



STRATHBOGRIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGRIE SHIRE COUNCIL  
HELD ON TUESDAY 17 JULY 2018 AT THE VIOLET TOWN COMMUNITY COMPLEX  
(COWSLIP STREET) COMMENCING AT 6.00 P.M.**

<b>Chair:</b>	Amanda McClaren (Mayor)	(Lake Nagambie Ward)
<b>Councillors:</b>	John Mason (Deputy Mayor)	(Seven Creeks Ward)
	Malcolm Little	(Hughes Creek Ward)
	Debra Swan	(Lake Nagambie Ward)
	Alistair Thomson	(Mount Wombat Ward)
<b>Officers:</b>	Steve Crawcour - Chief Executive Officer (CEO)	
	Phil Howard - Director, Innovation and Performance (DIP)	
	David Roff - Group Manager, Corporate and Community (GMCC)	
	Jeff Saker - Group Manager, Community Assets (GMCA)	

**BUSINESS**

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'I acknowledge the Traditional Owners of the land on which we are meeting.  
I pay my respects to their Elders, past and present'*

3. Apologies

Councillor Kate Stothers (Honeysuckle Creek Ward)  
Councillor Graeme (Mick) Williams (Seven Creeks Ward)

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 26 June.2018 and Special Meeting of Council held on Tuesday 26 June 2018

**192/18 CRS MASON/LITTLE** : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 26 June.2018 and Special Meeting of Council held on Tuesday 26 June 2018 be confirmed*

**CARRIED**

5. Disclosure of Interests

Nil

A handwritten signature in black ink, consisting of a stylized, cursive name.

6. Petitions

Nil.

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended over the past month.

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

*Public Question/s lodged / Taken on Notice at Ordinary Council meeting held on Tuesday 17 July 2018*

A verbal question was asked at the meeting and not submitted in writing as per our local law. It was also requested by the Mayor on the night, however, was not lodged, therefore, it has not been included in these Minutes.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

Nil.

11. Urgent Business

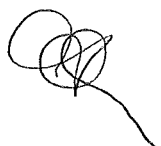
Nil.

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

Nil.

13. Confirmation of 'Closed Portion' Decision/s

Nil.



An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

**NEXT MEETING**

The next Ordinary Meeting of the Strathbogrie Shire Council is scheduled to be held on Tuesday 21 August 2018, at the Avenel Memorial Hall (Queen Street), commencing at 6.00 p.m.





Council Ref. .... / 2018

## Public Question Time Form Ordinary Council Meeting

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

**How to ask a question:**

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....  
.....  
.....  
.....  
.....

2.....  
.....  
.....  
.....  
.....

Name: .....

Address: .....

Telephone Number: .....

Signature: (signature not required if submitted by email) .....

Date of Ordinary Council Meeting: .....

**Privacy Declaration:** Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

A handwritten signature in black ink, consisting of a stylized, cursive 'Q' followed by a few loops.

## Public Question Time - Procedural Guidelines

### Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
  - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
  - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
  - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
  - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
  - a) relates to a matter outside the duties, functions and powers of Council;
  - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
  - c) deals with a subject matter already answered;
  - d) is aimed at embarrassing a Councillor or a member of Council staff;
  - e) relates to personnel matters;
  - f) relates to the personal hardship of any resident or ratepayer;
  - g) relates to industrial matters;
  - h) relates to contractual matters that are commercial in confidence;
  - i) relates to proposed developments;
  - j) relates to legal advice;
  - k) relates to matters affecting the security of Council property; or
  - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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## 9. REPORTS

### 9.6 TOURISM

#### 9.6.1 Tourism Arts and Culture Advisory Group - Draft Minutes of the Meeting held on Tuesday 5<sup>th</sup> June, 2018

##### **Author & Department**

Manager Tourism, Arts and Culture / Corporate and Community Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

Attached are the draft minutes of the Tourism, Arts and Culture Advisory Group for the meeting held on Tuesday 5<sup>th</sup> June, 2018.

##### **RECOMMENDATION**

**That Council endorse the draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 5<sup>th</sup> June, 2018.**

*193/18 CRS SWAN/THOMSON : That the Recommendation be adopted.*

**CARRIED**

##### **Background**

The objectives of the Strathbogie Shire Council Tourism, Arts and Culture Advisory Group are:

- To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Act as advocates and champions for Tourism, Arts and Culture programs and projects with the Shire that are of community benefit.
- Provide a forum for discussion of tourism, arts and culture industry trends and best practice in the Local Government sector.

The role of the Committee is to carry out the following functions:

- To assist with the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Respond to issues referred by Council to the committee.
- Assist Council to work strategically to encourage, foster, value and promote tourism, arts and culture.
- Provide a consultative mechanism for Council on tourism, arts and culture activities within the Shire.
- Assist in identifying and responding to key issues relating to tourism, arts and culture in the Shire.
- Provide advice on the review and implementation of the future Tourism, Arts and Culture Strategy Plan.



9.6.1 Tourism Arts and Culture Advisory Group  
- Draft Minutes of the Meeting held on Tuesday 5<sup>th</sup> June, 2018 (cont.)

The Tourism, Arts and Culture Advisory Group Charter was adopted by Council on 15<sup>th</sup> of August, 2017.

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.6.1 Tourism Arts and Culture Advisory Group  
- Draft Minutes of the Meeting held on Tuesday 5<sup>th</sup> June, 2018 (cont.)

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

- Draft minutes of the Tourism, Arts and Culture Advisory Committee of 5<sup>th</sup> June 2018



## TOURISM, ARTS AND CULTURE ADVISORY GROUP – Special Meeting MEETING MINUTES



Tuesday 5th June 2018  
Meeting Room 2 (Old SES Building), Shire Offices  
4:00pm

### Anticipated Attendees

Claire Taylor	Strathbogie Shire	Cr Alistair Thomson	Councillor (CHAIR)
Debra Ellis	Strathbogie Shire	Cr Debra Swan	Councillor
Leanne Hulm	Goulburn River Valley Tourism	Andrea Richards	Nagambie Lakes Tourism and Commerce
Rosa Purbrick	Community Representative	Janelle Toomey	Community Representative
Kathi Clark-Orsanic	Community Representative	Dan Capobianco	Business Euroa
Tess Noonan Egan	Community Representative		

### Guests

Cr Amanda McLaren	Mayor	Cr John Mason	Deputy Mayor
Cr Graeme 'Mick' Williams	Councillor	Cr Malcolm Little	Councillor
Maz McGann	Play Your Part	Emma Jones	Play Your Part

### Apologies

Tom Broadhurst	Community Representative	Kristen MacKenzie	Community Representative
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ITEM	Action Items
1. WELCOME MEMBERS AND ACKNOWLEDGMENT OF COUNTRY	
2. APOLOGIES	
<b>3. STRATEGY/PLAN DEVELOPMENT</b>  <b>3.1 Engagement Session</b> <ul style="list-style-type: none"> <li>Consultants 'Play Your Part' (PYP) – Maz McGann and Emma Jones introduced themselves and outlined the plans for the engagement session.</li> <li>PYP posed a series of questions to initiate group discussion around what our group wanted to see included in the strategy.</li> <li>Discussion of other dates for Community Stakeholder Engagement Sessions as included on the poster.</li> <li>PYP to collate ideas from all sessions and will present strategy in draft form at end July/beginning August for review.</li> </ul>	
<b>4. OTHER BUSINESS</b>  No other business highlighted or discussed, as this meeting was focused entirely around the engagement session for the development of the Arts & Culture Strategy.	
5. MEETING CLOSED @ 6:40pm	

<p><b>6. NEXT MEETING/S:</b> Tuesday 5<sup>th</sup> June      <i>4:00pm – 6:30pm – Stakeholder Engagement Session</i> <b>Tuesday 10<sup>th</sup> July</b> Tuesday 14<sup>th</sup> August Tuesday 11<sup>th</sup> September Tuesday 9<sup>th</sup> October Tuesday 13<sup>th</sup> November Tuesday 11<sup>th</sup> December</p>	
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**9.6.2 Nagambie Waterways Advisory Committee  
- Draft Minutes of the Meeting held on 4 June 2018**

**Author & Department**

Visitor Economy & Events Coordinator/Corporate & Community Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on 4 June 2018 for Council's endorsement.

**RECOMMENDATION**

**That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on 4 June 2018.**

*194/18 CRS SWAN/LITTLE : That the Recommendation be adopted.*

**CARRIED**

**Background**

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

**Alternative options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic links - policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

9.6.2 Nagambie Waterways Advisory Committee  
- Draft Minutes of the Meeting held on 4 June 2018 (cont.)

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements and have been considered and applied in development of the report and recommendation.

**Financial/Budgetary implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental/Amenity implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal/Statutory implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

**Consultation**

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

**Attachments**

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 4 June 2018

**NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING**

To be held at the Nagambie Lakes Regatta Centre  
On Monday 4 June 2018 at 5.00 pm

**Minutes**

**Attended:**

Cr. Amanda McClaren	Mayor Strathbogie Shire Council (Chair)
David Roff	Director Strathbogie Shire Council
Libby Webster	Strathbogie Shire Council (Secretary)
Avi Maharaj	Manager Strathbogie Shire Council
Scott Wikman	GMW
Ian Matheson	GVW
Wally Cubbin	Nagambie Fishing Club
Craig Stewart	Commercial Operators
John Beresford	Commercial Developers
Tony Hammond	Riparians
Patrick McNamara	Nagambie Rowing Club

**Apology**

Cr. Debra Swan	Councillor Strathbogie Shire Council
Steve Crawcour	CEO Strathbogie Shire Council
Alister Purbrick	Nagambie Lakes Tourism & Commerce

**Guests:**

Rod Lockwood	Definitive Events
John Trevorrow	GTR Events

1. **Conflicts of Interest** None noted
  
2. **Review minutes of previous Meeting 12/2/18**
  - o Review actions See attached list
  - o Matters arising On Agenda

Pat McNamara moved that the minutes be accepted as tabled, John Beresford seconded minutes all agreed.

## 1. Overview of GoFish

Rod Lockwood from Definitive Events outlined the progress on the development of the event to be held on 25 – 29 April 2019.

The team is working closely with Strathbogie shire, Nagambie Angling Club and Go Nagambie. The event model is based on 'Equitana' equestrian event which Definitive Events has been running for over 20 years. The event will feature education, competition, and a lifestyle expo, which will bring patrons to events for multiple days.

The event will start Anzac day afternoon and run until Sunday afternoon when the prizes will be announced. The Regatta Centre 'hub' will offer a range of activities, lifestyle, tourism food and produce, smoking and BBQ demonstrations and competitions featuring local produce. There will be extensive education programs, with different sessions each day keeping the crowd coming back. The Nagambie Farmers Market will be moved to the Regatta Centre on the Sunday. The set up at the Regatta Centre will include boat launching, Expo tents and a stage featuring local bands.

The long term plans for the event is to learn from the inaugural event and growing it from there.

The backbone of the event is the competition, with \$250,000 cash split amongst a number of categories. There will also \$250,000 of prizes including caravans, kayaks, electric bikes, etc. On the Sunday, \$500,000 will be given away, guaranteed. Everyone has a chance to win. There is no doubt this will be good for the region.

The plan is to spend \$350,000 on promotion and marketing – TVC through regions, focusing mainly on Fishing TV Shows, data bases through boat company and fishing companies. The marketing will have a national reach.

There will be an entry fee of \$150pp plus \$20 per boat. Daily entry cost is \$75. It will be a big investment by Definitive Events and GTR in the first year. The budget allows for 5,000 entries. Power boats will be limited to 1,000.

There will be marshalls on water to check there is no cheating. Jetskis will not be accepted in competition. There will be a full lake closure.

There is a need to give people a good experience in the first year. It is estimated that there could be 40,000 visitors to the region and scoping visits, boon for the region, a lot of first time visitors.



Pat McNamara congratulated everyone involved.

Wally pointed out that water temperature is important, which is dependent on the amount of water coming down the river. Scott Wikman offered to assist in meeting with Rod to discuss.

**2. GMW Update**

Scott reported that foreshore occupation licences review was underway. Customers with existing licences have been sent letters with new fee structure. There has been a lot of feedback about the new charges. GMW have extended the consolation period until the 15 June. GMW is hosting Open Day at Goulburn Weir this week; which all affected landowners have had a letter and had a follow up phone call to invite them to the information session. Scott noted that GMW is only in consultation phase of this process to review the fees and charges and that nothing has been confirmed.

**3. General Business**

Wally reported on the new boat ramp installation by Parks Vic at Majors Creek Reserve. has been put on hold due to budget issues. Amanda to follow up with Rhett Cameron at Parks Vic. Scott to also follow up.

Wally also reported that the Nagambie Angling Club is holding a fishing competition as part of seniors week on the boardwalk at Jacobsons Outlook in October 2018.

Meeting closed 6.22

CONFIRMED MEETING SCHEDULE FOR 2018:

Monday 13<sup>th</sup> August  
Monday 8<sup>th</sup> October  
Monday 10<sup>th</sup> December



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9.7.8	2018 Australian Women in Agriculture Conference - Request for Sponsorship	90
9.7.9	Business Management System	93

## 9.7 ORGANISATION

### 9.7.1 2017-2021 Shire of Strathbogrie Council Plan - Fourth Quarter Report ~ 1 April to 30 June 2018

#### **Author & Department**

Group Manager, Corporate and Community / Corporate and Community Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

#### **Summary**

The 2017-2021 Shire of Strathbogrie Council Plan was adopted by Council at a Special Council meeting held on Tuesday 27 June 2017.

The 2017-2021 Shire of Strathbogrie Council Plan has, in summary:

A total of 87 Actions -

- > Goal 1 - To enhance community health and wellbeing ~ 20 Actions
- > Goal 2 - To sustainably manage our natural and built environment ~ 26 Actions
- > Goal 3 - To provide quality infrastructure ~ 12 Actions
- > Goal 4 - To support and deliver economic development ~ 17 Actions
- > Goal 5 - To be a high performing Shire ~ 12 Actions

- 32 Actions are listed for commencement and completion in 2017-2018
- 14 Actions are listed for commencement and completion in 2017/2018 - 2018/2019
- 8 Actions are listed for commencement and completion in 2018/2019
- 2 Actions are listed for commencement and completion in the period 2018/2019 - 2019/20
- 1 Action is listed for commencement and completion in the period 2019/2020
- 30 Actions are spread over the term of the Council Plan (2017/2021), with completion by June 2021

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report.

This report is for the fourth (and final) quarter (April to June 2018) of Year 1 of the 2017-2021 Council Plan.

#### **RECOMMENDATION**

**That the report be noted.**

*195/18 CRS LITTLE/MASON : That the Recommendation be adopted.*

**CARRIED**

9.7.1 2017-2021 Shire of Strathbogie Council Plan  
- Fourth Quarter Report ~ 1 April to 30 June 2018 (cont.)

**Background**

A Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later, in accordance with Section 125 of the Local Government Act 1989.

The Council Plan must include the strategic objectives of Council and strategies for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

At least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan, and make any adjustment it considers necessary to the Council Plan.

This report is for the fourth (and final) quarter (April to June 2018) of Year 1 of the 2017-2021 Council Plan.

**Alternative Options**

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

All Council Plan actions are considered during the budget process at the start of the financial year.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.



9.7.1 2017-2021 Shire of Strathbogie Council Plan  
- Fourth Quarter Report ~ 1 April to 30 June 2018 (cont.)

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.






**Attachments**

Strathbogie Shire Council Plan Progress Report for the April to June 2018 quarter.



# COUNCIL PLAN PROGRESS REPORT

## Status Indicators Key:

-  In Progress
-  Not Started
-  Completed
-  Under Review
-  On Going

Created: 4 July 2018

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**YEAR 1: 2017-2018**


**GOAL: 1 To enhance community health and wellbeing**

**STRATEGY: 1.1 Plan for the improved community health, wellbeing and liveability**


**ACTION: 1.1.1** Continue to support and participate in the Strathgogie Health and Community Services Consortium.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	100%		Council has continued to advocate for the Wellness Centre at Euroa Health. Working with Nagambie Health to complete a feasibility study of the Health Needs of Nagambie.

**ACTION: 1.1.2** Support the "Prevention of Violence against women and children supporting safer communities" Action Plan


Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Outdoor work staff attended Bystander training on 16 May 2018. Staff attended Community of Practice - Designing and evaluating programs in workplace settings on 28 June 2018 hosted by Women's Health Goulburn North East. Submitted application for Free from Violence grant funding which if successful would lead to the employment of the Primary Prevention Officer to address prevention of violence against women and gender equity actions.

**ACTION: 1.1.3** Expand Avenel Preschool to accommodate Maternal and Child Health as part of an overarching strategy for future models of operation


Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2019	20%		Successful grant application. Funding Agreement received. Plans are currently being prepared for final design of building expansion. Detail design and documentation in progress with target completion date end of June 2017. Expect to tender in July 2018



**ACTION: 1.1.4 Review and implement priorities from the Walking Tracks and Trails Strategy and the Footpath Strategy (including but not limited to the Apex Walking Track Euroa)**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2021	20%		Created the Discovery Map subcommittee as part of the Sustainable Development Reference Group. Working with the Discovery Map subcommittee to develop an electronic and maybe a paper based 'Discovery Map of tracks and trails in the Shire. As part of phase 1 there will be 11 tracks and trails promoted. These have been chosen because they are existing tracks that are suitably constructed and well maintained. Future phases will include other tracks that currently require work before they can be promoted. We are currently working with key stakeholders that are associated with the 11 priority tracks and trails. Interpretive indigenous signage will also be erected on Balmattum Hill via funding from GBCMA before June 30 2018.


**ACTION: 1.1.5 Update the Health and Wellbeing Plan to ensure it includes community infrastructure**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	100%		Completed

**ACTION: 1.1.6 Develop and implement the recommendations of the Shire wide Skate Park Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2019	50%		Draft Active Spaces Strategy received and currently being reviewed prior to being released for community comment


**ACTION: 1.1.7 Review actions from local law review relating to dog off leash areas**

Position(s)	Target Date	% Complete	Status	Comments
Manager Governance & Regulatory Services	30-Jun-2018	40%		Awaiting an outcome to Council's submission to Dr Chris Brown's Pet Friendly Park Grants, applied for in October 2017.




**STRATEGY: 1.2 Engage and participate with the community in Council / Community initiatives**

**ACTION: 1.2.1** Continue to support local community planning processes across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Community Plans from the following Community Planning Reference Groups have been received and endorsed by Council – Graytown Action Group, Euroa Community Action Group and Longwood Action Group plus Nagambie Action Group. Strathbogie Tableland Action Group have updated their plan ahead of full review in 2019.

**ACTION: 1.2.2** Consider joint implementation of priority projects from Violet Town Action Group Community Plan, Violet Town Recreation Reserve Masterplan and Shadforth Reserve Master Plan


Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2021	20%		Violet Town Men's Shed Funding announced. Agreement prepared and awaiting approval for signing. Quotation accepted for shed Violet Town Toilet Block at concept design stage. Concept design to be reviewed before quotations invited.

**ACTION: 1.2.3** Work with the Buckley Park revitalisation group to complete a concept plan for Buckley Park


Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2019	50%		Council is yet to adopt the Active Spaces Strategy. Once this has been done following community consultation a meeting can be convened with the working group.



**ACTION: 1.2.4 Support the priorities of the Nagambie Recreation Reserve Master Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	25%		In progress.  External funding source (grant application) has been captured and Council has allocated funding within the 2018/19 capital works budget.  The project management for building designs/refurbishments will commence within the 2018/19 financial year.

**ACTION: 1.2.5 Prioritise the outcomes of the Community Pools Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	%		The Community Pools Strategy Report has been on public exhibition from the 21st May 2018 until 22nd June 2018.  Waiting on review of public feedback, any modifications to the report and Council adoption of the report.

**STRATEGY: 1.3 Enhance community resilience including supporting and increasing the participation of volunteers**

**ACTION: 1.3.1 Become a refugee "welcome" zone**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	100%		Completed.


**ACTION: 1.3.2 Develop an agreed recognition of our traditional custodians, in partnership with the Taungurung Clans Aboriginal Corporation (TCAC)**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	25%		Mayor has followed up with Elders of the Taungurung Clan.


**ACTION: 1.3.3 Host a transport forum with transport service providers to discuss improvements to transport links across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 1.3.4 Recognise and profile the importance of volunteers in our local community**


Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2021	50%		Undertook numerous meetings with Volunteers to get input for new Visitor Information Centres. Celebrated the Nagambie Volunteers with a tour at Mitchelton to view the new Hotel and have morning tea.  We took all the Visitor information centre volunteers for a trip to Flowerdale Estate, during Volunteer Week. We provided morning tea and lunch and various speakers on various aspects of tourism and volunteering.

**ACTION: 1.3.5 Implement a CFA Captain liaison group coordinated by Council**

Position(s)	Target Date	% Complete	Status	Comments
Municipal Emergency Manager	30-Jun-2018	50%		One meeting in 2017 has taken place, with another in 2018 to be arranged after the fire danger period.

**STRATEGY: 1.4 Support and drive community, arts and cultural events**

**ACTION: 1.4.1 Develop and implement an equitable Shire wide youth program that focusses on cultural activities and civic participation**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	50%		Interviews for Community Development Officer undertaken 29 June 2018. Community Development Officer will facilitate the Engage Nagambie Program 3 days per week. Victorian Youth Week event Care Factor held on 20 April 2018 at Euroa Secondary College. Young people from across the Shire participated in the MusoMagic program held in Mansfield on 22 – 23 May 2018.



**ACTION: 1.4.2 Work with the Strathbogie Health and Community Services Consortium to support Shire wide activities for the elderly**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	60%		Committee meets irregularly but considers all activities when it does.


**ACTION: 1.4.3 Continue support for Community Grants program**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Total of 32 applications, requesting \$137,378 were received for the 2018-2019 Community Grant program. 5 information sessions were conducted which were attended by 37 people.

**GOAL: 2 To sustainably manage our natural and built environment**

**STRATEGY: 2.1 Promote and support sustainable environmental initiatives**


**ACTION: 2.1.1** Prepare a Sustainable Strathbogrie 2030 Plan to bring together Council's response to a range of environmental initiatives

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	85%		Strategic directions, targets and actions written. Internal and key stakeholder consultation 90% complete. Community consultation with draft document planned for August/Sept 2018, and final document approval by Council, design and publishing scheduled for October/November/December 2018.

**ACTION: 2.1.2** Continue to support Landcare groups and Catchment Management Networks to target weed and pest animal management on roadsides

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	25%		Grant income received and completed for year 1 of grant.

**ACTION: 2.1.3** Develop an action plan to reduce the incidences of single use plastic bags in the Strathbogrie Shire

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	50%		<p>Actions reducing use of single-use plastic bags placed in Sustainable Strathbogrie 2030 (pending Council endorsement in October 2018):</p> <p>4.01 Integrate a 'Zero plastic shopping bag &amp; Balloons' policy into the Shire Event Policy and Approvals process with non-destructive alternatives for event organisers (2018).</p> <p>2.02 Support local groups and business engaging in waste reduction projects that reduce emissions, and waste going to landfill.</p> <p>Report to Council on single use plastic bags, policy, loopholes, and authority of local government to enact change in the business and consumer community.</p>




**ACTION: 2.1.4 Investigate opportunities to reduce the use of plastic bottles in the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2019	10%	Year 2	Early planning commenced. For Action in 2018-2019; Year 2 of Plan.

**ACTION: 2.1.5 Support sustainable energy initiatives in the Strathbogrie Shire in conjunction with the Sustainable Development Reference Group**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	45%		Bogie Bulk Buy and Rural Sustainability Foundation Business Case initiated. Community groups asked to submit applications for free solar system courtesy of Yarra Energy Foundation and the Bogie Bulk Buy. Quote for extension to the Bogie Bulk Buy requested. Support given to Euroa Environment Group for their application to New Energy Jobs Fund. Strategic directions, targets and actions outlined in Sustainable Strathbogrie 2030 for Council endorsement in October 2018.  Provided solar bulk buy details to 11 councils nationally to assist commencement of 'Bogie Bulk Buys' in other regions. Gave talks and webinars to a national audience.  Corporate Greenhouse Program commenced in partnership with Sustainability Victoria. Greenhouse Reduction Plan and Inventory of buildings, assets and fleet finalised, audits of key buildings underway, and implementation of energy efficiency works to occur in 18/19 and 19/20. Recipient of grant to the value of \$150,000 from Sustainability Victoria.

**ACTION: 2.1.6 As part of Municipal Strategic Statement review, explore opportunities for native vegetation protection overlays on roadsides**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	10%		For Action in 2018-2019; Year 2 of Plan. However, initial planning has commenced.

**ACTION: 2.1.7 Continue to support the Goulburn Broken Greenhouse Alliance**


Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	35%		Team Leader, Environment and Economic Development is Deputy Chair of Goulburn Broken Greenhouse Alliance Steering Committee. Attended all meetings in 17/18, and contributed to all projects.

**STRATEGY: 2.2 Mitigate and adapt to a changing climate**


**ACTION: 2.2.1 Review Council's Climate Adaptation Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	45%		No resources to complete in 2017/18 however TLEED has reviewed the Strategy as part of the development of Sustainable Strathbogie 2030 and the following actions related to 2.2.1 have been incorporated in SS2030 for endorsement and further actioning:  4.05 Update and extend the 2011 'Strengthening Strathbogie Climate Change Report' as a 2030 Resilience Plan, including a costed action plan, integration into Council Plan and Budgets, impacts to cultural heritage, and integration into contemporary regional plans and tools (2018/19)  1.36 Implement a Community Climate Resilience and Vulnerability Assessment Methodology as part of the 2030 Resilience Plan (2020).


**ACTION: 2.2.2 Support regional flood mitigation strategies to achieve flood mapping for townships**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2021	10%		Regional Floodplain Study complete by CMA and they are now having the amendment documentation prepared for a Planning Scheme Amendment to implement in mapping.

**ACTION: 2.2.3 Hold a flood mitigation / drainage update meeting in Violet Town to form a consensus on future actions**


Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	100%		Meeting held Wed 9th May. Drainage and flood mitigation projects have been funded in the 2018/19 budget, all to be actioned early in the capital program. Matched funding to be sought from Australian and State Governments for the flood mitigation projects.

**ACTION: 2.2.4 include urban forestry into urban design frameworks to increase the shaded environment of our townships**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%		Waiting on the Urban Forestry Strategy from the Sustainable Development Reference Group.




**ACTION: 2.2.5 Conduct a series of farming forums to best position our farmers into a future with climate change**


Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2019	55%		Have conducted talks with Agriculture Victoria and Euroa Arboretum to partner and contribute with them in conducting Whole Farm Planning workshops, and Healthy Hectares (for small lot landholders). Undertaking meetings to plan for "Managing Climate Risk in Agriculture" forum for late 2018.

**STRATEGY: 2.3 Protect and enhance our natural environmental assets**


**ACTION: 2.3.1 Adopt Council's Tree Management Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Assets	30-Jun-2018	50%		The draft Tree Management Plan is currently being reviewed. It is anticipated that the final plan will be submitted for Council to consider its adoption at the April 2018 Council meeting.

**ACTION: 2.3.2 Seek advice on best practice techniques including weed management, neighbourhood safer places and fire emergency planning – Municipal Fire Management Planning Committee**


Position(s)	Target Date	% Complete	Status	Comments
Municipal Emergency Manager	30-Jun-2021	15%		The Fire Prevention Officer, in co-ordination and control of the Municipal Fire Management Planning Committee, is formulating a roadside management plan.  A number of significant roadside areas have been identified for prescribed treatment.

**ACTION: 2.3.3 Sustainable Development Reference Group to develop Roadside Management Program for community groups**


Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	100%		The Roadside Weed and Pest Program targeting specific priority weeds and tendering for preferred contractors, was designed and developed by Strathbogie Shire Council in partnership with community members from 10 Landcare groups, and Vicroads in 2017 and subsequently approved and signed off by the Minister for Environment. The program development is complete. The delivery of the 2 year program is per Item 2.1.2.




**ACTION: 2.3.4 Work with bush crew to improve and enhance planting at Nagambie– lake wall**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	50%		Brief for Request for Contract commenced, and scoping underway.

**ACTION: 2.3.5 Investigate controls to preserve landscapes as part of Municipal Strategic Statement review**


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%		Will form part of the Municipal Strategic Statement work which has commenced.

**ACTION: 2.3.6 Assist new land owners in land management through New Residents booklet, website and other means**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	80%		Website content development completed. Content developed for next reprint of New Residents booklet. The Food Fibre and Flowers brochure developed and 5000 copies distributed. New print run underway.


**STRATEGY: 2.4 Protect and enhance our built environment**

**ACTION: 2.4.1 Implement priority actions from the Stormwater Management Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	25%		Council has allocated funding to the identified storm water management projects within the 2018/19 capital works budget.  Allocation of resources to undertake the required project management, designs and construction of the projects to be completed within the month of July 2018.




**ACTION: 2.4.2 Identify priority areas for additional street lighting and opportunities to implement additional street lighting**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	15%		Requests for additional street lighting considered on ongoing basis (no current budget for implementation). Township study to be implemented to determine current and desired levels of lighting and establish a street lighting program. Collection of data on existing infrastructure has commenced and the review of street lighting design requirements.

**ACTION: 2.4.3 Conduct audit of playgrounds across the Shire and develop prioritised list for improvements**

Position(s)	Target Date	% Complete	Status	Comments
Manager Works	30-Jun-2019	75%		Audit of playgrounds has now been completed. Delivery of priority improvements is underway and on track for completion in 2018/19.

**ACTION: 2.4.4 Work with Friendlies Reserve Committee of Management to identify a funding model for upgrades**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	100%		Committee has met for the first time to develop the project plan following the signing of the agreement.

**STRATEGY: 2.5 Provide efficient and effective waste management programs**

**ACTION: 2.5.1 Review Council's Waste Management Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2018	%		This activity is to be held over into the 2018/19 year to allow for finalisation of Goulburn Valley Regional plan which will feed into our strategy.

**ACTION: 2.5.2 Monitor, investigate, implement improvements and / or the extension of the waste service**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2019	30%	+	Extensions have already been implemented within the Strathbogie collection area. Consultation plan to be developed in July to determine the potential for more in the short term.

**ACTION: 2.5.3 Improve waste implementation to reduce, recycle and recover / reuse through education programs / resources in conjunction with service providers**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2021	15%	+	Shared Education Officer (Strathbogie / Mitchell / Murrindindi) position has been advertised Interviewing applicants on 12 July. Employment term is initially 3 years with the initial objective to develop an education strategy (within first six months) and then commence implementation of activities over the remaining 2.5 year term. Education campaign to be developed for the pending landfill ban on electronic waste. Working with SV and GVVRRG to develop this campaign

**ACTION: 2.5.4 Review and implement improved waste collection techniques on our waterways**

Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.


### GOAL: 3 To provide quality infrastructure

#### STRATEGY: 3.1 Provide best practice management of all assets including roads, bridges and facilities


##### ACTION: 3.1.1 Investigate and implement asset rationalisation

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	100%		2017/18 Budget achieved. Further options to be investigated

##### ACTION: 3.1.2 Investigate options in consultation with the community with the community for footpaths, kerb and channelling and parking at the east end of Bank Street, Avenel

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2018	100%		Community consultation on the concept design has been completed and the feedback collated to be incorporated within the detailed design.  The design will be completed during the 2018/19 financial year with construction estimate presented for Council consideration within the 2019/20 financial year.

##### ACTION: 3.1.3 Target major capital works projects to seek government funding to reduce Council's costs

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2021	100%		<ul style="list-style-type: none"> <li>- Nagambie Tourism Infrastructure Business Case completed.</li> <li>- Federal Government Bridge Renewal application successful.</li> <li>- Regional Road Investment Plan 2017 finalised.</li> <li>- Nagambie Integrated Water Management Project application lodged.</li> <li>- Local Roads to Market proposal for Nagambie-Locksley Road and intersection with McDonalds Road successful.</li> <li>- VicRoads Building our Region funding received.</li> <li>- Goulburn River deep water boat ramp funding received</li> <li>- Nagambie Recreation Reserve Facilities funding received</li> </ul>

**ACTION: 3.1.4 Development of a strategy for Special Charge Schemes / levies**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	100%	✓	Included in Rating Strategy.

**ACTION: 3.1.5 Revise Council's Road Management Plan and implement priority actions as budget is made available**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2021	100%	✓	Revised Road Management Plan adopted April 2017.

**ACTION: 3.1.6 Ensure parking precinct plans for Euroa and Nagambie are included in urban design frameworks**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%	+	This will be identified as further work required/action within the Municipal Strategic Statement review.

**ACTION: 3.1.7 Develop terms of reference for a Roads Advisory Committee**


Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	100%	✓	Terms of reference adopted and expressions of interest called for membership of the committee.

**STRATEGY: 3.2 Provide passive and active recreational facilities**


**ACTION: 3.2.1 Investigate and consult in relation to providing link bridges from the Friendlies Reserve to Memorial Oval and Rockies over the Seven Creeks and over Hughes Creek between Kent Street and Watson Street in Avenel.**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2020	100%	Year 2	For Action in 2018-2019 and 2019-2020; Years 2 and 3 of Plan. Projects funded in the 2018/19 capital budget.

**ACTION: 3.2.2 Update the Tracks and Trails Strategy to include pedestrian bridges and cycling opportunities across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2018	100%		The Tracks and Trails strategy has already been adopted. The strategy already includes bridges, which assumes pedestrian in the context of tracks and trails. The strategy already includes cycling opportunities.

**ACTION: 3.2.3 Upgrade facilities at the Nagambie Recreation Reserve in consultation with the Nagambie Recreation Reserve Committee of Management**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	25%		Council has made funds available within the 2018/19 Capital Works budget to for the continuation of facility upgrades.  Required fencing around the recreation reserve has been completed and details for the installation of irrigation for the oval are currently in progress.

**ACTION: 3.2.4 Continue to investigate funding opportunities for female change facilities at Euroa Memorial Oval**

Position(s)	Target Date	% Complete	Status	Comments
Manager Tourism Arts & Culture	30-Jun-2019	25%	Year 2	For Action in 2018-2019; Year 2 of Plan. 02/07/18 2018 - 2019 Female Friendly Facilities Fund due for submissions by 23 July 2018. Have been advised that Euroa Memorial Oval are not in a position to apply for this fund at this time.

**ACTION: 3.2.5 Ensure that the Seven Creeks Master Plan is used as a reference document in the Euroa Growth Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%		In progress.



**GOAL: 4 To support and drive economic development**

**STRATEGY: 4.1 Promote and support local business and produce**

**ACTION: 4.1.1 Encourage local produce sales in towns throughout the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2021	50%	<span style="color: red;">( )</span>	<p>We have produced a Food, Fibre and Flowers brochure which highlight talented small scale producers creating boutique, ecologically responsible produce.</p> <p>We also attended the Seymour Alternative Farming Expo and highlighted local produce throughout the Shire and farmers markets.</p> <p>In June we ordered a second run of the Food, Fibre, Flowers brochure which has proven very popular.</p> <p>We participated in a GRVT stand at the Good Food and Wine Show in June 2018, which featured a display of local produce from the Shire. WE handed out 2,000 showbags all of which included the FFF brochure and had many meaningful conversations with the people that visited the stand about the produce our Shire can offer.</p>

**ACTION: 4.1.2 Develop a Digital Business Transformation Strategy**



Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	%	<span style="color: red;">X</span>	Information and Communication Technology Strategy will provide input and direction into Digital Business Transformation Strategy

**STRATEGY: 4.2 Support tourism and business development**

**ACTION: 4.2.1 Investigate opportunities for camping in the Strathbogie Shire**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 4.2.2 Support the Tourism, Arts and Culture Advisory Committee to develop an Arts and Culture strategy**


Position(s)	Target Date	% Complete	Status	Comments
Manager Tourism Arts & Culture	30-Jun-2018	60%		<p>The first round of community consultation has been completed via a survey, and approximately 80 responses recorded.</p> <p>A Project Brief has been developed to guide the process of the development of the Tourism, Arts and Culture Strategy with a timeline for completion and adoption by council estimated to be around September 2018.</p> <p>Currently a brief is being written to engage an external consultant to facilitate a workshop for further community engagement around the vision and structure of the Strategy, and then they will write up a draft strategy for review.</p> <p>Consultants (Play Your Part) were engaged in May 2018.</p> <p>To date (02/07/18) 4 x Group Community Engagement Sessions have been undertaken by the consultants, along with a number of one on one sessions with specific groups or individuals involved in or the development of Arts &amp; Culture.</p> <p>Timeline has been implemented, with the final Arts &amp; Culture Strategy scheduled to be adopted by Council at the November 2018 Ordinary Council Meeting.</p>
<b>ACTION: 4.2.3 Develop a comprehensive business support strategy including a business forum in collaboration with business and industry groups and Goulburn River Valley Tourism</b>				
Economic Development & Programs Officer	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.
<b>ACTION: 4.2.4 Promote Graytown and other smaller communities through an increased presence on the Strathbogie Shire website and the investigation of interpretive signs and historical information</b>				
Communications / Marketing Officer	30-Jun-2021	25%		Graytown map included on website. Covered historical story, distributed to media outlets and on website February 2018.




**ACTION: 4.2.5 Complete the draft Nagambie Tourism Infrastructure Development Business Case Strategy and seek funding and support from Federal and State Governments**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	100%		Nagambie Tourism Infrastructure Development Business Case completed. Meetings with following politicians has occurred and copies given:- Minister J Eren, Minister T Pallas, Jaclyn Symes - Member for Northern Victoria, Damian Drum - Federal Member for Murray and Steph Ryan - Member for Euroa. Recently met with Damien Drum and presented a copy of the Business Case. Hosted Hon Heidi Victoria Shadow Minister for Tourism and presented the Business Case. Presented Business Case to Federal Members of Parliament during the National Local Government Assembly in Canberra.


**ACTION: 4.2.6 Investigate a permanent home for the Euroa Hub (Visitor Information Centre)**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2018	90%		Visitor Information Centre site at Bury Street at consultation stage. Consultation completed. Revised concept plan prepared for Council approval.

**ACTION: 4.2.7 Provide mediums for effective communication of events in the Strathbogrie Shire**

Position(s)	Target Date	% Complete	Status	Comments
Communications / Marketing Officer	30-Jun-2019	50%		Promotion of events via 'What's On' on website, Facebook and posters.

**ACTION: 4.2.8 Develop a business incentive package to attract new businesses to the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	10%		Council briefed on Economic Development Master Plan review and input provided . Process being drafted.



**ACTION: 4.2.9 Install new town Shire entry signage where required**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2019	35%	<span style="background-color: yellow; border: 1px solid black; padding: 2px;">+</span>	<p>Currently reviewing the design for a standard township entry sign for adoption by Council.</p> <p>Continuing discussions with the community.</p> <p>Council has allocated funding within the 2018/19 Capital Works Budget to complete the project.</p>

**STRATEGY: 4.3 Provide innovative and sustainable land use planning**

**ACTION: 4.3.1 Review rural land strategy and have these outcomes included into the Municipal Strategic Statement**

Position(s)	Target Date	% Complete	Status	Comments
Principal Planner	30-Jun-2020	%	Year 2	For Action in 2018-2019 and 2019-2020; Years 2 and 3 of Plan.

**ACTION: 4.3.2 Ensure the Violet Town Urban Design Plan considers redevelopment options for Cowslip Street**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 4.3.3 Prepare an amendment to include the Gaming Policy Statement into the Planning Scheme**

Position(s)	Target Date	% Complete	Status	Comments
Director Innovation & Performance / Deputy CEO	30-Jun-2018	90%	<span style="background-color: yellow; border: 1px solid black; padding: 2px;">+</span>	Gaming Policy Statement and planning scheme amendment documentation out on Exhibition for public comment.


**STRATEGY: 4.4 Attract new residents**

**ACTION: 4.4.1** Develop a rating package to attract new residents to the Strathbogie Shire


Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2018	100%		First Home Buyers rate holiday in place.

**STRATEGY: 4.5 Grow investment and employment opportunities**

**ACTION: 4.5.1** Review, update and resource the Economic Development Master Plan and implement priority actions

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2019	10%		Review has commenced . Councillor discussion has occurred and feedback is being documented.

**ACTION: 4.5.2** Explore the provision of free wifi options for township zones

Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	5%		Discussions started with vendors in order to obtain costing for various coverage areas. Sample coverage area with costs to be provided to Council for review.



**GOAL: 5 To be a high performing Shire**

**STRATEGY: 5.1 To proactively develop and deliver quality services that achieve high customer satisfaction**

**ACTION: 5.1.1** Develop an interactive and innovative digital platform to enhance customer experiences (website / customer portal)


Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	40%		CRMS implementation phase 2 will include external self service portal for residents.

**ACTION: 5.1.2** That we market ourselves effectively to drive economic development– “We are Open for Business”


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	%		Need to develop an Investment and Marketing Strategy based on Council Plan and Economic Development Master Plan to determine how we market ourselves, so as it is not an ad hoc approach. This needs to be postponed until Economic Development Master Plan is complete and there is budget allocated for the development of the strategy and budget allocated for the actions derived from the strategy.

**STRATEGY: 5.2 Continue to focus on operational efficiencies**


**ACTION: 5.2.1** Implement models of service delivery that result in increased efficiencies and better community outcomes

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	80%		New Customer Request System to be implemented between June 2018 and December 2018. Enterprise Bargaining Agreement process has commenced. New Organisational Performance Manager commenced. New Group Managers appointed to replace Directors. Meeting with Mansfield, Mitchell and Murrindindi Councils to discuss Shared Services.


**ACTION: 5.2.2 Employ a Tourism Arts and Culture Team Leader (who will also manage and promote grants programs)**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2018	100%		Appointment made

**ACTION: 5.2.3 Expand graders without borders program to other neighboring Shires**


Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2019	75%		This project is being reviewed by Goulburn Valley Regional Collaborative Alliance partners.

**ACTION: 5.2.4 Corporate Planning - Conduct an organisation wide cultural change / innovation program that promotes a "can do philosophy", continuous improvement processes, culture of collaboration and a willingness to embrace positive change**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	80%		Structure of organisation has been refined with no additional costs. A Vision of "Great People, Great Places" was developed for the organisation and a Mission "Together we can make a difference". This will be fundamental to the role out of new service delivery model and EBA.

**STRATEGY: 5.3 Continue to create a secure investment environment through sound financial management**


**ACTION: 5.3.1 Make sustainability a key focus in decision making processes**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	25%		Budget considers appropriate financial indicators



**STRATEGY: 5.4 To be equitable and fair in all decision making processes**

**ACTION: 5.4.1** Ensure strategies are developed in conjunction with key stakeholders on a regional basis


Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	80%		Continue to participate where possible in the Goulburn Regional Partnership. In addition to this the CEO has been invited to participate on the MAV Working Group for "The optimal Population for Victoria and its regions to 2050". Meeting with Mansfield, Murrindindi and Mitchell Shires to continue with regional objectives.

**ACTION: 5.4.2** Promote open and transparent reporting of Council decision making including Know Your Council Data

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	25%		2016/17 data available on website

**STRATEGY: 5.5 To communicate and engage effectively with our community and key stakeholders**


**ACTION: 5.5.1** Develop and implement a Communications and Engagement Strategy

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	%		This is a new item which has been allocated to our department. Needs to be carried over to the 2018/19 year to allow sufficient time to review the Local Government Act changes and the community engagement model they have proposed. Work on formulating the direction and plan for the development of this has begun.

**ACTION: 5.5.2** Work with local business associations to develop a Shire wide skills bank that values and recognises local knowledge

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2020	%	Year 3	For Action in 2019-2020; Year 3 of Plan.

**ACTION: 5.5.3 Actively seek partnerships to achieve our Council Plan**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	75%		This is a first consideration when reviewing Council Plan actions by all areas of Council. Current examples of this is the PTSD project with Euroa Health and RSL. Advocating strongly with Federal and State MP's on a variety of Council Projects for funding and partnerships. This also includes private investment / partnerships.



**9.7.2 Sustainable Development Reference Group  
- Draft Minutes of the Meetings held on 14 June 2018**

**Author & Department**

Team Leader Environment & Economic Development / Corporate and Community Support Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

Attached are the draft meeting minutes of the Sustainable Development Reference Group held on 14 June 2018 for Council's endorsement.

**RECOMMENDATION**

1. That Council endorse the draft Minutes of the Sustainable Development Reference Group meeting held on 14 June 2018.
2. That the SDRG recommend that Council invite Tim D'Ombra of Biodiversity Services and the Sustainable Development Reference Group, as well as relevant Council staff, to a presentation of the findings of the Strathbogie Roadside Management Assessment and Review 2018 at an Assembly of Council meeting.
3. That the SDRG recommend Council endorse continued membership and support of the Goulburn Broken Greenhouse Alliance, and invite the Executive Officer to present to Council on ongoing and new projects and programs.

196/18 **CRS SWAN/LITTLE** : *That the Recommendation be adopted.*

**CARRIED**

**Background**

The Sustainable Development Reference Group advises council on policy and directions across sustainable development in Strathbogie Shire. It ensures related activities meet the objectives and vision of Council, and the current Council Plan.

The Roadside Conservation Assessment report has been completed and submitted to Council, with a number of recommendations made. Ecologists from Biodiversity Services have offered to attend and present their findings and respond to questions about the Report to an Assembly of Council.





9.7.2 Sustainable Development Reference Group  
- Draft Minutes of the Meetings held on 14 June 2018 (cont.)

Council is a member of the Goulburn Broken Greenhouse Alliance. Staff and Councillors attend various meetings and events, and support valuable collaborative projects across our region. Annual presentations to an Assembly of Council from the Executive Officer on the successful suite of projects the GBGA is participating in would be highly beneficial for knowledge-sharing and support.

**Alternative options**

As per the Sustainable Development Reference Group Charter, all options are considered and recommended by the Sustainable Development Reference Group to Council.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendations.

**Strategic links - policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents, including the development of the Sustainable Strathbogie 2030 Strategy.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendations.

**Financial/Budgetary implications**

The author of this report considers that the recommendations have no capital or recurrent budget considerations.

**Economic implications**

The Sustainable Development Reference Group considers that the recommendations lead to positive economic outcomes for Council and the broader community.

**Environmental/Amenity implications**

The Sustainable Development Reference Group considers that the recommendations lead to positive environmental and amenity outcomes for Council and the broader community.

**Community implications**

The Sustainable Development Reference Group considers that the recommendations lead to more equitable engagement outcomes for Council and the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.2 Sustainable Development Reference Group  
- Draft Minutes of the Meetings held on 14 June 2018 (cont.)

**Legal/Statutory implications**

The author of this report considers that the recommendations have no legal or statutory implications which require the consideration of Council.

**Consultation**

The Sustainable Development Reference Group members are drawn from members of the Strathbogie Shire community for the purposes of more transparent consultation with residents. No broader consultation for these recommendations was required.

**Attachments**

- Draft Minutes of the Sustainable Development Reference Group of 14 June 2018.



## SUSTAINABLE DEVELOPMENT REFERENCE GROUP MEETING AGENDA



Thursday 14 June 2018  
Conference Room, Council Offices  
4.00pm – 6.00pm

### Attendees

Cr Graeme (Mick) Williams	<i>Councillor (Chair)</i>	Shirley Saywell	<i>Euroa Environment Group</i>
Charlie Brydon	<i>Friends of the Sevens Creek</i>	Peter Robinson	<i>Vic Farmers Federation</i>
David Jamieson	<i>Strathbogie Pine Action Group</i>	Carole Hammond	<i>Strathbogie Shire</i>
Peter Scott	<i>Intensive Ag Industry</i>	Anna Toland	<i>Agricultural Sector</i>
Carolena Heiderman	<i>Biodiversity Sector</i>		

### Apologies

Phil Howard	<i>Strathbogie Shire</i>	
Cr Malcolm Little	<i>Councillor</i>	

#### 1. WELCOME MEMBERS AND WELCOME TO COUNTRY

#### 2. CONFLICT OF INTEREST DECLARATIONS

Conflicts of interest in relation to any of the items on the meeting agenda are to be declared by all attendees. Unaffected committee members are to determine and justify the extent the affected member should or should not participate in the discussion and voting on the agenda item, and minute this for the record.

No Conflicts of interest were declared.

#### 3. APOLOGIES

Phil Howard and Cr Little were apologies. Guests Kerri Robson (Gecko Clan Landcare Network) and Matt Fraser (Manager Works) were late apologies.

#### 4. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the May minutes.

#### 5. ACCEPTANCE OF MINUTES

##### RECOMMENDATION:

That the May minutes of the Sustainable Development Reference Group be accepted.

MOVED- Peter R.

SECONDED- Shirley S.

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## 6. ROADSIDE MANAGEMENT REVIEW

As part of the Roadside Conservation Assessment (attached) a number of recommendations were made (p.43). Tim D’Ombraire researched the now expired Roadside Management Plan and along with observed issues, has made a number of recommendations for Council to consider.

It is recommended that Tim D’Ombraire present the findings from the Roadside Management Review Report 2018 to Council, and undertake an in-depth session with key staff with roadside responsibilities to share the findings of the team and obligations of Council.

One of the key reasons for undertaking the Review was to update the roadside conservation ratings based on precise, accepted ecological criteria. Biodiversity Services has supplied the updates, and recommendations. A map of the ‘Very High’ and ‘High’ conservation value roadsides will be presented at the SDRG meeting.

It is also recommended that a small sub-committee of both SDRG and pertinent external members undertake a review of the Roadside Management Plan 2011 and integrate recommendations from the Roadside Management Review Report 2018.

The Roadside Management Review Report 2018 outlined ‘High’ and ‘Very High’ conservation value roadsides within the Shire which require appropriate signage. There were also 13 litter hotspots across the Shire which were recommended to also have signage. It is recommended that the SDRG choose 2 designs that act to inhibit harmful behaviours on these roadsides, as well as raise awareness. Please see attached.

### RECOMMENDATION

That the SDRG recommend that Council invite Tim D’Ombraire of Biodiversity Services and the Sustainable Development Reference Group, as well as relevant Council staff, to a presentation of the findings of the Strathbogie Roadside Management Assessment and Review 2018 at an Assembly of Council meeting where the following recommendations to Council’s August meeting can be discussed:

1. That the new roadside conservation ratings of Low, Medium, High, and Very High be endorsed and updated into Council’s GIS mapping system as the most expert and contemporary version of Strathbogie’s roadside condition.
2. that Council approve the use of the new roadside conservation value information to create a Vegetation Protection Overlay (VPO) in the Strathbogie planning scheme for roadsides with a conservation value of ‘Very High’ and ‘High’.
3. that Council endorse the design of the Roadside Conservation Signs and ‘no disturbance’ markers for ‘Very High’ and ‘High’ conservation value roadsides, and littering/dumping on roadsides, and that relevant information be added to Council’s website, along with a brochure outlining the key do’s and don’ts on roadsides in the Shire of Strathbogie to assist residents.
4. That the SDRG recommend that Council endorse a sub-committee of both SDRG and pertinent external members undertake a review of the Roadside Management Plan 2011 to integrate recommendations from the Roadside Management Review Report 2018.

**MOVED – Charlie B.**

**SECONDED – Peter S.**

## 7. URBAN TREE PROJECT COMMITTEE

**(item carried over to July meeting owing to late apology from Kerri Robson of Gecko Clan Landcare Network)**

Council endorsed this collaboration between community, Rotary and Council.

- (a) Funding?
- (b) Committee members? Euroa Urban Landcare Group?
- (c) Species lists with regard to climate adaptation?
- (d) Presentation from Kerri Robson, Project Coordinator of Gecko Clan Landcare Network (5pm).

### **PROPOSED RECOMMENDATION:**

That the SDRG recommend Council endorse advertising for members wishing to join the 'Euroa Urban Landcare Group'.

**MOVED-  
SECONDED-**

## 8. TEAM LEADER ENVIRONMENT & ECO DEV REPORT

### 8.1 Euroa Business Micro-Grid: Euroa Environment Group Stage 2

Council has signed a letter of support for the Euroa Business Micro-Grid, offering in-principle support for the project and willingness to engage via the depot and saleyards properties.

Shirley and Charlie gave an update on the technology which involves the Euroa Feeder upgrade. Final decision in approx 6 weeks (July/Aug 2018). Interview on 26/6/18.

Size of project increased to \$6.2m – seeking double \$\$ from NEFJ. Have an ongoing interview with funding body. All partners excited to proceed as a pilot project, which now includes panels on 20 homes funded by the project. Shirley has done most of the stakeholder negotiations.

### 8.2 Improved Planning Controls for Sustainable Buildings & Urban Ecology

The Council Alliance for a Sustainable Built Environment (CASBE) to which the Shire of Strathbogie is a member, authored a joint letter alongside all Victorian Greenhouse Alliances to the Hon. Richard Wynne MP to raise issues relating to support, a comprehensive approach, more clarity around requirements for urban ecology in the VPP, and the development of a collaborative partnership between DELWP and local government on ESD in planning. Please see the letter attached.

### 8.3 Local Government Energy Saver Program

In October 2017 Council endorsed its participation in the Sustainability Victoria Local Government Energy Saver Program. The initial audit (Stage 1) was completed and Corporate Emissions Inventory reported back to the SDRG in 2017. For the 2016/17 year Councils emissions were calculated as 4,802 tonnes of CO2-equivalent. Some 60% of this comes from our old landfills, followed by 17% from electricity in buildings, diesel for plant, electricity for street lighting, and diesel for private vehicles. We are currently at the stage of writing the tender for consultants to undertake full energy, greenhouse and solar audits on specific high-consumption sites managed by the Council.

Council has never commissioned energy audits previously on its suite of facilities, or part thereof. Ad-hoc retrofits have been implemented, and energy modelling for solar PV has been sought for various buildings as energy costs increased over the years. Thus there are a number of high opportunity improvements that the successful contractor should discover relating to:

- Replacement of building lighting;
- Optimising of draught proofing to all buildings;
- Industrial pump efficiencies at public pools, saleyards, etc.
- Replace outdoor entry and security lighting with energy efficient alternatives
- Optimising of ageing HVAC equipment and/or settings
- Optimising of hot water services;
- Solar PV

The sites qualifying for audit include:

Audit #	Site Name	Site Address		Type of Audit
1	Council Offices: Binney St (offices, cinema, conf room, kitchenette, toilets)	109A Binney Street	Euroa	2
	Water Board Bldg, Bury Street (Community Services)	1 Bury Street	Euroa	
	Meeting Room/Training Room (Former Emergency Operations Centre)	1A Bury Street	Euroa	
2	Nagambie Rec Reserve (Swimming Pool, Netball & Sports ground)	1 Blayney Lane	Nagambie	2
3	Euroa Swimming Pool & 400W mercury vapour light	16A Bury Street	Euroa	2
	Swimming Pool Lighting, BURY ST	16A Bury Street	Euroa	
	Euroa Pool Kiosk	16A Bury Street	Euroa	
4	Nagambie Lakes Regatta Centre, (includes public lighting)	66 Loddings Lane	Nagambie	2
5	Violet Town Works Depot	190 McDiarmids Road	Violet Town	2
6	Senior Citizens Lighting, Euroa Third Age Club	19 Kirkland Ave	Euroa	2
7	Friendlys Reserve Bore Pump, Cnr Turnbull & Gobur Streets	12 Gobur Street	Euroa	1
	Sprinkler Pump	High Street	Nagambie	
	Buckley Park Pump, Blayney Lane	1 Blayney Lane	Nagambie	
	Storm water pump site, (park)	37 Penrose Street	Nagambie	
8	Avenel Swimming Pool (change rooms, toilets, entrance, plant room & water treatment)	25 Queen Street	Avenel	2
9	Avenel Rec Reserve, (Netball Court, Pavillion, football field)	33A Anderson Street	Avenel	2
10	Works Depot, Sutherland St (store, workshop, parking)	48-50 Sutherland Street	Euroa	2
	Saleyards cattle yards & toilets	58 Sutherland Street	Euroa	
	Saleyards Truckwash	58 Sutherland Street	Euroa	
11	Nagambie Depot,	Lot 28,2 Ballantynes Road	Nagambie	2
12	Violet Town Community Centre/Library	35 Cowslip Street	Violet Town	2

#### 8.4 Goulburn Broken Greenhouse Alliance

The EV project has studied the practicality and potential of electric vehicles (EVs) to contribute to Council greenhouse reduction targets and provide economic value. The interest of the community in EVs was clear at a March community forum at Benalla as part of the project. The final stage of the project assessed a business case. This showed that EVs are practical for the member Council fleets, with a range that is suitable for many of the local trips made for by Council business. EVs are cost effective in travel cost and maintenance cost compared to fuel vehicles. The purchase price can be a barrier but EVs provide dual benefits to provide transport AND as a project to reduce greenhouse gas emission. The extra price of the vehicles is less than the cost of alternative emission reduction projects. Another barrier is the lack of charge stations in the region, which will be the focus of future work. Please see the attached reports.

A number of collaborative projects are also being supported by the GBGA:

- Collaborative Climate Change Reporting project—expansion to all Councils with a reporting tool being developed for the GBGA website.
- Achieving Environmentally Sustainable Design in Subdivisions: A regional Victorian study. (lead Wodonga Council). Close to completion, this project examines planning approaches for sustainability in subdivisions.
- Energy Efficiency Shared Services—led by Wodonga and Indigo, collaborating with all north east Councils—investigated shared officer or contract services for asset efficiency projects
- Webinars as a means to communicate and record projects. The EO will work with Sustainability Victoria to

run and record webinars for members, starting with the Sustainable Design in Subdivisions project.

- Low Income Energy Efficiency Program (LIEE) - In the scoping stage, this project has been initiated due to core inter-est by Strathbogie, Murrindindi, Benalla and Moira. Other Councils have also expressed interest. The first stage will be investigation and learning from previous programs and trials.
- Procurement of EVs and charging technology. The GBGA will be working with a Statewide project to investigate the demand and means for collaborative procurement, with the MAV and the consultant ClimateWorks.
- EV Touring Route concept. Following on from the procurement project the concept is to make appropriate charging stations at a competitive price available to businesses through and EOI process, with technical support.
- Main Roads streetlight efficiency—the EO is investigating the options and process for upgrade to energy efficient streetlamps, to provide information for budget applications in 2019.
- Climate Change and Public Health—through collaboration with the South East Climate Change Alliance, the EO will participate in the DHHS Climate Change Strategy in June, and also advocate for resources to assist Councils to improve Municipal Public Health and Wellbeing Plans.

**RECOMMENDATION:**

That the SDRG recommend Council endorse continued membership and support of the Goulburn Broken Greenhouse Alliance, and invite the Executive Officer to present to Council on ongoing and new projects and programs.

**MOVED-** Shirley S.

**SECONDED-** David J.

**9. OTHER BUSINESS**

**9.1 Climate Smart Agriculture Forum Proposal**

Mr Corey Watts from Australian Farmers for Climate Action is revising a proposal which will be finalised soon. The theme is on Climate Risk in Agriculture and will include speakers and case studies on finance, insurance, energy, legal liabilities, infrastructure impacts etc. The idea is to have the forum prior to the State election – possibly in October.

- Cr Williams gave a presentation on the Bathurst EV trip. The Shell Service Station in Euroa has stated it will place a different EV Charger in.
- Question asked about the future of Strathbogie and demographics.
- Growth Mgt Plan occurring with Euroa and future one for Nagambie planned.
- Decentralisation of business is an issue.
- Jerry Ryan industrial development. Still going.
- Train services discussion.

Meeting closed 5.50 pm.

**2018 Meetings**

THURSDAY 8<sup>th</sup> February 2018

THURSDAY 8<sup>th</sup> March 2018

THURSDAY 12<sup>th</sup> April 2018

THURSDAY 17<sup>th</sup> May 2018

**THURSDAY 14<sup>th</sup> June 2018**

THURSDAY 12<sup>th</sup> July 2018

THURSDAY 9<sup>th</sup> August 2018

THURSDAY 13<sup>th</sup> September 2018

THURSDAY 11<sup>th</sup> October 2018

THURSDAY 8<sup>th</sup> November 2018

THURSDAY 13<sup>th</sup> December 2018





### **9.7.3 Customer Service Reference Group**

#### **Author and Department**

Director, Innovation and Performance / Innovation and Performance

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

#### **Summary**

As part of Council's integration of a new "Customer Relationship Management System (CRMS)", it is recommended that Council form a "Customer Service Reference Group" to assist and advise the organisation on its implementation and to:

- Act as a reference group for customer service programs, policies and procedures.
- Provide advice to Council on improvements in customer service relationships.
- Provide advice to Council on customer service request management and complaint handling.
- Monitor, review, investigate and recommend new initiatives in customer service.

The specific responsibilities of the Committee would be to provide feedback and advice on the following:

- Customer Service Charter (policy for external customers).
- Customer Service Protocols (guidelines).
- Customer Relationship Management System (new software system).
- General matters relating to Customer Service.

To ensure that Council has input from a cross section of the community on the major issues relating to customer enquiries, the following membership is recommended:

1. Councillors (2)
2. Director Innovation & Performance
3. Community Relations Team Leader
4. Manager Works
5. Community Representative (Special interest roads)
6. Community Representative (Special interest statutory services, e.g. planning, health and building)
7. Community Representative (Special interest waste)
8. Community Representative (General)

The draft Customer Service Reference Group Charter is attached for Council consideration.

The details on the project for the CRMS are contained in the "Background" section of this report.



9.7.3 Customer Service Reference Group (con.t)

**RECOMMENDATION**

**That Council:**

- 1. Form a Customer Service Reference Group and adopt the draft Charter.**
- 2. Commence an Expression of Interest process to fill the community membership vacancies, as per the Charter.**

*197/18 CRS THOMSON/SWAN : That the Recommendation be adopted.*

**CARRIED**

**Background**

Council officers were requested over 12 months ago to seek a customer service system that would provide better functional reporting of customer service requests and actions. The reporting to the Audit Committee and monthly meeting of Council on "customer enquiry flows" was considered to be inadequate and was not providing the confidence to Council and officers that due attention was given to service our clientele at the required service standards. In addition, the current reporting software did not allow for forensic examination into outstanding or problem areas.

Furthermore a number of complaints were received direct by officers or via Councillors that requests and complaints were not being actioned or customers were not being advised of the final outcome or action of their request. The audit trail and proper closing of the action, under the current system, has a number of in-built problems with the current software applications, especially in the asset management area, e.g. roads. The current system is designed to manage the asset and not prioritise the customer relationship component.

Thus after careful consideration and detailed investigation; a new CRMS system has been chosen to remedy the current constraints in the existing software systems and allow for greater customer service interaction, reporting and auditing. This will include a "Customer Portal" that will provide 24/7 access to our Councillors and Customers to be able to make and track requests, add comments and photos, find information and complete online forms, book appointments and set reminders.

To successfully implement the new system and ensure greater service is awarded to our customers, it is envisaged that the new software must be complemented by revising the Customer Service Charter, developing new protocols, changing current work practices and culture and reviewing improvement initiatives with relevant stakeholders. Hence, the recommendation for a Customer Service Reference Group which will assist Council in the journey to improve customer service generally and implement the CRMS over the next 6 to 12 months and beyond (if needed).



### 9.7.3 Customer Service Reference Group (cont.)

The current project implementation plans (“the journey so far” and “next steps”) are attached for information.

#### **Alternative Options**

The alternative is not to involve community members and not form a reference group.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies and key strategic documents, e.g. Council Plan.

#### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

All financial costs relating to formation and running of the Committee will be contained in current budget allocations.

#### **Economic Implications**

The author of this report considers that this will not have any economic implications.

#### **Environmental / Amenity Implications**

N/A.

#### **Community Implications**

Community members will be active participants of the project and directly assist in customer service improvement initiatives.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

#### **Legal / Statutory Implications**

The process is governed by the *Local Government Act 1989*.

#### **Consultation**

Consultation is via the proposed Expression of Interest process, and subsequent formation of the Committee, i.e. involvement of community members.

#### **Attachments**

- Attachment 1 – Customer Service Reference Group Charter
- Attachment 2 – “The Journey so far ...”
- Attachment 3 – “The next steps ...”





# CUSTOMER SERVICE REFERENCE GROUP CHARTER

Endorsed by Council .....

A handwritten signature or mark in the bottom left corner of the page.

**ATTACHMENT 1**

**STRATHBOGRIE SHIRE COUNCIL**

**CHARTER OF THE CUSTOMER SERVICE REFERENCE GROUP**

**1. CONSTITUTION**

- 1.1 The Strathbogrie Shire Council ("Council") has resolved to appoint a Customer Service Reference Group ("Committee").
- 1.2 The Committee shall be a Reference Group of Council and not a decision making body.
- 1.3 The Council will review the Customer Service Reference Group annually at the Statutory Meeting of Council.

**2. RESPONSIBILITY OF THE COMMITTEE**

The key responsibility of the Committee is to provide feedback and advice to Council on the following:

- Customer Service Charter.
- Customer Service Protocols.
- Customer Relationship Management System.
- General matters relating to Customer Service.

**3. TERMS OF REFERENCE**

The role of the Customer Service Reference Group is to:

- a) Act as a reference group for customer service programs, policies and procedures.
- b) Provide advice to Council on improvements in customer service relationships.
- c) Provide advice to Council on customer service request management and complaint handling.
- d) Monitor, review, investigate and recommend new initiatives in customer service.

#### **4. COMMITTEE MEMBERSHIP**

4.1 The Council has resolved that the Committee shall consist of the following representatives:

- Councillors (2)
- Director Innovation & Performance
- Community Relations Team Leader
- Manager Works
- Community Representative (Special interest roads)
- Community Representative (Special interest statutory services, e.g. planning, health and building)
- Community Representative (Special interest waste)
- Community Representative (General)

4.2 The Council or Committee may second people with special expertise or interest as required for a temporary period.

#### **5. TERM OF APPOINTMENT**

5.1 Community members hold their appointment in their own right, not as a representative of an Organisation.

5.2 Community members of the Committee are appointed for a period approved by Council. If no period is nominated it is for a term of 2 years (default period).

5.3 A member of the Committee may resign his/her position at any time.

5.4 The Committee is empowered to declare a Committee member's position vacant if he/she fails to attend 3 consecutive meetings without leave by resolution duly passed.

5.5 The Council shall appoint another person to fill any vacancy and nominate the period as per 5.2.

5.6 The Council may dissolve the Committee at any time and/or any individual membership.

#### **6. NOMINATION OF MEMBERSHIP**

6.1 The Council shall invite nominations for the Community positions via an Expression of Interest across the whole of the Municipality.

6.2 Council has the right to veto any nomination if the nominee is deemed to be unsuitable for the purpose of the Committee.

**7. CHAIRPERSON**

- 7.1 The Council will appoint a Councillor member as Chairperson of the Committee to preside at all meetings at which he/she is present.
- 7.2 In the absence of the Chairperson, the other Councillor member or Director Innovation & Performance, in that order, will be Chair (or their nominated delegate).
- 7.3 The role of the Chairperson shall be:  
(a) To Chair all meetings of the Committee.  
(b) To act as the liaison person between the Committee and Council.

**8. SECRETARY**

The Committee is to be serviced with the administrative and technical support provided by Council.

- 8.1 The Director Innovation & Performance shall appoint a Council Officer to act as Secretary to the Committee.
- 8.2 The Secretary shall prepare the agenda and minutes for each meeting of the Committee and shall distribute, or arrange to be distributed, copies of the agenda and minutes to members of the Committee and Council.

**9. REPORTING**

- 9.1 The Committee shall submit minutes to Council.

**10. DELEGATIONS**

- 10.1 This Reference Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure until resolved explicitly by Council.

**11. FINANCES**

- 11.1 A reference committee of the Council has no delegated authority to expend monies.

**12. INSURANCES**

- 12.1 The Council shall arrange and maintain a portfolio of insurances to cover all possible risks, including a Personal Accident Policy of committee members, a Voluntary Worker's Policy and an Indemnity Policy for committee members.

**13. MEETINGS OF THE COMMITTEE**

- 13.1 All meetings of the Committee shall be conducted in accordance with the relevant sections of the Council's Local Law No. 1.

13.2 The Committee shall meet at least quarterly at a date and time to be determined at the first meeting. Additional meetings may be convened at the discretion of Council. It is envisaged that the Committee may meet monthly in the first 12 months of inception.

**14. QUORUM**

14.1 A quorum is formed when a simple majority of members of the Committee is present at a meeting.

**15. REVIEW**

15.1 The Council shall carry out regular reviews of the Committee's Charter.

15.2 The Council may carry out a special review of the Committee's Charter at the request of the Committee.

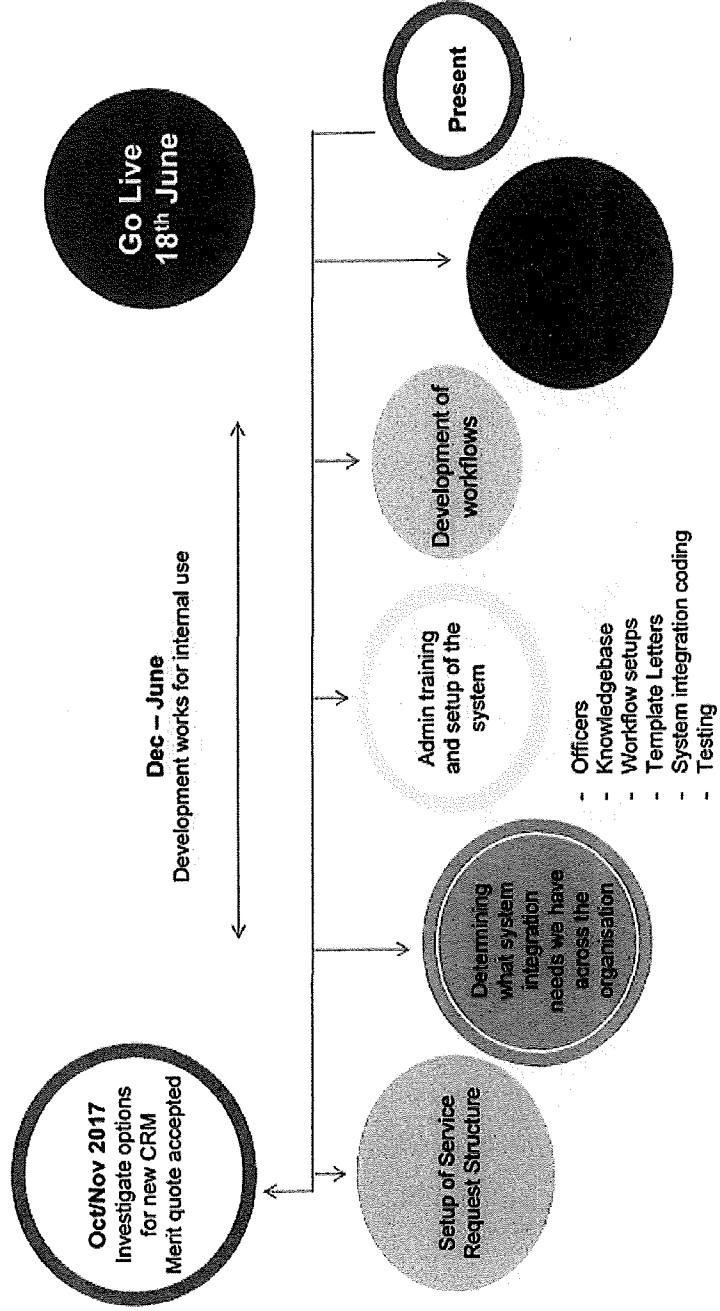
**16. DECLARATION OF INTERESTS**

16.1 Members of an advisory committee of the Council are not obliged to submit returns of pecuniary interest (as there is no delegated power, financially or other) but must declare at meetings any direct or indirect interests on any items being discussed.

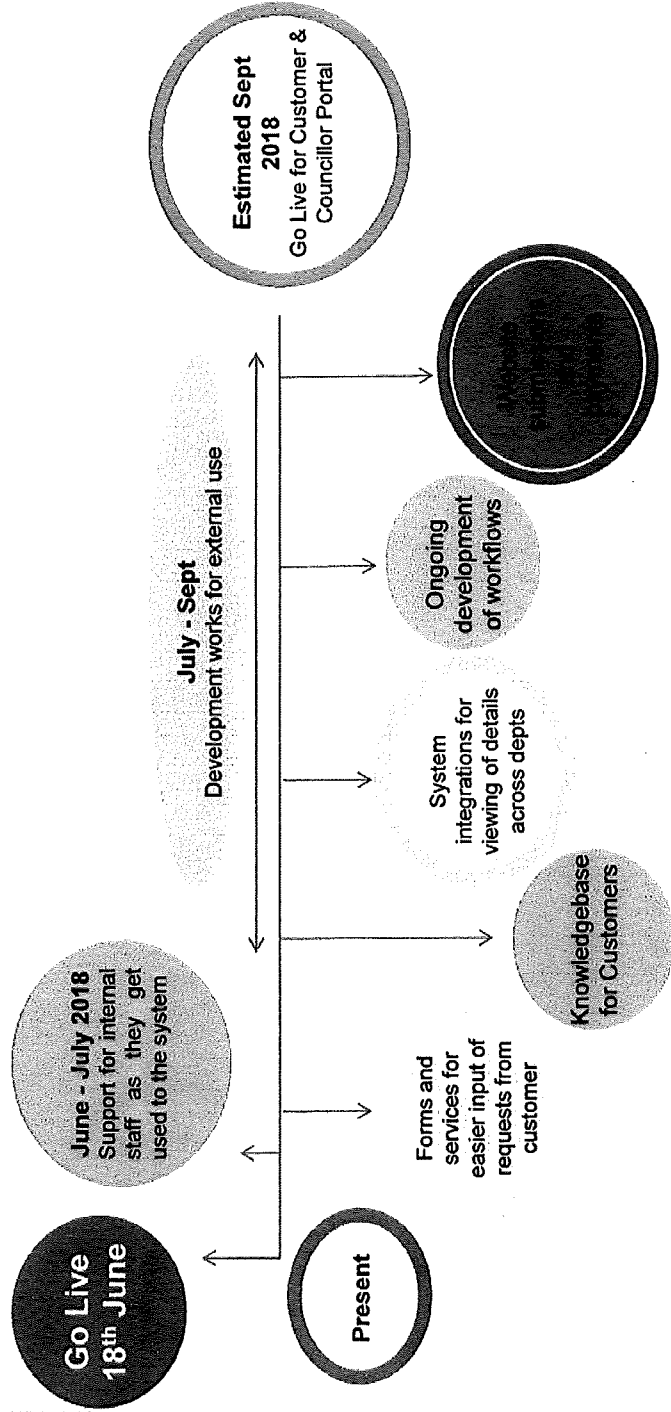
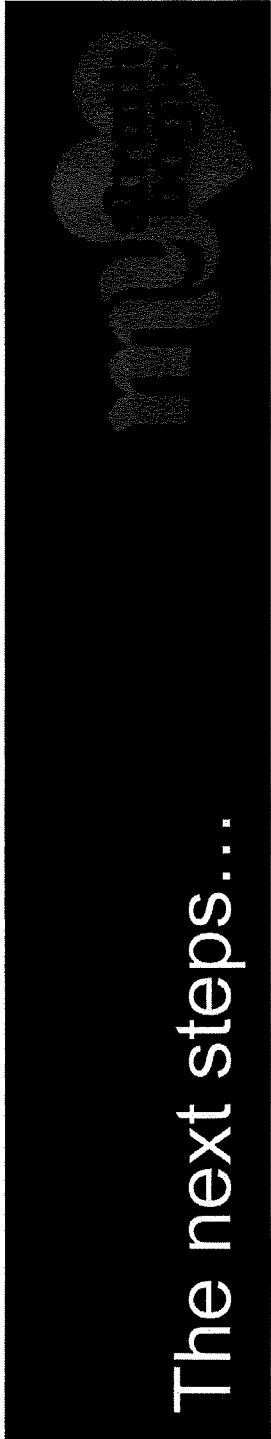


ATTACHMENT 2

# The Journey so far...



ATTACHMENT 3



#### **9.7.4 Proposal to Lease Part of Road Reserve, Rear of 127 High Street, Nagambie**

##### **Author and Department**

Group Manager, Community Assets / Community Assets Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

Council has received a request from a Nagambie landowner and developer, (Councillors have previously been provided with a copy of correspondence), to lease part of a subdivisional road reserve which abuts their land (refer attached plan).

The landowner's intention would be to utilise the land in the road reserve to accommodate traffic generated within his development, and to exclude public access to the leased part of the road reserve.

This report brings forward the request for the consideration of Council.

##### **RECOMMENDATION**

##### **That Council:**

1. **Resolve to retain the road reserve, providing through access to the rear of the allotments; Lot 6 PS418514, Lot 1 LP76491, Lot 2 PS525062, Lot 1 TP588301 and Lots 1 & 2 TP866991 in the Parish of Tabilk, as available to support existing and future development of the land, and not accede to the request to lease part of the reserve.**
2. **Propose to formally declare the road reserve to be Public Highway in accordance with section 204(1) of the Local Government Act 1987 (the Act), and**
3. **Invite and consider submissions in accordance with section 223 of the Act, as follows: -**
  - 25<sup>th</sup> July – Public Notice**
  - 25<sup>th</sup> September – Hearing/Receiving of Submissions**
  - 16<sup>th</sup> October – Consideration of Submissions**

*198/18 CRS MASON/THOMSON : That the Recommendation be adopted.*

**CARRIED**

##### **Background**

The road reserve was created as part of a subdivision in 1872, refer attached plan of subdivision. It provides access to the rear of the subdivisional allotments which otherwise front High Street.

9.7.4 Proposal to Lease Part of Road Reserve, Rear of 127 High Street, Nagambie (cont.)

The road has potential to support the further development of land in the area by way of: -

1. Continued access to the rear of the allotments.
2. Through access to either Vickers Road or Nook Road.
3. Providing access for emergency services vehicles or alternative emergency routes.
4. Accommodating drainage or utility services to support further development, and
5. Providing access for service utilities, e.g., garbage collection required for further development.

An inspection of the road reserve carried out on 19<sup>th</sup> June 2018 has revealed the existence of some fencing across the reserve and some drainage pipe, and other material, stockpiled on the land.

The land forming part of the original subdivision abutting the road reserve from High Street is zoned General Residential, and has the potential for further subdivision.

A section of the road reserve at the Vickers Road end abuts an approved subdivision proposal. The developer intends to construct a footpath within the road reserve to connect a new reserve, within the subdivision, to the Nagambie Recreation Reserve.

**Officer's Comments**

Historical subdivisional roads such as this are deemed to have become Public Highways under common Law through the process of dedication by the developer and acceptance, by way of use as access, over time.

Should Council be of the view that the road reserve should remain open for access to support further development of the subdivisional lands, it may wish to act to formalise the Public Highway status, and commence the statutory process to formally declare the road to be Public Highway utilising the provisions of section 204(1) of the Act.

The consultation will draw out information on the use and status of parts of the road reserve, which may not be known to Council.

The process will include consultation with the community through the section 223 submission process.

In the event that a section 204(1) declaration as Public Highway is made, the road would be included in the public road register. Council could allocate a road class of "0 – Fire Access" initially in the register, and maintain it to that standard. The footpath proposed to be provided by the developer would also be registered for maintenance by Council.



#### 9.7.4 Proposal to Lease Part of Road Reserve, Rear of 127 High Street, Nagambie (cont.)

After declaration, Landowners would be requested to remove any obstructing fences and other stock-piled material, such as drainage pipes.

Road Reserve land deemed to be, or formally declared to be, Public Highway, does vest in Council, giving Council the power to lease it. Any proposal to lease would also require a section 223 consultation process.

##### **Alternative Options**

Council has the option of: -

- Retaining the road reserve to provide access to existing and future development, or
- Proceeding to lease the land within the road reserve as requested, or
- Otherwise disposing of the land.

A section 223 consultative process would be required either way.

##### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

##### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

##### **Financial / Budgetary Implications**

If Council were to proceed with declaring the road reserve as Public Highway, and classification of "0 – Fire Access", there would be an initial estimated cost of \$1,000 to bring it to this standard, and an ongoing estimated cost of \$500-\$1000 per annum to maintain it.

##### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

##### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

9.7.4 Proposal to Lease Part of Road Reserve, Rear of 127 High Street, Nagambie (cont.)

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

**Consultation**

A section 223 process will be required should Council act to either declare Public Highway, Lease or sell the land.

Suggested dates are as follows: -

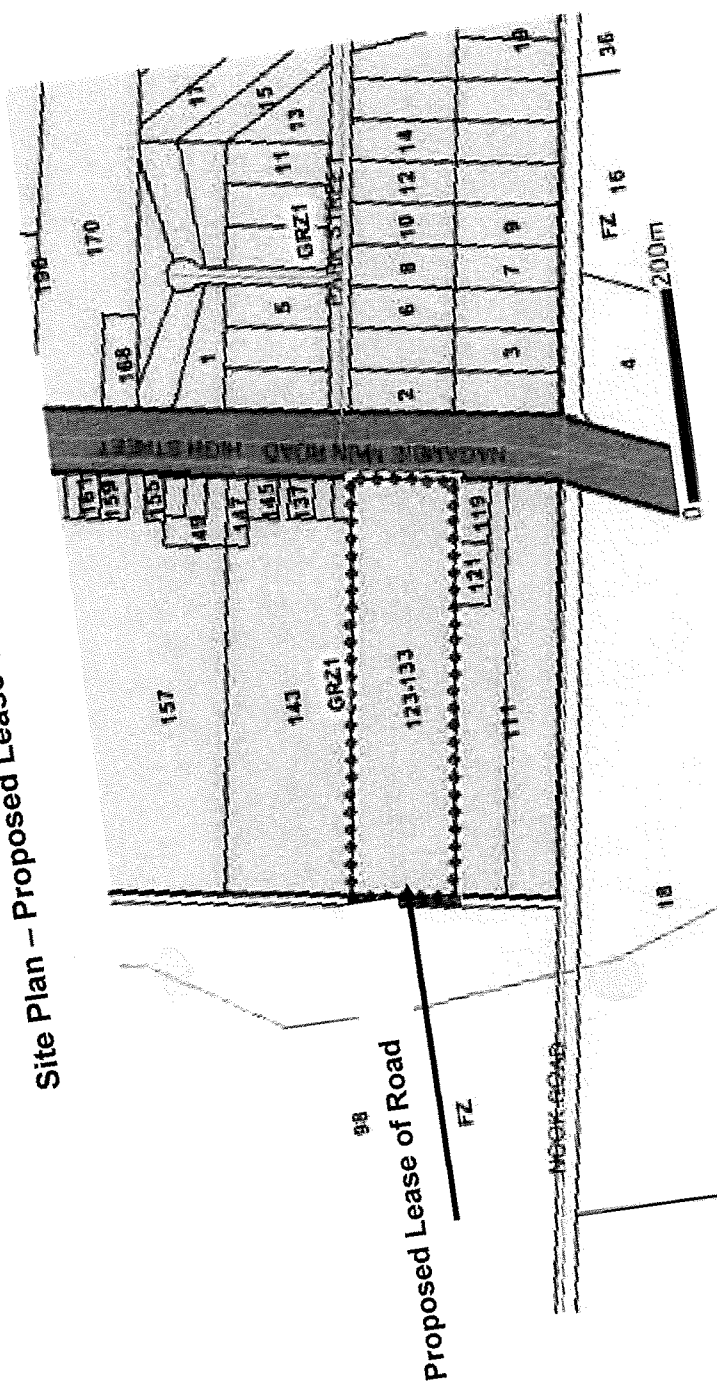
- 25<sup>th</sup> July – Public Notice calling for submissions
- 24<sup>th</sup> August – Closing date for Submissions
- 25<sup>th</sup> September – Hearing/Receiving of Submissions
- 16<sup>th</sup> October – Consideration of Submissions

**Attachments**

- Site Plan – Proposed Lease of Road Reserve
- Original Subdivisional Plan
- Locality Map on Parish Plan

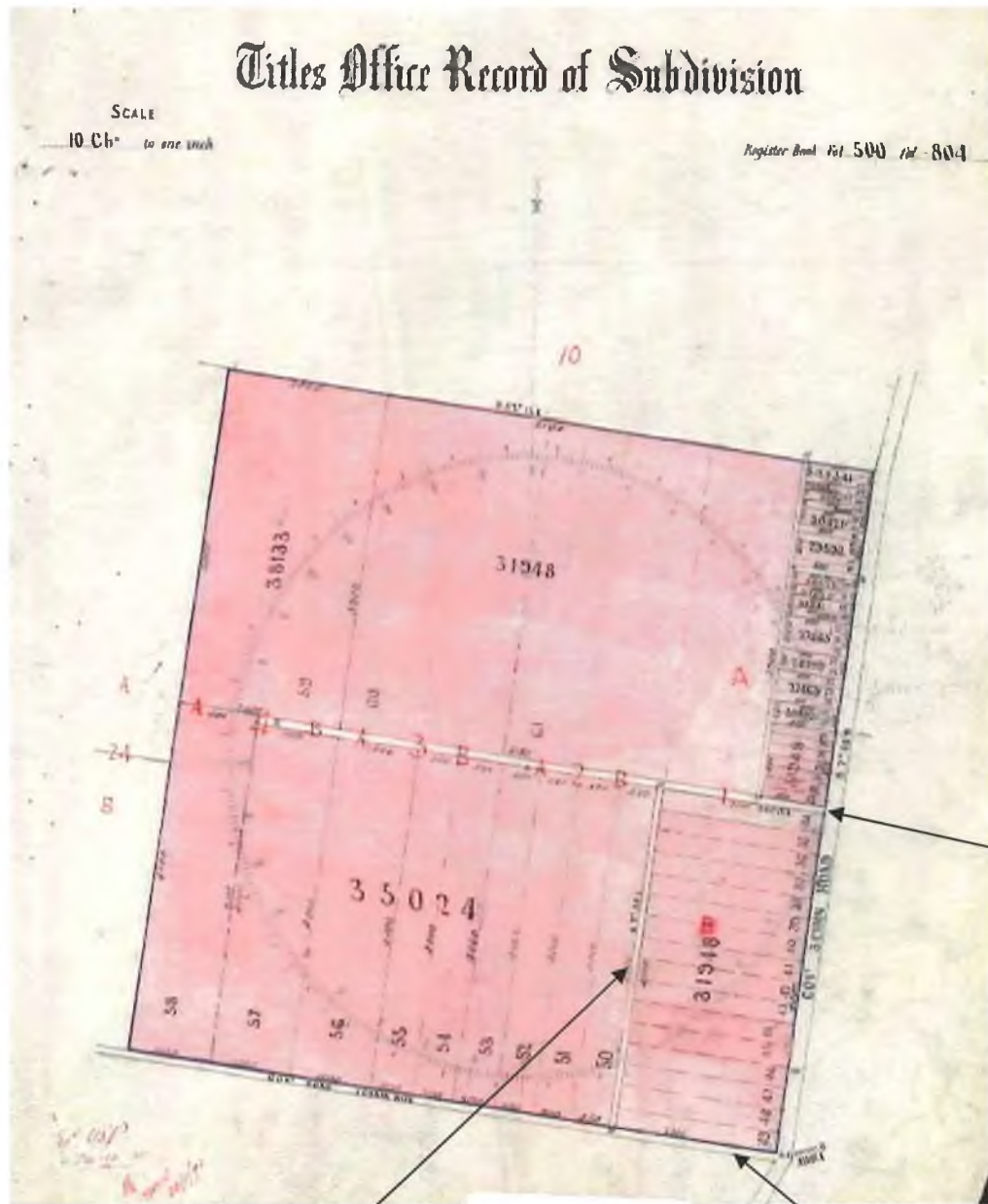


### Site Plan – Proposed Lease of Road Reserve



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### Original Plan of Subdivision



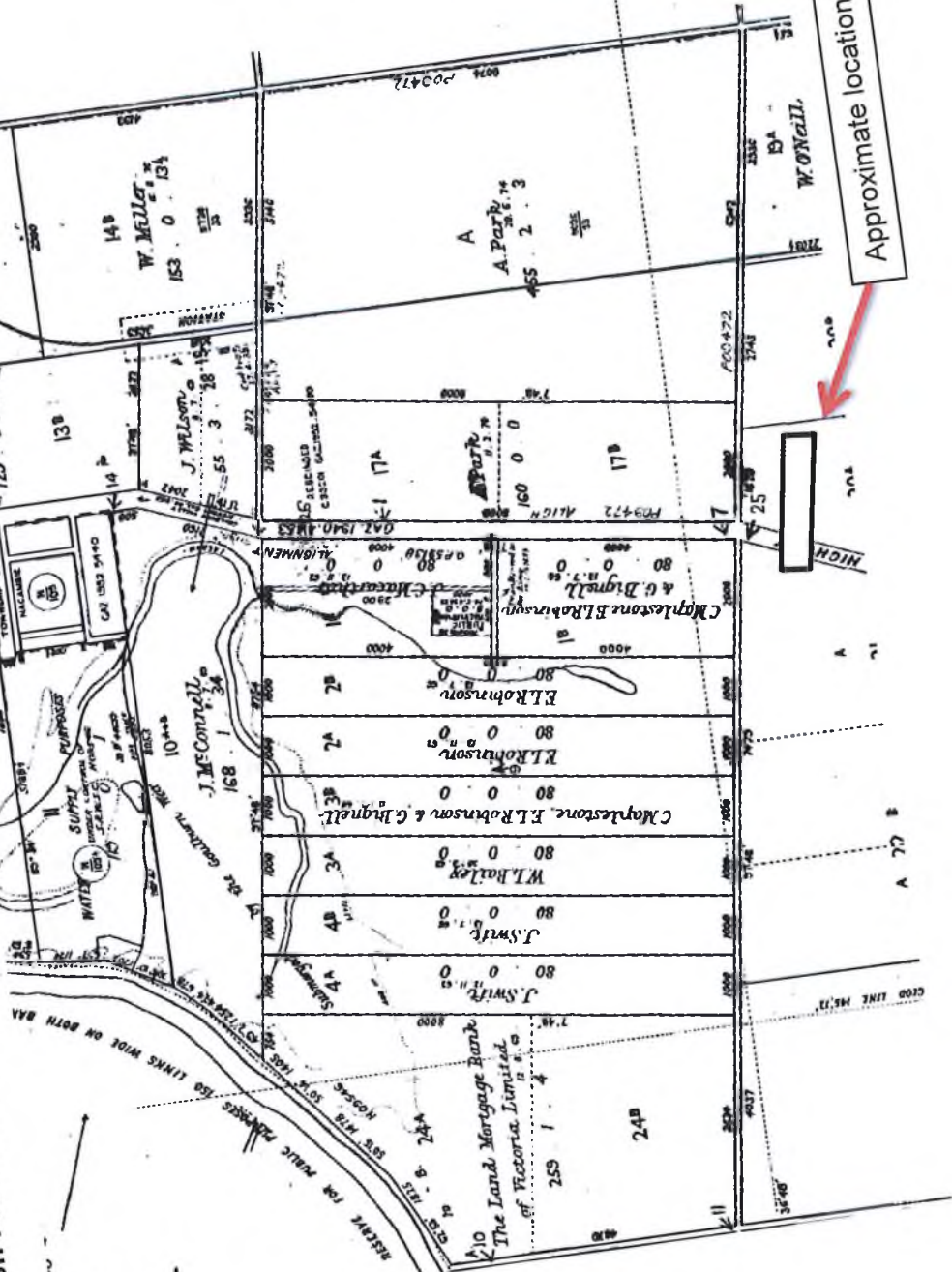
Original Subdivisional Road

Now Nook Road

Now Vickers Road



Strathogie Shire Council  
Ordinary Council Meeting Agenda



Excerpt from Parish Plan showing original property, before subdivision, where the landowners property is located

*[Handwritten signature]*

### **9.7.5 Proposed Violet Town Men's Shed Lease - Consideration of Submissions**

#### **Author and Department**

Group Manager, Community Assets / Community Assets Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

This report brings forward for Council consideration a proposal to establish a lease with the Violet Town Men's Shed for that part of Shadforth Reserve to be occupied by the new shed.

Three submissions were received, with two being heard at the Special Council meeting on 26<sup>th</sup> June 2018.

Officer's responses to the submissions are listed below.

#### **RECOMMENDATION**

##### **That Council:**

- 1. Note the submissions received.**
- 2. Proceed with the lease to the Violet Town Men's Shed.**
- 3. Authorise the Chief Executive Officer to execute the Lease.**

*199/18 CRS THOMSON/MASON : That the Recommendation be adopted.*

**CARRIED**

#### **Background**

A location has been identified for the use of the Violet Town Men's Shed (Inc.) in Council's "Shadforth Reserve Master Plan".

A lease of the land area proposed to be occupied by the new shed (refer to attached plan), needs to be established pursuant to the requirements of the Crown Land (Reserves) Act 1978.

The provisions of the Local Government Act 1989 relating to leasing requires that if Council wishes to offer a building lease, even at peppercorn rent, it should advertise the proposal and invite submission under section 223.

### 9.7.5 Proposed Violet Town Men's Shed Lease - Consideration of Submissions (cont.)

A lease to the Violet Town Men's Shed (Inc.) could provide for: -

- A standard minimum rent (as set by DELWP)
- A 21 year term.
- The Tenant undertaking maintenance, cleaning and payment of utility costs for the Men's Shed area.
- The Tenant having access to and use of the community building (former golf clubhouse), and other parts of the reserve, by agreement with Council as an annual licence.

Council's solicitors have prepared a draft lease, and have recently advised that DELWP has approved the lease.

Following a section 223 process Council received three submissions from the public which were received and two submissions heard at the Special Council meeting of 26<sup>th</sup> June 2018.

#### **Officers Comments**

Responses to the three submissions are as follows: -

1. One submission objects to the lease under 'Regulations for the care, protection and management of the reserve'.

Council was advised on 26<sup>th</sup> June 2018 that DELWP have agreed to the Lease in its present draft form. The lease is based on the standard lease template, provided by DELWP, and has provision for appropriate use, compliance, and maintenance for the area that is to be leased to the Men's Shed.

2. One submission correctly states that Shadforth Reserve is a 'Reserve of Violet Town'.

The Reserve has also been gazetted as a reserve for "Public Recreation and Show Grounds" (27<sup>th</sup> June 1951). It is a Crown Reserve under the control of DELWP. Council has been advised by DELWP that the proposed lease with the Violet Town Men's Shed falls into the category of Recreation.

3. One submission has requested Council consider making funds available in the upcoming budget to cover the costs of water and power, should they take on the responsibility of the Committee of Management for Shadforth Reserve.

#### **Alternative Options**

An alternative site was suggested by one of the submitters.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.5 Proposed Violet Town Men's Shed Lease  
- Consideration of Submissions (cont.)

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

**Consultation**

Public consultation has taken place through the section 223 process.

**Attachments**

- Submissions 1, 2 & 3

## Submission 1

24.05.18

Mr Steve Crawcour

CEO

Shire Of Strathbogie

Binney Street

Euroa Vic 3666

Email: [steve.crawcour@strathbogie.vic.gov.au](mailto:steve.crawcour@strathbogie.vic.gov.au)

Dear Mr Crawcour,

Re: Proposed Lease of Part of land at Shadforth Reserve to Violet Town Mens Shed (Inc).

I strongly make an objection to the above proposal.

The objection doesn't come under the section 218 Land Act 1958 which is on the Reserve.

This doesn't come under what is required in the "Regulations for the care protection and management of the Shadforth Reserve, Violet Town".

I ask for my submission to be heard before council at the special council meeting to be held on Tuesday 26<sup>th</sup> June 2018 @ 5pm in the Euroa Community Conference Centre.

Yours faithfully

Thomas C Maher

RMB 3150

Euroa 3666

CC: The Hon Minister for Planning – Richard Wynne MP

CC: The Hon Minister for Racing – Martin Pakula MP



## Submission 2

24.05.18

Mr Steve Crawcour

CEO

Shire Of Strathbogie

Binney Street

Euroa Vic 3666

Email: [steve.crawcour@strathbogie.vic.gov.au](mailto:steve.crawcour@strathbogie.vic.gov.au)

Dear Mr Crawcour,

Re: Proposed Lease of Part of land at Shadforth Reserve to Violet Town Mens Shed (Inc).

I am making an objection to the above proposal.

This is a 'Reserve of Violet Town' and it states in the act of 1958 section 218 of the regulations as to any land under the provisions of that Act.

This Reserve has been overlooked at what this Reserve actually is !!

So much of ratepayers money already spent and nothing to show, not even common sense of what the Act states,.

I ask for my submission to be heard before council at the special council meeting to be held on Tuesday 26<sup>th</sup> June 2018 @ 5pm in the Euroa Community Conference Centre.

Yours faithfully

Maree Maher

PO Box 648

Benalla Vic 3671

CC: The Hon Minister for Planning – Richard Wynne MP

CC: The Hon Minister for Racing – Martin Pakula MP

Submission 3

**Violet Town Men's Shed Inc.**  
**Shadforth Reserve**  
**VIOLET TOWN Vic 3669**



**The Chief Executive Officer**  
**Strathbogie Shire**  
**PO Box 177**  
**EUROA Vic 3666**

COUNCIL OF STRATHBOGIE	
No:	Chq:
10 MAY 2018	
Refer to:	
Party:	DOB:

**Re: Lease of Part of Shadforth Reserve to Violet Town Men's Shed Inc.**

Dear Sir,

Thank you for your letter of 27 April 2018 concerning the advertising of the proposed lease of part of Shadforth Reserve to Violet Town Men's shed Inc.

As part of the standard conditions I refer to Item (C) concerning the payment of utilities.

At a meeting between Shire staff, the Men's Shed and Liz Tatai from the Department of Health and Human Services in 2017, the shire put forward the proposal that if the Men's Shed, on the Committee of Management of Shadforth Reserve, the Shire would cover the costs of water and power accounts of the new shed.

We would appreciate if council consider to make funds available in the upcoming budget to cover the costs of water and power.

The Men's Shed has previously covered these costs at our old shed.

Electricity for the year approx. \$900.00 and water and sewerage approx. \$400.00 pa.

As there is no sewerage connection to GV Water system at the new site these charges should be less.

Yours sincerely,

Ian Brown  
President  
Violet Town Men's Shed Inc.  
0412 772 967  
15 May 2018

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President: Ian Brown, Secretary: Harry Daley  
email: [violettownmensshed@gmail.com](mailto:violettownmensshed@gmail.com), [harry.daley@bigpond.com](mailto:harry.daley@bigpond.com)

**9.7.6 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)  
- Contract of Sale**

**Author and Department**

Group Manager, Community Assets / Community Assets Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

Use of the land at 434 (Lot 1) Habel Road, Nagambie (former VicRoads borrow pit) has been identified as integral to part of Council's flood mitigation strategy for Nagambie.

VicRoads has provided Council with a Contract of Sale for the purchase of 434 (Lot 1) Habel Road, Nagambie.

The funds to purchase this land have been allocated in the current and previous budgets.

Council may now proceed with the purchase of the land.

**RECOMMENDATION**

**That Council:**

1. Council endorse the purchase of 434 Habel Road for \$80,000, and
2. Proceed to sign the Contract of Sale and affix the Common Seal for return to VicRoads.

**CRS SWAN/MASON -**

**Amendment:**

**That Council authorize the Chief Executive Office to negotiate either a reduced purchase price or long term lease for the land known as 434 (Lot 1) Habel Road, Nagambie, and report back to Council with the results of the negotiations.**

**CR THOMSON -**

**Succeeding Amendment:**

**That Council authorize the Chief Executive Office to negotiate either a reduced purchase price, from current Valuer General valuation, or long term lease for the land known as 434 (Lot 1) Habel Road, Nagambie, and report back to Council with the results of the negotiations.**

**200/18 ON BEING PUT, THE SUCCEEDING AMENDMENT BECAME THE MOTION**

201/18

**ON BEING PUT, THE MOTION WAS CARRIED**





9.7.6 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)  
- Contract of Sale (cont.)

**Background**

There has been \$80,000 allocated for the purchase of the former VicRoads borrow pit in Council's budget.

Council endorsed the "Goulburn Broken Regional Floodplain Management Strategy 2018-2028" at its Ordinary meeting on 20<sup>th</sup> February 2018.

One of the flood mitigation actions in the Strategy for Nagambie was to provide an "Electric pump and rising main from Industrial Estate to former borrow pit."

The borrow pit has the ability to function as: -

- A point of discharge and evaporation pond for flood mitigation of the existing Industrial Estate.
- A detention basin offering drainage solutions for any expansion of the Industrial Estate or other Nagambie Development.
- A storage for water reuse, and
- A site for a community based solar farm.

Council has negotiated purchase of land at 434 Habel Road (Lot 1), Nagambie, with VicRoads.

VicRoads has registered the subdivision of the land into two lots and has supplied the Contract of Sale for Lot 1 to Council for signing and sealing.

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

A budget amount of \$80,000 has been allocated within Council's current budget for the purchase of this land.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

9.7.6 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)  
- Contract of Sale (cont.)

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

Nil.



### 9.7.7 2018-2019 Community Grants Program

#### **Author & Department**

Team Leader, Liveability / Corporate and Community Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Total of 32 applications, requesting \$137,378, were received for the 2018-2019 Community Grants program.

The total budget allocation for Community Grants program for 2018-2019 is \$88,000, including Small Projects Grants.

#### **RECOMMENDATION**

**That Council award funding to applicants as specified in the "Recommended Amount to Fund" column in the Community Grants 2018-2019 Summary.**

*202/18 CRS LITTLE/SWAN : That the Recommendation be adopted*

**CARRIED**

#### **Background**

The development of new Community Grants Categories and Guidelines has been extremely successful with the receipt of 32 grant applications (19 more than we received in 2 rounds last year).

Applications were received for the following categories:

- 5 Active and Healthy Community = \$19,362
- 8 Arts, Culture and Events = \$30,900
- 1 Environmental and Sustainability = \$4,800
- 18 Facilities and Infrastructure = \$82,316

Council hosted 5 Information sessions which were attended by 37 people.

<b>INFORMATION SESSIONS</b>		
22.3.18	Violet Town	3
22.3.18	Euroa	8
29.3.18	Nagambie	10
29.3.18	Avenel	8
16.4.18	Euroa	8
	<b>Total</b>	<b>37</b>

### 9.7.7 2018-2019 Community Grants Program (cont.)

Assessments of the Grant application were conducted by the following:

- Active and Healthy Community = Manager Community Wellbeing & Team Leader Liveability
- Arts, Culture and Events = Manager Tourism, Arts and Culture & Visitor Economy and Events Coordinator
- Environmental and Sustainability = Manager Tourism, Arts and Culture & Team Leader Environment and Economic Development
- Facilities and Infrastructure = Manager Infrastructure (Community Facilities Planning Officer read and provided comment on the applications but did not sit and assess)

Please refer to the table "Community Grants 2018-2019 Summary" which combines all applications and is ranked from highest score to lowest score, and includes the "Recommended Amount to Fund".

In summary the table presents the following:

- 22 Applicants are recommended to be funded to the value of \$80,758.
- 6 Applicants are recommended not to be awarded a Community Grant.
- 2 Applicants are recommended not to be awarded a Community Grant, however will be offered Council assistance in the form of donated goods (Creighton's Creek Recreation Reserve and Euroa Croquet Club).
- 1 Applicant to be referred to sponsorship \$5,000 (Euroa Rough Stock Rodeo)

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan, specifically aligning with:

**Goal 1** To enhance community health and wellbeing

(4) Support and drive community, arts and cultural events

**Key Strategy** Continue support for Community Grants program.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

The author of this report considers there are no further capital or recurrent budget considerations, apart from those described elsewhere in this report.

9.7.7 2018-2019 Community Grants Program (cont.)

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community

**Community Implications**

Decisions regarding grant allocations will have direct impact on the community groups who have applied for funds under Council's Community Grant Program.

All successful applicants will be provided with further support and training on completing their terms and conditions and acquittals once the successful applicants are determined by Council.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

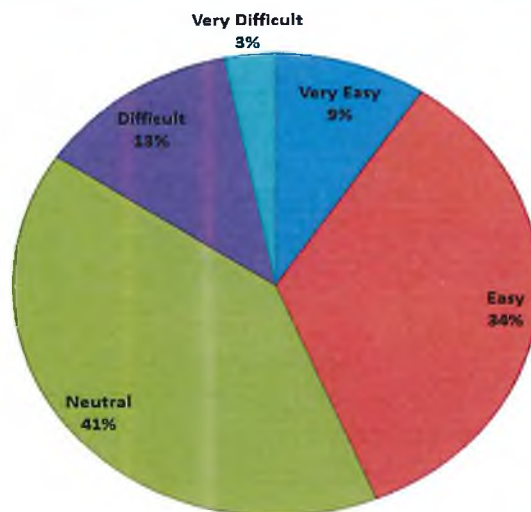
The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

Five Information sessions were conducted to assist people with the online application process.

Feedback was requested with the addition of two questions at the end of the application form which asked applicants about their experience of the application process.

**Please indicate how you found the online process**



Very Easy	Easy	Neutral	Difficult	Very Difficult	Total responses
3	11	13	4	1	32

9.7.7 2018-2019 Community Grants Program (cont.)

**Attachments**

- Community Grants 2018-2019 Summary



Community Grants 2018-2019 Summary									
App ID	Applicant Organisation	Project Title	Brief Project Description	Received Funding Previous	Rank score	Amount Requested	Recommended Amount to fund	Contribution made by applicant	Recommended Funding conditions
ACE2018/04	Violet Town Community House Inc	Arts in Community Garden - water feature and mosaics	To introduce the arts component to the community garden which is called A Garden Called Mary. This arts component will comprise of a water feature and the engaging of an artist in residence to create and facilitate arts workshops and experiences for the Violet Town community.	No	45	\$5,000	\$5,000	✓	Insurance provided however expires prior to project commencing
ACE2018/07	Avenel Heritage Writers Group	Avenel Heritage Writers Group	This project aims to commence digitizing important heritage items with explanations to make them publicly available through internet sites and web links. By assisting volunteers to develop necessary digital and writing skills, it is proposed that this project will make a significant achievable goal towards publication of Avenel heritage information.	No	42	\$1,500	\$1,500	✓	Cooperation needs to be sought from Community Groups
ACE2018/08	Euroa Arboretum	Bush Tucker day at Euroa Arboretum with Taungurung Traditional Owners	Celebrate native plants and indigenous culture with this collaborative workshop by Euroa Arboretum and TCAC. Taungurung member Cassie Leatham (as featured Gardening Australia) will present up to 80 native plants, demonstrate how to make bush spices, and will share unique indigenous recipes. TCAC will also showcase artifacts and cultural items.	Yes	37	\$4,400	\$2,000	✓	

F12018/06	Euroa Basketball Association	Outdoor Basketball Court for Euroa	We would like to get a basketball half court in the Lion's park in Euroa. We think this will promote more regular exercise for young people and give older children and families a great space to spend time together.	No	35	\$5,000	\$5,000	✓	Must obtain a building permit prior to any installation carried out. Provide current Insurance. Need to ensure it meets the objective of Council's Active Spaces Strategy for its intended location
F12018/14	Violet Town Gallery Museum Inc	Art Gallery Space Fit-out	Extending power, purchase of art gallery lighting and repair of internal walls of 2 historic buildings to be used as community art gallery. This space will be available for local artists to exhibit and sell their work.	No	35	\$5,000	\$5,000	✓	Insurance expires prior to project commencing
F12018/10	Gooram Soldiers Memorial Hall	Gooram Soldiers Memorial Hall - Maintenance & Emergency Response Project	Addition of a Defibrillator to the outside of the hall for the whole community to access in an emergency. Replacement of our faulty heating/air conditioning unit, toilet seats and trestle tables. Addition of outside heating for our monthly community catch ups.	No	34	\$5,000	\$5,000	✓	
F12018/11	Strathbogie Recreation Reserve Committee of Management	Community Diesel Fuel	Provide a supply of diesel fuel on the Tableland through the installation of a self serve tank to be located at the Recreation Reserve	No	33	\$2,101	\$0	✓	
F12018/19	Euroa Junior Football Netball Club Inc	New Netball Court Seating	The purchase and installation of new bench seating to be put around existing Netball Court to allow a barrier between traffic and players and foster inclusion within the community	No	33	\$5,000	\$2,000	✓	



F12018/08	Violet Town Recreation Reserve Committee	Violet Town Recreation Reserve Children's playground completion	Complete the children's playground by purchasing a multi-purpose combination HexiPlex unit to add interest, challenge and variation to the existing playground. The unit is designed for toddlers to teens and will compliment the existing equipment. The playground is extensively used both on market days and during the week	No	32	\$5,000	\$5,000	✓	A comprehensive post-installation inspection conducted by a competent person prior to opening the playground to verify that the playground conforms with the requirements of the relevant parts of the AS 4685 series and the impact-attenuating surfacing test in AS 4422, and shall identify and detail the tasks that need to be carried out to achieve conformance. The report shall also include the results of any risk assessments and/or risk benefit assessments that have been carried out where non-conformances have been identified. The playground may be opened if it contains non-conformances that do not present unacceptable risk to the users.
AH2018/02	My Future Academy	Raise the Bar Strathbogie	'Raise the Bar' is a series of Programs for young people, combining learning about physical and mental health with community mentors. Aimed at secondary school aged young people, and taking place at local gym in Euroa, the Programs will forge links between young people and healthy role models within community.	No	31	\$4,500	\$0	✓	
F12018/12	Ruffy Recreation Reserve	Ruffy Recreation Reserve new post & rail fence	To replace old & falling post & rail fence at Ruffy Recreation Reserve	No	29	\$1,620	\$1,620	✓	Need to ensure that there is adequate access for maintenance & emergency vehicles, if applicable.

ACE2018/05	Strathbogie Voices	Twilight Hawkers' Market 2019	Two highly successful Twilight Hawkers' Markets have already been held in the Seven Creeks Park and we seek to build on this success. The 2019 Twilight Hawkers' Market will again provide the community with a fun and affordable entertainment alternative. It will encourage broad community participation and expand social connection.	No	27	\$5,000	\$3,000	✓	Council event approval required, including appropriate completed risk assessment documents.
FI2018/01	Avenel Pools Working Group	Shade structure Avenel Pool	To provide a shade structure to cover a newly created Table and bench seating and a platform area on the north side of the Avenel Pool. Both of these structures were designed/made and provided by community members - an "inkind" contribution to the Avenel Pool saving us \$6000.	No	27	\$5,000	\$3,000	✓	Location for proposed shade structure may need to be reviewed once the Community Pools Strategy has been approved by Council.
FI2018/07	Nagambie Petanque Club Inc	Storage Facility - Temporary	With extensive assistance from the council we have been able to develop an area known as a piste, to play petanque. This area is being improved and we require a storage facility to safely lock up maintenance equipment and game requirements.	Yes	27	\$5,000	\$5,000	✓	Need to ensure the position for the temporary facility does not interfere with proposed development of the Recreation Reserve.
FI2018/18	Longwood Community Centre Management Committee	Completion of Oval Fence at Longwood Community Centre	The old oval fence was partly replaced two years ago, the committee would like to complete the job!	No	27	\$5,000	\$5,000	✓	

FI2018/09	Goulburn Murray Local Learning & Employer Network Incorporated	Hands On Learning Strathbogie	Provide tools & resources to secondary & primary school students participating in the local Hands On Learning Program, to enable them to undertake a series of community building projects at community facilities (ie Euroa Pre-School & Aged Care Facility) - developing the students' skills, confidence and connectedness by creating for the benefit of community.	No	26	\$5,000	\$0	✓	
FI2018/21	Avenel Heritage Story Board Group	Avenel Heritage Story Boards	This project will provide enhanced information at specific heritage sites in Avenel for both tourists and residents; to acknowledge the importance of historic events, initiatives and development brought about by the town's predecessors.  Proposed sites include the Court House, Police Residence, Avenel railway station, old post office and Primary School.	No	26	\$4,795	\$2,275	✓	Quotes provided to value of \$2275 + GST. Structural computation specifying required footings, posts and support sizes. Need to confirm if planning and/or building permits will be required. Where signs will be placed within the road reserve, works within road reserve applications will need to be submitted and approved by the responsible road authority
AH2018/07	Euroa Croquet Club Inc	Lawnmower - Euroa Croquet Club	Should this application be successful the Croquet Club committee intends to purchase a ride on lawnmower to keep the courts in pristine condition, the mower will enable our members ease of use in maintaining the greens to an acceptable standard for visiting club members to play social and pennant croquet.	No	22	\$4,299	\$0	✓	

ACE2018/06	Ruffy Artfest 2018	Ruffy Artfest 2018	The Ruffy Artfest has been held every second year for 14 years. It is a combination of an art show and open gardens. The Artfest donates, apart from operating costs, all its profit goes back to the local community. It is supported by artists from local and intra and interstate.	No	21	\$3,000	\$2,000	✓	Need more information regarding approval and risk assessments for open gardens Need evidence of a liquor licence Seek clarity on group's status as an "unincorporated entity" with ABN
FI2018/05	Nagambie Mechanics' Institute Inc	Community Hall Stage and Window Curtains	Removal of old stage curtains and main hall window curtains and replacement of these with new curtains (flame retardant fabric). This will include installation of tracks for the window curtains as present curtains are not on tracks and therefore not adequately functional.	Yes	21	\$5,000	\$0	✓	

ACE2018/02	Euroa Rough Stock Rodeo Incorporated	Euroa Pro Rodeo 2019	Euroa Pro Rodeo held its inaugural event in 2018 and would like to continue on an annual basis.	Yes	21	\$5,000	\$0	✓
FI2018/20	Euroa Agricultural Society Inc.	Repairs to electricity supply Charles Street Poultry pavillion	Due to serious safety issues the power supply into the showgrounds from Charles Street which is attached to Poultry pavilion, due to white ant damage and storm damage to the old building has left the power supply in a precarious safety manner.	Yes	21	\$5,000	\$5,000	✓
AH2018/08	Euroa Hockey Club	Euroa Hockey Club Basic Equipment Acquisition	To facilitate the purchase of hockey goals, to enable training of existing teams, attract junior players and give our club the ability to run tournaments and community events. We also require a uniform for our existing team to support continued participation for all people in community regardless of social demographics.	No	20	\$3,563	\$3,563	✓ Insurance provided however expires prior to project commencing

FI2018/03	Nagambie Speedway Club Inc.	The Great Wall of Nagambie Speedway	Nagambie Speedway is extending the concrete wall down the back straight of the speedway circuit. This concrete wall will bring a diverse range of classes to the track, as they will only race with a full concrete wall, hence increasing tourism and community engagement into the town of Nagambie.	No	19	\$5,000	\$0	✓	
FI2018/15	Euroa Lawn Tennis Club	Floor Restoration	Repair and restore wooden floor of clubroom. Repair damage and re varnish with 3 coats of gloss.  Remove carpet in front of bar area and polish floorboards	No	18	\$4,500	\$4,500	✓	
ACE2018/01	Ruffartz	The Journey of the Hell Ship Ticonderoga - get the locals out of their burrows!	A one-man matinee about the first ship to land at Point Nepean, and many of its passengers who went on to form significant roles in Australian history. Headline news in 1852 at the height of the Gold Rush.  Objective is to draw our local community together at this event.	No	16	\$2,000	\$0	✓	
FI2018/13	Avenel Recreation Reserve	New Floor Coverings in Canteen Areas	We need to replace the Commercial floor coverings within the canteen areas in the clubrooms at the Recreation Reserve	No	14	\$4,300	\$4,300	✓	

AH2018/06	Nagambie Community Bus service group	Nagambie Community Bus Service	Support weekly Community Bus driven by local bus owner to Shepparton & return for those who need to go to medical, shopping, amusements facilities. This would subsidise his fuel costs & labour for a 6 months trial. This would fill one of the voids for better transport services for the Nagambie community.	No	13	\$5,000	\$0		
FI2018/17	Violet Town Bowls Club Inc	Interior Painting	To have the interior of our clubrooms painted professionally	No	12	\$5,000	\$5,000	✓	
ACE2018/03	Violet Town RSL Sub Branch	Violet Town RSL Sub Branch Centennial Memorial Mural	Erect a mural to commemorate the Violet Town community's military service to the nation since Federation. It will depict the eras of service by men and women throughout time. It will take the form of a free standing all metal painted three paneled structure.	No	11	\$5,000	\$5,000	✓	Insurance provided however expires prior to project commencing Require building permit from Council Risk management to be provided from contractors
AH2018/04	Avenel Bowling Club Incorporated	New Computer & Printer/Scanner/ Fax	Replace outdated computer & printer/scanner/fax which is now over 6 years old & running very slowly	Yes	7	\$2,000	\$1,000	✓	

ES2018/02	Creighton's Creek Recreation Reserve Committee of Management	Creighton's Creek Rec Res Ride on Mower	The Creighton's Creek Recreation Reserve is set in several acres of maintained grassland. The Committee of Management would like to purchase its own ride on mower in order to encourage more members of the community to help with the upkeep of the grounds.	No	5	\$4,800	\$0		
							<b>\$137,378</b>	<b>\$80,758</b>	



**9.7.8 2018 Australian Women in Agriculture Conference  
- Request for Sponsorship**

**Author and Department**

Director, Innovation and Performance / Innovation and Performance Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

**Summary**

The President of the Australian Women in Agriculture (AWiA) has formally written to the Strathbogie Shire Council to seek support for the upcoming 2018 Australian Women in Agriculture Conference. The conference will have the Theme of Looking Back, Looking Forward, with a focus on past, present and future. The plan is for the conference bus tours to follow along these themes. For the 'present' tour, the conference committee would like to visit the Strathbogie Shire Region, looking at and visiting entrepreneurial agribusinesses and primary producers on Sunday 17th August 2018

Therefore, the AWiA has requested that Council consider sponsoring the bus tour as per the prospectus:

*As a partner of Australian Women in Agriculture (AWiA) and a sponsor of our annual conference, your organisation will receive national exposure to women leading the way in every agricultural industry and have the opportunity to directly interact with them at the event. Women have always been an integral part of agriculture and continue to play a vital role with their on and off-farm work, contributing at least 48 per cent of real farm income. Of the 134,000 farming businesses, 99 per cent of them are still family owned and operated.*

**SUPPORT - \$1000**

*Morning/Afternoon Tea/Bus Sponsor, 5 available*

*Support our conference attendees and your brand, business or organisation directly with conference attendees by sponsoring a morning or afternoon tea or one of our tour buses. This sponsorship entitles your organisation to one individual AWiA membership and a listing on the AWiA website. You will also have the opportunity to promote your organisation at our conference with a banner and inclusion in pre-conference promotions as well as the conference program on the sponsors' page. Each 'Support' sponsor is also welcome to introduce themselves to our conference attendees at the commencement of morning tea/afternoon tea or on the tour bus.*

It is recommended that Council support the conference by nominating as a "bus sponsor" at \$1,000.

9.7.8 2018 Australian Women in Agriculture Conference  
- Request for Sponsorship (cont.)

**RECOMMENDATION**

**That Council sponsor the 2018 Australian Women in Agriculture Conference by providing \$1,000 for a bus tour of the Strathbogie Shire.**

*203/18 CRS MASON/SWAN : That the Recommendation be adopted.*

**CARRIED**

**Background**

The AWiA is a national not-for-profit organisation committed to ensuring that women influence the agricultural agenda. They achieve this by ensuring their members are informed, enabling them to influence decision making at all levels. As an innovative organisation they seek to invest in their members and wider network to create an inclusive agricultural industry. They are passionate about creating opportunities for agricultural women to connect, network and be empowered to lead change in themselves, their industries and communities across rural, regional and remote Australia.

Their objectives are to:

- *Strengthen women, diverse industries, the environment, rural families and communities;*
- *Ensure the long term economic viability of Australian agriculture;*
- *Support and enable women to connect, share their experiences and develop effective personal and professional networks and;*
- *Nurture the leadership capacity of agricultural women to facilitate change in the community.*

**Alternative Options**

The alternative is not to sponsor the bus tour of Strathbogie Shire.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The sponsorship can be funded by current allocations.



9.7.8 2018 Australian Women in Agriculture Conference  
- Request for Sponsorship (cont.)

**Economic Implications**

The author of this report considers that this will not have any economic implications.

**Environmental / Amenity Implications**

N/A.

**Community Implications**

N/A.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Legal / Statutory Implications**

Allocation of sponsorship funds are governed by the *Local Government Act 1989*.

**Consultation**

Consultation was not required.

**Attachments**

Nil

### **9.7.9 Business Management System**

The July 2018 Business Management System Report includes reports as follows:-

- Building Department – June 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - June 2018
- Confirm Customer Enquiry Flow – Report for June 2018
- Waste Management Reporting ~ Year to Date -June 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 June 2018
- Review of Council Policies – June / July 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

#### **RECOMMENDATION**

**That the report be noted.**

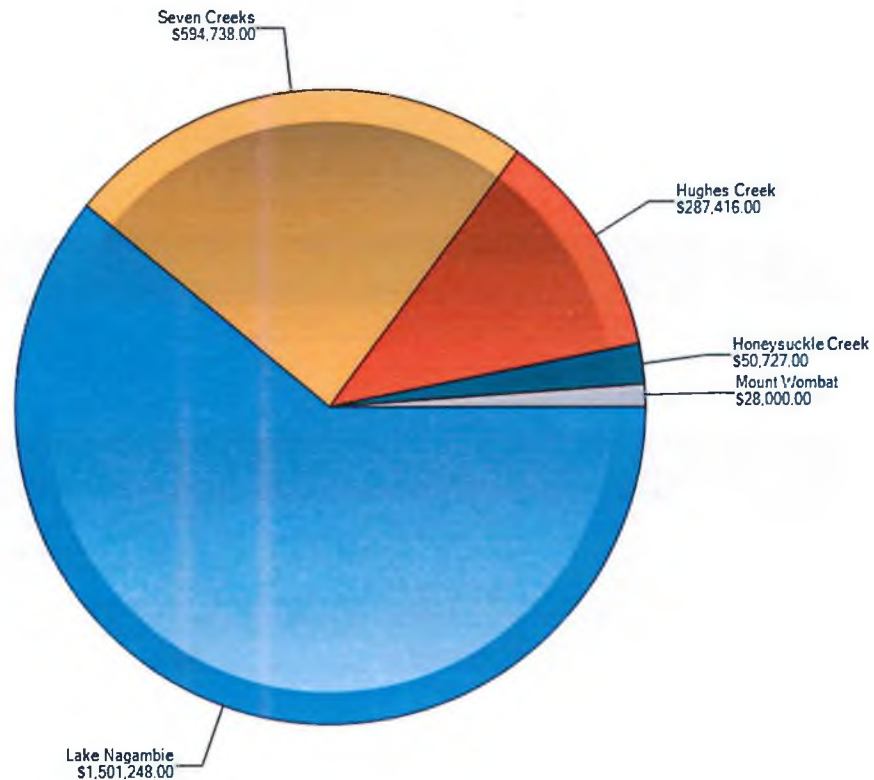
*204/18 CRS SWAN/LITTLE : That the Recommendation be adopted.*

**CARRIED**

## BUILDING ACTIVITY

JUNE 2018

20 permits, with a works value of \$2,462,129, were lodged with Council in June. The Lake Nagambie ward has approximately 61% of the works value due to a number of proposed new dwellings in the ward, whereas the proposed works within the other Council wards were mostly lower-value improvements and sheds.



### Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20181424/0	29/06/2018	Construction of	Patio	Violet Town	\$10,120.00
20182663/0	25/05/2018	Construction of	Fence	Violet Town	\$5,900.00
20182673/0	28/05/2018	Extension to	Shed	Violet Town	\$8,000.00
20182689/0	14/06/2018	Construction of	Farm Shed	Upotipotpon	\$26,707.00

### Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
201701169	22/06/2018	Construction of	Shelter	Avenel	\$59,981.00
20182485/0	3/06/2018	Extension to	Dwelling	Longwood	\$215,435.00
20182670/0	25/05/2018	Construction of	Bungalow	Longwood	\$12,000.00

### Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2018/002312/0	12/06/2018	Construction of	Dwelling & Garage	Nagambie	\$278,495.00
20180053/0	11/06/2018	Construction of	Dwelling & Garage	Nagambie	\$269,395.00
20181284/0	13/06/2018	Construction of	Dwelling & Garage	Nagambie	\$280,515.00
20182671/0	28/05/2018	Construction of	Decking, Verandah	Nagambie	\$9,600.00
20182672/0	28/05/2018	Construction of	Farm Shed	Mangalore	\$12,000.00
20182686/0	21/06/2018	Construction of	Dwelling	Nagambie	\$334,882.00
20182698/0	21/06/2018	Construction of	Dwelling & Garage	Nagambie	\$316,361.00

### Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20182676	4/06/2018	Construction of	Shed	Longwood East	\$28,000.00

### Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2018/002141/0	28/05/2018	Construction of	Dwelling & Garage	Euroa	\$260,084.00
201800050/0	5/06/2018	Construction of	Dwelling & Garage	Euroa	\$303,154.00
20180067/0	30/06/2018	Construction of	Shed	Euroa	\$10,000.00
20181289/0	13/06/2018	Construction of	Shed	Euroa	\$14,500.00
20182687/0	14/06/2018	Extension to	Shed	Euroa	\$7,000.00

**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL  
IMPROVED VALUE)**  
**JUNE 2018**

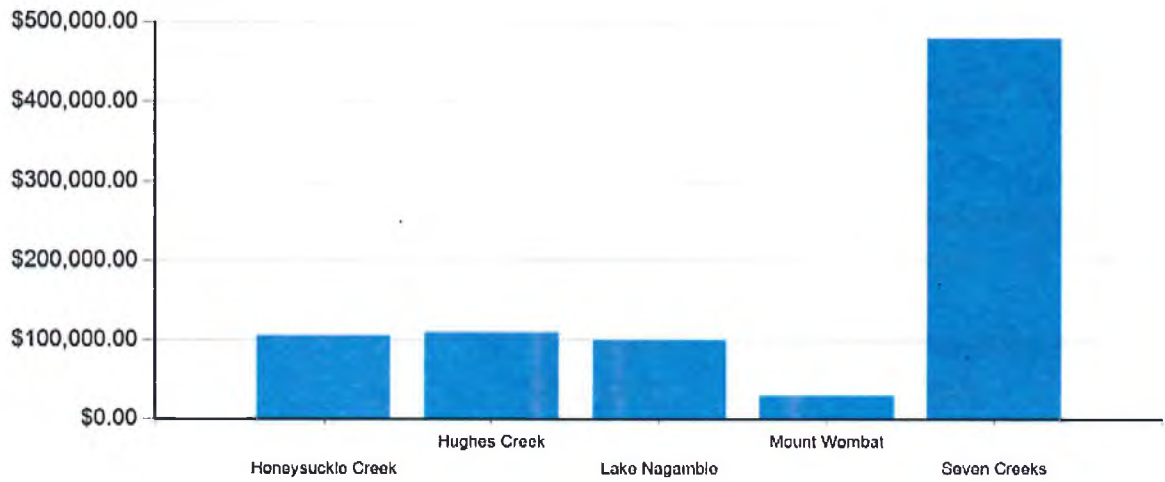
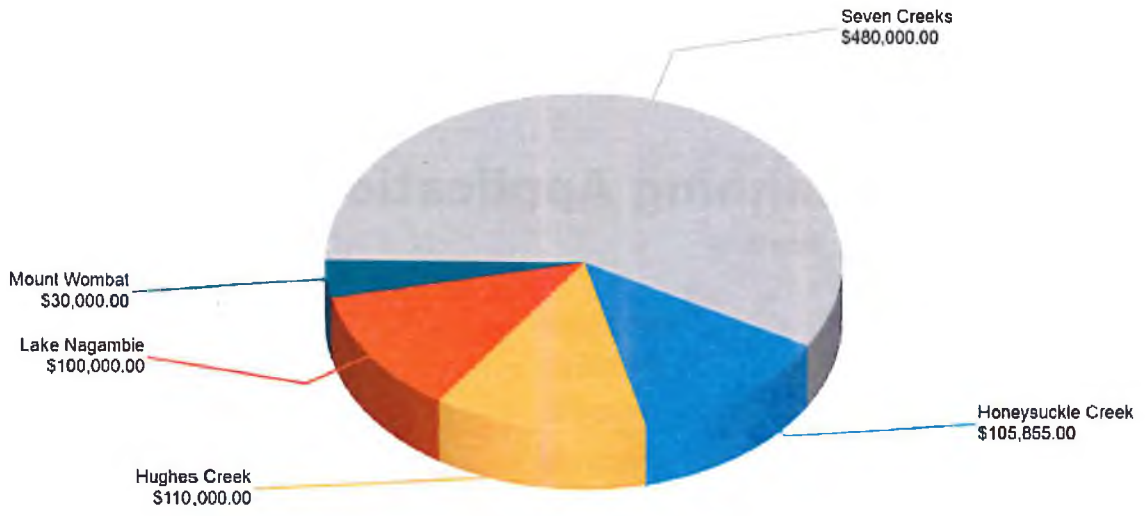


## Planning Applications Determined

June 2018

<b>Honeysuckle Creek</b>	<b>\$105,855.00</b>
Balmattum	\$85,000.00
Balmattum	\$4,000.00
Kithbrook	\$16,855.00
<b>Hughes Creek</b>	<b>\$110,000.00</b>
Avenel	\$110,000.00
<b>Lake Nagambie</b>	<b>\$100,000.00</b>
Mitchellstown	\$100,000.00
<b>Mount Wombat</b>	<b>\$30,000.00</b>
Gooram	\$30,000.00
<b>Seven Creeks</b>	<b>\$480,000.00</b>
Euroa	\$70,000.00
Euroa	\$380,000.00
Euroa	\$30,000.00
<b>Total Value</b>	<b>\$825,855.00</b>

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**CONFIRM CUSTOMER ENQUIRY FLOW  
- REPORT FOR JUNE 2018**

**Confirm Customer Enquiry Flow**

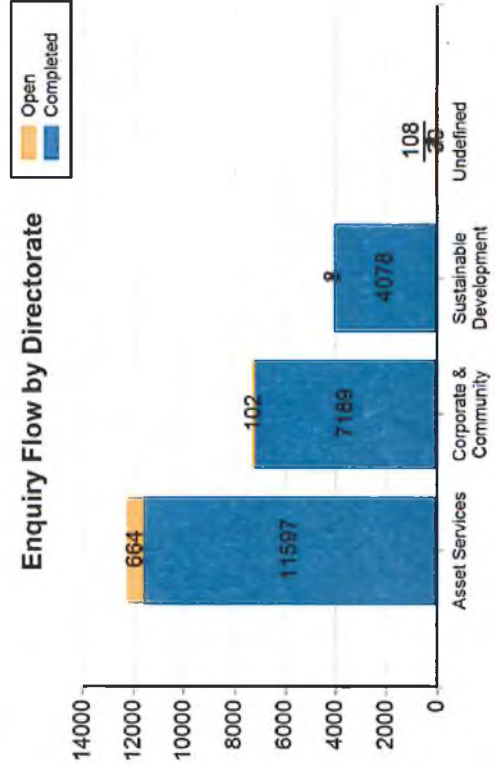


June 2018

Service Type	Total		June 2018			2017-2018			Aging Outside Intervention				
	Logged	Open	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,025	3	0	0	NA	14	1	92.86%	0	0	1	1	2
Council Property	1,519	53	28	13	53.57%	355	46	87.04%	8	6	1	27	42
Economic Growth	2,532	1	0	0	NA	2	0	100.00%	0	0	0	1	1
Engineering	354	107	14	14	0.00%	113	103	8.85%	1	0	0	4	5
Footpaths	319	24	7	4	42.86%	65	19	70.77%	1	0	3	15	19
Parks	431	30	9	5	44.44%	91	15	83.52%	3	0	1	19	23
Roads	7,752	330	71	28	60.56%	1,413	189	86.62%	23	22	10	216	271
Statutory Services	6,266	99	109	30	72.48%	1,095	56	94.89%	7	2	1	46	56
Trees	1,867	126	28	11	60.71%	387	79	79.59%	12	10	3	77	102
Undefined	138	108	1	1	0.00%	138	108	21.74%	4	6	3	91	104
Waste Management	1,573	1	1	1	0.00%	171	1	99.42%	0	0	0	0	0
	<b>23,776</b>	<b>882</b>	<b>268</b>	<b>107</b>	<b>60.07%</b>	<b>3,844</b>	<b>617</b>	<b>83.95%</b>	<b>59</b>	<b>46</b>	<b>23</b>	<b>497</b>	<b>625</b>

Corporate & Community General	Council Property Council Control Public Art Public Lighting Safeyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forests/National Park	Roads Bridges Drainage Emergency Call Out Naturstrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees	Waste Management Waste Mngmt & Recycling
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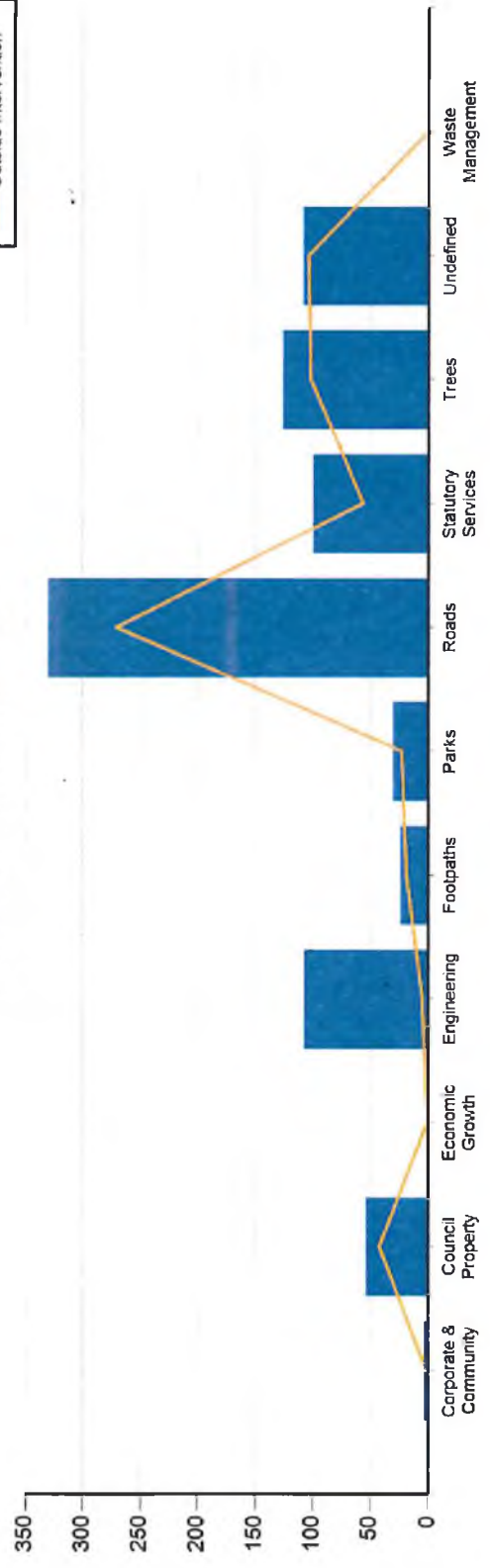
**Enquiry Flow by Directorate**



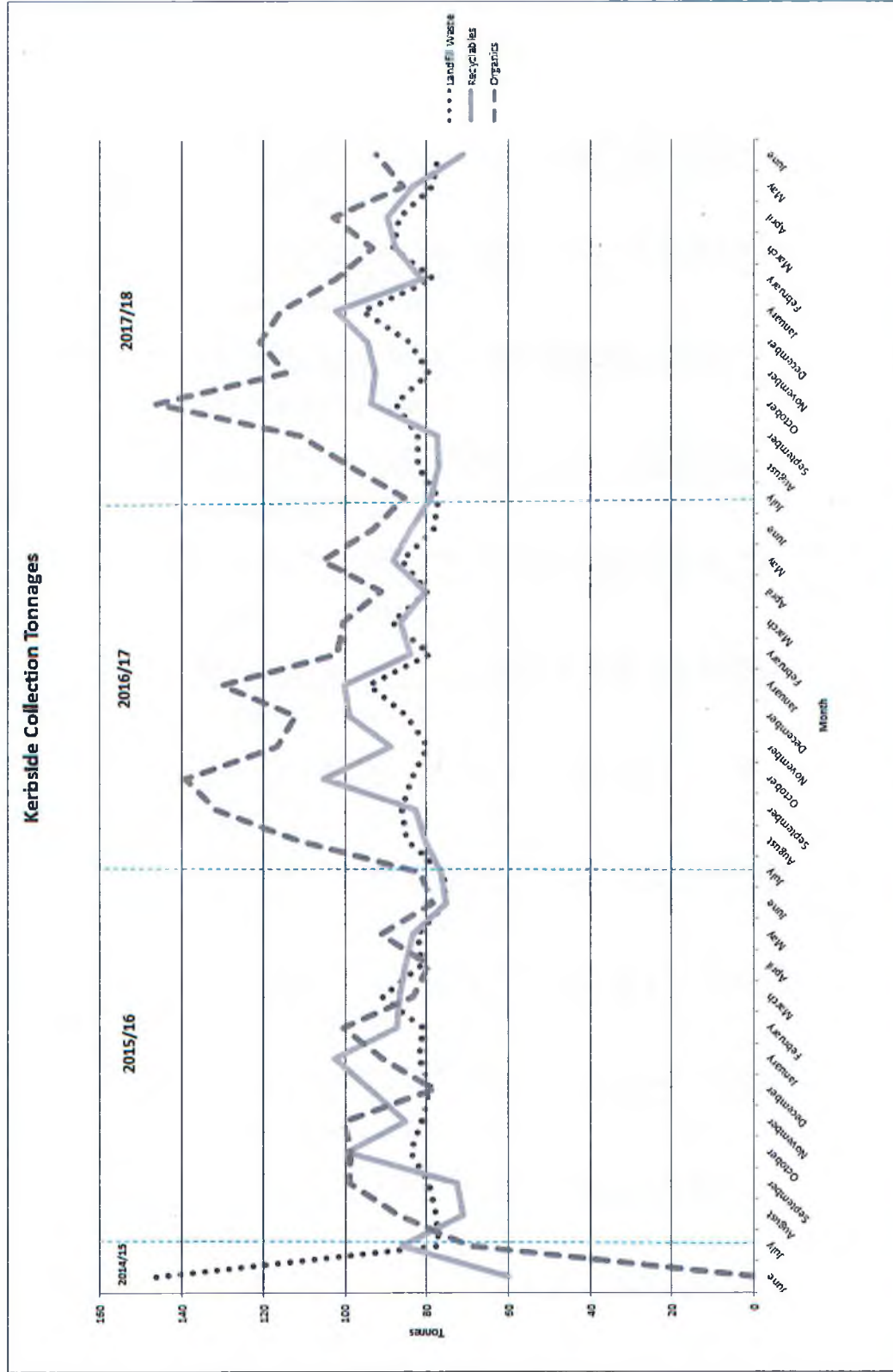
**Aging Outside Intervention**



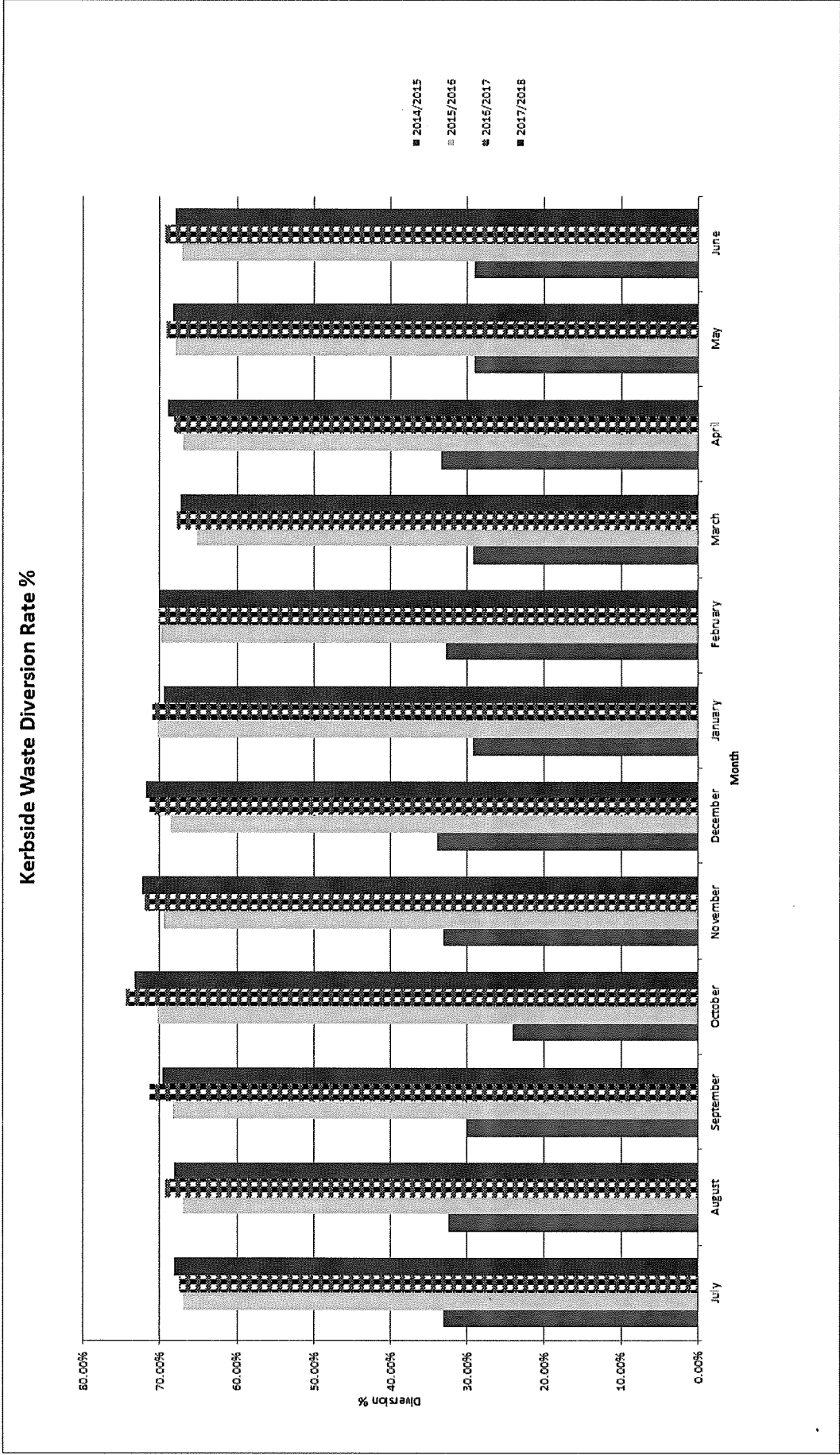
**Open Requests by Service Type**



**WASTE MANAGEMENT REPORTING  
YEAR TO DATE - JUNE 2018**



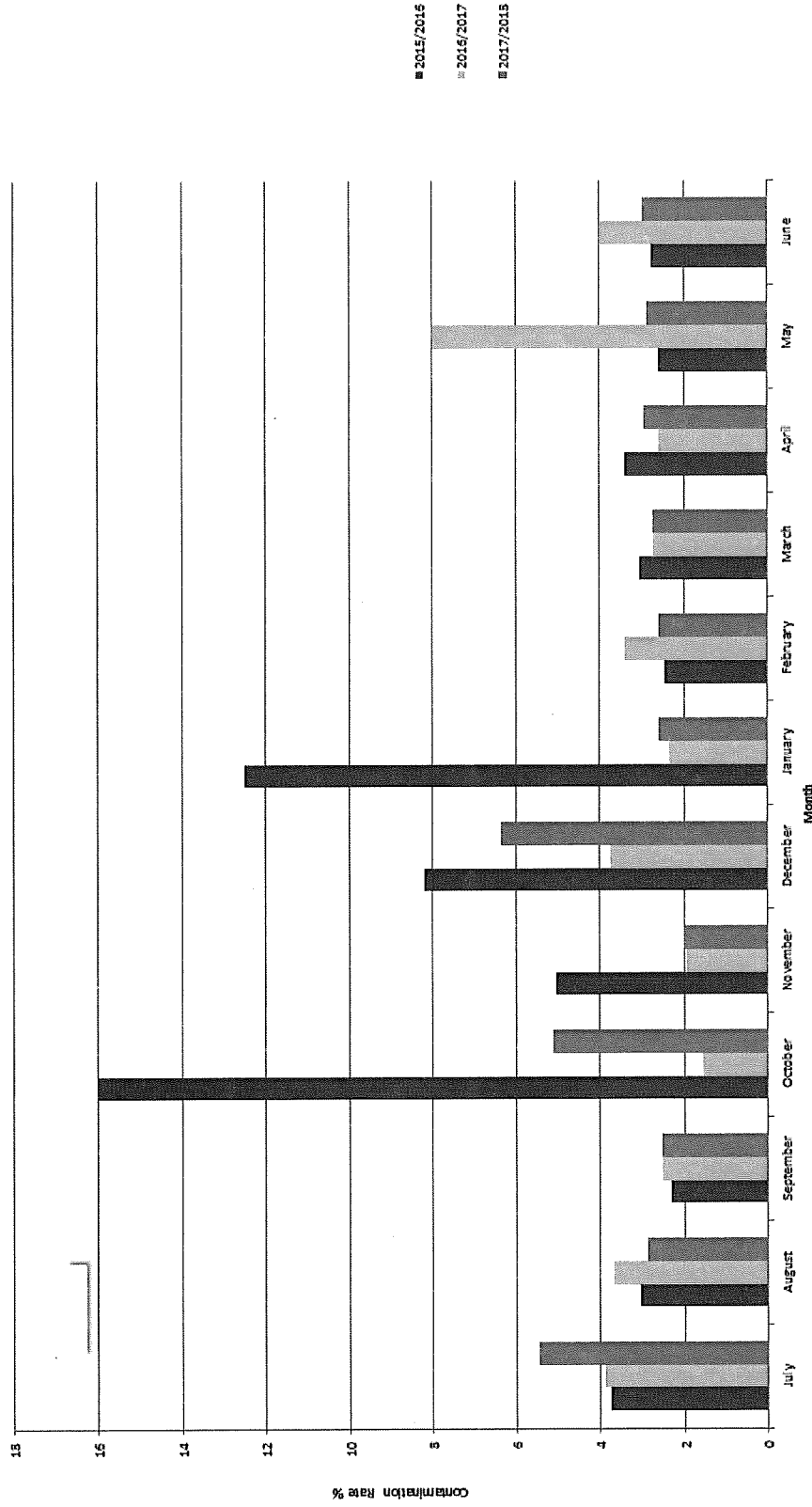
Annual quantities for 2017/2018 = Organics 1269 tonnes (45 tonnes less than 16/17), Landfill Waste 997 tonnes (5 tonnes less than 16/17), Recyclables 1029 tonnes (26 tonnes less than 16/17)



Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

The annual diversion rate for 2017/2018 was 69.75%, a decrease from the 70.3% recorded in 2016/17.

Organics Contamination Rate %



Organics contamination remains less than 3% for the sixth month in succession, a result that we haven't had since service introduction in 2015. The annual contamination rate for 2017/18 was 3.75% compared to 3.26% in 16/17.

**ACTIONING OF COUNCIL REPORTS RESOLUTIONS**  
**COUNCIL MEETING – 26 JUNE 2018**

*Due to the June Ordinary Council meeting being deferred, and held on Tuesday 26 June 2018, the finalization of the Minutes of the meeting impacted on the actioning of report resolutions and, consequently, the preparation of this report.*

*The report for June will be included in the August Ordinary Council meeting Agenda.*

**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO**  
**30 JUNE 2018**

*This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.*

<b>Council Meeting Date</b>	<b>Item No. Description &amp; Recommendation</b>	<b>Action to Date</b>
<i>Nil</i>		

**REVIEW OF EXISTING COUNCIL POLICIES**  
**AND ADOPTION OF NEW POLICIES**

<b>Period of Review</b>	<b>Policy Name</b>	<b>Review of Policy / New Policy</b>	<b>Outcome</b>
<i>Nil</i>			

## RECORDS OF ASSEMBLIES OF COUNCILLORS

### For period 6 June to 3 July 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 5 June 2018

**Time:** 12.00 noon - 4.00 p.m. (*Councillors until 6.30 p.m.*)

**Attendees:**

Councillors

Amanda McClaren

Malcolm Little

John Mason

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Roy Hetherington (Director, Community Assets)

Apologies

Councillor Kate Stothers

Declarations of Interest

1. Community Grants Review
2. Advocacy Documents Review
3. GoFish Presentation
4. Review of Briefing Notes
  - 4.1 Wattlevale Road – Unsealed Road Dust Issues
  - 4.2 Cancellation of Unused Road Licence
  - 4.3 Former Scout Hall – 59 Goulburn Street, Nagambie
  - 4.4 Weibye Track – Proposed works to both repair damage and upgrade
  - 4.5 Request for Lease and Cancellation of Road Reserve - High Street, Nagambie

For Information

- 4.6 Access and Disability Advisory Committee (ADAC) Terms of Reference (TOR) Review 2018
3. Tourism Strategy Workshop (*Councillors*)

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
4 / 4.2	Cr Little	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 12 June 2018

**Time:** 10.00 a.m. - 6.15 p.m.

### **Attendees:**

#### Councillors

Amanda McClaren

Malcolm Little

John Mason

Alistair Thomson

Graeme (Mick) Williams

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager, Corporate and Community)

Roy Hetherington (Director, Community Assets)

Jeff Saker (Group Manager, Community Assetys)

#### Apologies

Councillor Kate Stothers

Councillor Debra Swan

#### Declarations of Interest

1. Customer Relationship Management System
2. Australian Rail Track Corporation (ARTC) - Inland Rail Briefing
3. Councillors Discussions
4. Special Council Meeting Agenda Review
5. June Ordinary Council Meeting draft Agenda Review
6. Review of Council's Procurement Policy
7. Assembly of Councillors
  - 7.1 Mayor and CEO Meetings Attendances
  - 7.2 Councillors Meetings Attendances
  - 7.3 Northern Region Thoroughbred Social Club - request for sponsorship of Young Achiever Award (*distributed*)
8. Citizenship Ceremonies
9. Councillors and CEO Discussions

9. Special Council Meeting  
- Receiving / Hearing of Submissions to Budget and Council Plan  
Confidential Report - Contractual Matters  
- Recyclables Acceptance and Sorting Contract

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
5 / 9.6.1	Cr McClaren	No
4 & 9 / 6.7.1	Cr McClaren	No
9 / 6.7.1	Cr Mason	No
5 / 9.7.3	Cr Little	Yes
5 / 9/7/4	Cr Mason	Yes
5 / 9.7.8	Cr Little	Yes
9 / 6.7.1	Cr Williams	No

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 26 June 2018

**Time:** 10.30 a.m. - 7.30 p.m.

### **Attendees:**

#### Councillors

Amanda McClaren  
Malcolm Little  
John Mason  
Alistair Thomson

#### Officer/s

Steve Crawcour (Chief Executive Officer)  
Phil Howard (Director, Innovation and Performance)  
David Roff (Group Manager, Corporate and Community)  
Jeff Saker (Group Manager, Community Assets)

#### Apologies

Councillor Kate Stothers  
Councillor Debra Swan  
Councillor Graeme (Mick) Williams  
Roy Hetherington (Director, Community Assets)

1. Nagambie Infrastructure Funding Announcements by Member for Northern Victoria, Jaclyn Symes
  2. Councillors Discussions
- Declarations of Interest*
3. Ordinary and Special Council Meetings Agendas Review
  4. Planning Matters
    - MSS
    - Gaming Policy
    - Energy Forum
    - MAV Conference
  5. Community Satisfaction Survey
  6. Communications Plan
  7. Assembly of Councillors
    - 7.1 Mayor and CEO Meetings Attendances
    - 7.2 Councillors Meetings Attendances
    - 7.3 Draft Food Safety Management Framework Policy
    - 7.4 2018 Lexus Melbourne Cup Tour Dinner

- 7.5 Cr Mason  
Trust for Nature
- 7.6 Cr Thomson  
Response to Strathbogrie Forest Group
- 8. Participation in the 2019 Good Food and Wine Show, as part of the Goulburn River Valley Tourism (GRVT) Stand
- 9. Councillors and CEO Discussions (N
- 10. Special Council Meeting
  - Adoption of Budget and Council Plan
  - Hear / receive submissions to Proposed Lease of part of land at Shadforth Reserve to Violet Town Mens Shed (Inc.)
- 11. Ordinary Council Meeting at Euroa

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
3 & 11 / 9.6.1 7.3	Cr McClaren	No
3 & 11 / 9.7.4	Cr Mason	No
3 & 11 / 9.7.3 & 9.7.8	Cr Little	No

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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**Record of Meetings of Special Committees of Council**

**Record of Minutes of Meetings received in the June / July 2018 Period**

<b>Name of Special Committee</b>	<b>Date of Meeting</b>
Euroa Third Age Club	22/03/18 26/04/18



**10. NOTICES OF MOTION**

Nil.

**11. URGENT BUSINESS**

Nil.

**12. CLOSURE OF MEETING TO THE PUBLIC**

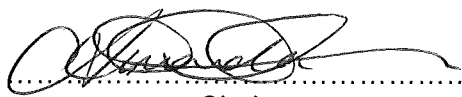
Nil.

**13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S**

Nil.

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.50 P.M.***

Confirmed as being a true and accurate record of the Meeting

  
.....  
Chair

  
.....  
Date