



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogrie Shire Council will be held on Tuesday 16 June 2015 at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Councillors:	Debra Swan (Chair)	(Lake Nagambie Ward)
	Colleen Furlanetto	(Seven Creeks Ward)
	Malcolm Little	(Hughes Creek Ward)
	Alister Purbrick	(Lake Nagambie Ward)
	Patrick Storer	(Honeysuckle Creek Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:	Steve Crawcour - Chief Executive Officer
	Roy Hetherington - Director, Asset Services
	David Woodhams - Director, Corporate and Community
	Phil Howard - Director, Sustainable Development

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the more recent custodians of the land'
3. Apologies

Councillor Robin Weatherald (Mount Wombat Ward)
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 19 May 2015 and Special Meetings of Council held on Tuesday 12 May 2015 and Tuesday 26 May 2015
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

9. Reports of Council Officers
 - 9.1 Climate Change
 - 9.2 Infrastructure
 - 9.3 Private Enterprise
 - 9.4 Public Institutions
 - 9.5 Housing and Recreation
 - 9.6 Tourism
 - 9.7 Organisation
10. Notices of Motion
11. Urgent Business
12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) (d) of the Local Government Act 1989
13. Confirmation of 'Closed Portion' Decision/s



Steve Crawcour
CHIEF EXECUTIVE OFFICER

9 June 2015

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 21 July 2015, commencing at 6.00 p.m. at the Euroa Community Conference Centre.

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9. REPORTS

9.7 ORGANISATION

9.7.1 Re-Appointment of Chief Executive Officer

Author & Department

Mayor

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

Council at its 17 February 2015 Council Meeting discussed the options available to either extend the contract of the current Chief Executive Officer (CEO) 'Mr Steven Crawcour' or to advertise the position prior to it expiring on the 31 August 2015. Council decided at this meeting not to advertise the position but to inform the community as required under Section 94 (4) (B) of the Local Government Act 1989 (LGA) to reappoint Mr Crawcour for a period of no greater than 5 years.

RECOMMENDATION

- 1. That Council resolves, in accordance with the Local Government Act 1989, to reappoint Mr. Steven Crawcour to the position of Chief Executive Officer of Strathbogie Shire Council for the period 1 September 2015 to the 31 August 2018 (3 years) without the position being advertised.**
- 2. That the Contract documents be executed and signed by Council and Mr. Steven Crawcour by the 30 June 2015 as a result of this resolution.**
- 3. That, in accordance with Section 94 (6) of the Local Government Act 1989, the Chief Executive Officer's proposed total remuneration be on exhibition for a period not less than 14 days e.g. Wednesday 17 June 2015 to Monday 6 July 2015 (inclusive).**

Background

The current CEO's contract expires on the 31 August 2015. This contract was for a period of (4) four years and during this time the CEO has met the KPI's as set by successive Councils. At its meeting on the 17th February 2015, Council made a decision under Section 94 (4) (B) of the LGA 1989 not to advertise the position and to place an advertisement in the local paper indicating its intention.

9.7.1 Re-Appointment of Chief Executive Officer (cont.)

The advertisement was placed in the local papers on the 4 March 2015 advising that it was Council's intention to reappoint Mr. Crawcour as the Chief Executive Officer of Strathbogrie Shire Council on the 16 June 2015. Subsequent to this, an additional advertisement was placed in the local papers on the 27 May 2015 advising of Council's intention to reappoint Mr. Crawcour on the 16 June 2015, all in accordance with the LGA 1989.

The CEO has, during his term over the past 4 years, met all the required KPI's as per his contract. In addition to this, he has continued to make significant changes to the structure of the organisation in an effort to reduce costs and the pressure to increase rates. The 2015 / 16 rate rise of 4% was the lowest in the history of this Shire. The CEO has also been instrumental in the Shared Services Alliance with Greater Shepparton City Council and is an active member of MAV Committees, LGPro Committees and various other industry based organisations / committees.

The CEO has had nearly 30 years' experience in Local Government commencing at the former City of Springvale (now Greater Dandenong), City of Warrnambool, Brimbank City Council and just over 7 years at Strathbogrie. The CEO commenced at Strathbogrie as Director of all areas except engineering at that stage and was Deputy CEO. He acted as Acting CEO for a period of about 18 months prior to being appointed as CEO in 2011.

The CEO was the first CEO in Victoria to have it written into his contract supporting Prevention of Violence Against Women and is also an Official White Ribbon Ambassador, something he is immensely proud of.

Alternative Options

The options under the LGA 1989 are to either advertise the position or re-appoint the current CEO for a period not greater than 5 years. Council has decided to advertise its intention to re-appoint the current CEO due to his track record and achievements over the past 4 years under the current contract.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, apart from those described elsewhere in this report.

9.7.1 Re-Appointment of Chief Executive Officer (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community, apart from those mentioned in the background of this report.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council at this stage.

Consultation

The author of this report advises Council that under Section 94 (4) (B) of the LGA 1989 it must advertise for a period not less than 14 days prior to endorsing a contract its intention to put a resolution to endorse a contract.

Attachments

Nil

**9.7.2 Sustainable Development Reference Group
– Minutes of the Meeting held on Wednesday 15 April 2015**

Author & Department

Director, Sustainable Development / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the Minutes of the Sustainable Development Reference Group meeting held on Wednesday 15 April 2015 for Council's endorsement. The Minutes were subsequently confirmed at the Sustainable Development Reference Group meeting held on Wednesday 27 May 2015.

RECOMMENDATION

That the Minutes of the Sustainable Development Reference Group meeting held on Wednesday 15 April 2015 be endorsed.

Background

The Strathbogie Shire Council has resolved to appoint a Sustainable Development Reference Group. The Committee is a Reference Group of Council and not a decision making body.

The key responsibility of the Committee is to provide feedback and advice to Council on the following objectives:

- Providing for the fair, orderly, economic and sustainable use and development of public land.
- Protecting natural resources and maintaining the ecological processes and genetic diversity.
- Securing safe and liveable urban and rural environments.
- Conserving and enhancing culturally or socially significant buildings or areas.
- Facilitating sustainable development.
- Balancing the present and future interests of all Shire residents and visitors.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.2 Sustainable Development Reference Group
– Minutes of the Meeting held on Wednesday 15 April 2015 (cont.)

Strategic links - policy implications and relevance to Council Plan

The Committee formation was an action from the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements..

Financial/Budgetary implications

Costs associated with the administration of the Committee are contained within the current operational budget of the Sustainable Development Directorate.

Economic implications

The Committee has an objective of facilitating sustainable development for the Shire which will drive / position economic outcomes for the community.

Environmental/Amenity implications

The Committee has an objective in protecting natural resources and maintaining the ecological processes and genetic diversity. This has positive implications for the community.

Community implications

The Committee is about engaging the community and providing a conduit for community feedback direct to the Council. This is a positive outcome for Council and the community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The Committee formation complies with the relevant legislation.

Consultation

Refer attached minutes.

Attachments

Minutes of the Sustainable Development Reference Group meeting held on Wednesday 15 April 2015.

Minutes
Strathbogie Shire Sustainable Development Reference Group
15th April 2015
Time commenced 6.05pm

Attendees – Cr Mick Williams, Phil Howard, Emma Kubeil, Andrew Dunning, Steven Sagona, David Jameison, Sue Paton, Peter Robinson, Kate Auty, Charlie Brydon & Wendy Lunghusen

1. **Welcome** from Cr Graeme (Mick) Williams
 - Mick welcomed everyone, especially Kate Auty, as she was unable to attend the first meeting in March.
2. **Apologies** – Cr Deb Swan, EPA representatives Fergal Grahame & Monique Claasz, & Dr Peter Scott
3. **Minutes of last meeting** – Noted, no amendments.
4. **Operating Framework Discussion**
 - Steven invited Kate to introduce herself. She represents the Euroa Environment Group. If unable to attend, Shirley Saywell will delegate.

Operating Frame work for this Group

- As per the attached draft, Steven proposed a framework for achieving whatever priorities the group sets for itself.
- Essentially Council may request advice, or consider advice from the group on specific matters. The group will then proceed by determining the scope of the request, and how it can deliver a strategic and integrated planning approach to its deliberations and advice. Working parties may be established to deal with detail of specific issues.
- The duration and make up of the working parties is flexible. They can be long or short term, or even one off.
- It is important that the flow of discussion and reporting goes through the Reference Group, who will then present ideas to Council, and visa versa.

Discussion

AD – How do we resolve differences of opinion?

PR – Does the group capture the correct balance of interested parties?

PH – The charter of the group can develop on an as needs basis. In the past some environmental and development initiatives have been in conflict. What the group will strive for is to sort out issues in a positive framework, to achieve the best result for the whole community.

EK – Sustainable development also includes clean energy and sustainable practices.

PH – As an example, the logging in the Strathbogie Ranges is not prohibited, but we can manage this by incorporating controls in our planning schemes to protect the community. We want our planning scheme to be more relevant to our community than the State planning scheme.

KA – There are co-benefits for farmers and the environment if we get it right.

PR – Planning needs to allow farms to be profitable, so they can implement the environmental improvements.

PH – It's good to have a balance in the working group.

DJ – We need to support both environmental and business sustainability. Identify both business and environmental opportunities.

MW – Completely agree

AD & KA – BEE is currently examining the idea of developing Euroa as a cutting edge technology centre.

5. Priority Project Discussion

Various suggestions were put forward at the last meeting.

After discussion on each it was established that three Working Parties were timely and relevant, for the following priorities: -

a) Organic Waste collection roll out and education program

- i) SS – We need to spread the message about waste strategy. Emphasise the community benefits, as opposed to the cost in dollars.
- ii) Waste management is being driven regionally
- iii) KA - Would like to see the waste management information as part of an overall environmental management system, which will expand over time
- iv) KA – Look at Sustainability Victoria within schools, environmental education groups. Kate can give links to Darren. Use of social media very important. There is a role for technology in reducing waste. This needs to start quickly. Happy to meet with Darren.

Action - Kate Auty, Sue Paton and Wendy Lunghusen to liaise with Darren Ritchie regarding the educational roll out of the organic waste collection. Wendy is to arrange meeting with these parties.

b) Seven Creeks Master Plan

- i) CB – impressed with the work Apex did with the Swaggy Tree Project. The track needs more work, but it needs to be planned so that it is not eroded during flooding. CB suggested other community groups who may be interested in working on the plan. A large body of work has already been done, and the plan is a good basis to work from. Plan developed by Kate Stothers.
- ii) DJ - The creek is a great asset and a major attraction for the town
- iii) CB – Scope of project – Rockies to Butter Factory. A lot of people use it, attracts visitors, social meeting place. Most recent bird survey 68 species.
- iv) Do we have any tourism bodies for this group? Emma is involved with the Goulburn Valley Tourism

Action - Charlie Brydon will establish a working party to define the scope of the project, consisting of 6-10 interested parties, although in the initial stages everyone is encouraged to contribute. Wendy Lunghusen to provide administrative assistance and contact Kate Stothers. Alex Auld to assist as well.

c) Strathbogie Planning Scheme

Phil has identified the need to begin discussions so that any changes to the planning scheme can be implemented when the next review takes place.

This is a much more efficient way than trying to amend the planning scheme, which can take up to 18 months (EK).

We have two years to deliver the new planning scheme and make it beneficial to our region; however it cannot contradict state planning policies.

Would like to develop strategic land use plan and policy development, so that relevant stakeholders can work on ideas and bring thoughts back to this group.

Once key areas have been identified they can then be taken to council.

Each of the suggested priorities requires a level of planning as either a change to current or new planning strategies and overlays.

These are the current suggestions and the associated discussions: -

Forestry Controls in the Strathbogrie Ranges

Domestic Waste Water Management Plan Project

Development of an Industrial Estate, including an upgrade of electricity supply

AD – Increasing economic infrastructure creates opportunities. Can we promote clean green energy?

KA – Bass Coast & South Gippsland Shire have received government funding for clean energy programs. We should look into this.

EK – Sustainable Development are currently working on a pilot program with selected businesses within the shire looking at improvements to materials and energy efficiency.

Sustainable Intensive Agriculture

PR - Can we enquire about odour destruction technologies or approach government about investing in research for this? It will then attract more industry to the area.

DJ - To address odour, there would be companies that do this, bio-filters? Overseas these industries co-exist next to housing areas with no adverse effects. Can we get someone from private industry to advice?

PH Intensive poultry shed management has vastly improved. We want to increase the environmental gain and the economic gain together.

PR – odour destruction technology could be an initiative of government and regional development. In relation to the broiler code, we need to be pro-active.

PH – Government funding depends on showing the potential number of jobs that can be created (e.g. the Mushroom farm at Avenel)

KA – EPA is undergoing its own review.

PR - Intensive agriculture can have disadvantages to broad acres farmers. We need to set direction so that repeating conflicts can be resolved rather than the process ending up in VCAT.

How can we create a more positive outcome?

PH – 10 years of time and money went into developing an idea for an agrobusiness park between Euroa and Nagambie. But 6 years ago the new council decided that it would not go ahead.

PR - Could we consider a small building envelope but also have land use that could be used for net gain.

Increasing native vegetation and fauna protection zones

SP – Can we consider a strategy for protecting remnant vegetation? Can this be part of a review?

PH – It can be part of the review of the Planning Scheme.

SP – We need more park reserves to protect large gums. Developers are not sufficiently aware of their value. We need bush land corridors to link farmland.

EK – Council was previously approached to create roadside an environmental overlay, which is a huge job.

SP – No, this only creates road kill. We need to establish an environmental overlay away from roads.

Attracting both industry and service businesses to the area.

DJ – Does council actively pursue business?

EK – Yes, council is currently in discussion with State Government account managers, regarding attracting industry to the region. We have let them know Strathbogie is open for business for any companies that are looking to relocate or expand.

KA – We can create a virtual environment and make Euroa a clever place to be.

MW – There have been lots of enquiries from business about establishing in the shire.

DJ – Have we looked at aged care facilities? They are a big employer of people. There is a large demand.

PH – Council have approved three aged care facilities in recent years, but none have progressed.

MW – Euroa Health will begin their redevelopment on 26th April.

Action – Emma will present an overview of the planning process at the next meeting. A working party will then be established to look at the various changes that the group would like to see.

NB// Emma will now present the planning overview at the meeting after next, due to a presentation by the NBN Company at the next meeting.

6. **Meeting closed** 7.15pm - Mick thanked everyone for their time and effort
7. **Next meeting** – 6.00pm Wednesday 27th May, Strathbogie Shire

Minutes respectively submitted by Wendy Lunghusen 20/04/2015

9.7.3 Strathbogie Shire Youth Council

Author & Department

Manager, Community Development / Community Development Department

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The current Council Plan has identified Council's desire to appoint a Youth Council for the Strathbogie Shire.

The development of the Youth Council has commenced and draft documentation has been reviewed by the Executive Management Team and Councillors. Feedback has been received.

The Terms of Reference documentation is now presented to Council for approval.

RECOMMENDATION

That –

- 1. Council approves the formation of a Youth Council.**
- 2. Council approves the Terms of Reference.**

Background

The Youth Council is identified in the current *Council Plan* as a key action of the youth program. Utilising the Mitchell Shire Council's base documentation, a Terms of Reference (TOR) and other relevant documents have been drafted. A review of the documentation by the Executive Management Team and Councillors has been completed and feedback sought and received.

The formation of the Youth Council will provide development opportunities for young people to become engaged in civic decision-making and to provide Council with another avenue to engage with young people in the Strathbogie Shire.

The process of commencing a Youth Council will require promotion to the community, advertising to call for applications, a panel for selection and the meeting processes confirmed. The details of how the youth council operates are outlined clearly in the TOR.

The youth council will review the TOR, agenda and schedule of the youth council during its first term to ensure the program is achievable and meeting youth and council expectations.

9.7.3 Strathbogie Shire Youth Council (cont.)

The process for selection will commence upon the approval of council for the formation of a youth council and approval of the TOR.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The budget has been included in the draft budget for 2015/16. The budget ensures sufficient resources are allocated for the youth council to operate effectively.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The community and social impacts are considered to be increased civic participation of young people; increased participation of young people in council's decision making process and increased awareness and understanding of young people's concerns by council.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.3 Strathbogie Shire Youth Council (cont.)

Consultation

Consultation has been undertaken with young people including those involved in the current council youth committee and several young people have indicated interest in the youth council. A wider community consultation process is not warranted for this program.

Attachments

Youth Council Terms of Reference

Insert photo

**STRATHBOGIE
YOUTH
COUNCIL**

TERMS OF REFERENCE

Prepared by Strathbogie Youth Department and endorsed by
the Strathbogie Youth Council

Strathbogie Youth Council Terms of Reference

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Strathbogie Youth Council Terms of Reference

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Role of Youth Council

Strathbogie Youth Council is an advisory committee whose role is to represent the voice of young people aged 12 to 25 who live, work, study or socialise in the Strathbogie Shire. Strathbogie Youth Council is also a Youth Development program under Council's Community Development Department. The aim of this program is to increase the capacity of young people to be engaged in their community and participate in local decision making.

PRIMARY FUNCTION OF YOUTH COUNCIL

- 1) Consult with young people to provide advice and submit recommendations to Council on a range of issues relevant to young people
- 2) Act as an advisory committee and respond to inquiries from the Council regarding specific youth issues in Strathbogie Shire
- 3) Identify issues of importance to young people in Strathbogie Shire and initiate projects to help address these issues
- 4) Encourage and support young people to be involved in creating new opportunities and projects for youth
- 5) Assist Council to engage with the Strathbogie Shire's youth community
- 6) Liaise with youth and service agencies within the region to promote youth issues
- 7) Liaise with Government at all levels to promote youth related issues
- 8) Advocate and lobby for better outcomes for young people in Strathbogie Shire
- 9) Report the Youth Council's achievements to Council

KEY RESPONSES

Youth Council will be expected to provide responses to the following:

- 1) The needs and expectations of young people in Strathbogie Shire
- 2) Inquiries from the Council regarding specific youth issues in Strathbogie Shire

Membership

Membership of the Youth Council will be open to seven young people aged between 12 and 25 years who live, work or study in Strathbogie Shire. The majority of members should be residents of Strathbogie Shire.

Members of the Youth Council volunteer their services as a member. Youth Councillors and Youth Council trainees may receive transport assistance to and from the meetings, or other assistance that supports them in completing their role as committee members. The level and type of assistance will be negotiated on a needs basis and approved by the Manager Community Development.

Strathbogie Youth Council Terms of Reference

Appointments to the Youth Council and Election of Governance Positions

Interested young people between the ages of 12 and 25 years must complete an application form and sit an interview. Applicants are selected according to selection criteria.

Seven Youth Councillors are chosen to represent the community at each of the five Wards. The Wards are Lake Nagambie Ward; Seven Creeks Ward; Hughes Creek Ward; Honeysuckle Creek Ward and Mount Wombat Ward. Both Lake Nagambie and Seven Creeks Wards have two Youth Councillors each. This structure follows the same structure as the Council. This means there will be a total of seven Youth Councillors. Selection will be governed from where the young people reside and not where they attend school.

If only one applicant from Nagambie Lakes Ward and/or Seven Creeks Ward are selected, then the total number of Youth Councillors will be adjusted accordingly.

All unsuccessful applicants are invited to take on a Youth Council trainee position which involves optional participation in Youth Council training sessions and meetings.

The Youth Council elects a Youth Mayor, Deputy Mayor, Secretary and Treasurer using a silent ballot. The Youth Council first seeks nominations for each governance position. Nominees for each position are asked to address the Youth Council explaining why they would be able to adequately perform this role. A silent ballot is then facilitated by the Children Youth and Families Coordinator.

Term of Office

The first term of Youth Council will be 18 months. Each subsequent term is 12 months, unless decided otherwise in the evaluation of the program. Youth Councillors are invited to apply for a maximum of three terms.

Funds

Strathbogie Shire Youth Council will receive financial support from Strathbogie Shire Council. The program's funding will be allocated under the Community Development budget. The funds will be used to support the facilitation of meetings, provision of uniform and training expenses. Funds will also be allocated to youth focused initiatives and/or events identified in the Strathbogie Shire Youth Strategy.

Resources Provided to Youth Council

Council will provide the following resources to Youth Council:

INFORMATION

- 1) Access to proposed youth focused projects
- 2) Discussion and issue papers that directly deal with youth issues
- 3) Any other material requested by the Youth Council approved by the Children Youth and Families Coordinator and/or the Manager Community Development

FACILITIES AND SERVICE

- 4) Meeting facilities

Strathbogie Youth Council Terms of Reference

5) Secretarial support

Sub-Committees

The Youth Council will allocate members to participate in sub-committees. Youth Councillors can nominate which sub-committee/s they would like to participate in. The objectives of each sub-committee are approved by the Youth Council and should be consistent with the Strathbogie Shire Youth Strategy. Sub-committees will report back to the Youth Council on their progress at each meeting.

Officer's Role

The Youth Council is facilitated by Council's Children Youth and Families Coordinator who will be responsible for:

- 1) Convening Youth Council meetings, organising a meeting venue and providing refreshments
- 2) Attending meetings as a resource person and to provide guidance
- 3) Preparing and distributing the agenda
- 4) Supporting the Youth Council Secretary to prepare and distribute the minutes
- 5) Supporting the Youth Council to complete their set tasks
- 6) Supporting the Youth Mayor, Deputy Youth Mayor, Secretary and Treasurer to meet the requirements of their positions

Youth Council Uniform and public image

PUBLIC IMAGE

The Youth Council will receive guidance and support from the Community Development and Customer Relations departments to ensure its public image meets Council and community expectations.

UNIFORM AND NAME BADGES

Uniforms and name badges are provided to Youth Councillors on commencement of their term in office. The Youth Council uniform and name badge is consistent with Council's uniform requirements. The Youth Council uniform may be worn to all Youth Council meetings and functions. The Youth Councillors will dress in neat and tidy attire when they represent the Youth Council. School uniform is also considered appropriate dress when representing the Youth Council.

Dates and Times of Meetings

The fixed day and time for Ordinary Youth Council meetings are on the first and third Monday of the month from 5 pm to 7 pm at the Euroa Community Conference Centre (Council Chambers). Youth Council may alter Ordinary Meeting dates, time and place. An attendance register will be kept for all Youth Council meetings.

Meetings scheduled on school and public holidays will be held subject to availability of Youth Councillors.

Strathbogie Youth Council Terms of Reference

ATTENDANCE BY MEMBERS OF THE PUBLIC

Members of the public can observe Youth Council meetings if they submit a request to attend to the Children Youth and Families Coordinator at least 5 hours before the scheduled meeting start time.

Special Meetings

At least two Youth Councillors or the Children Youth and Families Coordinator may by a written notice call a Special Meeting.

The notice must:

- 1) Specify the date and time of the Special Meeting and the business to be transacted
- 2) Be delivered or sent electronically to the Children Youth and Families Coordinator with a minimum of three business days' notice of the Special Meeting
- 3) The Children Youth and Families Coordinator to give all Youth Councillors a minimum of two business days' notice of the Special Meeting

The Children Youth and Families Coordinator must convene the Special Meeting as specified in the notice.

Unless all Youth Councillors are present and unanimously agree to deal with any other matter, only the business specified in the notice is to be transacted.

Notice of Meeting and agendas

A notice of meeting and an outline of the business to be dealt with are to be sent electronically to every Youth Councillor for all Ordinary Meetings at least two business days before the meeting.

A notice of meeting and an outline of the business to be dealt with must be delivered or sent electronically to every Youth Councillor for any Special Meeting within a reasonable time of the Special meeting being called.

Youth Councillors may include any matter on an agenda of a Youth Council meeting which he or she considers should be dealt with at that following Youth Council meeting. Items for the Agenda should be submitted to the Children Youth and Families Coordinator within five working days of the next Youth Council meeting.

The Youth Resource Officer may include any matter on an agenda of a Youth Council meeting which he or she considers should be dealt with at that following Youth Council meeting.

Meeting Protocol

DUTIES OF THE GOVERNANCE POSITIONS

Youth Mayor

With assistance from the Children Youth and Families Coordinator:

- 1) Chairs meetings
- 2) Keeps the meeting on track
- 3) Ensures that the agenda items have been addressed

Strathbogie Youth Council Terms of Reference

- 4) Ensures that all voices are heard
- 5) Encourages full participation of all representatives
- 6) Ensures that all tasks are evenly distributed
- 7) Clarifies points that have been made
- 8) Supports the Youth Council Secretary in making sure all minute information is accurate
- 9) Represents Youth Council at special community meetings/events functions when requested by Strathbogie Shire Council staff
- 10) Is impartial and unbiased when making decisions

Deputy Youth Mayor

- 1) Supports the Youth Mayor as required
- 2) Assumes all Youth Mayor responsibilities in the absence of the Youth Mayor
- 3) Represents Youth Council at special community meetings/events functions when requested by Strathbogie Shire Council staff

Youth Council Secretary

With assistance from the Children Youth and Families Coordinator

- 1) Prepares and distributes all minutes
- 2) Keeps an attendance register for all Youth Council meetings
- 3) Represents Youth Council at special community meetings/events functions when requested by Strathbogie Shire Council staff
- 4) Distributes any other correspondence as necessary
- 5) Informs the Youth Council of any incoming correspondence and where required prepares a timely response
- 6) Administers and monitors the Youth Council Facebook page

Youth Council Treasurer

With support of the Children Youth and Families Coordinator:

- 1) Monitor Youth Council expenditure and ensure proper records are kept
- 2) Oversee and present budgets, accounts and financial statements to the Youth Council when required

MINUTES

At every Youth Council meeting, the minutes of the preceding meeting(s) must be dealt with as follows:

- 1) A copy of the minutes must be delivered to each Youth Councillor no later than three days before the next meeting
- 2) Minutes are not to be made public and must not be discussed with the public until they are adopted by the Youth Council, unless otherwise specified
- 3) If no Youth Councillor indicates opposition, the minutes must be declared to be confirmed

INTRODUCING A MOTION

The procedure for moving any Motion is:

- 1) The mover must state the Motion without speaking to it

Strathbogie Youth Council Terms of Reference

- 2) The Motion must be seconded. If a Motion is not seconded, the Motion lapses
- 3) The Chair asks if anyone opposes the Motion
- 4) If anyone opposes the Motion then the Chair must call on the mover to speak FOR the motion. If no one opposes the motion then it is put to vote
- 5) After the mover has addressed the meeting, the seconder can choose whether to speak FOR the Motion or 'reserve his or her right to address the meeting'
- 6) After the mover and seconder (if desired) has spoken the Chair must invite debate from anyone who wishes to speak to the Motion
- 7) Speakers must alternate between those wishing to speak FOR and AGAINST
- 8) Each Youth Councillor is only allowed to speak once
- 9) If there is no one else to speak FOR a motion then the mover must speak to close the debate
- 10) Then the Chair must put the Motion to the vote
- 11) The Motion is declared carried or lost

DEBATE MUST BE RELEVANT TO THE MOTION

- 1) Debate must always be relevant to the Motion
- 2) If someone debates a matter that is irrelevant to the Motion the Chair must ask the speaker to confine the debate
- 3) If after being requested to confine the debate the speaker continues to debate irrelevant matters, the Chair may direct the speaker to be seated and not speak further in respect of the Motion

VOTING RIGHTS AND QUORUM

- 1) All Youth Councillors and Youth Council trainees will have equal voting rights
- 2) Voting must take place in silence
- 3) Voting on any matter is by show of hands
- 4) Councillors and Council staff can attend Youth Council meetings as observers or can participate in meetings if they are invited to do so by the Youth Council
- 5) Councillors and Council staff will not have voting rights
- 6) Youth Council will allow a proxy voting, that is, if a Youth Councillor cannot attend the Youth Council meeting they can send their vote via another Youth Councillor, Youth Council trainee, or the Children Youth and Families Coordinator
- 7) A quorum will be fifty percent of the membership plus one

IN THE EVENT OF A TIED VOTE

In the event of a tied vote:

- 1) The debate will be continued and a request for additional information can be made if needed
- 2) If additional information is not available on hand the motion may be deferred until next meeting
- 3) After re-debate the motion is put to vote again
- 4) If there is still a tied vote the Youth Mayor will have an additional deciding vote

Strathbogie Youth Council Terms of Reference

INABILITY TO OBTAIN A QUORUM

If after 30 minutes from the scheduled starting time of any *Ordinary* or *Special meeting*, a quorum cannot be obtained those Youth Councillors present can decide whether to:

- 1) Continue the meeting without presenting any motions until the next meeting
- 2) Adjourn the meeting to a date to be determined.

CONFLICTS OF INTEREST

A Youth Councillor must disclose any conflict of interest which that Youth Councillor has in an item of business before the item is address.

Reporting Relationships

The Youth Council's primary relationship will be to Council's Children Youth and Families Coordinator.

REPORTS BY COUNCIL OFFICERS TO YOUTH COUNCIL

Reports from Council officers should go through the Children Youth and Families Coordinator. The Children Youth and Families Coordinator will schedule a time to address a report at the next available Youth Council meeting. Council officers should present reports to Youth Council and the presentations should be no more than 20 minutes in length including question time. The presentation should be concise and clearly outline the level of involvement being sought from Youth Council. Youth Council responds to Council officer's reports verbally at the Youth Council meeting.

All Council officers presenting a report to Youth Council should, where relevant, provide timely feedback on the input given by Youth Council.

MATTERS PUT TO YOUTH COUNCIL BY THE COMMUNITY OR ORGANISATIONS

Matters put to Youth Council by a community member/group or organisation should be submitted to the Youth Council via the Children Youth and Families Coordinator. This should be in the form of a brief report which clearly outlines:

- 1) The name and contact details of the person/group/organisation seeking input from the Youth Council
- 2) The issue/project/event/service etc
- 3) The information or actions that are being sought from Youth Council
- 4) The timeframe for the request

The Youth Council will review the report at the next meeting and decide whether they require further information in the form of a presentation. If the Youth Council does not wish to have a presentation, a letter of response will be prepared by the Secretary.

The Youth Council may request a presentation to be made at the next meeting. If this is the case:

- 1) Those seeking input will be contacted by the Children Youth and Families Coordinator to arrange a time
- 2) Presentations should be no more than 20 minutes in length including question time
- 3) The presentation should be concise and clearly outline the level of involvement being sought from Youth Council
- 4) Youth Council will respond verbally to matters being presented

Strathbogie Youth Council Terms of Reference

- 5) Where relevant, feedback on the input given by Youth Council must be provided in a timely manner

Expected Behaviour

PURPOSE

The purpose of this clause is to outline the behaviours expected of Youth Council members and the process by which the Youth Council will respond to poor behaviour or misconduct by a member.

EXPECTED BEHAVIOUR

- 1) Be mindful of your actions within the community and uphold the positive image and reputation of Strathbogie Youth Council
- 2) Behave in a professional manner
- 3) Show respect to other Youth Council and Council members and their views
- 4) Refrain from making personal comments about other youth councillors, officers or other people
- 5) Actively listen to others' points of view
- 6) Only one Youth Councillor will speak at any one time
- 7) Youth Councillors should indicate if they would like to speak
- 8) The Chair should monitor the flow of the conversation
- 9) Youth Councillor's comments are directed to the whole Youth Council and should be relevant to the agenda item being discussed
- 10) All members of the Youth Council will endeavour to make the Youth Council meetings a comfortable and friendly environment

YOUTH COUNCIL'S RESPONSE TO POOR BEHAVIOUR

Behaviour is defined as poor when a member of the Youth Council does not comply with the expectations outlined above. If a Youth Councillor is behaving poorly they will be given a warning by either the Children Youth and Families Coordinator or the Youth Mayor. The Children Youth and Families Coordinator, with the support of the majority of the Youth Council and the Manager Community Development, reserve the right to ask participants to leave the program if they continue to behave poorly or if they do not meet the expectations of their role.

PROBLEM SOLVING AND DISPUTE RESOLUTION

In the first instance any complaint, unresolved problem or serious dispute is to be brought to the Children Youth and Families Coordinator for resolution. If appropriate and with the agreement of all parties, the matter may involve a mediation process.

Any complaint, unresolved problem or serious dispute that involves Council's Children Youth and Families Coordinator is to be brought to the Manager Community Development for resolution. If appropriate and with the agreement of all parties, the matter may involve a mediation process.

SMOKING, ALCOHOL AND OTHER DRUGS

Youth Councillors will not consume alcohol or illegal drugs while they are fulfilling their role on Youth Council.

Smoking is not permitted in Council buildings or in Council vehicles or in close proximity to Council buildings. Youth Councillors are not permitted to smoke while wearing the Youth Council uniform/badge. They will not smoke in front of young people or children when they

Strathbogie Youth Council Terms of Reference

are fulfilling their role as Youth Councillors. Youth Councillors will abide by state government regulations around smoking in public places.

GIFTS

Youth Councillors will not accept gifts where it could be perceived to influence them in their role as a Youth Councillor except:

- 1) Where the gift would generally be regarded as only having a token value and could not be perceived to influence the Youth Councillors actions
- 2) Where refusal may cause offence or embarrassment, in which case the gift may be accepted on behalf of the Youth Council and the gift becomes the property of the Youth Council

Youth Councillor Duties and Expectations

As a Youth Councillor you are expected to:

- 1) Attend the induction day during school hours
- 2) Attend and participate in meetings
- 3) Contribute your ideas and enthusiasm
- 4) Carry out any tasks that you volunteer for
- 5) Be willing to work as part of a team
- 6) Represent Youth Council by attending some official events

PARTICIPANT LEVEL OF COMMITMENT

Youth Councillors will:

- 1) Attend Youth Council meetings twice per month from 5pm – 7pm on the first and third Monday. An 80% attendance is required
- 2) Attend sub-committee issues and discussion meetings approximately once per month
- 3) Attend extra meetings/events/functions including Council meetings when required
- 4) Attend the Councillor Dinner twice a year, prior to the Council meeting

Communication with the Media

All communication with the media will be done under the guidance and support of the Community Development and Customer Relations departments.

Members are expected to direct all media coverage through the Youth Mayor. If individual members are asked for an interview or media release concerning the activities of the Youth Council, permission must be sought by the Youth Council.

All Youth Council media releases must be passed by the Youth Council and will then follow Council procedures for preparing and distributing media releases.

All requests for interviews with Youth Council will be processed through the Youth Mayor and the Children Youth and Families Coordinator.

Youth Councillors are responsible for informing media representatives that Youth Councillors' views and opinions are not necessarily those of Council.

Strathbogie Youth Council Terms of Reference

REFERRING ENQUIRIES TO THE YOUTH COUNCIL

A Youth Councillor shall refer an issue/enquiry to the Youth Council when:

- 1) They are unsure of their individual point of view on the issue and/or are uninformed about the issue
- 2) They do not feel comfortable commenting on the issue
- 3) They have been asked to provide a statement on the Youth Council's position on an issue

Youth Council Tasks

Youth Council tasks include:

- 1) Consulting with local young people and advocating for their needs
- 2) Assisting in the development of an Annual Strathbogie Youth Council Action Plan
- 3) Implement actions in the Youth Council Action Plan
- 4) Assist in the evaluation of the Strathbogie Shire Council Youth Program
- 5) Assist in the development of the Strathbogie Youth web page/s

Action Plan

The action plan will be developed by the inaugural Youth Council and attached here when completed. The TOR will be amended to reflect the update.

Amendments and Review of the Youth Council Terms of Reference

Any amendments to the Youth Council Terms of Reference must be approved by the Youth Council and endorsed by Council. Amendments can be made at any time, however a Report must be submitted to Council outlining the amendment(s). The Terms of Reference will be formally reviewed at the end of the first Youth Council term and by each new Youth Council thereafter.

9.7.4 Financial Report – May 2015

Author / Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Appended to the Agenda is a copy of Council's Financial Report for the period ending 31 May 2015.

The report contains the Standard Income Statement, Balance Sheet, Cash Flow Statement /Schedule of Investments and Statement of Capital Works.

The operating surplus for the eleven months period ending 31 May 2015 was \$5,769,932. The variance to budget is detailed in the Financial Overview.

As at 31 May 2015, total capital works was \$5,715,655. This is under YTD budget by \$524,917.

RECOMMENDATION

That the Financial Report for the eleven months ended 31 May 2015 be noted.

Background

Council considers and notes quarterly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified as the report is consistent with the Local Government Act 1989 obligations.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management.

Strategic Links – Policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.4 Financial Report – May 2015 (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumer Act 2010 requirements.

Financial / Budgetary Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Financial and Budgetary implications for the Financial Year ending 30 June 2015.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Economic implications for the Financial Year ending 30 June 2015.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant community or social implications for the Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 1006

This report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 1006.

Legal / Statutory Implications

Consideration and adoption of quarterly financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

May 2015 Financial Report

FINANCIAL OVERVIEW - ELEVEN MONTHS ENDED 31 MAY 2015

The Financial Overview to 31 May 2015 identifies total revenue \$28,714,017 with expenditure \$22,944,084, resulting in a surplus to date of \$5,769,932. The YTD May variation of budget to actual is \$(734,227). This is made up of a number of variances that are outlined below.

Mid-year review Current Budget total for Capital Expenditure \$9,190,015. Capital works current YTD budget to 31 May 2015 \$6,240,572, achieved expenditure \$5,715,655 resulting in a variation to the budget of \$524,917 under spent. Most variations are due to timing issues. Items included in the budgeted operating accounts that are charged to the capital works program total \$119,570 and covers salary and plant items.

In 2014/15 some major projects are being delivered through operating expenditure, the details for each will be included for information:-

PROJECT DETAILS	Project Budget	YTD Budget	YTD Actual	Variance
Nagambie Main Street	\$830,000	\$309,820	\$213,699	-\$96,121
Euroa Conference & Function Centre	\$390,000	\$390,000	\$466,047	\$76,047

Additional works undertaken covered by matching income contribution by community

Other Comments on significant projects in budget:-

Violet Town Landfill Cap and Closure YTD \$10,973. This will be funded from provision in Balance Sheet at year end.

Income Statement (Fav) / Unfav. Variance for 31 May 2015

Income

Line Item	Variance	Notes
<u>Rates</u>	(10,790)	Some supplementary valuations have been finalised however valuation objections are still pending. Rates arrears May 2015 \$1.7M (13/14 \$912k) Fire Services Property levy raised \$1.4 million as part of rate 2014/15 (13/14 \$1.6 million). The FSPL cents in the dollar reduced in 14/15 (funds required to be held in Trust in Balance Sheet - 13/14 uncollected \$80k).
<u>Statutory Fees & Fines</u>	(26,818)	Small timing variance for Statutory fees, subdivision fees higher than budget.
<u>User Fees</u>	1,712	Timing variances in delivery of HACC programs. Offset by increased road opening permits, Cinema takings and Saleyards income to budget. Reduced collection of Boat Ramp fees.

FINANCIAL OVERVIEW - ELEVEN MONTHS ENDED 31 MAY 2015 cont.

Income continued:

Line Item	Variance	Notes
<u>Contributions</u>	(73,682)	Favorable payments towards new infrastructure assets. Matched by increased expenditure - Euroa Conference and Function Centre.
<u>Grants Operating Recurrent</u>	(132,844)	Timing variance for grants. Additional funding to budget for Grants Commission \$93k and Local Roads Grant \$42k.
<u>Grants Operating Non Recurrent</u>	(67,300)	Creightons Creek Fire recovery grant \$62k and Tobacco Compliance Education \$5k.
<u>Grants Non Recurrent Capital</u>	(45,000)	Additional funding to budget of \$45k for Memorial Park redevelopment project.
<u>Other Revenue includes Interest on Investments</u>	(154,850)	Various accounts with timing difference on reimbursements and rates interest charges. Interest on investments \$67k and Private Works income \$26k above budget.

Expenditure

<u>Employee</u>	(202,697)	\$77k charged to capital program, balance reduced expenditure on HACC program (matching reduced revenue). Will level out when HACC redundancy payments made.
<u>Contracts and Materials</u>	27,833	Numerous small variances
<u>Depreciation</u>	(36,106)	Revaluation of assets at 30/06/2014 resulted in higher depreciation than budget, timing variance.

The May 2015 Financial Overview report includes a reviewed forecast to 30 June 2015. Capital Works project items forecast to be not spent at 30/06/2015 which will be required to be carried forward to 2015/16 Capital Works program are:-

Project	Carried Forward Budget
Euroa Flood Mitigation Works	7,000
Nagambie Drainage - Retention Dam	70,000
Violet Town Community Centre Road	181,000
Avenel Memorial Hall - Stormwater Drain/Footings	40,000
Waste Transfer Station: council contribution 50%/Grants 50% = @275k total project cost	137,000
Pranjip Road Bridge	245,460
Kelly's Bridge Creightons Creek Road	119,000
Avenel Drainage (contribution to developers)	15,000
Total	814,460

STRATHBOGRIE SHIRE COUNCIL

Profit and Loss Statement 2014/2015

for the 11 months ending May 2015

	Mid Year Budget Total 14/15	Forecast June 2015	Variance	YTD Budget	YTD Actual	Variance to MYR YTD Budget
REVENUE						
Rates Income	16,171,000	16,206,000	(35,000)	16,160,258	16,171,048	(10,790)
Statutory Fees & Fines	270,100	270,100		261,795	288,613	(26,818)
User Charges	1,103,100	1,103,900	(26,000)	990,356	988,644	1,712
Contributions	58,500	132,333	(73,833)	58,500	132,182	(73,682)
Grants Recurrent Operating	6,366,958	6,380,858	(8,700)	6,198,160	6,331,005	(132,844)
Grants Non Recurrent Operating	1,629,350	1,697,350	(68,000)	619,000	686,300	(67,300)
Grants Recurrent Capital	2,487,215	2,487,215		2,487,215	2,487,215	
Grants Non Recurrent Capital	806,090	821,090	(15,000)	718,111	763,111	(45,000)
Other Revenue	596,000	70,826	545,174	581,729	736,706	(154,850)
Net gain/loss on disposal Assets	(283,000)	(106,000)	(177,000)	129,193	129,193	(127)
Operating Revenue Total	29,205,313	29,063,672	141,641	28,204,317	28,714,017	(509,700)
EXPENDITURE						
Employee	10,073,983	10,270,800	(196,817)	8,444,697	8,242,000	202,697
Contract, Materials and Services	11,944,400	11,986,632	(42,232)	10,416,083	10,443,916	(27,833)
Bad and doubtful debts	5,000	5,000			12	12
Depreciation	4,735,700	4,735,700		3,993,081	3,956,975	36,106
Finance Costs	160,500	160,500		139,225	137,454	1,771
Other Expenditure	193,300	193,300		175,526	163,728	11,774
WDV Infrastructure Renewed	547,000	547,000				
Operating Expenditure Total	27,659,883	27,898,932	(239,049)	23,168,611	22,944,084	224,527
Surplus /Deficit	1,545,430	1,164,741	380,690	5,035,706	5,769,932	(734,227)
Other Comprehensive Income						
Revaluation	3,240,000	3,240,000				
	(4,785,430)	4,404,741	380,690	5,035,706	5,769,932	(734,227)

STRATHBOGIE SHIRE COUNCIL
Balance Sheet 2014/2015
MAY 2015

	Current Budget 2014/2015	YTD Actual
	\$	\$
Current Assets		
Cash and cash equivalents	6,690,750	10,883,971
Trade and other receivables	1,457,817	2,750,676
Prepayments	123,985	21,504
Inventories	9,907	7,258
Total Current Assets	<u>8,282,459</u>	<u>13,663,409</u>
Non Current Assets		
Financial Assets	2,032	2,032
Investments in associates	223,650	223,649
Property, plant and equipment, Infrastructure	248,850,107	234,756,700
Total Non Current Assets	<u>249,075,789</u>	<u>234,982,381</u>
Total Assets	<u>257,358,248</u>	<u>248,645,790</u>
Current Liabilities		
Trade and other payables	2,464,425	1,121,919
Trust funds and deposits	480,214	1,070,685
Provisions	3,106,783	3,116,869
Interest bearing loans and borrowings	158,000	53,044
Total Current Liabilities	<u>6,209,422</u>	<u>5,362,517</u>
Non Current Liabilities		
Trust funds and deposits	67,980	67,980
Provisions	597,297	393,471
Interest bearing loans and borrowings	1,963,621	2,119,739
Total Non Current Liabilities	<u>2,628,898</u>	<u>2,581,190</u>
Total Liabilities	<u>8,838,320</u>	<u>7,943,707</u>
Equity		
Accumulated Surplus	75,968,092	74,744,596
Reserves	163,427,555	165,957,488
TOTAL EQUITY	<u>239,395,647</u>	<u>240,702,084</u>

STRATHBOGIE SHIRE COUNCIL
CAPTIAL ACCOUNT TYPE
PERIOD: MAY 2015

	Current Budget	EOY June Forecast	Variance - Favourable (unfavourable)	YTD Budget	YTD Actual	YTD Variance
CAPITAL EXPENDITURE						
Land	810,500	746,983	63,517	718,500	736,901	(18,401)
Buildings - Municipal Properties	2,158,000	1,732,937	425,063	1,407,623	1,377,824	29,799
Furniture and Equipment (Inc. Info. Services)	190,000	191,886	(1,886)	161,556	146,618	14,938
Plant & Machinery	815,000	790,000	25,000	671,706	656,404	15,302
Bridge Construction	717,000	359,845	357,155	219,000	228,165	(9,165)
Underground Drainage	483,000	484,650	(1,650)	109,369	108,402	967
Waste Management	0	0	0	0	10,973	(10,973)
Footpaths	105,000	105,000	0	32,296	31,751	546
Roads	3,831,515	3,584,038	247,477	2,917,372	2,291,425	625,947
Kerb & Channel	80,000	80,000	0	3,150	3,150	0
CAPEXP adjustments since adoption	0	11,640	(11,640)	0	24,133	(24,133)
Open Space	0	99,910	(99,910)	0	99,910	(99,910)
TOTAL CAPITAL EXPENDITURE	9,190,015	8,186,889	1,003,126	6,240,572	5,715,655	524,916
Asset Renewal	7,945,515	6,942,389	1,003,126	5,162,703	4,549,547	613,156
Asset Upgrade	1,001,000	1,001,000	0	834,369	913,905	(79,536)
Asset New	243,500	243,500	0	243,500	252,204	(8,704)
Report Total	9,190,015	8,186,889	1,003,126	6,240,572	5,715,656	524,916
Budgeted Items from operational						
Plant					42,897	
Salaries					76,673	
Report Total					119,570	

STRATHBOGIE SHIRE COUNCIL

Cash Flow Statement for 11 Months ended May 2015	Mid Year Budget	
	Total 14/15 Inflows (Outflows)	May-15 Inflows (Outflows)
Cash flows from operating activities		
Rates and charges	16,171,000	14,968,550
Statutory fees and fines	270,100	288,613
User fees	1,103,100	1,085,032
Contributions	58,500	132,182
Grants	11,289,613	10,267,631
Interest	200,000	267,012
Other receipts	396,000	341,756
Net GST refund/overpayment	0	1,434,711
Payments to suppliers	(11,944,400)	(13,593,417)
Payments to employees (including redundancies)	(10,404,943)	(8,242,000)
Other payments	(193,300)	(163,740)
Total cash outflows from operating activities	6,945,670	6,786,330
Cash flows from investing activities		
Payments for property, plant and equipment, infrastructure	(9,190,015)	(5,005,515)
Payments for landfill rehabilitation	0	
Proceeds sales of property, plant and equip, infrastructure	567,000	257,131
Net cash used in investing activities	(8,623,015)	(4,748,384)
Cash flows from financing activities		
Finance costs	(160,500)	(137,454)
Trust funds and deposits	0	403,722
Proceeds from interest bearing loans and borrowings	0	
Repayment of interest bearing loans and borrowings	(625,836)	(574,673)
Net cash provided by (used in) financing activities	(786,336)	(308,405)
Net cash provided by (used in) financing activities		
Net increase (decrease) in cash and cash equivalents	(2,463,681)	1,729,541
Cash and cash equivalents brought forward	9,154,431	9,154,431
Cash and cash equivalents at end of year/month	6,690,750	10,883,972

Strathbogie Shire Council 2014/2015

Account Details - Investments

End of Month April 2015 Balance Sheet Reports

Investments	%	YTD
Split by Bank	Held	Actual
ANZ	24%	2,009,409
CBA	18%	1,500,000
GMCU	29%	2,400,000
NAB	28%	2,300,000
	100%	8,209,409

Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Capital Land									
22001 Euroa Flood Mitigation Works	\$19,000	\$19,000	\$19,000	\$9,106	\$0	\$9,106	\$9,895	\$8,896	48%
22006 Violet Town Flood Mitigation Works: Stage 2	\$384,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
22013 Nagambie Depot Improvements/ Rehab	\$100,000	\$0	\$0	\$2,842	\$0	\$2,842	-\$2,842	-\$2,842	0%
22015 V/Town Tennis Courts/Netball Drainage	\$10,000	\$10,000	\$10,000	\$11,821	\$0	\$11,821	-\$1,821	-\$1,821	118%
22016 Euroa Memorial Park Redevelopment Project - Honouring our Heroes	\$0	\$171,500	\$171,500	\$173,328	\$0	\$173,328	-\$1,828	-\$1,828	101%
22017 Former Nagambie Depot	\$285,000	\$285,000	\$285,000	\$291,109	\$0	\$291,109	-\$6,109	-\$6,109	102%
22018 Automatic Meter Gates for Seven Creeks Park	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$0	\$0	100%
22019 Automatic Meter Gates Seven Creeks Park	\$180,000	\$180,000	\$173,000	\$172,875	\$3,504	\$176,379	-\$3,379	\$3,621	98%
22020 Nagambie Drainage - Retention Dam	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	0%
22021 Oak Valley Road Land	\$40,000	\$40,000	\$40,000	\$55,820	\$0	\$55,820	-\$15,820	-\$15,820	140%
22022 Euroa Hotel Carpark	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
Total Land	\$1,188,000	\$810,500	\$718,500	\$736,901	\$3,604	\$740,405	-\$21,905	\$73,509	91%
Buildings - Municipal Properties									
20036 Euroa Caravan Park Site Development	\$0	\$53,000	\$53,000	\$59,870	\$25,586	\$59,466	-\$42,466	-\$42,466	180%
20038 Euroa Saleyard Improvements	\$455,000	\$455,000	\$455,000	\$456,565	\$1,900	\$456,066	-\$3,066	-\$3,066	101%
20045 Nagambie Depot Site restoration	\$0	\$0	\$0	\$3,025	\$0	\$3,025	-\$3,025	-\$3,025	0%
20047 Violet Town Depot Relocation	\$0	\$0	\$0	\$375	\$0	\$375	-\$375	-\$375	0%
20053 Nagambie High Street Toilets Improvements	\$0	\$0	\$0	\$488	\$0	\$488	-\$488	-\$488	0%
20058 Euroa Community Conference Centre	\$10,000	\$10,000	\$8,300	\$11,813	\$2,718	\$14,631	-\$6,331	-\$4,631	146%
20082 Euroa Works Dept - Sewerage	\$38,000	\$38,000	\$38,000	\$37,050	\$0	\$37,050	\$1,950	\$1,950	99%
20083 Euroa Band Hall - Roof Lining	\$28,000	\$28,000	\$28,000	\$12,363	\$0	\$12,363	\$7,637	\$7,637	92%
20084 Euroa Croquet Club Kitchen	\$16,000	\$16,000	\$16,000	\$14,495	\$0	\$14,496	\$1,504	\$1,504	91%
20085 Euroa Pre School - Roller Door & PA Door	\$10,000	\$10,000	\$0	\$0	\$3,349	\$3,349	-\$6,651	-\$6,651	33%
20086 Violet Town Community Centre - Roof	\$185,000	\$185,000	\$7,000	\$5,340	\$1,342	\$5,682	\$318	\$178,318	4%
20087 Nagambie Swimming Pool - Office/Kiosk	\$30,000	\$30,000	\$30,000	\$24,509	\$0	\$24,509	\$5,491	\$5,491	82%
20088 Euroa Swimming Pool - Roof Plant Room	\$20,000	\$20,000	\$20,000	\$16,188	\$0	\$16,188	\$3,812	\$3,812	81%
20089 Euroa Third Age Club - Toilet	\$40,000	\$40,000	\$40,000	\$46,730	\$0	\$46,730	-\$6,730	-\$6,730	117%
20090 Euroa Caravan Park - Caretaker's Cottage Roof	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$25,000	0%
20091 Euroa RSL - Painting, Spouting, Render Sidework	\$40,000	\$40,000	\$25,000	\$21,810	\$0	\$21,910	\$3,090	\$3,090	88%
20092 Avenel Memorial Hall - Stormwater Drains/roofs	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$4,476	\$4,476	55%
20093 Council Office - Fitout	\$275,000	\$200,000	\$10,000	\$5,524	\$0	\$5,524	\$200,000	\$200,000	0%
20094 Waste Transfer Stations	\$400,000	\$400,000	\$400,000	\$372,542	\$136	\$372,678	\$27,322	\$27,322	93%
20095 Toilets Seven Creeks Park	\$480,000	\$480,000	\$232,323	\$233,144	\$2,957	\$236,100	-\$3,777	\$23,900	51%
20096 Violet Town Library	\$50,000	\$50,000	\$0	\$0	\$43,823	\$43,823	-\$43,823	\$5,177	89%
20097 Little Theatre relocation, stages 1-4	\$10,000	\$10,000	\$0	\$7,811	\$0	\$7,811	\$2,389	\$2,389	78%
20098 Nagambie Men's Shed	\$60,000	\$60,000	\$42,000	\$48,162	\$0	\$48,162	\$11,838	\$11,838	80%
20099 Seven Creeks Street Piling/Sea Wall	\$2,180,000	\$2,158,000	\$1,407,623	\$1,377,024	\$91,421	\$1,488,245	-\$81,622	\$780,176	68%
Total Buildings - Municipal Properties									
Furniture and Equipment (Inc. Info. Services)									
20046 Other Furniture and Equipment	\$0	\$0	\$0	\$0	\$584	\$584	-\$584	-\$584	0%
20046 Black Gavar - Grant Funded & Private Works									

**Strathgogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
26004	\$0	\$0	\$0	\$1,686	\$0	\$1,686	-\$1,686	-\$1,686	0%
	\$0	\$0	\$0	\$1,686	\$384	\$2,250	-\$2,250	-\$1,866	0%
Information Technology									
25012	\$150,000	\$150,000	\$121,256	\$107,562	\$6,985	\$114,548	\$7,008	\$35,452	76%
25033	\$40,000	\$40,000	\$37,170	\$37,170	\$0	\$37,170	\$2,830	\$2,830	93%
	\$190,000	\$190,000	\$161,556	\$144,732	\$6,985	\$151,717	\$9,839	\$45,280	90%
	\$190,000	\$190,000	\$161,556	\$144,732	\$7,349	\$153,957	\$7,589	\$43,382	81%
Plant & Machinery									
28006	\$620,000	\$465,000	\$399,268	\$397,542	\$0	\$397,542	\$1,724	\$67,458	85%
28007	\$350,000	\$350,000	\$372,442	\$258,842	\$0	\$258,842	\$13,578	\$31,138	74%
	\$970,000	\$815,000	\$871,706	\$656,404	\$0	\$656,404	\$15,302	\$158,596	81%
Bridge Construction									
23005	\$0	\$0	\$0	\$1,125	\$0	\$1,125	-\$1,125	\$1,125	0%
23007	\$68,000	\$68,000	\$0	\$0	\$50,384	\$60,384	-\$50,384	\$27,628	69%
23015	\$0	\$0	\$0	\$7,237	\$0	\$7,237	-\$7,237	-\$7,237	0%
23022	\$247,000	\$247,000	\$1,540	\$1,540	\$0	\$1,540	-\$1,540	\$245,460	1%
23023	\$21,000	\$21,000	\$21,000	\$21,000	\$0	\$21,000	\$0	\$0	100%
23024	\$119,000	\$119,000	\$0	\$0	\$83,839	\$83,839	-\$83,839	\$35,161	70%
23025	\$122,000	\$122,000	\$122,186	\$122,186	\$0	\$122,186	-\$186	-\$186	100%
23026	\$103,000	\$103,000	\$75,077	\$75,077	\$27,915	\$102,992	-\$28,892	\$108	100%
23027	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$0	\$12,000	0%
23028	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
	\$717,000	\$717,000	\$228,165	\$228,165	\$172,048	\$400,213	-\$181,213	\$488,835	56%
Underground Drainage									
24005	\$90,000	\$165,000	\$7,000	\$3,019	\$163,363	\$168,574	-\$158,574	-\$1,574	101%
24007	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24008	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24014	\$15,000	\$15,000	\$15,000	\$16,644	\$0	\$16,644	-\$1,644	-\$1,644	111%
24015	\$35,000	\$35,000	\$36,000	\$36,000	\$0	\$36,000	\$0	\$0	100%
24016	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000	0%
24017	\$56,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
24018	\$20,000	\$20,000	\$0	\$0	\$18,600	\$18,600	-\$18,600	\$1,400	93%
24019	\$26,000	\$25,000	\$15,000	\$15,648	\$1,193	\$16,836	-\$1,838	\$8,162	67%
24020	\$30,000	\$30,000	\$15	\$2,050	\$15	\$2,175	-\$175	\$27,825	7%
24021	\$10,000	\$10,000	\$3,360	\$3,618	\$0	\$3,618	-\$249	\$6,382	36%
24022	\$31,000	\$31,000	\$31,000	\$31,412	\$1,282	\$32,694	-\$1,694	-\$1,694	105%
	\$454,000	\$483,000	\$109,369	\$109,402	\$164,742	\$293,144	-\$183,775	\$374,698	61%
Waste Management									
27800	\$0	\$0	\$0	\$10,973	\$0	\$10,973	-\$10,973	-\$10,973	0%

Produced from Finance

Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Footpaths									
Asphalt Footpath Renewal Program									
27011 Asphalt Footpath Renewal Program	\$40,000	\$40,000	\$30,000	\$29,455	\$10,545	\$40,000	-\$10,000	\$0	100%
Total Asphalt Footpath Renewal Program	\$40,000	\$40,000	\$30,000	\$29,455	\$10,545	\$40,000	-\$10,000	\$10,545	100%
Sealed Footpath Renewal Program									
27001 Sealed Footpath Renewal Program	\$25,000	\$25,000	\$0	\$0	\$25,000	\$25,000	-\$25,000	\$0	100%
Total Sealed Footpath Renewal Program	\$25,000	\$25,000	\$0	\$0	\$25,000	\$25,000	-\$25,000	\$0	100%
Isolated Failures Concrete (Various)									
27051 Isolated Failures Concrete (Various)	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
Total Isolated Failures Concrete (Various)	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
Minor Missing Link Sections Footpath									
27071 Minor Missing Link Sections Footpath	\$10,000	\$10,000	\$2,296	\$2,296	\$0	\$2,296	\$0	\$7,704	23%
Total Minor Missing Link Sections Footpath	\$10,000	\$10,000	\$2,296	\$2,296	\$0	\$2,296	\$0	\$7,704	23%
Total Footpaths	\$105,000	\$105,000	\$32,296	\$31,751	\$35,545	\$67,296	-\$35,000	\$70,250	64%
Gravel Resheeting									
25202 Resheeting Program	\$691,000	\$792,000	\$572,800	\$0	\$0	\$0	\$572,800	\$792,000	0%
Country Roads & Bridges									
Total Country Roads & Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
other									
25800 Cleary Road Ch 3000-3830	\$0	\$0	\$0	-\$2,249	\$0	-\$2,249	\$2,249	\$2,249	0%
25803 Rescourse Rd Ch 7286-8150	\$0	\$0	\$0	\$849	\$0	\$849	-\$849	-\$849	0%
25806 Wood Rd Ch 3630-4680	\$0	\$0	\$0	\$50	\$0	\$50	-\$50	-\$50	0%
25807 Weir Rd Ch 1660-2845	\$0	\$0	\$0	\$50	\$0	\$50	-\$50	-\$50	0%
Total other	\$0	\$0	\$0	-\$1,300	\$0	-\$1,300	\$1,300	\$1,300	0%
Total Gravel Resheeting	\$691,000	\$792,000	\$572,800	-\$1,300	\$0	-\$1,300	\$574,100	\$793,300	0%
Roads									
Roads and Street Resealing									
Reseals - Rural									
24999 Resealing Budget	\$1,301,000	\$1,301,000	\$1,052,600	\$0	\$0	\$0	\$1,052,600	\$1,301,000	0%
25103 Creightons Creek Road Ch 23795 - 24395	\$0	\$0	\$0	\$14,884	\$0	\$14,884	-\$14,884	-\$14,884	0%
25104 Creightons Creek Road Ch 14230 - 14520	\$0	\$0	\$0	\$4,845	\$0	\$4,845	-\$4,845	-\$4,845	0%
25108 Goulburn West Road Ch 2030 - 2470	\$0	\$0	\$0	\$10,827	\$0	\$10,827	-\$10,827	-\$10,827	0%
25120 Mogganraney Road Ch 11223 - 11245	\$0	\$0	\$0	\$295	\$0	\$295	-\$295	-\$295	0%
25122 Mogganraney Road Ch 11203 - 11223	\$0	\$0	\$0	\$298	\$0	\$298	-\$298	-\$298	0%
25124 Pine Lodge Road Ch 2420 - 3230	\$0	\$0	\$0	\$54	\$0	\$54	-\$54	-\$54	0%
25125 Pelly McQuirms Road Ch 4050 - 4635	\$0	\$0	\$0	\$12,517	\$0	\$12,517	-\$12,517	-\$12,517	0%
25127 Smithys Lane Ch 0 - 805	\$0	\$0	\$0	\$8,952	\$0	\$8,952	-\$8,952	-\$8,952	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Totals Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
25129	\$0	\$0	\$0	\$6,562	\$0	\$6,562	-\$6,562	-\$6,562	0%
25715	\$0	\$0	\$0	\$9,545	\$0	\$9,545	-\$9,545	-\$9,545	0%
25716	\$0	\$0	\$0	\$19,685	\$0	\$19,685	-\$19,685	-\$19,685	0%
25718	\$0	\$0	\$0	\$17,306	\$0	\$17,306	-\$17,306	-\$17,306	0%
Resaleis Rural									
25102	\$0	\$0	\$0	\$34,503	\$0	\$34,503	-\$34,503	-\$34,503	0%
25105	\$0	\$0	\$0	\$14,808	\$0	\$14,808	-\$14,808	-\$14,808	0%
25108	\$0	\$0	\$0	\$870	\$0	\$870	-\$870	-\$870	0%
25107	\$0	\$0	\$0	\$4,222	\$0	\$4,222	-\$4,222	-\$4,222	0%
25109	\$0	\$0	\$0	\$467	\$0	\$467	-\$467	-\$467	0%
25112	\$0	\$0	\$0	\$6,893	\$0	\$6,893	-\$6,893	-\$6,893	0%
25113	\$0	\$0	\$0	\$6,375	\$0	\$6,375	-\$6,375	-\$6,375	0%
25114	\$0	\$0	\$0	\$410	\$0	\$410	-\$410	-\$410	0%
25117	\$0	\$0	\$0	\$17,871	\$0	\$17,871	-\$17,871	-\$17,871	0%
25118	\$0	\$0	\$0	\$15,174	\$0	\$15,174	-\$15,174	-\$15,174	0%
25119	\$0	\$0	\$0	\$1,008	\$0	\$1,008	-\$1,008	-\$1,008	0%
25119	\$0	\$0	\$0	\$102,691	\$0	\$102,691	-\$102,691	-\$102,691	0%
Total Resaleis Rural									
Country Roads & Bridges: Rural									
25084	\$0	\$0	\$0	\$39,883	\$0	\$39,883	-\$39,883	-\$39,883	0%
25085	\$0	\$0	\$0	\$574	\$0	\$574	-\$574	-\$574	0%
25086	\$0	\$0	\$0	\$9,514	\$0	\$9,514	-\$9,514	-\$9,514	0%
25087	\$0	\$0	\$0	\$9,022	\$0	\$9,022	-\$9,022	-\$9,022	0%
25088	\$0	\$0	\$0	\$492	\$0	\$492	-\$492	-\$492	0%
25089	\$0	\$0	\$0	\$3,293	\$0	\$3,293	-\$3,293	-\$3,293	0%
25090	\$0	\$0	\$0	\$3,063	\$0	\$3,063	-\$3,063	-\$3,063	0%
25091	\$0	\$0	\$0	\$3,773	\$0	\$3,773	-\$3,773	-\$3,773	0%
25093	\$0	\$0	\$0	\$574	\$0	\$574	-\$574	-\$574	0%
25094	\$0	\$0	\$0	\$2,461	\$0	\$2,461	-\$2,461	-\$2,461	0%
25095	\$0	\$0	\$0	\$18,013	\$0	\$18,013	-\$18,013	-\$18,013	0%
25096	\$0	\$0	\$0	\$4,147	\$0	\$4,147	-\$4,147	-\$4,147	0%
25097	\$0	\$0	\$0	\$586	\$0	\$586	-\$586	-\$586	0%
25098	\$0	\$0	\$0	\$21,169	\$0	\$21,169	-\$21,169	-\$21,169	0%
25099	\$0	\$0	\$0	\$23,945	\$0	\$23,945	-\$23,945	-\$23,945	0%
25100	\$0	\$0	\$0	\$24,002	\$0	\$24,002	-\$24,002	-\$24,002	0%
25101	\$0	\$0	\$0	\$15,709	\$0	\$15,709	-\$15,709	-\$15,709	0%
25110	\$0	\$0	\$0	\$701	\$0	\$701	-\$701	-\$701	0%
25111	\$0	\$0	\$0	\$38,221	\$0	\$38,221	-\$38,221	-\$38,221	0%
25115	\$0	\$0	\$0	\$24,087	\$0	\$24,087	-\$24,087	-\$24,087	0%
25118	\$0	\$0	\$0	\$32,441	\$0	\$32,441	-\$32,441	-\$32,441	0%
25121	\$0	\$0	\$0	\$24,278	\$0	\$24,278	-\$24,278	-\$24,278	0%
25126	\$0	\$0	\$0	\$23,025	\$0	\$23,025	-\$23,025	-\$23,025	0%
25128	\$0	\$0	\$0	\$32,188	\$0	\$32,188	-\$32,188	-\$32,188	0%
25129	\$0	\$0	\$0	\$6,753	\$0	\$6,753	-\$6,753	-\$6,753	0%
25131	\$0	\$0	\$0	\$18,044	\$0	\$18,044	-\$18,044	-\$18,044	0%
25132	\$0	\$0	\$0	\$60,216	\$0	\$60,216	-\$60,216	-\$60,216	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
25713 Downs S/Dappt Rd (Longwood) Ch 324 - 2285	\$0	\$0	\$0	\$36,089	\$0	\$36,089	-\$36,089	-\$36,089	0%
25714 Lockley Nambie Road Ch 4845 - 7043	\$0	\$0	\$0	\$43,325	\$0	\$43,325	-\$43,325	-\$43,325	0%
25717 Lockley Nambie Road Ch 15168 - 17284	\$0	\$0	\$0	\$41,830	\$0	\$41,830	-\$41,830	-\$41,830	0%
25927 Murchison-Longwood Road Ch 0-2003	\$0	\$0	\$0	\$41,174	\$0	\$41,174	-\$41,174	-\$41,174	0%
25928 Carriera Road Ch 5760 - 6570	\$0	\$0	\$0	\$16,731	\$0	\$16,731	-\$16,731	-\$16,731	0%
25929 Locklear Road Ch 6535-7105	\$0	\$0	\$0	\$11,773	\$0	\$11,773	-\$11,773	-\$11,773	0%
25930 Lockies Road Ch 4500-6335	\$0	\$0	\$0	\$33,780	\$0	\$33,780	-\$33,780	-\$33,780	0%
25931 Lockies Road Ch 4830-4930	\$0	\$0	\$0	\$638	\$0	\$638	-\$638	-\$638	0%
25932 Lockies Road Ch 3185-4880	\$0	\$0	\$0	\$35,295	\$0	\$35,295	-\$35,295	-\$35,295	0%
25933 Lockies Road Ch 1535-2475	\$0	\$0	\$0	\$19,509	\$0	\$19,509	-\$19,509	-\$19,509	0%
25934 High Street/S/R M East Ch 2170 - 2385	\$0	\$0	\$0	\$5,821	\$0	\$5,821	-\$5,821	-\$5,821	0%
25935 Henrys Creek Road Ch 18795-17260	\$0	\$0	\$0	\$9,728	\$0	\$9,728	-\$9,728	-\$9,728	0%
25936 Henrys Creek Road Ch 15450-16300	\$0	\$0	\$0	\$17,852	\$0	\$17,852	-\$17,852	-\$17,852	0%
25937 Galls Gap Road Ch 4820-4840	\$0	\$0	\$0	\$623	\$0	\$623	-\$623	-\$623	0%
25938 Galls Gap Road Ch 4840-4820	\$0	\$0	\$0	\$6,137	\$0	\$6,137	-\$6,137	-\$6,137	0%
25939 Euroa Strathbogie Road Ch 7260-8095	\$0	\$0	\$0	\$20,888	\$0	\$20,888	-\$20,888	-\$20,888	0%
25940 Cullens Road Ch 1415-3040	\$0	\$0	\$0	\$32,265	\$0	\$32,265	-\$32,265	-\$32,265	0%
25942 Pmt Lodge Rd - Chainaige 0.0km - 0.912km	\$0	\$0	\$0	\$18,870	\$0	\$18,870	-\$18,870	-\$18,870	0%
Total Country Roads & Bridges: Rural	\$1,301,000	\$1,301,000	\$1,092,680	\$1,044,651	\$0	\$1,044,651	\$47,349	\$256,349	80%
Pavement Rehabilitation Programs									
25620 Pavement Rehabilitation Program	\$1,434,000	\$1,434,000	\$999,400	\$876,134	\$4,478	\$580,611	\$399,789	\$653,389	40%
Pavement Rehab Roads To Recovery									
25204 Roads To Recovery Program	\$0	\$52,515	\$42,012	\$0	\$0	\$0	\$42,012	\$52,515	0%
25600 Aerodrome Road Ch 1200 - 1075	\$0	\$0	\$0	\$213	\$0	\$213	-\$213	-\$213	0%
25604 Balho Road Ch 0 - 1145	\$0	\$0	\$0	\$168	\$0	\$168	-\$168	-\$168	0%
25605 Craighorns Creek Rd Ch 15730-17210	\$0	\$0	\$0	\$108	\$0	\$108	-\$108	-\$108	0%
25606 Craighorns Creek Rd Ch 11910-13760	\$0	\$0	\$0	\$108	\$0	\$108	-\$108	-\$108	0%
25609 Goulburn Wier Road Ch 75 - 1310	\$0	\$0	\$0	\$298	\$0	\$298	-\$298	-\$298	0%
25971 Longwood-Shepparton Road Ch 4295 - 6000	\$0	\$52,515	\$42,012	\$1,190	\$0	\$1,190	\$40,822	\$51,325	2%
Total Pavement Rehab Roads To Recovery	\$0	\$52,515	\$42,012	\$1,190	\$0	\$1,190	\$40,632	\$51,325	2%
Total Pavement Rehabilitation Program	\$1,434,000	\$1,486,515	\$1,022,412	\$877,324	\$4,478	\$581,801	\$440,611	\$905,191	39%
Final Seals									
25925 Railway Street Ch 109-215	\$0	\$0	\$0	\$121	\$0	\$121	-\$121	-\$121	0%
25941 Burns Avenue Ch 0-184	\$0	\$0	\$0	\$88	\$0	\$88	-\$88	-\$88	0%
Total Final Seals	\$0	\$0	\$0	\$209	\$0	\$209	-\$209	-\$209	0%
Total Roads and Street Resealing	\$2,735,000	\$2,787,515	\$2,115,012	\$1,622,183	\$4,478	\$1,826,661	\$480,351	\$1,165,332	58%
Reseals - Urban									
25031 Reseals - Urban	\$0	\$0	\$0	\$26	\$0	\$26	-\$26	-\$26	0%
25075 Rose Street Ch 300 - 328	\$0	\$0	\$0	\$88	\$0	\$88	-\$88	-\$88	0%
Reseals Urban	\$0	\$0	\$0	\$114	\$0	\$114	-\$114	-\$114	0%
25031,014 Berwon Street Ch 76 - 406	\$0	\$0	\$0	\$8,436	\$0	\$8,436	-\$8,436	-\$8,436	0%

**Strathbogie Shire Council
Account Management Report
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	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev Bud. Variance	% Rev Bud
28001 0142 Blythe Lane Ch 532-795	\$0	\$0	\$0	\$7,458	\$0	\$7,458	-\$7,458	-\$7,458	0%
28031 0143 Blythe Street Ch 0-126	\$0	\$0	\$0	\$2,402	\$0	\$2,402	-\$2,402	-\$2,402	0%
28031 0144 Conventry Lane Ch 0-435	\$0	\$0	\$0	\$13,258	\$0	\$13,258	-\$13,258	-\$13,258	0%
28031 0152 High Street S/R S.East Ch 708-698	\$0	\$0	\$0	\$1,571	\$0	\$1,571	-\$1,571	-\$1,571	0%
28081 0155 Marie Street Ch 122-202	\$0	\$0	\$0	\$4,531	\$0	\$4,531	-\$4,531	-\$4,531	0%
28031 0196 Myola Crescent Ch 0-257	\$0	\$0	\$0	\$9,475	\$0	\$9,475	-\$9,475	-\$9,475	0%
28031 0157 Park Street Ch 0-145	\$0	\$0	\$0	\$3,284	\$0	\$3,284	-\$3,284	-\$3,284	0%
28031 0158 Park Street Ch 380-575	\$0	\$0	\$0	\$4,587	\$0	\$4,587	-\$4,587	-\$4,587	0%
28031 016 Robinson Street Ch D-222	\$0	\$0	\$0	\$9,178	\$0	\$9,178	-\$9,178	-\$9,178	0%
28040 107 Benbow Street Ch 0-76	\$0	\$0	\$0	\$1,647	\$0	\$1,647	-\$1,647	-\$1,647	0%
28040 108 Benbow Street Ch 406-746	\$0	\$0	\$0	\$7,888	\$0	\$7,888	-\$7,888	-\$7,888	0%
Country Roads & Bridges: Urban									
28060 Anderson Street Ch 1120 - 1310	\$0	\$0	\$0	\$5,153	\$0	\$5,153	-\$5,153	-\$5,153	0%
28061 Conroy Street Ch 42 - 201	\$0	\$0	\$0	\$4,740	\$0	\$4,740	-\$4,740	-\$4,740	0%
28062 Ewings Road Ch 238 - 382	\$0	\$0	\$0	\$3,068	\$0	\$3,068	-\$3,068	-\$3,068	0%
28063 Ewings Road Ch 382 - 432	\$0	\$0	\$0	\$1,230	\$0	\$1,230	-\$1,230	-\$1,230	0%
28064 Foy Street Ch 228 - 335	\$0	\$0	\$0	\$9,239	\$0	\$9,239	-\$9,239	-\$9,239	0%
28065 Garret Street Ch 473 - 595	\$0	\$0	\$0	\$2,978	\$0	\$2,978	-\$2,978	-\$2,978	0%
28066 Glencairn Lane Ch 0 - 164	\$0	\$0	\$0	\$4,757	\$0	\$4,757	-\$4,757	-\$4,757	0%
28067 Gokur Street Ch 0 - 180	\$0	\$0	\$0	\$4,151	\$0	\$4,151	-\$4,151	-\$4,151	0%
28068 Henry Street S/R Ch 0 - 190	\$0	\$0	\$0	\$5,242	\$0	\$5,242	-\$5,242	-\$5,242	0%
28069 High Street S/R S.West Ch 360 - 802	\$0	\$0	\$0	\$12,713	\$0	\$12,713	-\$12,713	-\$12,713	0%
28081 High Street S/R S.West Ch 300 - 366	\$0	\$0	\$0	\$8,582	\$0	\$8,582	-\$8,582	-\$8,582	0%
28082 Hindon Street Ch 0 - 132	\$0	\$0	\$0	\$3,161	\$0	\$3,161	-\$3,161	-\$3,161	0%
28083 Industrial Crescent Ch 416 - 669	\$0	\$0	\$0	\$6,808	\$0	\$6,808	-\$6,808	-\$6,808	0%
28084 Industrial Crescent Ch 0 - 254	\$0	\$0	\$0	\$12,469	\$0	\$12,469	-\$12,469	-\$12,469	0%
28086 Industrial Crescent Ch 254 - 416	\$0	\$0	\$0	\$12,352	\$0	\$12,352	-\$12,352	-\$12,352	0%
28087 Kennedy Street Ch 414 - 473	\$0	\$0	\$0	\$6,430	\$0	\$6,430	-\$6,430	-\$6,430	0%
28088 Kennedy Street Ch 473 - 515	\$0	\$0	\$0	\$1,840	\$0	\$1,840	-\$1,840	-\$1,840	0%
28089 Kennedy Street Ch 515 - 573	\$0	\$0	\$0	\$2,042	\$0	\$2,042	-\$2,042	-\$2,042	0%
28070 Kennedy Street Ch 1147 - 1345	\$0	\$0	\$0	\$7,344	\$0	\$7,344	-\$7,344	-\$7,344	0%
28071 Kennedy Street Ch 1345 - 1357	\$0	\$0	\$0	\$4,552	\$0	\$4,552	-\$4,552	-\$4,552	0%
28072 Kennedy Street Ch 1357 - 1593	\$0	\$0	\$0	\$671	\$0	\$671	-\$671	-\$671	0%
28073 Kennedy Street Ch 303 - 414	\$0	\$0	\$0	\$6,317	\$0	\$6,317	-\$6,317	-\$6,317	0%
28074 Lorraine Avenue Ch 0 - 117	\$0	\$0	\$0	\$4,112	\$0	\$4,112	-\$4,112	-\$4,112	0%
28075 Sutherland Street Ch 179 - 280	\$0	\$0	\$0	\$4,101	\$0	\$4,101	-\$4,101	-\$4,101	0%
28077 Sutherland Street Ch 0 - 159	\$0	\$0	\$0	\$9,883	\$0	\$9,883	-\$9,883	-\$9,883	0%
28078 Sutherland Street Ch 300 - 858	\$0	\$0	\$0	\$12,318	\$0	\$12,318	-\$12,318	-\$12,318	0%
28079 White Street Ch 100 - 128	\$0	\$0	\$0	\$8,760	\$0	\$8,760	-\$8,760	-\$8,760	0%
28080 White Street Ch 129 - 214	\$0	\$0	\$0	\$963	\$0	\$963	-\$963	-\$963	0%
28081 White Street Ch 229 - 378	\$0	\$0	\$0	\$1,849	\$0	\$1,849	-\$1,849	-\$1,849	0%
28092 White Street Ch 214 - 228	\$0	\$0	\$0	\$2,559	\$0	\$2,559	-\$2,559	-\$2,559	0%
	\$0	\$0	\$0	\$372	\$0	\$372	-\$372	-\$372	0%
	\$0	\$0	\$0	\$168,793	\$0	\$168,793	-\$168,793	-\$168,793	0%
Total Country Roads & Bridges: Urban	\$0	\$0	\$0	\$242,687	\$0	\$242,687	-\$242,687	-\$242,687	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev Bud Variance	% Rev Bud
Total Reveals - Urban	\$0	\$0	\$0	\$242,840	\$0	\$242,840	-\$242,840	-\$242,840	0%
Road General									
23050 Minor Drainage Works	\$24,900	\$19,900	\$19,900	\$0	\$0	\$0	\$19,900	\$19,900	0%
23051 Euroa Gannet Rd Drainage Extension	\$80,000	\$80,000	\$80,000	\$75,300	\$952	\$76,252	\$3,748	\$3,748	9%
23052 Violet Town Daisy St Railway Culvert	\$25,000	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0	\$0	100%
23053 Avenel Drainage (contribution to Developers)	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	\$15,000	0%
23055 Avenel Jones Street Parking	\$0	\$0	\$0	\$0	\$0	\$0	-\$50	-\$50	0%
25008 Avenel Jones Street Parking	\$59,700	\$56,100	\$33,660	\$0	\$1,106	\$51,106	-\$17,446	\$4,884	91%
25916 Wayfinding Transport Connect grant funded	\$0	\$0	\$0	\$51	\$0	\$51	-\$51	-\$51	0%
25918 Locksley/Mag Rd Shoulder Pavement widening	\$10,000	\$10,000	\$10,000	\$0	\$4,959	\$4,959	\$5,041	\$5,041	50%
25957 Elizabeth St Euroa Tree Replacement	\$20,000	\$20,000	\$20,000	\$3,330	\$0	\$3,330	\$16,670	\$16,670	17%
25958 Birket St Railway Pedestrian Crossing	\$50,000	\$50,000	\$50,000	\$17,435	\$0	\$17,435	\$32,565	\$32,565	35%
25959 Mernda Ave prepare Pavement & Bitumen Seal	\$281,000	\$252,000	\$229,560	\$97,455	\$57,017	\$164,192	\$175,378	\$154,835	61%
Total Road General									
LGIP 2014/15									
25710 Laws Road Ch 0 - 1270	\$0	\$0	\$0	\$22,596	\$0	\$22,596	-\$22,596	-\$22,596	0%
25719 Burnt Creek Ln Ch 0-850	\$0	\$0	\$0	\$19,752	\$0	\$19,752	-\$19,752	-\$19,752	0%
25720 Clarkes Rd - Locksley Ch 3000-3200	\$0	\$0	\$0	\$3,017	\$1,630	\$4,647	-\$4,647	-\$4,647	0%
25721 Black Swamp Ln Ch 0-800	\$0	\$0	\$0	\$20,608	\$0	\$20,608	-\$20,608	-\$20,608	0%
25722 Cahill Rd Ch 0-800	\$0	\$0	\$0	\$17,355	\$0	\$17,355	-\$17,355	-\$17,355	0%
25723 Longwood Mansfield Rd Ch 0-2200	\$0	\$0	\$0	\$4,273	\$4,684	\$54,957	-\$54,957	-\$54,957	0%
25724 Nook Rd Ch 0-2400	\$0	\$0	\$0	\$5,860	\$0	\$5,860	-\$5,860	-\$5,860	0%
25725 Elgin Av (West End) Ch 0-65	\$0	\$0	\$0	\$1,964	\$0	\$1,964	-\$1,964	-\$1,964	0%
25726 Grimwade Rd Ch13100-15100	\$0	\$0	\$0	\$65,774	\$0	\$65,774	-\$65,774	-\$65,774	0%
25727 Oak Valley Rd Ch 290-2935	\$0	\$0	\$0	\$43,813	\$48,511	\$48,511	-\$48,511	-\$48,511	0%
25728 Forlong Memorial Rd Ch 900-4900	\$0	\$0	\$0	\$4,696	\$0	\$4,696	-\$4,696	-\$4,696	0%
25729 Forlong Memorial Rd Ch 8500-9700	\$0	\$0	\$0	\$85,306	\$0	\$85,306	-\$85,306	-\$85,306	0%
25730 Forlong Memorial Rd Kalvin View Ch 7000-8000	\$0	\$0	\$0	\$25,159	\$0	\$25,159	-\$25,159	-\$25,159	0%
25731 McKermans Rd Shearers Creek Ch 0-1000	\$0	\$0	\$0	\$0	\$16,560	\$16,560	-\$16,560	-\$16,560	0%
Total LGIP 2014/15									
Total Roads	\$3,016,000	\$3,036,515	\$2,344,572	\$2,292,725	\$188,740	\$2,481,465	-\$136,893	\$746,750	82%
Kerb & Channel									
21000 Kerb & Channel	\$60,000	\$80,000	\$3,150	\$3,150	\$0	\$3,150	\$0	\$76,850	4%
Total Kerb & Channel	\$60,000	\$80,000	\$3,150	\$3,150	\$0	\$3,150	\$0	\$76,850	4%
CAPEXP adjustments since adoption									
21101 Plant Replacement Nagambie Depot break-in	\$0	\$0	\$0	\$14,061	\$0	\$14,061	-\$14,061	-\$14,061	0%
20100 Drainage Rowe St Euroa: Design & Scheme Preparation	\$0	\$0	\$0	\$7,640	\$0	\$7,640	-\$7,640	-\$7,640	0%
Buildings - Municipal Properties									
20100 Nagambie Community House Shed	\$0	\$0	\$0	\$2,433	\$0	\$2,433	-\$2,433	-\$2,433	0%
21102 Euroa Library - roof over rear courtyard	\$0	\$0	\$0	\$0	\$8,636	\$8,636	-\$8,636	-\$8,636	0%
Total Buildings - Municipal Properties	\$0	\$0	\$0	\$2,433	\$8,636	\$11,069	-\$11,069	-\$11,069	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2015 (actuals as at 05 June 15 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridge Construction									
27075 Kinwans Bridge Design	\$0	\$0	\$0	\$0	\$13,560	\$13,560	-\$13,560	-\$13,560	0%
Total Bridge Construction	\$0	\$0	\$0	\$0	\$13,560	\$13,560	-\$13,560	-\$13,560	0%
Open Space									
2141583 Nagambie Tennis Courts & Lighting Upgrade Project	\$0	\$0	\$0	\$99,910	\$400	\$100,310	-\$100,310	-\$100,310	0%
Total Open Space	\$0	\$0	\$0	\$99,910	\$400	\$100,310	-\$100,310	-\$99,910	0%
Footpaths									
Total Footpaths	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total CAPEXP adjustments since adoption	\$0	\$0	\$0	\$124,044	\$22,596	\$146,640	-\$146,640	-\$124,044	0%
Total Capital	\$9,561,000	\$9,190,015	\$6,240,572	\$5,715,656	\$705,946	\$6,421,602	-\$181,030	\$3,474,359	70%
Grand Total	\$9,561,000	\$9,190,015	\$6,240,572	\$5,715,656	\$732,206	\$6,421,602	-\$181,030	\$3,474,359	70%

**9.7.5 Honouring our Heroes
- Section 86 Committee**

Author and Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

The Honouring our Heroes Committee has progressed the project to the completion of its project. The Committee is now looking to wind up the Committee and transfer ownership and maintenance responsibility to Council. This requires the creation of a Section 86 Committee of Council.

RECOMMENDATION

That Council:

- 1. Endorse the Instrument of Delegation to the Honouring our Heroes Committee and establish the Committee.**
- 2. Offer appointment to the Committee in accordance with the Instrument of Delegation to the following –**
 - A Councillor representative of Strathbogie Shire Council.**
 - A representative of the Euroa Sub-Branch of the RSL.**
 - A representative of a community group, such as the Rotary Club of Euroa.**
- 3. That Council endorse the signing and sealing of the Agreement document once received.**

Background

A community group was set up to undertake the construction of three bronze statues to commemorate the three Victoria Cross winners from Euroa and District. The Honouring Our Heroes Committee (HoH) undertook significant fundraising as well as applying for, and receiving from the Victorian State Government, grants towards the construction of the statues.

9.7.5 Honouring our Heroes
- Section 86 Committee (cont.)

HoH, in conjunction with Council, have redeveloped the park at the Euroa RSL building, now known as Victoria Cross Memorial Park. The completed project was opened on Sunday 16 November 2014 in a public ceremony attended by approximately 1,400 people who witnessed the Victorian Governor, the Honourable Alex Chernov AC QC, unveil the three statues of Leslie Maygar, Fred Tubb and Alex Burton. This opening marked the completion of the project. The next phase is to establish a Section 86 Committee of Council for the future maintenance and publicity of the site.

An Agreement between Council and HoH in relation to future maintenance and publicity requirements has been drafted, and will be signed before 30 June 2015.

Alternative Options

The author has considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.5 Honouring our Heroes
- Section 86 Committee (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration does not warrant a community consultation process

Attachments

Draft Instrument of Delegation – Honouring our Heroes Committee

INSTRUMENT OF DELEGATION

Honouring our Heroes Committee

In exercise of the power conferred by Section 86 of the Local Government Act 1989 the Strathbogie Shire Council ("the Council") delegates to the Honouring our Heroes Committee ("the Committee") being a Committee established by resolution of the Council, the powers, duties and functions as set out herein, and declares that :-

1. This Instrument of Delegation is authorised by a resolution of the Council, passed on/..../2015.

2. The Delegation shall:

- i. Come into force immediately the common seal of the Council is affixed to this Instrument of Delegation;
- ii. Remain in force unless the Council resolves to vary or revoke it;
- iii. Remain in force until the Committee resolves to terminate it;
- iv. Be subject to any conditions and limitations set out herein.

3. **Powers, Duties and Functions** granted under this delegation to the Committee are:

3.1 Aims of the Committee

To exercise for Council, its responsibilities for care, protection and management of the Honouring our Heroes Statues and Interpretive Data at the Victoria Cross Memorial Park, all in accordance with Council's appointment as Committee of Management for the Statues and Land in the Park.

3.2 Objectives of the Committee

- a) Repair and maintenance within the Victoria Cross Memorial Park, only to statues, information signs and plaques and sails;
- b) Further developments within the Park;
- c) Printing of educational and informational material relevant to the Park and the promotion of the Park; and
- d) Development and deployment of other means (including electronic and digital) of educational and information material.

3.3 Insurance

The Committee shall observe and maintain a Terms of Arrangement between the Committee and Council as provided herein in relation to insurance.

Members

Subject to the Committee and its members acting within the scope powers and functions set out in this Instrument of Delegation, the Public Liability insurance held by the Council shall protect individual members from liability other than for criminal matters.

Volunteers

Any volunteers co-opted to assist with the Committee to discharge its obligations will be covered by the Council's Public Liability and Personal Accident Insurance policies where the volunteers have completed and signed the Volunteer Registration Form and their names duly recorded in a Register.

Void Insurance

The committee will not do or allow anything to be done which might result in any insurance becoming void or voidable or which might increase the premium on any insurance.

3.4 Books of Account

The Committee shall operate such bank accounts and books of accounts as the Committee determines necessary. Bank account must be operated with not less than two signatories.

3.5 Audit

The financial statements of the Committee shall be prepared to 30th June Each year and audited forthwith by a suitably qualified person. Audited statements shall be submitted for consideration of the Council's auditor by 31st July each year or when otherwise requested by the Council.

Funded projects undertaken by the Committee will be subject to the acquittal requirement of funding organizations as appropriate.

3.6 Reports

The Committee shall submit copies of its minutes of ordinary and extraordinary meetings and Annual General Meetings to the Council within 30 days of such meeting being held.

3.7 Money

The Committee may:

- a) Solicit and collect donations
- b) Seek and receive grants and contributions, (including Government grants without express approval of the Council).
- c) Maintain credit accounts with suppliers of services where necessary. In purchasing supplies the Committee will have regard to purchasing goods locally where possible and operate broadly within the procurement thresholds of the Council's Procurement Policy and Procedures.
- d) The Committee is limited to funding as approved by Council.

The Treasurer shall receive all monies on behalf of the Committee and shall bank all monies received within 14 days unless otherwise agreed to by Council.

Committee funds shall be used only towards the aims and objectives stated herein.

3.8 Termination

a) Termination upon Default

If the Council is satisfied, after giving the Committee a reasonable opportunity to be heard, that the Committee has failed to comply with any terms or conditions of the Delegation, the Council may by giving written notice to the Committee, declare that the Delegation is cancelled, and upon cancellation the Committee will not be entitled to any compensations whatsoever. Where Council cancels the Delegation under this Clause, the Committee shall forthwith terminate all accounts and activities delegated pursuant to this Instrument of Delegation.

b) Termination without Default

In addition to and not in substitution for the power to cancel this Delegation under Clause 3.8a), the Council may by giving to the Committee at least (30) days written notice to that effect cancel this Delegation upon a date to be specified in that notice notwithstanding that there has been no breach by the Committee of any term or condition of this Delegation.

c) The Committee may at its own instigation terminate the Delegation with Council by giving the Council at least thirty (30) days written notice to that effect.

No compensation is payable in respect of the cancellation of Delegation.

3.9 Notices

Any notice, consent or demand or other communication to be served or given to the Committee by Council under this Delegation shall be deemed to have been duly served or given if it is in writing signed by the Council and delivered or sent by pre-paid post to the Committee's address or to the latest address stated by the Committee in any written communication with the Council.

3.10 Pecuniary Interest

All members of the Committee who are not Councillors shall be exempted from the Register of Interest provisions of the Local Government Act 1989, pursuant to S81(2A) of the Act.

The members of the Committee shall observe the Pecuniary Interest requirements of Sections 77, 78 and 79 the Local Government Act set out in Schedule 3 with regard to disclosure of interest in a matter of business before a meeting.

4. Committee Structure

The Committee shall comprise of no less than three (3) persons.

The Council may appoint one or more non-voting ex-officio members from time to time.

The Committee shall at its first meeting or after the Annual General Meeting elect the following office bearers for the following year:

- Chairperson
- Vice Chairperson
- Secretary/Treasurer

Within seven (7) days of appointment, the Committee shall advise in writing to the Council the office bearers' and general members' names and contact details.

Co-opted Persons

The Committee shall have the power to co-opt additional non-voting persons for a specific purpose and for a specified period.

5. Meetings

5.1 All meetings shall be conducted in accordance with the procedures and conventions of the Council's Local Laws as far as practicable.

The provisions of the Local Government Act 1989 as amended from time to time in relation to the conduct of Committee meetings shall be an annexure to this Instrument of Delegation (Schedule 2) and shall be observed by the Committee. (Sections 89,90,91,92 and 93 – meetings open to the public, voting, conduct of meetings, validity of proceedings and minutes).

5.2 Annual General Meeting

The Committee shall hold an Annual General Meeting during the month of July each year at a date determined by the Committee.

Notice for holding the Annual General Meeting shall be given by advertisement in the official newspaper designated by the Council at least 14 days in advance of the meeting.

The business conducted at the Annual General Meeting shall be:

- a) Confirmation of the minutes of the previous Annual General Meeting.
- b) Reception of reports on the operation of the Committee and office bearers during the past year.
- c) Reception of the audited statement of accounts and balance sheet for the last financial year.
- d) Proposals for amendment to the Instrument of Delegation.
- e) Election of person for appointment as members of the Committee for the ensuing year.
- f) Other business for which notice has been given.

5.3 Committee Meetings

Meetings of the Committee shall be held as required at times, dates and places as determined by its members.

5.4 Quorum

Meetings of the Committee is a whole number that is an absolute majority of the number of members of the Committee or no less than 2.

6. Limitation of Powers

6.1 Amendments to Instrument of Delegation

No amendment may be made to this Instrument of Delegation except by the Council. Amendments may be proposed to the Council by the Committee.

6.2 Other Limitations

The Committee has no power to:

- Delegate its functions
- Declare a rate or charge (except the fixing and collections of user charges, admittance fees to functions, registration fees for seminars, and the levy of membership fees etc.)
- Borrow money
- Enter into contracts other than in accordance with this Instrument of Delegation)
- Exceed expenditure limits in this Instrument of Delegation

7. Compliance with Council's Guidelines

The Committee hereby agrees to comply with the terms and conditions of this Instrument of Delegation.

8. Building and Planning Requirements

The Committee hereby agrees to comply with any building or planning permits or policies which the Council or other regulatory bodies from time to time adopts.

.....
Chairperson's Name (block letters)

.....
Chairperson's Signature

.....
Secretary's Name (block letter)

.....
Secretary's Signature

9. Attestation Clause

The COMMON SEAL of the
STRATHBOGIE SHIRE COUNCIL was affixed
this day of 2015
in the presence of



..... Mayor

..... Councillor

..... Chief Executive Officer

9.7.6 Business Management System

The June 2015 Business Management System Report includes reports as follows:-

- Building Department – May 2015 Statistics
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report - April 2015
- Confirm Customer Enquiry Flow – Report for May 2015
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 May 2015
- Review of Council Policies – May / June 2015 period
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

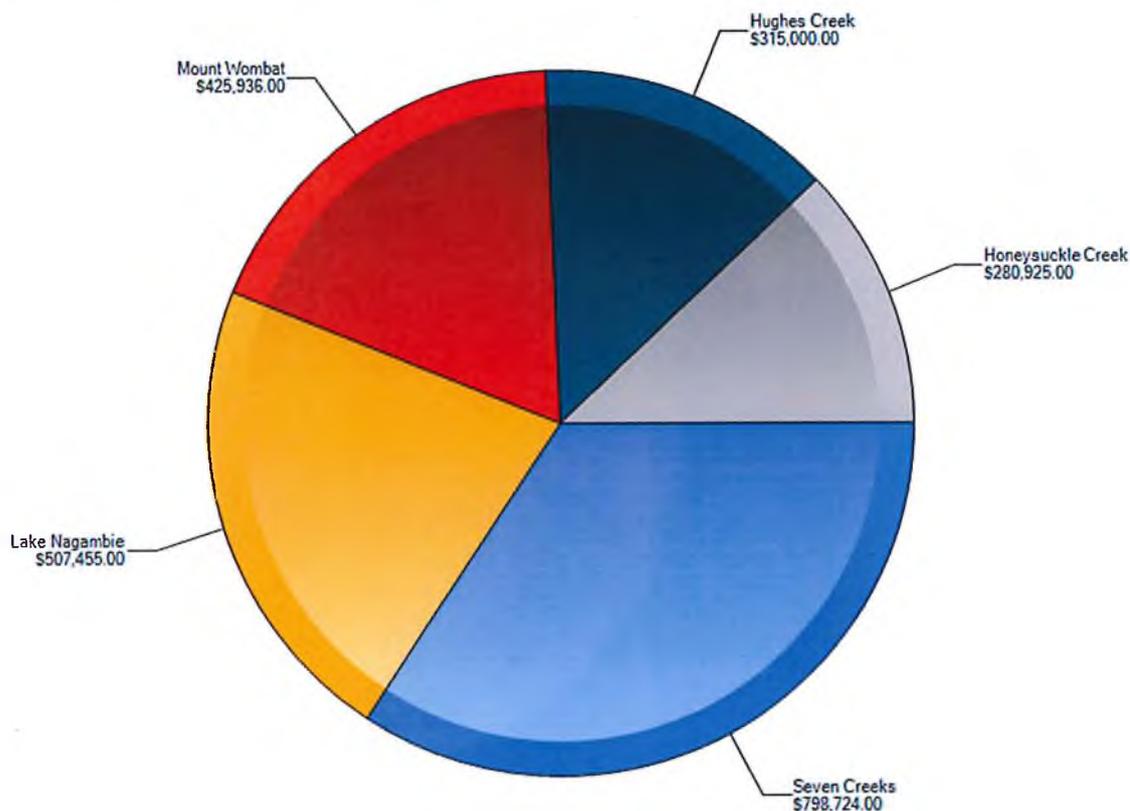
RECOMMENDATION

That the report be noted.

BUILDING ACTIVITY REPORT

MAY 2015

The value of Building approvals within the Shire of Strathbogrie for the month of May totalled \$2,328,040. Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds. A total 17 permits have been issued for May.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2015093/0	4/05/2015	Extension to	Dwelling	Koonda	\$165,925.00	Honeysuckle Creek
2015104/0	20/05/2015	Relocation of	Dwelling	Violet Town	\$100,000.00	Honeysuckle Creek
2015105/0	26/05/2015	Additions to	detached dwelling	Violet Town	\$15,000.00	Honeysuckle Creek
2015087/0	5/05/2015	Construction of	Dwelling & Garage	Avenel	\$300,000.00	Hughes Creek
2015102/0	24/05/2015	Extension to	Dwelling	Avenel	\$15,000.00	Hughes Creek
2015089/0	1/05/2015	Construction of	Swimming Pool	Nagambie	\$45,555.00	Lake Nagambie
2015096/0	12/05/2015	Additions to	Dwelling	Nagambie	\$450,000.00	Lake Nagambie
2015098/0	12/05/2015	Alteration to	Verandah	Kirwans Bridge	\$11,900.00	Lake Nagambie
2015092/0	5/05/2015	Additions to	Dwelling	Kelvin View	\$315,000.00	Mount Wombat
2015094/0	5/05/2015	Additions to	Dwelling	Creightons Creek	\$96,855.00	Mount Wombat
2015097/0	15/05/2015	Construction of	Farm Shed	Gooram	\$14,081.00	Mount Wombat
2015103/0	20/05/2015	Construction of	Garage Workshop	Euroa	\$0.00	Mount Wombat
2015095/0	7/05/2015	Construction of	Dwelling, Garage & Verandah	Euroa	\$500,111.00	Seven Creeks
2015099/0	13/05/2015	Restump of	Dwelling	Euroa	\$6,000.00	Seven Creeks
2015100/0	11/05/2015	Additions to	Dwelling	Euroa	\$47,500.00	Seven Creeks
2015101/0	11/05/2015	Construction of	Dwelling & Garage	Euroa	\$233,113.00	Seven Creeks
2015106/0	21/05/2015	Construction of	Shed	Euroa	\$12,000.00	Seven Creeks

**PLANNING PERMIT ACTIVITY REPORTING SYSTEM
MONTHLY RESPONSIBLE AUTHORITY REPORT - APRIL 2015**

Planning Permit Activity in Victoria Online

Page 1 of 3

Planning Permit Activity Monthly Report

Select Year/Month:

To print this page, click [here](#)

Strathbogie Shire Council - April 2015

The following is a summary of the planning permit activity for which the [Strathbogie Shire Council](#) was the Responsible Authority.

The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

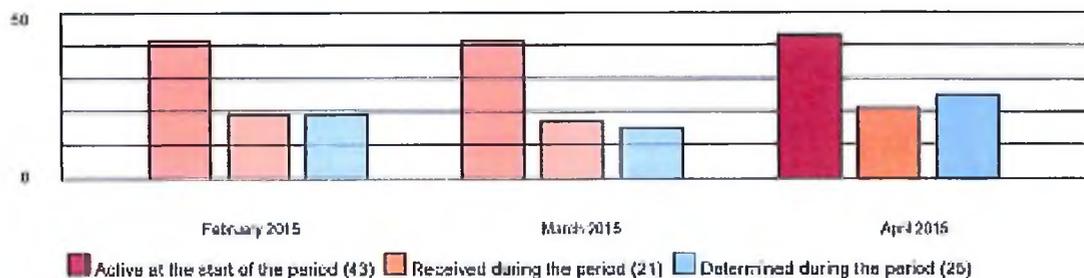
Click on the  icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

Application activity

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	21	17	24%	157	117	25
New permit applications	17 (81%)	15 (88%)	13%	128 (82%)	117 (100%)	22
Amended permit applications	4 (19%)	2 (12%)	100%	28 (18%)	0	4
Combined applications	0	0	NA	0	0	0
Total responsible authority outcomes	25	15	67%	166	148	26
Notices of Decision to issue permit (includes amended permits)	23 (92%)	14 (93%)	64%	152 (92%)	122 (82%)	23
Refusal	0	1 (7%)	NA	4 (2%)	1 (2%)	1
Withdrawn, not required, lapsed	2 (8%)	0	NA	10 (6%)	23 (16%)	2

Applications received and decided



Planning Permit Activity in Victoria Online

Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	SMR Average
Applications with:					
Public notice	0	0	78	18	5
Further information	5	9	72	16	6
Referrals	9	9	76	18	7
Submissions	2	2	14	26	1
Financial					
Total value of fees for applications received	\$4,789	\$3,895	\$53,345	\$10,518	\$5,691
Average fee per application received	\$227	\$229	\$240	\$411	\$368
Total estimated cost of works for permits issued	\$2,810,435	\$854,178	\$26,843,261	\$7,091,784	\$8,484,112
Average cost of works per permit issued	\$113,845	\$61,013	\$176,800	\$303,122	\$471,075
Processing times					
Average gross days to Responsible Authority determination	44	105	84	99	89
Median processing days to Responsible Authority determination	35	63	60	66	60
Completed within sixty days	88%	73%	75%	78%	78%

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 0

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
Total determinations	0	0	NA	0	0
Processing times					
Average gross days to determination	0	0	NA	0	0
Median processing days to determination	0	0	NA	0	0

Planning Permit Activity in Victoria Online

Outcomes for Permits Issued

Application categories for permits issued

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	3	0	16	20
Alterations to a building, structure or dwelling	4	1	9	6
Extension to an existing dwelling or structure associated with a dwelling	3	1	16	8
Extension to an existing building or structure (other than a dwelling)	1	0	5	5
One or more new buildings	9	9	46	32
Single dwelling	4	0	15	24
Multi-dwelling	0	1	4	5
Other buildings and works (including septic tanks, dams, earthworks)	0	2	7	6
Demolition	0	0	0	0
Native vegetation removal	0	1	4	3
Other vegetation removal	0	0	0	0
Consolidation	0	0	0	1
Subdivision of land	1	4	28	30
Subdivision of buildings	0	0	3	0
Subdivision - Change to easement and/or restrictions	1	2	4	0
Subdivision - Removal of covenant	0	0	0	0
Subdivision - Realignment of boundary	1	1	9	2
Liquor license	1	0	3	0
Signage	0	0	0	0
Telecommunications facility	0	0	0	1
Other	2	1	17	2

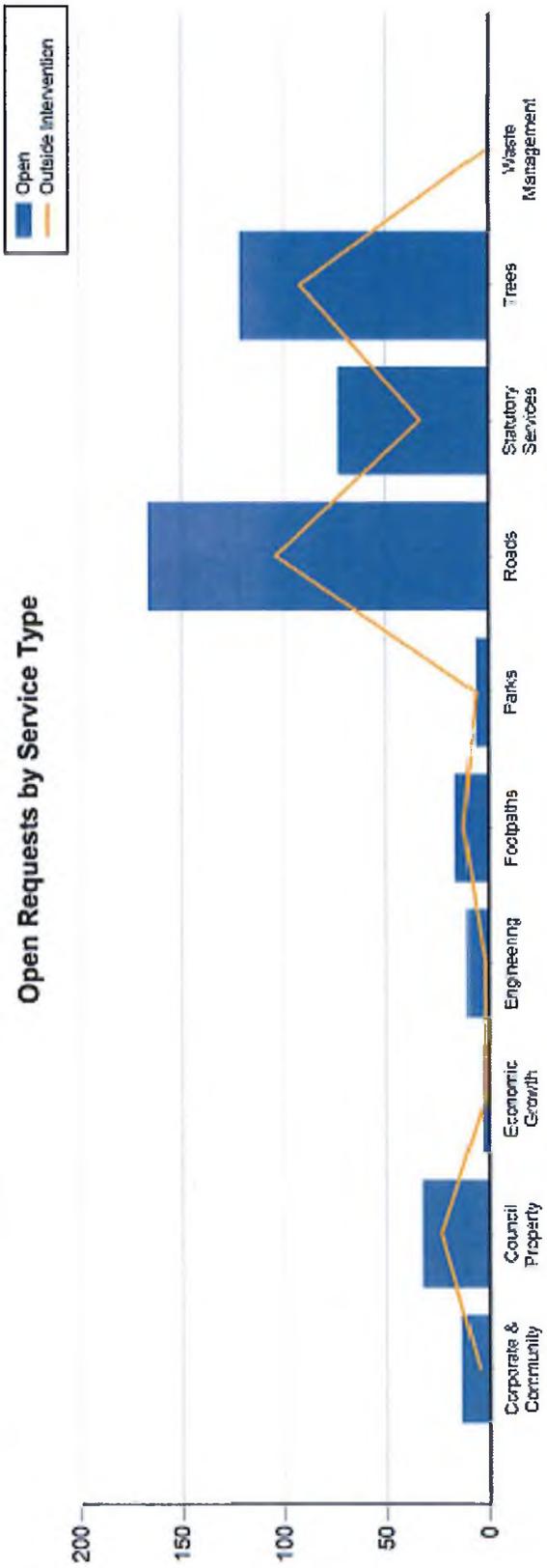
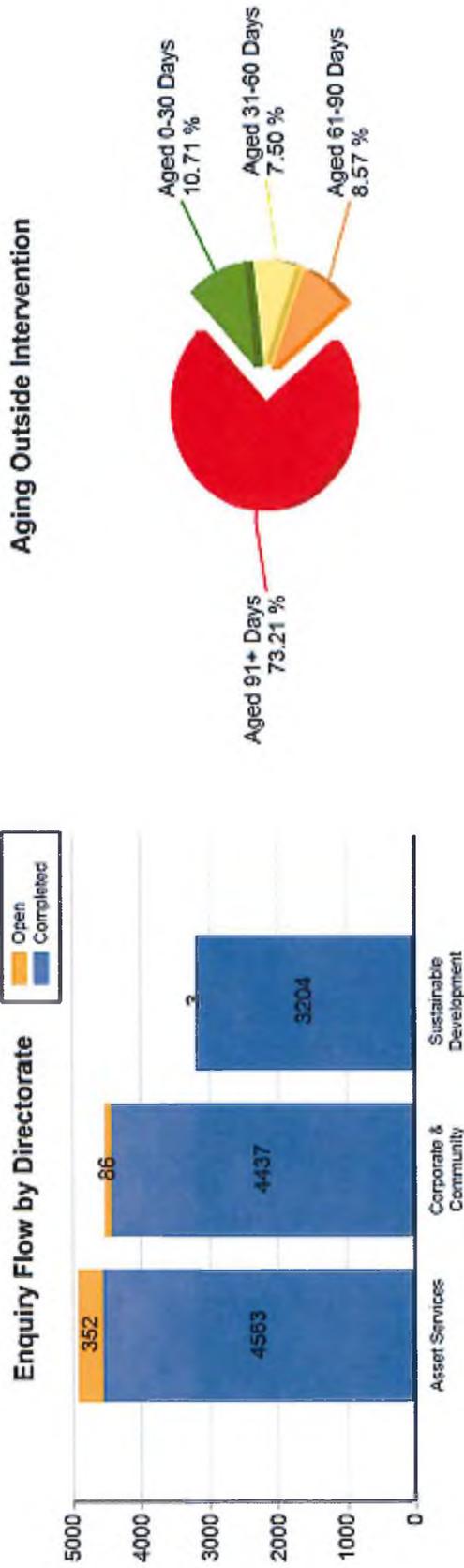
Dwellings

The net number of additional dwellings approved is 4.

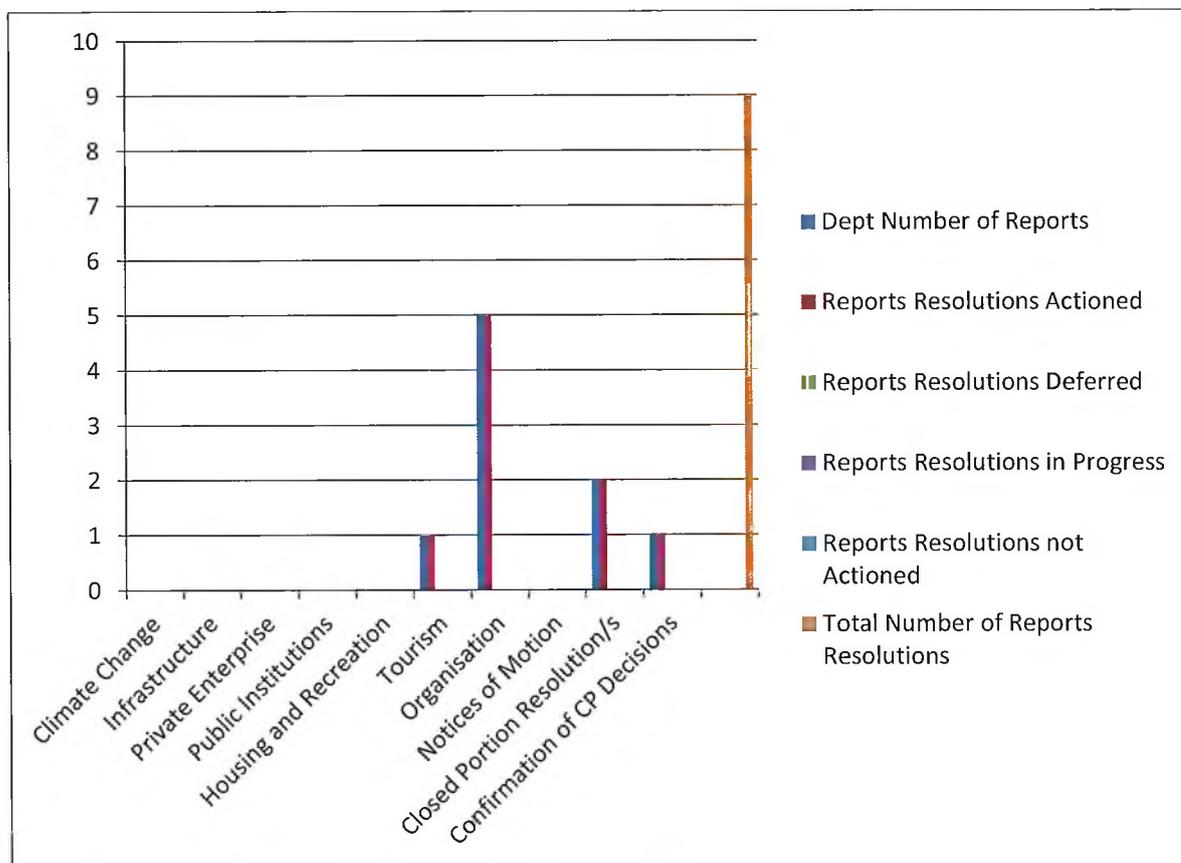
Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	0	0	0	1
Food and drink premises	0	0	0	0
Industry and warehouse	0	0	0	2
Leisure and recreation	0	0	1	0
Office	0	0	1	0
Place of assembly	0	0	0	0
Residential / Accommodation	6	0	23	37
Retail premises	0	0	0	0
Vacant	0	0	0	0
Child care	0	0	0	0
Education centre	0	0	0	0
Mineral extraction	0	0	0	0
Pleasure boat facility	0	0	0	0
Transport terminal	0	0	0	0
Utility installation	0	0	0	1
Mixed use	0	0	1	1
Other	0	2	4	2



ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – TUESDAY 19 MAY 2015



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 MAY 2015**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Outcome
May / June 2015	Information Security Policy	No change to Policy
May / June 2015	Fraud and Corruption Policy	No change to Policy

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 8 May to 4 June 2015

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 12 May 2015

Time: 10.30 a.m. – 6.30 p.m.

Attendees:

Councillors

Colleen Furlanetto

Malcolm Little

Alistar Purbrick

Patrick Storer

Robin Weatherald (left meeting at 1.15 p.m., returned to meeting at 4.00 p.m.)

Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development) (left meetings at 4.55 p.m.)

Apologies

Councillor Debra Swan

Matters discussed:

Declarations of Interest

1. Councillors Only Discussions
2. Planning Matters Update
3. Planning Agenda Review
4. Assembly of Councillors
 - 4.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 4.2 Councillors Meetings Attendances
 - 4.3 Items requested by Councillors for the following months' workshop
 - 4.4 Councillors Business Cards / Name Badges
 - 4.5 Euroa Health – request for financial contribution towards Aged Care facility
 - 4.6 Euroa Community Action Group – Binney Street Shopping Precinct
 - 4.7 Country Women's Association – invitation to attend Eighty-Seventh Annual General Meeting ~ Thursday 28 May 2015 at Bendigo
 - 4.8 Goulburn River Valley Tourism – invitation to attend 2nd Annual Heart of Victoria Tourism Dinner
 - 4.9 Violet Town Community Centre Roof
 - 4.10 Rockies Bridge
 - 4.11 Shadforth Reserve, Violet Town – Interim Section 86 Committee
 - 4.12 Euroa Girl Guides – requirements to upgrade Wesley Hall to suit Guides

- 4.13 2015-16 Capital Works Budget – Bridge Program
- 4.14 Municipal Engineering Foundation Scholarship Program
- 4.15 Euroa Health – letter of thanks for attending Ground Breaking Ceremony /
use of front end loader
- 4.16 Cr Weatherald
Doggie Bags – installation in Euroa and Nagambie
- 4.17 Cr Weatherald
Review of Waste Services / Charges
- 4.18 Friends of the Sevens – concern with recent works along Seven Creeks /
response provided
- 4.19 National General Assembly Canberra / possible meeting with Minister
Truss
5. Planning Committee Meeting
6. Special Council Meeting
- V/line Rail Crossing Works ~ Short Term Road Closures
7. Meeting with Business Enterprise Euroa Members – John Gilbert & Andrew
Dunning

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 19 May 2015

Time: 1.30 p.m. to 7.00 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Malcolm Little
Patrick Storer
Robin Weatherald
Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Roy Hetherington (Director, Asset Services) (attended meetings from 2.30 p.m.)
David Woodhams (Director, Corporate and Community)

Apologies

Councillor Alister Purbrick
Phil Howard (Director, Sustainable Development)

Matters discussed:

Declarations of Interest

1. HACC Update
2. Strathbogie Youth Council
3. Capital Works Program Update
4. Agenda Review
5. Assembly of Councillors
 - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 5.2 Councillors Meetings Attendances
 - 5.3 Items requested by Councillors for the following months' workshop
 - 5.4 Budget and Council Plan Submissions
 - 5.5 Wesley Hall Future
 - 5.6 New Kerbside Waste Services Media Release
6. Council Meeting

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 26 May 2015

Time: 11.00 a.m. to 5.45 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Patrick Storer (attended meetings from 4.00 p.m.)

Robin Weatherald (attended meetings from 12.15 p.m.)

Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development)

Apologies

Councillor Alister Purbrick

Matters discussed:

Declarations of Interest

1. Councillors / EMT Discussions
2. Meeting with Ratepayers (*Cr Furlanetto, CEO, DCC*)
3. Councillors Only Discussions
4. Nexus Primary Health – update by Suzanne Miller on new HACC service provision
5. Special Council Meeting Agenda Review
6. Assembly of Councillors
 - 6.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 6.2 Councillors Meetings Attendances
 - 6.3 Items requested by Councillors for the following months' workshop
 - 6.4 Wesley Hall Future
 - 6.5 Tracks and Trails Community Meeting at Violet Town ~ Wednesday 20 May 2015
 - 6.6 Euroa Museum Heritage Weekend
 - 6.7 Goulburn River Valley Tourism – draft Memorandum of Understanding
 - 6.8 Planning Matters Site Visits –
 - 144 Arcadia Two Chain Road, P2015-001 deferred at a previous Planning Committee Meeting
 - 60 Old Dargalong School Road – P2014-104 proposed broiler farm due for Planning Committee Meeting on 23 June 2015
7. Youth Events Committee Re-Branding Presentation

8. Special Council Meeting
Receiving / Hearing of Submissions to -
- 2013 – 2017 Strathbogie Shire Council Plan (2015 Review), including 2015/16 to 2019/20 Strategic Resource Plan and 2015/16 to 2024/25 Long Term Financial Plan
 - ~ Amended Actions and Strategic Indicators for Year Ending 30 June 2016
 - Draft 2015/2016 Strathbogie Shire Council Budget
 - Draft Rating Strategy 2015-2019
- Shadforth Reserve, Violet Town
- Interim Section 86 Committee

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
4	Councillor Furlanetto	No

Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the May / June 2015 Period

Name of Committee	Date of Meeting
Strathbogie Tableland Action Group	16/02/15
	10/03/15
	14/04/15
Ruffy Action Group	06/05/15
Longwood Community Centre Committee	24/03/15
	28/04/15
Boho South Hall	13/05/15

10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

..... p.m.

CRS -

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
 - 89(2)(d) *Contractual Matters*
C.P. 1 Contract No. 14/15-34 – Evaluation Report
- Banking and Bill Payment Services

..... p.m.

CRS -

That Council open the meeting to members of the public and resume normal business.

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

Contractual Matters

- C.P. 1 Contract No. 14/15-34 – Evaluation Report
- Banking and Bill Payment Services

RECOMMENDATION

CRS -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.