



STRATHBOGIE SHIRE COUNCIL

MINUTES OF AN ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL HELD ON TUESDAY 20TH NOVEMBER 2012, COMMENCING AT 6.00 P.M. AT THE EUROA COMMUNITY CONFERENCE CENTRE

Councillors: Debra Swan (Chair)
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Robin Weatherald
Graeme (Mick) Williams

Officers: Steve Crawcour - Chief Executive Officer
Roy Hetherington - Director, Asset Services
David Woodhams – Director, Corporate and Community

BUSINESS

1. Welcome
 2. Acknowledgement of Traditional Land Owners
'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.
 3. Apologies

Phil Howard – Director, Sustainable Development
 4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 16th October.2012 and the Statutory Meeting of Council held on Wednesday 7th November 2012
- 12/13 **CRS FURLANETTO/LITTLE** : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 16th October.2012 and the Statutory Meeting of Council held on Wednesday 7th November 2012 be confirmed*

CARRIED

5. Disclosure of Interests

Councillor Furlanetto declared an Interest only in Item 9.7.2 due to her husband being Chair of the Tablelands Community Centre Committee of Management

6. Petitions

7. Reports of Mayor and Councillors and Delegates

Councillor Furlanetto gave a report to Council and requested the item be attached to the Minutes of the meeting

8. Public Question Time

EXCERPT FROM MEETING PROCEDURE LOCAL LAW NO. 1

CONDUCT OF PUBLIC

52. VISITORS

- (1) Visitors must not interject or take part in debate.
- (2) Silence shall be preserved in the gallery at all times.
- (3) If any visitor is called to order by the Chairperson and again acts in breach of this Local Law, the Chairperson may order that person to be removed from the gallery.

53. CALL TO ORDER

Any person who has been called to order, including any Councillor who fails to comply with the Chairperson's direction, will be guilty of an offence.

Penalty: \$500

54. REMOVAL FOR DISRUPTION

The Chairperson has discretion to cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction under the provisions of this Local Law.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

12. Urgent Business

REPORTS INDEX

		Page No.
9.	REPORTS	
9.1	Climate Change	
9.2	Infrastructure	
9.3	Private Enterprise	
9.4	Public Institutions	
9.5	Housing and Recreation	
9.6	Tourism	
9.7	Organisation	
9.7.1	Strathbogie Shire Municipal Fire Management Plan (MFMP)	1
9.7.2	Section 86 Committees of Management - Appointment of Members	5
9.7.3	Financial Report for the Three Month period ending 30 September 2012	8
9.7.4	Documents for Signing and Sealing	10
9.7.5	Business Management System	11
10.	NOTICES OF MOTION	
11.	CLOSURE OF MEETING TO THE PUBLIC	
12.	URGENT BUSINESS	
12.7	Organisation	
12.7.1	Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989	1

9.7	Organisation Reports Index	
9.7.1	Strathbogie Shire Municipal Fire Management Plan (MFMP)	1
9.7.2	Section 86 Committees of Management - Appointment of Members	5
9.7.3	Financial Report for the Three Month period ending 30 September 2012	8
9.7.4	Documents for Signing and Sealing	10
9.7.5	Business Management System	11

9. REPORTS

9.7 ORGANISATION

9.7.1 Strathbogie Shire Municipal Fire Management Plan (MFMP)

Author & Department

Emergency Management Fire Coordinator / Asset Services Directorate

File Reference

S20/0060/04

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

The Strathbogie Shire Municipal Fire Management Plan (MFMP) is a new approach to fire management planning across Strathbogie Shire. The plan puts in place an integrated fire management strategy for the shire, as recommended by the Victorian Bushfire Royal Commission. It also links into the Hume Regional Strategic Fire Management Plan to enable planning across municipalities throughout the Hume region and Victoria.

Integrated Fire Management Planning (IFMP) is a co-coordinated whole of government approach to fire management planning in Victoria. Established under the *Emergency Management Act 1986*, IFMP is the new fire planning process being rolled out across the state at both regional and municipal level. IFMP involves fire planning with other agencies and organizations to produce a combined Municipal Fire Management Plan (MFMP) for each municipality in the Hume region.

IFMP provides a framework for consistent and effective fire management planning. To do this, it provides a multi-agency approach, bringing together fire management planners and other stakeholders, including emergency service agencies, government departments, private organizations and the community. Working together these key stakeholders build on and create new relationships and share information to plan across both public and private land tenures for all types of fire. IFMP is based on analysis and management of risk, utilizes best practices and builds on existing information, such as the Victorian Fire Risk Register, Fire Operations and Management Plans, mitigation strategies, roadside and environmental plans, township protection plans, recovery plans etc.

The MFMP has been developed over the past 18 months by the Strathbogie Shire Municipal Fire Management Planning Committee (MFMP). The MFMP comprises representatives from Strathbogie Shire Council, the Country Fire Authority and the Department of Sustainability & Environment. The MFMP is a sub-committee of the Strathbogie Shire Municipal Emergency Management Planning Committee (MEMPC).

9.7.1 Strathbogie Shire Municipal Fire Management Plan (MFMP) (cont.)

The main focus of the MFMP is to address the overall risk of bushfire. Risks relating to structural fires and hazardous materials incidents will be addressed in future editions of the plan. These additions will be incorporated within the three year life cycle of the plan (MFMP due for full review in 2014).

The draft MFMP was endorsed by council for public comment on the 24th of July 2012 and was subsequently released on public exhibition for 28 days. Public comments were received and a number of small changes were made to the document. Since then, the draft plan has been endorsed by both the Strathbogie Shire MFMPC and the Strathbogie Shire MEMPC. It has also been viewed and commented upon favorably by the Hume Regional Strategic Fire Management Planning Committee. The final step in the process is for council to consider the MFMP for adoption. Once adopted, the MFMP will form the main fire related document at council. Although not 'owned' by council, the MFMP is maintained and stored at the council, in a similar way to the Municipal Emergency Management Plan. Once finalized, the plan will be available to the public on both the Strathbogie Shire Council and IFMP Websites. It will be reviewed annually with a full re-write every 3 years.

RECOMMENDATION

That Council endorse the Strathbogie Shire Municipal Fire Management Plan as the Fire Plan for the Shire of Strathbogie in accordance with the *Emergency Management Act 1986*

CRS FURLANETTO/WEATHERALD –

That consideration of this matter be deferred to the December meeting of Council to enable Councillors the opportunity to read the Strathbogie Shire Municipal Fire Management Plan.

13/13

ON BEING PUT, THE MOTION WAS CARRIED

Background

The 2002-03 Victorian Bushfire Inquiry (VBI) recognised the 'high degree of professionalism' in the emergency response effort to the fires but identified that the planning framework under which it was executed was 'a less than satisfactory process'. Lessons learnt from these bushfires provided the motivation for improvement to existing operations. VBI recommendations were implemented through funding from the State Government and the Integrated Municipal Fire Management Planning project was established.

IFMP committee structure consists of:

State Fire Management Planning Committee (SFMPC) is responsible for enabling the development and implementation of the IFMP. It provides high level policy direction on the integrated approach to fire management planning and has established, actioned and is tracking the implementation of IFMP, ensuring consistency and the ongoing life cycle of IFMP. The Committee is responsible for the development and review of the State Fire Management Strategy.

9.7.1 Strathbogie Shire Municipal Fire Management Plan (MFMP) (cont.)

Regional Strategic Fire Management Planning Committees (RSFMPC) brings together regional stakeholders to work together, within regions and across those boundaries. Flexibility in membership promotes attention to specific areas of need and participation and improves planning and co-ordination for incidents that are beyond municipal scale. Relationships developed with other emergency response and recovery committees promote sharing of knowledge for more effective emergency management planning. The RSFMPC develop regional strategic fire management plans.

Municipal Fire Management Planning Committees (MFMPC) put into practice the fire management planning processes for activities at municipal and local level. Its functions are outlined in the Emergency Management Manual of Victoria. The MFMPCs chairperson is elected from representatives within the Committee, with prescribed members from relevant fire management services (DSE & CFA in the Hume Region), local municipality or alpine resort. The MFMPC develops a municipal fire management plan, using the process documented in the IFMP Guidelines with guidance and support from the RSFMPC and the assistance of the IFMP Technical and Administrative Project Officer.

The strategic intent of the Municipal Committee is to:

- identify and prioritise the risks and vulnerabilities across the municipal area;
- reduce the likelihood and consequence of fire hazards within local communities in the municipal area;
- manage local priorities relating to protection of communities and assets;
- develop and implement works programs for the management of fires, including hazard removal and fuel management;
- engage community in activities;
- identify reliable water supplies;
- encourage increased responsibility by the community;
- give consideration to planning across municipal boundaries;
- elevate matters to the regional fire management planning committees when appropriate.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.”

Risk Management

The author of this report considers that this report aligns Strathbogie Shire’s fire management with both the Hume Region and Victoria and that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

9.7.1 Strathbogie Shire Municipal Fire Management Plan (MFMP) (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.”

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report considers that a community consultation process has already been undertaken with the public release of the draft document for 28 days. No further public consultation is required at this time.

Attachments

Nil.

**9.7.2 Section 86 Committees of Management
- Appointment of Members**

Author (Position Title) & Department

Community Development Officer / Corporate and Community Directorate

File Reference

C50/0190/01, L10/R160/02 and L10/0180/04

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Appointment of Section 86 Committees of Management as per Section 86 of the Local Government Act 1989.

The Committees of Management members are community volunteers duly elected.

RECOMMENDATION

1. Euroa Third Age Club

That Council appoints the following persons to the Committee of Management for the term of three years, expiring on 30 June, 2015:

<u>Position</u>	<u>Name</u>
Chairperson	Pam Vaughan
Vice-Chairperson	Mary Cook
Secretary	Carmel Simmons
Treasurer	Joan Osbourne
Assistant Treasurer	Carmel Maguire
General Member	Julie O'Brien

2. Tableland Community Centre

That Council appoints the following persons to the Committee of Management for the term of one year, expiring on 30 June, 2013:

<u>Position</u>	<u>Name</u>
General Member	John Goodwin
General Member	Phil Brown
General Member	Sally Kubeil

9.7.2 Section 86 Committees of Management
- Appointment of Members (cont.)

3. Creighton's Creek Recreation Reserve

That Council appoints the following persons to the Committee of Management for the term of three years, expiring on 30 June, 2015:

<u>Position</u>	<u>Name</u>
Chairperson	Howard Mitchell
Vice-Chairperson	Brian Kelly
Secretary	Robyn Sheehan
Treasurer	Anne Noye
General Member	Barrie Noye
General Member	Mark Radford
General Member	Carol Bredden
General Member	Roberta Moser
General Member	Chris Bakker

4. That Council thanks the retiring members for all the committees for their contribution to our community during their term of office.

14/13 CRS STORER/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The Third Age Club, Tableland Community Centre and Creighton's Creek Recreation Reserve Committees of Management has been formed to protect, promote and develop their facility for the use and enjoyment of the local community.

At the Annual General Meeting of the Tableland Community Centre Committee held on 13 August, 2012, Committee Members Edward Sprunt and James Weatherald stepped down. John Goodwin, Phil Brown and Sally Kubeil were nominated and appointed to fill vacancies as General Members for the remainder of term of office.

The formal appointment by Council also ensures clarity and assurance for committee members regarding coverage from Council's insurance in undertaking activities under the Instrument of Delegation.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

A risk assessment has been undertaken and it is considered that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.2 Section 86 Committees of Management
- Appointment of Members (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010) implications

The report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

Financial / Budgetary Implications

There are no capital or recurrent budget implications.

Environmental / Amenity Implications

The recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The committees comprise persons sourced from the community and the Instrument of Delegation guides the committee in undertaking their activities for the benefit of the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no legal or statutory implications which require the consideration of Council.

Consultation

The Committees of Management invited community members, via public notice, to nominate for membership on the Committees of Management

Attachments

Nil.

5.7.3 Financial Report for the Three Month period ending 30 September 2012

Author

Manager Finance / Finance Department

File Reference

F30/0020/10

Disclosure of Conflicts of Interest in relation to advice provided in this report

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Appended to the Minutes is a copy of Council's Financial Report for the three months ended 30 September 2012.

The report contains the standard income statement, balance sheet, cash flow statement, statement of capital works, graphical representations of the income and capital works statements and schedules of investments and rate debtors.

The operating surplus for the three month period ending 30 September 2012 was \$11,209,828. The primary reason for this surplus at September 2012 is the rate revenue for the full financial year being brought to account during this period.

A small favourable operating variance to budget of \$2,796 is forecast at 30 June 2013.

As at September 2012 total capital works was \$962,964. A favourable variance is forecast at 30 June 2013 of \$265,000.

Page 8 of the appended report provides further narrative of major variances as presented to Council.

These forecast variances are based on information available to Council officers at the time this report was prepared. It is important to understand outcomes of Grant applications and final tender pricing may result in updated variance analysis as the information becomes available. This information is then reported as part of Council's ongoing Financial Reporting obligations.

RECOMMENDATION

That the Financial Report for the three months ended 30 September 2012 be adopted.

15/13 CRS FURLANETTO/WEATHERALD : That the Recommendation be adopted.

CARRIED

Background

Council considers and adopts quarterly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Sections 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

5.7.3 Financial Report for the Three Month period ending 30 September 2012 (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified as the report is consistent with the Local Government Act 1989 obligations.

Risk Management

Regular Financial Reporting in Accordance with the Local Government Act 1989 support Council's focus on Risk Management.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Action 2010 implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

Financial / Budgetary Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Financial and Budgetary Implications for the Financial Year ending 30 June 2013.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Economic Implications for the Financial Year ending 30 June 2013.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

Consideration and adoption of quarterly Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.4 Documents for Signing and Sealing

Documents are submitted for Council signing and sealing.

The details are as follows and are also included in Council's Seal Register:-

FILE NO.	DOCUMENT DESCRIPTION	NO. OF COPIES
Contract No. 12/13-04	Deed of Agreement between Strathbogie Shire Council and Primal Surfacing Pty Ltd for Road Surface Resealing Programme	2
Contract No. 12/13-05	Deed of Agreement between Strathbogie Shire Council and Global Contacting Pty Ltd for Road Pavement Rehabilitation Program	2
Contract No. 12/13-07	Deed of Agreement between Strathbogie Shire Council and David and Robin Harrison for the Operation and Management of Violet Town Swimming Pool Complex – 2012/2013 Season	2
Contract No. 12/13-06	Deed of Agreement between Strathbogie Shire Council and Wenzel's Complete Garden for the Operation and Management of the Avenel Swimming Pool Complex – 2012/2013 Season	2
Contract No. 12/13-08	Deed of Agreement between Strathbogie Shire Council and Wenzel's Complete Garden for the Operation and Management of the Nagambie Swimming Pool Complex – 2012/2013 Season	2
Contract No. 12/13-01	Deed of Agreement between Strathbogie Shire Council and 4 Site Australia Pty Ltd for Boating Safety Operation	2
322000210.0000	Agreement between Strathbogie Shire Council and Robert Hugh Craig and Faye Mary Craig for Road Acquisition ~ CA 20, Section 3, Parish of Euroa (TP 106525) – 41 Pleasance Avenue, Euroa	1

RECOMMENDATION

That the Documents be signed and affixed with the Common Seal of Strathbogie Shire Council.

16/13 CRS LITTLE/WILLIAMS : That the Recommendation be adopted.

CARRIED

9.7.5 Business Management System

The November 2012 Business Management System Report includes reports as follows:-

- Building Department – October 2012 Statistics *(Due to the building department staff being on leave, these monthly statistics will be included with the December report)*
- Planning Department – October / November 2012 Statistics
- Asset Services – Customer Service System Statistics – October 2012 *(Due to the officer being on leave, this monthly report will be included with the December report)*
- Actioning of Council Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31st October 2012
- Review of Council Policies – October / November 2012
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received / held in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

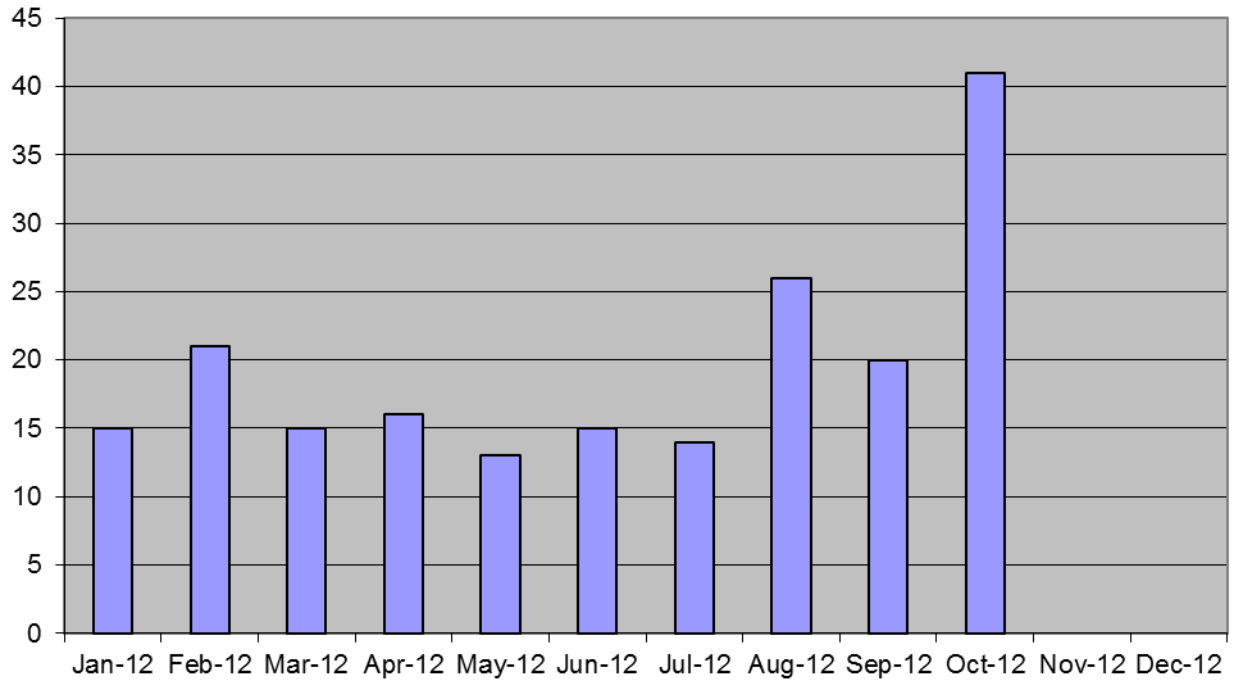
That the report be noted.

*17/13 **CRS WEATHERALD/FURLANETTO** : That the Recommendation be adopted.*

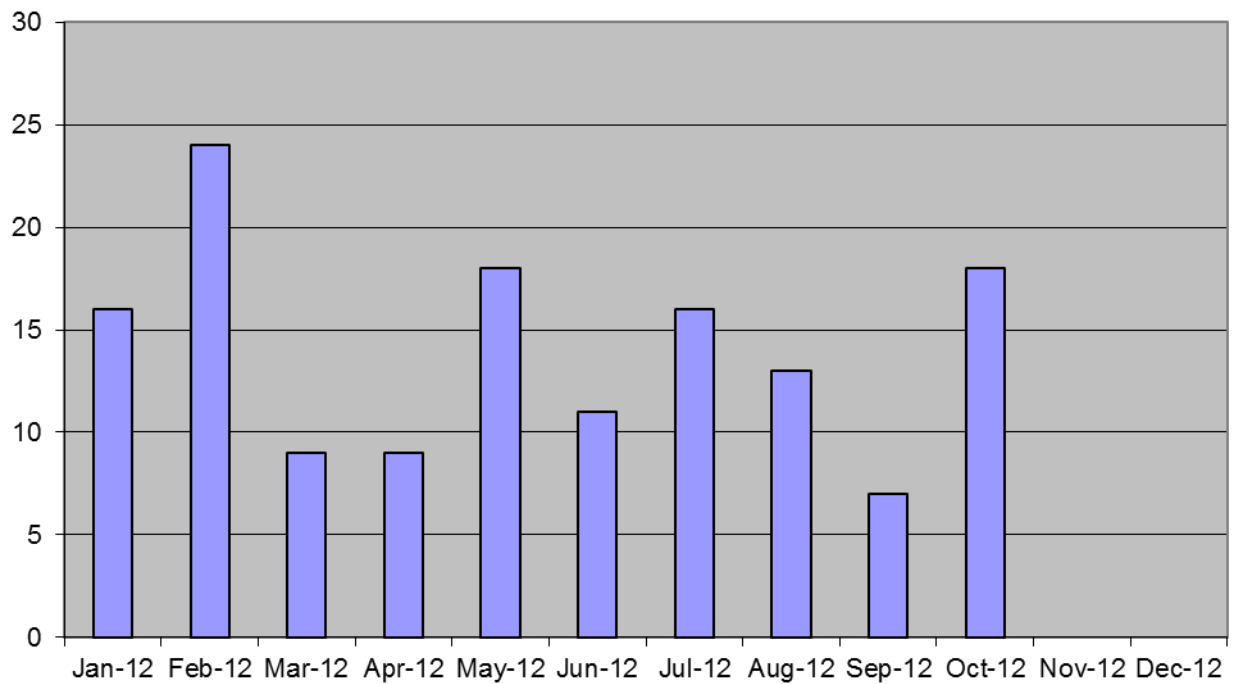
CARRIED

PLANNING PERMIT APPLICATIONS
RECEIVED / ISSUED – 2012
MONTHLY COMPARISONS

Planning Applications Received 2012

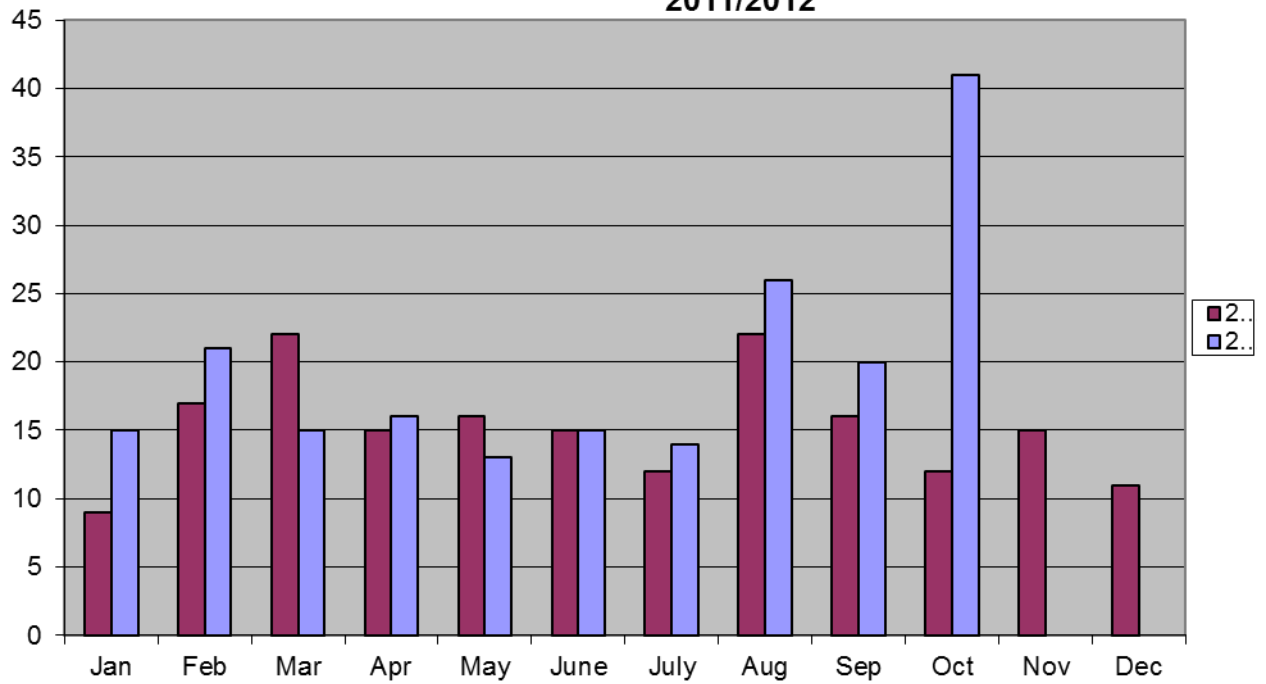


Planning Permits Issued 2012

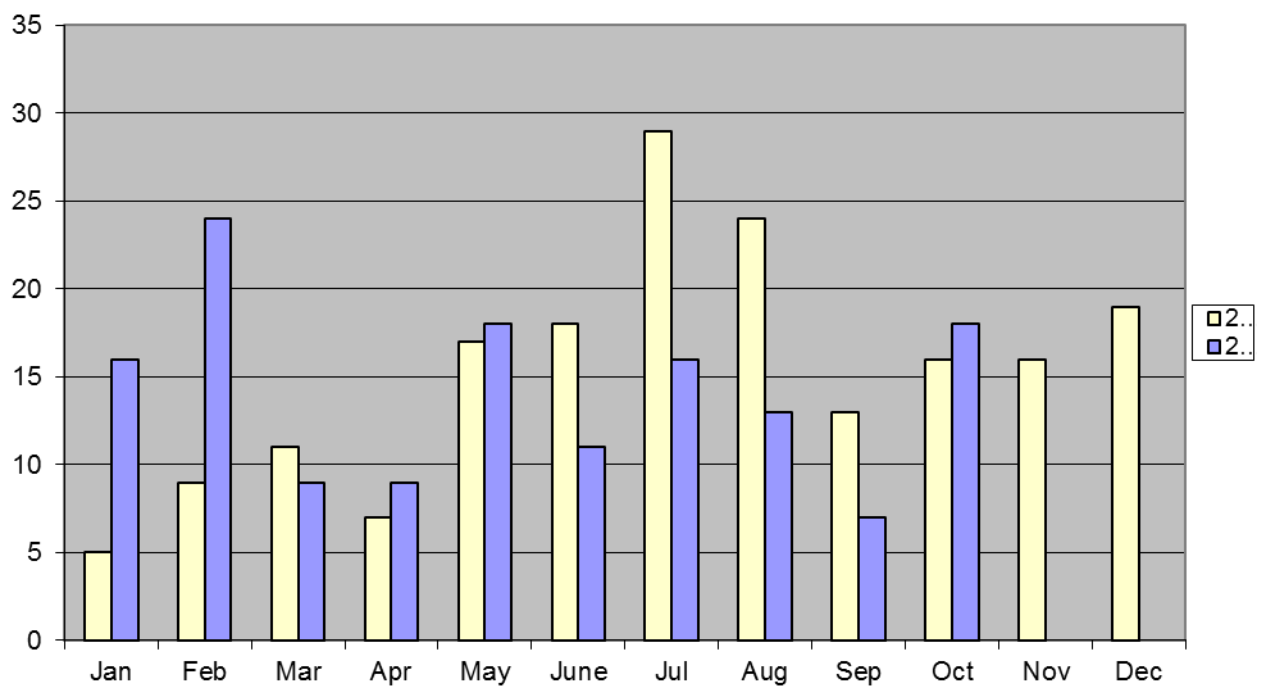


**PLANNING PERMIT APPLICATIONS
RECEIVED / ISSUED
2011/2012 MONTHLY COMPARISONS**

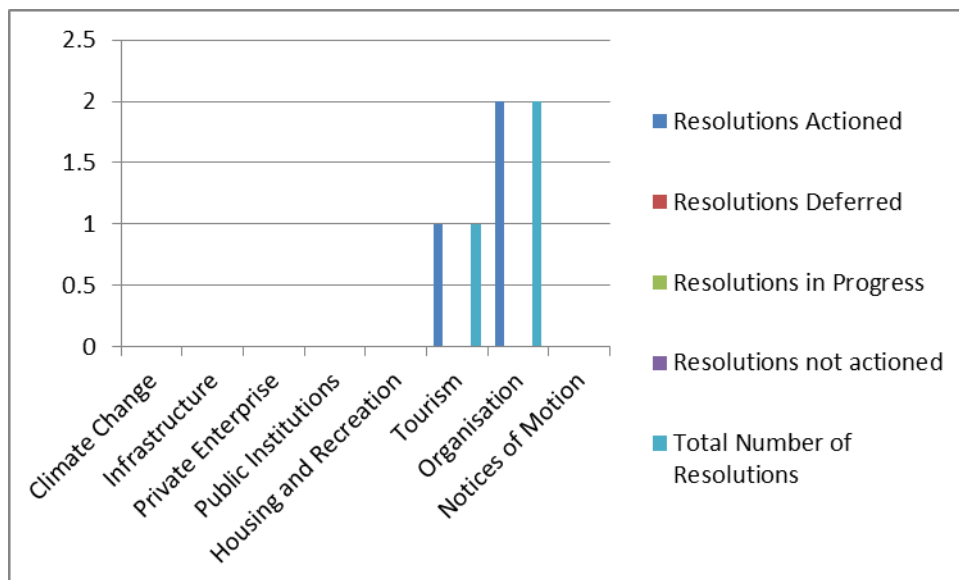
**Comparison Year/Month - Planning Applications Received
2011/2012**



Comparison Year/Month - Planning Permits Issued 2011/2012



ACTIONING OF COUNCIL RESOLUTIONS
COUNCIL MEETING – OCTOBER 2012



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31ST OCTOBER 2012**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Policy Number	Outcome
<i>There were no new Policies prepared or Policy reviews in the April / May period</i>			

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 6th October to 9th November 2012

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 16th October 2012

Time: 3.30 p.m. – 6.30 p.m.

Attendees:

Councillors

Graeme Williams
Colleen Furlanetto
Malcolm Little
Debra Swan
Peter Woodhouse

Officer/s

Chief Executive Officer
Director, Asset Services
Director, Corporate and Community
Director, Sustainable Development

Apologies

Councillor Neil Murray
Councillor Howard Myers

Matters discussed:

Declarations of Interests

1. Agenda Review
2. Assembly of Councillors
 - 2.1 Mayor & Chief Executive Officer Meetings Update
 - 2.2 Councillors Meetings Attendances / Matters raised
 - 2.3 Councillors Issues raised for follow up by EMT (eg. 'Random' Site Inspections not in Budget / Capital Works Program or Council Plan).
 - 2.4 White Ribbon Day – Friday 23rd November 2012 / Melbourne event
 - 2.5 Euroa Golf Club – request for Council's financial assistance to purchase a defibrillator
 - 2.6 Friends of Euroa Library – request for approval to name Community Meeting Room in honour of Alby Richardson
 - 2.7 Permits to burn
 - 2.8 Return of Council-owned equipment – mobile phones, laptops, keys, security swipe cards, etc
 - 2.9 Euroa Wool Week Committee – request for waiving of hire fees for Wesley Hall
 - 2.10 Euroa Men's Shed – request for contribution to cost of security system
3. Council Meeting

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 23rd October 2012

Time: 2.00 p.m. – 4.30 p.m.

Attendees:

Councillors

Colleen Furlanetto

Malcolm Little

Neil Murray

Howard Myers

Debra Swan

Peter Woodhouse

Officer/s

Director, Asset Services

Director, Sustainable Development

Apologies

Councillor Graeme Williams

Chief Executive Officer

Director, Corporate and Community

Matters discussed:

Declarations of Interests

1. Planning Agenda Review
2. Assembly of Councillors
 - 2.1 Mayor & Chief Executive Officer Meetings Update
 - 2.2 Councillors Meetings Attendances / Matters raised
 - 2.3 Councillors Issues raised for follow up by EMT (eg. 'Random' Site Inspections not in Budget / Capital Works Program or Council Plan).
3. Citizenship Ceremony – Mr Peter Cliffe
4. Planning Committee

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 7th November 2012

Time: 10.30 a.m. – 7.00 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick (attended at 6.00 p.m.)

Pat Storer

Robin Weatherald

Graeme Williams

Officer/s

Chief Executive Officer

Director, Corporate and Community

Director, Asset Services

Director, Sustainable Development

Manager, Organisational Development

Matters discussed:

1. Councillor Induction Program – Mayor and Councillors Roles, Meeting Procedures and Schedules, Municipal Association of Victoria / Victorian Local Governance Association Roles, Dispute Resolution / Code of Conduct

Declarations of Interests

2. Assembly of Councillors
 - 2.1 Mayor & Chief Executive Officer Meetings Update
 - 2.2 Councillors Meetings Attendances / Matters raised
 - 2.3 Councillors Issues raised for follow up by EMT (eg. 'Random' Site Inspections not in Budget / Capital Works Program or Council Plan).
 - 2.4 Councillor attendance at Violet Town Remembrance Day Ceremony
 - 2.5 Euroa Cup – Sunday 11th November 2012
 - 2.6 Municipal Association of Victoria – Councillor Induction Day
 - 2.7 Goulburn Valley Regional Library – next round of Living Libraries Grants / Council's priorities for infrastructure
 - 2.8 Australian Rail Track Corporation – Update on the works to improve the track condition between Melbourne and Sydney
 - 2.9 Town Crier – invitation to attend 2013 World Invitational Town Crier Competition.
 - 2.10 Violet Town Action Group – Strategic Plan for Violet Town Recreation Reserve and new library/library extension at Violet Town Library
 - 2.11 Longwood Community Centre Management Committee – Proposed NBNC Tower at Longwood
 - 2.12 Draft Hume Regional Growth Plan – Sub Regional Councillors Briefings Invitation
 - 2.13 White Ribbon Event – Friday 23rd November

3. Statutory Meeting of Strathbogie Shire Council

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 2.10	Cr. Storer (Interest only)	No
Item 2.1	Cr. Weatherald (Interest only)	No
Item 2.9	Cr. Weatherald (Interest only)	No

Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the October/November 2012 Period

Name of Committee	Date of Meeting
Creightons Creek Recreation Reserve AGM	23/07/12
Strathbogie Tableland Action Group	22/08/12
Nagambie Action Group	27/08/12
Longwood Community Centre	28/08/12
Euroa Third Age Club	30/08/12
Tablelands Community Centre	10/09/12
Euroa Community Action Group	27/08/12
Euroa Community Action Group	08/10/12

10. NOTICES OF MOTION

11. CLOSURE OF MEETING TO THE PUBLIC

12. URGENT BUSINESS

CRS WILLIAMS/WEATHERALD -

That the Organisation report, as listed below, be considered as Urgent Business –

12.7 Organisation

12.7.1 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989

18/13

ON BEING PUT, THE MOTION WAS CARRIED

12.	URGENT BUSINESS	
12.7	Organisation Reports Index	
12.7.1	Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989	22

12. URGENT BUSINESS REPORTS

12.7 ORGANISATION

12.7.1 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989

Author & Department

Chief Executive Officer / Executive Services

File Reference

C70/0030/10

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

At the Statutory Meeting of Council conducted on the 7th November 2012, Item 4.9 dealt with the fixing of allowances for Councillors and Mayors. We have since been advised by the Department of Planning and Community Development (DPCD) that the amount fixed for the Mayor is incorrect, as it can only be increased by 2.5% from the previous year's allowance.

The amount determined for the Councillor at the Statutory Meeting is correct at \$17,969, plus an additional allowance of 9% (the equivalent of the superannuation guarantee contribution).

In relation to the Mayoral allowance, this can only be increased by 2.5% from the previous amount of \$32,464 until a review of Mayoral and Councillors allowance and Section 223 process is complete, following which can Council fix an amount it deems suitable for the role. Therefore, the amount to be paid to the Mayor from the date of being sworn in as a Councillor and Mayor will be \$33,276, pro rata until the completion of the Section 223 process. It is anticipated that the Section 223 process will be finalised in March 2013.

RECOMMENDATION

That Council fix an amount of \$33,376 p.a. (pro rata) for the Mayoral Allowance, as per the Local Government Act 1989, until such time as the Section 223 Review process is complete.

19/13 CRS WEATHERALD/LITTLE : That the Recommendation be adopted.

CARRIED

12.7.1 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989 (cont.)

Background

All Councils must, in accordance with Section 74(1) of the Local Government Act 1989, within six months of the 27th October 2012 Municipal Elections or by the next 30th June, whichever is later, perform a review of Mayoral and Councillor Allowances.

Following the undertaking of the review, Council can determine if there is to be a change to the Mayoral and Councillors allowances for the forthcoming year.

Alternative Options

There are no alternative options as the determination of Mayoral and Councillors allowances and the requirement for a review within six months of municipal elections is legislated under the Local Government Act 1989.

Risk Management

The author of this report considers that there are no risk management implications.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

Financial / Budgetary Implications

The Author of this report considers that the recommendation will result in a small saving of what was proposed in the recommendation of 7th November 2012.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

12.7.1 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989 (cont.)

Consultation

A community consultation process will take place, as per the requirement of Council to conduct a review under Section 74(1) of the Local Government Act 1989, and the consequent Section 223 process, whereby community members may make a submission to the Mayoral and Councillors allowances.

The public notice advising of the review and subsequent process will be advertised in newspapers generally circulating within Strathbogie Shire in the week commencing Monday 26th November 2012.

Attachments

Nil.

CRS WEATHERALD/FURLANETTO –

That the following amendment be made to the Representation on Committee / Boards, adopted at the Statutory Meeting of Council held on Tuesday 7th November 2012 -

That the nomination for Councillor Weatherald to be the Councillor representative on the Strathbogie Shire Council Audit Committee be rescinded and Councillor Williams be nominated.

20/13

ON BEING PUT, THE MOTION WAS CARRIED

CRS STORER/WILLIAMS -

That the following amendment be made to the Representation on Committee / Boards, adopted at the Statutory Meeting of Council held on Tuesday 7th November 2012 -

That the nomination for Councillor Storer to be Council's substitute representative on the Goulburn Valley Shepparton Bypass Committee be rescinded and Councillor Little be nominated.

21/13

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.31 P.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date

ATTACHMENTS

Cr Colleen Furlanetto

Report

For year ended 30th June 2011-2012

Written and authorised by Colleen Furlanetto

(134 Birkett Street Euroa 3666 Ph 0427 920245 E collifurlanetto@hotmail.com)

A Strathbogie Shire councillor is a role I consider to be a privilege. In line with other annual reports, I present this **self funded** report for the community's information.

An **annual report** is an important document reflecting on activities throughout the Strathbogie Shire year and these reports are intended to give the Shire of Strathbogie Community valuable, transparent information including links to other supporting documents which reflects on accountable financial performance. The Annual report also includes other activities, challenges and opportunities experienced through out the year and are linked with Councils strategic documents including the Council Plan, Rating Strategy, Municipal Strategic Statement and the Budget this report is a valuable tool in providing informed outcomes to our community. The formal shire Annual Report will be available on the shire web site.

My formal Councillor report is denied for inclusion in formal Strathbogie Shire annual report 2011-2012, as it is my understanding that it could be **'deemed potentially in breach of the local Government ACT s55D for councillors in an election year'** (even though this report reflects on the past year, strange if you ask me?). **'In addition, a councillor contribution to the annual report can be considered and is likely to be regarded as a pamphlet and electioneering such as in the annual report and other materials which councillors are not able to participate and contribute to during this pre election period.'** I present this personal summary as an account of some of the activities over the past year I take this opportunity to share my aspirations for the future.

Council

I believe that councillors and council staff have shown great initiatives and respect to the community by tackling the enormous task of trying to address our long-term infrastructure issues, a legacy left to us by the amalgamation process some 20 years ago and some suggest past councils inaction to take the reigns and develop strategy to facilitate change. (In that you can't change what you don't acknowledge).

"A Strathbogie Shire councillor, is a role I consider to be a privilege"

Annual report

Council

**Colleens
Report for year
ended June 30th
2011 – 2012**

**"We have a
responsibility to
address and plan our
way forward..."**

**"We have an enormous
breadth of talent in our
shire community..."**

**"I thank the Staff
genuinely and
respectfully."**

Opportunities

**"My role as one of the
councillors with a
particular focus for me
has been our
health and community
wellbeing issues"**

There are a multitude of shire issues, and I feel as councillors we are very diverse and have offered varied experience and depth of knowledge in our area of strength. This is reflected in our work as councillors. Our CEO operationally with staff work hard to ensure the best outcome for the Strathbogie Shire Community.

We have a responsibility to address and plan our way forward including, but not limited to sustainability, being a word with varied meanings not only financially and environmently focused. I believe the core role of council includes strong plans supporting development for long-term maintenance and responsibility in infrastructure. The environmental and economic influences including our Shire's social economies in many ways are unique. Which are experienced differently by the various communities of interest in our shire and truth is this variation is a challenge.

Council's responsibility as the level of government closest to our community provides us with opportunities and requires responsible management and enhancement and growth of our community. I support the thought that council's role is a role in stewardship on behalf of the community. We have an enormous breadth of talent in our shire community and they are our community's biggest asset. I support communication, consultation and collaboration which I believe ensures the best results for our shire communities.

**Local
Government**



Community

In recent past years the Strathbogie Shire has/is tackling our complicated expense issues and challenges turning them into possibilities. Some council's are doing very limited work, we often hear Strathbogie Shire discussed in Local Government circles that "they are getting on with it." Some councils borrow enormously which will only compound the problem and pressure on finance down the track.

The staff at Strathbogie shire are part of our community with over 80% living in our shire. I am continually impressed and I admire the staff who contribute 100% while dealing with what at times can be very difficult and challenging roles. **I thank the Staff genuinely and respectfully.**

Opportunities

My role as one of the councillors with a particular focus for me has been our health and community wellbeing issues. Including the complex community services challenges, Maternal Child Health Nurses and program support our littlest community members, our Kinders where so much significant work has been done to ensure the best possible transition challenges for universal access are addressed. There are so many significant champions to our

**Colleens
Report for year
ended June 30th
2011 – 2012**

"In Council we as
councillors can achieve
most by working as a team
to
represent our community..."

'We must
increase the
diversity in our
plans and policies,
making
allowances for
long term effects
& adjustments
when needed.'

**Advocacy &
representation**

communities, who without our volunteers our communities would cease being as flourishing as we are. (Flourishing borrowed from the Euroa Flourishing Tree project, a wonderful community initiative) We absolutely cannot drop the ball we must support each other stay positive and acknowledge the depth and breadth of our volunteers.

In Council we as councillors can achieve most by working as a team to represent our community, supporting and working with the CEO (with staff) with short and long-term vision-goals aiming to the best possible level of service that the Strathbogie Shire rate-payers aspire for. Our complex issues which are not unique to just our shire but the effects on our community include, infrastructure issues, defined benefits calls, accessibility, quality service delivery, access to fair and equitable Federal and State grants (*some feel the current formula is biased against small rural councils*), fact is shared resource and services and quality best practice agriculture/business will be the way forward. The massive positive opportunities we have with all things equine, quality farming, other diverse agricultural pursuits and local rural business's in our community must be considered. We must increase the diversity in our plans and policies, making allowances for the long term effects and adjustments when needed. We need to focus on our strengths of our shire, location, two freeways, VLine (be it limited and has a need for continued advocacy), airport opportunities and the list goes on. Much has been done and much more needs to be done and I know it can be and will be delivered as effectively and responsibly as possible with a council that works together

Advocacy & representation

Over the years our networks have been widened in which we have made the most of opportunities which involves many associations and wide networks which personally I have worked hard on building on in my role as a councillor as have my colleagues.

As the council delegate with the Victorian Local Governance Association (VLGA) and as a member of the VLGA Women's advisory policy committee, I value the role of the VLGA offers the Rural Shires.

We seek and take up opportunities to inform the VLGA so they can truly represent and advocate for our council at both Federal and a State level.

I see it that it is imperative to ensure the VLGA is informed of unique benefits, issues, challenges and opportunities our shire experiences.

We have built on our role at Municipal Association of Victoria (MAV), where I have had the opportunity to participate in the MAV "A Right to Respect" network committee in which I am the current chair. This committee represents all of the Victorias 79 councils who show leadership in the prevention of violence against women (PVAW) safe homes safe communities. For Strathbogie to have an opportunity at this level provides a connected vision. This means we are at the table when some decisions or agenda's are formed positioning ourselves to lobby on behalf of our community through these peak organizations like the MAV and the VLGA.

**Colleens
Report for year
ended June 30th
2011 – 2012**

**Committee
representation**

MAV

Chair of the Municipal
Association of Victoria
MAV PVAW Network &
Chair of the Human
services Leadership PVAW
Group

VLGA

Victorian Local Governance
association
Member of the women's
advisory committee

ALGWA

North East
Secretary

ALGWA

State Rural
Representative

GMLLEN

Board Member
Goulburn Murray Local
Learning Education
Network.
Strathbogie Focus group
member.



**"A right to respect a
community
responsibility"**

Committee representation.

Local Government plays an integral role in the primary prevention of Domestic violence and Strathbogie Shire Council is committed to do all it can in support for "A Right to Respect a Community Responsibility" This requires a whole of community vision. This commitment provides an opportunity for positive change and highlights the need for respect in all our communities. Including sport and recreation while keeping 'respect' on our individual radar in all other areas of our life. We have shown leadership in our community in building resilient aspiring and safe communities. The MAV has shown strong leadership by developing through the MAV PVAW Network and the Human Services Leadership group to which I am the current chair of these committees.



Cr Colleen Furlanetto Chair of the MAV
(Municipal Association of Victoria) PVAW
(Prevention of Violence against Women) Network
Committee as MC at an Event held at the Department
Of Health December 2011. in which the forum was a
great success drawing on the huge amount of work which
has been built on since then through the leadership shown
and provided by the MAV



MAV PVAW Network Executive MAV PVAW
Coordinator Ms Sophie Gale, Nicole Hunter,
Maryanne Clarke and Chair Cr Colleen
Furlanetto. (Absent Emma Sheppardson and
Kellie Nagle MAV)

The Leadership statement endorsed by the MAV in May 2012 has been a culmination of an immense amount of work. Promoting Gender Equity, and respect the MAV Prevention of Violence against women Leadership Statement will aim to assist Victorian councils to lead and progress in raising awareness of this issue. This committee also has made submissions to the current developing document the State Government is working on the Plan for our Victorian communities on PVAW issues on behalf of Local Government.



MAV PVAW forum in Melbourne December 2011.
Cr Colleen Furlanetto, Minister for Women's Affairs & Community Services Mary Woodridge MP
and MAV President Cr Bill MacArthur.

**Colleens
Report for year
ended June 30th
2011 – 2012**

"The Leadership statement endorsed by the MAV in May 2012 has been a culmination of an immense amount of work."



**Health and
Wellbeing.**



**'A Right to Respect a Community
responsibility'**

Strathbogie Shire CEO Steve Crawcour was joined this year by Mr Scott Watson President of the Euroa Football Netball Club as ambassadors in a partnership for our community.

This leadership raises awareness of "A Right to Respect" issues that no community is immune to. There are many challenges for small rural communities but with Euroa Football Netball Club on board and hopefully other groups take up the leadership like the Euroa Juniors Cricket club and the Milo cricket Euroa Program in previous years.

It is great to have the winter sport's of football and netball now too on the awareness journey. We hope to build on this in the years to come. It is hoped that there may be a white ribbon game annually on the footy calendar hopefully involving the two leagues which our shires football netball clubs a members of.

EFNC with support from the Strathbogie Shire held two white ribbon games Which were a great success our thanks to EFNC



Health and Wellbeing

In representing Strathbogie Shire, our community and our rural region as a member of the MAV Human Service Committee, I have had another opportunity enabling Strathbogie Shire Council to support my role to offer a voice.

In this role we have and will continue to work hard in advocating and ensuring small rural communities are considered at high level committees as it is felt that rural communities deserve more equitable representation and consideration as we all know that rural needs and challenges vary significantly than that larger city councils. Strathbogie Shire council is committed to community in-regard to our significant health service issues including access and equity.

Until recently my role as chair of the Strathbogie Shire Community Service Health Alliance has provided a platform with stakeholders of

**Colleens
Report for year
ended June 30th
2011 – 2012**

"Including one of our communities most vulnerable, one I consider most pressing is addressing the re-introduction of the Disability Advisory Committee a committee which appears to have sided."

Coordinated health care advocacy

**Education
Vocation**

Goulburn Murray Local Learning Education Network
Representing the Shire of Strathbogie on the board of GMLLEN.



our community service providers including those neighbouring shires who provide services to our Shire. We came together in a formal committee seeking better health outcomes for our community.

This Health Alliance initially supported by funding through Goulburn Primary Care Partnerships (PCP), after concerns raised from Council about our health care available and access barriers and opportunities which needed to be identified. The Health Alliance was quite an achievement for us as a council to join and facilitate and show leadership. The inclusion of the various stakeholders directly linked and the service providers also from outside the shire this has been a significantly positive outcome for the committee. The alliance ran in conjunction with a project called the Strathbogie Service Coordination Project and Primary care needs analysis. This identified the significant issues we face in the health of our community. Over time this committee has developed into a membership shift to that of a Health Care consortium. These include representation from the CEO's from Violet Town Bush Nursing Centre, Nagambie Healthcare and Euroa Health supported by Strathbogie Shire with our CEO.

The future of this consortium potentially takes us to a much improved informed community in regard to health and wellbeing. Some of the recommendations include the development and implementation of a Strathbogie Chronic Disease Strategy. Aiming to provide facilitation for the provision of health promotion while improving health literacy and more. Council and I as one of the ward councillor's have assisted where ever possible in advocating for public bed – healthcare access in our shire. I was involved in gaining petition signatures, attending meetings and supporting the issue where and when ever I could. I will continue to do this.

Education-Vocation

As stated my work lies largely with Community health and well being of our diverse community, but I believe it is imperative to have representation of education and vocation training and support. I have had the opportunity to be re appointed as a board member of the Goulburn Murray Local Learning Education Network (GMLLEN). Representing the Shire of Strathbogie on the board of the GMLLEN has assisted me in my role as a councillor advocating for those in our community. Particularly in the areas of education and vocational training.

I have seen first hand the positive role the LLEN plays in improving communication and developing partnerships in ensuing better outcomes for our younger communities of interest.

The LLEN facilitates a broad representation of service providers and a range of agencies who come together to contribute to the best possible outcomes for our youth. This ultimately assists in the best liveability and workability in our unique rural communities. We also have a committee in the shire which is a Sub group of the GMLLEN called the Strathbogie Shire Focus Group. The LLEN assists to identify the challenges and opportunities in that we all have the vision of achieving equitable support services for our youth and we all are committed too. We also locally have the Euroa Community Education Centre supporting education and vocation at our local level. The ECEC along with the Euroa secondary Collage also are members of the Strathbogie Shire GMLLEN focus Group.

Report for year
ended June 30th
2011 – 2012

Australian Local
Government
Women's
Association
(ALGWA);



Secretary of the
North East
Australian Local
Government's
women's
Association.

Rural
Representative
to ALGWA State
Committee.

"Think women for local
government" event held
in November 2011"

Australian Local Government Women's Association (ALGWA)



North East ALGWA members at Benalla meeting.
Mayor Alex Monk, Cr Jessie MacCallum,
(NE ALGWA Secretary) Cr Colleen Furlanetto,
Cr Deb Swan, Cr Barb Alexander and
NEALGWA President Deputy Mayor Marg Attley.



State ALGWA Committee at the annual conference
18th and 19th April 2012.
Picture on Treasurer Cr Joan Wise, Cr Helen Ralph Vice President
Rural Cr Cheryl Broadfield President Cr Coral Ross, Vice President
Metro Helen Coleman, Cr Colleen Furlanetto Rural representative,
Secretary Cr Helen Harris OAM and Interface Council Cr Pam
McIvor. Not pictured Melissa Cunniff Cr Jennifer Yates

In the past year I have been elected;
To the role of **Secretary** of the North East Australian Local
Government Women's Association (ALGWA) and earlier this year I
was elected as the **Rural Representative** Of the ALGWA State
Committee. The role of ALGWA is to support and promote women in
local government, furthering women's knowledge and understandings
of the functions of Local Government. Support via the ALGWA
branches located all over the country. State ALGWA committees
assist by mentoring, conferences, information forums and from time to
time awards and or bursaries offered to the membership. ALGWA
support Councillors and Women Staff in their valued roles in Local
Government.

Strathbogie Shire supported the opportunity through the North East
Australian Local Government Women's association, for Strathbogie
Shire Council to showcase our shire and widen our commitment.
Though networking with our 12 local neighbouring councils of the
North East we held in November 2011 a quality event in "**Think
Women for Local government**" Minister for Local Government
Jeanette Powell MP opened the event for us with Local Member Dr
Bill Sykes and Mrs Sally Sykes attending also.



Participants in the NE ALGWA "THINK WOMEN FOR LOCAL GOVERNMENT" forum November 2011,
Present Jeanette Powell MP along with visitors from the North East of Victoria and visitors from Melbourne and we
welcomed past Shire President of Violet Town Ms Pam Robinson OAM who came from Darwin for the event.

**Colleens
Report for year
ended June 30th
2011 – 2012**

"I look forward to the future and hopefully that means continuing of the work I have begun."

"Treat each other with respect surely it can't be that hard"

"I wear the badge with pride and fully appreciate the diversity and value of representing community..."

In closing this report I acknowledge that this is just a sample of the privileged work I have been able to be involved in as a councillor. I have represent community to the best of my ability. I have attended and displayed and shared recourses at events and to the community via the Councillor road show trailer which has proven to be a huge success.



I look forward to the future and hopefully that means continuing of the work I have begun. I appreciate your support in the past and I hope to have the privilege into the future.

Thank you to my family & friends who at times ask "why the heck are you doing it" I assure you there are far more positives than negatives in being Cr Colleen. The opportunities are endless and I have learnt so much about myself & my family and my community I can't imagine not continuing the journey. **I know I can I do represent the community effectively and responsibly, especially now with an informed & increased knowledge of the Local Government processes learnt in my first 4 year term.** I want to complete projects which I have started or been involved in. We need to continue to work on communication, engagement, celebrating and sharing the good stories. While acknowledging if something occurs which is incorrect or not quite right. We need to recognize, amend and be accountable for problems and issues. There are many areas to be worked on supporting Business, farming, other agricultural pursuits including the many other Rural Business's in our shire.

There are numerous other areas which need to be built on and made accountable if not. This Shire, contra to some gabble which occurs from some, faces a positive future. There is a lot of work ahead I **support local representation and democracy** I do know our future is a positive one.

I wear the badge with pride and fully appreciate the diversity and value of representing community for a positive, infrastructure addressing, financially responsible service delivery that we know our shires community health and wellbeing can and will be built on into the future.

Regards
Colleen Furlanetto
Colleen Furlanetto

Strathbogie Shire Councillor 2008 - ?

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