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## **Conditions of Hire**

ARTBOX is supported by Strathbogie Shire Council and the Victorian Government through Creative Victoria.

ARTBOX is managed by Strathbogie Shire Council's Arts and Culture Program.

## **BACKGROUND**

The Strathbogie Shire Council, Arts and Culture Strategy envisions a culturally capable, connected and vibrant community that expresses, recognises, and celebrates creativity and heritage.

ARTBOX is an exciting and innovative way to connect community and visitors to our region through Arts and Culture.

It provides opportunities for regional and remote communities in the shire to experience and engage with arts and culture.

ARTBOX is a mobile, professional exhibition space that welcomes proposals from artists, designers, festivals, curators, community and cultural groups in all art forms including but not limited to; visual arts, sculpture, craft, design, digital media, architectural installations, performance, literary arts, installation/ site specific works, fashion and cultural heritage projects that display innovative ideas and approaches.

Our aim is to provide a diverse and engaging annual exhibition program containing a mix of Council run exhibitions, local artists and art groups as well as some visiting and out of area artists.

Preference will be given to artists, makers and producers based in, or working with the Strathbogie Shire community.

## **ARTBOX DETAILS**

ARTBOX is a converted 20ft high cube shipping container with an interior space of 5800mm x 2200mm.

One long side has been fitted with bi-fold glass doors (4000x2100mm) for public viewing of exhibitions from the outside.

The interior consists of:

- plain white walls with a hanging track system
- wooden coloured floor
- LED track lighting offering flexibility in where they are positioned.
- 4 hanging hooks fitted to ceiling.
- 6 power points are available within the box.
- 2 speakers on articulated arms are available for use.
- Short range data projector mounted to ceiling available for use.
- ARTBOX is powered using solar powered generator.

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ARTBOX is designed to be unmanned, with public viewing from the outside and capacity to set lights/media/sound etc on timers.

### CONDITIONS OF USE

#### 1. TOURING

ARTBOX has been developed as a mobile exhibition space that will travel to townships across Strathbogie Shire, providing opportunities for artists to share their work and for regional communities to access exhibitions.

#### 2. EXHIBITION FEE

Exhibition fee is \$100 payable one month before the exhibition is due to open. Strathbogie Shire Council may offer fee waiver sponsorship for artists exhibiting for any listed 'special' events. (e.g. Children's Week, Youth Fest, International Women's Day)

#### 3. EXHIBITION CONTENT

Strathbogie Shire Council reserves the right to refuse any proposal or exhibition it considers unsuitable, inappropriate or offensive to display or exhibit in the space.

#### 4. INSURANCE

While all due care will be taken with supplied items, Strathbogie Shire Council is not responsible for loss, theft or damage. Suppliers are responsible for their own insurance cover of their exhibition content while on display in ARTBOX and in transit. The hirer agrees that Strathbogie Shire Council staff may enter and exit premises during an exhibition. The Arts and Culture Officer at Council will be available for questions or respond to needs that may arise during an exhibition.

#### 5. KEY ACCESS

Key Access to ARTBOX will be given to the artist for the duration of their hire. It is the responsibility of the hiring artist to ensure ARTBOX is kept secure at all times. Any damage caused by not securing the venue will be at the expense of the hirer.

#### 6. CLEANING AND REMOVAL OF RUBBISH

During and upon completion of an exhibition, the user is responsible for all cleaning and removal of rubbish. ARTBOX must be returned to the same clean condition in which it was found.

#### 7. DAMAGES

The artist/hirer is responsible for the interior space in ARTBOX for the duration of the hire period. The hirer shall accept full financial responsibility for any damage to the internal space.

#### 8. INSTALLATION/DISMOUNT

It is the responsibility of the user to hang / install and dismount the exhibition / event. ARTBOX is equipped with a gallery hanging system for hanging art works. Cable and hooks are available. Any plinths or other structures required will be the responsibility of the hirer. Works must be hung via the existing hanging system: No screws / nails / hooks or other fastenings are to be used.

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Glitter or foil is not allowed on site. Only blu tack tape is allowed on the floors, walls or windows. Any damage will be charged to the user.

The exhibition must be displayed for the full period agreed. Any alterations to the space must be discussed prior with written permission from Strathbogie Shire Council.

Power points are available and indicated on plans. Short range data projector is available on the ceiling with power and a HDMI socket leading to a storage box which houses a power system and speaker.

Please be aware ARTBOX has no storage facility. No responsibility will be taken for works not collected at the designated collection time.

### 9. NOISE

Please be aware that ARTBOX may be placed near residential areas and therefore neighbourhood noise regulations do apply.

### 10. PUBLIC ENGAGEMENT ACTIVITY

Hirers of ARTBOX are encouraged to present a Public Engagement Activity during their hire. Examples of Public Engagement Activities include:

- an artist talk
- a curator talk
- a demonstration
- a performance element

Council can provide support in the planning of your event but please be aware that any cost associated with this event will be the responsibility of the artist.

### 11. FIRE AND CANDLES

Fire and/or candles are not permitted in ARTBOX.

### 12. FOOD & DRINK

No food or drink is permitted inside the ARTBOX.

### 13. NIGHT ACCESS

Under no circumstances can the ARTBOX be used for habitation. No sleeping or overnight opening of the box is permitted.

Timers will be set to allow gallery lights to remain on for approximately 2 hours after dark. Timers can be varied in consultation with Strathbogie Shire Council.

### 14. PERFORMING RIGHTS

The Hirer shall take total responsibility for the securing and payment of all rights, including but not limited to, Writers Royalties and Musicians Royalties to the Australasian Performing Rights Association.

### 15. SALES

Artists and makers are encouraged to promote themselves during the exhibition.

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Sales can be made directly from the ARTBOX but are the sole responsibility of the artist.

Artists contact details and websites/social media platforms are to be displayed in ARTBOX and on the Strathbogie Shire Council website/social media.

**16. PROMOTION**

All exhibitors will be displayed on the Strathbogie Shire Council website.

**17. ENQUIRIES** For all further enquiries please contact:

Strathbogie Shire Council

Therese Thompson

Arts and Culture Officer

E: [artsandculture@strathbogie.vic.gov.au](mailto:artsandculture@strathbogie.vic.gov.au)

Ph: 03 5795 0069

Once accepted in to the ARTBOX program, artist/s must show they have read and accepted these conditions prior to their hire period.

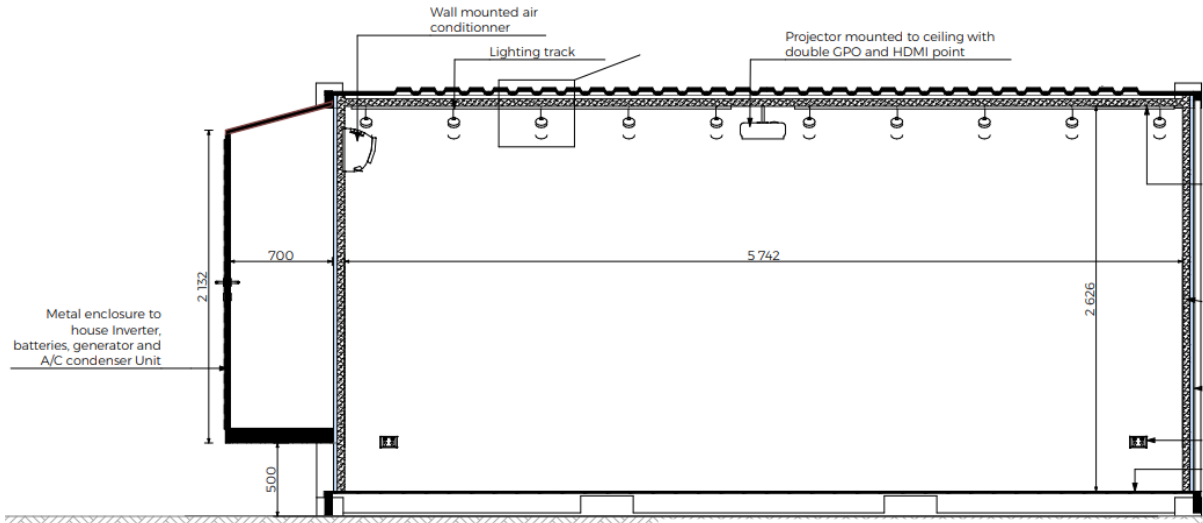
I, \_\_\_\_\_

**acknowledge having received, read, and accepted the ARTBOX Conditions of Hire.**

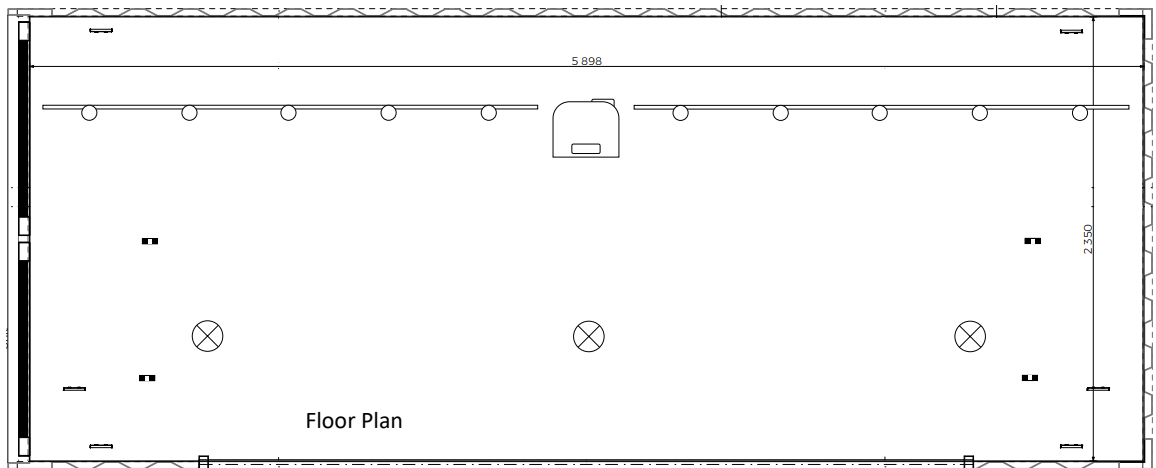
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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ARTBOX dimensions



Front view showing main exhibition wall



Floor Plan

