and partisan practice, which by its very wording in not inclusive, should not be discontinued with immediate effect

Response

Council signed a Memorandum of Understanding with the Taungurung Lands and Waters Council in 2021.

Through this extensive community engagement process five Acknowledgement to Country options were developed and are encouraged when conducting proceedings on Taungurung Country.

These different acknowledgements were submitted by the community, which provided strong support for the MoU and strengthening Council's relationship with first nations people.

10. Public Question Time (cont.)

The Acknowledgement of Country used at our meetings and in our documents is in line with the MoU, it is also in line with our Community Vision statement which was written by our community and states: We care deeply for Country and First Nations people.

Strategic Focus Area 1 of our Council Plan: Engage. Create. Unite. Contains the following community goal:

In the future we foster and support creative responses in the community. This means:

- *First Nations culture, knowledge and heritage enriches our Shire.*

Our community, through our Council Plan, has told us first nations culture and acknowledging this heritage is essential.

Council Ref: BF: 34/2023

Businesses on Binney Street were badly affected after they were not informed by council of a parking closure on 3 August. Why did this happen and what will council do to ensure a similar situation does not happen again?

Response

I would like to start by apologising for this lack of communication. I agree it is not good enough. And despite our absolute commitment to improving our communications this has let us down.

I am not making excuses, but we have worked really hard on the streetscape project, from many months of community engagement to establish the designs. Prior to the Stage 2 works commencing (6 weeks in advance), we have written, and hand delivered letters to all businesses with proposed scheduled of works and timing.

We have also used social media, paid advertising in the Euroa Gazette, our website to help spread the information and have held two on site meetings.

But we know we need to improve and have now implemented changes to our internal communications approach – which we hope will stop this happening again.

Council Ref: DC: 35/2023

Thank you for the opportunity to ask these two questions as a resident of the shire. I hope the answers will demonstrate the council's commitment to transparency, which is one of the overarching governance principles in section 9 of the Local Government Act.

1. With the assistance of Andrew Douglas of FCW Lawyers, council has drafted a statement of intent, as well as a transition plan and another action plan, in response to the appointment of municipal monitor Peter Stephenson. It seems the purpose of this, at least in part, was to demonstrate to Mr Stephenson that council is committed to resolving its apparent issues. Why, then, are councillors only set to sign the SOI tonight, on the same day Mr Stephenson's term ends, rather than the extraordinary meeting where it was originally to be signed being rescheduled to an earlier date? It would appear this will not leave Mr Stephenson much time before he delivers his final report to the minister for local government.

Response

Tonight's statement of intent, transition plan and action plan are the not just the response to the appointment of Municipal Monitor, Peter Stephenson.

It is the output from many months of work by Councillors to determine how they can improve the quality of the representative work they undertake through a lens of collaboration, respect and ensuring Council's employee working environments are safe, respectful, collegiate, and innovative.

10. Public Question Time (cont.)

Our Mayor, Cr Laura Binks, has certainly not hidden the fact that our Council has been challenged. Mr Stephenson's Terms of Reference are very clear.

At the time our first Municipal Monitor, Janet's Dore's, 10-point plan was noted by Council, our Mayor said at the time it would be disingenuous to make any commitment when more work was needed.

Tonight's work has been completed under the watchful eye of the monitor and we are sure it will help provide significant input into his report.

2. St Joseph's School in Nagambie has been informed by the Department of Transport that their crossing supervisor is being phased out and will no longer be in place from the beginning of term four. To council's knowledge, will any other schools in the shire have their crossing supervisor removed by the Department of Transport from term four, and given this situation, have there been any discussions at council regarding the possibility of re-entering the school crossing supervision program

Response

The Victorian Government and Department of Transport and Planning is responsible for setting and funding where supervised crossings are placed regardless of which authority owns the road.

The decision to provide supervision at a crossing is made by the Department following the outcomes of their risk assessment.

Council is concerned the Department's commitment is not ongoing and we have been seeking more information about timeframes and what this means into the future.

We need to be really clear; this program is the responsibility of the Victorian Government and the Department. They are responsible for delivering the program and deciding where crossings are situated.

11. Officer Reports

- 11.1 Strategic and Statutory
- 11.2 Community
- 11.3 Infrastructure
- 11.4 Corporate
- 11.5 Governance and Customer Service
- 11.6 Executive

12. Notices of Motion

Nil

13. Notices of Rescission

Nil

14. Urgent Business

Nil

15. Confidential Business

Nil

Next meeting

The next monthly meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday, September 19, 2023, at the Euroa Community Conference Centre, at 6pm.

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11. OFFICER REPORTS

11.1 STRATEGIC AND STATUTORY PLANNING

11.1.1 Planning Applications Received and Planning Applications Determined - 1 to 31 July 2023

Author: Manager Planning and Investment

Responsible Director: Director Community and Planning Acting

EXECUTIVE SUMMARY

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period of 1st to 31st July 2023. The latest available Planning Permit Activity Performance (PPARS) Figures are also attached (Attachment 3). It should be noted that the latest PPARS Figures are for the month of June 2023. The July PPARS Figures were not available at the time of writing this report as the monthly figures are not updated until 15th of each month. The contents of this report are provided for information purposes only.

It is noted that there were thirteen (13) new planning applications received and ten (10) planning applications decided upon during the reporting period.

MOVED: COUNCILLOR HAYES-BURKE

SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Note that there were thirteen (13) new planning applications received, and ten (10) planning applications decided on during the period of 1st to 31st July 2023.***
- 2. Note the report.***

136-22/23 CARRIED

11.2 **COMMUNITY**

11.2.1 **Ruffy Action Group Funding 2022/23**

Author: Community Development Officer

Responsible Director: A/Director Community and Planning

EXECUTIVE SUMMARY

Grant funding for Strathbogie Shire Council's eight (8) Community Action Groups opened on 1 July 2022 and closed on 1 August 2022. The total budget allocation for the 2022/2023 Community Action Group Funding was \$81,000. At the September 2022 Council meeting, Council approved the allocation of funds to four of the eight Community Action Groups to the value of \$38,550, spread across 10 eligible projects. In addition, Council resolved to:

2. *Authorise Council Officers to reopen the funding program on 1 October 2022 for Community Action Groups who did not apply, and remain open until funds are exhausted, enabling Council Officers to work with these Community Action Groups to identify and submit projects that meet the funding guidelines for consideration of Council*

Ruffy Action Group applied for Community Action funding in late May 2023 to install power, and weatherproof and secure a small shed. This would protect a community generator located at the Tablelands Community Centre that powers a bore pump providing a benefit to several important community facilities including the community centre, the Ruffy Hall and the Ruffy CFA.

Due to the timing of when Council Officers received the full application, and the significant review that was undertaken of Council's Community Funding Model, officers assessed the grant application using the previous Community Action Funding Assessment process.

Officers have found the application to be eligible and recommend funding the Ruffy Action Group Incorporated \$3478.66 for this project to protect an important community asset. Ruffy has been working diligently to reform as a Community Action Group following a hiatus due to changing membership.

As the application was received in 2022/23, Officers recommend the financial cost be recorded as an overspend in the 2023/24 community funding program due to the timing of approval falling outside of the 2022/23 financial year. Should the 2023/24 Community Grants Program be undersubscribed, then this amount can be offset via this funding allocation.

MOVED: COUNCILLOR MURRAY

SECONDED: COUNCILLOR RAEBURN

That Council approve funding of \$3,478.66 to Ruffy Action Group Incorporated to complete works to protect an important community asset from damage; works include electrical upgrade, waterproofing and installation of ventilation.

137-22/23 **CARRIED**

11.2.2 Event Grant Applications Received

Author: Visitor Economy and Events Coordinator

Responsible Director: A/Director Community and Planning

EXECUTIVE SUMMARY

Council adopted a community funding model at the June 2023 Council Meeting. This model sets out the strategic direction and associated guidelines for the distribution of community funding for Strathbogie Shire Council. Event Grants provide grants of up to \$5,000 to eligible organisations and associations for events that align with the objectives of the Council Plan 2021-25, submitted in line with Council's Event Guidelines.

Council has received two (2) Event grant applications for Council's consideration.

The Strathbogie History Group, under the auspice of Strathbogie Tablelands Action Group Incorporated, have applied for funding for the Strathbogie Cup Weekend Festival scheduled from the 3 – 6 November 2023. This is an inaugural event following the success of the Strathbogie History Weekend in 2022, organised by the same group. The event expects to attract a total of 600 visitors over the 4-days of event. The application is for a total of \$5,000, made up of \$4,739 in cash and \$261 in kind for Council equipment hire.

An application was also received from Cranksters Rod and Kustom Club Incorporated to support the delivery of the Cranksters Cruise Nagambie 2023 event to be held on 10 September 2023. The application is for a total of \$1,940 in kind to cover the fees associated with the Nagambie Regatta Centre hire. The car event is for pre-1978 'chrome bumper' vehicles and has been held annually at the Regatta Centre since 2012, apart from two years where it was cancelled due to COVID. The event is known nationally and is expected to attract 1,000 visitors to the event.

Both events will result in several significant social and economic benefits to the Strathbogie Shire community and will be delivered in line with Council's Events and Regulatory policies and procedures.

Council has a budget of \$50,000 allocated to Event Grants under the Community Funding Model in the 2023/2024 Budget. Applications have been submitted in line with the Event Grant Guidelines 2023-24 adopted on 20 June 2023 and have been assessed in line with the relevant assessment process. The current applications are of an acceptable standard and officers are recommending them for funding.

MOVED: COUNCILLOR MURRAY

SECONDED: COUNCILLOR WEATHERALD

That Council:

- 1. Approve the Event Grant application from Strathbogie History Group, under the auspice of Strathbogie Tablelands Action Group Incorporated, to the value of \$5,000, comprising of \$4,739 in cash and \$261 in kind to support the delivery of the Strathbogie Cup Weekend Festival to be held 3 – 6 November 2023;***

11.2.2 Event Grant Applications Received (cont.)

MOTION (cont.)

- 2. Approve the Event Grant application from Cranksters Rod and Kustom Club Incorporated, to the value of \$1,940, comprising of \$1,940 in kind only, to support the delivery of the Cranksters Cruise Nagambie on September 10 2023; and**
- 3. Work with both event organisers, as a condition of funding, to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”.**

138-22/23 **CARRIED**

11.2.3 Annual Review of the Domestic Animal Management Plan - Year 1 Progress Update

Author: Acting Manager Community Safety

Responsible Director: Acting Director Community and Planning

EXECUTIVE SUMMARY

The *Domestic Animals Act 1994* (the Act) requires Council to prepare a Domestic Animal Management Plan every four years. At its meeting in December 2021, Council adopted the 2020 – 25 Domestic Animal Management Plan (the Plan) after significant community consultation on its development.

Council's Domestic Animal Management Plan outlines the key issues, objectives, and priorities for how cats and dogs will be managed in our Shire. The plan covers issues such as:

- The importance of pets to Shire residents
- Concerns about animal-related matters (nuisance animals, dog attacks, dangerous dogs and restricted breeds)
- Ideas and resources to help locals manage and care for their pets
- Dogs in parks and reserves
- How well information provided by Council about pets and animal management addresses the needs of residents

The Plan has 8 focus areas, each with their own priority actions which may have a specific year of delivery or may be ongoing.

Under section 68A(3) of the Domestic Animals Act Council must –

- a) Reviews its DAMP annually and, if appropriate, amend the plan
- b) Provide the secretary with a copy of the plan and any amendments to the plan
- c) Publish an evaluation of its implementation of the plan in its annual report.

Council's review of the Plan was due in December 2022 but due to the impacts of the October 2022 flood event Council was given an extension. This report provides an overview of the key achievements from year 1 of the Domestic Animal Management Plan.

***MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR HAYES-BURKE***

That Council note the annual progress report on the 2021 – 25 Domestic Animal Management Plan.

139-22/23 ***CARRIED***

11.3 INFRASTRUCTURE

11.3.1 Tender for Contract No. 22/23-73: Provision of Internal Auditor

Author: Senior Governance Advisor

Responsible Director: Director People and Governance

EXECUTIVE SUMMARY

Internal Audit provides assurance to Council that Council's policies and systems provide adequate control across the breadth of Council operations, and that these policies and systems are effectively operated, safeguarding Council's assets and ensuring ratepayers get value for money from Council services.

The current contract for Internal Audit services has expired. Council invited tenders for an initial 3 year contract term (with up to 2 x one year extensions available) in the week following 23 June 2023 in the 'Age', local newspapers and through the Council tenders portal. The Request for Tender required tenderers to provide an audit plan for five audits per year, and a reporting and evaluation mechanism.

Three (3) tenders were received by the closing date of 19 July 2023. In the week 24-28 July a panel comprising the Governance Advisor, Chief Financial Officer, the Director People and Governance and an independent member of the Audit & Risk Committee, assessed the three tenders received from (alphabetically):

- AFS & Associates P/L
- Moore Aust (Vic) P/L
- RSD Audit.

A moderation meeting followed on 1 August 2023 and subsequently RSD Audit was selected as the recommended tenderer. Key aspects in which the RSD bid excelled were price and audit methodology, with both their planning and reporting capacity offering an improved service to Council. This report seeks Council's authorisation to constitute this Contract and authorise the Chief Executive Officer to execute the Contract accordingly.

MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR MURRAY

That Council:

- 1. Receives and notes the outcome of the tender assessment process for Contract No. 22-23-73 Provision of Internal Auditor.***
- 2. Awards the tender for Contract No. 22-23-73 Provision of Internal Auditor to RSD Audit Pty Ltd of Bendigo for a period of three years from execution with options for two one-year extensions for a total amount of \$173,800.00 inclusive of GST;***
- 3. Authorises officers to advise the unsuccessful tenderers;***

11.3.1 Tender for Contract No. 22/23-73: Provision of Internal Auditor (cont.)

MOTION (cont.)

4. ***Authorises the Chief Executive Officer to execute the Contract by signing and affixing the Common Seal of Strathbogie Shire Council; and***
5. ***Authorise the Chief Executive Officer at the appropriate time to determine any extension options within the scope awarded by Council, after taking advice from the Audit and Risk Committee.***

140-22/223 **CARRIED**

11.3.2 Tender for Contract No. 22/23-15: Supply and Construct Nagambie Transfer Station – Resale Shed

Author: Procurement and Tenders Officer

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

In July 2021 Council received \$10,000 grant funding from Sustainability Victoria to undertake a feasibility study into the introduction of a resale shop at one or more of Council's Resource Recovery Centres. At its meeting of 19 April 2022 Council adopted the recommendation (amongst other considerations) that it commits to funding the introduction of a Resale Shop at the Nagambie Resource Recovery Centre.

Council was subsequently successful in receiving funding of \$71,625 from Sustainability Victoria and allocated additional funding of \$35,812.62 for a project total of \$107,438.09.

Council invited tenders for Contract No. 22-23-15 Design and Construction of Nagambie Transfer Station Resale Shop in the week following 3 March 2023 in the 'Age', local newspapers and through the Council tenders portal. The Request for Tender required tenderers to provide a lump price. At close of tender on 30 March 2023, three tenders were received.

A tendered pricing review was undertaken by the Environment and Waste Coordinator, Director of Sustainable Infrastructure and Procurement and Tenders Officer. It was noted that all the tendered pricing was significantly over budget (between <28% and <460%).

As Strathbogie Shire had met its Procurement Policy requirements by seeking a quotation through a public tender process it was agreed Council was better placed to seek quotes via an email quote process from local commercial shed retailers in order to meet the set budget, the funding agreement deadline of 15 December 2023 and to obtain Overall Best Value.

Following this decision Council Officers sought email quotes. At conclusion of this process on 10 July 2023, a further three (3) quotations were received via email. It was a result of this process that the recommended supplier has been determined.

***MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR MURRAY***

That Council:

- 1. Receives and notes the outcome of the tender process and email quotation process for Contract No. 22-23-15 Design and Construction of Nagambie Transfer Station Resale Shop;***
- 2. Awards the tender for Contract No.22/23-15 Design and Construction of Nagambie Transfer Station Resale Shop to Cobram Sheds and Garages of Cobram for a total amount of \$96,820.00 inclusive of GST;***

11.3.2 Tender for Contract No. 22/23-15: Supply and Construct Nagambie Transfer Station – Resale Shed (cont.)

MOTION (cont.)

3. ***Authorises officers to advise the unsuccessful tenderers and quoters; and***
4. ***Authorises the Chief Executive Officer to execute the Contract by signing and affixing the Common Seal of Strathbogie Shire Council.***

141-22/23 **CARRIED**

11.3.3 Contracts, Works and Grants Awarded under Delegation - 1 to 31 July 2023

Author: Procurement and Tenders Officer

Responsible Directors: A/Director People and Governance

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of the status of request for the publicly advertised tenders, invitations for written quotations and quotations provided using collaborative and/or third party contracts which have been awarded under delegation for the period 1 July 2023 to 31 July 2023. This report specifically relates to works that form part of Council's 2023/24 budget.

This report also details any grants awarded under delegation as per Council's adopted Community Funding Model. Council adopted a Community Funding Model at the June Council Meeting authorising the Chief Executive Officer to award Quick Response Grants and Community Conversations: January 26 Grants under delegation notifying Council in writing via this report.

MOVED: COUNCILLOR HAYES-BURKE

SECONDED: COUNCILLOR MURRAY

That Council:

- 1. *Note the Contracts awarded under delegated authority by the Chief Executive Officer;***
- 2. *Note the Contracts awarded under delegated authority by a Director; and***
- 3. *Note the Grants awarded under delegated authority by the Chief Executive Officer.***

142-22/23 CARRIED

11.3.4 Growing Regions Funding Expression of Interest: Rehabilitation Works Kirwans Bridge

Author: Senior Engineer, Asset Planning

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

The *Commonwealth Government Growing Regions Program* provides grants of between \$500,000 and \$15 million to local government entities and not-for-profit organisations, for capital works projects that deliver community and economic infrastructure projects across regional and rural Australia. There will be a two-stage application process. Under Stage One, applicants will be required to submit Expressions of Interest (refer Attachment 1) which will be assessed to ensure projects meet eligibility requirements, project readiness and program suitability, and are aligned with regional priorities for the area. Round One applications closed on August 1, 2023.

Expressions of Interest that are assessed as meeting requirements and approved to proceed will be invited to submit a full application (Stage Two).

Officers propose that as we approach the crucial stage of reviewing the options report for the bridge's restoration works undertaken by JJRyan consultants (refer attachment 2), it is imperative that Council takes a proactive approach and seek funding from government agencies to ensure the timely delivery of the project. Officers have submitted a Round 1 Expression of Interest to this funding round by the due date (refer attachment 1).

By securing the necessary funds, Council can swiftly proceed with the rehabilitation works, thereby reopening the bridge to the community. The restoration of Kirwans Bridge will not only enhance connectivity but also prioritise public safety.

It is important to note that a 90%:10% contribution required for flood impacted community infrastructure required under this grant. Should Council be invited to submit to stage 2 of the application process, officers seek an 'in-principle' endorsement for the 10% financial commitment of approximately \$700,000 towards this important community infrastructure project.

**MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR RAEBURN**

That Council:

- 1. Note the Expression of Interest application submitted by officers on 1 August 2023, Commonwealth Government Growing Regions Program as an important opportunity to secure grant funding towards realising the much-needed rehabilitation and reopening of Kirwans Bridge;***
- 2. Note the 90%:10% contribution required for flood impacted community infrastructure required under this grant that should Council be invited to submit to stage 2 of the application process;***

11.3.4 Growing Regions Funding Expression of Interest: Rehabilitation Works Kirwans Bridge (cont.)

MOTION (cont.)

3. ***Subject to consideration of the preferred option proposed by the Kirwans Bridge Community Panel and the grant bid's success, provide an 'in-principle' 10% financial commitment of approximately \$700,000 towards the project; and***
4. ***Note the Kirwans Bridge Community Panel will form a recommendation on its preferred option at its next meeting on August 23, 2023.***

143-22/23 **CARRIED**

11.4 CORPORATE

11.4.1 Council Policy Review - Waste Wise Events Policy

Author: Environment and Waste Coordinator

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

Waste is a significant part of any event and typically comes from construction activity, promotional materials and food and drinks. This led to the development of a Waste Wise Events Policy, which was adopted by Council in September 2020, and it required adherence to the Policy requiring single use plastics, waste and litter at events that are directly managed by Council or are on Council managed or owned land.

A Waste Wise event is any event where the organiser/s have identified what kinds of waste there will be and how much waste the event will generate, as well as creating a plan to avoid, minimise, collect and remove that waste. Event organisers in Strathbogie will be encouraged and supported by Council to create a Waste Wise event plan. Council will provide bins, stickers and a Waste Wise guide Attachment 2) to ensure that messaging is consistent and easy to understand. This guide outlines how events can create a Waste Wise plan for their event, tips and tricks to reduce waste and it also allows events to access bin stickers and posters, free of charge, to assist with signage.

Council currently offers best practice waste management to its residents, which allows our residents to divert up to 70% of their waste away from landfill. This report recommends the endorsement of the updated Waste Wise Events Policy and Guide to ensure that the many events that happen in our Shire are able to access resources to ensure that waste is managed well and to minimise the impact on our environment.

***MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR HAYES-BURKE***

That Council:

- 1. Adopt the updated Waste Wise Events Policy; and***
- 2. Support the publication and encourage the use of the 'Waste Wise Events Guide' and associated supporting materials.***

144-22/23 CARRIED

11.4.2 2021-2025 Council Plan Update – 2023/2024 Actions and Advocacy Strategy **2021-2025 Progress Update**

Author: Acting Director People and Governance

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

The Council Plan represents a four-year road map for Council and describes the key priorities that Council will focus on between 2021 and 2025. The Strathbogie Shire Council Plan 2021-25 Council Plan was adopted in October 2021. A key consideration in developing this Council Plan was the new Community Vision, which captures the long-term goals and aspirations of the community for Strathbogie Shire. The Council Plan provides a guide to Council's strategic direction, objectives and key strategies for the period 2021 - 2025 and the role that Council plays in achieving the Community Vision. Together, these are important strategic plans to help plan for the future of the Shire. It is normal practice to review and update the Council Plan in parallel with the preparation of a new budget and revisions to the ten-year Long Term Financial Plan.

The first annual review of the Council Plan was undertaken in June 2022 and with an updated Plan adopted by Council on 21 June 2022.

This report presents the second annual review of the Plan and highlights actions in focus for the 2023/2024 financial year.

As per the Local Government Act 2020, it is a core duty of Council to advocate on behalf of our community and to prioritise achieving the best outcomes for the municipality currently and for future generations. Strathbogie Shire Council proactively works to attract and secure funding, project support, resources and collaboration for the advocacy priorities identified in the 2021-2025 Council Plan.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR MURRAY

That Council:

- 1. Note the completion of a range of actions across the six Strategic Focus Areas of the 2022-2023 Council Plan;***
- 2. Adopt the revised updated 2021-22 Council Plan (2023/2024 Actions);***
- 3. Inform the community that the updated 2021-22 Council Plan (2023/2024 Actions) has been adopted through social and printed media, with the revised document placed on Council's website; and***
- 4. Note the progress of the Strathbogie Shire Advocacy Strategy.***

145-22/23 ***CARRIED***

11.5 GOVERNANCE AND CUSTOMER SERVICE

11.5.1 Receipt of Resignation – Councillor Kristy Hourigan

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

The Chief Executive Officer received a written notice of resignation from Councillor Kristy Hourigan, Seven Creeks Ward, on Wednesday 26 July 2023.

The *Local Government Act 2020* (the Act), states that the resignation takes effect the day that it is delivered to the Chief Executive Officer.

An extraordinary vacancy in the Seven Creeks Ward now exists.

The Act requires notification to the Minister for Local Government and the Victorian Electoral Commission within 72 hours of this extraordinary vacancy occurring.

As CEO, I have informed the Hon. Melissa Horne Minister for Local Government and the Acting Electoral Commissioner for the Victorian Electoral Commission, Mairead Doyle of Cr Hourigan's resignation on 27 July 2023.

As there is one remaining eligible candidate for Seven Creeks Ward (a multi-member ward), under section 280(2) and (3) of *the Local Government Act 2020*, the VEC have invited that candidate in writing to complete a written declaration specifying that they are still qualified to be a Councillor on Strathbogie Shire Council. If they do not return the signed qualification within 14 days then a by-election will be held.

***MOVED: COUNCILLOR MURRAY
SECONDED: COUCILLOR HAYES-BURKE***

That Council note:

- 1. The Chief Executive Officer has received written notice from Councillor Kristy Hourigan of her resignation as Councillor for the Seven Creeks Ward, received 26 July 2023.***
- 2. The Chief Executive Officer has informed the Minister for Local Government and the Acting Electoral Commissioner of the Victorian Electoral Commission, by way of letter on 27 July 2023, that there is an extraordinary vacancy in the Seven Creeks Ward in accordance with section 258(8) of the Local Government Act 2020.***
- 3. The Victorian Electoral Commission ha commenced proceedings for the election of a new Councillor for the Seven Creeks Ward in accordance with the Local Government Act 2020.***

146-22/23 **CARRIED**

11.5.2 Council Continued Commitment to Good Governance

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

Further to the report and commitments endorsed at the June 27, 2023, Extraordinary Council meeting, this report details the collaborative work undertaken by Councillors to strengthen their good governance in response to the letter received from the Minister for Local Government, the Hon Melissa Horne MP, and the appointment of Mr Peter Stephenson as the Municipal Monitor.

Following the work facilitated by Andrew Douglas from FCW Lawyers, the Councillors have collectively developed the following statement that summarises their learning and commitment going forward:

We, the Strathbogie Shire Councillors, have reflected upon the successes and challenges of the Council. We have considered how we can improve the quality of representative work we undertake through a lens of collaboration, respect and ensuring both our, and the Council's employee working environments are safe, respectful, collegiate, and innovative. As the leaders within Council, we understand that the leadership role is ours to embrace. As we work together to recommit to our obligations, we do so with a strong commitment to follow good governance, reflect on difference and diversity and embrace and support it. We ask you, the community, and employees of Council, to be proud of the debate we undertake to create a better present and future for Strathbogie Shire and we commit do so in a generous, respectful, forgiving and wise manner. As councillors we will be accountable to this aspiration between ourselves, Council employees and the community of Strathbogie Shire.

To supplement this statement, the following Councillors have delivered:

- A signed Councillor 'Statement of Intent' that will guide and direct behaviour between Councillors as a group, and between Councillors and Council officers (internal working document – Attachment 1),
- An action-based response to the former Municipal Monitor, Ms Janet Dore's 10 – Point Plan to ensure that it informs and is embedded in Councillor practice (internal working document – Attachment 2), and
- A Councillors and ELT Transition Plan to re-establish a trusting, respectful and productive working relationship between Councillors, the Chief Executive Officer and the Executive Leadership Team (internal working document - Attachment 3).

Further collaborative work is being undertaken by the Mayor, Councillor Laura Binks to develop a Councillor specific set of KPIs and associated Professional Development Plan. This will further strengthen good governance practice and ensure Councillors are meeting the requirements under the Local Government Act 2020 and fulfilling their duties.

An additional Councillor / executive team forum is being considered for late August/early September to support and further consolidate the training undertaken with Andrew Douglas to date. This work will consist of an initial workshop and then monthly debrief sessions facilitated by a former Councillor or public servant.

11.5.2 Council Continued Commitment to Good Governance (cont.)

MOVED: COUNCILLOR MURRAY
SECONDED: COUNCILLOR HAYES-BURKE

That Council:

- 1. Formally commit to and sign the Statement of Intent that will guide and direct behaviour between Councillors as a group, and Councillors and Council staff,***
- 2. Collectively and individually commit to the revised action based 10 Point Plan developed and used during the former Municipal Monitor Ms Janet Dore's term to inform and guide Councillor practice ensuring strengthened and ongoing good governance,***
- 3. Formally commit to the Councillors and ELT Transition Plan that will further embed and consolidate the training undertaken with FCW lawyers,***
- 4. Authorise officers to undertake an 'Request to Quotation' process in line with Council's Procurement Policy to enact the Councillors and ELT Transition Plan that aims to re-establish a trusting, respectful and productive working relationship between Councillors, the Chief Executive Officer and the Executive Leadership Team, and***
- 5. Note that the Mayor, Cr Laura Binks provide the Minister for Local Government the Statement of Intent and action based 10 Point Plan to demonstrate councillors learning outcomes and ongoing commitment to good governance.***

147-22/23 **CARRIED**

11.5.3 Draft Strathbogie Shire Council Governance Rules – Community consultation

Author: Specialist Governance Advisor

Responsible Director: Acting Director People and Governance

EXECUTIVE SUMMARY

A requirement of the *Local Government Act 2020* (the Act) is the review of Council's Governance Rules one year before scheduled Victorian Council elections.

The Governance Rules contain:

- processes for Councillors, committee members and staff to declare conflicts of interest
- Council's Election (Caretaker) Period Policy
- processes for the election of Mayor and (if required) Deputy Mayor and Chairs of Delegated Committees or Community Asset Committees
- procedures for Council meetings, including the Audit and Risk Committee, any Delegated Committees and Community Asset Committees.

Councillors have participated in four internal workshops, with officers assisting, to review the Rules.

Key proposed changes are:

- Revised conflict of interest Rules to reflect learnings from state-wide implementations and recommendations from the Independent Broad-based Anti-Corruption Agency (IBAC).
- Availability of Rules to address serious disruptions of Council Meetings.
- Simplification of processes.

The Act requires that a process of community engagement is followed in amending the Governance Rules. This report seeks endorsement from Council to undertake a community consultation process on the draft updated Governance Rules, allowing the community to provide feedback on the proposed amendments.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Endorses the release of the draft Strathbogie Shire Council Governance Rules for broad community consultation for a period of 28 days commencing on 16 August 2023.***
- 2. Receives a further report at the October 2023 Council Meeting to consider the final Strathbogie Shire Council Governance Rules detailing the outcomes of the community consultation on the draft Strathbogie Shire Council Governance Rules.***

148-22/23 **CARRIED**

11.5.4 Monthly Performance Report

The August 2023 Monthly Performance Report includes reports as follows:-

- Building Department – July 2023 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) – July 2023
- Customer Enquiry Analysis Report – Report for July 2023
- Waste Management Reporting ~ Year to Date – July 2023
- Transfer Station Date - July 2023
- Actioning of Council Reports Resolutions – Council Meeting Tuesday July 18, 2023
- Outstanding Actions of Council Resolutions to July 31, 2023
- Review of Council Policies and Adoption of new Policies – July 2023
- Records of Informal Council Briefings / Meetings – 1 to 31 July 2023

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR WEATHERALD

That the report be accepted.

149-22/23 ***CARRIED***

11.6 **EXECUTIVE**

11.6.1 **Community Satisfaction Survey**

Author: Executive Manager Communications and Engagement

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

The Victorian Community Satisfaction Survey (CSS) is held annually. Each year 400 interviews take place, and this year Council moved to quarterly interviewing, with phone calls occurring in June/July, September, November/December in 2022 and January 2023.

This year's survey has seen a drop in overall satisfaction of three points to an index score of 53. This drop in satisfaction is consistent with an overall drop in satisfaction across small rural shires of three points to 55 and a state-wide reduction of three points to 56.

On most individual service areas, changes to performance ratings have not been statistically significant. The exceptions being:

- **Art centres and libraries:** Increased by four (4) points to an index score of 71,
- **Overall council direction:** Decreased by five (5) points to an index score of 45, and
- **Community decisions:** Decreased by four (4) points to an index score of 47.

While the decrease in satisfaction is disappointing, given our record achievement in 2021, we are making significant progress in closing the gap between our performance compared to other small rural shires.

This year our performance is in line with both the small rural group and the state-wide average for half of the individual service areas evaluated. Just three years ago, in 2020, Council was a statistically significant six points behind the small rural average and eight points behind the state-wide average.

This year Council, for the first time, also recorded significantly higher results compared to the average results for small rural shires group in:

- Appearance of public areas,
- Waste management, and
- Customer service.

In 2020, 2021 and 2022 there were no areas in which our performance was significantly higher. In response to this year's survey results, we have developed an Action Plan that will continue driving improvements.

11.6.1 Community Satisfaction Survey (cont.)

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Notes the findings of the 2023 Local Government Community Satisfaction Survey for Strathbogie Shire Council; and***
- 2. Endorses the action plan developed collectively by officers and Councillors in response to the community feedback within the 2023 Local Government Community Satisfaction report.***

150-22/23 **CARRIED**

11.6.2 Municipal Association of Victoria October 2023 State Council Motion: Road and Infrastructure Funding

Author: Executive Manager Communications and Engagement

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

Small rural shires like Strathbogie Shire have been devastated by the effect of ongoing wet weather and major flooding in October 2022.

Across Strathbogie Shire there is 2,210km of roads – 1,465km unsealed and 748km sealed – and 521 bridges and culverts to maintain.

With about 7,500 ratepayers Council's ability to generate enough revenue to cover the actual costs to construct, maintain and upgrade roads and other assets is impossible without government assistance.

Strathbogie Shire now has road surfaces across the region which have deteriorated to a point they are impossible to navigate without significant reductions in speed. This is not just frustrating for the community; it is a safety concern.

Roads and infrastructure projects in rural and regional areas are not 'nice to have'.

Strathbogie Shire welcomes the Victorian Government's commitment to deliver a comprehensive \$2 billion package to ensure regional Victoria still receives all the benefits that would have been facilitated by the 2026 Commonwealth Games. Furthermore, Council applauds the commitment of \$1 billion to social and affordable housing.

While Council understands and wholeheartedly supports the significant benefits of sport in Strathbogie Shire and throughout Victoria, rural and regional communities need safe roads and bridges to get people there.

This report seeks Council's endorsement of the Notice of Motion to the MAV October 2023 State Council Meeting seeking advocacy to the Minister for Local Government and other relevant Ministers to reallocate funding previously allocated to the 2026 Commonwealth Games, and now earmarked for sporting upgrades, to critical roads and bridge projects in small rural and regional shires.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN

That Council endorse the Notice of Motion which calls for the Victorian Government to invest in critical road and bridge projects in small rural and regional shires, and has been submitted to the Municipal Association of Victoria (MAV) for consideration at the MAV State Council Meeting scheduled for October 13, 2023.

151-22/23 **CARRIED**

12. NOTICES OF MOTION

- 12.1 **Notice of Motion – Council Meeting Tuesday 15 August 2023**
Report on attendance at the Australian Local Government Association 2023
National General Assembly ‘Our Communities, Our Future’ – 13-16 June
2023 in Canberra, including the Australian Council of Local Government
Forum
- Lodged by Councillor Laura Binks (Notice of Motion Ref. No. 07/2023)

I, Councillor Laura Binks,

Wish to lodge the following Notice of Motion under Governance Rule 35.

The motion I wish to put to Council is:

MOTION

That Council:

1. ***Note the report from Cr Laura Binks from her attendance at the Australian Local Government Association 2023 National General Assembly ‘Our Communities, Our Future’, Canberra, 13th – 16th June, including the Australian Council of Local Government Forum.***

MOVED: COUNCILLOR WEATHERALD
SECONDED: COUNCILLOR RAEBURN

That Council:

1. ***Note the report from Cr Laura Binks from her attendance at the Australian Local Government Association 2023 National General Assembly ‘Our Communities, Our Future’, Canberra, 13th – 16th June, including the Australian Council of Local Government Forum.***

152-22/23 **CARRIED**

13. NOTICES OF RESCISSION

Nil

14. URGENT BUSINESS

Nil

15. CONFIDENTIAL BUSINESS

Nil

NEXT MEETING

The next monthly meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday, September 19, 2023, at the Euroa Community Conference Centre, at 6pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.21 P.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date