



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that a Special Meeting of the Strathbogrie Shire Council will be held on Tuesday 7 November 2013, commencing at 6.00 p.m. at the Euroa Community Conference Centre.

Councillors: Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Debra Swan
Robin Weatherald
Graeme (Mick) Williams

Outgoing Mayor: Debra Swan

Officers: Steve Crawcour - Chief Executive Officer
Roy Hetherington - Director, Asset Services
David Woodhams – Director, Corporate and Community
Phil Howard – Director, Sustainable Development
Gary Abley – Manager, Organisational Development

Apologies:

BUSINESS

1. Welcome
2. Introduction of Temporary Chair
3. Acknowledgement of Traditional Land Owners
4. Report by Outgoing Mayor
5. Fixing of the Annual Councillor Allowance and Fixing of the Annual Allowance for the Mayor
6. Councillors' Expense Entitlement
7. Election of Mayor for the Forthcoming Year
8. Response by Incoming Mayor
9. Incoming Mayor to assume Chair for remainder of Meeting
10. Election of Deputy Mayor for Forthcoming Year
11. 2014 Council Meeting Timetable
12. Councillor Committees Representation – 2013/2014

Steve Crawcour
CHIEF EXECUTIVE OFFICER

1 November 2013

CONTENTS

1.	Welcome	1
2.	Introduction of Temporary Chair	1
3.	Acknowledgement of Traditional Land Owners	1
4.	Report by Outgoing Mayor	1
5.	Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 73B, 74, 74A & 74B of the Local Government Act 1989	1
6.	Councillors' Expense Allowance	2
7.	Election of Mayor for the Forthcoming Year	3
8.	Response by Incoming Mayor	3
9.	Incoming Mayor to assume Chair for remainder of Meeting	3
10.	Election of Deputy Mayor for forthcoming year	3
11.	2014 Council Meeting Timetable	3
12.	Councillor Committees Representation – 2013/2014	4

BUSINESS

1. **Welcome**

2. **Introduction of Temporary Chair**

In accordance with Meeting Procedures Local Law, No.1, the Chief Executive Officer will act as Temporary Chair until the position of Mayor is filled.

3. **Acknowledgement of Traditional Land Owners**

In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present.

4. **Report by Outgoing Mayor**

The outgoing Mayor, Debra Swan, will comment on major achievements of Council and significant events held during the municipal year just concluded.

5. **Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 73B, 74, 74A and 74B of the Local Government Act 1989**

A Council must pay to each of its Councillors the allowance specified in any Ministerial Order in Council made for the purpose of Sections 73B, 74, 74A and 74B of the Local Government Act 1989.

The Victorian Government sets upper and lower limits for all allowances paid to Councillors and Mayors. For the purpose of these allowance limits, Councils are currently divided into three Categories, based on the income and population of each Council. Strathbogie Shire Council is grouped with other small rural Shires and listed as a 'Category 1' Council.

For 2012/2013, following the review of Councillor allowances, as required under Section 74(1) of the Local Government Act, Council determined that an annual amount of \$17,969, plus the additional allowance of 9% (the equivalent of the superannuation guarantee contribution) would be paid to Councillors. The Mayoral allowance was set at \$40,000, plus the additional allowance of 9%. These figures included the 2.5% adjustment factor, as required under Section 73B of the Local Government Act. A Mayor is not entitled to receive an allowance as a Councillor if he or she is receiving an allowance as a Mayor. Furthermore, a Councillor elected as a Deputy Mayor is only entitled to be paid the Councillor's allowance.

Council has previously established that a second-hand vehicle would be provided for use by the Mayor and/or Councillors, and for use as a 'pool' vehicle for staff, if available. At the meeting to ascertain Mayor and Councilor allowances in February 2013, the Mayor determined that she would contribute \$200 per month for the cost of the mayoral vehicle.

5. Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 73B, 74, 74A & 74B of the Local Government Act 1989 (cont.)

Under section 73B of the Local Government Act 1989, provision is made for an annual adjustment factor to be applied to Mayor and all Councillor allowances.

In determining the allowance for the Councillors and Mayor for 2013/2014, the adjustment factor, if any, as directed by the Order in Council, will be applied to the allowance for the 2012/2013 period, therefore, the allowances for 2013/2014 will be –

Councillor Allowance

- \$17,969 (plus any adjustment factor advised by an Order in Council, and an additional allowance of 9.25% being the equivalent of the superannuation guarantee contribution)

Mayoral Allowance

- \$40,000. (plus any adjustment factor advised by an Order in Council, and an additional allowance of 9.25% being the equivalent of the superannuation guarantee contribution).

RECOMMENDATION

For determination.

6. Councillors' Expense Allowance

Within Section 75 of the Act, provision exists for the reimbursement of expenses to Councillors in the following manner.

A Council may reimburse Councillors or members of Council Committees for necessary out-of-pocket expenses incurred while performing duties as a Councillor or Committee member.

Council has adopted a Councillors' Expense Entitlement Policy covering:

- Family Care
- Travelling expenses
- Study Grants
- Fax/Phone/Computer Equipment
- Insurances
- Conferences and other approved meetings
- Stationery and other Councillor support
- Procedures for claiming of Expenses

RECOMMENDATION

That the report be noted.

7. Election of Mayor for forthcoming year

Section 71(1) of the Local Government Act 1989 requires that Councillors must elect a Councillor to be Mayor of the Council.

Council's Meeting Procedure Local Law No. 1 determines that the office of Mayor shall be for a term of 12 months from the date of the election of that office. Any Councillor is eligible for the election or re-election to the office of Mayor.

A nomination for Mayor must be seconded by another Councillor. If more than one nomination for Mayor is received, Council's Local Law No. 1 determines that voting for the Mayor be conducted by a show of hands.

Nominations for Mayor will be called for by the Temporary Chair.

8. Response by Incoming Mayor

9. Incoming Mayor to assume Chair for remainder of Meeting

10. Election of Deputy Mayor for forthcoming year

Council's Meeting Procedure Local Law No. 1 determines that the office of Deputy Mayor (if relevant) shall be for a term of 12 months from the date of the election of that office. Any Councillor is eligible for the election or re-election to the office of Deputy Mayor.

A nomination for Deputy Mayor must be seconded by another Councillor. If more than one nomination for Deputy Mayor is received, Council's Local Law No. 1 determines that voting for the Deputy Mayor be conducted by a show of hands.

Nominations for Deputy Mayor will be called for by the Chair.

11. 2014 Council Meeting Timetable

Council meetings are held on the third Tuesday of every month (except January), at the Euroa Community Conference Centre, commencing at 6.00 p.m.

RECOMMENDATION

That the Council Meeting Timetable remain as is.

12. Councillor Committees Representation – 2013/2014

Councillor representation on the following Committees is intended to create an indirect association with various organisations and for Council to provide input, if and when required. Councillor representation (including a substitute representative, if appropriate) on the attached Committees is now sought.

RECOMMENDATION

For determination.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED ATP.M.

COUNCILLOR COMMITTEES REPRESENTATION – 2013/2014

SPECIAL COMMITTEES		COUNCIL REPRESENTATIVE	
Planning Committee		Chair – Cr All Councillors	
Audit Committee (2 members)		Cr Cr	
Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee		Chair – Cr Cr	
COMMITTEE	COUNCIL REPRESENTATIVE	COMMITTEE	COUNCIL REPRESENTATIVE
Municipal Association of Victoria	Mayor Cr(substitute)	Hume Region Local Government Network	Mayor
Municipal Emergency Management Planning Committee	Mayor (Chair)	Goulburn Valley Regional Waste Management Group (Resource GV)	Cr
Goulburn Valley Regional Library Corporation	Cr	Goulburn Valley Community Road Safety Council	Cr
Goulburn Valley Highway Shepparton Bypass Group	Mayor	Goulburn Broken Greenhouse Alliance	Cr
Goulburn Murray Local Learning and Employment Network	Cr	L2P (Learners to Probationary Licence) Program Committee	Cr
Victorian Local Governance Association	Cr		