

Strathbogie Shire Council

Council Meeting Minutes / Decisions

August 2022

Acknowledgement of Country

We acknowledge the traditional custodians of the lands on which we strive, the peoples of the rivers and the hills of the Strathbogie Shire region who walked these lands for generations.

We pay our respects to the elders of the past, and the speakers of the first words, who lived in harmony with this country.

We acknowledge the elders of the present, who seek to regain their culture, and to teach the elders of the future their law, their history and their language.

We pay our respects to them and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

We honour their spirit – and the memory, culture, art and science of the world's oldest living culture through 60,000 years.

Minutes/Decisions

Council Meeting

Tuesday, August 16, 2022, at 6.01pm

Meeting held virtually and livestreamed on Council's website:

<https://www.strathbogie.vic.gov.au/council/our-council/council-meetings-and-minutes/>

Council:

Cr Laura Binks (Mt Wombat Ward) – Mayor
Cr Paul Murray (Hughes Creek Ward) – Deputy Mayor
Cr David Andrews (Lake Nagambie Ward)
Cr Reg Dickinson (Lake Nagambie Ward)
Cr Sally Hayes-Burke (Seven Creeks Ward)
Cr Kristy Hourigan (Seven Creeks Ward)
Cr Chris Raeburn (Honeysuckle Creek Ward)

Officers:

Julie Salomon – Chief Executive Officer
Amanda Tingay – Director Community and Planning
Dawn Bray – Director People and Governance
Vlad Adamek – Director Sustainable Infrastructure
Kristin Favaloro – Executive Manager Communications and Engagement

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1. Welcome
2. Acknowledgement of Country
3. Apologies / Leave of Absence
Nil
4. Disclosure of Conflicts of Interest
Councillor Kristy Hourigan declared a material conflict of interest under Clause 128 of the Local Government Act 2020 in Item 9.2.3 (Application for Sponsorship – Euroa Show and Shine Incorporated - Australian National Show and Shine) due to being the director of a company that provides financial sponsorship to this event
5. Confirmation of Minutes of Previous Meetings

MOVED: COUNCILLOR RAEBURN
SECONDED: COUNCILLOR MURRAY

That the minutes of the Council Meeting held on Tuesday, July 19, 2022, be confirmed.

149-21/22 **CARRIED**

6. Petitions
Nil
7. Reports of Mayor and Councillors and Delegates

Cr Murray

- *'Talk to a Planner' session in Strathbogie on 21 July*
- *Longwood Football Netball Club's President's Lunch on 23 July*
- *Wind farm information session in Ruffy on 24 July*
- *Euroa Probus Club meeting, with Mayor, on 25 July*
- *Avenel community hub on 29 July to see preparation of library*
- *Lantern walk at Avenel Kindergarten on 3 August*
- *Avenel Active meeting on 10 August*
- *Euroa community garden working bee on 14 August*

Cr Hayes-Burke

- *Continuing to meet with EuroaConnect to advocate to ARTC for timelines on Euroa rail crossing*
- *Community garden working bee in Euroa on 14 August, a project initiated by Euroa Community Action Group*
- *Waste Wise workshop in Euroa this morning, 16 August*
- *Thanks to officers and contractors for completion of Rockies Bridge*

Cr Dickinson

- *Meeting today, 16 August, of Nagambie RSL and Senior Citizens – proposed redevelopment of building*
- *Inspected Foreshore path with Mayor and Cr Andrews*

7. Reports of Mayor and Councillors and Delegates (cont.)

Mayor

- *With CEO Salomon, attended the Victorian Parliament in Melbourne on 15 August to meet with the Parliamentary Secretary for the Commonwealth Games, Mr Darren Cheeseman MP to discuss the 2026 Commonwealth Games: Lake Nagambie Rowing bid.*
- *In the coming weeks, CEO Salomon and I will attend the Victoria 2026 Partner Forum where the Minister for Commonwealth Games Delivery, The Hon Jacinta Allan MP and Minister for Commonwealth Games Legacy, Shaun Leane MP, together with the Victoria 2026 Commonwealth Games Organising Committee and the Office of the Commonwealth Games, will celebrate the success of Birmingham 2022 and discuss the future of Victoria 2026. Will be continuing advocacy for Lake Nagambie rowing bid.*
- *Met with EuroaConnect to discuss the ARTC Inland Rail Project*
- *Awaiting further meeting confirmations to discuss energy security and renewable energy programs, the Greening Euroa Project and more.*
- *Received 2022 Community Satisfaction Survey, which continued to demonstrate positive responses for Strathbogie Shire Council by residents who participated.*
- *Two Waste Wise Education Workshops were held at the Violet Town and Euroa Libraries today. Further workshop at Nagambie on Thursday and last session will be online this Saturday.*
- *Welcomed six new citizens to our Shire via a Citizenship Ceremony conducted on 9 August. Fifty-five family and friends also attended to support their family and friends*

The Mayor also advised that should the meeting extend beyond 2 hours in duration, Council would be introducing the practice of having a 10 minute restroom break. Therefore, if this meeting has not concluded by 8.00pm, a procedural motion would be put forward to adjourn the meeting for 10 minutes.

8. Public Question Time

Nil

9. Officer Reports

9.1 Strategic and Statutory

9.2 Community

9.3 Infrastructure

9.4 Corporate

9.5 Governance and Customer Service

9.6 Executive

10. Notices of Motion

Nil

11. Notices of Rescission

Nil

12. Urgent Business

Nil

13. Confidential Business

Nil

Next meeting

The next monthly meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday, September 20, 2022, at the Euroa Community Conference Centre, at 6pm.

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	Nil	

9. OFFICER REPORTS

9.1 STRATEGIC AND STATUTORY PLANNING

9.1.1 Planning Applications Received and Planning Applications Determined - 1 to 31 July 2022

Author: Manager Planning & Investment

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period of 1 to 31 July 2022. The latest available Planning Permit Activity Performance Figures are also attached (Attachment 3). The contents of this report are provided for information purposes only.

It is noted that there were 17 new planning applications received and 13 planning permit applications decided upon during the reporting period.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR DICKINSON

That Council:

1. ***Note that there were 17 new planning applications received, and 13 planning permit applications decided on during the period of 1 to 31 July 2022; and***
2. ***Note the report.***

150-21/22 **CARRIED**

9.2 COMMUNITY

9.2.1 Avenel Community Plan 2022-2026

Author: Manager Community and Culture

Responsible Director: Director Community & Planning

EXECUTIVE SUMMARY

As a part of the community planning process, Community Planning Reference Groups (Action Groups) undertake community consultation to come together and identify priorities for their community and create a four-year plan. In line with the funding conditions of Council's Community Planning Program Guidelines, all Action Groups must have a current plan, noted by Council to be eligible to receive funding.

The Avenel Community Plan 2022-2026 was developed through an engagement and consultation process with the Avenel community undertaken from December 2021 to March 2022, led by Avenel Active Incorporated.

This report presents the Avenel Community Plan 2022-2026 for noting by Council and acknowledges the significant contribution of Avenel Active Incorporated to the development of the Plan.

***MOVED: COUNCILLOR MURRAY
SECONDED: COUNCILLOR ANDREWS***

That Council:

- 1. Acknowledge the significant contribution of Avenel Active in the development of the Avenel Community Plan 2022-2026; and***
- 2. Note the Avenel Community Plan 2022-2026 and publish on Council's website.***

151-21/22 ***CARRIED***

9.2.2 Application for Sponsorship – Strathbogie Heritage Day

Author: Manager Community and Culture

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Council has received a sponsorship application from the Strathbogie Tablelands History Group who are planning a 'Heritage Day' to be held on 30 October 2022, celebrating the history of the township and the region, leaving a lasting legacy to attract tourists to the town.

The sponsorship request is for \$1,506, this includes a financial contribution of \$1,301 to help cover event costs including; event insurance, signage, tracks and trails walk brochures, hire of portable toilets, and in-kind sponsorship to the value of \$205 to waive Council's equipment hire fees for the PA and Marquee.

The event application was of an acceptable standard, with the application scoring 16/25 in the Sponsorship Program criteria assessment.

The event will result in several social and economic benefits to the Strathbogie Community and will be delivered in line with Council's events and regulatory policies and procedures.

Council allocated \$30,000 in the 2022/2023 Budget to the Sponsorship Program to sponsor events held in the Strathbogie Shire that meet the Sponsorship Program criteria, and are submitted in line with the Guidelines. Applications can be received any time throughout the financial year and are considered at a Council meeting. Three applications are being considered at the August Council meeting, demonstrating significant demand for the Program.

This report recommends the approval of the sponsorship application from the Strathbogie Tablelands History Group for the 2022 Strathbogie Heritage Day totalling \$1,506. This includes a financial contribution of \$1,301 from the 2022-2023 budget allocation for sponsorship and waiving Council's equipment hire charges of \$205.

**MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR MURRAY**

That Council:

- 1. Approve total sponsorship of \$1,506 to the Strathbogie Tablelands History Group to assist with the delivery of the Strathbogie Heritage Day to be held 30 October 2022, including a financial contribution of \$1,301 from the 2022 – 23 budget allocations for sponsorship, and \$205 of in-kind sponsorship (Council's equipment hire fee);***
- 2. Work with the Strathbogie Tablelands History Group to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being "A Zero Waste Shire"; and***

9.2.2 Application for Sponsorship – Strathbogie Heritage Day (cont.)

MOTION (cont.)

- 3. *Make it a condition of funding that the Strathbogie Tablelands History Group comply with COVID-19 directions issued by the Minister of Health and/or Department of Health at the time of the event.***

152-21/22 **CARRIED**

9.2.3 Application for Sponsorship – Euroa Show and Shine Incorporated - Australian National Show and Shine

6.29 pm: Councillor Hourigan left the meeting due to declaring a material conflict of interest

Author: Manager Community and Culture

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Council has received a sponsorship application from Euroa Show and Shine Incorporated (Inc) to deliver the Australian National Show and Shine on 2 October 2022, which is an annual car and bike display attracting many tourists to the town and region.

The request is for \$5,000 to be used to help cover the cost of traffic management and event insurance. This event has been successfully run for 19 years in Euroa. Euroa Show and Shine Inc has applied for Council's Sponsorship Program on several occasions and has been successful in obtaining funding amounts between \$2,000-3,000 on most occasions. It is important to note that Council's Sponsorship Program encourages events to work towards becoming sustainable over time therefore not relying on Council Sponsorship every year.

The application scored 17/25 in the Sponsorship Program criteria assessment.

The event will result in several significant social and economic benefits to the Strathbogie Shire Community and will be delivered in line with Council's Events and Regulatory policies and procedures.

Council allocated \$30,000 in the 2022/2023 Budget to the Event Sponsorship program to sponsor events held in the Strathbogie Shire that meet the Sponsorship Program criteria and are submitted in line with the Guidelines. Applications can be received any time throughout the financial year and are considered at a Council meeting. Three applications are being considered at the August Council meeting, demonstrating significant demand for the Program.

This report recommends approval of the sponsorship application from the Euroa Show and Shine Inc to the value of \$3,000 to support the delivery of the 2022 Australian National Show and Shine. This partial funding is recommended due to the demonstrated demand for event sponsorship funds, and that this event has been funded on multiple occasions, in previous years.

***MOVED: COUNCILLOR ANDREWS
SECONDED: COUNCILLOR RAEBURN***

That Council:

- 1. Approve sponsorship of \$3,000 from the 2022 – 23 budget allocation for sponsorship to Euroa Show and Shine Inc to assist with the delivery of the Australian National Show and Shine to be held 2 October 2022;***

9.2.3 Application for Sponsorship – Euroa Show and Shine Incorporated - Australian National Show and Shine (cont.)

MOTION (cont.)

2. ***Work with Euroa Show and Shine Inc to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”; and***
3. ***Make it a condition of the sponsorship funding that Euroa Show and Shine Inc comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event.***

153-21/22 **CARRIED**

6.34 pm: Councillor Hourigan returned to the meeting after the vote had been conducted

9.2.4 Application for Sponsorship - Longwood Football and Netball Club – Kyabram and District Football and Netball League Elimination Final

Author: Manager Community and Culture

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Council has received a sponsorship application from the Longwood Football Netball Club to support the delivery of the Kyabram and District Football Netball League (KDFNL) Elimination Final on 20 August 2022. The request for sponsorship funding for \$1,800 would be used to assist with the cost of portable toilet hire and skip bins.

The application scored 15/25 in the Sponsorship Program criteria assessment.

The event will result in several social and economic benefits to the Longwood community and will be delivered in line with Council's Events and Regulatory policies and procedures.

Council allocated \$30,000 in the 2022/2023 Budget to the Sponsorship program to sponsor events held in the Strathbogie Shire that meet the Sponsorship program criteria and are submitted in line with the Guidelines. Applications can be received any time throughout the financial year and are considered at a Council meeting. Three applications are being considered at the August Council meeting, demonstrating significant demand for the Program.

This report recommends the approval of the sponsorship application from the Longwood Football Netball Club for financial sponsorship of \$1,800 to support the delivery of the 2022 KDFNL Elimination Final to be held on 20 August 2022.

**MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR DICKINSON**

That Council:

- 1. Approve sponsorship of \$1,800 to be funded from the 2022/23 budget allocation for the Sponsorship Program, to Longwood Football Netball Club to assist with the delivery of the KDFNL Elimination Final to be held 20 August 2022;***
- 2. Work with Longwood Football Netball Club to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being "A Zero Waste Shire"; and***
- 3. Make it a condition of the sponsorship funding that the Longwood Football Netball Club comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event.***

154-21/22 **CARRIED**

9.2.5 Community Grants Funding 2022-2023 Allocations

Author: Community Development Officer

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

The Strathbogie Shire Council Community Grants funding program for 2022-2023 opened on 1 June 2022 and closed on the 30 June 2022 with 15 applications received.

The intent of the Community Grants Program is to provide an opportunity for community groups to undertake projects that complement the focus areas of Council and encourage participation in a community activity at all stages of the project from planning to completion.

As specified in the guidelines, applications were invited under one of four below categories:

- Active and Healthy Communities
- Arts and Culture
- Environment and Sustainability
- Facilities and Infrastructure.

It is important to note that the fifth category Small Project Grants remain open all financial year, or until funds are expended.

The total budget allocation for the 2022-2023 Community Grants Program is \$115,000. An additional allocation of \$30,000 was made to the Community Grants Program 2022/23 following the 2022/23 draft budget submission period. Following the evaluation process, it is recommended that Council support 15 community projects and an expenditure totalling \$62,428.00.

Officers are recommending the remaining amount of \$52,572.00 be utilised in the following way:

- Implementation of a second round of Community Grants with a budget allocation of \$37,572 opening 1 October 2022 with recommendations of funding allocations to be considered at the December 2022 Council meeting.
- \$8,000 allocated to support the existing fifth category of Community grants for Small Projects Grants which remains open all year or until funds are expended.
- \$7,000 allocated to capacity building to deliver workshops or training on grant writing, idea creation, and project planning and implementation to support community to identify and develop community projects.

9.2.5 Community Grants Funding 2022-2023 Allocations (cont.)

MOVED: COUNCILLOR DICKINSON
SECONDED: COUNCILLOR MURRAY

That Council:

1. **Award funding to fifteen (15) applicants for the total sum of \$62,428.00 to the following organisations;**

<u>Application/Organisation</u>	<u>Proposed Funding</u>
Nagambie Senior Citizens Centre Inc.	\$5,000.00
Euroa Village Farmers Market	\$2,680.00
Nagambie Recreation Reserve	\$5,000.00
Nagambie Historical Society Inc.	\$5,000.00
Tablelands Community Centre Inc.	\$3,121.00
Strathbogie Golf Club	\$4,425.00
Euroa Miniature Railway	\$3,655.00
Shadforth Nature Reserve COM	\$4,487.00
Longwood Community Centre COM	\$5,000.00
Violet Town Bowls Club	\$4,500.00
Avenel Bowling Club	\$3,884.00
Little Athletics Nagambie Inc	\$5,000.00
Community Learning Euroa Inc.	\$3,953.00
Violet Town Arts, Music & Performance Collective Inc	\$5,000.00
Friends of Small Reserves	\$1,723.00

2. **Authorise officers to implement a second round of Community Grants with a budget allocation of \$37,572 opening 1st October, closing 31st October 2022 with recommendations of funding allocation to be considered at the December 2022 Council meeting;**
3. **Authorise officers to implement the Small Grants Program utilising an allocation of \$8,000 from the 2022-2023 Community Grants program in accordance with the 2022-23 Community Grants Program Guidelines; and**
3. **Allocate an amount of \$7,000 from the 2022-23 Community Grants Program to deliver community capacity building workshops and training opportunities to support community to identify and develop community projects.**

155-21/22 **CARRIED**

9.2.6 Climate Change Action Plan Adoption

Author: Environment and Waste Coordinator

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

In April 2021 Strathbogie Shire Council declared a climate emergency. Since this time officers have been working with the community to develop a Climate Change Action Plan. At its meeting in April 2022 Council endorsed the draft plan for exhibition. This report presents the final plan for adoption by Council.

With this Climate Change Action Plan, we intend to continue to be leaders in this area.

The overarching theme of this plan with ensure that Council:

- Embeds climate emergency responses across all Shire business activities and decisions;
- Accelerate the Shire's climate change adaptation and mitigation actions to the speed and scale required to address the Climate Emergency;
- Direct the Shire's efforts to engage and empower the local community and business to foster cultural shifts, so that ongoing climate action becomes the new standard;
- Assist and support a just and fair transition to a prosperous decarbonised economy; and
- Create and enhance collaboration and partnership opportunities between the Shire, community and the broader Climate Emergency movement to amplify action and coordinate advocacy.

Council officers have now completed the consultation with the community on the draft plan and actioned any changes.

***MOVED: COUNCILLOR MURRAY
SECONDED: COUNCILLOR HAYES-BURKE***

Amendment:

That Council:

- 1. Note the community engagement report as attached to this report;***
- 2. Adopt the Climate Change Action Plan 2022-2027 informed through evidence-based research and community engagement;***
- 3. Commit to net zero emissions for Council business operations by 2025; and***
- 4. Submit a Council Emissions Reduction Pledge to the State Government under Victoria's Climate Change Act 2017 to demonstrate our strong commitment to climate action in our Shire.***

9.2.6 Climate Change Action Plan Adoption (cont.)

MOTION (cont.)

- 5. Inform the community twice yearly with a report on the progress of the Climate Change Action Plan 2022-2027 to be published on Council's communication and news channels.**

156-21/22 **CARRIED**

Cr Hayes-Burke called for a division

For the Motion

Cr Hayes-Burke

Cr Murray

Cr Raeburn

Cr Binks

Cr Dickinson

Against the Motion

Cr Hourigan

Cr Andrews

9.2.7 Goulburn Broken Integrated Water Management Forum Strategic Directions Statement

Environment and Waste Coordinator

Director Sustainable Infrastructure

EXECUTIVE SUMMARY

Strathbogie Shire Council is a member of the Goulburn Broken Integrated Water Management (IWM) Forum which brings together regional leaders in sustainable water management, representing Traditional Owners, local governments, statutory authorities and government agencies.

The Goulburn Broken IWM Forum is one of ten (10) regional integrated water management forums across Victoria that are responsible the local implementation of the framework. The *Integrated Water Management Framework for Victoria (2017)* is designed to help regional stakeholders work together, ensuring the water cycle contributes to the liveability of towns and cities in Victoria with community at the centre of decision making.

The IWM Forum has recently began working on updating their Strategic Directions Statement (SDS) which articulates the collaborative intent and shared agreement of all stakeholders involved in the forum. It describes the water security challenges and opportunities in the region, sets the strategic direction for the next three to five years and outlines the ways in which IWM is and will be applied through joint projects that connect water back into the water cycle. This SDS provides an update on the progress since the initial SDS (2018). It has been developed to complement the region's Sustainable Water Strategy, Goulburn Valley Water's Urban Water Strategy, the Goulburn Broken Regional Catchment Strategy and other strategic plans of the member organisations.

***MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR HOURIGAN***

That Council note the attached Goulburn Broken Integrated Water Management Forum Strategic Directions Statement as a partner Council.

157-21/22 ***CARRIED***

9.2.8 Victorian Transmission Investment Framework Submission

Author: Economic Development and Projects Coordinator

Responsible Director: Director of Planning and Community

EXECUTIVE SUMMARY

The Victorian Government recently called for community submissions on the draft Victorian Transmission Investment Framework.

This framework outlined the government’s draft plans for the future power transmission network across Victoria incorporating its designated Renewable Energy Zones (REZ) which would be used to generate renewable energy for transmission around the state as the reliance on coal-fired power generation is reduced. The creation of these zones requires upgrades to the power transmission network to facilitate the input of power from locations around the state rather than the current system which obtained most inputs from the Latrobe Valley.

Renewable Energy Zones have been described by the Victorian Government as “the future of large-scale energy production, bringing together renewable generation with the energy infrastructure needed to deliver it to Victorian homes and businesses”

The Australian Energy Market Regulator and the Victorian Government have designated six proposed “Renewable Energy Zones” across Victoria as shown below.



At this time Strathbogie Shire and its surrounding region are not part of this plan.

The Victorian Government recently sought feedback on the draft Victorian Transmission Investment Framework (VTIF) which is intended to make sure that they “acquire the investment we need in the right places at the right time”.

9.2.8 Victorian Transmission Investment Framework Submission (cont.)

Part of this process involved the exploration of potential projects that could be implemented to further develop Victorian REZs. This stage included consideration of longer-term investments in larger energy infrastructure upgrades, such as building new transmission lines.

The government also sought feedback on the community consultation processes and the merits of early engagement with the community on renewable energy and transmission projects.

This report seeks that Council note the written submission to the State Government on the draft Victorian Transmission Investment Framework emphasising the need for improved electricity infrastructure to facilitate renewable energy generation and distribution across the Strathbogie municipality. The submission also identified the need for early engagement with Strathbogie Shire on any possible energy projects or opportunities.

MOVED: COUNCILLOR MURRAY

SECONDED: COUNCILLOR HOURIGAN

That Council note the written submission sent by Strathbogie Shire Council to the State Government in response to their draft Victorian Transmission Investment Framework.

158-21/22

CARRIED

9.2.9 Draft Tree Management Plan 2022: Urban and Rural Strategies

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

As part of the findings of the December 2020 Internal Audit Report in relation to Tree Management, a series of recommendations were made including further developing and implementing the Tree Management Plan ensuring it adequately addresses all risks associated with tree assets and meets industry standards.

The development of the draft Tree Management Plan: Urban and Rural Strategies (draft Plan) addresses such items as risk area mapping, inspection and maintenance standards, reference material and service levels. Completion of the plan will enable detailed assessment of the resources required to manage Council's trees in-line with industry standards.

The requirement for the development of a Tree Management Plan also considers the recommendations of a 2014/2015 coroner's investigation into a death in a Victorian Council's recreation space. The investigation resulted in the recommendations regarding the management of trees including the need for community education, improved reporting mechanisms and the importance of inspections and reporting arrangements.

The draft Plan details the management system that the Council proposes to implement for trees in the discharge of its duty to inspect, assess and manage (with regard to risk) all trees for which the Council is responsible in both rural and urban settings.

The draft Plan will be further supplemented with a detailed Procedures Manual.

It is proposed that Council adopt the draft Tree Management Plan: Urban and Rural Strategies and endorse it for public consultation over a 28-day period.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Endorse the draft Tree Management Plan: Urban and Rural Strategies for public feedback for a period of 28 days; and***
- 2. Receive a further report at the October 2022 Council Meeting to endorse the final Tree Management Plan: Urban and Rural Strategies pending the outcome of the consultation period.***

159-21/22 **CARRIED**

9.3 **INFRASTRUCTURE**

9.3.1 **Tender for Contract No. 21/22-55: Re-roofing of Binney Street Civic Centre Stage 2**

Author: Manager Projects Delivery / Procurement and Tenders Officer / Projects Officer

Responsible Director: Acting Director Sustainable Infrastructure

EXECUTIVE SUMMARY

Council has undertaken two competitive tender processes for the re-roofing of the Binney Street Civic Centre Stage 2, and both tender processes did not obtain tender submissions.

Through public advertisement in local and national newspapers, Council invited tenders for the work under Contract 21/22-47, with the initial tender opening on 9am Friday 28 April 2022. At close of the initial tender on 25 May 2022, no tenders were received. Council readvertised the public tender on 27 May 2022, which closed on the 23 June 2022, again zero tender submissions were received.

After the second unsuccessful tender process, it was determined that Strathbogie Shire could now seek quotations outside of the formal tender process.

Council met the required compliance obligations under the Local Government Act 2020 and the Strathbogie Procurement Policy (2021) by undertaking formal public request for tender. At this stage it was determined an alternative process could be undertaken, involving an informal quotation process. New Contract number CN 21/22-55 was issued for the alternative process to carry forward. On the week commencing 26 June 2022, four suitable qualified roofing contractors were invited to provide quote submissions. At the end of this process on Tuesday 26 July 2022, two submissions were received.

The two emailed submissions were fully evaluated. Having considered the results of the review, it is recommended to the Council that it awards the tender for Contract No 21/22-55 - Re-roofing of Binney Street Civic Centre Stage 2 Euroa, to National Roof Care Pty Ltd for a total amount of \$453,686.20 including GST.

***MOVED: COUNCILLOR RAEBURN
SECONDED: COUNCILLOR ANDREWS***

Alternative Motion:

That Council –

- 1. Postpones the re-roofing works at the Binney Street Civic Centre Contract No. 21/22-55;***
- 2. Advises all tenderers the project has been postponed;***
- 3. Undertake structural, compliance and occupational health and safety audits of the buildings;***

9.3.1 Tender for Contract No. 21/22-55: Re-roofing of Binney Street Civic Centre Stage 2 (cont.)

MOTION (cont.)

4. ***Allocate funds from the Binney Street Civic Centre re-roofing budget allocation to complete the audits; and***
5. ***Request a further report from officers on the audit findings when complete.***

160-21/22 **CARRIED**

PROCEDURAL MOTION

MOVED: COUNCILLOR HAYES-BURKE

SECONDED: COUNCILLOR MURRAY

That the meeting be adjourned for five minutes to enable a restroom break.

161-21/22 CARRIED

8.00 pm

On adjourning the meeting, the Mayor also requested that the adjournment be for 10 minutes.

8.21 pm

Following the restroom break, and unanticipated technical difficulties, the meeting recommenced.

9.3.2 Tender for Contract No. 22/23-01: Weir Road and Reedy Lake Road Upgrade - Nagambie

Author: Project Officer Project Delivery

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

As part of the Strathbogie Shire Council's approved budget for financial year 22/23, Council is planning to upgrade Weir Road and Reedy Lake Road in Nagambie. A comprehensive design has been completed by a third-party Engineering Consultant. To implement the construction works, tender documentation was prepared for the public advertisement.

Through public advertisement in local and state newspapers and Council online Tender Portal, Council invited tenders for the work under Contract No. 22/23-01, Weir Road and Reedy Lake Road Upgrade Nagambie between 01 July 2022 and 27 July 2022.

At tender closing on 27 July 2022, six (6) tender submissions were received, all submissions deemed conforming. These tenders have been assessed and evaluated by tender evaluation panel made up of council officers. Having considered the results of the evaluation, it is hereby recommended that Council awards the lump sum contract to Seven Creeks Excavations Pty Ltd, for a total amount of \$ 738,070.00.

MOVED: COUNCILLOR ANDREWS
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Receives and notes the outcome of the tender assessment process for Contract No 22/23-01 Weir Road and Reedy Lake Road Upgrade Nagambie - Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 22/23-01 Weir Road and Reedy Lake Road Upgrade Nagambie - Lump Sum to Seven Creeks Excavations Pty Ltd Euroa, for a total amount of \$ 738,070.00;***
- 3. Authorises officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council; and***
- 5. Notes that construction will commence mid-September 2022 with an anticipated completion by end of November 2022.***

162-21/22 **CARRIED**

9.3.3 Tender for Contract No. 21-22-14: Strathbogie Recreation Reserve Pavilion Upgrade – Stage 1

Author: Manager Projects Delivery, Project Officer, Procurement and Tenders Officer

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

Council has undertaken a competitive process for Strathbogie Recreation Reserve Pavilion Upgrade – Stage 1 works.

The public tender process for the Strathbogie Recreation Reserve Pavilion Upgrade – Stage 1 has been undertaken to meet Council's compliance requirements under Council's Procurement Policy.

This project is required to make the necessary upgrade and extension to the Strathbogie Recreation Reserve Pavilion, ensuring that Strathbogie Shire region has safe, sustainable, and high-quality facilities. This project forms part of Council's adopted Capital Work Program for the financial year 2021-22 and Council also received Drought Funding through a grant to assist with the works.

Through public advertisement in local and national newspapers, Council invited tenders for the work under Contract 21/22-14, initially advertised between 19 May 2022 and 9 June 2022. At close of tender on 9 June 2022, no responses were received, and Council went out to tender again advertised between 22 June 2022 and 13 July 2022. At close of re-advertised tender on 13 July 2022, two (2) tenders were received by two (2) tenderers.

These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the attached table (Attachments 1 and 2). Having considered the results of the evaluation, it is hereby recommended to the Council as follows:

MOVED: COUNCILLOR HOURIGAN
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Receives and notes the outcome of the tender assessment process for Contract Number 21-22-14 - Upgrade of Strathbogie Recreation Reserve Pavilion – Stage 1 Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-14 Upgrade Strathbogie Recreation Reserve Pavilion - Lump Sum to Gradian Projects, Shepparton for a total amount of \$605,001.00 including GST;***
- 3. Authorises officers to advise the unsuccessful tenderer; and***
- 4. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council.***

163-21/22 **CARRIED**

9.3.4 Contracts and Works Awarded Under Delegation (as approved in Council's 2020/21 Budget)

Author: Procurement and Tenders Officer

Responsible Directors: Director Community & Planning / Director Corporate Operations

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of the status of request for the publicly advertised tenders, invitations for written quotations and quotations provided using collaborative and/or third party contracts which have been awarded under delegation for the period 1 to 31 July 2022. This report specifically relates to works that form part of Council's 2022/23 budget.

***MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR MURRAY***

That Council note the:

- 1. Contracts awarded under delegated authority by the Chief Executive Officer;
and***
- 2. Contracts and works awarded under delegated authority by a Director.***

164-21/22 CARRIED

9.4 CORPORATE

9.4.1 Circular Economy Funding Package – Letter of Support

Author: Environment and Waste Coordinator

Responsible Director: Director Sustainable Infrastructure

EXECUTIVE SUMMARY

The Victorian Government has, over the last three years, progressed an ambitious and far-reaching reform agenda in relation to waste management and recycling in Victoria. The resourcing and financial impacts on Councils of such a substantial change agenda has been significant.

Municipal Association of Victoria (MAV) has recently written to the State Government to ask for more financial support for these changes for Councils. This report will outline these impacts on Council and the recommendations from MAV for additional support for Councils from the State Government.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR HOURIGAN

That Council participate in the Municipal Association of Victoria campaign and write to The Hon. Lily D'Ambrosio, Minister for Energy and for Environment and Climate Action, requesting additional funding for Victorian Local Governments to prepare our communities and reduce the financial impost directly associated with the implementation of the State Government waste management and recycling reforms.

165-21/22 **CARRIED**

9.4.2 Instrument of Delegation – Waterway Manager

Author: Director Community and Planning

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

Council has in place an Instrument of Delegation for Waterways management. In 2018, Council completed a review of its Instrument of Delegation from Waterway Manager to members of Council staff. At the Council Meeting held 15 May 2018, the following motion was carried:

1. That, in the exercise of the powers conferred by section 224 Local Government Act 1989 and other legislation referred to in the Instrument of Delegation, Council resolves that:
 - There be delegation to the members of Council staff holding, acting in or performing the duties of the positions referred to in the *Instrument of Delegation from the Waterway Manager to Members of Council Staff* the powers, duties and functions set out in the Instrument, subject to the conditions and limitations, as specified in the Instrument.
 - the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
2. That Council approves to sign and seal the Instrument of Delegation from the Waterway Manager to Members of Council Staff and affix the Common Seal to this Instrument.

Due to a recent organisational structure realignment, the purpose of this report is to update the relevant position titles contained within the Instrument of Delegation.

MOVED: COUNCILLOR DICKINSON
SECONDED: COUNCILLOR MURRAY

That, in the exercise of the powers conferred by section 224 of the Local Government Act 1989 and section 217 of the Marine Safety Act 2010, Strathbogie Shire Council (Council) resolves that:

- 1. There be delegated to the person holding the position, or acting in or performing the duties of the members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument;***
- 2. The instrument be signed and sealed by Council under the Strathbogie Shire Council Local Law No. 1 – Use of the Common Seal;***
- 3. The instrument come into force immediately the common seal of Council is affixed to the instruments and remains in force until Council determines to vary or revoke it;***

9.4.2 Instrument of Delegation – Waterway Manager (cont.)

RECOMMENDATION (cont.)

- 4. *On the coming into force of the instrument, all previous delegations to members of staff for the purpose of waterways management are revoked; and***
- 5. *The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.***

166-21/22 **CARRIED**

9.5 GOVERNANCE AND CUSTOMER SERVICE

9.5.1 Monthly Performance Report

The August 2022 Monthly Performance Report includes reports as follows:-

- Building Department – July 2022 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - July 2022
- Customer Enquiry Analysis Report – Report for July 2022
- Waste Management Reporting ~ Year to Date – July 2022
- Actioning of Council Reports Resolutions – Council Meeting Tuesday 19 July 2022
- Outstanding Actions of Council Resolutions to 31 July 2022
- Review of Council Policies and Adoption of new Policies – July/August 2022
- Records of Informal Council Briefings / Meetings – 1 to 31 July 2022

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

***MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN***

That the report be noted.

167-21/22 CARRIED

9.6 EXECUTIVE

9.6.1 Draft Advocacy Strategy 2021-2025

Author: Policy Research and Councillor Support Officer

Responsible Director: Executive Manager Communications and Engagement

EXECUTIVE SUMMARY

As per the Local Government Act 2020, it is a core duty of Council to advocate on behalf of our community and to prioritise achieving the best outcomes for the municipality currently and for future generations.

Strathbogie Shire Council proactively works to attract and secure funding, project support, resources and collaboration for the advocacy priorities identified in the 2021-2025 Council Plan. The Council Plan was formed with extensive community consultation and engagement, together with an independently facilitated community panel in 2021 and is based on the community vision:

The Strathbogie Shire is a region of natural beauty with vibrant communities who are respectful, optimistic and inclusive.

We have a strong sense of belonging and of our collective history. We care deeply for Country and First Nations people.

We are bold. We embrace opportunities. We welcome you.

As part of the Council Plan 2021-2025 Strategic focus area 1: Engage. Create. Unite. Action Council Officers are required to 1.1.4 Adopt and implement an Advocacy Strategy to outline the approach, principles and focus of Council's advocacy activities.

To fulfil this action, a draft Advocacy Strategy 2021-2025 has been created to define and align advocacy principles, strategic advocacy, strategic relationships, levels of advocacy, roles and responsibilities, objectives and a planning matrix for the Mayor, Councillors, Officers and the community to reference.

MOVED: COUNCILLOR HOURIGAN
SECONDED: COUNCILLOR RAEBURN

That Council:

- 1. Adopt the draft Advocacy Strategy 2021-25 as outlined in this report for officers to continue to action;**
- 2. Receive a revised Advocacy Ask document detailing advocacy priorities in the lead up to the November 2022 State Government election for consideration at the September 2022 Council meeting; and**
- 3. Receive a further report detailing advocacy progress in the June 2023 Council meeting cycle including a revised strategy for the 2024 financial year.**

168-21/22 **CARRIED**

9.6.2 2022 Community Satisfaction Survey Results

Author: Executive Manager Communications and Engagement

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

The Victorian Community Satisfaction Survey (CSS) is held annually with 400 interviews occurring between February to March this year.

This year's survey has continued to provide positive responses for Strathbogie Shire Council.

We have consolidated the significant increase in overall performance we achieved in the previous 12 months.

Our overall performance is now sitting at 56, down one index point from last year. The rating compares to 58 for other small rural shires and a 59 state-wide average.

On most individual service areas, performance ratings have remained the same. The exceptions being:

- Customer service, which has increased by four points to an index score of 73, putting it higher than other small rural shires and the state-wide average.
- Lobbying, which has increased by three points to an index score of 54 putting it on par with other small rural shires and higher than the state-wide average.
- Local streets and footpaths has fallen by five points to 47, putting this area below the small rural and state-wide average
- Planning and building permits fall by seven points to 44, which is also below the small rural and state-wide average
- Sealed local roads fall by four points and unsealed roads by two points putting both these below the small rural and state-wide average.

Council is proud to be able to consolidate many of the achievements made in community satisfaction in the previous 12 months.

Perhaps our biggest achievement is that we continue to close the gap between our performance compared to other small rural shires.

However, we will not rest. We want to continue to achieve great things with our community.

Our latest satisfaction survey results tell us we need to broaden our focus.

To continue our previous focus on the four Cs - Communications, consultation and engagement, community-based decisions and customer service, but also to look at road maintenance and streamlining the planning process.

Our community wants us to get tougher in the local law department and do more when it comes to local streets and footpaths.

9.6.2 2022 Community Satisfaction Survey Results (cont.)

In response to this we have developed an Action Plan that will continue driving improvements.

**MOVED: COUNCILLOR DICKINSON
SECONDED: COUNCILLOR RAEBURN**

That Council:

- 1. *Notes the findings of the 2022 Local Government Community Satisfaction Survey for Strathbogie Shire Council;***
- 2. *Endorses the action plan developed collectively by officers and Councillors in response to the community feedback within the 2022 Local Government Community Satisfaction report; and***
- 3. *Notes the change to the Customer Satisfaction Survey to move to quarterly interviewing.***

169-21/22 CARRIED

9.6.3 Municipal Association of Victoria Special State Council Meeting – Friday 16 September 2022

Author: Chief Executive Officer

EXECUTIVE SUMMARY

The Municipal Association of Victoria (MAV) is a membership association and the legislated peak body for local government in Victoria. MAV offer diverse business services to its council members including specialist policy and advocacy, governance and legislative advice, sector development, insurance and procurement services.

State Council is MAV's governing body. It is made up of representatives from each member council and governed by the MAV's Rules of Association (Rules). At the MAV State Council on 21 May 2021, it was resolved to review the MAV Rules. In November 2021, the MAV Board released a Discussion Paper signaling the start of this review.

Following consultation on the Discussion Paper between November 2021 and February 2022 with all member Councils, a special meeting of the State Council has been called for Friday 16 September 2022 to consider the proposed changes to the MAV Rules.

Council's current MAV representative is the Mayor, Councillor Laura Binks, with the substitute representative being the Deputy Mayor, Councillor Paul Murray. Due to Strathbogie Shire Council's Audit and Risk Committee being scheduled on the same day, both representatives are unable to attend the MAV State Council meeting and, as such, Council needs to formally appoint a substitute representative to attend and vote at the special meeting of MAV State Council.

This report seeks Council's endorsement for Councillor Chris Raeburn to attend and vote at the special meeting of the State Council.

MOVED: COUNCILLOR MURRAY
SECONDED: COUNCILLOR HOURIGAN

That Council endorse Councillor Chris Raeburn to attend and vote at the Municipal Association of Victoria Special State Council Meeting on Friday 16 September 2022 as Strathbogie Shire Council's formal substitute representative.

170-21/22 **CARRIED**

10. NOTICES OF MOTION

Nil.

11. NOTICES OF RESCISSION

Nil.

12. URGENT BUSINESS

Nil.

13. CONFIDENTIAL BUSINESS

Nil

NEXT MEETING

The next monthly meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday, September 20, 2022, at the Euroa Community Conference Centre, at 6pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.03 P.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date