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SECONDARY CONSENT

Request Form

Please use this form to make minor changes to your endorsed plan(s)

Normally a planning permit will contain the following condition:

The development as shown on the endorsed plan(s) must not be altered or modified without the prior written consent of the Responsible Authority

In the case where <u>minor modifications to the endorsed plan(s)</u> are required, the above condition allows for changes to be made, subject to the written consent of the Responsible Authority. This process is known as secondary consent.

When applying for secondary consent it is important to note that:

- there is no provision for public consultation or advertising and as such the secondary consent provision is not appropriate where the changes would normally require re-advertising;
- the proposal cannot transform the permit to a use or development that was not previously considered and approved;
- permit conditions cannot be varied or deleted by secondary consent this provision relates only to minor modifications to endorsed plans; and
- the proposal cannot approve changes that require a planning permit or which are contrary to any specific condition in the original permit.

An application for secondary consent is not automatically approved, as Council must consider several matters. The Responsible Authority has the right to not approve the proposed amendment under secondary consent if it considers that the amendments contradict any of the above criteria or is not considered to meet the purpose of Strathbogie Planning Scheme.

If it is decided that the changes cannot be approved under secondary consent, the Responsible Authority will advise you how to apply for a permit amendment or a new permit.

Original Planning Permit							
Permit Number:	Date Issued:	Date Issued:					
Address of the Leads							
Address of the Land:							
What the Planning Permit Allows:							
Describe what works (including demolition) have commenced on the site (if any):							
The Applicant							
Name:	Organisation:						
Postal Address:		Postcode:					
Contact Phone No (Business Hours):	Mobile Phone No:						
Email Address:							
Owner's Consent: YES	□ NO	D					

Secondary Consent Details (details of proposed changes)								
Has there been a meeting or discussion with a Council Office regard to the changes you are seeking?	er with	,	YES		NO			
If Yes, with whom?	with whom? Date:							
Detail any changes sought to the plans or any other documents endorsed under the permit. (Attach a supplementary page if more room is required)								
Please provide plans with the changes clearly highlighted. Printed plans should be provided in A3 format.								
Fee								
Payment of Secondary Consent Fee: \$193.00	Receipt	Number:		Fee Enclos	ed:			
Declaration								
Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.								
I declare all the information in this application is true and correct, and the owner (if not myself) has been notified of the amendment application.								
Name:								
Signature:	Date:							
Lodgement								
Please lodge the completed and signed form and all relevant documents with:								
Strathbogie Shire Council, PO Box 177, Euroa VIC 3666								
Euroa Office 109a Binney Street Euroa Vic 3666			293 High	ie Customer Street ie VIC 3608	Service			
If you have any queries in relation to secondary consent or this form, please contact Strathbogie Shire Council Planning Department on (03) 5795 0000.								