



STRATHBOGIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 18 MARCH 2014, COMMENCING AT 6.00 P.M. AT THE EUROA
COMMUNITY CONFERENCE CENTRE**

Councillors: Debra Swan (Chair)
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Graeme (Mick) Williams

Officers: Steve Crawcour - Chief Executive Officer
Roy Hetherington - Director, Asset Services

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.
3. Apologies

Councillor Robin Weatherald
David Woodhams – Director, Corporate and Community
Phil Howard – Director, Sustainable Development

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 18 February 2014

35/14 **CRS FURLANETTO/WILLIAMS** : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 February 2014 be confirmed*

CARRIED

5. Disclosure of Interests

Nil

6. Petitions

Nil

7. Reports of Mayor and Councillors and Delegates

Councillors reported on meetings / events attended during the period since the February 2014 Council meeting.

8. Public Question Time

Several community members, representing 'No Pokies for Euroa', attended the meeting and raised queries in relation to the planning permit for development works and gaming machines at the Euroa Hotel. The Mayor advised that the matter was with the Victorian Civil and Administrative Tribunal due to an objection being lodged with that institute, and Council could not provide any further comments.

EXCERPT FROM MEETING PROCEDURE LOCAL LAW NO. 1

CONDUCT OF PUBLIC

52. VISITORS

- (1) Visitors must not interject or take part in debate.
- (2) Silence shall be preserved in the gallery at all times.
- (3) If any visitor is called to order by the Chairperson and again acts in breach of this Local Law, the Chairperson may order that person to be removed from the gallery.

53. CALL TO ORDER

Any person who has been called to order, including any Councillor who fails to comply with the Chairperson's direction, will be guilty of an offence.

Penalty: \$500

54. REMOVAL FOR DISRUPTION

The Chairperson has discretion to cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction under the provisions of this Local Law.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) (f) of the Local Government Act 1989

12. Urgent Business

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9. **REPORTS**

9.2 **INFRASTRUCTURE**

9.2.1 **Proposed Sale of 13 Lots – Carrick Crescent, Nagambie**

Author and Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The freehold land owned by Council in Carrick Crescent, Nagambie (Lots 2 to 14, LP 220940M), is being prepared for sale as individual lots.

RECOMMENDATION

That Council resolve to:

1. **Obtain a current land valuation for Lots 2 to 14, inclusive, LP220940M, Carrick Crescent, Nagambie, from a Certified Practising Valuer.**
2. **Sell Lots 2 to 14, inclusive, LP220940M, Carrick Crescent, Nagambie, by Private Sale at a minimum of valuation, subject to consideration of submissions under Section 223 of the *Local Government Act 1989*.**
3. **Invite submissions under Section 223 of the *Local Government Act 1989*.**
4. **Proceed with sale if no submissions are received under Section 223 of the *Local Government Act 1989*.**

35/14 **CRS PURBRICK/FURLANETTO** : *That the Recommendation be adopted.*

CARRIED

Background

The 2013/14 Council Plan provided for the relocation of the Nagambie Depot to the Industrial Estate. The 2013/14 Budget provided for necessary works to be undertaken to make it presentable as a residential estate, and for sale of the lots. That work is in the final stages.

The remaining lots in the estate are occupied as follows:-

- Lot 1: In private ownership, dwelling onsite
Lot 15: Council Pre-School Facility, dwelling onsite

9.2.2 Proposed Sale of 13 Lots – Carrick Crescent, Nagambie (cont.)

Alternative Options

In the sale of the land, Council has options to sell by auction or by tender. The private sale process has been recommended in this case to reduce cost and to give the estate maximum exposure to purchasers over time.

Risk Management

The author considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The proposed sale has been specifically included in the budget program. In addition, the land, post sale, will be rated which increases Council's ongoing income.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

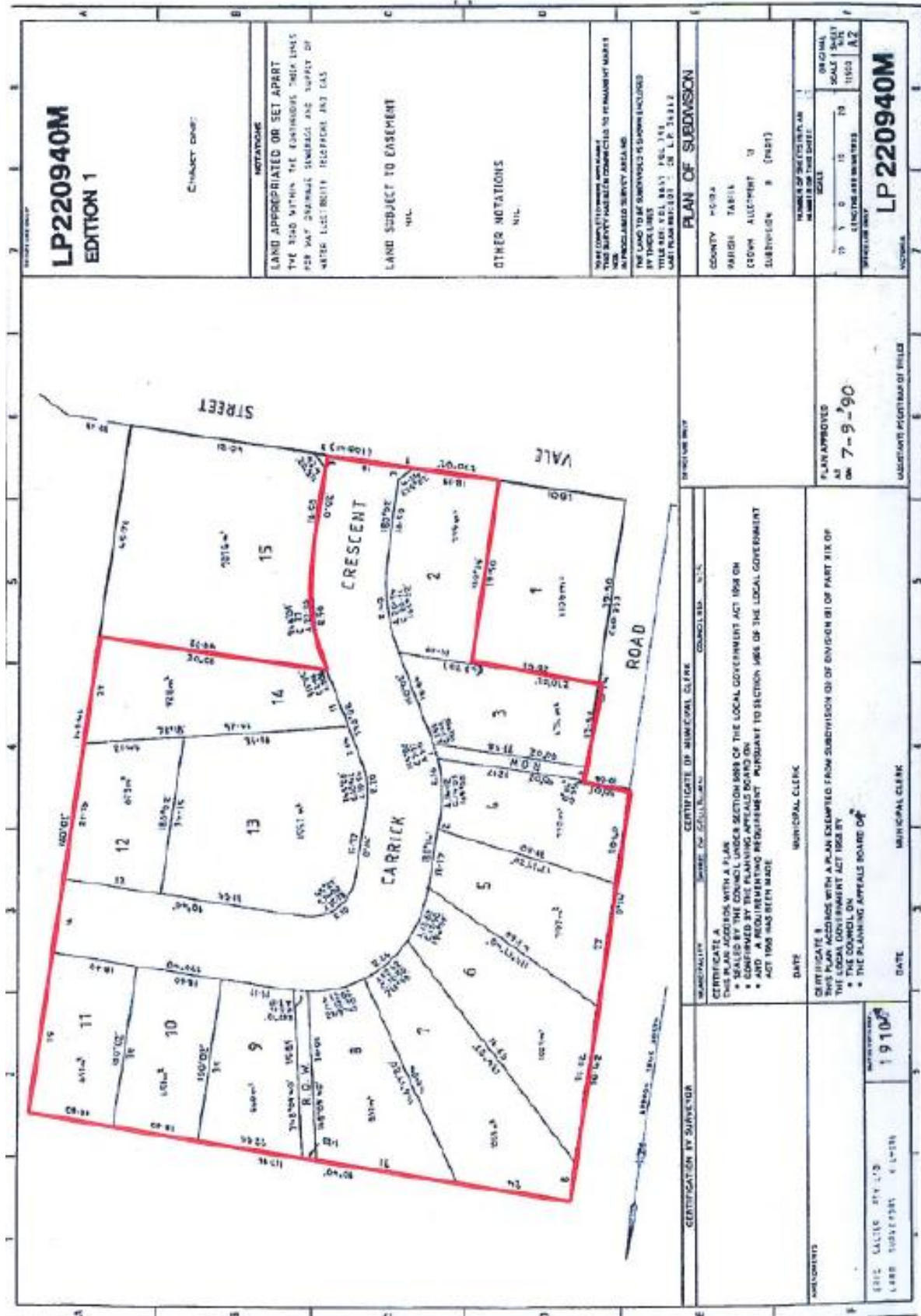
The sale of land will follow the due process set out in the *Local Government Act 1989*.

Consultation

Consultation will be via the Section 223 process calling for public submissions on the sale.

Attachments

Site plan.



LP220940M
EDITION 1

CHARTER DRAFT

NOTATIONS
LAND APPROPRIATED OR SET APART
THE ROAD WITHIN THE EXISTING "DEA LINES"
FOR OVERHEAD POWER LINES AND SUPPLY OF
WATER ELECTRICITY TELEPHONE AND GAS

LAND SUBJECT TO EASEMENT
NIL

OTHER NOTATIONS
NIL

PLAN OF SUBDIVISION
COUNTY MCGILL
PARISH TARRA
COORD. ALLOTMENT U
SUBDIVISION B (PART)
THE LAND TO BE SUBDIVIDED IS SHOWN ENCLOSED
BY THESE LINES
DATE FOR SALE: 18.11.13
DATE FOR REGISTRATION: 28.11.13

PLAN APPROVED
BY THE LOCAL GOVERNMENT ACT 1998 ON
07-9-90

LP220940M
VIC 3012

CERTIFICATE OF SURVEYOR
MARGARET J. SMITH
DATE 19/10/13

CERTIFICATE OF MUNICIPAL CLERK
MARGARET J. SMITH
DATE 19/10/13

CERTIFICATE A
THIS PLAN ACCORDS WITH A PLAN
EXEMPTED FROM SUBDIVISION OF DIVISION (B) OF PART XIX OF
THE LOCAL GOVERNMENT ACT 1998 BY
THE COUNCIL ON
THE PLANNING APPEALS BOARD OF
ACT 1998 HAS BEEN MADE

CERTIFICATE B
THIS PLAN ACCORDS WITH A PLAN EXEMPTED FROM SUBDIVISION OF DIVISION (B) OF PART XIX OF
THE LOCAL GOVERNMENT ACT 1998 BY
THE COUNCIL ON
THE PLANNING APPEALS BOARD OF
ACT 1998 HAS BEEN MADE

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9.6 **TOURISM**

9.6.1 **Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Annual General Meeting held on 13 February 2014**

Author (Position Title) & Department

Economic Growth Officer / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft AGM & General meeting minutes of the Nagambie Waterways and Commercial Stakeholders Advisory Committee held on 13th February 2014 for Council's endorsement.

RECOMMENDATION

That the draft Annual General Meeting & General Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee meeting held on 13 February 2014 be endorsed.

36/14 CRS LITTLE/PURBRICK : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council appointed a Special Committee to set policy and direction for the Nagambie Waterways Recreational and Commercial Users, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan's 6.4 Strategy:

Provide passive and active recreational facilities and paths / tracks to 'Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the Actions in the On Land and On Water Strategy.'

9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Annual General Meeting held on 13 February 2014 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements have been considered and applied in development of the report and recommendation..

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways and the community at the recent meeting – see attached copy of minutes.

Attachments

Draft AGM & General Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee held on 13th February 2014.

**NAGAMBIE WATERWAYS RECREATIONAL AND COMMERCIAL STAKEHOLDERS
ADVISORY COMMITTEE**

**AT REGATTA CENTRE, LODDINGS LANE, NAGAMBIE
ON THURSDAY 13th February 2014 commenced at 6.15 pm**

MINUTES OF MEETING

| | | |
|-------------------|----------------------|-----------------------------------|
| Present: | Cr. Debra Swan | Mayor - Strathbogie Shire Council |
| | Cr. Alister Purbrick | Ward Councillor SSC |
| | Libby Webster | Strathbogie Shire Council |
| | Steven Hicks | Manager Statutory Services SSC |
| | Henry Moss | Nagambie Rowing Club |
| | Lynne Charge | Rowing Victoria |
| | Craig Stewart | Commercial Operators |
| | Robert Kean | Nagambie Riparians Group |
| | Jeff Harrison | Goulburn Murray Water |
| | Wally Cubbin | Nagambie Angling Club |
| | John Beresford | Developer Group |
| | Beth Walter | Nagambie Action Group |
| Guest: | Taylor Hunt | Fisheries Victoria |
| Apologies: | Steve Crawcour | Chief Executive Officer – SSC |
| | Tony Spiteri | Nagambie Waterski Club |
| | Brett Tanian | Victorian Water Police |
| | Mick Mitchell | Nagambie Sailing Club |
| | Graeme Callaghan | Nagambie Police |
| | Kimm Kennedy | Nagambie Action Group |
| | Ian Matheson | Goulburn Valley Water |
| | Tony Hammond | Nagambie Riparians Groups |
| | Jim Castles | GBCMA |

Presentation by Taylor Hunt Fisheries Manager - Fisheries Victoria
Economic Benefits of Recreational Fishing on Nagambie Lakes Study (see attached document) a joint initiative by Strathbogie Shire & Fisheries Vic

The Chair thanked the volunteers from the Nagambie Angling Club who have assisted with the project.

Annual General Meeting

1. The Mayor welcomed John Beresford who was nominated for the Committee as the member representing the Developer Groups. John has recently been appointed as the General Manager of the Nagambie Development Enterprises.
2. Apologies (as above)
3. Minutes of previous AGM were tabled Alister moved that they be accepted as a true and correct record, Beth seconded, all agreed.
4. Election of Chairperson / Deputy Chairperson – as there had been no formal nominations received, it was agreed to have a rotational chairperson. At the end of each meeting, a chair would be nominated for the next meeting. The motion was proposed by Lynne and seconded by Wally, all agreed. It was agreed that Mayor Swan be elected as Chair for this meeting and John Beresford was nominated as chair for the 17th April 2014 meeting.

| | |
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| Motion 1 | At the conclusion of each meeting a Chairperson will be nominated for the following meeting. |
|-----------------|--|

5. Confirmation of membership – it was agreed that the Secretary would send a letter to all the nominated groups asking to confirm their member who is to attend the meeting. It was also proposed that the membership be expanded to include the Nagambie Lakes Tourism and Commerce Inc group – all agreed.

| | |
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| Action 1 | The Secretary to send a letter to all membership groups requesting confirmation of the member who will attend the Committee meetings |
|-----------------|--|

AGM Meeting Closed 6.55

General Meeting

1. **Minutes of previous meeting** were tabled, Alister moved that they be accepted as a true and correct record and Craig seconded, all agreed.

2. **Matters Arising** – held over as all matters arising were covered in the agenda.

3. **Compliance update – onland / onwater –**

Steven reported boating safety was a message that needed to be continually promoted. Patrols main role is educational - collection of data, checking safety equipment and checking speeds. Often these are high profile inspections such as at the Nagambie Lakes Leisure Park. On average 15 boats are inspected every time the Patrol Boat is on the water. They have issued 4 official warnings and 6 infringements and are finding few reoffenders.

TSV have made a number of visits and have found a high level of compliance. Williamstown water police have also visited, they have 60 officers to patrol across the state and provide a 24/7 service and coordinate marine rescue.

Locals have reported an improvement in boating behaviour.

Steven confirmed that TSV and the water police did not share their rosters of when there would be a presence on the Nagambie waterways. He felt that this was because they wanted an element of surprise to ensure more effective policing.

4. **Nagambie Lakes Masterplan Update**

Steven reported that GVW would endorse an expansion of the boat moorings at Jacobson's Lookout provided there is a "no power boat" buffer zone near the town's water intake pipes. He also confirmed that GVW would need to be advised in advance if there was to be any dredging of the rowing course in the future.

Steven commented that this Committee had been formed as a result of the 2010 Nagambie Waterways Commercial and Recreational Strategy. This strategy is due to expire in June 2014. However, the Terms of Reference for this Committee does not reference the Strategy, which needs to be resolved.

He suggested that the current Strategy be reviewed with actions, timelines, KPIs, nominate responsible parties be allocated . It should be aligned with the GMW On-Land On-water Plan and include a section on:

- Mooring expansion at Jacobson's Lookout
- Establishment of a walking track on the south side of the lake from the town to the Regatta Centre
- Dredging of the rowing course to maintain international standards/status

This review of the current strategy and terms of reference is to be tabled at the 17th April meeting of the Committee. Alister will chair the subcommittee and propose a suitable process to Councillors at the Shire meeting scheduled for the 18th Feb 2014.

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| Motion 2 | A subcommittee with a maximum of 5 members plus Ward Councillor (Alister) and Council Officers (Libby / Steven), totalling 8 members, be formed from members of this Committee to review the Nagambie Waterways Commercial and Recreational Strategy to review the current strategy and terms of reference. |
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| Action 2 | The Secretary to send a letter/email asking for nominations for the subcommittee and send by email a copy of the Strategy to all Committee members. |
|-----------------|---|

It was noted and agreed that should there be more than 5 nominations from the committee then Alister and Steven will select the subcommittee members to ensure all water user interests are represented.

It was noted that the following individuals volunteered for the subcommittee at this meeting- John, Robert, Craig, Henry and Wally.

Alister will liaise with Libby and Steven and confirm first meeting date and location.

6. **Boardwalk extension at Jacobsons Outlook** – There has not been a formal plan developed.
7. **Rowing Club launch area expansion** - There has been concern about the section of the waters edge between the new landing area and the platform that covers the 'kiddies pool'. The current edging is old concrete blocks which are falling into the water and are dangerous. SSC is working with GMW to stabilise the area.
8. **Shires boating media campaign** – Copy of joint Shire media release tabled. Also Steven reported that TSV selected Nagambie for a high profile preseason launch of the State campaign on boat safety.
9. **Goulburn Weir Boat Ramp Update** - Quotes have been obtained, the grant application has been written and ready to submit. However, there is a petition from local residents against the project. This is being submitted to Council on Tuesday 18th February, after which Council will consider whether to proceed or not.
10. **Sandy Creek Reserve issues** – There has been an itinerant family living at Sandy Creek, which has become a major welfare issue. Once the family can be relocated to a safe haven, GMW will renovate the area to become a day use only area by installing barriers and a locked gate (so CFA etc can still access the river)

11. **General Business** – Rob Keane reported that the activity on the river has decreased, however the damage that the wake boats are doing is a concern. He suggested that areas of 'No Wash Zone' be looked at as part of the review of the strategy.

Next meeting **17th April 2014** at the Regatta Centre at 6.00pm.

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9.7 ORGANISATION

9.7.1 Contract No. 13/14-10 - Provision of Professional Services - Planning

Author & Department

Projects and Contracts Co-Ordinator / Projects and Works Department

File Reference

Contract No 13/14-10

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council invited consultants to tender for planning services, to put together a panel of preferred suppliers that can be called on to provide these professional services.

RECOMMENDATION

- 1. That Council appoint the following companies as Panel of Preferred Suppliers to provide professional services to Strathbogie Shire Council:**
 - **Planning General Services**
 - Spiire (Shepparton & Melbourne)
 - Housemart Planning & Environment (Benalla)
 - Chris Smith & Associates (Shepparton)
 - **Planning Compliance Services**
 - Chris Smith & Associates (Shepparton)
 - **Legal Services**
 - Macquaries Lawyers (Melbourne)
- 2. That the associated Confidential Attachments provided to Councillors for their consideration be noted.**

37/14 CRS FURLANETTO/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Strathbogie Shire Council invited tenders from suitably qualified individuals and/or organisations for Provision of Professional Services. The purpose of the exercise is to comply with the LG Act threshold by putting together a panel of preferred suppliers that can be called on to provide professional services.

9.7.1 Contract No. 13/14-10
- Provision of Professional Services – Planning (cont.)

The key service areas are:

- **Planning (General) service** – To assist the planning department in general planning customer service, processing planning permits and processing Planning Scheme Amendments.
- **Planning (Legal) service** – To provide high level specialist legal advice on statutory and strategic planning matters, including planning compliance issues.
- **Planning (Compliance) service** – To investigate, process, recommend actions and enforce breaches of the Planning and Environment Act on behalf of Council.

ADVERTISEMENT

Strathbogie Shire Council advertised the tender in the following major newspapers:

- Shepparton News
- Euroa Gazette
- Benalla Ensign
- Seymour Telegraph

There were 4 tenders in the tender box at the close of tender at 4.00pm on Friday 13th December 2013.

OVERVIEW OF TENDERS

The following is a summary of tenders that were received for the provision of Professional Services.

Planning (General) service - 4 companies submitted tenders for the planning general services. The companies are

- Spiire (Shepparton & Melbourne)
- Housemart Planning & Environment (Benalla)
- Chris Smith & Associates (Shepparton)

Planning (Legal) service – 1 company submitted a tender for the planning legal services.

- Macquaries Lawyers (Melbourne)

Planning (Compliance) service - 1 organisation submitted tenders to provide the planning compliance service to Council. The organisation is

- Chris Smith & Associates (Shepparton)

9.7.1 Contract No. 13/14-10
- Provision of Professional Services – Planning (cont.)

TENDER EVALUATION

Tenders were evaluated in accordance with the criteria set out in the tender documentation. The evaluation criteria as listed in order of importance in the tender documentation are

- Price
- Qualification
- Experience
- Procedure and Systems

In line with the Strathbogie Shire Council Procurement Policy, the Evaluation Panel gave consideration to the best value for money principle. That is, an outcome which would give most benefit to the community and the greatest advantage to Council.

Evaluation Panel

The Evaluation Panel consisted of the following Strathbogie Shire Council staff members:

- Mr Phil Howard, Director Sustainable Development
- Mr Peterson Asante; Manager Projects and Works and;
- Ms Mary Townsend; Projects and Contracts Coordinator.

The following section provides a brief discussion of the three top ranking companies for each of the services.

Planning (General) Services

Tenderer 1 – Spiire (Shepparton & Melbourne)

Spiire is a Shepparton & Melbourne based Consulting firm that has good local experience with the Shire of Strathbogie. They have local presence in Euroa on set days each week. As they are a larger firm, professional support can be gained from networks with offices in Shepparton, Bendigo, Geelong and Melbourne. Spiire (formerly Coomes Consulting) has good management systems and track record. The firm has successfully completed works for Strathbogie Shire in the past, over several years. Spiire has provided day to day planning services to Council, including advice on projects, planning scheme amendments, VCAT hearings and panel hearings.

Spiire are the second lowest tender price, and are closely competitive on hourly rates to the lowest tenderer, however in the case of VCAT or panel hearing the hourly rates increase significantly, up to 1.5 times the lowest tenderers rate.

9.7.1 Contract No. 13/14-10
- Provision of Professional Services – Planning (cont.)

Tenderer 2 – Housemart Planning & Environment (Benalla)

Ralene Stratton (sole trader) from Housemart Planning & Environment (Consulting) is based in Benalla and has good experience and qualifications in Rural and Regional planning issues; 4 years with Benalla Rural City Council, and a qualification in Environmental Science (conservation management). The firm has been established in the last 4 years and provides planning, vegetation and project management for State and Local Government bodies. “Housemart P&E” has also completed various planning works for Strathbogie Shire over the past 2.5 years.

Housemart Planning & Environment has the lowest tender price (hourly rates), and have nominated no travel time or travel costs for local works.

Tenderer 3 – Chris Smith & Associates (Shepparton)

Chris Smith and Associates consulting is a specialist Shepparton based subdivision, project management and design firm, with extensive local and rural experience. They have approx. 18 staff including engineers, surveyors, planners and technical and support staff, with a good breath of land related planning experience, including statutory, strategic, VCAT and panel planning, and general support. Chris Smith & Associates have not worked for Strathbogie Shire previously, however they have experience with other local government works. The company appears to be well structured regarding employment and management procedures and systems.

They are third most competitive on price, however travel (by \$/km rate) and on-costs are more expensive.

Planning (Legal) Services

Tenderer 1 – Macquaries lawyers (Melbourne)

Macquarie Local Government Lawyers of Melbourne is the only tender submission for Legal Services. The firm has recently been involved in legal issues relating to planning enforcement and S.87 applications to VCAT, prosecution of breaches in the Magistrates Court, general and strategic legal advisory services, and planning and enforcement training. The level of detail in their experience was limited in their application, however this can be further investigated if needed.

Planning (Compliance) Services

Tenderer 1 – Chris Smith & Associates (Shepparton)

Chris Smith & Associates is the only tender submission for Planning Compliance Services. Please note company background and experience as commented in Planning (General) Services.

9.7.1 Contract No. 13/14-10
- Provision of Professional Services – Planning (cont.)

CONCLUSION

After evaluating the tenders received, the Evaluation Team considered that it is prudent for Council to accept all the suppliers as a Panel of Preferred Suppliers. This approach will help Council have a pool of specialist suppliers to choose from depending on the complexity of the work on hand.

**9.7.2 Contract No. 13/14-13
- Gravel Roads Resheet**

Author & Department

Projects and Contracts Co-Ordinator / Projects and Works Department

File Reference

Contract No 13/14-13

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council invited tenders for its 2013/2014 Gravel Roads Resheet. Five companies submitted tenders for the project when the tenders closed on Friday 31st January 2014.

Tenders have been assessed and evaluated by Council. Giving consideration to the evaluation criteria listed in this table, officers are recommending that Council accept the tender submitted by Precision Grading Pty Ltd.

RECOMMENDATION

- 1. That the tender received from Precision Grading of 10 Maxwell Street, Shepparton, Victoria for Contract 13/14-13 – Gravel Roads Resheet, for the amount of \$282,872.00 excluding GST be accepted by Council, conditional upon successful negotiations with the tenderer to bring the scope within Council's budget of \$231,000.**
- 2. That the unsuccessful tenderers be advised.**
- 3. That the associated Confidential Attachments provided to Councillors for their consideration be noted.**

38/14 CRS WILLIAMS/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Tenders were invited from suitably qualified and experienced organizations to undertake Contract 13/14-13 – Gravel Roads Resheet.

Council advertised the tender in the following newspapers:

- The Age
- Shepparton News
- Euroa Gazette
- Benalla Ensign
- Seymour Telegraph

9.7.2 Contract No. 13/14-13
- Gravel Roads Resheet (cont.)

A total of sixteen (16) tender documents were issued to prospective contractors for the contract.

Tenders closed at 4.00pm on Friday 31st January 2014 and were opened the same day.

An additional tender was lodged after the Tender period closed, with no advice prior to the closing time of intended lodgement. This tender does not qualify for evaluation and has not been considered.

All tenders submitted, by the time of tender close, were evaluated by a panel consisting of the following Strathbogie Shire Council staff members:

1. Mr Peterson Asante, Manager Projects and Works
2. Mr Bob Foster, Works Superintendent, and
3. Ms Mary Townsend, Projects and Contracts Coordinator

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the best value for money, offering the most benefit to the community and the greatest advantage to Council.

Tenders were progressively assessed and evaluated against the following criteria and weightings:

- Pricing (50%)
- Pricing Variations (10%)
- Compliance with specification (10%)
- Previous Performance / Experience (10%)
- Quality Systems (10%)
- OH&S Systems (10%)

The following is a summary of the evaluation of the tenders received:

Tender 1 – Precision Grading Pty Ltd

The tender submitted included all of the relevant information / schedules required to be able to evaluate it against the criteria specified. Their tender price excluding GST is higher than the available budget, and is the lowest of the prices submitted. There was an error in the addition of prices, and the correct figure is out by \$1. There was no compaction testing \$rate submitted by cover letter as noted in Addenda of 29 Jan 2014. Other documentation submitted was compliant. The rates within this tender seem competitive, however the variation rates for cut and fill are higher than some other contractors. It is noted that Precision Grading completed the Gravel Resheet contract for Strathbogie Shire last financial year, with a satisfactory result. Precision Grading has also visited the sites with photos of gravel pavement damage and repairs recommended. This is evidence of ensuring works on the ground are consistent with the tender received. The overall evaluation ranked this tender at #1, providing the best value for money and is deemed to be the preferred tender.

9.7.2 Contract No. 13/14-13
- Gravel Roads Resheet (cont.)

Tender 2

This company's submission was consistent with all schedules submitted, except Addenda 1 was omitted, and no compaction \$rate given. They did provide evidence of compliance with the Vicroads register. Their tender price was numerically checked as correct. The rates are generally proportionally higher than #1. The Tenderer is also equally experienced. It is evaluated as #2 preference.

Tender 3

This tender was submitted with only one copy of the tender. All schedules were included, however in the Addenda response "No compaction testing will be carried out". This tenderer is local to Euroa with good reputation in the area, using local suppliers and repairs. Variation rates were given, however no operator / labour rates were given. These would need to be established prior to serious consideration of this tender.

The tender price was the 3rd highest of the prices submitted; slightly above the mean, resulting in the tender ranking #3 in the overall evaluation. A set of hard copy original documents for site safety systems were included.

Tender 4

This tender was complete and ranks high on the quality of submission of documentation. However pricing is consistent and high, reducing its value for money. This Tenderer would qualify for experience in the area of works.

Tender 5

This tender has an anomaly in the tender price. The recorded tender states it is Ex GST, however the attached schedule states Inc GST for this amount. This is a significant amount, in the order of \$50,000 to be addressed, however as they are the highest tender, and this amount is likely to increase their bid, it is unlikely they will be competitive. There is also a numerical error of \$30 in the additions. The tender prices are high compared to other tenders. The compliance with tender document submissions is good, and experience appears good with other shires.

Alternative Options

The evaluation panel providing advice in relation to this report have considered potential alternative courses of action, however regard their recommendation as providing the best value for money, most benefit to the community and the greatest advantage to Council..

Risk Management

The evaluation panel considers that there are no significant Risk Management factors relating to the report and recommendation. The recommended tenderer has provided satisfactory evidence of quality management systems that will guard against any risk management issues should they arise.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is in line with the Council Plan Objective to "Provide well maintained, affordable and appropriate infrastructure" and is consistent with Council Policies and key strategic documents.

9.7.2 Contract No. 13/14-13
- Gravel Roads Resheet (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The allocated budget for this project is \$231,000. The price submitted by the preferred tenderer is over this available budget. As the works are a compilation of various roads within the local shire, reduction of the scope by excluding lowest priority sites from this years funded works, will not compromise the balance of jobs to be completed. The works excluded will have to be prioritised in the next funding pool, and managed within this timeframe for safety and condition by maintenance means.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.”

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.”

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

Conclusion

Based on the criteria of the evaluation, the tender received from Precision Grading Pty Ltd, for the amount of \$282,872.00 plus GST is regarded as providing the best value for money, the most benefit to the community and the greatest advantage to Council.

Therefore, it is recommended that this tender be accepted by Council.

**9.7.3 Contract No. 13/14-14
- Leckies Road and Harrison's Road Bridges Overlays**

Author & Department

Projects and Contracts Co-Ordinator / Projects and Works Department

File Reference

Contract No 13/14-14

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council invited tenders for its 2013/2014 Construction of Structural Overlays - Leckies Rd and Harrison's Rd Bridges. Eight companies submitted tenders for the project when the tenders closed on Friday 31st January 2014.

Council Officers have evaluated the tenders and the results tabulated as 'Table 1' in the Confidential Report to Councillors. Giving consideration to the evaluation criteria listed in this table, officers are recommending that Council accept the tender submitted by Haring Construction Pty Ltd, subject to conditions.

RECOMMENDATION

That:

1. **Council accept the tender received from Haring Constructions Pty Ltd of 1 Cozens Street, Wangaratta, Victoria for Contract 13/14-14 – Construction of Structural Overlays - Leckies Rd and Harrison's Rd Bridges, for the amount of \$197,520.59 excluding GST; subject to the following:**
 - **Contractor agreeing to complete Harrison's Road bridge overlay in 2013-2014 and deferring Leckies Road bridge overlay works to 2014-2015 financial year, without any extra cost to Council incurring directly as a result of the changed timing.**
 - **Council commit to fund Leckies Road bridge overlay work in 2014-2015 financial year.**
2. **That the associated Confidential Attachments provided to Councillors for their consideration be noted.**
3. **The unsuccessful tenderers be advised.**

39/14 **CRS WILLIAMS/STORER** : *That the Recommendation be adopted.*

CARRIED

9.7.3 Contract No. 13/14-14
- Leckies Road and Harrisons Road Bridges Overlays (cont.)

Background

Tenders were invited from suitably qualified and experienced contractors to undertake Contract 13/14-14 – Construction of Structural Overlays - Leckies Rd and Harrisons Rd Bridges. This involves constructing a structural layer, in this case a layer of reinforced concrete, over the existing bridge frame, to strengthen the use and lengthen the life of the bridge.

Council advertised the tender in the following newspapers:

- The Age
- Shepparton News
- Euroa Gazette
- Benalla Ensign
- Seymour Telegraph

Council issued a total of nineteen (19) tender documents to prospective contractors for the contract.

Tenders closed at 4.00pm on Friday 31st January 2014 and were opened on the same day.

All tenders submitted were evaluated by a panel consisting of the following Strathbogie Shire Council staff members:

1. Mr Peterson Asante, Manager Projects and Works
2. Mr Phil Squires, Manager Engineering
3. Ms Mary Townsend, Projects and Contracts Coordinator

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the best value for money, offering the most benefit to the community and the greatest advantage to Council.

Tenders were progressively assessed and evaluated against the following criteria and weightings:

- Pricing (50%)
- Financial Capability (10%)
- Compliance with specification (10%)
- Previous Performance / Experience (10%)
- Quality Systems (10%)
- Available Skills (10%)

The following is a summary of the evaluation of the tenders received:

Tender 1 – Haring Constructions Pty Ltd

Their tender price of \$197,520.59 excluding GST is the lowest of the prices submitted. The contractor has made note of an additional item to sandblast the deck on Leckies Rd Bridge at \$2712.15, which is included in the tendered price. Harings have allowed in their pricing for Asphalt pavement on the bridge approaches to regulate the finish levels in place of the pavement specified, and full bridge closure at both sites. The detour will be managed and funded by the Contractor.

9.7.3 Contract No. 13/14-14
- Leckies Road and Harrisons Road Bridges Overlays (cont.)

The rates within this tender are very competitive. This is understandable as the contractor is well experienced, with a good reputation, and runs a family business local to the area, which may not incur the overheads of some other larger contractors. It is noted that Haring Constructions PL have completed bridge construction contracts for Strathbogie Shire in previous years from 2003 until recently, with a satisfactory result. An extensive list of projects and shires was attached to their submission. The overall evaluation ranked this tender at #1, providing the best value for money and is deemed to be the preferred tender.

Tender 2

The company's tender price was numerically checked as correct. It is noted that this tender also includes hot asphalt 15m long at each bridge abutment, and full road closure during the bridge construction phase. A number of the schedules were not included in their submission. Hird have completed previous satisfactory bridge works with Strathbogie Shire in recent times. The overall evaluation ranked this tender at #2.

Tender 3

This tender was the 3rd lowest of the prices submitted. The Tenderer has noted Addenda changes included in their tender such as the bridge closure. The Tenderer has completed other satisfactory bridge works with Strathbogie Shire in the last financial year, and have submitted recent records of bridge and culvert works with similar rural shires. The overall evaluation ranked this tender at #3.

Tender 4

The tender prices are high compared to other tenders. The compliance with tender document submissions was good, and there was a small list of similar experience in bridge and culvert works. This tender was ranked as #4.

Tender 5

This tender was submitted with most of the quality documentation. There was also a good detailed list of previous works, including some bridge works. However pricing is consistent and high, reducing its value for money. This tender is ranked as #5.

Tender 6

This Tenderer had a good submission of documentation, however some schedules were noted "to be submitted post Tender upon request". The experience referenced by this Tenderer was limited, and did not relate directly to bridge works. This tender was ranked as #6.

Tender 7

Limited information was provided on the previous experience, inadequate for good evaluation. Documentation of finance and addenda was not complete or current. This tender ranked as #7.

Tender 8

This tender was ranked as #8. The price was significantly higher than the nearest tender, by \$61,000. Documentation, experience and skills were all quite good, but the high price made in not competitive.

9.7.3 Contract No. 13/14-14
- Leckies Road and Harrisons Road Bridges Overlays (cont.)

Alternative Options

The author considers that Leckies Road bridge (No.50 currently rated at 15T) and Harrisons Road bridge (No.92 currently rated at 25T) require upgrades to bring them in line with standard loading capacities (SM1600), to provide appropriate levels of service, as expected of Council, by the community, for these roads. Alternatives to do nothing, will limit road use and direct traffic to alternative roads, with longer trip 'km' and road damage on other roads by heavy vehicles. The current timber bridge deck, if kept, will also increase maintenance frequency with time, costing Council unnecessary funds.

The author, having considered this information, regards the recommendation as providing the best value for money, most benefit to the community and the greatest advantage to Council.

Risk Management

Leckies Road and Harrison Road will be closed at these bridge locations during the construction phase, to reduce safety risks in the work zone, as these bridges are too narrow to construct in two halves.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is in line with the Council Plan Objective to "*Provide well maintained, affordable and appropriate infrastructure*" and is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP / Competition and Consumer Act (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Due to the high tender prices, it is recommended that Council split the project into two (2) parts, Harrison Road and Leckies Road. It is proposed that Council undertake Harrisons Road bridge in the 2013-14 financial year and defer Leckies Road bridge to the 2014-15 financial year.

This will ensure that the overall 2013/14 bridge program is delivered within the limit of budget funding.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community."

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

9.7.3 Contract No. 13/14-14
- Leckies Road and Harrison's Road Bridges Overlays (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil

Conclusion

Based on the criteria of the evaluation, the tender received from Haring Constructions Pty Ltd, for the amount of \$197,520.59 plus GST is regarded as providing the best value for money, the most benefit to the community and the greatest advantage to Council.

Therefore, it is recommended that this tender be accepted by Council, subject to conditions.

**9.7.4 Contract No. 12/13-25
- Repair of Bridge No. 110 over Major Creek, Mitchellstown Road**

Author & Department

Manager, Projects & Works / Projects and Works Department

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

In August 2013 Strathbogie Shire Council accepted a tender from Hird Constructions P/L to carry out repairs on the Mitchellstown Road Bridge over the Majors Creek for a contract sum of \$ 323,046.00. This tender was the lowest tender amongst the tenders received.

In processing the progress payments for the contract, Council Officers have discovered that the Contractor made an error in the contract sum by charging \$50,904 less than the sum of the scheduled items. The correct contract sum is \$373,950.00 which is still the lowest tender compared to the other tenders Council received.

The author recommends that Council accept the corrected contract sum and work with the contractor to make improvements to the construction methodology with the view to making savings where possible.

RECOMMENDATION

That Council accept the corrected contract sum of \$373,950 (excluding GST) for the repair of the Mitchellstown Road Bridge.

40/14 CRS FURLANETTO/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

Strathbogie Shire Council accepted a tender from Hird Constructions P/L to carry out repairs on the Mitchellstown Road Bridge over the Majors Creek for a contract sum of \$ 323,046.00. Site works on the project has commenced and the project progressing steadily.

In processing the progress payment for the contract, Council Officers have discovered that the contractor made a mistake in the contract sum by omitting some items in the work schedule, thereby making the contract sum \$50,904 less than what it should have been. The corrected contract sum is therefore \$373,950.

Although the mistake is a Contractor error, Council is bound to pay the difference because it is a lump sum and schedule of rates contract.

9.7.4 Contract No. 12/13-25
- Repair of Bridge No. 110 over Major Creek, Mitchellstown Road (cont.)

It is also considered that Council should adjust the contract price recognising that the Council will have the benefit of ownership by the additional amount.

Alternative Options

The author considers that reducing the scope of works to fit the accepted contract sum is not an acceptable option because the completed bridge will not be fit for purpose.

Risk Management

The author considers that there are no significant Risk Management factors relating to the report and recommendation. A recommendation to accept the revised tender price provides satisfactory evidence of prudent management approach that will guard against any risk management issues should they arise.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is in line with the Council Plan Objective to “*Provide well maintained, affordable and appropriate infrastructure*” and is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The revised contract sum is which is higher than the budget can be covered in the revised 2013/14 bridge renewal program.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.”

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

9.7.4 Contract No. 12/13-25
- Repair of Bridge No. 110 over Major Creek, Mitchellstown Road (cont.)

Attachments

Nil.

Conclusion

Based on the fact that the error identified in the contract sum is a genuine error by the Contractor, the author recommends that Council accept the corrected contract sum of \$373,950 (excluding GST) for the repair of the Mitchellstown Road Bridge.

9.7.5 Documents for Signing and Sealing

Documents are submitted for Council signing and sealing.

The details are as follows and are also included in Council's Seal Register:-

| DOCUMENT DESCRIPTION | DOC. ID | NO. OF COPIES |
|--|---------|---------------|
| Instrument of Delegation between Strathbogie Shire Council and Boho South Hall Committee for the undertaking of activities designed to protect, promote, utilise and develop the Facility and surrounds for the use and enjoyment of hirers and the local community, as endorsed by Council | 36643 | 1 |
| Instrument of Delegation between Strathbogie Shire Council and Violet Town Recreation Reserve Committee for the undertaking of activities designed to protect, promote, utilise and develop the Facility and surrounds for the use and enjoyment of hirers and the local community, as endorsed by Council | 36769 | 1 |
| Instrument of Delegation between Strathbogie Shire Council and Longwood Action Group Committee to implement the Longwood Community Action Plan, as approved by Council | 23520 | 1 |

RECOMMENDATION

That the Documents be signed and affixed with the Common Seal of Strathbogie Shire Council.

41/14 CRS FURLANETTO/WILLIAMS : That the Recommendation be adopted.

CARRIED

9.7.6 Business Management System

The March 2014 Business Management System Report includes reports as follows:-

- Building Department – December 2013, January and February 2014 Statistics
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report - January 2014
- Confirm Customer Enquiry Flow – Report for February 2014
- Actioning of Council Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 28 February 2014
- Review of Council Policies – February / March 2014
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

41/14 CRS FURLANETTO/WILLIAMS : That the Recommendation be adopted.

CARRIED

BUILDING APPROVALS

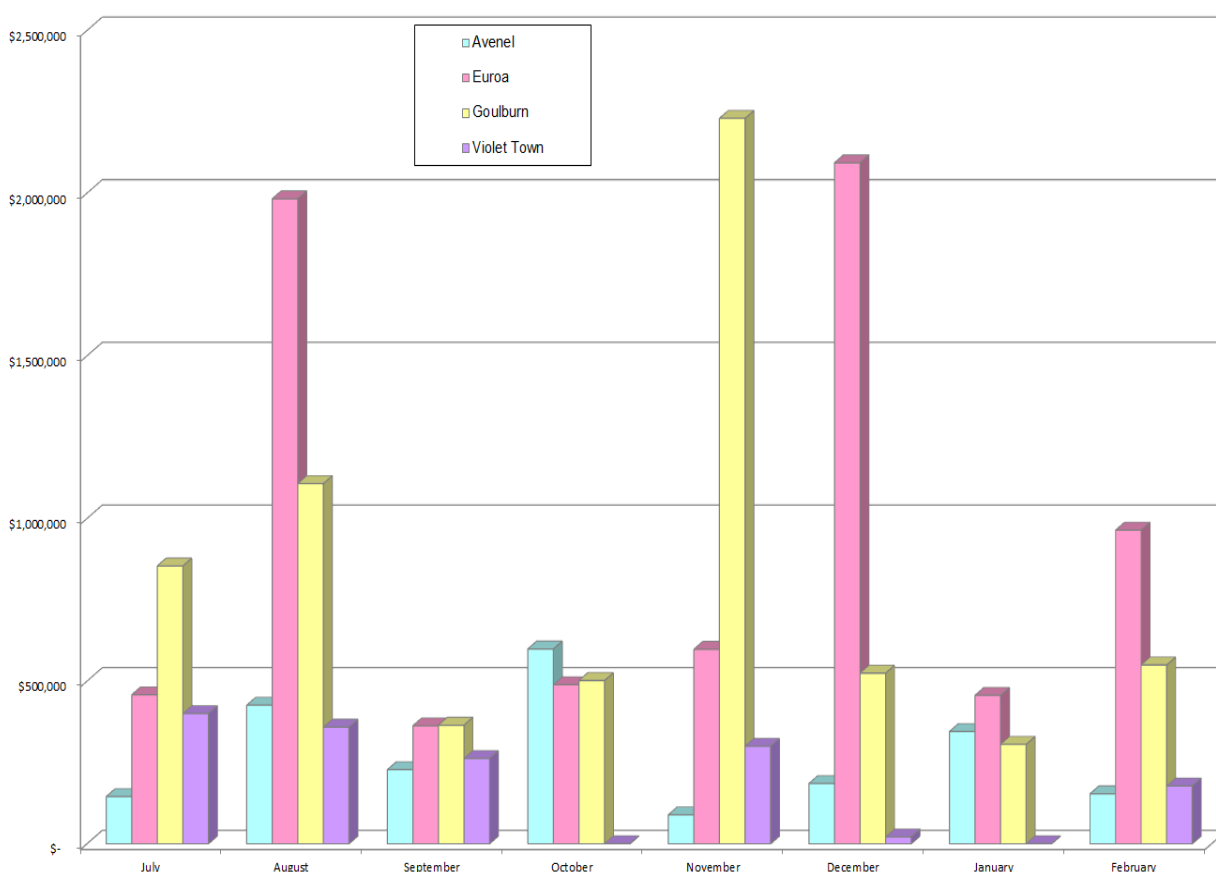
DECEMBER 2013, JANUARY AND FEBRUARY 2014

Building approvals within the Shire of Strathbogie for the months of December 2013, January and February 2014.

Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds.

Charts illustrating the distribution of building permit expenditure for 2013-2014 over the four localities within the Shire are below.

| | July | August | September | October | November | December | January | February | Totals |
|---------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| Avenel | \$144,870 | \$425,829 | \$227,500 | \$598,781 | \$89,000 | \$185,000 | \$344,948 | \$153,679 | \$2,169,607 |
| Euroa | \$457,865 | \$1,982,607 | \$362,506 | \$488,549 | \$597,830 | \$2,093,078 | \$456,097 | \$963,769 | \$7,402,301 |
| Goulburn | \$853,901 | \$1,107,093 | \$364,439 | \$501,849 | \$2,229,749 | \$524,459 | \$305,662 | \$549,560 | \$6,436,712 |
| Violet Town | \$400,006 | \$358,584 | \$262,218 | \$ - | \$299,900 | \$21,020 | \$ - | \$177,560 | \$1,519,288 |
| Totals | \$1,856,642 | \$3,874,113 | \$1,216,663 | \$1,589,179 | \$3,216,479 | \$2,823,557 | \$1,106,707 | \$1,844,568 | \$17,527,908 |



**PLANNING PERMIT ACTIVITY REPORTING SYSTEM
MONTHLY RESPONSIBLE AUTHORITY REPORT – JANUARY 2014**

Planning Permit Activity in Victoria Online

Page 1 of 3

Planning Permit Activity Monthly Report

Select Year/Month: 2014 January

To print this page, click [here](#)

Strathbogie Shire Council - January 2014

The following is a summary of the planning permit activity for which the [Strathbogie Shire Council](#) was the Responsible Authority.

The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

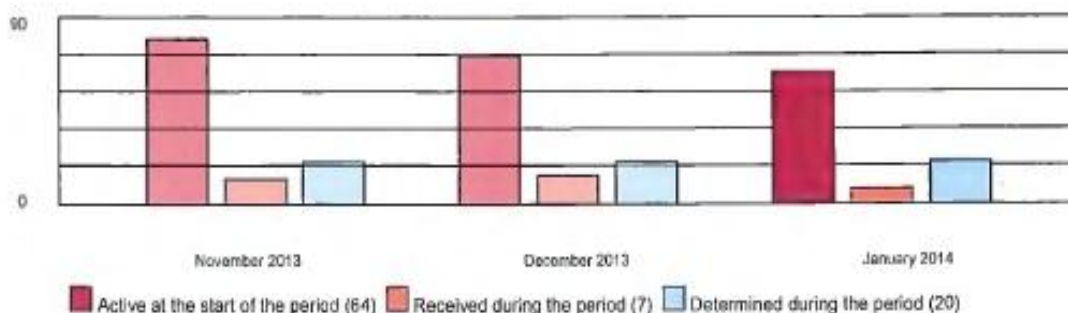
Click on the  icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

Application activity

| | This Month | Last Month | % Change | Financial Year to Date | Same Time Last Financial Year | Rural Average |
|--|--------------------------|---------------------------|----------|--------------------------|-------------------------------|---------------|
| Total applications received | 7 | 13 | -46% | 101 | 125 | 20 |
| New permit applications | 7 [100%] | 13 [100%] | -46% | 98 [97%] | 113 [90%] | 17 |
| Amended permit applications | 0 | 0 | NA | 3 [3%] | 12 [10%] | 3 |
| Combined applications | 0 | 0 | NA | 0 | 0 | 0 |
| Total responsible authority outcomes | 20 | 20 | 0% | 126 | 110 | 24 |
| Notices of Decision to issue permit (includes amended permits) | 16 [80%] | 20 [100%] | -20% | 99 [79%] | 98 [89%] | 21 |
| Refusal | 0 | 0 | NA | 3 [2%] | 3 [3%] | 0 |
| Withdrawn, not required, lapsed | 4 [20%] | 0 | NA | 24 [19%] | 9 [8%] | 2 |

Applications received and decided



Planning Permit Activity in Victoria Online

Performance figures

| | This Month | Last Month | Financial Year to Date | Rural Average | SMR Average |
|---|-------------|-------------|------------------------|---------------|-------------|
| Applications with: | | | | | |
| Public notice | 8 | 7 | 64 | 18 | 5 |
| Further information | 7 | 8 | 53 | 15 | 5 |
| Referrals | 14 | 13 | 90 | 20 | 7 |
| Submissions | 3 | 3 | 19 | 24 | 1 |
| Financial | | | | | |
| Total value of fees for applications received | \$3,556 | \$4,148 | \$38,594 | \$7,344 | \$3,636 |
| Average fee per application received | \$508 | \$319 | \$382 | \$375 | \$327 |
| Total estimated cost of works for permits issued | \$9,157,458 | \$3,037,533 | \$20,718,775 | \$4,686,743 | \$3,009,876 |
| Average cost of works per permit issued | \$572,341 | \$151,877 | \$209,291 | \$220,988 | \$236,732 |
| Processing times | | | | | |
| Average gross days to Responsible Authority determination | 125 | 131 | 160 | 109 | 91 |
| Median processing days to Responsible Authority determination | 78 | 112 | 106 | 74 | 63 |
| Completed within sixty days | 45% | 40% | 54% | 66% | 78% |

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 1

| | This Month | Last Month | % Change | Financial Year to Date | Same Time Last Financial Year |
|---|------------|------------|----------|------------------------|-------------------------------|
| Total determinations | 0 | 0 | NA | 0 | 0 |
| Processing times | | | | | |
| Average gross days to determination | 0 | 0 | NA | 0 | 0 |
| Median processing days to determination | 0 | 0 | NA | 0 | 0 |

Planning Permit Activity in Victoria Online

Page 3 of 3

Outcomes for Permits Issued

Application categories for permits issued

Note that permits may have more than one category.

| | This Month | Last Month | Financial Year to Date | Same Time Last Financial Year |
|---|------------|------------|------------------------|-------------------------------|
| Change or extension of use | 3 | 1 | 8 | 7 |
| Alterations to a building, structure or dwelling | 1 | 0 | 5 | 2 |
| Extension to an existing dwelling or structure associated with a dwelling | 0 | 1 | 7 | 8 |
| Extension to an existing building or structure (other than a dwelling) | 1 | 3 | 7 | 1 |
| One or more new buildings | 8 | 2 | 18 | 12 |
| Single dwelling | 5 | 5 | 29 | 26 |
| Multi-dwelling | 0 | 2 | 3 | 3 |
| Other buildings and works (including septic tanks, dams, earthworks) | 2 | 2 | 7 | 18 |
| Demolition | 0 | 0 | 0 | 0 |
| Native vegetation removal | 0 | 0 | 2 | 1 |
| Other vegetation removal | 0 | 0 | 0 | 0 |
| Consolidation | 0 | 0 | 0 | 0 |
| Subdivision of land | 3 | 5 | 22 | 17 |
| Subdivision of buildings | 0 | 0 | 0 | 0 |
| Subdivision - Change to easement and/or restrictions | 0 | 1 | 4 | 1 |
| Subdivision - Removal of covenant | 0 | 0 | 0 | 0 |
| Subdivision - Realignment of boundary | 0 | 0 | 1 | 0 |
| Liquor license | 1 | 0 | 1 | 0 |
| Signage | 1 | 0 | 1 | 0 |
| Telecommunications facility | 0 | 0 | 1 | 1 |
| Other | 0 | 0 | 0 | 7 |

Dwellings

The net number of additional dwellings approved is 5.

Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

| | This Month | Last Month | Financial Year to Date | Same Time Last Financial Year |
|-----------------------------|------------|------------|------------------------|-------------------------------|
| Agriculture | 0 | 0 | 0 | 4 |
| Food and drink premises | 1 | 0 | 1 | 0 |
| Industry and warehouse | 0 | 3 | 6 | 1 |
| Leisure and recreation | 0 | 0 | 0 | 1 |
| Office | 0 | 0 | 0 | 0 |
| Place of assembly | 0 | 0 | 0 | 0 |
| Residential / Accommodation | 3 | 6 | 26 | 26 |
| Retail premises | 0 | 0 | 0 | 0 |
| Vacant | 0 | 0 | 0 | 0 |
| Child care | 0 | 0 | 0 | 0 |
| Education centre | 0 | 0 | 0 | 0 |
| Mineral extraction | 0 | 0 | 0 | 0 |
| Pleasure boat facility | 0 | 0 | 0 | 1 |
| Transport terminal | 0 | 0 | 0 | 0 |
| Utility installation | 1 | 0 | 2 | 2 |
| Mixed use | 0 | 0 | 0 | 0 |
| Other | 2 | 0 | 4 | 5 |

CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR FEBRUARY 2014

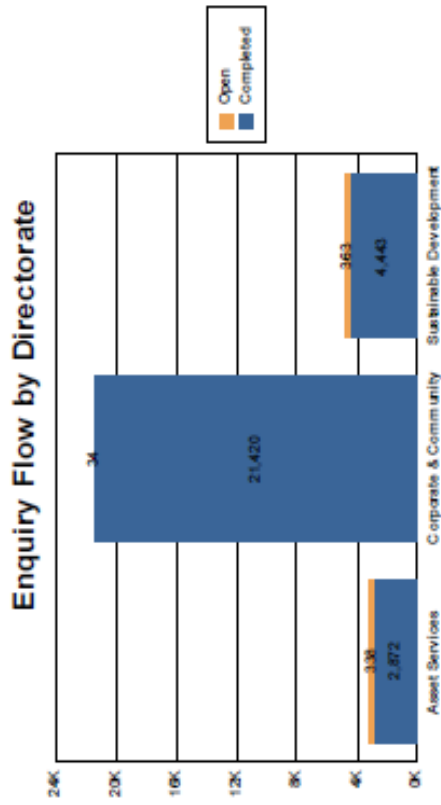
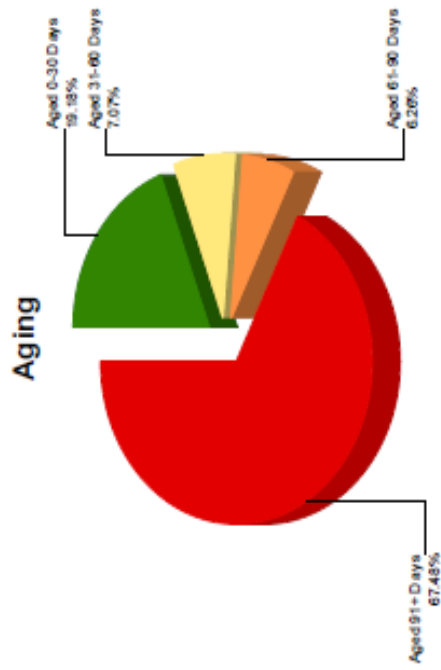


Customer Enquiry Flow

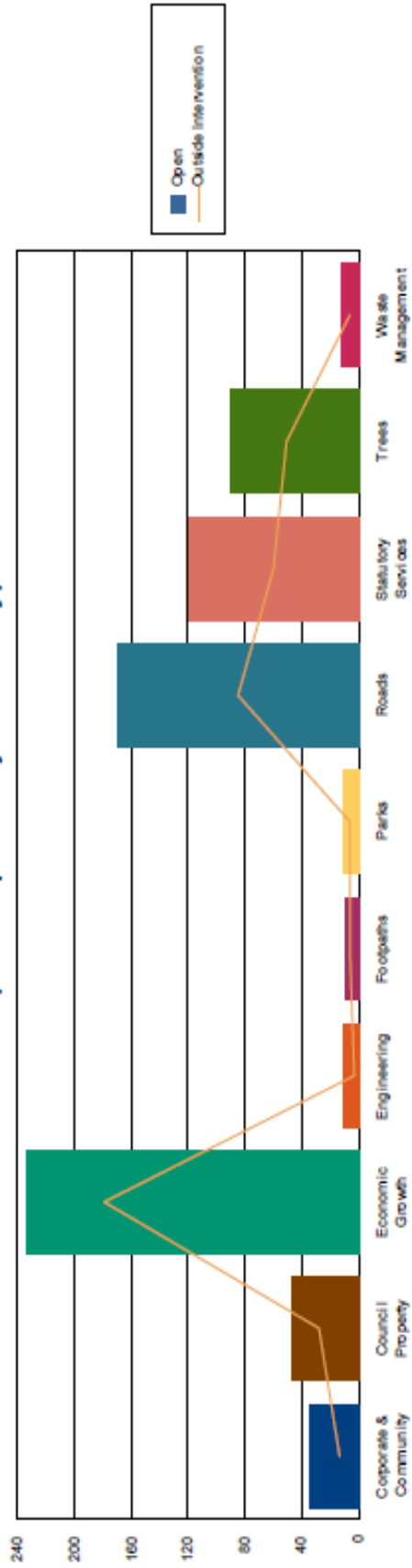
February 2014

| Service Type | Logged | | Open | | Logged | | Open | | Aged | | Aged | | Aged | | Open Outside Intervention |
|----------------------------------|---------------|--------------|------------|------------|---------------|------------|------------|-----------|-----------|------------|------------|-----|------|-------|---------------------------|
| | Total | February | Total | February | 2013-2014 | February | 2013-2014 | February | 0-30 | 31-60 | 61-90 | 91+ | 0-30 | 31-60 | |
| <i>Corporate & Community</i> | 21,454 | 1,894 | 34 | 17 | 14,013 | 30 | 17 | 2 | 0 | 15 | 13 | | | | |
| <i>Council Property</i> | 563 | 37 | 47 | 13 | 296 | 40 | 14 | 5 | 3 | 25 | 28 | | | | |
| <i>Economic Growth</i> | 2,154 | 97 | 234 | 14 | 988 | 209 | 15 | 5 | 6 | 208 | 179 | | | | |
| <i>Engineering</i> | 138 | 2 | 10 | 0 | 67 | 8 | 0 | 0 | 0 | 10 | 3 | | | | |
| <i>Footpaths</i> | 56 | 2 | 9 | 2 | 24 | 7 | 2 | 3 | 1 | 3 | 6 | | | | |
| <i>Parks</i> | 97 | 3 | 10 | 0 | 43 | 8 | 0 | 5 | 0 | 5 | 6 | | | | |
| <i>Roads</i> | 1,791 | 114 | 170 | 28 | 819 | 112 | 28 | 11 | 15 | 116 | 85 | | | | |
| <i>Statutory Services</i> | 2,291 | 124 | 119 | 34 | 1,082 | 102 | 37 | 6 | 12 | 64 | 60 | | | | |
| <i>Trees</i> | 441 | 42 | 90 | 23 | 211 | 66 | 25 | 13 | 9 | 43 | 51 | | | | |
| <i>Waste Management</i> | 485 | 16 | 12 | 3 | 146 | 11 | 3 | 2 | 0 | 7 | 6 | | | | |
| | 29,470 | 2,331 | 735 | 134 | 17,689 | 593 | 141 | 52 | 46 | 496 | 437 | | | | |

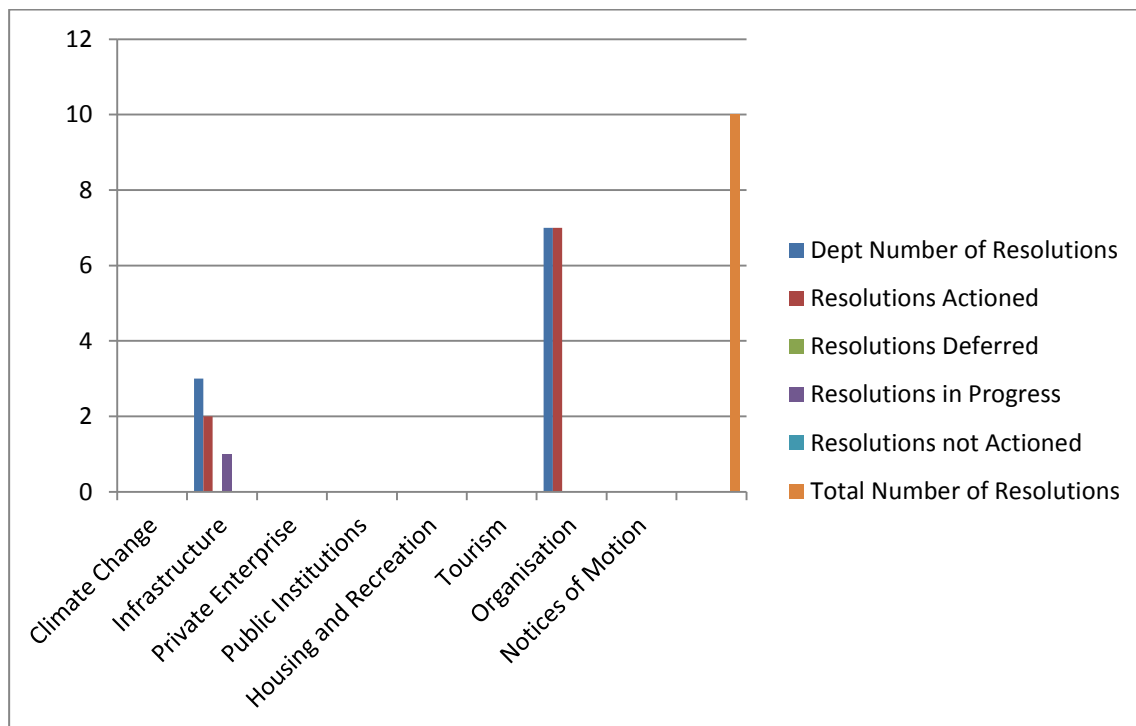
| Corporate & Community | Council Property | Economic Growth | Engineering | Footpaths | Parks | Roads | Statutory Services | Trees | Waste Management |
|--|---|---------------------------|---|---|---|---|---------------------------------|-------|------------------|
| CS Answered General Home Modifications | Council Property Events Pest Control Public Art Public Lighting Salleyards Sign | Planning Sub Divisions | Engineering Footpaths Furniture Road/Street/Footpaths | Park/Reserve Playground State Forrest/National Park | Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights | Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Intingement Review Local Laws | Tree Waste Mngmt & Recycling | | |



Open Requests by ServiceType



ACTIONING OF COUNCIL RESOLUTIONS
COUNCIL MEETING – 18 FEBRUARY 2014



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
28 FEBRUARY 2014**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

| Council Meeting Date | Item No. Description & Recommendation | Action to Date |
|---|---------------------------------------|----------------|
| <i>There are no report resolutions with outstanding actions yet to be finalised</i> | | |

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

| Period of Review | Policy Name | Policy Number | Outcome |
|---|-------------|---------------|---------|
| <i>There were no new Policies prepared or Policy reviews in the February/March period</i> | | | |

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 8 February to 7 March 2014

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 11 February 2014

Time: 10.45 a.m. – 5.00 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Graeme Williams
Robin Weatherald

Officer/s

Acting Chief Executive Officer / Director, Sustainable Development
Director, Asset Services
Director, Corporate and Community

Apologies

Councillor Patrick Storer
Chief Executive Officer

Matters discussed:

Declarations of Interest

1. VicSwim / Learn to Swim Information
2. Compliance Update
3. Planning Agenda Review
4. Disaster Recovery and Business Continuity Plan
5. Assembly of Councillors
 - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 5.2 Councillors Meetings Attendances
 - 5.3 Matters raised by Councillors
 - 5.4 White Ribbon Campaign
 - EFNC / GVFL Football Match
 - Town Entrance Signs
 - Flag
 - A Right to Respect a Community Responsibility – Safety a Human Right
 - 5.5 Heritage Grant – Kirwans Bridge
 - 5.6 Costa – status of Nagambie Mushroom Development Project
 - 5.7 Mayoral Powers – comments from Minister for Local Government
 - 5.8 Resource GV Restructure
 - 5.9 Proposal to conduct the 2014 National Town Criers Championships in Euroa

- 5.10 Cr Weatherald
Tree and Budget Relationship
- 5.11 Crs Furlanetto & Williams
 - Water Issues ~ no notification to Council or community regarding running out of water
 - Big consumption of water from Euroa bore by commercial users / big trucks
- 6. Estimating the Economic Benefits of Recreational Fishing in the Nagambie Lakes – briefing by Fisheries Victoria
- 7. National Youth Conference – briefing and presentation by attendees
- 8. Planning Committee

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 18 February 2014

Time: 3.00 p.m. – 7.00 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little (arrived at 4.45 p.m.)

Alister Purbrick

Patrick Storer

Graeme Williams

Robin Weatherald

Officer/s

Acting Chief Executive Officer / Director, Sustainable Development

Director, Asset Services (arrived at 3.30 p.m.)

Director, Corporate and Community

Apologies

Chief Executive Officer

Matters discussed:

Declarations of Interest

1. Goulburn Valley Water
2. Agenda Review
3. Assembly of Councillors
 - 3.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 3.2 Councillors Meetings Attendances
 - 3.3 Matters raised by Councillors
 - 3.4 No Pokies for Euroa
 - 3.5 Goulburn Weir Road Access
 - 3.6 Cr Weatherald
Erection of Public Signs on current Funded Projects – Euroa Memorial Oval Facilities Upgrade / Euroa Saleyards / Seven Creeks Park Toilet Upgrade
 - 3.7 Cr Weatherald
Waste Management Budget – request for access to data / meeting
 - 3.8 More Publicity / Communications – Local Media
 - 3.9 "Council Plan in Focus" Brochure
 - 3.10 Strathbogie Sustainable Forest Public Meeting / Felling of Native Forest
4. Resident Survey – briefing by Manager, Economic Growth
5. Business Awards – briefing by Manager, Economic Growth
6. Council Meeting

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 25 February 2014

Time: 11.00 a.m. – 5.00 p.m.

Attendees:

Councillors

Debra Swan (left 11.55 a.m.)
Colleen Furlanetto (left at 3.00 p.m.)
Malcolm Little
Alister Purbrick (left at 3.00 p.m.)
Patrick Storer (arrived at 1.30 p.m.)
Graeme Williams
Robin Weatherald (arrived at 1.45 p.m.)

Officer/s

Acting Chief Executive Officer / Director, Sustainable Development
Director, Asset Services
Director, Corporate and Community (arrived at 2.10 p.m.)

Apologies

Chief Executive Officer

Matters discussed:

Declarations of Interest

1. Asset Services Directorate Briefings
 - Goulburn Weir Road Boat Ramp
 - Waste Collection Services
 - Brock Street, Euroa
 - Euroa Little Theatre Relocation
 - Birkett Street Pedestrian Rail Crossing
 - Longwood Recreation Reserve
 - Euroa Conference and Function Centre
 - 2014/2015 Bridge Program – Further Revision
 - Kirwans Bridge
2. Economic Growth Update – Business Awards, Resident Survey, Ruckus, Canoe Polo
3. Planning Agenda Review
4. Assembly of Councillors
 - 4.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 4.2 Councillors Meetings Attendances
 - 4.3 Matters raised by Councillors
 - 4.4 National Tree Day
 - 4.5 Cr Furlanetto
Pink Stumps Day – request to Councillors for future event involvement
 - 4.6 Goulburn Valley Industry and Employment Plan and Goulburn Valley Fruit Growing Industry Roadmap Launch
5. Planning Committee Meeting

Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the February / March 2014 Period

| Name of Committee | Date of Meeting |
|-------------------------------------|------------------------|
| Moglonemby Community Hall Committee | 14/11/13 |
| Longwood Action Group | 13/11/13 29/12/13 |
| Ruffy Community Action Group | 26/11/13 |
| Euroa Community Action Group | 03/02/14 |

10. NOTICES OF MOTION

11. CLOSURE OF MEETING TO THE PUBLIC

6.50 P.M.

CRS FURLANETTO/WILLIAMS -

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
89(2)(f): Legal Advice

42/14

ON BEING PUT, THE MOTION WAS CARRIED

6.55 P.M.

CRS. STORER/WILLIAMS -

That Council open the meeting to members of the public and resume normal business.

44/14

ON BEING PUT, THE MOTION WAS CARRIED

12. URGENT BUSINESS

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.56 P.M.

Confirmed as being a true and accurate record of the Meeting

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Chair

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Date