



STRATHBOGRIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGRIE SHIRE COUNCIL  
HELD ON TUESDAY 15 SEPTEMBER 2015 AT THE EUROA COMMUNITY  
CONFERENCE CENTRE, COMMENCING AT 6.00 P.M.**

*Prior to the commencement of the Ordinary Council meeting, the Acting Director, Asset Services provided a Capital Works Program Update.*

*The Ordinary Council meeting, subsequently, commenced at 6.04 p.m.*

**Councillors:** Debra Swan (Chair) (Lake Nagambie Ward)  
Colleen Furlanetto (Seven Creeks Ward)  
Patrick Storer (Honeysuckle Creek Ward)  
Robin Weatherald (Mount Wombat Ward)  
Graeme (Mick) Williams (Seven Creeks Ward)

**Officers:** Steve Crawcour - Chief Executive Officer  
David Woodhams - Director, Corporate and Community  
Bruce Braines – Acting Director, Asset Services

**BUSINESS**

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'I acknowledge the Traditional Owners of the land on which we are meeting.  
I pay my respects to their Elders, past and present, and the more recent  
custodians of the land'*

3. Apologies

Councillor Alister Purbrick (Lake Nagambie Ward)  
Councillor Malcolm Little (Hughes Creek Ward)  
Roy Hetherington - Director, Asset Services  
Phil Howard - Director, Sustainable Development

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 18 August 2015 and Special Meeting of Council held on Tuesday 25 August 2015

*130/15 CRS FURLANETTO/STORER : That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 August 2015 and Special Meeting of Council held on Tuesday 25 August 2015 be confirmed*

**CARRIED**

Cr Weatherald abstained from voting on the Confirmation of the Minutes

A handwritten signature in the bottom right corner of the page.

5. Disclosure of Interests

Nil.

6. Petitions

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended in the past month. Councillor Furlanetto provided a written report (refer Attached).

8. Public Question Time

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

**Cr Colleen Furlanetto Deputy Mayor report to councillors and community 15th September 2015**

DATE	DETAILS	OUTCOMES
26th Aug	MAV Prevention of Violence Network Meeting/EXEC	Chair Ongoing
27th Aug	Victorian Disability Advisory Committee meeting	Ongoing/ not directly as councillor Ministerial appointed
25th Aug	Council issue meeting/Assembly of council	Ongoing
25th Aug	Strathbogie Shire Access Disability Advisory Committee Brochure News article Gazette	Interview with artist of brochure
28th Aug	MAV Prevention of Violence Network Meeting	Ongoing/chair
31st Aug	Euroa Action Group meeting	ongoing attendance when possible
1st Sept	Council issue meeting/Assembly of council	ongoing
1st Sept	ICE FORUM	Ongoing
2nd Sept	Victorian Disability Advisory Committee meeting	Ongoing/ not directly as councillor Ministerial appointed
4th Sept	Building Inclusive communities Program Rural Access officers (disability support officers)	Ongoing/ not directly as councillor Ministerial appointed
8th Sept	Leadership Victoria/ Fairley etc... Rural Leadership Guest speaker	Not directly linked to council but council benefit network
9th Sept	Principal for a day Euroa Primary School	Euroa Principal for a day program working in community
11th Sept	Victorian Disability Advisory Committee meeting	Ongoing/ not directly as councillor Ministerial appointed
11th Sept	Farming Forum Nagambie	
14th Sept	meeting with new council officer supporting ADAC	ongoing
14th Sept	Goulburn Region Disability Advisory Committee Inaugural Meeting	DHHS Committee advocate for disability sector
15th Sept	Council issue meeting/Assembly of council/council meeting inc special council meeting	Ongoing

- \* Ongoing numerous calls from community, gatherings and communication opportunities with regards to waste/organics collection in particular.
- \* Sale of council assets also on radar of some in the community seeking consultation and transparency.
- \* Business safety and burgly concerns over fencing infrastructure.
- \* Local clubs comments and communication over community grants results.
- \* Support for community for ideas for young people in our community.
- \* Rural advocacy including disability and aged sector of our community.
- \* Numerous phonecalls, emails and conversations about community issues.

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## 9. REPORTS

### 9.2 INFRASTRUCTURE

#### 9.2.1 Rowe Street Drainage and Road Widening Project

##### **Author & Department**

Director, Asset Services / Asset Services Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

Council has received a majority positive response to an initial questionnaire designed to determine property owner support for the project proceeding.

In accordance with the process documentation provided to property owners, Council should now resolve whether or not to proceed with consultation on detailed design and costings.

##### **RECOMMENDATION**

1. **That Council resolves to commence consultation with property owners in accordance with the process documentation attached to this report.**
2. **That the initial information session be held at 6pm on Tuesday 29<sup>th</sup> September 2015.**

*131/15 CRS WILLIAMS/FURLANETTO : That the Recommendation be adopted.*

**CARRIED**

##### **Background**

A meeting with residents and landowners was held on 11<sup>th</sup> August to update the group on outcomes of survey work, Council's budget process, and preliminary design and costings for the project. Twelve people signed the attendance sheet.

- Those present indicated general support for the project proceeding.
- Following the meeting, landowners were forwarded a questionnaire, which
  - Detailed the works proposed
  - Identified a range of likely cost for each property
  - Requested indication of support, or not, for the project
  - Requested additional comments, and
  - Asked for preferred meeting time, 5,6, or 7pm, to be indicated
- Landowners were requested to return the questionnaire by 28<sup>th</sup> August.
- At the date for return, 11 of the 20 questionnaires had been received, representing a 55% response. All the responses are positive, with useful comments to be considered by the foreshadowed design task force.

### 9.2.1 Rowe Street Drainage and Road Widening Project (cont.)

- Comments received were as follows: -
  - Would this increase the number of trucks that use the road?
  - Would this increase "hoon" activity along the road?
  - Residents would like consultation regarding location of new driveway crossover, and width.
  - Consultation sought in regard to payment plan and lead up time for this.
  - One resident thought a footpath was not necessary.
  - What are the water retention and storage possibilities from the new drainage infrastructure? These water savings could offset costs now by savings in the future.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

The project is funded in the 2015/16 budget as a Special Charge Scheme.

#### **Environmental / Amenity Implications**

The project aims to significantly improve the amenity of Rowe Street.

#### **Community Implications**

The project has been designed to maximise input from residents. This is a positive outcome for Council and the community.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

This project is in the consultation stage. A formal statutory process to declare a Special Charge Scheme under the Local Government Act 1989 is expected to follow.

#### **Attachments**

Rowe Street Drainage and Road Widening Project Special Charges Scheme Process.

**This is an opportunity for landowners to have the works completed at less than full cost.**

**A Special Charge Scheme can be developed with landowner support to undertake the project.**

## **ROWE STREET DRAINAGE CONSTRUCTION**



## **SPECIAL CHARGE SCHEME PROCESS**

### **1. INTRODUCTION**

Council has allocated \$100,000 in its 2015/2016 budget as a contribution towards drainage works, including road widening, in Rowe street, Euroa.

*Why Construct your Street?*

Some of the factors that you may wish to consider when deciding whether you would like Council to proceed with a Special Charge Scheme for your street include: -

1. Kerb and channel, and in ground drainage will eliminate water ponding currently experienced.
2. Road widening will allow vehicles to park on hard stand area.
3. Residents will benefit from improved access to properties, improved safety, and amenity, with grass nature strips able to be maintained.

### **Why is Road and Drainage Construction Funded by Property Owners?**

The 'Special Charge Scheme' legislation under the *Local Government Act 1989* (the Act), is intended to enable a Council to recover the full cost of the works from property owners for works that will be of special benefit to them. The construction of local residential streets is seen to primarily benefit the people that live in those streets. The most common Special Charge Schemes in Victoria are for road and/or drainage construction.

In this case Council is offering to contribute up to \$100,000 to assist residents.



It is also worth noting that property owners have funded construction of other parts of Rowe Street. This has happened either directly through Special Charge Schemes (or Private Street Schemes under the old 1958 Act) or indirectly through developers constructing roads at the time of subdivision, when the cost of construction is then passed on to the purchaser.

## **2. SCHEME PREPARATION**

### **2.1 Consultation Process**

Following the Update Meeting on 11<sup>th</sup> August 2015, you have **four key opportunities** to formally state your views regarding the proposed scheme.

**The first of these is the initial questionnaire.**

#### **Initial Questionnaire**

The process will commence with an initial questionnaire being sent to all property owners in the Scheme, outlining the construction proposed, the estimated cost, and the estimated liability to their property.

The questionnaire will provide a section where property owners will be given the opportunity to offer their comments in relation to the proposal.

Council treats the questionnaires as confidential. As well as being a requirement of the *Information Privacy Act 2000*, Council also wants you to be able to tell us your views, without having to worry about what your neighbours may think if your opinion differs to theirs.

If the initial questionnaire demonstrates support higher than 60 per cent, a report to Council will be written seeking a Council resolution to commence consultation with property owners. This will begin with property owners being invited to an initial Information Session. The initial meeting will outline the remainder of the process including finalising construction proposals through discussion with property owners.

If support for the Scheme is less than 60 per cent, a report will be presented to Council seeking a resolution on whether or not to proceed with consultation.

The initial costs that are apportioned to property owners are preliminary estimates. In cases where the revised estimate at the end of the design process increases above the upper estimate range, property owners will be given the opportunity to vote again on whether or not they still want the Scheme to proceed.

## **Task Group**

In the letter inviting property owners to the initial Information Session, a nomination form will be included for anyone interested in participating in a Task Group. This group of street representatives will meet with officers throughout the design process to ensure that the design is responsive to the area and meets the needs of the residents.

**This is your second opportunity for input into the design of the Scheme – please raise any issues that you think need to be addressed with a member of the Task Group at this stage.**

Task Group representatives will be expected to act as a link between Council and the residents of the area, providing feedback from residents to officers. Should residents be unable to contact a Task Group representative at any stage throughout the process, feedback may be directed to Council officers.

## **Final Information Session**

Upon completion of the design, proposals will be presented to all property owners at a final Information Session. In some cases, further consultation may be required at this stage, to accommodate inclusions such as footpaths, intersection treatments and/or traffic calming measures.

## **2.2 Statutory Process**

This part of the process is set out in the *Local Government Act 1989* and cannot be modified.

### **Council's intention to declare the Scheme**

Following the final information session, a report will be presented to Council recommending that it give notice of its intention to declare a Special Charge for street and/or drainage construction.

Council's intention to declare the Special Charge Scheme will be publicly advertised, and property owners will receive notification in the mail. The notification will outline your rights to make a submission or objection to Council regarding the proposed Scheme. Council will consider all submissions and objections. There is an opportunity to address Council at this time.

***This is your third opportunity to make comments regarding the Scheme. Council is required to consider all submissions and objections.***

### **Formal Declaration of the Scheme**

After having considered all submissions and objections, Council must determine whether to proceed. If the Scheme is to proceed, Council must formally declare the Scheme.

Property owners will receive notification in the mail of Council's decision to formally declare the Scheme. At this stage of the process, the notification will outline your rights to lodge an appeal with the Victorian Civil and Administrative Tribunal (VCAT) about the Scheme. There is a fee of approximately \$575.30 to lodge an appeal with VCAT.

There are defined grounds for an appeal to VCAT, which are:

- a) the works and projects or the period of maintenance for the purposes of which the Special Charge was imposed are not or will not provide a special benefit to that person; or
- b) the basis of distribution of the charge amongst those persons who are liable to pay it is unreasonable; or
- c) if the Planning Scheme for the area contains any relevant policies or specific objectives, the works proposed for the construction of a road or for drainage of any land are inconsistent with those policies or objectives; or
- d) if the Planning Scheme for the area does not contain any relevant policies or specific objectives, the works and projects proposed for the construction of a road or drainage of any land are unnecessary, unreasonable, excessive, insufficient, unsuitable or costly, having regard to the locality or environment and to the probable use of the road or drainage of the land.

***This is your fourth and final opportunity to influence the outcome of the Scheme, should you feel that your views have not been given appropriate consideration.***

### **3. CONSTRUCTION AND MAINTENANCE**

The construction standard for Special Charge Schemes is required to be mindful of neighbourhood character, whilst providing a suitable solution to the issues of access, safety, drainage, and amenity.



**PHOTO 1 Rowe Street - existing conditions as at July 2015**



**PHOTO 2 Rowe Street – eastern end, showing outcome of a similar project**

Following construction, an inspection is carried out and Council will assume responsibility for ongoing maintenance at the constructed standard.

#### **4. APPORTIONMENT OF SCHEME COSTS**

Council has discretion over how Scheme costs are apportioned. However, costs must be considered equitable and consistent across the Scheme.

Council generally consider two factors:

1. The benefit each property receives from the Scheme.
2. The size of the property – either its area or frontage to the Scheme.

In the case of the Rowe Street drainage project, the apportionment is proposed to be based on the percentage of frontage a property has to the scheme.

Special considerations are made for corner properties where both roads are included in the Scheme. These considerations are also made for properties that are adjacent, or back onto, the road being considered for construction. These properties are assessed on a case by case basis.

#### **5. PAYMENT**

Scheme payment is required when construction commences. You will receive an invoice for your estimated liability. At this stage you will be given the option of paying the full amount or by instalments with interest.

After works are completed the Scheme is placed on a maintenance period to enable any defects to be resolved. Following the completion of a maintenance period, the actual cost of the Scheme will be determined. This is the cost that property owners will ultimately pay. Reconciliation between the actual cost and the estimated cost will be made at this time. The apportioned liability of each property is adjusted accordingly.

### **Payment Options**

The Special Charge is to be paid in either of the following ways:

- (a) After works commence an invoice will be issued to all property owners. A payment for the full amount will be indicated on the notice, or
- (b) Quarterly instalments will be payable over a TEN (10) YEAR period, this is a total of 40 instalments. Interest will be charged from your second instalment onwards at the interest rate applied to the principal amount. The instalment dates each year will be 15 January, 15 April, 15 July, 15 October. Interest will be calculated at a fixed rate for the term of the Special Charge. The interest rate to be charged will not be determined until such time as the project commences and a loan taken out to fund the project. The rate will include a 1 per cent administration fee that Council charges to administer the loan over the 10 year period.

Interest on late payments will be charged under the *Penalty Interest Act 1983*.

### **Financial Hardship**

If any property owner is genuinely unable to meet the cost of the Scheme, Council will consider special arrangements such as deferral of payment, or a longer period of repayment.

However, please note that for Financial Hardship provisions to be approved, personal financial information will need to be provided to substantiate the claim. This information will be dealt with in confidence by Council's Finance officers.

You may need to fill out a form giving detail of your age, savings, other investments, income, expenses, dependent family members etc. Each application is treated on its merits.

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## 9.6 TOURISM

### 9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Meeting held on 6 August 2015

#### **Author & Department**

Economic Growth Officer / Sustainable Development Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Attached are the draft meeting minutes of the Nagambie Waterways and Commercial Stakeholders Advisory Committee held on 6<sup>th</sup> August 2015 for Council's endorsement.

#### **RECOMMENDATION**

**That the draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee meeting held on 6 August 2015 be endorsed.**

*132/15 CRS WEATHERALD/STORER : That the Recommendation be adopted.*

**CARRIED**

#### **Background**

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

At the March 2015 meeting of the Committee, it was agreed by the committee, that Steven Hicks undertake a review of the Terms of Reference for the Committee, in line with the review of The Nagambie Waterways Recreational and Commercial Strategy which expired on the 30th June 2014.

#### **Alternative options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Meeting held on 6 August 2015 (cont.)

**Strategic links - policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan's 6.4 Strategy: Provide passive and active recreational facilities and paths / tracks to *'Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the Actions in the On Land and On Water Strategy.'*

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendation.

**Financial/Budgetary implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental/Amenity implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal/Statutory implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

**Consultation**

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

**Attachments**

- Draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee held on 6 August 2015.



**NAGAMBIE WATERWAYS RECREATIONAL AND COMMERCIAL STAKEHOLDERS**  
**ADVISORY COMMITTEE**  
**AT REGATTA CENTRE, LODDINGS LANE, NAGAMBIE**  
**ON THURSDAY 6 August 2015 commenced at 5.35 pm**  
**MINUTES OF MEETING**

<b>Present:</b>	Cr. Alister Purbrick (AP)	Ward Councillor SSC (Chair)	
	Cr. Debra Swan (DS)	Mayor - Strathbogie Shire	
	Libby Webster (LW)	Strathbogie Shire Council (Secretary)	
	Steven Hicks (SH)	Manager Governance Statutory Services SSC	
	Jeff Harrison (JH)	Goulburn Murray Water	
	Henry Moss (HM)	Nagambie Rowing Club	
	Craig Stewart (CS)	Commercial Operators	
	Robert Kean (RK)	Riparians Group	
	Tony Hammond (TH)	Riparians Group	
	Beth Walter (BW)	Nagambie Lakes Tourism & Commerce	
	Pat McNamara (PM)	Rowing Vic	
	Warren Tait / Barry Mcleod	Nagambie Police	
	<b>Apologies:</b>	Steve Crawcour	Chief Executive Officer – SSC
		David Jackson	GMW
Ian Matheson		GVW	
Mark Turner		GBCMA	
Lynne Charge		Rowing Victoria	
Jacqui Brauman		Nagambie Lakes Tourism & Commerce	
Wally Cubbin		Nagambie Angling Club	
John Beresford		Developer Group	
Kimm Kennedy		Nagambie Action Group	

**1. Minutes of previous meeting.**

Robert Kean moved minutes be accepted as a true and accurate record, Henry Moss seconded, all agreed.

**2. Matters arising.**

- The deterioration of Chinamen's Bridge – AP reported that the matter was discussed at Council. AP clarified that the Bridge is owned by VicRoads and is on the Heritage Victoria register. Council decided they have a duty of care and OHS obligations to consider, therefore Council will arrange a meeting with VicRoads to discuss the matter and propose to share the cost to remove a section of the bridge, after receiving permission from Heritage Victoria, to allow safe passage for watercraft.
- Council has approved the TOR for new committee.
- Signage –There are already multiple signs re the wearing of PFD's and the obligations to carry safety equipment onboard, at major boat ramps on the waterways. It is proposed that there will be a rationalisation of signage when the new rules are gazetted and the new map is produced, as too many signs end up being ineffective. This will provide consistent signage at all boat ramps. This will include the deletion

of signage regarding information about when Compliance Officers are on the water but will include compliance information such as wearing of PFDs and on board safety equipment obligations. SH confirmed that the new signs would be in place by early October 2015.

- SH has met with TSV regarding proposed changes to boating rules. The immediate changes will be 'immaterial' such that the wording descriptors will be deleted and replaced with accurate GPS points. A table with Northing and Easting, attributed to these points, will be produced. The GPS points will be compatible with smart phone technology. Currently the boating rules are 7 pages in length which will be reduced to 2 ½ pages with the review. The use of GPS coordinates will provide accuracy rather than approximation. The new mapping will be based on a scaled map, rather than a graphic designer's interpretation. This is a quick process, so it can be completed before the season commences. The final draft has been completed, SH just needs to clarify a couple of GPS points, and submit the document to TSV for feedback, which he expects within a week. A copy of the proposed rules revision will be provided for comment to this Committee.

Once the immaterial change is complete and the maps and rules published; SH will undertake an expression of interest process to develop new rules to include things like 'no wash zones'. Marine Safety Act does not recognise environmental reasons for rules, however the EPA is currently undertaking work on State Environmental Protection Policy (Water Activities) – which SH has made submission to. The policy has a clause regarding 'recreational use' which notes that '*Recreation activities need to be managed and undertaken so they do not pose an environmental risk to beneficial uses.*' - see page 5.

Transitional zones and access to Nagambie foreshore can be explored during this process.

This will be a lengthy process involving consultation with many stakeholder groups. The process will be one of the first jobs for the new Nagambie Waterways Advisory Committee.

- Police reported that it was difficult to charge offenders on the water as the burden of proof is very difficult to prove. Budgetary constraints hinder VicPol assisting on the water. Warren Tait confirmed that the Nagambie Police would be very keen to patrol the waterways with a jet ski provided appropriate training was completed. He noted that VicPol did not have a budget to fund such training or purchase a jet ski.

PM proposed that the Nagambie Rowing Club could contribute financially to the cost of training and supply of a jet ski for the Nagambie Police.

<b>Action 1:</b>	<i>Warren Tait from Nagambie Police to investigate cost of course to get Nagambie police trained on water and confirm whether there were any limitations on the use of a jet ski by them.</i>
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- Boating Safety Review – There are three main agencies dealing with Boating Safety in Victoria – TSV, local councils and VicPol Water Police based in Williamstown. There is little or no communication between these agencies, which is a major issue. There is no funding available for councils and other waterways managers to assist in the

management of the waterways, unlike TSV and VicPol Water Police which are funded.

Police vs Boating Safety Patrol – Currently the Shire’s Boating Safety Patrol focuses on education, whereas when TSV or the Water Police visit, they look to issue infringement notices. SH is currently renewing the Boating Safety contract and it is proposed that the capacity of the Shire’s patrol be increased with the addition of another ‘unmarked’ boat on the water. Therefore there will be one patrol boat with a designated educational focus and another unmarked patrol boat on the water to monitor boating behaviour and issue infringement notices to offenders.

<b>Action 2:</b>	<i>An invitation to be extended to Inspector Glenn Wolfe and Elizabeth Murphy from Seymour Police to attend Committee meeting to discuss issues relating to water way use.</i>
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- Transit lane in the Bowl during lake closures for events for access to properties along this section of the waterways and Jacobsons Outlook – it is up to the Event Marshalls to control traffic in this area. They have the ability to control boats wishing to access the town centre, at 5knots, at appropriate times during events i.e. after a race has commenced and the rowing boats are clear of the area. SH is looking to incorporate permanent transit lanes into the new rules. PN asked about the extent of the authority of Event Marshalls? SH replied that they have control of events on the water when the lake is closed and therefore they are the most appropriate people to allow access to the transit lane.
- Safety equipment on board boats on the water is a concern – a media campaign, which will piggy back off the TSV campaign at the start of the season, is planned.
- Rubbish on the water’s edge – DS enquired who was responsible for collection of rubbish in the water particularly at the River Street Park and in the bowl of the lake? Council is only responsible for rubbish once it is on the land. DS suggested that Community groups could be asked to take on this responsibility. Council could designate drop off points for this rubbish. SH to investigate installation of pollution traps at appropriate locations. It was suggested that this could be incorporated into events such as a Clean up Australia Day. Council to look at an education program such as ‘adopt a waterway’? Beth to raise the proposal to the NLT&C and Nagambie Action Group.

<b>Action 3:</b>	<i>SH to investigate the cost of the stormwater traps, collection points, where designated drop off points could be, funding sources and gain advice from the Shire Engineers.</i>
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### **3. Process as outlined in the TOR for appointing the Nagambie Waterway Advisory Committee.**

SH outlined the process within the previously tabled TOR and will meet with GMW to discuss progressing the appointment of committee members as well as the timeframe. GMW will wind down their appointed committee and provide the appointed committee members with the option to apply for the new committee. No extra Council resources have been allocated to the process, so this will be done in due course. SH will first meet with the relevant agencies and then map out a time line and actions to be taken which will include advertising

for expressions of interest to join the new committee. SH to report back at the next meeting.

<b>Action 4:</b>	<i>SH to provide a time line and process for appointment of new committee at the next meeting.</i>
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CS raised an issue on behalf of a third party about the 'Stop press' included in the 25<sup>th</sup> June 2015 meeting minutes regarding the appointment of the Chair of the new committee and the requirement for this person to be a Councillor.

SH reported that the Committee is an advisory committee of Council and the role of the Chair is to be a direct liaison with Council. AP had checked these facts with Council and was informed that this is correct. DS commented that if this becomes an issue for the new committee, it can be taken back to Council to make an appropriate adjustment/amendment.

**General Business:**

- Launching fees are used to subsidise Boat Safety operations. There are a number of points of access to the River and the Lake, but only one collection point for fees. Work is being undertaken at Buckley Park to upgrade access to the Lake which will then give an opportunity to provide a ticketing service at that point. The whole issue is under consideration.
- Council is undertaking an On Water Facility Study which will be completed by the end of the year.
- CMA has advised that they are looking to increase environmental flows and are holding a series of information meetings for potentially effected landowners.

<b>Action 5:</b>	<i>SH to provide the flyer about the meetings to LW who will circulate it to the Committee.</i>
------------------	---

- BW, as the representative of NLT&C, enquired about the progress of the reinstatement of the retaining walls around the Bowl. See Action 6.
- Buckley Park Bridge – As this bridge is becoming increasingly unserviceable another access point, for vehicles through Elloura, is being developed. Elloura have offered to donate the land for a roadway. It is proposed to close the current Bridge and possibly remove it all together. The current access arrangements will be retained, until the redevelopment has been completed. This access is used a lot over the summer period, so it needs to be a priority. Council plan to have the access road completed before the new season begins.

<b>Action 6:</b>	<i>Roy Hetherington, Director of Assets, to be invited to the next Waterways Advisory Committee meeting to provide an update on the retaining wall, Buckley Park Bridge and other relevant issues.</i>
------------------	--

Meeting Closed 7.10

**4. Meeting dates:**

Thursday 15<sup>th</sup> October at 5.30pm

Thursday 10<sup>th</sup> December at 5.30pm

*Excerpt from:*

*Environment Protection Act 1970*

**STATE ENVIRONMENT PROTECTION POLICY (WATERS OF VICTORIA)**

**23/2/1988, No. S13, Gazette 26/2/1988**

**STATE ENVIRONMENT PROTECTION POLICY (WATERS OF VICTORIA)**

**54. *Recreational activities***

Recreation activities need to be managed and undertaken so they do not pose an environmental risk to beneficial uses. To enable this, protection agencies:

- (1) in particular the Department of Sustainability and Environment, Parks Victoria and municipal councils need to prohibit or control recreational activities where required to protect beneficial uses; and
- (2) need to manage the use of powerboats and other activities in surface waters where the resulting wave or propeller action may result in a level of erosion or sediment dispersal that poses an environmental risk to beneficial uses.



<b>9.7</b>	<b>Organisation Reports Index</b>	
9.7.1	Targa High Country 2015 – Short Term Local Road Closures	16
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## 9.7 ORGANISATION

### 9.7.1 Targa High Country 2015 – Short Term Local Road Closures

#### **Author and Department**

Director, Asset Services / Asset Services Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Targa Australia is seeking council approval for three short term road closures to conduct two sections of the Targa High Country 2015 competitive tarmac rally motor sport event and a lunch stop / public car display

#### **RECOMMENDATION**

**That Council approve the following road closures and authorise the giving of public notice of the intention to temporarily close the following roads on Friday 6<sup>th</sup> November 2015:**

- **Galls Gap Road between Euroa-Mansfield Road and Kippings Road (9.00am – 2.30pm)**
- **Harrys Creek Road between Creek Junction Road and Hays Road (9.30am – 2.30pm)**
- **Binney Street, Euroa between Railway Street and Brock Street (10.00am – 2.30pm)**

**under Section 207 and Schedule 11, Clause 10 (1) (b) of the Local Government Act 1989 “Power to place obstruction or barriers on a road temporarily.”**

*133/15 CRS WEATHERLAD/WILLIAMS : That the Recommendation be adopted.*

**CARRIED**

#### **Background**

- Council has received a letter from Targa Australia seeking council approval for the short term closure and use of three local shire roads to conduct two competitive vehicle rally race stages and a lunch stop / public car display for the Targa High Country 2015 tarmac rally on Friday 6<sup>th</sup> November 2015.
- The event is scheduled to cover a route through Victoria’s High Country from Friday 6<sup>th</sup> November to Sunday 8<sup>th</sup> November 2015, with activities occurring within Strathbogie Shire taking place on Friday 6<sup>th</sup> November 2015
- The locations and times of the requested road closures are as follows:

9.7.1 Targa High Country 2015 – Short Term Local Road Closures (cont.)

Road	Between	Purpose	Closure Times
Galls Gap Road	Euroa-Mansfield Road and Kippings Road	Competitive Rally Race Stages	9.00am – 2.30pm
Harrys Creek Road	Creek Junction Road and Hays Road	Competitive Rally Race Stages	9.30am – 2.30pm
Binney Street	Railway Street and Brock Street	Lunch Stop and Public Car Display	10.00am – 2.30pm

- Targa have requested full road closure of sections of Galls Gap Road and Harrys Creek Road to conduct rally race stages in both the morning approach of the competition vehicles to the Euroa lunch stop / public car display, and also in the afternoon following the departure of the vehicles from the lunch stop / public car display.
- Targa have also requested full road closure of a section of Binney Street, Euroa for the purpose of conducting a lunch stop and public car display.
- Prior to the event Targa Australia will contact all landowners/occupants along the subject roads (or sections of road) via a letter advising details of the proposed road closures. This information would be distributed by Australia Post.
- Prior to the event Targa Australia will implement advisory road side signage and variable message signs, approved by Vic Roads to inform road users of the proposed road closures.
- Prior to the event, Targa Australia will place local newspaper advertisements to inform the public of the proposed road closures.
- Prior to the event, Targa Australia will also contact schools, contractors, transport companies, tourism authorities and tourism operators advising details of the route and road closures.
- Targa Australia are also seeking VicRoads approval for the closure of Euroa-Mansfield Road (between Knights Road and Galls Gap Road) between 9.00am and 2.30pm for “Merton and Galls Gap” racing stage. VicRoads have already indicated that they are in support of this arterial road closure.
- Targa Australia are also seeking Victoria Police approval for the proposed road closures for this event. Victoria Police have already indicated that they are in support of this event and proposed road closures.
- Residents along the sections of closed roads will not be able to leave their homes or access their properties (if elsewhere) until the roads are re-opened.
- In the case of any medical emergencies occurring for affected residents for the duration of the road closures, the race will be stopped to allow access of emergency vehicles. Targa will have an intensive care paramedic on site which will enable faster than normal access to medical treatment.



### 9.7.1 Targa High Country 2015 – Short Term Local Road Closures (cont.)

- Targa will have marshals stationed at all road closure points and for the duration of the road closures, will provide advice to drivers of approaching vehicles whether or not an alternative detour route will be possible to the specific destination they are seeking.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

Targa Australia competitive tarmac vehicle rally events operate under strict comprehensive regulations set by the Confederation of Australian Motor Sport (CAMS) national regulatory body. These comprehensive regulations ensure that adequate protection control is provided to ensure the safety of all participants and general public, and that emergency services are stationed on site during the event to attend to any emergency events, whether these relate to either a member of the general public or an event related incident. The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

#### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

#### **Financial / Budgetary Implications**

Council will be conducting condition inspections of Galls Gap Road and Harrys Creek Road prior to this event and immediately following this event. The cost of conducting these road inspections will be billed to Targa Australia. Targa Australia will be liable for all costs incurred in rectifying any damage caused to the assets of Strathbogie Shire Council resulting from this event. The author of this report considers that the recommendation has no capital or recurrent budget considerations.

#### **Economic Implications**

The Targa High Country provides approximately \$20,000 worth of Total Direct Expenditure and the estimated Total Economic Impact to our community is \$37,600. The lunch stop and public car display directly involves the food businesses located on Binney Street and attracts a large number of people to the central retail shopping precinct of Euroa. There is also plenty of exposure prior to the event and in addition there is a television show which shows footage of the entire weekend, including the Binney Street public display of cars.

#### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

### 9.7.1 Targa High Country 2015 – Short Term Local Road Closures (cont.)

#### **Community Implications**

Residents along the sections of closed roads will not be able to leave their homes or access their properties (if elsewhere) for the entire duration of the road closures until the roads are re-opened. Farms and other business operators located along the sections of closed roads will not be able to conduct any vehicle based business operations for the entire duration of the road closures until the roads are re-opened.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than the exercise of powers under the Local Government Act 1989.

#### **Consultation**

This formal road closure will require Council consideration and public notice of this decision, as it would have an impact on a number of shire residents. Some public concern was raised when this event was approved by council and conducted on these roads for the first time in November 2014. Targa Australia have agreed to consult directly with affected landowners via a letter drop and will manage traffic in accordance with approved plans. Council will also offer to personally approach residents who raised objections to this event taking place in 2014.

#### **Attachments**

Nil.

### **9.7.2 Delegation of Authority to Chief Executive Officer to Approve Road Closures for Five (5) Regular Events**

#### **Author and Department**

Director Asset Services / Asset Services Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Council approval is sought for the granting of a 12 month delegation of authority to the Chief Executive Officer to be able to authorise short-term road closures for five (5) regular events:

1. Australian National Show & Shine (annual event)
2. Euroa Spring Festival / Wool Week (annual event)
3. Euroa Annual Show (annual event)
4. Euroa Village Farmers' Market (monthly event)
5. Violet Town Community Market (monthly event)

#### **RECOMMENDATION**

**That Council delegate power to the Chief Executive Officer for a period of 12 months to authorise the road closures for the following five events, under Section 207 and Schedule 11, Clause 10 (1) (b) of the Local Government Act 1989 "Power to place obstruction or barriers on a road temporarily."**

- **Australian National Show & Shine**
- **Euroa Spring Festival / Wool Week**
- **Euroa Annual Show**
- **Euroa Village Farmers' Market**
- **Violet Town Community Market**

*134/15 CRS WEATHERALD/STORER : That the Recommendation be adopted.*

**CARRIED**

#### **Background**

The five events listed above are all conducted on local roads within Strathbogie Shire and all currently require Council approval for full short-term road closures. There are no officers within the organisation with delegated authority to approve full road closures.

- The 2015 Australian National Show & Shine will be taking place on Sunday 4th October 2015, and is a regular annual event in Euroa which takes place on the first weekend each October.

9.7.2 Delegation of Authority to Chief Executive Officer to Approve Road Closures for Five (5) Regular Events (cont.)

- The Euroa Spring Festival / Wool Week Street Parade and Street Festival will be taking place on Saturday 31st October 2015, and is a regular annual event in Euroa.
- The Euroa Spring Festival / Wool Week Family Day and Bush Market will be taking place on Sunday 1st November 2015, and is a regular annual event in Euroa.
- The Euroa Annual Show will be taking place on Saturday 24th October 2015, and is a regular annual event in Euroa.
- The Euroa Village Farmers Market is a regular monthly event held on the 3rd Saturday of each month.
- The Violet Town Community Market is a regular monthly event held on the 2nd Saturday of each month.

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

All of the above events have been held on a regular (yearly or monthly) basis over previous years. On a yearly basis the organising bodies of these events are required to submit to Council the required event application forms, event management plans, traffic management plans and proof of the required public liability insurance policies. The relevant officers within Council assess all of this submitted documentation on a yearly basis and determine that the required measures are in place for all of these events to take place safely.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

These five events all attract a significant number of people to the townships of Euroa and Violet Town, both from within the local community and also from further afield. This influx of patrons attending these events subsequently provides significant economic benefits to many local businesses.

9.7.2 Delegation of Authority to Chief Executive Officer to Approve Road Closures for Five (5) Regular Events (cont.)

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

Vehicular access to residential and business properties along any of these short term road closures may be restricted for the duration of these events. The organising bodies of these events are required to notify all affected residents and business operators, and also place local newspaper advertisements to inform the public of these road closures. These regular road closures are not currently causing any known access issues or public concern..

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than the exercise of powers under the Local Government Act 1989.

**Consultation**

This matter will require Council consideration and community consultation, proposed to be undertaken by the organisers.

**Attachments**

Nil.



### 9.7.3 **Business Management System**

The September 2015 Business Management System Report includes reports as follows:-

- Building Department – August 2015 Statistics (*Building Department statistics for August 2015 will be provided in the October Business Management System report*)
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report – July 2015
- Confirm Customer Enquiry Flow – Report for August 2015
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 August 2015
- Review of Council Policies – August / September 2015 period
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

#### **RECOMMENDATION**

**That the report be noted.**

*135/15 CRS FURLANETTO/WILLIAMS : That the Recommendation be adopted.*

**CARRIED**

**PLANNING PERMIT ACTIVITY REPORTING SYSTEM**  
**MONTHLY RESPONSIBLE AUTHORITY REPORT - JULY 2015**

*Planning Permit Activity Monthly Report*

Select Year/Month:

To print this page, click [here](#).

**Strathbogie Shire Council - July 2015**

The following is a summary of the planning permit activity for which the [Strathbogie Shire Council](#) was the Responsible Authority.

The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

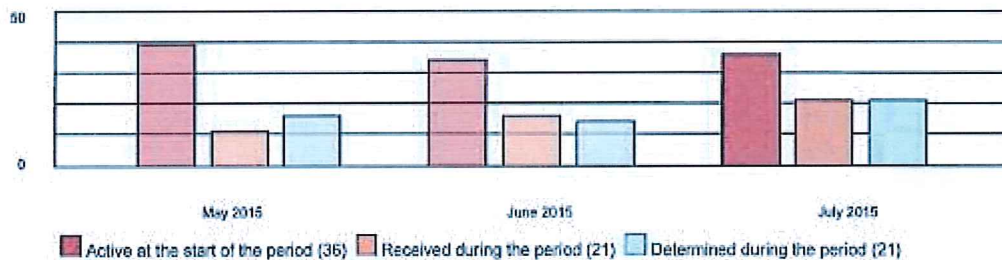
Click on the  icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

**Application activity**

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	<a href="#">21</a>	<a href="#">16</a>	31%	<a href="#">205</a>	<a href="#">162</a>	30
New permit applications	<a href="#">17</a> [81%]	<a href="#">11</a> [69%]	55%	<a href="#">168</a> [82%]	<a href="#">159</a> [98%]	25
Amended permit applications	<a href="#">4</a> [19%]	<a href="#">5</a> [31%]	-20%	<a href="#">37</a> [18%]	<a href="#">3</a> [2%]	5
Combined applications	<a href="#">0</a>	<a href="#">0</a>	NA	<a href="#">0</a>	<a href="#">0</a>	0
Total responsible authority outcomes	<a href="#">21</a>	<a href="#">14</a>	50%	<a href="#">217</a>	<a href="#">183</a>	30
Notices of Decision to issue permit (includes amended permits)	<a href="#">20</a> [95%]	<a href="#">14</a> [100%]	43%	<a href="#">202</a> [93%]	<a href="#">156</a> [85%]	26
Refusal	<a href="#">1</a> [5%]	<a href="#">0</a>	NA	<a href="#">5</a> [2%]	<a href="#">3</a> [2%]	1
Withdrawn, not required, lapsed	<a href="#">0</a>	<a href="#">0</a>	NA	<a href="#">10</a> [5%]	<a href="#">24</a> [13%]	3

**Applications received and decided**



## Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	SMR Average
<b>Applications with:</b>					
Public notice	<u>9</u>	<u>6</u>	<u>101</u>	19	5
Further information	<u>11</u>	<u>7</u>	<u>95</u>	18	6
Referrals	<u>9</u>	<u>6</u>	<u>101</u>	22	8
Submissions	<u>5</u>	<u>1</u>	<u>21</u>	30	1
<b>Financial</b>					
Total value of fees for applications received	\$5,174	\$3,118	\$67,094	\$12,205	\$5,480
Average fee per application received	\$246	\$195	\$327	\$411	\$339
Total estimated cost of works for permits issued	\$12,134,800	\$1,010,127	\$53,792,338	\$7,218,999	\$3,572,668
Average cost of works per permit issued	\$606,740	\$72,162	\$268,299	\$272,339	\$246,391
<b>Processing times</b>					
Average gross days to Responsible Authority determination	65	61	62	91	80
Median processing days to Responsible Authority determination	43	48	58	57	52
Completed within sixty days	86%	86%	77%	71%	79%

## Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 0

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
<b>Total determinations</b>	<u>0</u>	<u>0</u>	NA	<u>0</u>	<u>0</u>
<b>Processing times</b>					
Average gross days to determination	0	0	NA	0	0
Median processing days to determination	0	0	NA	0	0



## Outcomes for Permits Issued

### Application categories for permits issued

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	1	1	20	29
Alterations to a building, structure or dwelling	2	1	12	7
Extension to an existing dwelling or structure associated with a dwelling	1	0	17	14
Extension to an existing building or structure (other than a dwelling)	0	0	5	7
One or more new buildings	11	6	72	43
Single dwelling	2	2	24	26
Multi-dwelling	0	0	5	9
Other buildings and works (including septic tanks, dams, earthworks)	0	0	9	9
Demolition	0	0	1	0
Native vegetation removal	1	1	6	5
Other vegetation removal	0	0	0	0
Consolidation	0	0	0	1
Subdivision of land	0	1	28	36
Subdivision of buildings	0	0	3	0
Subdivision - Change to easement and/or restrictions	0	1	6	7
Subdivision - Removal of covenant	0	0	0	0
Subdivision - Realignment of boundary	1	0	10	3
Liquor license	0	0	3	1
Signage	0	0	0	0
Telecommunications facility	1	0	1	1
Other	5	5	33	2

### Dwellings

The net number of additional dwellings approved is 1.

### Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	0	0	1	1
Food and drink premises	0	0	0	0
Industry and warehouse	0	0	0	7
Leisure and recreation	0	0	1	0
Office	0	0	1	0
Place of assembly	0	0	0	0
Residential / Accommodation	1	2	29	44
Retail premises	0	0	0	1
Vacant	0	0	0	0
Child care	0	0	0	0
Education centre	0	0	0	0
Mineral extraction	0	0	0	0
Pleasure boat facility	0	0	0	0
Transport terminal	0	0	0	0
Utility installation	0	0	0	1
Mixed use	0	0	1	1
Other	0	0	4	3

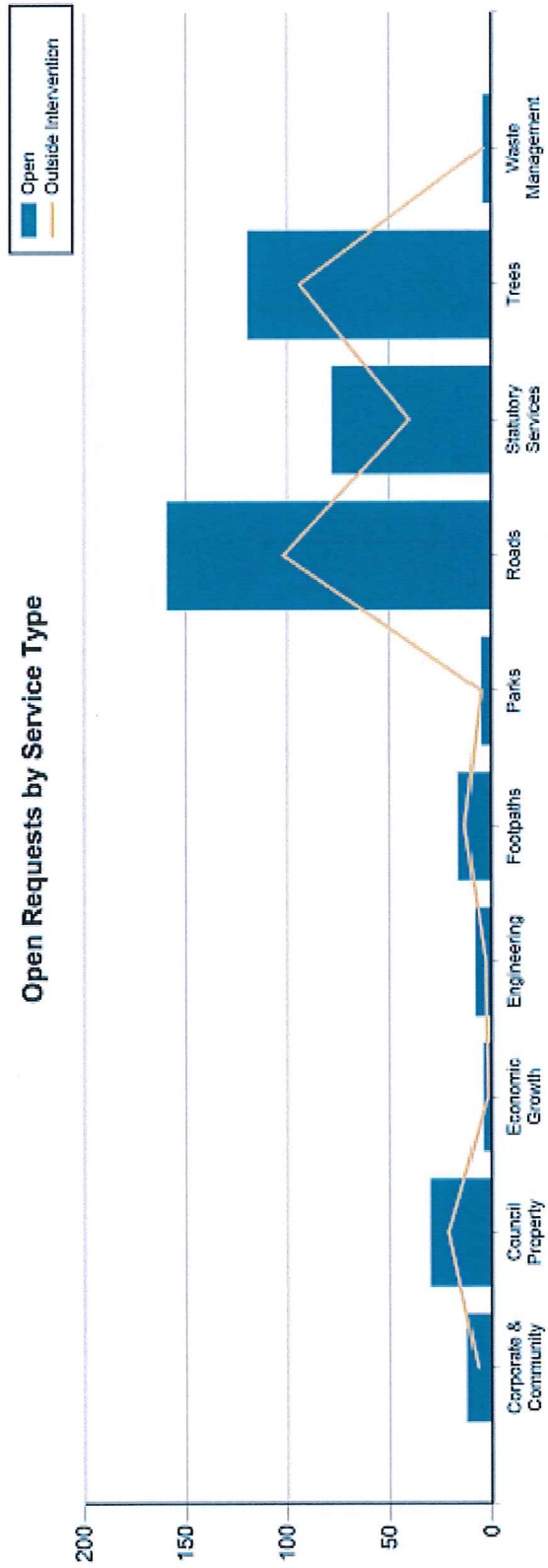
**CONFIRM CUSTOMER ENQUIRY FLOW  
- REPORT FOR AUGUST 2015**

**Confirm Customer Enquiry Flow**

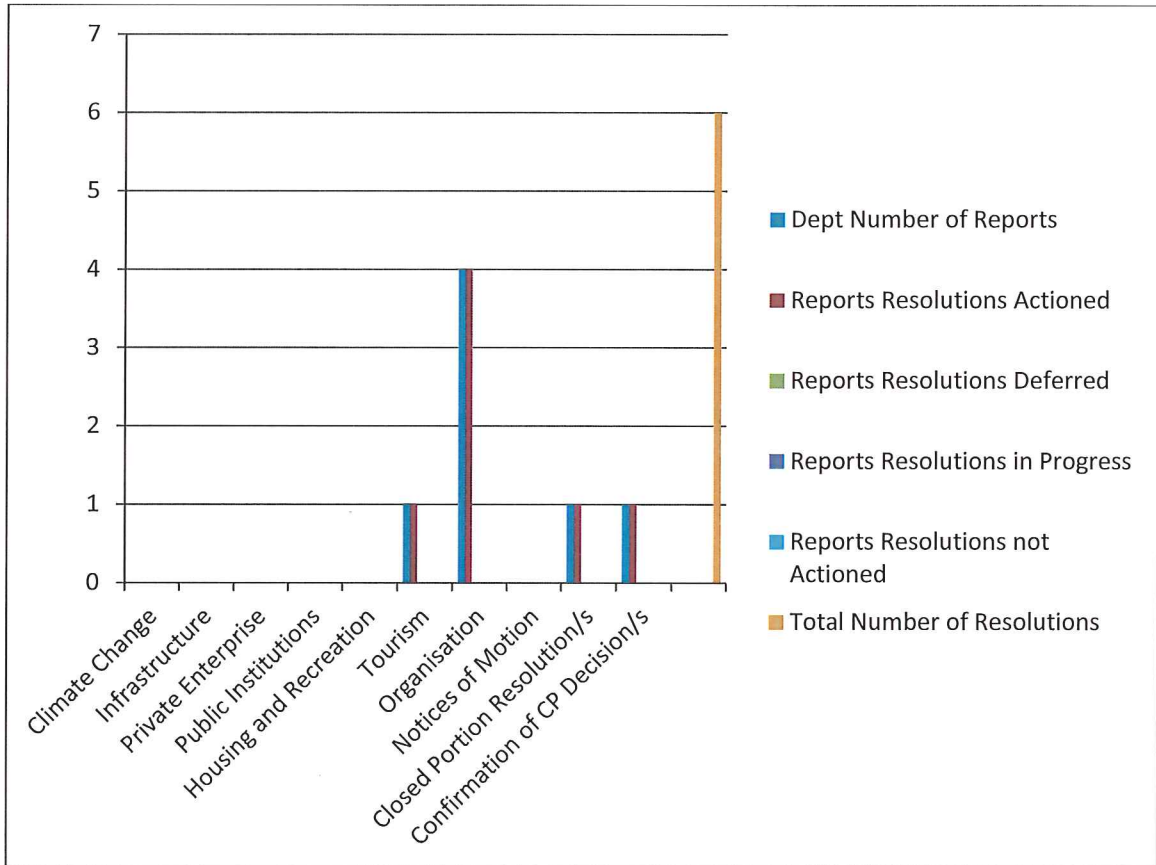
August 2015



Service Type	Total			August 2015			2015-2016			Aging Outside Intervention				Total
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	
Corporate & Community	984	12	98.78%	8	6	25.00%	12	7	41.67%	3	0	1	3	7
Council Property	823	30	96.35%	9	4	55.56%	17	4	76.47%	2	1	0	18	21
Economic Growth	2,522	4	99.84%	1	1	0.00%	1	1	0.00%	0	0	0	2	2
Engineering	211	8	96.21%	0	0	NA	3	1	66.67%	0	0	1	2	3
Footpaths	136	16	88.24%	1	0	100.00%	7	1	85.71%	1	1	0	11	13
Parks	184	5	97.28%	2	0	100.00%	11	0	100.00%	0	0	0	5	5
Roads	3,094	159	94.86%	51	14	72.55%	98	25	74.49%	9	7	9	77	102
Statutory Services	3,767	78	97.93%	51	10	80.39%	130	14	89.23%	4	5	2	29	40
Trees	810	119	85.31%	11	9	18.18%	27	19	29.63%	9	9	7	69	94
Waste Management	588	4	99.32%	0	0	NA	1	0	100.00%	0	2	1	1	4
	<b>13,119</b>	<b>435</b>	<b>96.89%</b>	<b>134</b>	<b>44</b>	<b>67.16%</b>	<b>307</b>	<b>72</b>	<b>76.55%</b>	<b>28</b>	<b>25</b>	<b>21</b>	<b>217</b>	<b>291</b>
Concrete & Community General Home Modifications	Council Property Council Property Pest Control Public Art Public Lighting Sewerage Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/footpaths	Parks Park/Reserve Playground State Forest/National Park	Roads Bridges Drainage Emergency Call Out Municipality Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Management Review Local Laws Marine Safety Private Prop & Rural Roadside	Taxes Tees	Waste Management Waste Weight & Recycling					



**ACTIONING OF COUNCIL REPORTS RESOLUTIONS**  
**COUNCIL MEETING – 31 AUGUST 2015**



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO  
31 AUGUST 2015**

*This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.*

<b>Council Meeting Date</b>	<b>Item No. Description &amp; Recommendation</b>	<b>Action to Date</b>
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES  
AND ADOPTION OF NEW POLICIES**

<b>Period of Review</b>	<b>Policy Name</b>	<b>Policy Number</b>	<b>Outcome</b>
<i>There were no new Policies prepared or Policy reviews in the August / September period</i>			



## RECORDS OF ASSEMBLIES OF COUNCILLORS

### For period 7 August to 3 September 2015

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 11 August 2015

**Time:** 9.30 a.m. – 5.45 p.m.

#### **Attendees:**

##### Councillors

Debra Swan (*left meetings at 4.35 p.m. Did not attend Item 7*)

Colleen Furlanetto

Malcolm Little

Patrick Storer (*left meetings at 4.35 p.m. Did not attend Item 7*)

Robin Weatherald

Graeme Williams

##### Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community) (*left meetings at 4.30 p.m. Did not attend Item 7*)

Phil Howard (Director, Sustainable Development) (*left meetings at 4.30 p.m. Did not attend Item 7*)

##### Apologies

Councillor Alister Purbrick

#### Matters discussed:

##### Declarations of Interest

1. Councillors Only Discussions
2. Community Grants Briefing
3. Planning Matters Update
4. Planning Agenda Review
5. Assembly of Councillors
  - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 5.2 Councillors Meetings Attendances
  - 5.3 Items requested by Councillors for the following months' workshop
  - 5.4 Federal Government Stronger Communities Grants Program – invitation from Federal Member for Murray for Council representation on project prioritization Panel
  - 5.5 Essential Services Commission meetings with Councils - Local government rate capping and variation framework draft report
  - 5.6 Victorian Local Governance Association Councillor Leadership Dinner
  - 5.7 Seymour Railway Heritage Centre – request for letter of support for funding for conversion of rail tracks / nomination of contact person
  - 5.8 Euroa Lions Park Toilet

- 5.9 Euroa Caravan Park Tree Assessment
- 5.10 V/Line Proposal to remove pedestrian crossings at Mangalore
- 5.11 Financial Report – July 2015
- 5.12 Committees and Boards Representation / non-Council Committee/Boards/Groups membership
- 5.13 Invitation to Hume’s 175th Anniversary Ball
- 5.14 Parish of Central Goulburn – invitation to attend induction of Reverend Gary Atherton
- 5.15 McDonalds Euroa – Waste Management
- 5.16 The Life Centre Proposal
- 5.17 Avenel Primary School – request for sponsorship
- 5.18 Euroa Jumping Classic – invitation to official dinner
- 6. Planning Committee Meeting
- 7. Rowe Street Drainage Project – Meeting with Residents

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?



## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 18 August 2015

**Time:** 9.30 a.m. – 7.00 p.m.

### **Attendees:**

#### Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick

Patrick Storer (attended meetings at 11.00 a.m.)

Robin Weatherald (attended meetings at 10.30 a.m.)

Graeme Williams (left meetings at 1.25 p.m.)

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development) (*left meetings at 5.30 p.m. Did not attend Item 8*)

#### Apologies

Nil

### Matters discussed:

#### Declarations of Interest

1. Rating Strategy / Rate Capping
2. Chief Executive Officer 360 Review
3. Capital Works Program Update
4. Tracks and Trails Strategy Update
5. Agenda Review
6. Euroa Little Theatre Re-Location Launch
7. Assembly of Councillors
  - 7.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 7.2 Councillors Meetings Attendances
  - 7.3 Items requested by Councillors for the following months' workshop
  - 7.4 VicHealth H30 Challenge
  - 7.5 Targa High Country 2015 – Short Term Local Road Closures
  - 7.6 Road Tour / Inspections – Tuesday 25 August 2015
  - 7.7 Cr Weatherald  
Dog Waste in Binney Street
  - 7.8 Cr Weatherald  
Council Plan Upgrade
  - 7.9 Proposed Presentation to Robin Steers
8. Council Meeting



Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?



## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 25 August 2015

**Time:** 9.30 a.m. – 6.15 p.m.

### **Attendees:**

#### Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick (attended meetings at 4.00 p.m.)

Patrick Storer

Robin Weatherald

Graeme Williams

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development)

#### Apologies

Nil

#### Matters discussed:

1. Road Tour

Declarations of Interest

2. 'Our Say' Youth Consultation Initiative – briefing by Children, Youth and Families  
Co-Ordinator

3. Assembly of Councillors

3.1 Mayor & Chief Executive Officer Meetings Update / Other

3.2 Councillors Meetings Attendances

3.3 Items requested by Councillors for the following months' workshop

3.4 Regional Heritage Projects Support

3.5 Units in Nagambie and Longwood

3.6 Nagambie Library

3.7 Saleyards EU Accreditation

4. Beyond the Locker Room Program – presentation by AFL Goulburn Murray representatives, Martin Gleeson and Jake Edwards

5. Meeting with Friends of the Sevens and Euroa Community Action Group -  
Cultural Heritage Management Plan of the Seven Creeks Reserve

6. Special Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
6	Cr Storer	Yes
6	Cr Purbrick	Yes

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 1 September 2015

**Time:** 9.30 a.m. – 4.30 p.m.

### **Attendees:**

#### Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick (left meetings at 12.00 noon)

Robin Weatherald

Graeme Williams

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development)

#### Apologies

Councillor Patrick Storer

### Matters discussed:

1. Budget / Council Plan Discussions
2. ICE Forum / Training

#### Declarations of Interest

3. Assembly of Councillors
  - 3.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 3.2 Councillors Meetings Attendances
  - 3.3 Items requested by Councillors for the following months' workshop
  - 3.4 CEO Delegation of Authority to approve Road Closures for Events
  - 3.5 Meeting with Nagambie Lakes Tourism and Commerce – request to change meeting scheduled for Tuesday 8 September 2015.
  - 3.6 Outside the Locker Room – Funding for Decision
  - 3.7 Avenel School Parking – Stage 2
  - 3.8 Euroa Miniature Railway - Proposed Track Extension & Station Relocation
  - 3.9 Violet Town RSL – Request to occupy old Violet Town Library
  - 3.10 Buloke Shire Council – RURAL LIVING Campaign
  - 3.11 Water Security / Murray Darling Association
  - 3.12 Invitation to attend Australasia China Cities Summits & Business Forum – China as Guest Nation at Royal Melbourne Show
  - 3.13 Cr Weatherald  
Violet Town Landfill Site – request for clarification on earth left at site by NACAP

- 3.14 Rowe Street Response Update
- 3.15 Violet Town Roof Update

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

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**Record of Meetings of Section 86 Committees of Council**

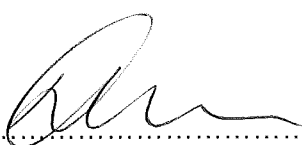
**Minutes of Meetings received in the July / September 2015 Period**

<b>Name of Committee</b>	<b>Date of Meeting</b>
Creightons Creek Recreation Reserve	16/02/15
	24/11/14
	20/04/14
Euroa Citizens Band	22/07/14
	22/07/15
Violet Town Community Complex	17/03/15
	20/01/15
	18/11/14
Euroa Friendles Oval Committee	12/08/15
Euroa Community Action Group	27/07/15

10. NOTICES OF MOTION
11. URGENT BUSINESS
12. CLOSURE OF MEETING TO THE PUBLIC
13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.40 P.M.***

Confirmed as being a true and accurate record of the Meeting

  
.....  
Chair

20-10-15  
.....  
Date



