



## STRATHBOGIE SHIRE COUNCIL

Notice is hereby given that an Ordinary Meeting of the Strathbogie Shire Council will be held on Tuesday 17th July 2012, commencing at 6.00 p.m. at the Euroa Community Conference Centre

**Councillors:** Graeme (Mick) Williams (Chair)  
Colleen Furlanetto  
Malcolm Little  
Neil Murray  
Howard Myers  
Debra Swan  
Peter Woodhouse

**Officers:** Steve Crawcour - Chief Executive Officer  
Roy Hetherington - Director, Asset Services  
David Woodhams – Director, Corporate and Community  
Phil Howard – Director, Sustainable Development

### **BUSINESS**

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.*
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 19th June.2012 and Special Meeting of Council held on Tuesday 26th June 2012
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

## EXCERPT FROM MEETING PROCEDURE LOCAL LAW NO. 1

### **CONDUCT OF PUBLIC**

#### **52. VISITORS**

- (1) Visitors must not interject or take part in debate.
- (2) Silence shall be preserved in the gallery at all times.
- (3) If any visitor is called to order by the Chairperson and again acts in breach of this Local Law, the Chairperson may order that person to be removed from the gallery.

#### **53. CALL TO ORDER**

Any person who has been called to order, including any Councillor who fails to comply with the Chairperson's direction, will be guilty of an offence.

Penalty: \$500

#### **54. REMOVAL FOR DISRUPTION**

The Chairperson has discretion to cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction under the provisions of this Local Law.

#### 9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

#### 10. Notices of Motion

#### 11. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

#### 12. Urgent Business

Steve Crawcour  
**CHIEF EXECUTIVE OFFICER**

10th July 2012

### **NEXT MEETING**

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 21st August 2012, commencing at 6.00 p.m. at the Euroa Community Conference Centre.

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## **9. REPORTS**

### **9.6 TOURISM**

#### **9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee - Draft Minutes of the Meeting held on 17<sup>th</sup> May 2012**

##### **Author & Department**

Event Development Officer / Sustainable Development Directorate

##### **File Reference**

W20/0120/01 (09)

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

A copy of the 2012 Draft Nagambie Waterways Land and On-Water Management feedback form was tabled at the meeting.

Attached are the draft Meeting minutes of the Nagambie Waterways and Commercial Stakeholders Advisory Committee held on 17<sup>th</sup> May 2012 for Council's endorsement.

##### **RECOMMENDATION**

**That the draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee AGM held on 17<sup>th</sup> May 2012 be endorsed.**

##### **Background**

The Strathbogie Shire Council has appointed a Special Committee to set policy and direction for the Nagambie Waterways Recreational and Commercial Users, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

##### **Alternative options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

##### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic links - policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan as per 6.1.1.1. of the 2011 Council Plan.

9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee

– Draft Minutes of the Meeting held on 17<sup>th</sup> May 2012 (cont.)

**Best Value/National Competition Policy (NCP)/Trade Practices Act (TPA) Implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

**Financial/Budgetary implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental/Amenity implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal/Statutory implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

**Consultation**

The author of this report consulted the community at the recent meeting – see attached copy of minutes.

**Attachments**

Draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee Meeting held on 17<sup>th</sup> May 2012.

Copy of report of 2012 Draft Nagambie Waterways Land and On-water Management Plan and feedback forms available upon request.

**MINUTES OF THE NAGAMBIE WATERWAYS RECREATIONAL AND COMMERCIAL  
STAKEHOLDERS ADVISORY COMMITTEE MEETING  
REGATTA CENTRE, LODDINGS LANE, NAGAMBIE  
ON THURSDAY 17 MAY 2012 AT 6PM**

<b>Present:</b>	Cr. Debra Swan	Strathbogie Shire Council
	Libby Webster	Strathbogie Shire Council
	Wally Cubbin	Nagambie Angling Club
	Craig Stewart	Commercial Operators
	Jeff Harrison	Goulburn-Murray Water (GMW)
	Henry Moss	Nagambie Rowing Club
	Beth Walter	Nagambie Action Group
	Bruce Hammond	Goulburn Valley Water
	Tony Hammond	Nagambie Riparians Groups
	Lyn Chiak	Rowing Victoria
	Robert Kean	Nagambie Riparians Group
<b>Guest:</b>	Susan Benedyka	Regional Development Company
	Brad	Via speaker phone
	Jo Wood	GBCMA

**1. Welcome**

Cr. Deb Swan (Chairperson) welcomed the members to the meeting.

**2. Apologies**

Cr. Graeme Williams	Strathbogie Shire Council
Steve Crawcour	Chief Executive Officer
Tony Spiteri	Nagambie Waterski Club
Graeme Callaghan	Nagambie Police
Pat McNamara	Nagambie Rowing Club
Nick Gall	Rowing Victoria
Peter Lacey	Nagambie Lakes Leisure Park
Ron Loccisano	Lockland Group

**3. Draft On Land – On Water Feedback**

Cr. Swan handed over to Susan Benedyka from Regional Development Company to gain feedback from the committee regarding the draft plan. Susan discussed the feedback from the consultation process regarding the report and clarified a number of specific points.

**4. River & Wetland Health and Floodplain Management Program**

Jo Wood from the Goulburn Broken Catchment Management Authority reported on the works the Authority have been undertaking in the Tahbilk Lagoon in conjunction with the Tahbilk Winery and the Purbrick family.

Programs discussed were:-

- Catfish tagging and tracking for 68 hours to determine their habits and region they live in.
- Re-snagging of the lakes and lagoons.
- Acoustic monitoring of different sections of the lagoons to determine types of frogs in residence and their numbers.
- Installing box culverts on significant wildlife corridors.
- 85km of revegetation along the banks of the wetlands.

**5. GMW dirt track access to Picnic Point near Kirwan's Bridge**

Cr Swan asked for clarity from Jeff Harrison about which authority is responsible for maintaining the access track to Picnic Point. Jeff commented that he was waiting for a plan from the Shire for clarification. It was agreed that there is a need for more access points to the river with boat ramps. This is seen by the committee as a priority, and needed to be actioned. Wally commented that it was his understanding that there was money available from DPI Fisheries department for upgrading and installation of boat ramps.

**6. Fishing Forum**

Wally Cubbin reported that the Fishing Forum Round Table facilitated by DPI was attended by approximately 30 guests with GV fishermen, interested local people and a number of children. It was a very successful forum and more are planned in the future. Fishing is the largest recreational water-sport in Victoria. With 800,000 fisher-people licensed.

**7. Fish Cleaning Tables**

Libby reported that there had been a meeting between DPI representatives from Ainsley Projects, GVW, Shire of Strathbogie Assets Department and Regatta Centre Manager and maintenance contractor, Nagambie Angling Club to review the most appropriate place to install a fish cleaning table in Nagambie.

Jacobsen's Outlook and the Regatta Centre peninsular were both investigated. It was decided that the Regatta Centre peninsular in an area close to the boat ramp in the Boat Park under the trees, with easy access to water, power and sewerage and a contractor to maintain the site.

Ainsley Projects to prepare the proposal to take to DPI with support of the relevant agencies and authorities.

**8. Invitation to GBCMA to participate in the Nagambie Waterways stakeholders advisory committee**

Moved by Beth Walter and seconded by Rob Keane – all voted in favour.

Jo Wood to speak to management about the proposal.

**General Business**

Craig Stewart enquired about the retrenchment of the Boating Safety Officers and the Shire's plans for the role to be put out to contract. Cr Swan noted that this was an operational decision of Council and as a Councilor her concerns were restricted to Strategic matters. Therefore Cr Swan took the question on notice to take back to the CEO for a reply.

Craig Stewart suggested that the Contract process should be transparent and could take advice from the Nagambie Waterway Advisory Committee.

**Meeting closed 8.10pm**

**Next meeting 19<sup>th</sup> July 2012**



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## **9.7 ORGANISATION**

### **9.7.1 Hume Regional Growth Plan**

#### **Author (Position Title) & Department**

Director Sustainable Development/Sustainable Development

#### **File Reference**

T65/0160/00

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report providing advice in relation to this report does not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

#### **Summary**

A Regional Growth Plan (RGP) is currently being prepared for each region of Victoria, including the Hume Region. The purpose of the RGP is to help to implement the Region's strategic aspirations and directions as set out in its regional strategic plan (the Hume Strategy for Sustainable Communities). The Hume Regional Growth Plan (Hume RGP) will identify opportunities for encouraging and accommodating future growth and managing the change that will occur over the next 30 years. The plan will provide the basis for regional coordination and planned provision of infrastructure to support regional employment and communities. The Hume RGP will consider strategic land use planning already undertaken across the Region and will broadly identify opportunities for accommodating future residential growth, employment and associated infrastructure in the Region.

Development of the Hume RGP is being undertaken as a partnership project between the Department of Planning and Community Development (DPCD) and local government and will be developed in close consultation with other state government agencies and stakeholders. Governance arrangements have been put in place to assist with the development of the Hume RGP including a Project Steering Committee and a Technical Working Group.

The Hume RGP is expected to be finalised and submitted for approval by the end of August 2013.

#### **RECOMMENDATION**

**That the report be noted.**

### 9.7.1 Hume Regional Growth Plan (cont.)

#### **Background**

##### ***Regional Context***

The Hume Region is comprised of four distinct and inter-connected sub regions as depicted below

- Upper Hume: Indigo, Towong and Wodonga
- Central Hume: Alpine, Benalla, Mansfield and Wangaratta
- Goulburn Valley: Greater Shepparton, Moira, Strathbogie and Campaspe
- Lower Hume: Mitchell and Murrindindi

##### ***Hume Regional Growth Plan Vision***

Listed below are the eight visions and related key directions which form the framework for priority strategies and actions in the Hume Regional Growth Plan Vision.

##### ***Settlement:***

The Hume Region is unique, with its spine based on the Hume Corridor and four sub-regions including Upper Hume, Central Hume, Goulburn Valley and Lower Hume. There is a network of regional cities and centres located along the Hume and Goulburn Valley transport corridors which support a network of district towns and other towns and villages throughout the Region. No one regional city dominates, but each city and centre is immediately recognisable for its separate identity and its complementary role within the network (with strength provided by their diversity).

Residential, industrial and commercial development has consolidated in the existing settlements that have had the greatest capacity to accommodate growth.

Over the past 30 years, there has been resurgence in many of the small towns where communities have capitalised on assets such as liveability, history, proximity to areas of natural beauty and environmental significance and / or their ability to provide specialised services and products. In the southern part of the Region, substantial residential, industrial and commercial development has occurred. By 2040, the regional population will have grown by more than 100,000 people, bringing the total population to approximately 400,000. Strategic investment in infrastructure (including social infrastructure) has supported this growth.

Development clearly follows new standards of sustainable design and is more resilient to environmental hazards and climate change. In bushfire prone areas there is growing evidence of urban development having been consolidated in areas with lower risk.

### 9.7.1 Hume Regional Growth Plan (cont.)

Population growth rates and economic development, bringing increased employment opportunities, are higher than originally forecast. This is due to a combination of strategic investment in infrastructure and facilities including integrated transport networks, information and communications technology, education and community support services, better alignment of education and employment opportunities and the recognition of the desirability of living in the Hume Region. These features, combined with the rural landscape, nationally significant scenic landscapes and a diversity of recreation opportunities have helped attract new residents to the Region.

#### ***Transport:***

Major transport corridors (Hume and Goulburn Valley) and other key transport routes traverse the Hume Region. The Region is well serviced by east-west transport connections and airports. The Region has capitalised on these assets by successfully attracting new industries that prosper from investment in efficient, fast and strategic transport links. Within the Hume Region the community, businesses, industry and service providers benefit from high quality provision and integration of all modes of transport, both public and private – including road, high speed rail, air, cycling and pedestrian.

#### ***Rural Land Use:***

Productive rural land of regional significance has been identified and protected and continues to be available and used for agriculture and other compatible rural land uses. Areas suitable for particular rural land uses and rural residential purposes have been clearly identified, supported and encouraged through strategic land use planning and targeted investment.

The Region is one of Australia's major food production areas, reflecting the availability of suitable land and water resources. Sustainable farming practices are commonplace and have secured the long term viability of food production as well as contributed to a healthier natural environment. The Region has the enviable reputation of being one of the nation's key places for nature based and outdoor tourism and recreation activities.

#### ***Cultural Heritage:***

The rich Indigenous cultural heritage of the Hume Region at the regional landscape scale is recognised, valued, protected and maintained.

Post European settlement heritage is protected and maintained and provides a reminder of the early history of the Hume Region and its significance to the development of the State of Victoria.

### 9.7.1 Hume Regional Growth Plan (cont.)

#### ***Economy:***

In 2040, the Hume Region has expanded and diversified its economic base, which has provided a greater degree of resilience to global challenges. The Region has successfully attracted new investment and increased economic development by ensuring there is an adequate supply of land, water, Infrastructure, technology, transport, a skilled workforce, quality education and affordable housing.

There are appropriately located and serviced industrial estates sited that take advantage of water, transport and energy connections.

There has been a focus on sustainable job creation. The Region has become an attractive option for a wider workforce due to the significant benefits provided by liveability, improved information and communications technology, and better high speed transport links.

The Region is internationally renowned for irrigation modernisation and on-farm efficiency technology. The Region has established a niche in national and international tourism markets based on attractions such as food and wine, snow and other nature based experiences, long distance cycling and its unique cultural heritage.

#### ***Communities:***

The Region has a healthy mix of demographic groups and fully embraces its growing cultural diversity. A significant proportion of the population is over 60, and many contribute actively to community life and the prosperity of the Region. This has all been made possible by the introduction of smart forms of information technology and service provision, including health, education, transport and cultural/entertainment activities.

The out-migration of young people has slowed, with more young people and families moving to the area as a result of growing education, employment and entertainment opportunities, as well as a greater range of housing. There is a reduced level of disadvantage compared to 2012. The community overall is benefitting from health, education and community sectors that offer holistic, integrated regional facilities and services that have been designed to adapt to and keep pace with the Region's diverse community needs and expectations. Skills contributed by new residents (tree changers and migrants) are being maximised.

The Indigenous community has made an important contribution to and has gained significant benefits from the social and economic development of the Region. This has been achieved through sharing their cultural heritage, participation in natural resource management and cultural heritage and nature based tourism.

### 9.7.1 Hume Regional Growth Plan (cont.)

#### ***Environment:***

Hume's alpine environments, biodiversity, waterways and wetlands are highly significant on a national scale. In 2040, these key environmental assets have been identified and their resilience is built to cope more readily with change, thereby continuing to deliver the critical eco system services that sustain human life and natural ecosystems. The decline of biodiversity has been halted and measures have been put in place to restore significant environmental assets.

Public land continues to play a major role in the Region, providing important habitat, pollination services, clean air, water, timber and a wide range of tourism and recreational activities and opportunities.

This is complimented by private land holders who proactively manage and improve significant natural assets on their land.

The unique attributes of the Region's visual landscape have been identified and protected. These landscape assets continue to be valued by the Regional community and provide a major attraction for visitors and new residents. The environment is a key consideration in land use planning decisions.

#### ***Climate Change and Water:***

Greenhouse gas emissions have been reduced and all land use planning decisions are based on the best available information relating to the impact of and adaptation to climate change. The Region is internationally renowned for irrigation modernisation and on-farm efficiency technology. The Region is also a leader in sustainable water management, including water sensitive urban design (in rural and urban areas).

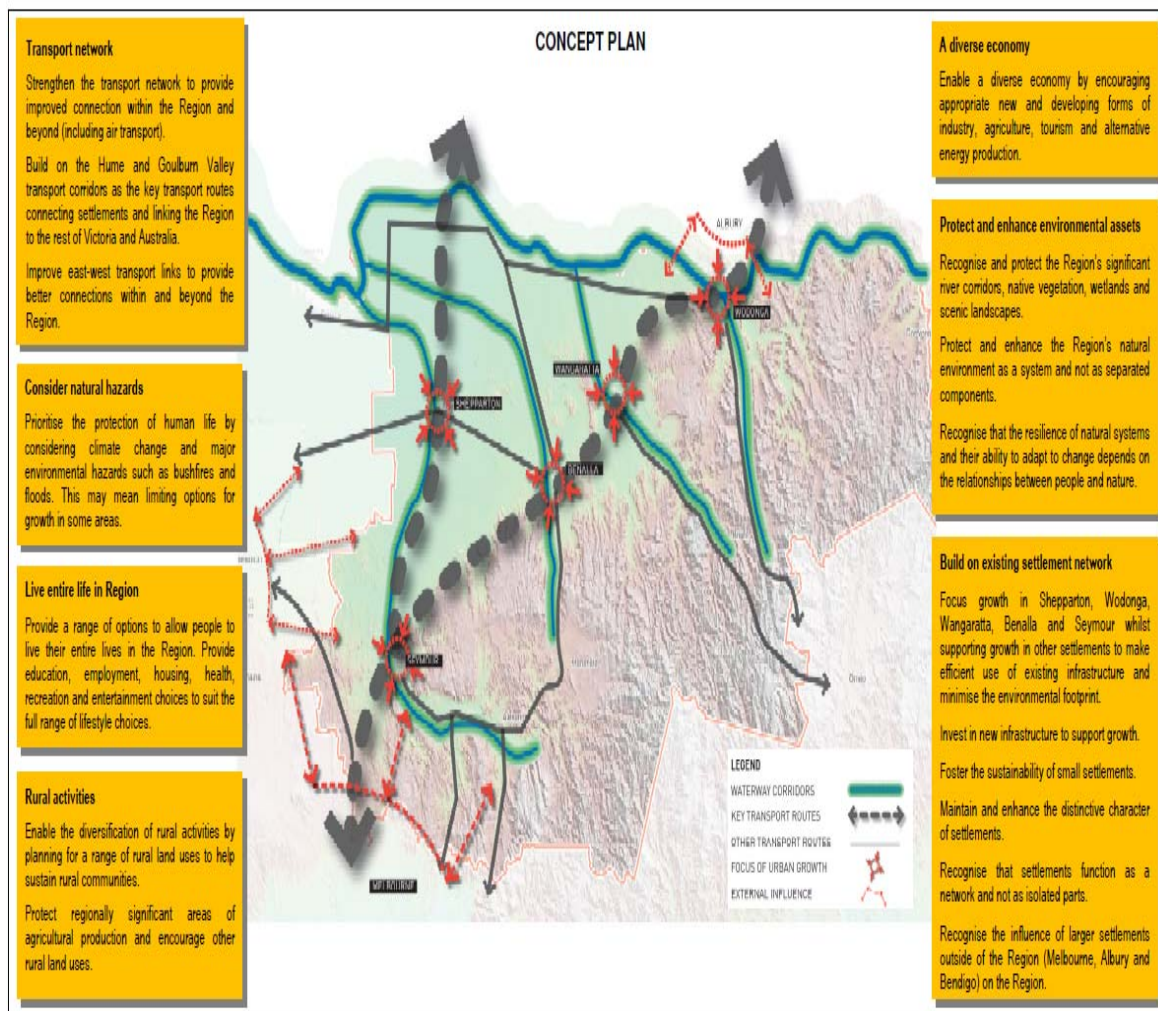
#### **Concept Plan**

A Strategic Framework has recently been developed to set the broad strategic directions for the Hume RGP. This framework comprises a vision for land use in 2040, guiding principles and key strategic concepts for growth and development in the Hume Region. The framework generally aligns with the relevant directions contained in the *Hume Strategy for Sustainable Communities* and provides the foundation upon which the draft Hume RGP will be developed in the coming months.

### 9.7.1 Hume Regional Growth Plan (cont.)

#### Concept Plan

A Concept Plan has been developed in partnership with key stakeholders. The Plan considers the vision and principles above and broadly shows key strategic directions for future growth and development in the Region. The Plan will be used to provide an overarching framework to guide development of the Regional Growth Plan.

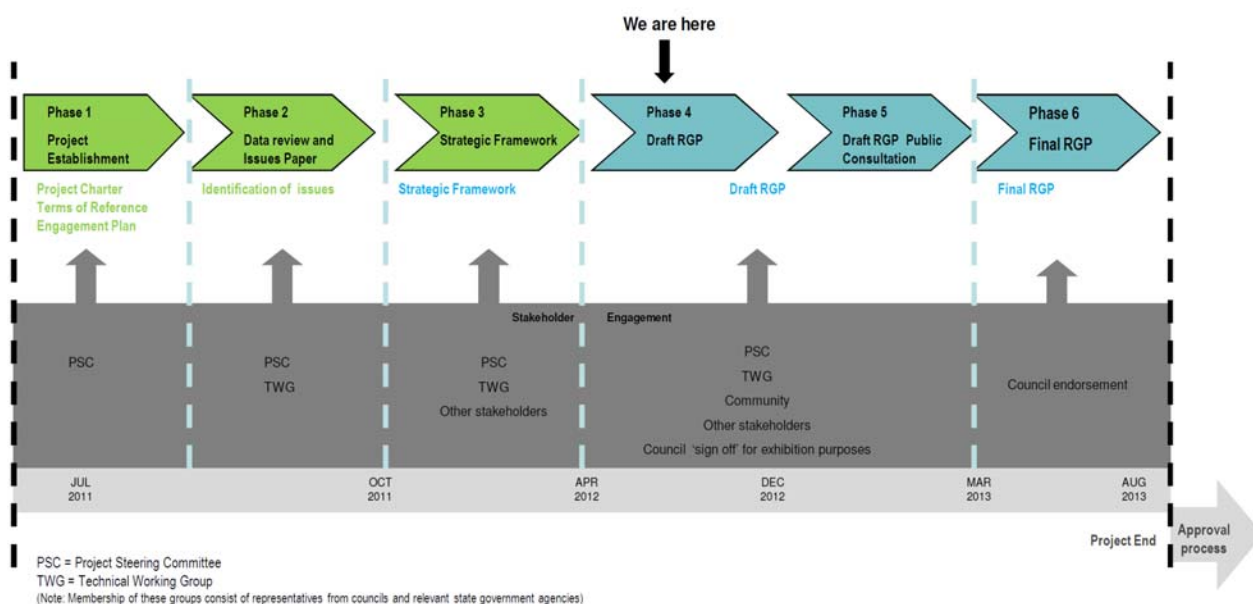


### Community Engagement

The broad process and timeframe to develop the Hume RGP is shown in the diagram below. Key milestones include:

- Identifying strategic land use issues faced by the Region
- Preparing a future vision for land use
- Considering the outcomes and actions required to achieve this vision.

### 9.7.1 Hume Regional Growth Plan (cont.)



The initial phases (phases 1 – 3) have now been completed and they included project establishment, confirming the key challenges facing the Region and identifying the broad strategic directions for the Hume RGP.

#### Alternative options

There are no alternative options.

#### Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### Best Value/National Competition Policy (NCP)/Trade Practices Act (TPA) Implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

#### Financial/Budgetary implications

There are no budgetary implications as it is fully funded and resourced by State Government via DPCD.

#### Economic implications

The RGP will support economic initiatives for the Shire and for the region, especially in land use and urban growth.

#### Environmental/Amenity implications

The RGP will support and protect environmental and amenity strategies.



### 9.7.1 Hume Regional Growth Plan (cont.)

#### **Community implications**

The RGP is about planned growth to ensure the community is best served with appropriate infrastructure, housing and community facilities.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendation does not limit any human rights under the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

#### **Legal/Statutory implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

#### **Consultation**

Consultation is being undertaken by DPCD on behalf of the Minister.

#### **Attachments**

Nil

## **9.7.2 Election Caretaker Policy**

### **Author & Department**

Governance Officer / Executive Services

### **File Reference**

E30/0050/2012

### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

### **Summary**

The purpose of the Election Caretaker Policy is to ensure that elections for the 2012 Strathbogie Shire Council are conducted in a manner that is fair, equitable and is publicly perceived as such.

### **RECOMMENDATION**

**That Council adopts the revised Election Caretaker Policy.**

### **Background**

Council's Election Caretaker Policy was brought into effect on the 16 October 2001 and is revised prior to a local government election. This is to provide accessible information for Councillors and Council staff on current statutory requirements of the Local Government Act 1989 during an election period. The policy is intended to assure the community that Council will not use public resources in election campaigning or make major decisions that bind the incoming Council.

The following areas are covered in the policy:

- Caretaker Period (from midnight on Tuesday 25 September 2012 until 6:00pm on Saturday 27 October 2012)
- Prohibited & Other Decisions
- Information
- Council Resources and Publications
- Election Campaign Donations

### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

### 9.7.2 Election Caretaker Policy (cont.)

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP / Trade Practices Act (TPA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

#### **Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

#### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

#### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

#### **Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

#### **Attachments**

Election Caretaker Policy

<b>ELECTION CARETAKER POLICY</b>	Effective Date:	16.10.01
	Revision Date:	06.06.12
	Adopted by Council:	
	Next Review:	01.03.16
	Responsible Officer:	CEO

## 1. POLICY STATEMENT

The purpose of this policy is to ensure that elections for the 2012 Strathbogie Shire Council are conducted in a manner that is fair, equitable and is publicly perceived as such. It is intended to assure the community that Council will not use public resources in election campaigning or make major decisions that bind the incoming Council.

## 2. POLICY APPLICATION

### 2.1 Caretaker Period

Council is required to go into 'caretaker' mode during the election period. This period commences on the last day on which nominations for the election can be received, and ends 6:00pm on Election Day.

Therefore the 2012 election period for Strathbogie Shire Council commences at midnight on 25 September 2012 until 6:00pm on Saturday 27 October 2012.

### 2.2 Prohibited Decisions

In accordance with the Local Government Act (the *Act*) the following decisions are prohibited during the election period unless a ministerial exemption is provided:

#### a) Chief Executive Officer

Council must not make a decision relating to the employment, remuneration or termination of a Chief Executive Officer under section 94 of the *Act*, other than a decision to appoint an acting Chief Executive Officer;

#### b) Contracts

Council must not enter into a contract the total value of which exceeds whichever is the higher of the following amounts:

- i) 1% of the Council's total revenue from rates and charges (under section 158 of the *Act*) in the preceding financial year. This does not include revenue from special rates or special charges.
- ii) The amount fixed by Order in Council, under section 186(1) of the *Act* as amended, being the value at which the Council must give public notice to invite tenders or expressions of interest for the contract. These amounts are:
  - \$150,000 for goods and services contracts
  - \$200,000 for works contracts

c) Entrepreneurial Powers

Council must not exercise any entrepreneurial power under section 193 of the *Act* if the amount assessed under section 193(5A) exceeds whichever is the greater of \$100,000 or 1% of the Council's revenue from rates and charges levied under section 158 in the preceding financial year. This does not include revenue from special rates or special charges.

### 2.3 Other Decisions

Council may, at its own discretion, decide not to make certain other decisions during the election period, which may include:

- a) allocating community grants or other forms of direct funding for community organisations;
- b) major planning scheme amendments;
- c) changes to strategic objectives or strategies in the Council Plan.

### 2.4 Information

Councillors must not request or receive information or advice from Council to support election campaigns, and there must be complete transparency in the provision of all information and advice during the election period.

Section 76B of the *Act* prescribes serious penalties for any Councillor who inappropriately makes use of their position or information obtained in the role of Councillor, to gain an advantage.

All requests for information, either from a sitting Councillor or candidate, must be directed to the Chief Executive Officer.

### 2.5 Council Resources and Publications

Council resources must not be used for private purposes, this includes electioneering. Section 76D of the *Act* imposes serious penalties on a Councillor who misuses his or her position for private benefit.

Section 55D of the *Act* imposes limitations on Council publications and resources during the election period. This is to ensure that Council does not publish material with public funds that may influence, or be seen to influence voting decisions. The *Act* contains offences for breaches of section 55D. A breach may be prosecuted in Court, and if a person is found guilty, he or she may be convicted and fined.

Relevant Council publications must be certified by the CEO before they are printed, published or distributed during the election period, whether by the Council or anyone acting for the Council. The CEO's certification must be in writing and cannot be delegated to someone else.

A CEO must not certify a publication that contains electoral matter, unless that material is only about the election process.

Publications requiring CEO certification must be provided to the CEO in hard copy format for certification at least 5 working days prior to publication. The original certified copy is to be handed to the Governance Officer for filing and registering to Records. The certification does not need to be printed on published copies of the document.

	<b>Publications</b>	<b>Resources</b>
	<i>Council advertisements, handbills, pamphlets and notices must be certified by the CEO during an election period. Penalties apply to the certification, printing, publishing or distribution of such documents containing electoral matter.</i>	<i>Council must ensure that council resources, including staff, are not used for electoral campaigning purposes during elections. In some cases misuse of Council resources may be a criminal offence that can be prosecuted in Court.</i>
<b>Annual Report</b>	<p>The annual report is required by law and would not normally be considered an advertisement, handbill, pamphlet or notice. It should not require CEO certification.</p> <p>However, Councillor submissions may constitute 'electoral matter' and thereby offend s55D of the Act and therefore will not be included in the 2011/12 Annual Report.</p> <p>If Council prints or distributes a greater number of copies than usual, it may be regarded as a pamphlet and is subject to CEO certification.</p>	<p>Section 131(6) of the Act requires the Council to submit its annual report to the Minister no later than 30 September each year.</p> <p>This is a proper use of Council resources.</p>
<b>Annual Report Summary</b>	Any publication of an extract or summary of the annual report is likely to be regarded as a pamphlet and is subject to the certification process.	Council resources should not be used to produce or distribute any summary of an annual report during the election that would be regarded as electoral material.
<b>Council Meetings</b>	<p>Agenda papers and minutes of meetings would not normally be considered advertisements, handbills, pamphlets or notices and should not require CEO certification.</p> <p>However, if Council meeting papers are printed or published for a wider distribution than normal, they should be treated as pamphlets and are subject to the CEO certification process.</p>	The conduct of Council meetings, as well as the preparation of agenda papers and minutes, is part of normal Council business. It is expected that they would continue to be resourced by the Council administration during the election period.

	<p align="center"><b>Publications</b></p> <p><i>Council advertisements, handbills, pamphlets and notices must be certified by the CEO during an election period. Penalties apply to the certification, printing, publishing or distribution of such documents containing electoral matter.</i></p>	<p align="center"><b>Resources</b></p> <p><i>Council must ensure that council resources, including staff, are not used for electoral campaigning purposes during elections. In some cases misuse of Council resources may be a criminal offence that can be prosecuted in Court.</i></p>
<p><b>Advertisements and Notices</b></p>	<p>All Council advertisements and notices are subject to the certification process during an election period. This includes job advertisements and various notices, such as, Council meetings and road closures.</p> <p>Newspaper notices of meetings are not regarded as electoral matter under section 3(1) of the <i>Act</i> and can be certified.</p>	
<p><b>Website – New Material</b></p>	<p>Any new material published on Council’s website during the election period that may be considered an advertisement, handbill, pamphlet or notice is subject to the CEO certification process.</p> <p>As noted above, Council agendas, minutes of meetings and full annual reports do not require CEO certification if published in the usual way.</p>	<p>Council’s website should not be used to convey information that could be regarded as electoral material unless it is only about the election process.</p>
<p><b>Website – Existing Material</b></p>	<p>It is not necessary to certify material that was published on Council’s website well before the election period.</p> <p>However, the website should be checked at the start of the election period:</p> <ul style="list-style-type: none"> <li>•Profiles of Councillors who are candidates should be removed from the website, but not contact details.</li> <li>•Information prominently displayed on the website that may be regarded as likely to influence how people vote should be removed.</li> </ul>	<p>Council’s website should not be used to convey information that could be regarded as electoral material unless it is only about the election process.</p>

<b>Social Media</b>	<p>Any publication on social media sites like Facebook or Twitter, which are auspiced by Council, will be suspended during the election period.</p> <p>Similar requirements apply to Council blog sites or articles written by Councillors.</p>	<p>Council auspiced social media must not be used for election campaigning.</p>
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	<p style="text-align: center;"><b>Publications</b></p> <p><i>Council advertisements, handbills, pamphlets and notices must be certified by the CEO during an election period. Penalties apply to the certification, printing, publishing or distribution of such documents containing electoral matter.</i></p>	<p style="text-align: center;"><b>Resources</b></p> <p><i>Council must ensure that council resources, including staff, are not used for electoral campaigning purposes during elections. In some cases misuse of Council resources may be a criminal offence that can be prosecuted in Court.</i></p>
<b>Email</b>	<p>Emails that are part of the normal conduct of Council business should not require CEO certification.</p> <p>However, any emails with multiple addressees, used for broad communication with the community, are subject to the CEO certification process.</p>	<p>Council email services must not be used for electioneering purposes.</p> <p>Councillors are advised to use one of the free email providers for private email addresses.</p>
<b>Correspondence</b>	<p>Mass mail outs or identical letters sent to a large number of people by or on behalf of Council are subject to the CEO certification process.</p>	<p>Council staff should not prepare Councillors' private mail or electoral correspondence and such material must not be printed on Council stationery or using Council equipment.</p>
<b>Mobile Phones</b>		<p>Mobile phone costs associated with electioneering will not be paid by Council. Councillors who are provided with a Council owned mobile phone should:</p> <ul style="list-style-type: none"> <li>• use another mobile phone for electioneering purposes, or</li> <li>• monitor usage and ensure reimbursement of costs associated with electioneering or other private use.</li> </ul>



<p><b>Council Offices and Libraries:</b></p> <ul style="list-style-type: none"> <li>•Euroa Library</li> <li>•Violet Town Library</li> <li>•Nagambie Library</li> <li>•Council Offices, Euroa</li> <li>•Nagambie VIC</li> <li>•Mobile Customer Service</li> </ul>	<p>Existing documents available to the public at Council offices and libraries do not normally require CEO certification.</p> <p>However, any increase in the availability of a publication is subject to certification.</p> <p>Material in libraries and offices are to be checked randomly to ensure that publications including electoral matter are not prominently displayed.</p>	<p>Electoral matter, including pamphlets, posters, and notices should not be visible or available at any Council premises during the election period.</p> <p>The only exception to this is material issued by the Returning Officer for the purpose of conducting the election.</p>
<p><b>Media Releases</b></p>	<p>Media releases are regarded as documents that require CEO certification.</p>	<p>Council staff must not prepare, or assist in the preparation of, media releases that contain electoral matter.</p> <p>Councillors are advised that media releases dealing with their election campaign should only be issued privately.</p>

	<p style="text-align: center;"><b>Publications</b></p> <p><i>Council advertisements, handbills, pamphlets and notices must be certified by the CEO during an election period. Penalties apply to the certification, printing, publishing or distribution of such documents containing electoral matter.</i></p>	<p style="text-align: center;"><b>Resources</b></p> <p><i>Council must ensure that council resources, including staff, are not used for electoral campaigning purposes during elections. In some cases misuse of Council resources may be a criminal offence that can be prosecuted in Court.</i></p>
<p><b>Events</b></p>	<p>Material printed or disseminated during the election period to publicise a function or event are subject to the CEO certification process.</p>	<p>Function or events for the purpose of electioneering must not be resourced or publicised by Council.</p> <p>Normal Council events are not prohibited in the election period. However, it is recommended that they be kept to a minimum.</p> <p>Where events do occur, Councillors are advised that they are representing the Council and should not use the opportunity for electioneering.</p>

<b>Speeches</b>	Any publication or distribution of Councillor's speeches by Council is subject to the CEO certification process.	Council staff and resources are not to be used to prepare or publish speeches that contain electoral matter.
<b>Title of Councillor</b>		Councillors may use the title of 'Councillor' in their election material, as they continue to hold their positions in the period.  To avoid confusion, Councillors are advised to ensure that any election publication using the title 'Councillor' clearly indicates that it is their own material and does not represent Council.
<b>Returning Officer</b>	The election Returning Officer is a statutory position and does not perform his or her duties on behalf of Council. Therefore, publications by a VEC Returning Officer do not need CEO certification.	

## 2.6 Election Campaign Donations

- a) In accordance with section 62 of the *Act* – within 40 days after election day a person who was a candidate in the election must give an election campaign donation return to the Chief Executive Officer.

The Chief Executive Officer must within 14 days after the above specified period submit a written report to the Minister specifying the names of candidates and the names of the persons who submitted a return.

- b) It is unlawful for a Councillor, candidate or person acting on behalf of a Councillor or candidate to receive during the “donation period” a gift made to or for the benefit of the Councillor, being a gift the amount or value of which is equal or exceeds \$500, unless:
- i) the name and address of the person making the gift are known to the recipient of the gift; or
  - ii) at the time when the gift is made, the giver discloses his, her or its name and address, and the recipient has no grounds for thinking that the name and address are untrue.

In this clause “donation period” means the period commencing 30 days after the election day in the last election for Council or 30 days after the last election day in the current election for that ward.

- c) A person who is a candidate in an election is to be taken to remain a candidate for 30 days after the election day in the election.
- d) Two or more gifts made by the same person to or for the benefit of a Councillor or candidate are to be taken to be one gift.

### **3.0 FURTHER INFORMATION**

This policy is intended as a guide for council staff, Councillors. There are a number of matters relevant to elections in the Act which have not been addressed in this policy. For further information access the Local Government Act via [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

### **9.7.3 Business Management System**

The July 2012 Business Management System Report includes reports as follows:-

- Building Department – July 2012 Statistics
- Planning Department – July 2012 Statistics
- Asset Services – Customer Service System Statistics – July 2012
- Actioning of Council Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30th June 2012
- Review of Council Policies – June / July 2012
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received / held in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

#### **RECOMMENDATION**

**That the report be noted.**

## BUILDING APPROVALS

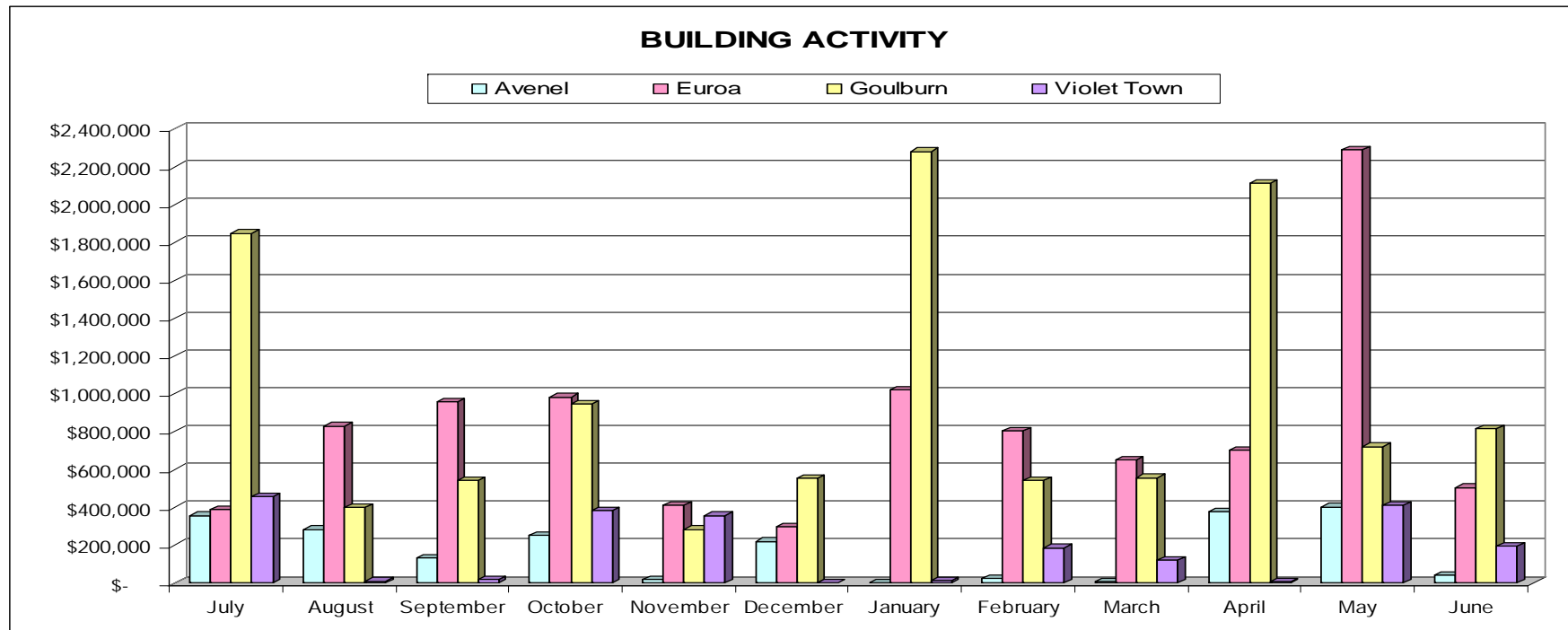
### JUNE 2012

The value of Building approvals within the Shire of Strathbogie for the month of Jun totaled **\$1,558,075**.

Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds. 16 permits have been issued for the month.

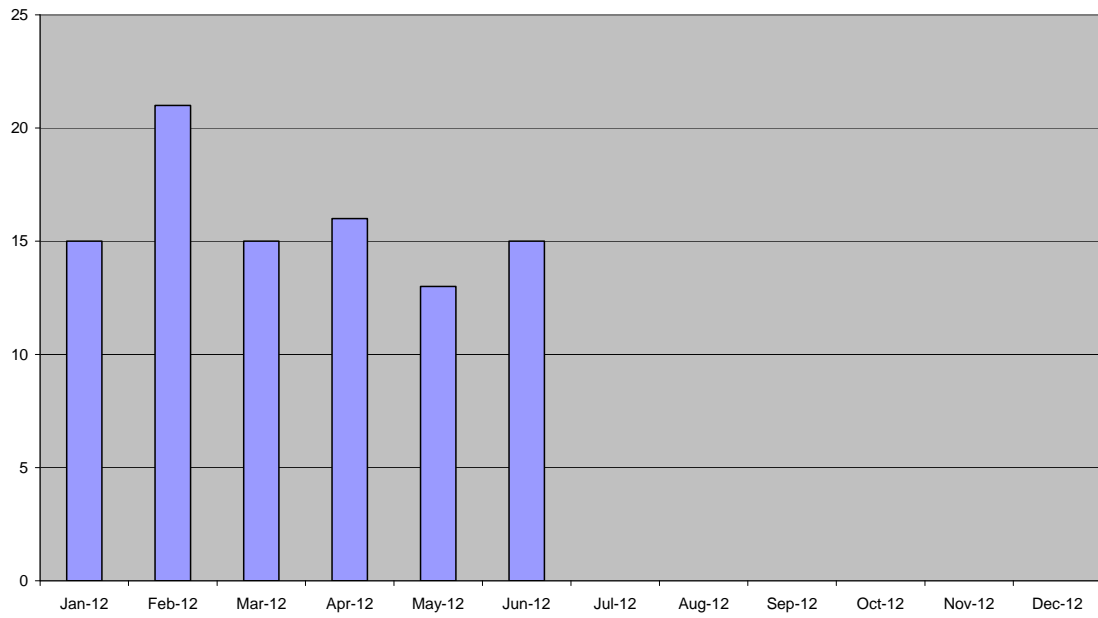
Charts illustrating the distribution of building permit expenditure for 2011-2012 over the four localities within the Shire are below.

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Avenel	\$356,377	\$283,528	\$131,295	\$252,281	\$18,710	\$220,000	\$0.00	\$25,000	\$6,000	\$375,910	\$401,950	\$42,640	\$2,113,691
Euroa	\$389,490	\$830,033	\$956,638	\$983,119	\$411,531	\$298,500	\$1,020,650	\$803,431	\$649,718	\$700,324	\$2,291,356	\$504,645	\$9,839,435
Goulburn	\$1,849,300	\$399,425	\$541,359	\$945,431	\$284,470	\$554,948	\$2,281,754	\$542,680	\$556,733	\$2,112,043	\$722,474	\$815,790	\$11,606,407
Violet Town	\$456,666	\$10,500	\$20,000	\$384,175	\$358,000	\$0.00	\$11,950	\$185,609	\$119,704	\$8,500	\$412,891	\$195,000	\$2,162,995
<b>Totals</b>	<b>\$3,051,833</b>	<b>\$1,523,486</b>	<b>\$1,649,292</b>	<b>\$2,565,006</b>	<b>\$1,072,711</b>	<b>\$1,073,448</b>	<b>\$3,314,354</b>	<b>\$1,556,720</b>	<b>\$1,332,155</b>	<b>\$3,196,777</b>	<b>\$3,828,671</b>	<b>\$1,558,075</b>	<b>\$25,722,528</b>

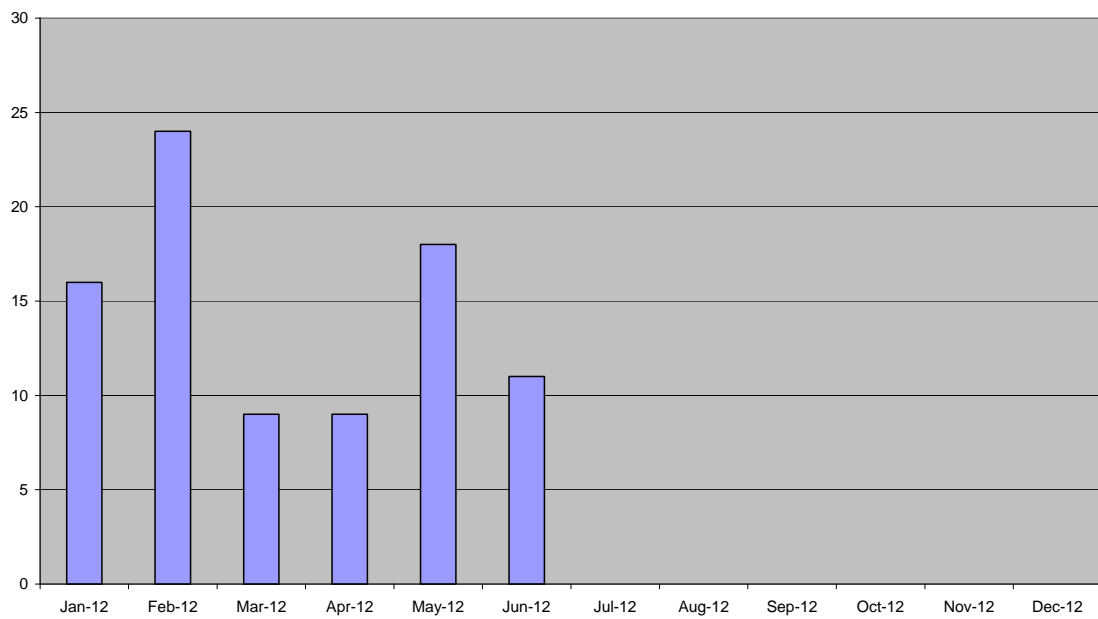


**PLANNING PERMIT APPLICATIONS**  
**RECEIVED / ISSUED – 2012**  
**MONTHLY COMPARISONS**

**Planning Applications Received 2012**

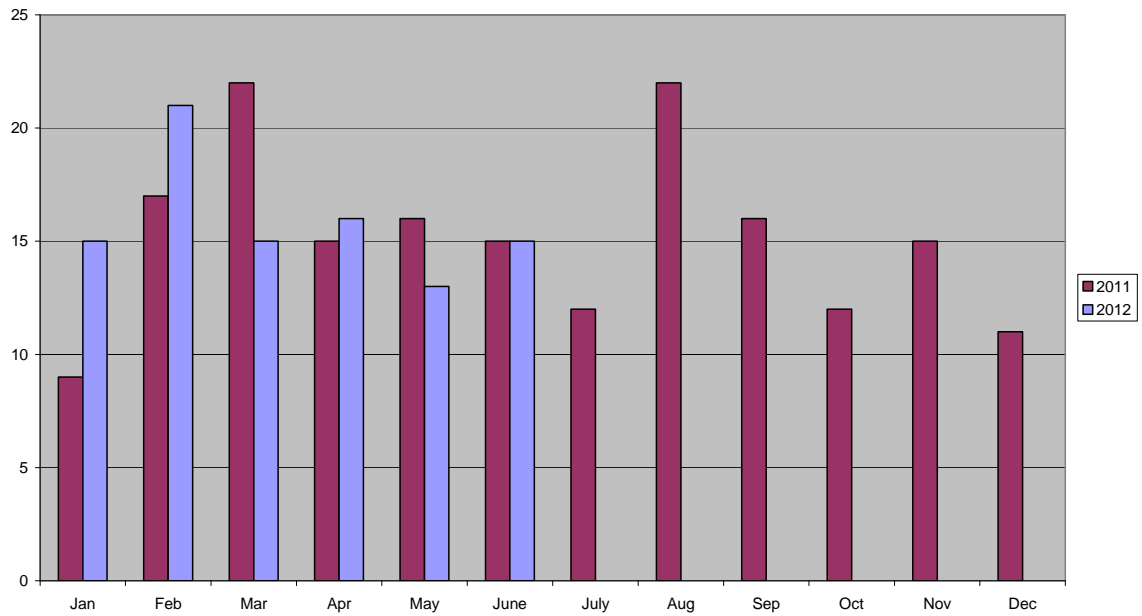


**Planning Permits Issued 2012**

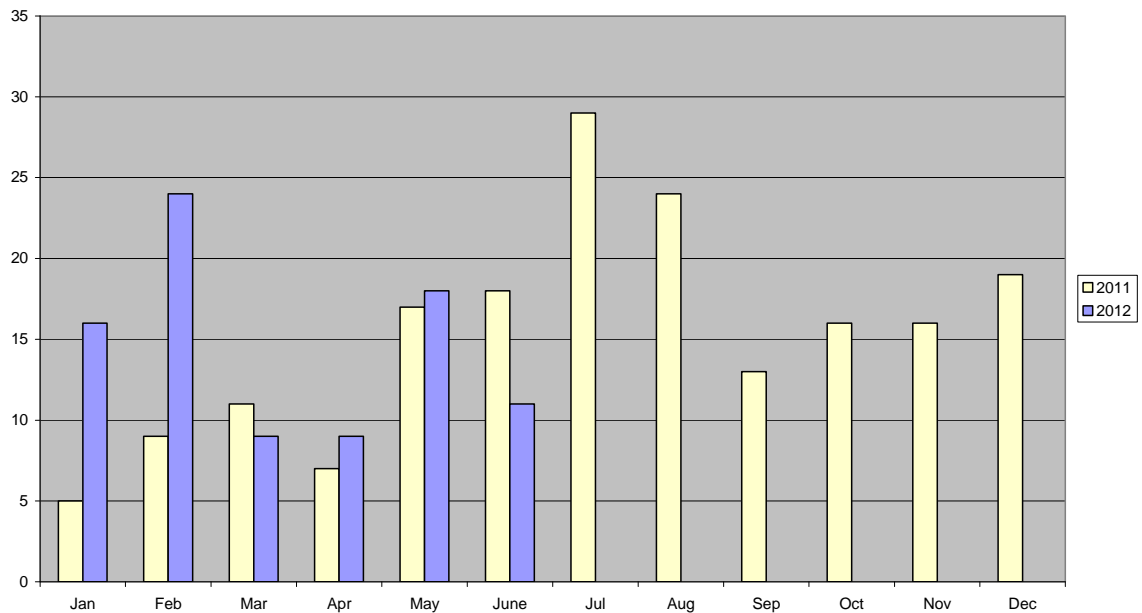


**PLANNING PERMIT APPLICATIONS  
RECEIVED / ISSUED  
2011/2012 MONTHLY COMPARISONS**

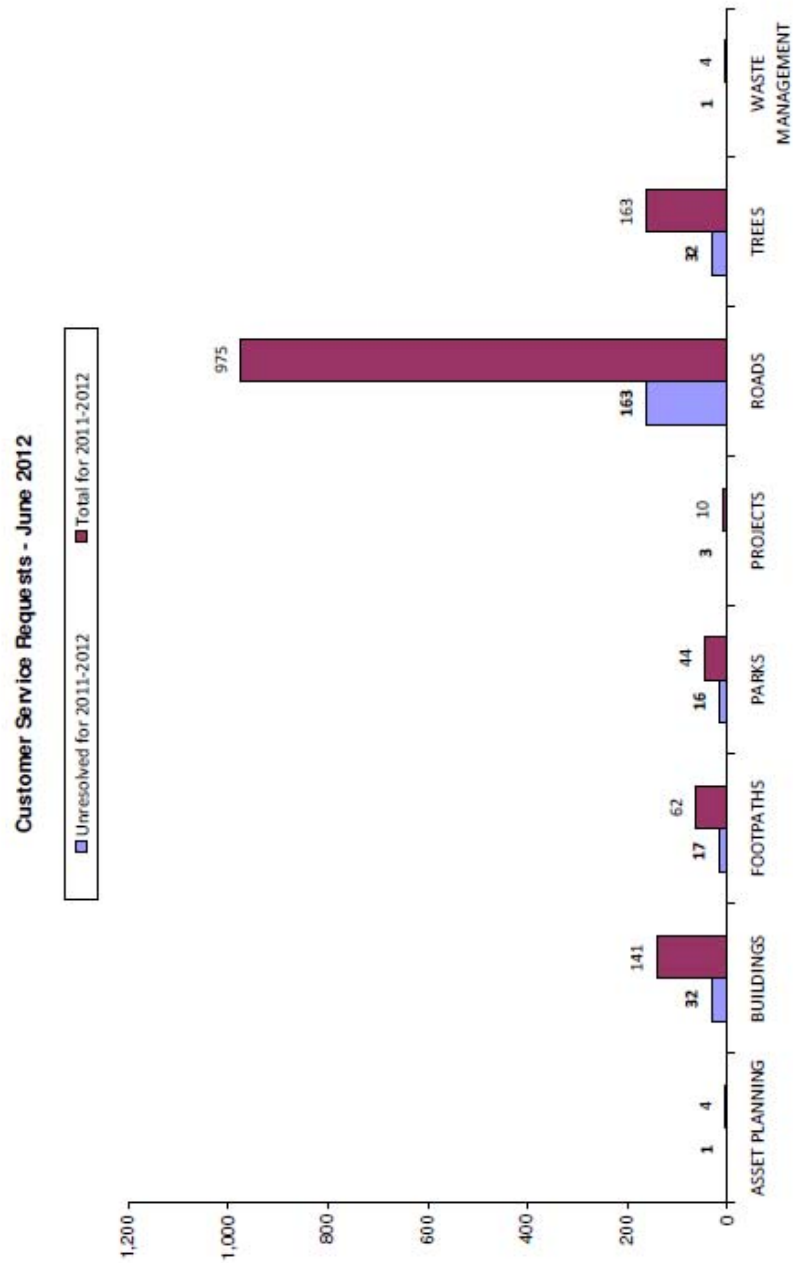
Comparison Year/Month - Planning Applications Received 2011/2012



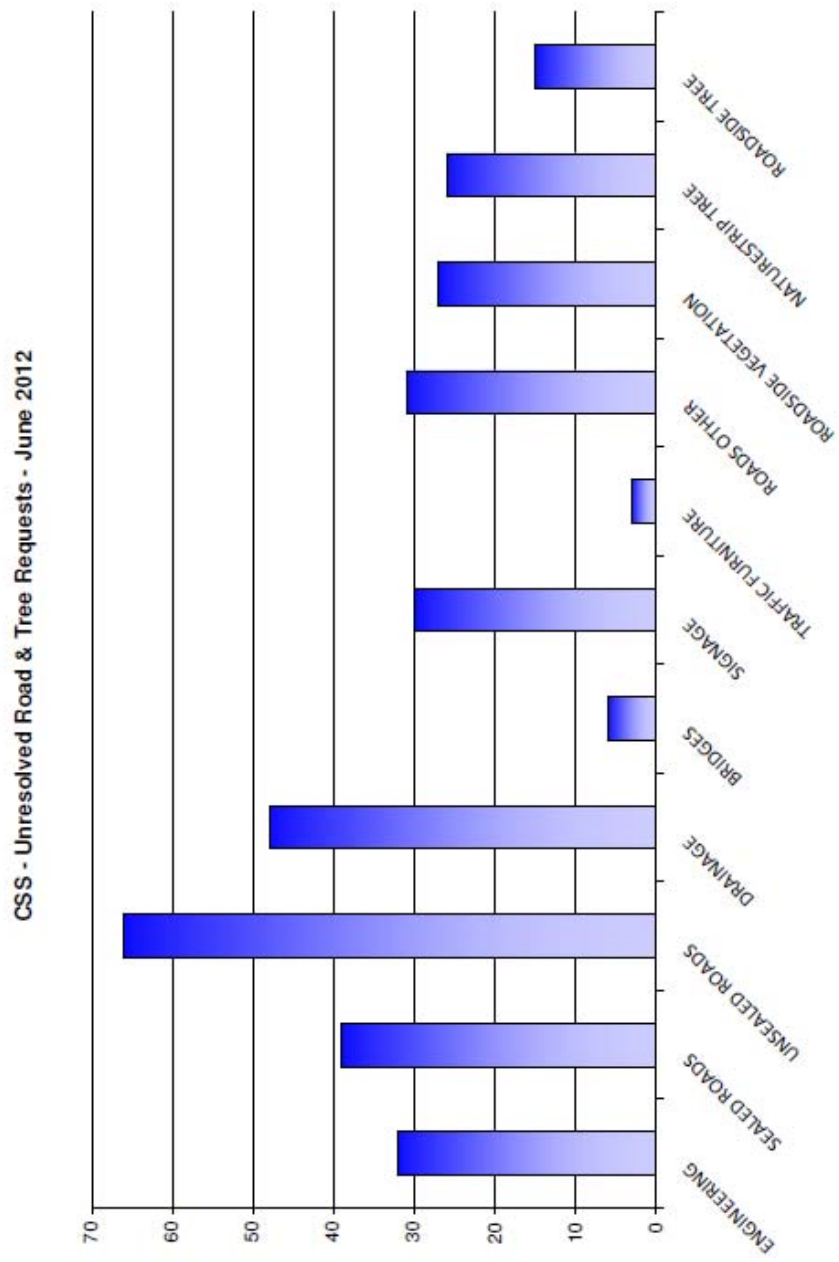
Comparison Year/Month - Planning Permits Issued 2011/2012



### ASSET SERVICES CUSTOMER SERVICE SYSTEM STATISTICS - REPORTS FOR THE MONTH OF JUNE 2012





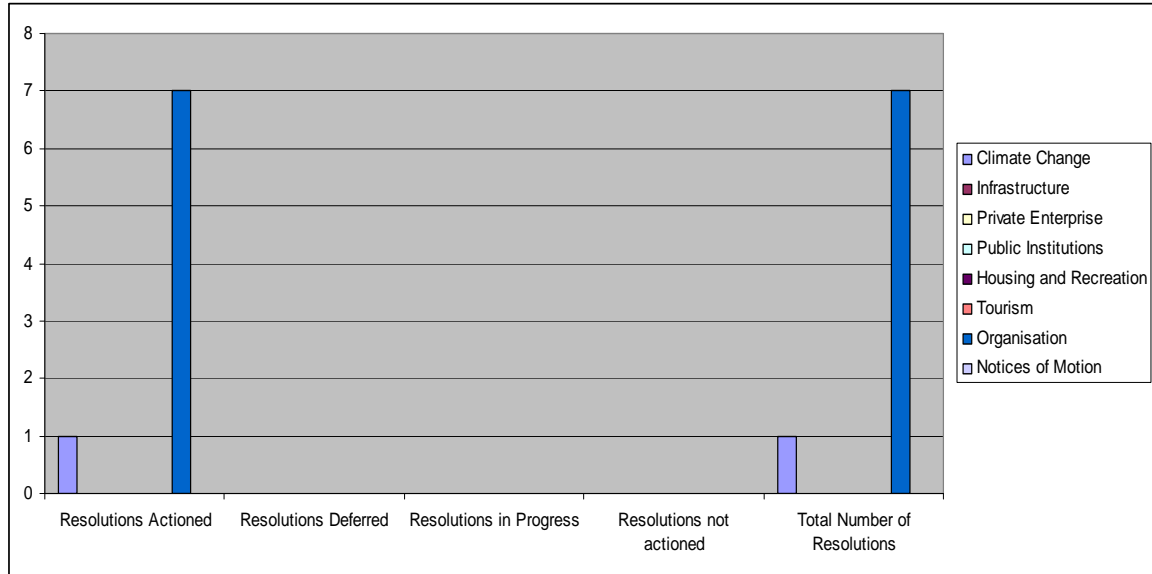


Strathbogie Shire Council

### UNCOMPLETED EVENTS by Mode for June 2012

Mode	Unresolved for June 2012	Total for Jun-12	Unresolved for 2011-2012	Total for 2011-2012	Unresolved's 30 Day	Unresolved 60 Days	Unresolved 90 Days
ASSET PLANNING	0	0	1	4	0	0	32
BUILDINGS	6	6	32	141	4	3	31
FOOTPATHS	4	7	17	62	0	1	19
PARKS	2	3	18	44	5	2	16
PROJECTS	0	0	3	10	2	1	0
ROADS	42	54	163	975	16	9	160
TREES	3	10	32	163	3	1	34
WASTE MANAGEMENT	0	0	1	4	0	0	5
<b>Totals</b>	<b>57</b>	<b>112</b>	<b>265</b>	<b>1,403</b>	<b>30</b>	<b>17</b>	<b>257</b>

**ACTIONING OF COUNCIL RESOLUTIONS**  
**COUNCIL MEETING – JUNE 2012**



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO  
30TH JUNE 2012**

*This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.*

<b>Council Meeting Date</b>	<b>Item No. Description &amp; Recommendation</b>	<b>Action to Date</b>
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES  
AND ADOPTION OF NEW POLICIES**

<b>Period of Review</b>	<b>Policy Name</b>	<b>Policy Number</b>	<b>Outcome</b>
<i>There were no new Policies prepared or Policy reviews in the June / July period</i>			

## **RECORDS OF ASSEMBLIES OF COUNCILLORS**

### **For period 8th June to 6th July 2012**

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** 12th June 2012

**Time:** 2.30 p.m. to 4.30 p.m.

**Attendees:**

Councillors

Graeme Williams  
Colleen Furlanetto  
Malcolm Little  
Neil Murray  
Debra Swan  
Peter Woodhouse

Officer/s

Chief Executive Officer  
Director, Asset Services  
Director, Sustainable Development  
Director, Corporate and Community  
Manager, Information Services (Item 2)

Apologies

Councillor Howard Myers

Matters discussed:

1. Declaration of Interests
2. Training on use of ECCC updated electronic presentation equipment
3. Road Management Plan Review – Director, Asset Services
4. Assembly of Councillors
  - 4.1 Mayor & Chief Executive Officer Meetings Update
  - 4.2 Councillors Issues Raised
  - 4.3 Councillors Meetings Attendances
  - 4.4 Request for consideration to rename Wheeler Hill to Mount Cecelia
  - 4.5 Euroa Cup Committee – advice from Benalla Racing Club ~ Euroa Cup
  - 4.6 Update on Department of Primary Industries Funding for boat ramp
  - 4.7 Update / discussions on Boulevard of Champions - Nagambie
  - 4.8 CEO Performance Review

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
------------	----------------------------------------------	-----------------------------------------

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** 19th June 2012

**Time:** 3.30 p.m. to 7.00 p.m.

### **Attendees:**

#### Councillors

Graeme Williams  
Colleen Furlanetto  
Malcolm Little  
Neil Murray  
Debra Swan

#### Officer/s

Chief Executive Officer  
Director, Asset Services  
Director, Corporate and Community  
Director, Sustainable Development

#### Apologies

Councillor Howard Myers  
Councillor Peter Woodhouse

### Matters discussed:

1. Declaration of Interests
2. Presentation to Council from Valuer
3. Agenda Review
4. Assembly of Councillors
  - 4.1 Mayor & Chief Executive Officer Meetings Update
  - 4.2 Councillors Issues Raised
  - 4.3 Councillors Meetings Attendances
  - 4.4 Councillors Corporate Photo Shoot
  - 4.5 Service Co-Ordination Project Final Report and development of
  - 4.6 Comments re: letter to Editor of Euroa Gazette
  - 4.7 40kmh painted speed signs – Binney Street
  - 4.8 North East Thoroughbreds Trivia Night
5. Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
5 ~ Item 9.7.4	Councillor Furlanetto	No

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum  
**Date of Meeting:** 26th June 2012  
**Time:** 1.00 p.m. to 5.30 p.m.

### **Attendees:**

#### Councillors

Graeme Williams  
Colleen Furlanetto  
Malcolm Little  
Neil Murray  
Howard Myers  
Debra Swan  
Peter Woodhouse

#### Officer/s

Chief Executive Officer  
Director, Corporate and Community  
Director, Sustainable Development

#### Apologies

Director, Asset Services

### Matters discussed:

1. Declaration of Interests
2. Regional Growth Plan Update
3. Planning Agenda Review
4. Amendment C49 – Nagambie Industrial Land
5. Victorian Civil and Administrative Tribunal
6. Assembly of Councillors
  - 6.1 Mayor & Chief Executive Officer Meetings Update
  - 6.2 Councillors Issues Raised
  - 6.3 Councillors Meetings Attendances
  - 6.4 Department of Foreign Affairs and Trade – letter of thanks for participation in recent Consular Corps tour of region
  - 6.5 30th Anniversary of Longwood Community Centre and Recreation Reserve
  - 6.6 Black Caviar
  - 6.7 North East Thoroughbreds Trivia Night – Saturday 7th July
  - 6.8 Nominations for cover of next year's White Pages / Yellow Pages for Wangaratta region
  - 6.9 Invitation to Councillors / EMT to attend farewell function for Strathcon staff member, Phil Morgan
  - 6.10 Euroa Environmental Group – update on Creek Restoration Project ~ Thursday 12th July at 7.00 p.m. ~ Old Flour Mill

- 7. Planning Committee Meeting
- 8. Special Council Meeting
  - Hearing / Consideration of Budget Submissions
  - Adoption of Council Plan

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
7 ~ Item 6.1	Councillor Swan	No



**Record of Meetings of Section 86 Committees of Council**

**Meetings held, and signed Minutes received, in the June / July 2012 Period**

<b>Name of Committee</b>	<b>Date of Meeting</b>
Ruffy Community Action Group	16/02/12
Strathbogie Tableland Action Group	16/04/12
Euroa Community Action Group	30/04/12
Nagambie Action Group	30/04/12
Euroa Third Age Club	03/05/12
Tablelands Community Centre	14/05/12
Longwood Community Centre	22/05/12
Moglonemby Community Hall	30/05/12

### **2009-2013 Shire of Strathbogie Council Plan - 4th Quarter Report ~ 1 April to 30 June 2012**

The 2009-2013 Shire of Strathbogie Council Plan has been reviewed with the current Status of all strategies and actions being updated. This is the fourth quarter report (Final Report) for the 2011 / 12 Financial Year.

As at the commencement of the 2011 /12 Financial Year the 2009-2013 Shire of Strathbogie Council Plan (revised 2011) has in summary:

- 46 *Actions* listed in it
- 45 *Actions* are at least within 90% of their target
- Zero *Actions* are between 70% and 90% of their monthly target
- (1) One *Action* is less than 70% of their monthly target
- Zero *Actions* that have no targets for the period as they are ongoing.

In addition to this:

- (27) Twenty - Seven *Actions* have been completed in this revised plan during the Financial Year.
- (19) Nineteen are in progress and are spread out over the life of the Council Plan eg. 30<sup>th</sup> June 2013. In addition to this some actions were not completed throughout the year due to funding not being granted or a change in the project/s direction.

This is a great result for this Council to have completed fully 27 *Actions* out of 46 in the Council Plan in one Financial Year. As mentioned, some of the In Progress Items are awaiting funding, re-scoping or have been carried over into the 2012 /13 Financial Year as they were over the life of the plan.

The quarterly 2009-2013 Shire of Strathbogie Council Plan Report for the period 1st April 2012 to 30th June 2012 is attached for further information.



*Strathbogie Shire Council*

***Quarterly Report To Council***

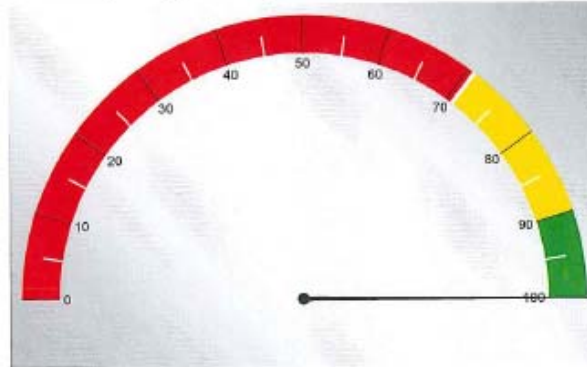
*01 April 2012 - 30 June 2012*



Strathbogie Shire Council

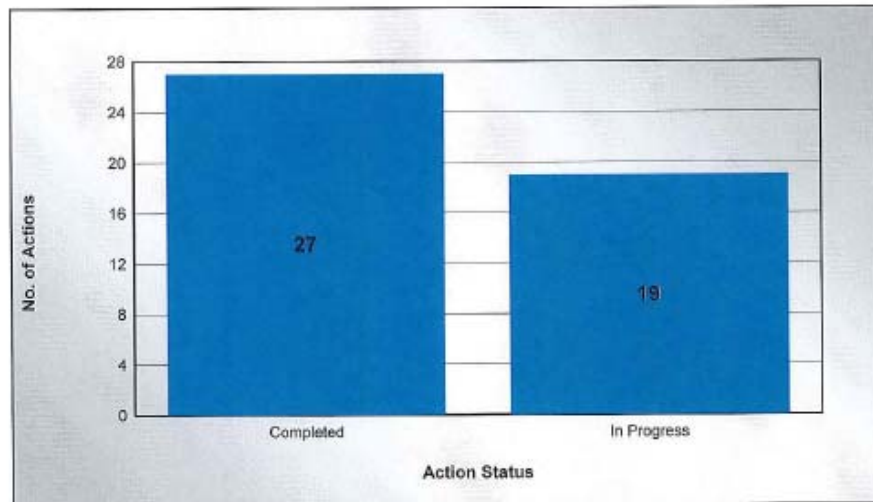
01 April 2012 - 30 June 2012

### Quarterly Progress against Council Plan Actions



Description	Indicator
46 Council Plan Actions reported on	
45 Council Plan Actions at least 90% of monthly target	<span style="color: green;">■</span>
0 Council Plan Actions between 70 and 90% of monthly target	<span style="color: yellow;">■</span>
1 Council Plan Actions less than 70% of monthly target	<span style="color: red;">■</span>
0 Council Plan Actions with no targets for the period	Targets not set

### Council Plan Actions Breakdown



July 04, 2012



**Strathbogie Shire Council**

**Council Plan Progress Report**

Period: 11/12



**Council Plan Progress Report**

**Goal:** 1 A sustainable community that responds effectively to the challenges of climate change (Climate Change)

**Objective:** 1.1 to protect and enhance the natural and built environment for current and future generations

Actions	Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.1.1 Provide environmental leadership, education and support						
1.1.1.1 Conduct a minimum of 4 meetings of the Environment Committee		Completed	100%	Meetings were held and the four objectives of the committee in accordance with its charter were completed.	Director Asset Services	30/12/2012
1.1.1.2 Sponsor an annual forum of environmental groups operating within the Shire to provide direction for future Council environmental planning.		Completed	100%	The forum was held on 30 March 2012.	Director Asset Services	30/06/2013
<b>Strategy:</b> 1.1.2 Develop a Council environmental sustainability strategy						
1.1.2.1 Review current Land Management / Roadside Vegetation practices and policies to include bio-diversity initiatives.		Completed	100%	The Environmental Sustainability Committee has acted as a Steering Committee to review Council's draft Roadside Management Plan. Council adopted the final draft on 20 September 2011.	Director Asset Services	30/06/2012
1.1.2.2 Develop a shire wide Parks Management Plan		Completed	100%	Creation of the parks and reserves service plan framework now completed for the National Asset Management Assessment Framework.	Manager Engineering	30/06/2012
1.1.2.3 Develop a Strategic Waste Disposal Plan		Completed	100%	A draft working document is complete, and awaiting input from Resource GV and statewide Waste Policy to incorporate into plan.	Waste Engineer	30/06/2012
<b>Strategy:</b> 1.1.3 Develop and promote appropriate environmental sustainability standards						



COUNCIL PLAN PROGRESS REPORT (11/12)

**Council Plan Progress Report**

**Goal:** 1 A sustainable community that responds effectively to the challenges of climate change (Climate Change)

**Objective:** 1.1 to protect and enhance the natural and built environment for current and future generations

Actions	Importance	Status	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.1.3. Develop and promote appropriate environmental sustainability standards						
1.1.3.1 Ensure Planning and Building Departments promote both Level 6 Building Design Standards and environmentally friendly developments with developers / builders.		Completed	100%	Sustainable Building website page and relevant links published on Strathbogie Shire Council Website. 6 Plus Star rating- saving money and the planet. Strathbogie Shire Council fridge magnet launched.	Manager Statutory Support	30/06/2013
<b>Strategy:</b> 1.1.4. Reduce Council's carbon footprint						
1.1.4.1 Investigate alternative energy options for Council owned facilities including Solar.		Completed	100%	On site assessment audit has been completed for the Shire offices and a budget allocation to retro-fit the building is in the 2012/13 budget.	Manager Engineering	30/06/2013
1.1.4.2 Trial Smart Meters on high use energy appliances within Council Offices.		Completed	100%	Discussions with SPAusnet revealed all Council building assets will have smart meters fitted in accordance with their rollout program.	Manager Engineering	30/06/2012
1.1.4.3 Conduct passive driving and route planning training for staff.		Completed	100%	Sourced training through Driver Education Centre Australia (DECA). Training completed by nominated staff in November 2011.	Manager Organisation Development	30/06/2012
1.1.4.4 Develop a communication / good use guide for use with Council Clients / Customers.		Completed	100%	New residents kit phase one is completed - with PDF file for each town, available in hard copy from the Customer Service counter or in soft copy on the Website (link from front page).	Manager Customer Service	30/06/2013
1.1.4.5 Develop a monthly energy (Scope 2) data audit with Financial Expenditure and graphical representation of usage against targets.		Completed	100%	Current year data has been captured and will be presented in the 2011/2012 Annual Report.	Manager Finance	30/06/2013



**Council Plan Progress Report**

**Goal:** 2 A safe, connected infrastructure network that responds effectively to community needs (Infrastructure)

**Objective:** 2.1 Plan and deliver improved infrastructure services

Actions	Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.1.1 Advocate to other levels of Government for additional infrastructure resources						
2.1.1.1 Review Council's Asset Management Plan.		In Progress	85%	General/over-arching plan and Buildings & Structures Asset Management Plan, Water, Land and Cultural plans - completed. Transport, Bridges, Open Space and Plant & Equipment Asset Management Plan's have all been commenced with the goal of sign off on all of the above by Dec 2012.	Asset Services Coordinator	30/06/2013
2.1.1.2 Continue to present to Federal Government a case for additional infrastructure funding.		In Progress	80%	Avenel Recreation Reserve facilities upgrade project has commenced and tenders advertised. Euroa Memorial Oval upgrade application has been submitted.	Director Asset Services	30/06/2013
2.1.1.3 Council to include drainage study reports for Euroa, Avenel, Nagambie and Violet Town into the Municipal Strategic Statement as a reference document.		In Progress	70%	Currently working on the drainage plans to ensure they are incorporated in the MSS.	Manager Economic Growth	30/06/2012
2.1.1.4 Complete landfill capping works at the Violet Town Landfill and redevelop waste transfer facilities on site.		In Progress	50%	This runs in conjunction with the MSS Review. Design plans submitted to environmental auditor for verification. Auditor is awaiting a response to queries raised with EPA regarding the classification of the site as a low risk landfill. Council will need to finalise the Landfill Risk Assessment process before being able to move forward with capping plans. Briefing Note to EMT in May advising of progress and outlining that construction would not be expected to commence until May 2013. Tender awarded for the construction of the transfer station June 2012. Work to commence July 2012.	Waste Engineer	30/06/2012





**Council Plan Progress Report**

**Goal:** 2 A safe, connected infrastructure network that responds effectively to community needs (Infrastructure)

**Objective:** 2.1 Plan and deliver improved infrastructure services

Actions	Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.1.2 Take a planned approach to pathway / mobility provision						
2.1.2.1 Continue to implement as funding permits elements as prioritised in the Walking and Cycling paths Strategy and the various town's Structure Plans.		Completed	100%	The improvements at the Eurus Apex Walking Track steps have been completed; in addition an application has been made to Vic Roads for a walkway grant.	Director Asset Services	30/05/2013
<b>Strategy:</b> 2.1.3 Advocate to Government for improved public transport						
2.1.3.1 Continue to support the Goulburn Valley Regional Public Transport Plan Implementation.		In Progress	90%	Planning has been completed for the Recharge points and currently being rolled out. Funding will also be provided from this project to improve community supported transport options; walking paths/tracks signage and seating. Funding for this program will cease 30th June 2013 and will not be continued.	Manager Community Development	30/05/2013
2.1.3.2 Participate in the Hume Regional Freight Strategy Project Development.		In Progress	90%	The Hume Strategy Transport Sub Group met in June 2012 to refine regional level priorities.	Director Asset Services	30/05/2012
<b>Strategy:</b> 2.1.4 Advocate to Government and utilities for adequate and secure provision of water						
2.1.4.1 Continue to participate in the review of Goulburn Valley Water's Strategic Master Plan.		Completed	100%	Council has participated in Goulburn Valley Water Supply Demand Strategy Steering Group from July to November 2011. The draft strategy was submitted to Department Sustainability & Environment on 16 December 2011.	Director Asset Services	30/05/2013



**Council Plan Progress Report**

**Goal:** 3 An environment which provides opportunity and support for sustainable investment (Private Enterprise)

**Objective:** 3.1 Develop systems and procedures to be investment ready

Actions	Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.1.1 Identify land for future investment						
3.1.1.1 Adopt Council's revised Municipal Strategic Statement.		In Progress	75%	Meetings/briefings with Councilors conducted. Draft report adopted and final work on local policies being completed. Draft work completed and approval requested from DPCC for authorisation to place the document on exhibition. Conditional authorisation approved from DPCC. Minor amendments currently being made.	Manager Economic Growth	30/06/2013
3.1.1.2 Commence and Complete Stage 2 of Shire Wide Heritage Strategy.		In Progress	70%	Affected landowners currently being interviewed as part of the process. Stage 2 is still on-going with appropriate controls for properties being identified. Stage 2 still underway	Manager Economic Growth	30/06/2013
3.1.1.3 Seek Authorisation by Minister to commence Rural Living rezoning process as detailed in the Nagambie Growth Management Strategy.		In Progress	10%	This project will commence once the Municipal Strategic Statement has been adopted by Council. The project will commence in the 2012/13 year. Land has been identified for further investigation within the MSS Review	Manager Economic Growth	31/05/2012
3.1.1.4 Develop and seek Council endorsement for a Shire Wide Economic Development Strategy.		Completed	100%	Shire Wide Economic Development Master Plan funding has been approved under the Regional Growth Fund partially fund the Master Plan. This project will commence in the 2012/13 Financial Year.	Chief Executive Officer	30/06/2012
<b>Strategy:</b> 3.1.2 Identify and support opportunities for improved educational and training links						



**Council Plan Progress Report**

**Goal: 3 An environment which provides opportunity and support for sustainable investment (Private Enterprise)**

**Objective: 3.1 Develop systems and procedures to be investment ready**

Actions		Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 3.1.2 Identify and support opportunities for improved educational and training links</b>							
3.1.2.1	Transfer Youth Services location to operate out of the Eurca Community Education Centre (ECEC).		Completed	100%	Government funding is now "Engage Program" with focus on pathways to education, employment and civic participation. Council's program is to work with community groups to facilitate local youth committees to generate these pathways. As a consequence, the previous program's focus on school holiday activity and drop-in youth centre has changed. The ECEC is one of several community based organisations that Council is working with to implement its "Engage" program. There is no longer a benefit to relocating youth services.	Manager Community Development	30/06/2012
<b>Strategy: 3.1.3 Promote and support business and industry development</b>							
3.1.3.1	Review and update Council's Web Business Directory.		Completed	100%	The online business directory is continually updated and reviewed when new information is received. Further improvements will be made via the implementation of the new website for Strathbogie Shire mid July 2012.	Director Sustainable Development	30/06/2013
3.1.3.2	Develop the "After the Bypass – Positioning Nagambie as a Destination of Choice" Strategy		In Progress	70%	The Nagambie After the Bypass Project funding has been approved under the Regional Growth Fund and will commence in the 2012/13 Financial Year.	Chief Executive Officer	30/06/2013



**Council Plan Progress Report**

**Goal:** 4 A community that has access to a comprehensive range of services which respond to its diverse needs (Public Institutions)

**Objective:** 4.1 To promote the availability of a broad range of responsive and accessible services to our community

Actions	Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.1.1 Support relevant service providers to secure integrated health services						
4.1.1.1 Conduct four meetings of the Strathbogie Shire Health Service Coordination Project.		Completed	100%	The Service Coordination Project has been completed and final report printed and available on request. The project has lead Council to form a formal Consortium with the three private hospitals within the Shire.	Manager Community Development	30/06/2012
<b>Actions</b>						
<b>4.1.2 Investigate community emergency response services</b>						
4.1.2.1 Advocate to the Department of Human Services for a review of the Community Emergency Response Services across the shire.		Completed	100%	No further action required at this stage - completed.	Manager Community Development	30/06/2012
<b>Actions</b>						
<b>4.1.3 Investigate the current and future requirements for aged care and services</b>						
4.1.3.1 Investigate Funding Opportunities to further develop the "Hub - Community Connecting" concept detailed in the Nagambie Community Infrastructure Strategy - such as a Youth Café, VIC and / or Customer Service Centre.		In Progress	80%	A youth strategy will be developed which will cover the entire Shire including Nagambie. The customer service team are trialling a mobile service to Nagambie and operating out of the Prentice Street site, which currently houses the Nagambie Lakes Community House. The VIC is currently operating out of High Street, managed by Council. No funding opportunities have been currently identified to develop a purpose built community hub for community services.	Manager Community Development	30/06/2013



**Council Plan Progress Report**

**Goal:** 5 A progressive, diverse destination offering a committed, participative community with access to a broad range of rec & cultural activities in a liveable, safe & nurturing environment(Housing&Rec)

**Objective:** 5.1 To enhance our lifestyle through community participation in cultural and recreational activities

Actions		Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.1.1 Encourage and support development of recreational and cultural facilities and services							
5.1.1.1	Advocate to Government for support of the shire-wide Aquatic Strategy.		In Progress	75%	In accordance with the strategy, a proposal to rejuvenate facilities to increase patronage has been prepared for consideration by Council in the 12/13 budget.	Director Asset Services	30/06/2013
5.1.1.2	Seek funding for the commencement of Stage 1 of both the Avenel Recreation Reserve and Euroa Memorial Oval from their Master Plans.		In Progress	95%	Avenel Recreation Reserve project has commenced and tenders advertised. Euroa Memorial Oval application has been submitted.	Chief Executive Officer	30/06/2013
<b>Actions</b>							
<b>5.1.2 Promote and support participation in community activities</b>		Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
5.1.2.1	Work with GRVT to submit an Expression of Interest for the 2011 Melbourne Cup Tour.		Completed	100%	The bid was successful with the Melbourne Cup visiting Euroa - Lindsay Park and Nagambie - Mitchelton Winery.	Events Development Officer	30/10/2011



**Council Plan Progress Report**

**Goal:** 6 A desirable destination which attracts visitors to enhance the economic and recreational opportunities for our community (Tourism)

**Objective:** 6.1 To provide a broad community and economic benefit through an integrated tourism model

Actions	Importance	Status	% Comp	Progress Comments	Resp. Officer	Comp Date
<b>Strategy:</b> 6.1.1 Increase visitation to and within the Shire						
6.1.1.1 Formalise the Nagambie Waterways Recreational and Commercial Strategy Advisory Group by Council endorsement.		Completed	100%	Council has formally endorsed the Advisory Committee at its July 2011 Council Meeting.	Chief Executive Officer	31/08/2011
6.1.1.2 Assist Goulburn Murray Water (GMW) to develop the On Land and On Water Strategy for Lake Nagambie and the Goulburn River.		Completed	100%	Final Meeting with Waterways Advisory Group was conducted in February 2012.	Chief Executive Officer	30/06/2013
6.1.1.3 In conjunction with GMW install at least (1) one new fishing platform on the Goulburn Weir that also allows access for all abilities.		In Progress	90%	Goulburn Murray Water in partnership with Council has submitted a funding application for the fishing platform on Goulburn Weir.	Chief Executive Officer	30/06/2012
6.1.1.4 Develop and complete the Plunkett Fowles "Welcome Shop".		Completed	100%	The welcome shop project at Plunkett Fowles has been completed. This includes brochure racks, DVD/TV installed and relevant signage.	Events Development Officer	31/12/2011
6.1.1.5 Conduct an Economic Benefit Analysis of past and future use of the waterways around Lake Nagambie and the Goulburn River / Weir.		Completed	100%	Final report from the Goulburn Murray Water on Land and on Water Strategy has been submitted to Council.	Chief Executive Officer	30/06/2013
6.1.1.6 Investigate funding opportunities to provide a Masterplan that includes design and public consultation in relation to enhancing Seven Creeks Park in particular the public toilets.		In Progress	40%	Detailed design plans are being prepared (in line with the concept plans) to ensure that the funding submission to RDV is at a high standard to increase the chance of a favourable response.	Director Sustainable Development	30/06/2013



**Council Plan Progress Report**

**Goal:** 7 An organisation that meets the community's needs and expectations with responsive, innovative customer service and management (Organisation)

**Objective:** 7.1 An organisation that strives for excellence in the delivery of its services

Actions		Importance	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 7.1.1 Promote Shire-wide information and access							
7.1.1.1 Implement Updated / New Records Management System.			In Progress	70%	Council's records management system Infovision will be upgraded to InfoExpert to ensure it meets the standards of the Public Records Office Victoria. This project will be completed by 31 December 2012.	Manager Information Services	30/06/2012
7.1.1.2 Participate in the 'Preventing Violence Against Women' Program.			Completed	100%	Ongoing participation in providing information and promotion of PVAW activities.	Manager Community Development	30/06/2013
7.1.1.3 Review and update Council's web site.			Completed	100%	Updates of current site now complete. All content writing is now taking place for the new website.	Manager Communications	30/06/2013
7.1.1.4 Implement "Confirm" Management System for Assets, Waste and Customer Services.			In Progress	70%	System configuration and staff training to be completed by 31 July 2012.	Manager Customer Service	30/06/2013
<b>Strategy:</b> 7.1.2 Foster a "can-do" culture, Councillors / organisation / community							
7.1.2.1 Develop and implement Council wide e-learning system.			Completed	100%	Program has commenced and all statutory modules have been completed.	Manager Organisation Development	30/03/2012
7.1.2.2 Training for Council staff to align organisational culture with strategy.			Completed	100%	All staff training completed as per training analysis program.	Manager Organisation Development	30/06/2013
<b>Strategy:</b> 7.1.3 Greater capacity for emergency planning and response							



**Council Plan Progress Report**

Strathbogie Shire Council

**Goal:** 7 An organisation that meets the community's needs and expectations with responsive, innovative customer service and management (Organisation)

**Objective:** 7.1 An organisation that strives for excellence in the delivery of its services

Actions	Importance	Status	% Comp	Progress Comments	Resp. Officer	Comp Date
<b>Strategy:</b> 7.1.3 Greater capacity for emergency planning and response						
7.1.3.1 Complete the relocation of SES Headquarters for Euroa.		In Progress	90%	Council works under the contract has been completed. Euroa SES unit completing the fit-out with an official opening anticipated for July/August 2012.	Project Engineer	31/05/2012
7.1.3.2 Implement Interplan Risk Management Module.		In Progress	60%	Strategic risks identified and presented to Audit Committee for review. Operational risks reviewed and presented to Executive.	Corporate Risk Officer	30/06/2012





**10. NOTICES OF MOTION**

**11. CLOSURE OF MEETING TO THE PUBLIC**

**12. URGENT BUSINESS**

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.***