

STRATHBOGRIE SHIRE COUNCIL



**MINUTES/DECISIONS OF A MEETING OF THE STRATHBOGRIE SHIRE COUNCIL  
HELD VIRTUALLY ON TUESDAY 19 OCTOBER 2021, COMMENCING AT 6.00 P.M.**

**Chair:** Chris Raeburn (Mayor) (Honeysuckle Creek Ward)

**Councillors:** David Andrews (Lake Nagambie Ward)  
Laura Binks (Mount Wombat Ward)  
Reg Dickinson (Lake Nagambie Ward)  
Sally Hayes-Burke (Seven Creeks Ward)  
Kristy Hourigan (Seven Creeks Ward)  
Paul Murray (Hughes Creek Ward)

**Municipal Monitor:** Janet Dore

**Officers:** Julie Salomon Chief Executive Officer (CEO)  
David Roff Director, Corporate Operations (DCO)  
Amanda Tingay Director, Community and Planning (DCP)  
Dawn Bray Executive Manager, Governance and Customer Service (EMGCS)  
Kristin Favaloro Executive Manager, Communications and Engagement (EMCE)

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present'*
3. Apologies / Leave of Absence  
Nil
4. Disclosure of Conflicts of Interest

Cr Hourigan declared a General Conflict of Interest under Section 127 of the Local Government Act 2020 in Items 9.2.5 and 9.2.6, due to be a member of the Euroa Chamber of Business and Commerce, the applicant for event sponsorship.

The Chief Executive Officer declared a Material Conflict of Interest under Section 128 of the Local Government Act 2020 in Item 9.5.1 due to the matter relating to the Chief Executive Officer Performance and Remuneration Policy.

LB

5. Confirmation of Minutes of Previous Meetings  
- Council Meeting Tuesday 21 September 2021

**MOVED: COUNCILLOR HAYES-BURKE  
SECONDED: COUNCILLOR HOURIGAN**

***That the Minutes of the Council meeting held on Tuesday 21 September be confirmed.***

**208-20/21 CARRIED**

6. Petitions

A petition has been received by Council from Councillor Reg Dickinson on behalf of residents in Nagambie and district.

The petition reads –

*Petition to Upgrade Nagambie's Footpaths (instigated by Elizabeth Branagan)  
Our footpaths are a disgrace and in some areas a tripping hazard. In the last couple of years there has been 4 such accidents of varying severity, with minimal response from Council. I urge all concerned residents to sign this petition to request a complete overhaul of the central footpaths in particular the older sections near Mechanics Institute and Historical Society precinct. Nagambie is the fastest growing town in our Shire and brings in substantial rates to Council's budget, they need to invest some of this back to the safety of our town.*

The petition has 241 signatories.

**MOVED: COUNCILLOR DICKINSON  
SECONDED: COUNCILLOR BINKS**

**1. That Council accept the petition to 'Upgrade Nagambie's Footpaths', which was submitted by the community through Councillor Dickinson.**

**2. That the petition be referred to a relevant officer for response.**

**209-20/21 CARRIED**

7. Reports of Mayor and Councillors and Delegates

Cr Hayes-Burke

Request for report from officers for a future Council meeting to consider a range of options and activities that could be held within the Shire on 26 January 2022 that will promote understanding, respect and reconciliation of the first nations people, in light of the Memorandum of Understanding with the Taungurung Land and Waters Council being put before Councillors tonight

7. Reports of Mayor and Councillors and Delegates (cont.)

Cr Binks

Attendance at events – Strathbogie Croquet Club event. Encouraging community members to visit Council's website to see what events will be taking place in the near future, e.g. Seniors Festival.

Cr Dickinson

Will be available to meet Lake Nagambie Ward residents again on Thursdays from 10.00 a.m. until 12.00 p.m. as soon as restrictions lift and the hotel opens.

Cr Hourigan

Meeting with ARTC this week. Would like suggestions on what community members like on each option, rather than just nominating an option. Will also be doing letter-drop for Euroa residents with survey.

Congratulations to Strathbogie Shire residents on high vaccination rates. Thanks to Euroa Health and Euroa Medical Clinic for action during outbreak last week.

Cr Murray

Looking forward to easing of COVID-19 restrictions.

Continue to be available to meet Avenel residents every Friday from 1.00 p.m. to 3.00 p.m.

Cr Andrews

Thanks to officers for training support, and support of fellow Councillors, particularly fellow Ward Councillor Dickinson

Foreshore tenders close today. Looking forward to receiving updates.

The Mayor provided the following report for his term as Mayor

Tonight, will be my final meeting as Mayor of Strathbogie Shire Council.

I want to take this opportunity to thank the community, my fellow Councillors, CEO Julie Salomon and all Council Officers.

You have inspired me to work harder, to do more and to do better.

I have taken great pride and satisfaction in being able to serve this wonderful community as Mayor and I am looking forward to returning to the role of Councillor and representing the Honeysuckle Creek Ward.

I want to take this opportunity to talk through some of the achievements we have made in the past year.

It has been an extremely difficult year as we have all continued to battle to effects of the coronavirus pandemic.

But our community has stood up to the ongoing challenges.

We've been champions of physical distancing, face masks, hand sanitisation, constant signing in with QR codes, staying at home during lockdowns, and booking in COVID vaccinations when eligible.

7. Reports of Mayor and Councillors and Delegates (cont.)

We've come together as a community to look after our family, friends and neighbours. In the early days of the pandemic in 2020, Council launched The Strathbogrie Story.

The project's aim was to help us overcome feelings of isolation and loneliness. We linked members of our community via video storytelling, sharing local children's story books, and helping many connect to loved ones outside our region via our free Strathbogrie Story postcards.

I would like to remind you these stories are still relevant today and encourage you to visit [www.strathbogriestory.com.au](http://www.strathbogriestory.com.au) to revisit them.

As part of the Victorian Government's Working for Victoria program, our Council was given funding to employ 43 staff for six months.

The outdoor staff carried out many extra activities including painting at the saleyards in Euroa, revitalising community gardens, cleaning community halls and so much more.

We have also been able to support local businesses by providing Go Nagambie and Euroa Chamber of Business and Commerce with \$30,000 each to help businesses that have struggled as a result of the coronavirus pandemic.

The funds were used to provide free membership for 12 months to all registered businesses in the Shire and their surrounding localities. It allowed businesses to seek support and assistance from within their own business community.

Another area I'm proud of, that may not be as visible to the community, are the changes to our approach to project management.

In the 2020/21 year, we have delivered 84 per cent of our capital works program.

Highlights include the installation of a new pedestrian bridge from the Memorial Oval to the Friendlies Oval in Euroa, the expansion of the Euroa RSL Clubrooms, upgrades to the netball and multi-purpose court at the Violet Town Football Netball Club.

We've seen the completion of the Violet Town Skate Park and Violet Town Recreation Reserve Toilet Facilities.

We've also ensured added safety to our communities with the addition of a Kiss & Go Bus Stop at St John's Primary School in Euroa, the major culvert renewal on Upton Road, upgrades to various tracks and trails and the completion of Stage 1 of the Fixing Country Roads project.

In May this year, we officially opened the Euroa Off-Leash Dog Park at the Euroa Showgrounds.

The park was great news for the community who had strongly advocated for an off-leash area.

7. Reports of Mayor and Councillors and Delegates (cont.)

In the past 12 months, Council has made a strong commitment to community engagement.

We've implemented best practice community engagement planning that ensures our community's thoughts, feedback, advice and expectations are reflected in the decisions we make.

Highlights of the 2020/21 year include:

- A series of eight face-to-face sessions called Share Strathbogie, in which we visited townships throughout the Shire.
- The launch of our dedicated online community engagement platform [www.share.strathbogie.vic.gov.au](http://www.share.strathbogie.vic.gov.au). Here our community is contributing ideas, providing feedback and exchanging views with others on key decisions and priorities for our community.
- The adoption of a Community Engagement Policy that ensure deliberative engagement methods are used to develop the Community Vision, Council Plan and Financial Plan.
- An innovative Pitch My Project initiative that resulted in more than 10 community led projects included in the 2021/22 Budget.

This new approach to community engagement is working.

Council received its highest rating overall performance in 10 years' participating in the Local Government Community Satisfaction Survey.

Finally, I wanted to speak about our advocacy program, which has also achieved strong results.

We have advocated strongly for the Australian Rail Track Corporation (ARTC) to involve the community in the decision-making process on the future solution of the Anderson Street Bridge in Euroa.

As a Council, we asked for our community to be involved in a meaningful way and for the ARTC to take a step back in the process, which has already identified an overpass as the preferred solution.

We achieved both these goals.

I also attended the Joint Standing Committee inquiry into the National Broadband Network (NBN) to say the struggle for internet speed and reliability in our region was unacceptable.

I appealed to the committee to consult and collaborate with the Strathbogie Shire region.

We also achieved this goal.

LB

7. Reports of Mayor and Councillors and Delegates (cont.)

Our advocacy also achieved a \$3 million grant for the completion of the Nagambie Foreshore Walk.

It has ensured enhanced mobile telecommunication coverage at Graytown, Ruffy, Creighton's Creek, Avenel, Avenel South and Euroa North and work is ongoing in this field and further improvements being pursued.

As you can see, I'm very proud of the achievements our small rural shire has made in the past 12 months.

I'd like to thank everybody for all their help over this past year, and as I won't be standing for Mayor at the November Statutory Meeting, I also pass on best wishes to the new Mayor for the future.

Thank you.

8. Public Question Time

Nil

9. Officer Reports

- 9.1 Strategic and Statutory
- 9.2 Community
- 9.3 Infrastructure
- 9.4 Corporate
- 9.5 Governance and Customer Service
- 9.6 Executive

10. Notices of Motion

11. Notices of Rescission

12. Urgent Business

13. Confidential Business

**NEXT MEETING**

The next Meeting of the Strathbogie Shire Council will be the Annual Statutory Meeting, which is scheduled to be held on Tuesday 16 November 2021, commencing at 6.00 p.m.

The next monthly Meeting of the Strathbogie Shire Council is also scheduled to be held on Tuesday 16 November 2021, and will commence at the conclusion of the Annual Statutory Meeting.

Unless COVID-19 restrictions ease by that time, these meetings will be held virtually and the public gallery will remain closed.

Please Note: The December Meeting of the Strathbogie Shire Council will be held on Tuesday 14 December 2021, a week earlier than the usual schedule for Council meetings.

**REPORTS INDEX**

		Page No.
<b>9.</b>	<b>OFFICER REPORTS</b>	
<b>9.1</b>	<b>Strategic and Statutory Planning</b>	
9.1.1	Planning Permit Application No. P2021-091 - Use and Development of land for a dwelling and access (for Crown Allotment 7 Section G) ~ 7 Hill Close, Ruffy VIC 3666	1
9.1.2	Proposed Planning Scheme Amendment C085	7
9.1.3	State Government Planning System Reforms – Advocacy	8
9.1.4	Planning Applications Received and Planning Applications Determined - 1 to 30 September 2021	9
<b>9.2</b>	<b>Community</b>	
9.2.1	Domestic Animal Management Plan	10
9.2.2	Euroa Golf Club Inc – Application for Small Projects Grant	11
9.2.3	Memorandum of Understanding with the Taungurung Land and Waters Council	12
9.2.4	Application for Sponsorship - Avenel Museum and Courthouse Public Recreation and Playground Reserve Inc. ~ Roaming Rhythms Event	14
9.2.5	Application for Sponsorship - Euroa Chamber of Business and Commerce Inc ~ Euroa Music Festival Prelude Event	16
9.2.6	Application for Sponsorship - Euroa Chamber of Business and Commerce Inc. ~ Euroa Twilight Christmas Shopping Event	18
9.2.7	Application for Sponsorship - GoFish Nagambie Pty Ltd. ~ GoFish Nagambie 2022 Event	20
9.2.8	Application for Sponsorship - Nagambie Community Christmas Carols Committee ~ Nagambie Christmas Carols Event	22
9.2.9	EveryAGE Counts Campaign	24
9.2.10	Events Management Framework	25
9.2.11	Mangalore Airport Inland Rail – Freight Intermodal Business Case	26
9.2.12	Regional Co-investment Fund	28
9.2.13	Regional Telecommunications Advocacy	30
9.2.14	Goulburn Broken Regional Catchment Strategy – Declaration of Support	32
<b>9.3</b>	<b>Infrastructure</b>	
9.3.1	Tender for Contract No. 21/22-05: Major Culverts Renewal Program	33
9.3.2	Tender for Contract No 21/22-06: 2021-22 Roads Reseal Program	34
9.3.3	Tender for Contract No. 21/22-13: Design and Construction of Nagambie Water Splash Park	35
9.3.4	Contracts Awarded Under Delegation (as approved in Council's 2020/21 Budget)	36
<b>9.4</b>	<b>Corporate</b>	
9.4.1	Municipal Association of Victoria Workcare	37

UB

<b>9.5</b>	<b>Governance and Customer Service</b>	
9.5.1	Draft Chief Executive Officer Employment and Remuneration Policy	38
9.5.2	Monthly Performance Report	40
<b>9.6</b>	<b>Executive</b>	
<b>10.</b>	<b>NOTICES OF MOTION</b>	41
	Nil	
<b>11.</b>	<b>NOTICES OF RESCISSION</b>	41
	Nil	
<b>12.</b>	<b>URGENT BUSINESS</b>	41
	Nil	
<b>13.</b>	<b>CONFIDENTIAL BUSINESS</b>	41
	Nil	

LB



## 9. OFFICER REPORTS

### 9.1 Strategic and Statutory Planning

#### 9.1.1 Planning Permit Application No. P2021-091 - Use and Development of land for a dwelling and access (for Crown Allotment 7 Section G) ~ 7 Hill Close, Ruffly VIC 3666

Author: Town Planner

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

- The proposal is for the use and development of land for a dwelling at Crown Allotment 7 Section G ~ 7 Hill Close, Ruffly VIC 3666.
- The application was advertised, and three (3) objections were received. Further detail is contained within this Delegate Report attached.
- The application has not been assessed within the 60-day statutory timeframe (36 days outside of the statutory timeframe) due to Covid restrictions and time taken in working with objectors to try and resolve their concerns.
- The proposal meets the objectives of the Planning Policy Framework, Local Planning Policy Framework, and the Farming Zone.

**MOVED: COUNCILLOR BINKS**

**SECONDED: COUNCILLOR MURRAY**

***That Council:***

1. ***Resolve to issue a Notice of Decision to Grant a Permit in accordance with the Officer's recommendation in the attached Delegate's report; and***
2. ***Note the Delegate's Report, including the following conditions:-***

#### **Amended Plans:**

1. **Prior to the commencement of any buildings or works a plan or plans must be submitted to and approved by, the Responsible Authority. When approved these plans shall be endorsed and form part of this permit. The plans must show –**
  - a) **A finalised set of floor plans and elevations for the dwelling.**

#### **Endorsed Plans:**

2. **The use and development must be sited and constructed in accordance with the endorsed plans. These endorsed plans can only be altered or modified with the prior written approval of the Responsible Authority, or to comply with statutory requirements.**

1/10

VB

9.1.1 Planning Permit Application No. P2021-091  
- Use and Development of land for a dwelling and access (for Crown Allotment 7  
Section G) ~ 7 Hill Close, Ruffv VIC 3666 (cont.)

**Environmental Health Conditions:**

***Septic Tanks Code of Practice***

3. All sewage and sullage waters shall be treated in accordance with the requirements of the Environment Protection Act 1970 and the Guidelines for Environmental Management: Code of Practice – Onsite Wastewater Management 891. 4 (2016) and the Responsible Authority.
4. All wastewater shall be disposed of within the curtilage of the land and sufficient area shall be kept available for the purpose of wastewater disposal to the satisfaction of the Responsible Authority.
5. No wastewater shall drain directly or indirectly onto an adjoining property, street or any watercourse or drain to the satisfaction of the Responsible Authority.

***Approval of wastewater disposal***

6. Prior to installation/alterations works commencing on the septic tank system, a Permit to Install/Alter must be obtained from Council.

***Area of wastewater disposal***

7. No buildings or works shall occur over any part of the approved waste disposal system including the septic tank in accordance with the requirements of the Environment Protection Act 1970, the Guidelines for Environmental Management: Code of Practice – Onsite Wastewater Management 891.4 (2016).

**Engineering Conditions:**

***Rural Vehicle Crossing Location***

8. Prior to the commencement of works on site, any new, relocated, alteration or replacement of required vehicular entrances to the subject land from the road shall be constructed at a location and of a size and standard in accordance with the requirements of the relevant Authority and shall be at the applicant's expense. The final location of the crossing is to be approved by the Responsible Authority via a Vehicle Crossing Permit. Reference should be made to Clause 12.9.2 "Rural Vehicle Crossings" of the Infrastructure Design Manual. Refer to standard drawing SD255 for small vehicles or SD265 for large vehicles.
9. The vehicular crossing shall have satisfactory clearance to any power or Telecommunications pole, manhole cover or marker, or street tree and have a minimum of 50mm of gravel from the shoulder to the property boundary.

9.1.1 Planning Permit Application No. P2021-091  
- Use and Development of land for a dwelling and access (for Crown Allotment 7  
Section G) ~ 7 Hill Close, Ruffly VIC 3666 (cont.)

***Internal Access Roads***

10. Prior to the occupation of the dwelling all internal access roads must be constructed, formed and drained to avoid erosion and to minimise disturbance to natural topography of the land to the satisfaction of the Responsible Authority. Internal access, including the turn-around areas for emergency vehicles, must be all weather construction with a minimum trafficable width of 4m.

***Rural Drainage - Works***

11. Prior to the occupation of the dwelling, all stormwater and surface water discharging from the site, buildings and works must be conveyed to the legal point of discharge drains to the satisfaction of the Responsible Authority/Goulburn Murray Water or dissipated within the site boundaries. No effluent or polluted water of any type may be allowed to enter the stormwater drainage system.

***Drainage Discharge Plan***

12. Before any of the development starts, a properly prepared drainage discharge plan with computations to the satisfaction of the responsible authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. *The information submitted must show the details listed in the council's Infrastructure Design Manual and be designed in accordance with the requirements of that manual.*

The information and plan must include:

- a) details of how the works on the land are to be drained and/or retarded.
- b) computations including total energy line and hydraulic grade line for the existing and proposed drainage as directed by Responsible Authority
- c) underground pipe drains conveying stormwater to the legal point of discharge for each allotment
- d) a maximum discharge rate from the site is to be determined by computation to the satisfaction of Council.
- e) documentation demonstrating approval from the relevant authority for the legal point of discharge.
- f) the details of the incorporation of water sensitive urban design designed in accordance either "Urban Stormwater Best Practice Environmental Management Guidelines" 1999.
- g) maintenance schedules for treatment elements.

UB

9.1.1 Planning Permit Application No. P2021-091  
- Use and Development of land for a dwelling and access (for Crown Allotment 7  
Section G) ~ 7 Hill Close, Ruffv VIC 3666 (cont.)

**Prior to the occupation of the dwelling all works constructed or carried out must be in accordance with those plans. to the satisfaction of the Responsible Authority.**

13. **Appropriate steps must be taken to retain all silt and sediment on site during the construction phase to the satisfaction of the Responsible Authority and must be carried out in accordance with the following EPA guidelines and policies: -**
  - **Environmental Guidelines for Major Construction Sites (EPA publication No. 480, December 19985); and**
  - **Construction Techniques for Sedimentation Pollution Control (EPA publication No. 275, May 1991)**
14. **Prior to the commencement of any works, the design parameters for any defined watercourse crossing(s), both structural and hydraulic design, shall be approved by the Responsible Authority (GBCMA – Works on Waterways Permit).**

***Council's Assets***

15. **Before the development starts, the owner or developer must submit to the Responsible Authority a written report and photos of any prior damage to public infrastructure. Listed in the report must be the condition of kerb & channel, footpath, seal, street lights, signs and other public infrastructure fronting the property and abutting at least two properties either side of the development. Unless identified with the written report, any damage to infrastructure post construction will be attributed to the development. The owner or developer of the subject land must pay for any damage caused to the Councils assets/Public infrastructure caused as a result of the development or use permitted by this permit.**

**DELWP Conditions:**

***Access and Encroachment***

16. **No access is permitted to the subject land via the Crown land.**
17. **Adjoining Crown land must not be used for truck turning areas, entry points, parking areas or temporary stack sites during the construction of buildings or works.**
18. **No polluted and/or sediment laden run-off is to be discharged directly or indirectly into or watercourses on Crown land. Overland flows must be maintained at the same rate post development as on the undeveloped land.**
19. **No native vegetation is to be removed.**

9.1.1 Planning Permit Application No. P2021-091  
- Use and Development of land for a dwelling and access (for Crown Allotment 7  
Section G) ~ 7 Hill Close, Ruffly VIC 3666 (cont.)

**General Conditions:**

20. The external cladding of the proposed buildings, including the roof, must be constructed of materials in good order and condition, be non-reflective and be of muted colours to enhance the aesthetic amenity of the area.
21. The amenity of the area must not be detrimentally affected by the use, through the:
  - (a) Appearance of any building, works or materials;
  - (b) Transport of materials, goods or commodities to or from the land;
  - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit or oil;
  - (d) Presence of vermin, and;
  - (e) Others as appropriate.

**Dwelling Conditions:**

22. The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.
23. The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.

**Permit Expiry:**

24. This permit will expire if one of the following circumstances applies:
  - (a) The use and development has not started within two years of the date of this Permit.
  - (b) The development is not completed within four years of the date of this Permit.
  - (c) The use ceases for a period of two years or more.

The Responsible Authority may extend the periods referred to if a request is made in writing:

- before the permit expires; or
- within six months afterwards if the use or development has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

VB

9.1.1 Planning Permit Application No. P2021-091  
- Use and Development of land for a dwelling and access (for Crown Allotment 7  
Section G) ~ 7 Hill Close, Ruffy VIC 3666 (cont.)

**Planning Notes:**

- This Permit does not authorise the commencement of any building construction works. Before any such development may commence, the Applicant must apply for and obtain appropriate Building approval.
- This Permit does not authorise the creation of a new access way/crossover. Before any such development may commence, the Applicant must apply for and obtain appropriate approval from Council.
- This Permit does not authorise the removal of any native vegetation including for access. Before any such works may commence, the Applicant must apply for and obtain appropriate Planning approval.

**Environmental Health Notes:**

- The system must be at least 300 metres from potable water supply.
- The system must be at least 60 metres from any watercourse and/or dam (non-potable water supply) for primary sewage and 30 metres for secondary sewage, on the subject or neighbouring properties.
- The property has been identified as a Medium Risk Area (Minor Catchment Area).
- A Medium Risk Template - Land Capability Assessment has been provided by Porta Environmental Pty Ltd and prepared in December 2020.

**DELWP Notes:**

- The adjoining Crown land is not to be used for access, storage of materials or rubbish. Any private use of Crown land requires consent and/or licensing from the Department of Environment, Land, Water and Planning.

210-20/21 **CARRIED**

**9.1.2 Proposed Planning Scheme Amendment C085, for the Rezoning of Land - Murray Street, Nagambie**

Author: Town Planner

Responsible Director: Director Community & Planning

**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider a request to be made to the Minister for Planning to authorise the preparation and exhibition of a proposed amendment to the Strathbogie Planning Scheme. Proposed Planning Scheme Amendment C085 has been prepared by the proponent to change the zoning and overlays that apply to the land known as Lot A on Plan of Subdivision 215264G (future Lot B, PS 815393J), which will be a continuation of Murray Street, Nagambie.

The amendment includes rezoning of the subject land from Farming Zone to General Residential Zone and proposes to implement a new schedule to Development Plan Overlay to guide the future development of the site. The amendment seeks to amend Planning Scheme Zoning Maps 22 and Overlays Maps 22DPO.

**MOVED: COUNCILLOR DICKINSON  
SECONDED: COUNCILLOR BINKS**

***That Council:***

- 1. Request under section 8A (2) and (3) of the Planning and Environment Act 1987 that the Minister for Planning authorise Strathbogie Shire Council to prepare amendment C085 to the Strathbogie Planning Scheme for the land known formally as Lot A on Plan of Subdivision 215264G (future Lot B, PS 815393J) in accordance with Section 17 of the Planning and Environment Act 1987;***
- 2. Notify the Minister for Planning that when it exhibits Amendment C085, Strathbogie Shire Council intends to give full notification of the amendment under Section 17 of the Planning and Environment Act 1987 for the minimum statutory period of one month; and***
- 3. When authorised by the Minister for Planning, exhibit Amendment C085 to the Strathbogie Planning Scheme under Sections 18 and 19 of the Planning and Environment Act 1987.***

211-20/21      **CARRIED**

LB

### 9.1.3 State Government Planning System Reforms – Advocacy

Author: Manager Planning and Investment

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

Council is a Responsible Authority under the *Planning and Environment Act 1987*. In this role, Council administers the Strathbogie Planning Scheme and, among other things, determines planning permit applications made for the use and development of the land in the municipality.

Council Officers have recently attended a workshop outlining potential changes to the Victorian Government Planning System. Detailed within this workshop was information on the five focus areas of the reform:

- Update and simplify planning rules and processes
- Partner with Local Government Planning Departments
- Focus on major projects and attracting investment
- Planning for priority projects and growth areas
- Prioritising infrastructure delivery.

Following this workshop there has been very limited information on the detail of these system reforms or any information on the timing of any community consultation. Therefore, the impact on local government (if any) as a planning authority and the broader community as a result of these reforms is unknown.

The purpose of this report is to join with other Local Government Authorities by advocating to the Minister for Planning regarding the urgent need for consultation with local government and the broader community before the implementation of any changes to current planning processes.

**MOVED: COUNCILLOR BINKS**  
**SECONDED: COUNCILLOR HOURIGAN**

***That Council note the letter written to the Minister for Planning seeking further information on the proposed planning system reforms as soon as possible and to ensure that there is an opportunity for meaningful consultation with Council and the community prior to the implementation of any reforms.***

212-20/21      **CARRIED**



**9.1.4 Planning Applications Received and Planning Applications Determined**  
**- 1 to 30 September 2021**

Author: Director Community and Planning

Responsible Director: Director Community and Planning

***EXECUTIVE SUMMARY***

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period 1 to 30 September 2021 are provided for information.

It is noted that there were 31 planning applications received during the reporting period. The 31 applications comprised of 21 new planning permit applications, 6 requests for an extension of time, 2 requests for endorsement of plans to form part of the planning permit, 1 request for an amended planning permit and 1 request for a correction of planning permit conditions.

During the reporting period there were 16 planning permits and 1 Notice of Decision to Grant a planning permit issued. No planning applications lapsed or were withdrawn during this period.

***MOVED: COUNCILLOR DICKINSON***  
***SECONDED: COUNCILLOR HOURIGAN***

***That Council:***

- 1. Note that there were 31 new planning applications received, and 17 planning permit applications decided on during the period 1<sup>st</sup> to 30<sup>th</sup> September 2021.***
- 2. Note the report.***

***213-20/21 CARRIED***

VB

## 9.2 COMMUNITY

### 9.2.1 Domestic Animal Management Plan

Author: Team Leader Compliance

Responsible Director: Director Corporate Services

#### **EXECUTIVE SUMMARY**

The *Domestic Animals Act 1994* (the Act) requires Council to prepare a Domestic Animal Management Plan every four years.

The plan must set out a method for evaluating whether the animal management services provided by council are adequate to give effect to requirements of the Act and the Domestic Animal Regulations 2015. The plan must also outline programs for the training of authorised officers along with programs, services, and strategies to address the key issues in relation to responsible pet ownership within the municipality.

The development of a draft Strathbogie Shire Domestic Animal Management Plan has been completed after considering the results of a public survey to establish the priorities and feedback of the community in relation to domestic animals within the municipal district. Public engagement provided Council with a variety of options to consider, but also provided Council with feedback from personal experiences with domestic animals in the community, or engagement with Authorised Officers attending to domestic animal issues in the community.

Council has considered all options put forward by community members and developed a draft plan that will meet the needs of the community that it serves and will publish an evaluation of the implementation of the plan in the Council annual report.

To further assist and inform the development of the 2021-2025 Strathbogie Shire Domestic Animal Management Plan, Council will put the draft plan on public exhibition for a final period of 14 days to seek further comment and feedback from the community prior to adopting the plan, noting that significant feedback has already been received.

**MOVED: COUNCILLOR HOURIGAN**  
**SECONDED: COUNCILLOR BINKS**

***That Council:***

- 1. Endorse the public exhibition of the draft plan (stage 3) to seek final input and feedback to further inform the development of the draft 2021-2025 Strathbogie Shire Domestic Animal Management Plan in accordance with section 68A of the Domestic Animals Act 1994; and***
- 2. Receive a further report detailing the outcomes of the public exhibition of the draft 2021-2025 Strathbogie Shire Domestic Animal Management Plan at a future Council meeting.***

214-20/21      **CARRIED**

### 9.2.2 **Euroa Golf Club Inc – Application for Small Projects Grant**

Author: Community Development Officer

Responsible Director: Director Community and Planning

#### ***EXECUTIVE SUMMARY***

The Euroa Golf Club have applied for a Small Projects Grant requesting \$1,000 from Council to put towards the purchase and installation of new carpet within their clubrooms.

The Small Projects Grants Program forms part of Councils overarching Community Grants Program and opens after the main first round of community grants offering an additional opportunity to apply for community grant funding. The Small Projects Grant Program is available for the remainder of the financial year or until available funds are exhausted.

Small Project Grants must meet the criteria for one of the four Community Grant Categories:

- Active & Healthy Communities
- Arts & Culture
- Environmental & Sustainability
- Facilities & Infrastructure

This Small Projects Grant application is the first received for the 2021/22 financial year where a budget of \$7,407 is available for the program. It is recommended that Council support this application in full (\$1,000) with \$6,407 remaining for the financial year or until available funds are exhausted.

***MOVED: COUNCILLOR MURRAY  
SECONDED: COUNCILLOR HAYES-BURKE***

***That Council endorse the request for \$1,000 to be funded from the 2021-22 budget for the Community Grants Program - Small Projects allocation, for the Euroa Golf Club to assist with their carpet replacement project.***

215-20/21      ***CARRIED***

LB

### 9.2.3 Memorandum of Understanding with the Taungurung Land and Waters Council

Author: Director Community and Planning

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

Incorporated under the Commonwealth Corporations (Aboriginal and Torres Strait Islander) Act 2006, Taungurung Land and Waters Council (TL&WC) was established to represent the descendants of the Taungurung People, make decisions and act on any significant matters on their behalf, and enter into any agreements with any person, government agency, or authority in relation to the betterment of the Taungurung People and protection of Taungurung Country and interests. The Taungurung Land and Waters Council received Registered Aboriginal Status from the Victorian Government in April 2009, and the majority of lands which now comprises the Strathbogie Shire Local Government Area are recognised by the State Government as Taungurung Land.

Over the past eighteen months, Strathbogie Shire Council and TL&WC have been working closely continuing to further strengthen Council's commitment to our first nations peoples. An important step within this commitment, was the development of a draft Memorandum of Understanding (MOU) between Council and TL&WC to facilitate the ongoing process of reconciliation and Aboriginal self-determination.

At the August 2020 Council Meeting, a draft Memorandum of Understanding between Council and the TL&WC was presented to Council for consideration. The Council resolved to:

*Authorise the Mayor and the Chief Executive Officer to enter into a Memorandum of Understanding (MoU) with the Taungurung Land and Waters Council after having:*

- 1. A broad based discussion and information sessions with ratepayers, residents and the TL&WC; and*
- 2. As per the Council Plan, developing an MoU in conjunction with other LGAs in the TL&WC area.*

A Notice of Motion to Rescind was subsequently presented at the September 2020 Council Meeting. At this Council Meeting, Council resolved to:

- 1. Undertake broad based consultation with ratepayers, residents and the TLaWC in relation to the development of a Memorandum of Understanding between Strathbogie Shire Council and the TLaWC.*
- 2. Receive a further report from Officers on the outcome of the consultation process.*

The formal consultation process on the draft MOU with the TL&WC commenced in June 2021. The responses received depicted strong community support for the development of the MOU, and in addition a number of suggestions were made to further strengthen the draft MOU and have been incorporated into the final document.

9.2.3 Memorandum of Understanding with the Taungurung Land and Waters Council (cont.)

Following the consultation period, it is now recommended that Council endorse the attached Memorandum of Understanding with the TL&WC.

***MOVED: COUNCILLOR BINKS***

***SECONDED: COUNCILLOR HAYES-BURKE***

***That Council authorise the Mayor and Chief Executive Officer to enter into a Memorandum of Understanding with the Taungurung Land and Waters Council.***

216-20/21      ***CARRIED***

LB

**9.2.4 Application for Sponsorship - Avenel Museum and Courthouse Public Recreation and Playground Reserve Inc. ~ Roaming Rhythms Event**

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

**EXECUTIVE SUMMARY**

The Avenel Museum and Courthouse Public Recreation and Playground Reserve Inc are auspicng the Roaming Rhythms Event and have submitted a request for sponsorship of \$3,500 from Council to be put towards the Roaming Rhythms Event.

The event will be held over two (2) days on 11 and 12 December 2021, which will be held in various locations around Avenel.

The funds will be utilised for the following purpose:

1. Cost of professional musicians; and
2. Marquee Hire.

Their application was of a good standard with most questions addressed and scored 20/25 against the measured criteria of the Sponsorship Program. There is currently \$27,000 of available funding remaining of the 2021 – 2022 financial year budget allocation for the sponsorship program, with four (4) sponsorship applications submitted for consideration at the October 2021 Council Meeting.

<b>Strathbogie Shire's SPONSORSHIP BUDGET 2021 - 2022</b>			
Total Budget Allocation	\$30,000		
	<b>Requested</b>	<b>Recommended</b>	
Euroa Little Theatre	\$3,000	\$3,000	<i>Approved</i>
Nagambie Carols	\$3,919	\$3,000	Pending
Euroa Twilight Shopping	\$3,000	\$3,000	Pending
Euroa Festival Prelude	\$5,000	\$3,000	Pending
Avenel Roaming Rhythms	\$3,500	\$3,000	Pending
<b>Unconfirmed TOTAL budget remaining</b>	<b>\$11,581</b>	<b>\$15,000</b>	

This application for sponsorship aligns with the following priority focus areas of Council for the Sponsorship Program which are to:

1. Promote community engagement and participation
2. Support gender equality and social inclusion
3. Contribute to building health and vibrant communities

This report seeks approval for the provision of this sponsorship request for \$3,000.

9.2.4 Application for Sponsorship - Avenel Museum and Courthouse Public Recreation and Playground Reserve Inc. ~ Roaming Rhythms Event (cont.)

**MOVED: COUNCILLOR MURRAY  
SECONDED: COUNCILLOR BINKS**

**That Council:**

1. ***Endorse sponsorship of \$3,000 to be funded from the 2021 – 22 budget allocations for community sponsorship, to the Avenel Museum & Courthouse Inc to assist with the Roaming Rhythms Event being held in December 2021; and***
2. ***Work with the Avenel Museum & Courthouse Inc to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of the Waste Wise Event Guidelines required.***
3. ***Make it a condition of the sponsorship funding that Avenel Museum & Courthouse Inc must comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***

217-20/21      **CARRIED**

VB

**9.2.5 Application for Sponsorship - Euroa Chamber of Business and Commerce Inc. ~ Euroa Music Festival Prelude Event**

***Cr Hourigan declared her general conflict interest prior to the commencement of discussion on this item and left the meeting at 6.59 p.m.***

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

***EXECUTIVE SUMMARY***

The Euroa Chamber of Business and Commerce Inc have submitted a request for sponsorship of \$5,000 from Council to be put towards the Euroa Music Festival Prelude Event being held on Friday 25 March 2022, in Binney Street, Euroa.

The funds will be utilised for the following purpose:

1. Hire of Tables and Chairs and other associated infrastructure
2. Hire of Sound Stage and AV equipment

Their application was of a good standard with most questions addressed and scored a 16/25 against the measured criteria of the Sponsorship Program. There is currently \$27,000 of available funds remaining of the 2021 – 2022 financial year budget allocation for the sponsorship program, with four (4) sponsorship applications submitted for consideration at the October 2021 Council Meeting.

<b>Strathbogie Shire's SPONSORSHIP BUDGET 2021 - 2022</b>			
Total Budget Allocation	\$30,000		
	<b>Requested</b>	<b>Recommended</b>	
Euroa Little Theatre	\$3,000	\$3,000	<i>Approved</i>
Nagambie Carols	\$3,919	\$3,000	Pending
Euroa Twilight Shopping	\$3,000	\$3,000	Pending
Euroa Festival Prelude	\$5,000	\$3,000	Pending
Avenel Roaming Rhythms	\$3,500	\$3,000	Pending
<b>Unconfirmed TOTAL budget remaining</b>	<b>\$11,581</b>	<b>\$15,000</b>	

This application for sponsorship aligns with the following priority focus areas of Council for the Sponsorship Program which are to:

1. Promote community engagement and participation
2. Contribute to building healthy and vibrant communities

This report seeks approval for the provision of this sponsorship request.



9.2.5 Application for Sponsorship - Euroa Chamber of Business and Commerce Inc. ~ Euroa Music Festival Prelude Event (cont.)

**MOVED: COUNCILLOR HAYES-BURKE**  
**SECONDED: COUNCILLOR MURRAY**

**That Council:**

1. ***Endorse sponsorship of \$3,000 to be funded from the 2021 – 22 budget allocations for community sponsorship, to the Euroa Chamber of Commerce to assist with the Euroa Music Festival Prelude Event being held in March 2022; and***
2. ***Work with the Euroa Chamber of Commerce to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of the Waste Wise Event Guidelines required.***
3. ***Make it a condition of the sponsorship funding that Euroa Chamber of Business and Commerce Inc must comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***

218-20/21      **CARRIED**

*Handwritten mark*

*UB*

**9.2.6 Application for Sponsorship - Euroa Chamber of Business and Commerce Inc. ~ Euroa Twilight Christmas Shopping Event**

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

**EXECUTIVE SUMMARY**

Euroa Chamber of Business and Commerce Inc (ECC) have applied for sponsorship for the Euroa Twilight Christmas Shopping Event on 9 or 10 December 2021 (the ECC are still to finalise the exact date) to be held in Binney Street, Euroa.

The funds will be utilised for the following purpose:

3. Hire of tables, chairs and other associated infrastructure.

Their application was of a good standard with most questions addressed and scored a 16/25 against the measured criteria of the Sponsorship Program. There is currently \$27,000 of available funds remaining of the 2021 – 2022 financial year budget allocation for the sponsorship program, with four (4) sponsorship applications submitted for consideration at the October 2021 Council Meeting.

<b>Strathbogie Shire's SPONSORSHIP BUDGET 2021 - 2022</b>			
Total Budget Allocation	\$30,000		
	<b>Requested</b>	<b>Recommended</b>	
Euroa Little Theatre	\$3,000	\$3,000	<i>Approved</i>
Nagambie Carols	\$3,919	\$3,000	Pending
Euroa Twilight Shopping	\$3,000	\$3,000	Pending
Euroa Festival Prelude	\$5,000	\$3,000	Pending
Avenel Roaming Rhythms	\$3,500	\$3,000	Pending
<b>Unconfirmed TOTAL budget remaining</b>	<b>\$11,581</b>	<b>\$15,000</b>	

This application for sponsorship aligns with the following priority focus areas of Council for the Sponsorship Program which are to:

4. Promote community engagement and participation
5. Support gender equality and social inclusion and improve accessibility
6. Contribute to building health and vibrant communities

This report seeks approval for the provision of this sponsorship request.

9.2.6 Application for Sponsorship - Euroa Chamber of Business and Commerce Inc. ~ Euroa Twilight Christmas Shopping Event (cont.)

**MOVED: COUNCILLOR BINKS**  
**SECONDED: COUNCILLOR HAYES-BURKE**

**That Council:**

1. ***Endorse sponsorship of \$3,000 to be funded from the 2021 – 22 budget allocation for community sponsorship, to the Euroa Chamber of Commerce to assist with the Euroa Twilight Shopping Event being held in December 2021; and***
2. ***Work with the Euroa Chamber of Commerce to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of the Waste Wise Event Guidelines required.***
3. ***Make it a condition of the sponsorship funding that Euroa Chamber of Business and Commerce Inc must comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***

219-20/21      **CARRIED**

LB

**9.2.7 Application for Sponsorship - GoFish Nagambie Pty Ltd. ~ GoFish Nagambie 2022 Event**

***Cr Hourigan returned to the meeting at 7.07 p.m.***

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

***EXECUTIVE SUMMARY***

The GoFish Nagambie Pty Ltd have submitted a request for sponsorship from Council to be put towards the GoFish Nagambie 2022 Event being held on Thursday 10 February – Sunday 13 February 2022, located at the Nagambie Lakes Regatta Centre, Loddings Lane, Nagambie.

Their request is as follows:

<b>Cash Component</b>	
Cash sponsorship (to be used for Marketing)	\$ 5,000 ex GST
<b>In kind Component</b>	
Hire of Regatta Centre @ \$1,688/day x 5 days	\$ 8,440 ex GST
<b>Additional Cost to be absorbed by Council</b>	
Additional Waste Management	\$ 1,318 ex GST
<b>Total Sponsorship Request Amount</b>	<b>\$14,758 ex GST</b>

Whilst their application for sponsorship aligns with most priority focus areas for the Sponsorship Program, under the Sponsorship Guidelines their application is not eligible. The Sponsorship Guidelines determine that the following are not eligible to apply:

- An individual
- An unincorporated not for profit community group, organisation or club without an appropriate auspicing body
- Any group who has an overdue acquittal from a previous funding application
- Any group already receiving other financial support from Council where their funding and service agreement precludes access to other Council funding
- Private, profit-making organisations.

GoFish Nagambie Pty Ltd is registered as an Australian Private Company on the Australian Business Register.

Since the event inception in 2019 (no event held in 2020 due to the coronavirus global pandemic), council has provided support to the event through the provision of:

- Complementary venue hire of the Regatta Centre, Nagambie;
- Council officer time over and above normal support to an event; and
- Additional waste management services (at a cost to Council).

There was no formal documentation in place to detail this commitment, however the Council Resolutions from both the November 2018 and February 2020 Council Ordinary Meeting Minutes identify the commitment to support that Council has previously provided to this event.

9.2.7 Application for Sponsorship - GoFish Nagambie Pty Ltd. ~ GoFish Nagambie 2022 Event (cont.)

It is recommended that Council not provide financial 'cash' support to this event application due to the entity of GoFish Nagambie Pty Ltd being deemed 'ineligible' for cash sponsorship support under the endorsed guidelines of Council's formal Sponsorship Program. There are no stipulations in the current Sponsorship Guidelines around providing 'in-kind' support.

**MOVED: COUNCILLOR ANDREWS**  
**SECONDED: COUNCILLOR DICKINSON**

***That Council:***

1. ***Decline support for the request for \$5,000 cash sponsorship to GoFish Nagambie Pty Ltd as they are deemed ineligible for 'cash' sponsorship support under the endorsed guidelines of Council's formal Sponsorship Program;***
2. ***Support the request to provide 'in-kind' sponsorship support to GoFish Nagambie Pty Ltd to support the delivery of the GoFish Nagambie 2022 event in the form of:***
  - a. ***Five (5) days of complimentary venue hire of the Regatta Centre to a value of \$8,444; and***
  - b. ***In-kind staff support during normal business hours.***
3. ***Absorb the cost of additional waste management collection to a value of \$1,318.00;***
4. ***As in previous years, work with GoFish Nagambie to reduce overall waste at the event to provide alternatives to single use items to support the objectives of the Sustainable Strathbogie 2030 in being "A Zero Waste Shire"; and***
5. ***Request as in previous years, that GoFish Nagambie provide a briefing of the outcomes of the event to Council.***
6. ***Make it a condition of the sponsorship funding that GoFish Nagambie Pty Ltd must comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***

220-20/21      **CARRIED**

VB

**9.2.8 Application for Sponsorship - Nagambie Community Christmas Carols Committee ~ Nagambie Christmas Carols Event**

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

**EXECUTIVE SUMMARY**

The Nagambie Community Christmas Committee have submitted a request for sponsorship of \$3,919 from Council to be put towards the Nagambie Christmas Carols Event on 5 December 2021.

The funds are proposed to be utilised for the following purpose:

1. Hire of audio equipment
2. Cost of musicians
3. Associate catering costs

Their application was of a good standard with most questions addressed and scored a 19/25 against the measured criteria of the Sponsorship Program. There is currently \$27,000 of available funding remaining of the 2021 – 2022 financial year budget allocation for the sponsorship program, with four (4) sponsorship applications submitted for consideration at the October 2021 Council Meeting.

<b>Strathbogie Shire's SPONSORSHIP BUDGET 2021 - 2022</b>			
Total Budget Allocation	\$30,000		
	<b>Requested</b>	<b>Recommended</b>	
Euroa Little Theatre	\$3,000	\$3,000	<i>Approved</i>
Nagambie Carols	\$3,919	\$3,000	Pending
Euroa Twilight Shopping	\$3,000	\$3,000	Pending
Euroa Festival Prelude	\$5,000	\$3,000	Pending
Avenel Roaming Rhythms	\$3,500	\$3,000	Pending
<b>Unconfirmed TOTAL budget remaining</b>	<b>\$11,581</b>	<b>\$15,000</b>	

This application for sponsorship aligns with the following priority focus areas of Council for the Sponsorship Program which are to:

1. Promote community engagement and participation
2. Contribute to building healthy and vibrant communities

This report seeks approval for the provision of \$3,000 towards this sponsorship request.

9.2.8 Application for Sponsorship - Nagambie Community Christmas Carols Committee  
~ Nagambie Christmas Carols Event (cont.)

**MOVED: COUNCILLOR BINKS  
SECONDED: COUNCILLOR MURRAY**

**That Council:**

1. ***Endorse sponsorship of \$3,000 to be funded from the 2021 – 22 budget allocations for community sponsorship, to the Nagambie Community Christmas Committee to assist with the Nagambie Christmas Carols Event being held on 5 December 2021; and***
2. ***Work with the Nagambie Community Christmas Committee to reduce overall waste produced at the event through the implementation of the objectives of both the Waste Wise Events Guidelines and Sustainable Strathbogie 2030 in being “A Zero Waste Shire”. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of the Waste Wise Event Guidelines required.***
3. ***Make it a condition of the sponsorship funding that the Nagambie Community Christmas Carols Committee must comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***

221-20/21      **CARRIED**

UB

### 9.2.9 EveryAGE Counts Campaign

Author: Coordinator Community Services and Inclusion

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

EveryAGE Counts is an advocacy campaign aimed at tackling ageism against older Australians.

Ageism is stereotyping, discrimination and mistreatment based solely on a person's age. When it is aimed at older people, ageism comes from negative attitudes and beliefs about what it means to be older. Ageism exists when someone is considered 'too old' for something like a job or promotion. Essentially, it is a lack of respect for older people. It affects people's self-confidence, quality of life, job prospects and health. At its extreme, ageism contributes to elder abuse.

The Strathbogie Local Government Area has an ageing community and is committed to tackling the issue of ageism.

All Local Governments have been approached by the Municipal Association of Victoria (Local Government peak body) to join them in a state-wide campaign to reduce ageism in our community.

**MOVED: COUNCILLOR DICKINSON**  
**SECONDED: COUNCILLOR HAYES-BURKE**

***That Council participate in the Municipality Association of Victoria advocacy by providing our support to the EveryAGE Counts initiative to reduce ageism in our community.***

222-20/21      **CARRIED**



### **9.2.10 Events Management Framework**

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

#### ***EXECUTIVE SUMMARY***

Strathbogie Shire Council (SSC) plans, manages, supports and delivers a range of events, functions and festivals held in Council facilities and on Council owned land. The purpose of this Events Management Framework (Framework) is to provide a structure to guide the delivery and support of safe and successful internal and external events and festivals throughout the municipality.

The development of this Framework is a direct result of the findings from the Internal Audit Report conducted by AFS & Associates in April 2021 into the Event Management procedures at Strathbogie Shire Council.

The Framework has been developed in line with the recommendations of the Internal Audit Report. The Framework applies to all Council and Community run events conducted on land owned/managed by Strathbogie Shire Council. The Framework is a supporting document to the Events Policy adopted by Council at the August 2021 Council Meeting and will be reviewed and updated in 12 months using feedback from officers and event organisers.

***MOVED: COUNCILLOR HOURIGAN  
SECONDED: COUNCILLOR BINKS***

***That Council note the Strathbogie Shire Council Events Management Framework to guide the delivery of safe and successful internal and external events and festivals.***

***223-20/21 CARRIED***

02

UB

### **9.2.11 Mangalore Airport Inland Rail – Freight Intermodal Business Case**

Author: Economic Development and Projects Coordinator

Responsible Director: Director Planning and Community

#### ***EXECUTIVE SUMMARY***

Mangalore Airport was established in 1939 for training Royal Australian Air Force Pilots and is currently owned by the Mangalore Airport Corporation.

In late 2019, Strathbogrie Shire successfully applied for funding under the Inland Rail Interface Improvement Program to prepare a business case for the construction of a freight intermodal at Mangalore Airport. This site is particularly attractive for such a facility given its location at the apex of the Hume and Goulburn Valley Freeways and the Inland Rail (Melbourne Sydney, Brisbane) and Goulburn Valley/Tocumwal line.

High profile accounting firm Ernst and Young was appointed to assist in the preparation of this business case. Mangalore Airport Corporation also joined the project and has been invaluable in providing technical advice throughout the discussions. In addition to owning and operating Mangalore airport, the operators also have considerable experience in the rail freight industry and own/operate the Ettamogah freight intermodal north of Albury.

The project requires that the business case achieve progression through five gateways. In November 2020 Ernst and Young submitted the project to gateway two. The project appears to have stalled at this point with only sporadic communications from Ernst and Young who advise that more senior government consultants are requesting further information.

The principal obstruction to further progress is the request by these consultants for Mangalore Airport Corporation to provide details of their customer base who may use a future freight intermodal at the site as well as other details of intellectual property held by them. Aside from the fact that it is not normal practice to predict customer numbers and identities prior to development of a project, Mangalore Airport Corporation has advised that it will not subject its current customers to interrogation by government consultants. They also have some concerns regarding the security of any information provided to these consultants. Mangalore Airport Corporation have sighted one instance where one of their customers was approached regarding this project and this approach has caused substantial damage in the relationship between Mangalore Airport and its customers who do not wish to be interviewed at this juncture of the project with such probing questions regarding their current and future business activity.

Despite ongoing discussions and meetings, the project has not progressed and there has been no further communication from government sources since early August 2021.

9.2.11 Mangalore Airport Inland Rail – Freight Intermodal Business Case (cont.)

**MOVED: COUNCILLOR DICKINSON**  
**SECONDED: COUNCILLOR BINKS**

***That Council write to the following Minister and Members of Parliament seeking their advocacy support for the urgent continuation of the Mangalore Freight Intermodal Business Case by ensuring that Mangalore Airport Corporation's intellectual property and commercial confidentiality is protected:***

- ***The Honourable Barnaby Joyce Minister for Infrastructure, Transport and Regional Development***
- ***The Honourable Scott Buchholz Assistant Minister for Road Safety and Freight Transport***
- ***The Honourable Nola Marino Assistant Minister for Regional Development and Territories***
- ***Senator The Honourable Bridget McKenzie Minister for Regionalisation, Regional Communications and Regional Education***
- ***The Honourable Damian Drum Member for Nicholls***
- ***Dr Helen Haines Member for Indi***

224-20/21      **CARRIED**

*AD*

*VB*

### **9.2.12 Regional Co-Investment Fund**

Author: Economic Development Coordinator

Responsible Director: Director Community & Planning

#### ***EXECUTIVE SUMMARY***

The short falls in digital connectivity across Strathbogie Shire have previously been identified and recorded by Strathbogie Shire Council. Accessible and capable digital infrastructure is recognised as a fundamental infrastructure need for future development of the region as well as an essential requirement for public safety and community well-being as recognised and in place in Melbourne metropolitan cities.

During the last 12 months, Strathbogie Shire Council has undertaken considerable advocacy and negotiation on this issue with NBN Co and other levels of government. Details of this advocacy has previously been reported to Council. This advocacy has highlighted that lack of digital connectivity limits business growth and the implementation of contemporary business practice across the Shire, essential emergency resilience is significantly compromised as highlighted by the recent bushfire experiences with the region and highlights the ongoing inequity between rural and metropolitan Victoria and Australia more broadly.

In September 2020, the federal government announced the introduction of the \$300 million NBN's Regional Co-investment Funding scheme to improve broadband services for Australia's rural, regional and remote communities. Under this scheme it is expected that co investors such as local government will seek funding from other levels of government such as the Commonwealth Regional Connectivity Fund and the state government's Connecting Victoria scheme.

In July 2021 Strathbogie Shire was invited to make submissions under the scheme. Under these guidelines two eligible projects under the "fibre to the premises" stream were identified for the towns of Avenel and Violet Town. Both towns currently rely on wireless technology for connection and were considered the highest priority for the provision of fibre to the premises as they offer the most community and economic benefit and would significantly reduce pressure on the wireless network.

The next step in the process is the signing of a funding agreement with NBN which will be premised on the basis that that Council and ratepayers do not have to commit funds for this base infrastructure but would seek to leverage funds from other sources.

Council firmly believes that apart from the obvious cost and burden shift to small rural Councils and their communities, we must also question why Councils are being asked to make up the gap in the base NBN service just to bring us closer to a level that the metropolitan Melbourne communities enjoy for granted. This arrangement clearly highlights the ongoing inequity of service levels between regional and metropolitan Victoria.

Following the receipt of these confidential build quotations, further discussions were held with representatives from NBN Co who advised that it is unlikely that both projects would receive funding and that a priority town would need to be determined in the event that funding was only made available for one. This report seeks Councils endorsement to prioritise Avenel and then Violet Town for possible funding.

9.2.12 Regional Co-Investment Fund (cont.)

Furthermore, officer recommend that these projects are fully funded through grants sources from State and Federal sources and should not come at any cost to Council and ratepayers.

**MOVED: COUNCILLOR BINKS**  
**SECONDED: COUNCILLOR MURRAY**

***That Council:***

- 1. Note the details of the regional co-investment fund proposal and prioritise Avenel then Violet Town should funding become available to improve broadband services and connectivity;***
- 2. Endorse that this partnership with NBN Co be progressed on the firm premise that project/s are fully funded through external sources and not at any cost to Council and ratepayers; and***
- 3. Authorise officers to continue ongoing advocacy for improved digital connectivity by writing to Local and Federal Members of Parliament seeking their support for funding to improve digital connectivity for the Shire whilst highlighting the ongoing inequity of the co-contribution requirements of this scheme and disproportion of service levels between Regional and Metropolitan Melbourne.***

225-20/21      **CARRIED**

LB

### **9.2.13 Regional Telecommunications Advocacy**

Author: Economic Development Coordinator

Responsible Director: Director Community & Planning

#### ***EXECUTIVE SUMMARY***

Telecommunications and digital connectivity have been identified by Strathbogie Shire Council as an important and fundamental infrastructure issue in need of action and advocacy. This advocacy has highlighted:

- the lack of digital connectivity significantly limits business growth and the implementation of contemporary business practice across the Shire,
- that essential emergency resilience is significantly compromised as highlighted by the recent bushfire experiences with the Hume region; and
- the ongoing inequity between rural and metropolitan Melbourne.

The Council Plan 2017-2021 identified the need to advocate for improved telecommunications infrastructure and connectivity in the Strathbogie Shire. As a result, there has been a significant amount of effort applied to the task of telecommunications advocacy by Council over the past 13 months. These advocacy approaches have included:

- A submission in September 2020 to the **Joint Standing Parliamentary Inquiry** regarding into the business case for the NBN and experiences of small businesses;
- An application in September 2021 to NBNCO under the terms of their own **Regional Co-investment Fund (RCIF)** seeking build cost estimates for extension of broadband Fibre to Avenel and Violet Town (refer Attachments 1 and 2); and
- A submission in September 2021 to the Victorian Government's **Connecting Victoria** initiative. This \$550 Million programme sought submissions on the funding of improvements and efficiencies in delivery of telecommunications at specific locations in regional Victoria;

Most recently, on 30 September 2021, Strathbogie Shire made a submission to the Federal Government Regional Telecommunications Review 2021. This Commonwealth review process is undertaken every three years. The basis of the submission was that whilst some new investments under the Commonwealth's Regional Connectivity Programme have been announced, they do not address the real and significant short falls of the National Broadband Network (NBN) in the region. It is important to note that 66% of NBN connections are by Satellite or Fixed wireless. Fibre and business grade fibre connections do not extend to many areas within Strathbogie Shire. Weak and intermittent mobile phone signals do not support modern communications access particularly for our strong agriculture industry which is the largest and most significant industry within the Shire.

Through our advocacy efforts, the Council is in pursuit of greater investments by Telstra, NBNCO and for support by State and Federal governments. This report is to inform our community of our continued advocacy for better telecommunications and digital connectivity telecommunications in Strathbogie Shire.

9.2.13 Regional Telecommunications Advocacy (cont.)

**MOVED: COUNCILLOR BINKS**  
**SECONDED: COUNCILLOR HOURIGAN**

***That Council note the report and the Strathbogie Shire submissions made to the Regional Telecommunications Review 2021 and Connecting Victoria programme.***

226-20/21      **CARRIED**

LB

### **9.2.14 Goulburn Broken Regional Catchment Strategy – Declaration of Support**

Author: Environment and Waste Coordinator

Responsible Director: Director Corporate Operations

#### ***EXECUTIVE SUMMARY***

Over the last 12 months the Goulburn Broken Catchment Management Authority (GBCMA) has been consulting with the community and government agencies on their updated Regional Catchment Strategy. This process is now complete and is ready to be submitted to the Minister for Water for its final endorsement. The Goulburn Broken Catchment Management Authority has requested that stakeholders in the region now pledge their support for the Strategy.

***MOVED: COUNCILLOR BINKS***

***SECONDED: COUNCILLOR HAYES-BURKE***

***That Council pledge their formal support for the Goulburn Broken Regional Catchment Strategy.***

***227-20/21 CARRIED***



### **9.3 INFRASTRUCTURE**

#### **9.3.1 Tender for Contract No. 21/22-05: Major Culverts Renewal Program**

Author: Manager Projects Delivery, Project Officer

Responsible Director: Director Community and Planning

##### ***EXECUTIVE SUMMARY***

This project is being raised to address maintenance of Council Road assets to ensure that Strathbogie Shire has safe and quality local roads. The 2021-22 Major Culverts Renewal Program comprising of four (4) culverts on various Council roads were prioritized based on the outcome of third-party Road Conditions Assessments undertaken on behalf of Council. This project forms part of Council's adopted Capital Work Program for the 2021-22 financial year.

Through public advertisement in local and state-wide newspapers, Council invited tenders for the work under Contract 21/22-05, between 30/07/2021 and 01/09/2021. Ten (10) tenderers submitted tenders for the work. These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the attached table (Attachments 1 and 2). Having considered the results of the evaluation, it is recommended that Council award this contract to MACA Civil Pty Ltd.

***MOVED: COUNCILLOR DICKINSON  
SECONDED: COUNCILLOR MURRAY***

##### ***That Council:***

- 1. Receives and notes the outcome of the tender assessment process for Contract No 21/22-05 Major Culverts Renewal Program- Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-05 Major Culverts Renewal Program - Lump Sum to MACA Civil Pty Ltd based in Dandenong for a total amount of \$263,752.00 + GST;***
- 3. Authorises officers to advise the unsuccessful tenderers; and***
- 4. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council.***

228-20/21      **CARRIED**

UB

### **9.3.2 Tender for Contract No 21/22-06: 2021-22 Roads Reseal Program**

Author: Project Officer Projects Delivery

Responsible Director: Director Community & Planning

#### **EXECUTIVE SUMMARY**

As part of the Strathbogie Shire Council's approved budget, selected municipal roads require resealing to improve safety, increase life of the roads, to lower ongoing maintenance costs and decrease frequency of maintenance activities. To implement the resealing program, tender documentation was prepared for the public advertisement.

Under this contract for 2021/22, it is planned to reseal approximately 19 sections of the Council roads which were prioritised based on the road conditions assessment. This reseal program also includes line marking, installation of Raised Reflective Pavement Markers (RRPMs) and guideposts as required.

Through public advertisement in local and state newspapers, Council invited tenders for the work under Contract No. 21/22-06, Roads Reseal Program between 30/07/2021 and 01/09/2021. Six (6) tenderers submitted tenders for the work. These tenders have been assessed and evaluated by Council Officers and a summary of results is detailed in the report.

Having given consideration to the results of the evaluation, it is recommended that Council awards the lump sum contract to Rich River Asphalt Pty Ltd for a total amount of \$419,953.27 + GST. Council have approved a capital budget of \$794,000.00 for the reseal program achieving a potential saving of \$374,000.00.

**MOVED: COUNCILLOR MURRAY**  
**SECONDED: COUNCILLOR HAYES-BURKE**

***That Council:***

- 1. Notes the outcome of the tender assessment process for Contract No 21/22-06 Roads Reseal Program - Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-06 Roads Reseal Program - Lump Sum to Rich River Asphalt Pty Ltd based in Echuca for a total amount of \$419,953.27 + GST;***
  - 1. Authorises officers to advise the unsuccessful tenderers; and***
  - 2. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council.***

229-20/21      **CARRIED**

### **9.3.3 Tender for Contract No. 21/22-13: Design and Construction of Nagambie Water Splash Park**

Author: Manager Projects Delivery, Senior Project Officer

Responsible Director: Director Community and Planning

#### ***EXECUTIVE SUMMARY***

The opportunity to build a water-based playground on the Nagambie Lake's edge as an alternative to a traditional pool found strong support during consultation with the community in 2017. It was considered that this would be an additional drawcard feature in this popular location that would support local economic development and tourism planning. Therefore, provision of a purpose designed Nagambie Splash Park at Buckley Park through this contract has been proposed and included in Council Capital Work Program for the Financial Year 2021-22.

Through public advertisement in local and national newspapers, Council invited tenders for Design and Construction of the Water Splash Park under Contract 21/22-13, between 20/08/2021 and 15/09/2021. Six (6) tenderers submitted tenders for the work. These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the attached table (Attachments 1 and 2). Having considered the results of the evaluation, it is recommended that Council awards tender, contract number 21/22-13 Design and Construction of Nagambie Water Splash Park to Exco Construct Pty Ltd.

***MOVED: COUNCILLOR HOURIGAN  
SECONDED: COUNCILLOR DICKINSON***

***That Council:***

- 1. Receives and notes the outcome of the tender assessment process for Contract No 21/22-13 Design and Construction of Nagambie Water Splash Park - Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-13 Design and Construction of Nagambie Water Splash Park - Lump Sum to Exco Construct Pty Ltd for a total sum of \$849,410.00 + GST;***
- 3. Authorises officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council; and***
- 5. Note that construction will commence on 29 November 2021 with an anticipated completion date of 31 August 2022.***

230-20/21      ***CARRIED***

UB

**9.3.4 Contracts Awarded Under Delegation (as approved in Council's 2021/22 Capital Works Budget)**

Author: Manager Projects

Responsible Directors: Director Community & Planning / Director Corporate Operations

***EXECUTIVE SUMMARY***

The purpose of this report is to inform Council and the community of the status of request for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded as of 1 October 2021. This report specifically relates to works that form part of Council's 2021/22 capital works budget.

***MOVED: COUNCILLOR MURRAY  
SECONDED: COUNCILLOR HAYES-BURKE***

***That Council note:***

- 1. Contracts awarded under delegated authority by Director; and***
- 2. Contracts awarded under delegated authority by Manager.***

***231-20/21 CARRIED***

## 9.4 CORPORATE

### 9.4.1 Municipal Association of Victoria Workcare Scheme

Author: Director Corporate Operations

Responsible Director: Director Corporate Operations

#### ***EXECUTIVE SUMMARY***

This report informs Council of the potential financial impost on Council, following a decision by Worksafe not to renew the licence of the Municipal Association of Victoria's (MAV) WorkCare Scheme.

Strathbogie Council was a member of the WorkCare Scheme (the Scheme) from 2017 until the Scheme ceased operations on 30 June 2021.

With the Scheme having now come to an end, its council members and their communities, the majority of whom are regional and rural councils, will be required to absorb significant financial cost as required by WorkSafe. It is an ongoing financial burden that will be felt by members potentially until the latter half of 2027.

As of 30 June 2021, WorkSafe's valuation estimated the scheme members' unpaid claims was \$74 million, of which \$59.6 m is funded by existing assets held by MAV.

***MOVED: COUNCILLOR BINKS  
SECONDED: COUNCILLOR HAYES-BURKE***

***That Council:***

- 1. Note the decision not to renew the licence of the MAV Workcare Scheme;***
- 2. Note that Council liability is \$306,300 of which \$276,000 has been invoiced and is due for payment by 31 October 2021; and***
- 3. Make provision for Council's liability of in the mid-year budget review and subsequent budgets as required.***

232-20/21      ***CARRIED***

UB

## 9.5 GOVERNANCE AND CUSTOMER SERVICE

### 9.5.1 Draft Chief Executive Officer Employment and Remuneration Policy

***The Chief Executive Officer declared her material conflict of interest and left the meeting at 8.20 p.m. prior to the commencement of discussion on this item.***

Author: Executive Manager, Governance & Customer Service

#### ***EXECUTIVE SUMMARY***

Section 45 of the *Local Government Act 2020* (the Act) requires Council to prepare and adopt a Chief Executive Officer (CEO) Employment and Remuneration policy.

The Policy must set out provisions for the recruitment and appointment process, setting of contract provisions, performance monitoring and the annual review process. The Act also mandates that the policy must set out how Council will seek independent advice for these processes.

Independent input will be sought through the creation of a CEO Employment and Remuneration Committee (the Committee). The committee is to be comprised of the Mayor, two Councillors and an independent member. The independent member is to have experience in human resources or the law, experience in senior executive performance reviews, an understanding of the Strathbogie Shire and its community, along with an understanding of good governance practices.

Further independent advice will be provided to the Committee and Council for the recruitment of any future CEOs through the appointment of an experienced executive recruitment consultant.

The Committee will be responsible for the administration of the policy and will provide recommendations to Council around remuneration, performance reviews, setting key performance indicators and the recruitment of a CEO.

A new requirement is that remuneration is to be in line with determinations by the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019* for executives within the public service.

The policy requires an annual review to be conducted by Council's Audit and Risk Committee. Any recommendations in relation to changes will flow through to Council accordingly.

It is recommended that the independent member position on the Committee be filled by the Municipal Monitor, Janet Dore, for the next 12 months. An open expression of interest process should then be undertaken at the end of Ms Dore's term to fill the independent member's position for a term of up to four (4) years.

It is also recommended that Council appoint the two Councillor members and the Mayor to the Committee immediately so that the CEO Employment and Remuneration Committee can commence preparations for the annual review of the CEO in January 2022.

9.5.1 Draft Chief Executive Officer Employment and Remuneration Policy (cont.)

The policy requires a stipend for the independent member to be set, which is proposed to be in line with that of Audit and Risk Committee members, which is currently \$356 per meeting.

**MOVED: COUNCILLOR MURRAY**  
**SECONDED: COUNCILLOR HAYES-BURKE**

***That Council:***

- 1. Adopt the draft Chief Executive Officer Employment and Remuneration Policy, which has been prepared in accordance with section 45 of the Local Government Act 2020;***
- 2. Appoint the Mayor and two Councillors to sit on the CEO Employment and Remuneration Committee for the next 12 months, being the Mayor and Councillors Hourigan and Binks;***
- 3. Appoint the Municipal Monitor, Janet Dore, as the independent member of the CEO Employment and Remuneration Committee for the next 12 months;***
- 4. Set the stipend for the Independent Member of the CEO Employment and Remuneration Committee to be \$356 per meeting, to be indexed in accordance with the rate cap percentage for local councils set by the State government each year;***
- 5. Undertake an open expression of interest process for suitably qualified independent member to sit on the CEO Employment and Remuneration Committee for a term of up to four (4) years once the Municipal Monitor's term has ended; and***
- 6. Make the adopted CEO Employment and Remuneration Policy available to the public through the Council's website.***

233-20/21      **CARRIED**

UB

### **9.5.2 Monthly Performance Report**

***The Chief Executive Officer returned to the meeting at 8.29 p.m.***

The October 2021 Monthly Performance Report includes reports as follows:-

- Building Department – September 2021 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - September 2021
- Customer Enquiry Analysis Report – Report for September 2021
- Waste Management Reporting ~ Year to Date – September 2021
- Actioning of Council Reports Resolutions – Council Meeting 21 October 2021
- Outstanding Actions of Council Resolutions to 30 September 2021
- Review of Council Policies and Adoption of new Policies – September/October 2021
- Records of Informal Council Briefings / Meetings – 1 to 30 September 2021

***MOVED: COUNCILLOR BINKS  
SECONDED: COUNCILLOR HOURIGAN***

***That the report be noted.***

***234-20/21 CARRIED***



10. **NOTICES OF MOTION**  
Nil
11. **NOTICES OF RESCISSION**  
Nil
12. **URGENT BUSINESS**  
Nil
13. **CONFIDENTIAL BUSINESS**  
Nil

#### **NEXT MEETING**

The next Meeting of the Strathbogie Shire Council will be the Annual Statutory Meeting, which is scheduled to be held on Tuesday 16 November 2021, commencing at 6.00 p.m.

The next monthly Meeting of the Strathbogie Shire Council is also scheduled to be held on Tuesday 16 November 2021, and will commence at the conclusion of the Annual Statutory Meeting.

Unless COVID-19 restrictions ease by that time, these meetings will be held virtually and the public gallery will remain closed.

Please Note: The December Meeting of the Strathbogie Shire Council will be held on Tuesday 14 December 2021, a week earlier than the usual schedule for Council meetings.

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.35 P.M.***

Confirmed as being a true and accurate record of the Meeting

.....  
  
Chair

.....  
16/11/21  
Date