



STRATHBOGIE SHIRE COUNCIL

**MINUTES/DECISIONS OF A MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 21 JUNE 2022, AT THE EUROA COMMUNITY CONFERENCE
CENTRE, COMMENCING AT 6.00 PM**

Chair:	Paul Murray (Deputy Mayor)	(Hughes Creek Ward)
Councillors:	Laura Binks (Mayor)	(Mount Wombat Ward)
	David Andrews	(Lake Nagambie Ward)
	Reg Dickinson	(Lake Nagambie Ward)
	Sally Hayes-Burke	(Seven Creeks Ward)
	Kristy Hourigan	(Seven Creeks Ward)
	Chris Raeburn	(Honeysuckle Creek Ward)
Officers:	Julie Salomon	Chief Executive Officer (CEO)
	David Roff	Director, Corporate Operations (DCO)
	Amanda Tingay	Director, Community and Planning (DCP)
	Dawn Bray	Director, People and Governance (DPG)
	Kristin Favaloro	Executive Manager, Communications and Engagement (EMCE)

Due to the Mayor attending the Australian Local Government Association National General Assembly 2022 in Canberra, the Deputy Mayor Chaired the meeting. However, the Mayor participated in the meeting virtually.

Councillors Andrews and Hayes-Burke also participated in the meeting virtually.

1. Welcome

2. Acknowledgement of Traditional Land Owners

We acknowledge the Traditional Custodians of the places we live, work and play.

We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.

Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.

UB

3. Apologies / Leave of Absence

Nil

4. Disclosure of Conflicts of Interest

Councillor Hourigan declared a material conflict of interest under Clause 128 of the Local Government Act 2020 in 9.4.2 due to being the licensee of the Euroa Caravan Park.

5. Confirmation of Minutes of Previous Meetings

MOVED: COUNCILLOR RAEBURN
SECONDED: COUNCILLOR DICKINSON

1. ***That the Minutes of the Council meeting held on 17 May 2022 be confirmed.***
2. ***That the Minutes of the Extraordinary Council meeting held on 7 June 2022 be confirmed.***

115-21/22 **CARRIED**

6. Petitions

A petition was received from the Parent Association Group for the Nagambie Preschool and Childcare, which is located at 16 Vale Street, Nagambie 3608. The centre supports approximately 150 children per year and operates Monday through Friday 7am to 5:30pm.

The petition was undertaken via the change.org website and has 275 signatures, 96 of which have a postcode from within the Shire.

Comments provided with the petition were –

There is growing concern from our community members for the safety and wellbeing of the children and their family members due to the increased traffic and associated traveling speed. We believe the increased traffic is due to the continued residential development located directly behind the centre with access into the development via Vale & Ross Street. Furthermore, Vale Street has become a common thoroughfare for vehicles and buses attending the Nagambie Train Station which is also expected to increase as the train services increase.

We are seeking your support by conducting a speed limit review and submitting an application, data and information to VicRoads requesting the speed be lowered permanently to 40km/h.

In addition, we are also asking the Shire to investigate the possibility of installing a pedestrian walkway from the corner of Ross and Vale Street leading to the Preschool. Having a pedestrian walkway will provide safe passage for our children and their families for those picking up, dropping off and/or walking to and from their home in the new estate.

UB

6. Petitions (cont.)

***MOVED: COUNCILLOR DICKINSON
SECONDED: COUNCILLOR HOURIGAN***

That the Petition be received and noted, and referred to the Chief Executive Officer for consideration and response.

116-21/22 CARRIED

7. Reports of Mayor and Councillors and Delegates

Cr Murray

Attendance at the following –

- Municipal Association of Victoria: Rural and Regional Planning Conference in Torquay
- Euroa Rockies Bridge: Sausage at the Sevens Community Consultation
- Euroa Feet on the Street Walking Workshop
- Euroa Croquet Club Social
- Longwood Welcome to Winter barbeque
- Euroa Historical Society Meeting
- Avenel Active Annual General Meeting
- My weekly community consultation session: Avenel Chat at The Daily Dose
- The Winter Wonderland ice-skating in Euroa
- The Euroa Health special screening of Ruby's Choice.

Cr Murray also promoted the following -

- Launch of 'Talk to a Planner' – Council's Town Planners visiting townships to offer advice and information, and seeking feedback on, the current Planning Scheme Review, and Local Planning Policy
- Continued advocating to the Victorian Government to include rowing as a sport for the 2026 Commonwealth Games, with Lake Nagambie as the venue. Community members can support by downloading proforma letter from our website and sending to the Victorian Government - [Bring rowing to Lake Nagambie! - Strathbogie Shire](#)
- Continued advocating for funding for the Greening Euroa project. Community members can support by downloading proforma letter from our website and sending to relevant politicians - [Greening Euroa - Strathbogie Shire](#)
- Community Grants program applications close on 30 June 2022 - [Community Grants Program | Strathbogie Shire](#)

Cr Raeburn

- Was meant to be in Canberra with the Mayor but withdrew due to the lack of politicians in Canberra at the moment.

7. Reports of Mayor and Councillors and Delegates (cont.)

Cr Dickinson

- Winter Wonderland ice-skating in Euroa and Nagambie. Well supported, and has only had very positive feedback.
- Attended Nagambie HealthCare Men's Health Breakfast
- Former Councillor Ronda Richards being awarded an Order of Australia in the Queen's Birthday Honours. A wonderful member of the community who has contributed to the Nagambie community in various ways over many, many years.

Cr Hourigan

- Attended Volunteers Week at the Euroa Third Age Club
- Attended Re-Opening of Euroa Cinema
- Participated in Euroa Feet on the Street event
- Attended Winter Wonderland ice-skating in Euroa
- Attended Municipal Association of Victoria 2022 Rural and Regional Planning Conference in Torquay, and the following report is provided –

At the start of June, I attended the MAV 2022 Rural & Regional Planning Conference.

This conference's key themes were:

- *Transformation and change in rural and regional Victoria*
- *Traditional owners and connection to Country*
- *Housing rural and regional Victorians for more equitable communities*
- *Protecting and enhancing Victoria's distinctive landscapes and natural resources*
- *Planning for resilient and thriving rural communities.*

I will speak about the highlights for myself:

The conference started off brilliantly with Simon also known as the numbers Guy. His presentation was engaging and very interesting, relating to demographics and numbers, he talked allot about trends, working from home, COVID, war and lots more and how the effects of these will impact regional towns and their communities.

Next we heard from DWELP and Agriculture Victoria who discussed DELWP's priorities for rural and regional Victoria as well as question and answer time, which was beneficial and more specific.

We heard from VCAT and PPV, this was interesting hearing about cases that are coming forward and other cases which had been determined and the learnings to take from these.

The next day we heard from the Surf Coast Shire and the challenges they are facing with housing and housing affordability; they gave us some insightful figures and different trials they will be trying to tackle the crisis they are facing.

Overall, we heard lots of stories and trials from different shires regarding planning and the issues we are facing.

This conference enhanced my knowledge and understanding regarding planning and developments around regional planning, It was important to see what other Shire's challenges were and hearing their ideas on what they are trialling.

This conference will benefit me in further understanding planning and what direction the state is heading when making decisions in the future.

UB

7. Reports of Mayor and Councillors and Delegates (cont.)

Cr Hayes-Burke

- Attended Winter Wonderland ice-skating in Euroa
- Attended bar-b-q at Rockies Bridge
- Attended Feet on the Street event
- Attended Australian Local Government Women's Association Conference in Shepparton, hosted by Greater Shepparton City Council. A more detailed report will be provided next month.
- Thank community members for participation in discussions on January 26
- Promoted Greening Euroa project, as mentioned by the Deputy Mayor

Cr Binks

Thanked Deputy Mayor for Chairing meeting in her absence. A more detailed report on attendance at the Australian Local Government Association National General Assembly 2022 in Canberra will be provided at a later date.

8. Public Question Time

Public Question Time was conducted as per Rule 31 of Strathbogie Shire Council's Governance Rules.

As the questions are a permanent public record and to meet the requirements of the Privacy and Data Protection Act 2014, only the initials of the person asking the question is used together with a Council reference number.

Council Ref: LD: 06/2022

Does Strathbogie Shire Council have any reporting available on the outcomes of state public health mandates on its human rights obligations?

Response provided by Chief Executive Officer

Your question relates to the public health orders made by the Chief Health Officer and the Minister for Health in response to the Covid 19 Pandemic.

I can provide a general answer around this issue given it is a State government matter that you raise.

As with all public health decisions made in response to the unprecedented pandemic, the Charter of Human Rights and Responsibilities Act 2006 requires major policy decisions to be informed by a review of the implications of the policy on the human rights set out in the Charter.

The Charter recognises that sometimes policy decisions must be made that will impinge on human rights given broader public health and wellbeing objectives.

Further information on the State's deliberation around public health orders can be found on the Department of Health and Coronavirus websites.

Council also has a mandatory vaccination policy in place in response to the State government orders, which was developed in consultation with staff. This policy has been amended in recent months to reflect the fact that vaccination checks for visitors to our facilities are no longer required.

VB

8. Public Question Time (cont.)

Council Ref: The Rainbow Local Government Team: 06/2022

Will Council fly the rainbow pride flag on the International Day Against Homophobia, Biphobia and Transphobia next year?

Response provided by Chief Executive Officer

This international day of recognition occurred on the date of our last Council meeting in May and was recognised by the Mayor in her report to Council at the start of the meeting.

You will also see that our Council Plan is proposed to be amended, pending its adoption tonight, to recognise the need for more initiatives to acknowledge this day.

Council Ref: FY: 07/2022

1. What evidence does Council have that an expensive "rebranding" exercise will achieve any of the stated objectives, particularly around tourism and economic activity?

2. How much money has been spent to date on this activity and how much more has been allocated to conduct this rebranding exercise?

Response provided by Chief Executive Officer

The brand renewal was included as an action in the Council Plan after our biggest and most comprehensive community engagement plan to deliver the Community Vision and Council Plan.

The brand renewal was included as an action in our Draft Council Plan under strategic focus area 1 – Engage. Create. Unite. And this action has now been completed through the introduction of new branding for our organisation.

The rebranding strategy was prepared by highly qualified Shire employees. No external consultants were paid to do the work. The rebranding itself has been rolled out through our website and communications templates, which in itself does not incur a cost other than officer time.

The new branding for our shire and townships will be rolled out as part of the signage renewal that occurs every year, with \$60,000 being in the budget for signage renewal which would occur whether or not new branding had been implemented.

9. Officer Reports

9.1 Strategic and Statutory

9.2 Community

9.3 Infrastructure

9.4 Corporate

9.5 Governance and Customer Service

9.6 Executive

10. Notices of Motion

11. Notices of Rescission

12. Urgent Business

13. Confidential Business

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NEXT MEETING

An Extraordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 28 June 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 July 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

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VB

9. OFFICER REPORTS

9.1 STRATEGIC AND STATUTORY PLANNING

9.1.1 Planning Applications Received and Planning Applications Determined - 1 to 31 May 2022

Author: Manager Planning & Investment

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period of 1st to 31st May 2022. The latest available Planning Permit Activity Performance Figures are also attached (Attachment 3). The contents of this report are provided for information purposes only.

It is noted that there were 13 new planning applications received and 18 planning permit applications decided upon during the reporting period.

***MOVED: COUNCILLOR DICKINSON
SECONDED: COUNCILLOR RAEBURN***

That Council:

- 1. Note that there were 13 new planning applications received, and 18 planning permit applications decided on during the period of 1st to 31st May 2022.***
- 2. Note the report.***

117-21/22 CARRIED

VB

9.2 COMMUNITY

9.2.1 Graytown Community Action Plan 2021 - 2025

Author: Coordinator Community Services & Inclusion

Responsible Director: Director Community & Planning

EXECUTIVE SUMMARY

As a part of the community planning process, Community Planning Reference Groups (Action Groups) undertake community consultation to come together and identify priorities for their community and create a 4-year plan. In line with the funding conditions of Council's Community Planning Program Guidelines, all Action Groups must have a current plan, noted by Council to be eligible to receive funding.

The Graytown Community Plan was developed through engagement and consultation with the Graytown community with this process being undertaken during January to May 2021. The final version being agreed by the Committee on 15th May 2021. The delay in presenting this plan to Council was due to due staffing changes, however as this plan is initiated and owned by the Community, the community have continued to progress the actions within the plan.

This report presents the Graytown Community Action Plan 2021-25 for noting by Council and acknowledge the significant contribution of Graytown Community Incorporated to the development of the Plan.

MOVED: COUNCILLOR ANDREWS

SECONDED: MAYOR BINKS

That Council:

- 1. Acknowledge the significant contribution of Graytown Community Incorporated in the development of the Graytown Community Action Plan 2021-2025; and***
- 2. Note the Graytown Community Action Plan 2021-2025 and publish on Council's website.***

118-21/22 CARRIED

9.2.2 Euroa Community Action Group Strategic Plan 2022- 2025

Author: Coordinator Community Services & Inclusion

Responsible Director: Director Community & Planning

EXECUTIVE SUMMARY

As a part of the community planning process, Community Planning Reference Groups (Action Groups) undertake community consultation to come together and identify priorities for their community and create a four-year plan. In line with the funding conditions of Council's Community Planning Program Guidelines, all Action Groups must have a current plan, noted by Council to receive funding.

The Euroa Community Action Plan was developed through engagement and consultation with the Euroa community with this process being undertaken in early 2022.

This report presents the Euroa Community Action Plan 2022-25 for noting and acknowledges the significant contribution of Euroa Community Action Group to the development of the Plan.

***MOVED: COUNCILLOR HOURIGAN
SECONDED: COUNCILLOR DICKINSON***

That Council:

- 1. Acknowledge the significant contribution of the Euroa Community Action Group to the development of the Strategic Plan 2022-2025.***
- 2. Note the Euroa Community Action Group Strategic Plan 2022-2025 and publish on Council's website.***

119-21/22 CARRIED

VB

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023

Author: Manager Community & Culture

Responsible Director: Director of Community & Planning

EXECUTIVE SUMMARY

Council's Sponsorship Program provides an opportunity for eligible organisations, groups or clubs to obtain sponsorship to deliver events in the Strathbogie Shire. These events are required to complement the focus areas identified as priorities for the Strathbogie Shire Council and add significant community and economic benefit to the municipality.

The Sponsorship Program provides both financial and in-kind support for groups for events where they align with the values and priorities of Council. The Guidelines provide information for event organisers on eligibility, process and requirements for sponsorship.

Guidelines ensure that the application process is clear for all parties involved and helps to ensure decision making is informed and transparent and made in the best interest of the community. There are no significant changes to the guidelines proposed. Minor changes include;

- Clarity around decision making and timeframes required
- Update to wording around GST for greater clarity
- Update to Council plan and hyperlinks.

There is an allocation of \$30,000 in the 2022/2023 draft budget for the delivery of the sponsorship program. The Sponsorship Guidelines for 2022/23 have been drafted and adoption of the guidelines, as presented in this report is sought from Council.

MOVED: COUNCILLOR HOURIGAN
SECONDED: MAYOR BINKS

That Council adopt the Sponsorship Program Guidelines 2022-23.

120-21/22 CARRIED

9.2.4 Draft Public Art Policy

Author: Manager Culture and Community

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Public art can form an integral part of the public domain enhancing people's experiences of, and encouraging greater interaction with, public spaces. Public art is the unique association of how it is made, where it is, and what it means.

The Strathbogie Shire Council Arts and Culture Strategy and Action Plan highlights Council and the Community's commitment and desire for public art.

This report presents the draft Public Art policy to Council and requests Council endorse public consultation on the draft policy via Share Strathbogie, Council's media platforms and local networks.

This Policy has been drafted to provide a clear and transparent position and process for assessing and making decisions about the design, placement, and preservation of art in public spaces in the Strathbogie Shire. The Policy applies to public art acquired and commissioned by Council, and by third parties that are to be donated or transferred to Council and those that will be placed on Council land or maintained by Council.

MOVED: MAYOR BINKS

SECONDED: COUNCILLOR HAYES-BURKE

That Council:

- 1. Endorse the release of the draft Public Art policy for broad community consultation and feedback for a period of four weeks; and***
- 2. Receive a further report detailing the outcomes of the community consultation on the Public Art Policy at a future Council meeting.***

121-21/22 CARRIED

VB

9.3 INFRASTRUCTURE

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools

Author: Manager Projects Delivery, Project Officer, Procurement and Tenders Officer

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Council has undertaken a competitive process for the Design and Supply of Chlorination System for four (4) Municipal Outdoor Pools located at Avenel, Nagambie, Euroa and Violet Town.

The public tender process for the Chlorination Systems for all four of Council's Municipal Pools has been undertaken to meet Council's compliance requirements under Council's Procurement Policy.

This project is required to make the necessary upgrades to the Chlorination Systems for Council's four (4) Outdoor Municipal Pools, ensuring that Strathbogie Shire region has safe, sustainable and high-quality outdoor pools. This project forms part of Council's adopted Capital Work Program for the financial year 2021-22.

Through public advertisement in local and national newspapers, Council invited tenders for the work under Contract 21/22-07, between 1 April 2022 and 29 April 2022. At close of tender on 29 April 2022, three (3) tenders were received by two tenderers (2 tenders compliant with specification, and 1 alternative tender offering an upgrade on filtration specification).

These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the tables below. Having considered the results of the evaluation, it is recommended to the Council awards the tender for Contract No 21/22-07 Chlorinators for Municipal Pools - Lump Sum to Eco Plunge Pools Pty Ltd (Wishart Victoria) for the Alternative Chlorination System submission, for a total amount of \$382,175.20 including GST.

MOVED: COUNCILLOR RAEburn
SECONDED: COUNCILLOR HAYES-BURKE

That Council:

- 1. Receives and notes the outcome of the tender assessment process for Contract Number 21/22-07 - Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools Lump Sum as set out in the confidential appendices attached to this report; and***
- 2. Awards the tender for Contract No 21/22-07 – Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools - Lump Sum to Eco Plunge Pools Pty Ltd (Wishart Victoria) for the Alternative Chlorination System submission, for a total amount of \$382,175.20 including GST.***

122-21/22 ***CARRIED***

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers

Authors: Procurement and Tenders Officer, Co-Ordinator Waste and Environment and Manager Operations

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council has undertaken a competitive tender process for the Provision of Wet & Dry Hire Suppliers - Panel of Suppliers Agreement for a period of 3 years.

Wet hire is defined as the hire of equipment/machinery along with a qualified operator, Dry hire is the hire of equipment/machinery only.

The public tender process for this Panel of Suppliers has been undertaken to meet Council's compliance requirements under Council's Procurement Policy. The Panel of Suppliers will provide Strathbogie Shire Council a 'go-to-list' of preferred suppliers that meet the required skillset, demonstrated experience and quality management systems, along with valuing and rewarding local content.

Officers will be required to seek quotes from Panel of Supplier members through a further competitive process as projects arise. This process will be in accordance with the purchasing provision in Council's Procurement Policy. Experience tells us that this further competitive process often leads to a reduction in cost from the maximum rates schedule provided when the Panel of Suppliers Arrangement was created.

Where the Panel of Suppliers do not meet the required skillset for a particular project, Council is still able to seek quotations from alternative suppliers to undertake the desired works.

At the closure of the advertising process, 13 submissions to be considered for inclusion on the Panel were received. These have now been independently assessed and evaluated by a panel of Council Officers, with the results summarised in the tables within this report. It is recommended that a Panel of Suppliers Arrangement be issued to all tenderers.

This report seeks Council's authorisation to constitute this Panel of Suppliers and authorise the Chief Executive Officer to execute the agreements accordingly.

UB

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

MOVED: MAYOR BINKS

SECONDED: COUNCILLOR RAEBURN

1. ***Awards Panel of Supplier Arrangement for Provision Wet and Dry Hire, Contract No. 21/22-33 for a schedule or rates-based contract for the contract term of three (3) years to:***
 - ***BroMcc Civil Pty Ltd (Warranbayne)***
 - ***Cleave's Earthmoving & Drainage (Shepparton)***
 - ***Coates Pty Ltd (Shepparton)***
 - ***ConX Hire (Kialla)***
 - ***Euroa Rural Services (Euroa)***
 - ***Extons Pty Ltd (Benalla)***
 - ***HP Hire Pty Ltd (Euroa)***
 - ***Porter Plant Hire Pty Ltd (Cambrian Hill)***
 - ***One Stop Civil (Tatura)***
 - ***Stabilco Pty Ltd (Benalla)***
2. ***Authorises the Chief Executive Officer to execute the Panel of Supplier Arrangements by signing and affixing with the Common Seal of Strathbogie Shire Council; and***
3. ***Notes that the Contracts will commence on 1 July 2022 and conclude on 30 June 2025.***

123-21/22 **CARRIED**

9.3.3 Contracts and Works Awarded Under Delegation

Author: Procurement and Tenders Officer

Responsible Directors: Director Community & Planning / Director Corporate Operations

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of the status of request for publicly advertised tenders and invitations for written quotations which have been awarded under delegation for the period 1 to 31 May 2022. This report specifically relates to works that form part of Council's 2021/22 budget.

***MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR HOURIGAN***

That Council note the:

- 1. Contracts awarded under delegated authority by the Chief Executive Officer;***
- 2. Contracts and works awarded under delegated authority by a Director; and***
- 3. Works awarded under delegated authority by a Manager.***

124-21/22 CARRIED

VB

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032

Author: Manager Asset Planning

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council, at its meeting of 19 April 2022 resolved:

"That Council endorse the Draft Asset Plan for public comment until 31 May 2022 with Council to consider feedback to allow for adoption of the Plan at the Council meeting of 21 June 2022."

The Plan has been on public exhibition for the required period and no submissions have been received.

Therefore it is recommended that Council adopt the Plan, subject to updating of figures following completion of the Condition Assessment of roads, bridges and other infrastructure, which is almost complete.

MOVED: COUNCILLOR RAEBURN

SECONDED: COUNCILLOR HOURIGAN

That Council adopt the Asset Plan 2022-2032 noting that some figures from the current Condition Assessment will be updated when the final report is received.

125-21/22 CARRIED

VB

9.4 CORPORATE

9.4.1 Instruments of Appointment and Authorisation Update

Author & Responsible Director: Director People & Governance

EXECUTIVE SUMMARY

Following recent appointments to vacant positions and amendments to the Infringements Act 2006, several changes are required to be made to the S11 Instrument of Appointment and Authorisation.

This instrument gives specified officers the ability to enforce legislation and is essential to ensuring any enforcement action is undertaken on behalf of Council in a legal and robust manner. This instrument also appoints officers to key roles and positions including the Municipal Building Surveyor, Municipal Emergency Management Officer and Fire Prevention Officer.

The amended instrument, once approved by Council, will remain in force until the next update is prepared in response to legislative changes, changes in position titles or staff changes.

MOVED: COUNCILLOR HAYES-BURKE
SECONDED: COUNCILLOR RAEBURN

That in the exercise of the powers conferred by section 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (S11), Strathbogie Shire Council (Council) resolves that:

- 1. The members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument.***
- 2. The instrument endorsed by Council at its meeting of 15 March 2022 be revoked and replaced by this instrument.***
- 3. The instrument be signed and sealed by Council under the Strathbogie Shire Council Local Law No 1 Use of the Common Seal 2020.***
- 4. The instrument comes into force immediately the common seal of Council is affixed to the instruments and remains in force until Council determines to vary or revoke it.***

126-21/22 **CARRIED**

9.4.2 2021-25 Council Plan 2022 Update Adoption

7.11 pm: Councillor Hourigan left the meeting due to declaring a material conflict of interest

Author: Director People & Governance

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

At its April 2022 meeting Council resolved to seek community comment on an updated 2021-25 Council Plan for a period of four weeks, in parallel with the 2022-23 budget.

The 2021-25 Council Plan was adopted in October 2021 and in the past few months over 20 actions have been finalised or progressed. These actions have been deleted from the updated Plan and new initiatives added to be priorities for the 2022-23 financial year; these actions were drawn from the priorities identified in the Plan to be delivered between 2021-25.

The review process, therefore, is designed to ensure that the Plan clearly states what Council's priorities are and reflects resource allocations in the new 2022-23 budget.

One (1) submission was received in response to the community consultation process from the Victorian Pride Lobby seeking opportunities for engagement with the LGBTIQ+ community in relation to services and requesting an additional action around celebration of the International Day Against Homophobia, Biphobia and Transphobia by raising the rainbow flag. Amendments have been made to actions in the plan in response to this submission.

Other minor amendments have been made to the updated Plan to clarify Council's role in supporting community projects around free camping initiatives, inserting information about the endorsement of the Gender Equity Action Plan and draft Climate Change Action Plan in the Health and Wellbeing background report. Performance targets will be updated in September 2020 once the annual State government reporting cycle is completed.

It is recommended that the 2022 Update be adopted by Council and subsequent notification of the community occur.

MOVED: COUNCILLOR DICKINSON
SECONDED: MAYOR BINKS

That Council:

- 1. Note the receipt of the submission from the Victorian Pride Lobby in response to the draft Update of the 2021-22 Council Plan.***
- 2. Endorse the 2021-22 Council Plan (2022 Update), which incorporates:***
 - a) additional wording relating to the celebration of the International Day Against Homophobia, Biphobia and Transphobia under Action 6.1.2; and***

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

MOTION (cont.)

- b) amended wording to clarify Council's role in community led initiatives around free camping; and*
- c) insertion of references to Council's Gender Equity Action Plan and draft Climate Action Plan in the Health and Wellbeing in Strathbogie Background Report.*
- 3. Inform the community that the 2021-22 Council Plan (2022 Update) has been adopted through social and printed media, with the revised document placed on Council's website.*
- 4. Write to the Victorian Pride Lobby to inform them of the proposed amendment to the 2021-22 Council Plan in response to their submission.*

127-21/22 **CARRIED**

7.15 pm: Councillor Hourigan returned to the meeting after the vote had been conducted

VB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council has now complied with the legislative requirements for the preparation and public notification of its Budget for the twelve (12) months ending 30 June 2023.

Concurrent with the Budget is the Financial Plan which takes a ten-year view of Council's Financial position.

The Draft Budget was considered at the Council meeting on 19 April 2022 and was placed on public exhibition for 28 days with submissions closing on Monday 23 May 2022.

Twenty-three submissions were received - a number on the same subject, and these are identified below together with proposed action and Budget impact. This follows discussion by Council.

Budget request	Number of submissions	Response	Proposed Impact
Development of Trinity Reserve Nagambie	1	Officers to have discussions with submitter to gain further detail and assess viability for possible future action	0
Rehabilitate playing surface of Memorial Oval Euroa	1	Supported. Council has funded rehab of playing surfaces in the past. Can be accommodated within annual provision for Sporting Fields. Request is for \$12,000 with a \$5,000 contribution to come from the Committee	\$12,000 from within existing budget
Funding for Nagambie Lakes Community House	1	Officers to develop Policy on potential support prior to committing any funds that all Neighbourhood Houses/Community Houses may be eligible to access.	0
Fencing at Nagambie Bowls Club	1	Supported - Increase height of fencing at boundary with Active Space	\$10,000
Planning for car park Avenel	1	Funded as Pitch My Project Submission	\$55,000
Provision of public art	10	Numerous submissions. Supported to allocate \$20,000 from existing Budget for pilot project commencing in Euroa. Further consultation on future projects	\$20,000

LB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Budget request	Number of submissions	Response	Proposed Impact
Funding for operations at Friendlies Reserve – minor maintenance, ground maintenance	1	There are a range of arrangements with recreation reserves in the Shire which are largely historical. Some receive an allowance, some have work done for them, some have utilities paid and some don't. Leasing and Licensing Policy to be completed within 6 months to allow for assessment of existing arrangements with a view to adopting a transparent and equitable approach.	0
Thank you from Euroa Bowls Club	1	Acknowledgement of funding for upgrade to clubrooms and noting works required	\$17,000
Education sessions for new parents regarding healthy eating	1	Supported and can be funded through existing early years programs	0
Thank you for inclusion of Mitchell Street, VT in road program	1	Noted	0
Commentary on a range of matters	1	Comments noted (including VT land fill, Community satisfaction , free camping in Violet Town, rate level, capital expenditure, halving of proposed rate increase). Response to be provided to submitter. Budget will reflect Council view on rates and other matters.	0
Comment on community infrastructure priorities via Community Plan being different to projects in Budget	1	Work to be done to improve linkage between Community Plans and Budget based on Asset Management priorities	0
Comment on condition of Armstrong Street, Euroa	1	To be investigated	0

UB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Budget request	Number of submissions	Response	Proposed Impact
Request for rate rebate agreement with Elloura development to be continued	1	Agreement has expired and not been reviewed. Expiry was flagged in the 2020/21 Budget. To ensure an equitable approach it is proposed to remove rebate and transfer funds to maintenance budget.	0

Pitch My Project

Council received a number of submissions under the Pitch My Project initiative and the following have been included in the Budget:

Project	Amount \$
Euroa Bowls Club improvements (also \$17,000 in Capital Budget – total allocation \$34,000)	17,000
Public Art installation	20,000
Longwood Master Plan	30,000
Euroa RSL Memorial to Sir Charles Ryan	4,180
Irrigation for Euroa Community Garden	8,000
Avenel Car Parking study	55,000
Strathbogie Hall Bike racks	4,000
50% contribution to Euroa Fire Brigade Track upgrade	8,500
Sevens Creek Master Plan	15,000
Euroa Play Space scoping	85,000
Strathbogie Hall Kitchen	35,000
Strathbogie Hall roof (resolve roof before toilets issue)	95,000
Strathbogie Hall public toilet access toilet scoping	10,000
	\$386,680

As a result of the submissions, a number of amendments to the advertised budget have been made and will be responded to individually.

There were no submissions received for the Financial Plan.

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

As a result of submissions, the following changes have been made to the 2022/23 Draft Budget

Budget reconciliation between advertised and adopted versions	
<u>Comprehensive Income Statement</u>	\$,000
30/6/2023 surplus as per advertised document	1,891
Add: FAG grant increase	190
Add: Loan interest savings	49
Add: Rate increase with stage 4 supps	19
Add: Tourism Grant (new)	150
Add: VicRoads contribution	13
Less: Additional roadside maintenance (Signage)	(60)
Less: Additional tree maintenance (offset Elloura rebate)	(34)
Less: Employee cost increase	(57)
Less: Rounding	(1)
Less: Tourism Grant expense	(300)
Surplus as per adopted budget	1,860
<u>Cash Flow Statement</u>	\$,000
30/6/2023 Cash balance as per advertised document	6,100
Add: Capital Landfill savings	687
Add: Completion of Elloura rebate	34
Add: Grant - VGCC increase	190
Add: Loan interest (net impact)	111
Add: Rate increase with stage 4 supps	19
Add: Repayment difference	280
Add: Tourism Grant (new)	300
Add: VicRoads contribution	13
Less: Additional roadside maintenance (Signage)	(30)
Less: Capital New	(61)
Less: Employee cost increase	(57)
Less: Loan reduction	(787)
Less: Net GST and other adjustments	(204)
Less: Tourism Expense (new)	(300)
Cash balance as per adopted budget	6,295

VB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

<u>Capital Works Statement</u>	
Capital works as per advertised budget	24,930
Add : VT carpet	25
Add: Hume freeway roundabout	26
Add: Nagambie bowls club fence	10
Less: VT landfill cost reduction	(287)
Less : CFD adjustment RLCIP 3	(1,440)
Less: CFD adjustment Nagambie Tennis lighting	(300)
Less: CFD Truck wash	(400)
Capital works as per adopted	22,564

In accordance with Section 94 of the Local Government Act 2020, Council is required to adopt the budget by 30 June 2022, and give public notice of its decision.

A copy of the adopted Strathbogie Shire Council 2022/23 Budget will be appended to the Minutes of the meeting for identification purposes.

***MOVED: COUNCILLOR HOURIGAN
SECONDED: MAYOR BINKS***

That Council adopt the Recommendation as set out on pages 72-76 of the Agenda.

An Amendment posed by Deputy Mayor Murray by way of asking the Mover and Secunder if they would consider amending point 8 of the Recommendation to read:

- 8. Adopt the Fees and Charges for 2022/23, but maintain the general admission fee to the Euroa Community Cinema at \$10, noting that some may alter if set by legislation.***

The Amendment was accepted by the Mover and Secunder and therefore became the motion on the table.

That Council adopt the Recommendation as set out on pages 72 – 76 of the Agenda, but with an amendment to point 8 -

- 1. Adopt the Budget, Financial Plan, Fees and Charges for the year ending 30 June 2023.***
- 2. Declare the Rates and Charges for the year ending 30 June 2023 in accordance with the following recommendations:***

LB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

MOTION (cont.)

1. Amount Intended To Be Raised

An amount of \$21,060,413 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates, annual service charges and environmental levy (described later in this Resolution), which amount is calculated as follows:

General Rates	18,042,646
Annual Service Charges	2,800,032
Environmental Levy	217,735
	21,060,413

2. General Rates

2.1 A general rate be declared in respect of the 2022/23 Financial Year;

2.2 It be further declared that the general rate be raised by the application of differential rates;

2.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

Residential Land

All land used primarily for residential purposes or obviously adapted to being used primarily for residential purposes but excluding farm land.

Vacant Residential Land

All vacant land which may be used primarily for residential purposes or obviously adapted to being used primarily for residential purposes but excluding farm land.

Farm Land

Any land zoned Farming under the Strathbogie Planning Scheme which is not less than 40 hectares in area and is not classified as having a commercial or industrial use.

VB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

MOTION (cont.)

Land situated within the Farming zone of less than 40 hectares in area may be considered for the farm differential rate, subject to satisfying Council's criteria for recognition as a bone fide farming activity.

Commercial / Industrial Land

All land used primarily for commercial or industrial purposes or obviously adapted to being used primarily for commercial/industrial purposes.

Vacant Commercial / Industrial Land

All vacant land which may be used primarily for commercial or industrial purposes or obviously adapted to being used primarily for commercial/industrial purposes.

- 2.4 *Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3) by the relevant percentages indicated in the following table:*

<i>Category</i>	<i>Percentage</i>
<i>Residential Land</i>	<i>0.36881% (or 0.0036881 cents in the dollar of the Capital Improved Value)</i>
<i>Vacant Residential Land</i>	<i>0.77451% (or 0.0077451 cents in the dollar of the Capital Improved Value)</i>
<i>Farm Land</i>	<i>0.29505% (or 0.0029505 cents in the dollar of the Capital Improved Value)</i>
<i>Commercial / Industrial Land</i>	<i>0.44258% (or 0.0044258 cents in the dollar of the Capital Improved Value)</i>
<i>Vacant Commercial/Industrial Land</i>	<i>0.77451% (or 0.0077451 cents in the dollar of the Capital Improved Value)</i>

VB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

MOTION (cont.)

2.5 *It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying of Council functions, and that:*

2.5.1 *the respective objectives of each differential rate be those specified in the Schedule to this Resolution;*

2.5.2 *the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;*

2.5.3 *the respective uses and levels of each differential rate in relation to those respective types and classes of land be those described in the Schedule to this Resolution; and*

2.5.4 *the relevant:*

(a) uses of;

(b) geographical locations of;

(c) planning scheme zoning of; and

(d) types of buildings on

the respective types or classes of land be those identified in the Schedule to this Resolution

2.6 *It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.*

3. *Municipal Charge - No Municipal charge be declared in respect of the 2022/23 Financial Year.*

4. *Annual Service Charge*

4.1 *An annual service charge be declared in respect of the 2022/23 Financial Year;*

4.2 *An annual service charge be declared for the collection and disposal of refuse from land;*

UB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

MOTION (cont.)

4.3 *The annual service charge be in the sum of, and be based on the criteria, set out below but dependent upon which option is chosen:*

4.3.1 *for the collection and disposal of recyclables, \$191 per annum;*

4.3.2 *for the collection and disposal of waste and organics (80 litre or 120 litre bins), \$403 per annum; and*

4.3.3 *for the collection and disposal of waste and organics (240 litre bins), \$803 per annum.*

in respect of each rateable land (or part) to which the service of collection and disposal is made available;

4.4 *An annual service charge be declared for a Roadside Tree Management Program, \$31 per annum in respect of each rateable land (or part)*

5. Rebates & Concessions

Pensioner Rebate

5.1 *It also be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986, a rebate as determined by the Victorian State Government, in respect of each rateable land; and*

5.2 *The rebate described in paragraph 5.1 be granted to assist the proper development of the municipal district, and to provide a concession to ratepayers whose circumstances may limit their capacity to pay.*

6. Payment

6.1 *All rates and charges to be paid in four instalments, in accordance with Section 167 (1) and (2) of the Local Government Act 1989.*

7. Consequential

7.1 *It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:*

7.1.1 *that person is liable to pay; and*

UB

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

MOTION (cont.)

7.1.2 have not been paid by the date specified for their payment.

7.2 The Director Corporate Operations be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act 1989.

8. Adopt the Fees and Charges for 2022/23, but maintain the general admission fee to the Euroa Community Cinema at \$10, noting that some may alter if set by legislation.

128-21/22 CARRIED

UB

9.5 GOVERNANCE AND CUSTOMER SERVICE

9.5.1 Monthly Performance Report

The June 2022 Monthly Performance Report includes reports as follows:-

- Building Department – May 2022 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - May 2022
- Customer Enquiry Analysis Report – Report for May 2022
- Waste Management Reporting ~ Year to Date – May 2022
- Actioning of Council Reports Resolutions – Council Meeting 17 May 2022
- Outstanding Actions of Council Resolutions to 31 May 2022
- Review of Council Policies and Adoption of new Policies – May/June 2022
- Records of Informal Council Briefings / Meetings – 1 to 31 May 2022

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

***MOVED: COUNCILLOR RAEBURN
SECONDED: MAYOR BINKS***

That the report be noted.

129-21/22 CARRIED

10. NOTICES OF MOTION
Nil
11. NOTICES OF RESCISSION
Nil
12. URGENT BUSINESS
Nil
13. CONFIDENTIAL BUSINESS
Nil

NEXT MEETING

An Extraordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 28 June 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 July 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.37 P.M.

Confirmed as being a true and accurate record of the meeting



Chair

19/07/22

Date

