



STRATHBOGRIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGRIE SHIRE COUNCIL
HELD ON TUESDAY 18 APRIL 2017 AT THE STRATHBOGRIE MEMORIAL HALL,
COMMENCING AT 6.00 P.M.**

Councillors:	Amanda McClaren (Chair)	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	John Mason	(Seven Creeks Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Debra Swan	(Lake Nagambie Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:	Steve Crawcour - Chief Executive Officer (CEO)
	Roy Hetherington - Director, Asset Services (DAS)
	David Roff - Acting Director, Corporate and Liveability (ADCL)

BUSINESS

1. Welcome
 2. Acknowledgement of Traditional Land Owners
'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present.
 3. Apologies

Phil Howard - Director, Sustainable Development (DSD)
Caroline Wallis - Group Manager, Corporate and Liveability (GMCL)
 4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 21 March 2017 and Special Meeting of Council held on Tuesday 28 March 2017
- 56/17 **CRS WILLIAMS/MASON** *That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 March 2017 and Special Meeting of Council held on Tuesday 28 March 2017 be confirmed*

CARRIED

A handwritten signature in black ink, appearing to be the initials "AS" or similar, located in the bottom right corner of the page.

5. Disclosure of Interests

Nil

6. Petitions

Ms Shirley Saywell requested the opportunity to present a petition (with approximately 500 signatures) to Council which read -

"The residents and ratepayers of Strathbogie Shire Council draw to the attention of the Council that they do not want Electronic Gaming Machines (pokies) installed at the Euroa Hotel.

Over the past 20 years inarguable evidence has emerged that pokies damage rural economies (divert spending from core commercial activities) and cause immense social harm.

We therefore request that the Shire of Strathbogie does not amend the Planning Scheme to allow the owners of the Euroa Hotel to circumvent the VCAT Decision that prohibited pokies".

Ms Saywell spoke against the application to install pokies at the Euroa Hotel. She also advised Council that the petition signatories were gathered last year.

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended over the past month.

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

Council Ref: KA: 10/2017

1. When and where will the tender for the swimming pool consultancy be advertised

Response:

The CEO advised this would be after 3 May 2017 and would be published in newspapers and on internet.

2. Why is 9.1 always empty - Climate Change?

Response:

The CEO advised that the Sustainable Development Reference Group draft Minutes are listed under this component on the Council meeting Agenda, as and when appropriate. The Reference Group and other Council Departments will list items as required.



8. Public Question Time (cont.)

Council Ref: HH: 11/2017

1. When are the roadsides going to be cleared - trees are too close to edges?
Can I have a roll of pink ribbon? Three school buses travel around up here.

Response:

The DAS undertook to meet on site to assess against road management plan standards.

2. NBN tower in our area. Are the Shire voting to have it here?

Response:

The CEO advised that the Public meeting is to inform the community and seek feedback on the suggested location of the Tower. No decision has been made by Council as yet.

Council Ref: SS: 12/2017

1. Can you please advise what projects are included in the \$3 million Rural Communities Benefit Fund?

Response:

The CEO advised that he was not involved in the article printed in the Gazette but advises that the projects Council has submitted and / or are dealing with are:

- *Regatta Centre Amenities and Extension of Peninsula - \$1.78m*
- *Avenel Hall - \$400,000*
- *Goulburn River Boat Ramp - \$438,000*
- *Roads to Market (Nagambie - Locksley Road / McDonalds Road) - \$500,000*
- *Euroa Football Netball Club (Netball Court) - \$100,000*
- *Avenel Recreation Reserve (Stage 2) - \$141,000*

2. Can you please advise how the selection process works (i.e. who compiles the list)?

Response:

The CEO advised that the selection of projects is done through the Council Plan and Budget Process including strategic documents developed over the years for recreation reserves, etc.



8. Public Question Time (cont.)

Council Ref: MT: 13/2017

1. Why hasn't Tames Road been graded for over 12 months?

Response:

The Road Management Plan provides for grading only when required.

2. Is there a regular maintenance program?

Response:

Maintenance standards and response times are listed in the Road Management Plan.

Council Ref: KH: 14/2017

1. NBN Tower: What information can the Shire give as in regards to the tower application put in by Ericson and why has there not been a public meeting regarding the tower that will affect a wider area of the community than just adjoining land owners?

Response:

The application is available for inspection at the Council offices during business hours and Council's Town Planners are available on the phone or over the counter to answer any questions on the application.

A public meeting in the form of a "drop in session" was held at the Strathbogie Hall on Wednesday, 19 April with representatives for the applicant and Council planning staff. People were encouraged to submit an objection or submission if they had any concerns with the project or supported the project. This was advertised in the local paper and local newsletter (Tableland Talk).

In addition and in accordance with the *Planning and Environment Act 1987* the following has occurred (or will occur) as well:

- Advertising letters went to the adjoining properties – and then the properties adjoining these.
- There were two properties on Tames Road which were surrounded on all sides by these properties. They were also notified.
- This extended out approximately 1.1 kilometres at the shortest point to the south east.
- There is also a sign on site and the notices in the papers.
- Objections and submissions have and will be received and will be appropriately assessed against the requirements of the Strathbogie Planning Scheme and given to the applicant for response and hopefully mediation.

The above is consistent with previous notification and processes with applications for telecommunication towers.



8. Public Question Time (cont.)

Council Ref: KH: 14/2017 (cont.)

2. Roadside Clearing: Several intersections in Strathbogie that have not been cleared are dangerous and an accident waiting to happen. Also maintenance of roads in Strathbogie; Palmers Road is dangerous and at times almost inaccessible.

Response:

The DAS undertook to meet on site to discuss options for Palmers Road

8A. Public Question Time Outwards Correspondence

Response to verbal Public Question Time question raised at February Council meeting:-

No 2. TM Ref No 02/ 2017

Why the road reserves and roads are too narrow for modern agriculture machinery and what is Council doing about it.

Refer to the attached letter for response provided.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s



An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 16 May 2017, at the Euroa Community Conference Centre, commencing at 6.00 p.m.

A handwritten signature in black ink, consisting of a stylized, cursive 'S' followed by a horizontal line.

RH/wl

30 March 2017

As Addressed

Dear

Re: Questions take on notice at Council Meeting 21 February 2017

I refer to your question of Council on 21/02/2017:

"Why the road reserves and roads are too narrow for modern agricultural machinery and what is Council doing about it?", and apologise for the delay in reply.

The answer can be broken into three parts: -

1. Road Reserves (too narrow)

Simply put, the road reserve is that strip of land set aside for the passage of traffic along a route. The physical road formation is contained within the legal road reserve and is controlled by a local council or other authority, such as VicRoads.

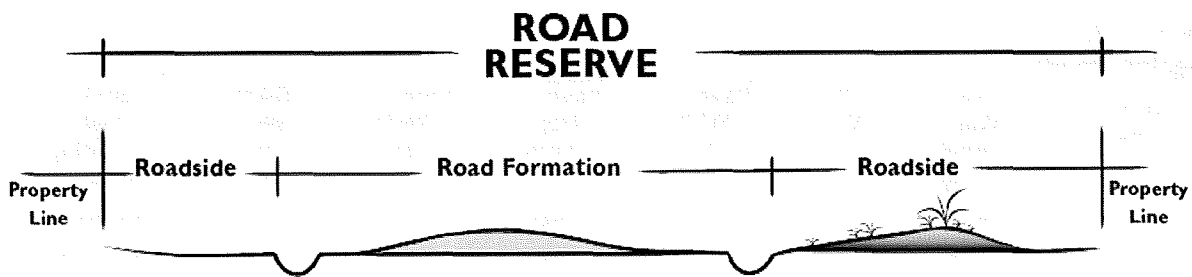
A Road Reserve is as defined within the section 3(1) of the Road Management Act 2004: -

"road reserve" means all of the area of land that is within the boundaries of a road;

"roadside" means any land that is within the boundaries of a road (other than the shoulders of the road) which is not a roadway or a pathway and includes the land on which any vehicle crossing or pathway which connects from a roadway or pathway on a road to other land has been constructed;

Example

Any nature strip, forest, bushland, grassland or landscaped area within the road reserve would be roadside.



The land making up the road reserve itself is held in the ownership of the Crown (State of Victoria), represented by the Department of Environment, Land, Water and Planning (DELWP).

The Road Management Act 2004 places most roads under the control of the co-ordinating road authority and Section 107 of the Road Management Act 2004 confirms that the co-ordinating road authority is not obliged to inspect and/or maintain roadside vegetation. The legislation states: -

107. Liability of road authority

A road authority does not have a statutory duty or a common law duty to perform road management functions in respect of a public highway which is not a public road or to maintain, inspect or repair the "roadside" of any public highway (whether or not a public road).

Road reserve were given a standard width of 100 links (20.115 metres), although in some areas of the state, road reserve widths were often up to 300 links (60.35 metres).

The road reserve is made up of a number of different elements that form the overall cross section. These elements include the following items: verge, nature strip (may include service trenches), footpaths and carriageways (split in to various lane configurations and might include a flush/solid median).

The road reserve width is the combined width of all the different elements and can often include additional unused width for future capacity upgrades.

Usable width of the road reserve is dependent upon topographical constraints and native vegetation.

2. Roads (too narrow)

Lane widths should be suitable for the road classification and expected traffic volumes. In some cases original road reserve widths created in the earlier land subdivisions gave little considerations to the geometric requirements of roads. This has sometimes left little scope to develop roads to a good standard and alignment.

With the average daily traffic volume within the municipality being 146 vehicles per day (vpd), with commercial vehicles comprising approximately 10% of the traffic volume, the Council has low volume roads (< 400vpd).

The fundamental characteristics of low volume roads that distinguish them from other types of road are: -

- Low traffic volumes means that encounters between vehicles that represent opportunities for crashes to occur are rare events.
- The local nature of the road means that most motorists using the road have travelled it before and are familiar with its poor features and will not be surprised, as might happen with unfamiliar drivers.

Research undertaken by road authorities concluded that the risk assessment on which its normal road design guidelines are based shows that less restricted design criteria can be applied on low volume roads without compromising safety. Guidelines discourage widening of lanes and shoulders, changes in horizontal and vertical alignments and roadside improvements except in situations where such improvements are likely to provide substantial safety benefits.

The geometric design of an unsealed road differs from that used for sealed roads because of the highly variable nature of unsealed road surfaces in terms of material properties, climate, and maintenance practices. As such, the geometric design of an unsealed road will be the result of a careful balance between the purpose of the road, traffic volumes, terrain, design standards, costs and the standard of maintenance to be adopted.

Design Targets

Sealed Roads

Road Classification	Traffic Volume (vpd)	Seal Width (m)	Pavement Width (m)	Pavement Depth (mm)	Formation Width (m)	Bridge Width (m)	Bridge Design Loading
Link L4	>500	7.0	7.3	250	11.0	7.4	SM 1600
Link L3	150-500	6.8	7.1	250	10.0	7.4	SM 1600
Link L2	<150	6.2	6.5	250	9.2	7.4	SM 1600
Collector C4	>500	6.8	7.1	200	10.0	7.4	SM 1600
Collector C3	150-500	6.2	6.6	200	7.8	7.4	SM 1600
Collector C2	<150	6.2	6.6	200	7.8	7.4	SM 1600
Access A3	>150	6.2	6.6	150	7.8	7.4	SM 1600
Access A2	50-150		4.0	150	6.0	4.5	SM 1600
Access A1	<50		4.0	150	6.0	4.5	SM 1600

Gravel Roads

Road Classification	Link		Collector		Access		Fire Track (4WD)		Comments
	Flat	Rolling	Flat	Rolling	Flat	Rolling	Flat	Rolling	
Terrain Type	80	70	70	50	60	40	n/a	n/a	Based on 85 th %tile speed
Operating Speed km/h									
Cross-section Elements									
Number of traffic lanes	2	2	2	2	1	1	1	1	Unsealed lanes
Minimum crossfall (%)	5	5	5	5	5	5	4	4	To drain rainfall off tracks
Maximum superelevation (%)	6	7	6	8	6	8	n/a	n/a	
Minimum traffic lane width (m)	3.5	3	3	3	3	3	3	3	
Minimum shoulder width (m)	1.0	1.0	0.5	0.5	1.5	1.0	0.0	0.0	CVs >20% increase by 0.5m
Minimum carriageway width (m)	9	8	7	7	6	5	3	3	
Minimum formation width (m)	11	10	9	9	8	7	3	3	
Horizontal Geometry									
Minimum radius curve (m)	320	250	250	100	170	60	n/a	n/a	
Minimum stopping sight distance (m)	150	120	120	70	90	50	n/a	n/a	
Minimum meeting sight distance (m)	290	230	230	130	180	100	n/a	n/a	
Vertical Geometry									
Maximum vertical grade (%)	6	8	6	8	6	8	n/a	n/a	
Minimum crest vertical curve K values	50	30	30	10	19	8	n/a	n/a	
Minimum sag vertical curve K values	11	8	8	4	6	3	n/a	n/a	

3. Modern Agricultural Machinery

Oversize Agricultural Vehicles

Victoria has adopted national standards for the movement of oversize agricultural vehicles and combinations. These standards provide a set of base conditions which must be met when these vehicles travel on the road network.

Examples of agricultural vehicles include: -

Agricultural machines – harvesters and other self-propelled machines

Agricultural implements – vehicle without motive power used exclusively to perform an agricultural task and are not designed to carry a load.

Agricultural combinations – number of vehicles coupled together forming a combination that includes at least one agricultural machine or implement. Some examples are:

- An agricultural machine towing and agricultural implement,
- A motor car, ute, truck or tractor towing one or more agricultural implements, and
- A tractor towing a plough and a motor car.

Dimension Limits

An oversized agricultural vehicle or combination is an agricultural vehicle or combination that exceeds one or more of the general dimensions limits set out in Chapter 4 of the Road Safety (Vehicles) Regulations 2009, being: -

- 2.5m wide,
- 4.3m high,
- 12.5m long for a motor vehicle or
- 19.0m long for a vehicle combination.

Maximum Width

The maximum width allowed is dependent on the time of the day and the area in which the agricultural vehicle is travelling.

Table 1

Maximum width – day travel

Area of operation	Maximum width
Otway and Mountainous Areas	2.5m
Gippsland Ranges and Colac Surf Coast Areas	3.0m
Exempt Roads	3.5m
Melbourne and Geelong Urban Area	3.5m
Flat Areas [Strathbogie Shire]	6.0m
Broad-Acre Area	6.5m



Table 2
Maximum width – night travel
Area of operation

Area of operation	Maximum width	
	Agricultural harvesters	Other agricultural vehicles
Otway and Mountainous Areas	2.5m	2.5m
Gippsland Ranges & Colac Surf Coast Areas	3.0m	3.0m
Exempt Roads	3.5m	3.1m
Melbourne and Geelong Urban Area	3.5m	3.1m
Flat Areas [<i>Strathbogie Shire</i>]	4.0m	3.1m
Broad-Acre Area	4.0m	3.1m

Route Restrictions

Oversize agricultural vehicles must not travel or attempt to travel: -

- on a freeway; or
- on a road or bridge where a posted mass or dimension limit would be exceeded; or
- beneath a bridge or overhead structure that carries a sign with the words "LOW CLEARANCE" or "CLEARANCE" if the height of the vehicle or combination is equal to or greater than the height shown on the sign; or
- beneath any other overhead structures bridges, cables, wires or **trees** unless there is at least 200mm clearance to the highest point of the vehicle.

Safe Travel

Roads with blind corners or crests can prevent other road users seeing agricultural vehicles. These roads should be avoided, or pilot vehicles should be used.

In circumstances such as fog, rain, smoke, dust or insect swam, an oversized agricultural vehicle must not travel if the: -

- Visibility is less than 250m during daytime, or
- Driver cannot see the headlights of a vehicle approaching within 250m at night.

A vehicle or combination, when travelling on a road, must be reduced to its smallest practicable dimensions by folding in booms and implements, retracting extendable arms, collapsing extensions and where practical removing attachments.

Drivers of oversized agricultural vehicles must ensure that it is safe to cross railway crossings.

Permission of the Traffic Services Unit of the Department of Transport is required if an agricultural vehicle or combination exceeds the following dimensions and is to cross a railway track: -

- 3.0m wide; or
- 4.9m high; or
- 26.0m long

Permits

An agricultural vehicle or combination that does not comply with the mass or dimensions must not travel on a road unless an individual permit which allows it to travel has been obtained from VicRoads.

Vehicle Registration

Agricultural machines and tractors are required to be registered to be used on the road.

HEAVY VEHICLE NATIONAL LAW

VICTORIA CONSOLIDATED NATIONAL HEAVY VEHICLE MASS AND DIMENSION EXEMPTION (NOTICE) 2014 (No. 1)

Purpose

1. The purpose of this Notice is exempt the stated categories of class 1 and 3 heavy vehicles from the prescribed mass and dimension requirements specified in the Notice, subject to the conditions specified in this Notice.

Authorising Provision

2. This Notice is made under section 69(1) of the Heavy Vehicle (General) National Regulation.

PART 5

EXEMPTIONS FROM PRESCRIBED MASS AND DIMENSION REQUIREMENTS FOR CLASS 1 HEAVY VEHICLES THAT ARE AGRICULTURAL VEHICLES OR AGRICULTURAL COMBINATIONS

Division 1—General

Application of this Part

70. This Part applies to class 1 heavy vehicles that are agricultural vehicles and agricultural combinations.

Division 2—Exemption from prescribed mass requirements

Exemption from prescribed mass requirements

71. An agricultural vehicle (excluding an agricultural trailer) is exempt from the following mass requirements in Schedule 1 to the MDL National Regulation—
 - a. Section 2(1)(b);
 - b. Section 4 and Table 1 (Axle mass limits table); and
 - c. Section 5(1) and Table 2 (Axle spacing mass limits general table).

Mass requirements - condition

72. For an agricultural vehicle (excluding an agricultural trailer), the mass on an axle that has the number of tyres specified in Column 1 of Table 8 of this Notice must not be more than the mass limits set out in Column 2 of the Table opposite the description of that axle.

Table 8

Item No.	Column 1 Number of tyres on an axle	Column 3 Mass limit (t)
1	Axle fitted with 2 tyres	9.0
2	Axle fitted with 4 tyres and a ground contact width less than 2.51m	9.0
3	Axle fitted with 4 tyres and a ground contact width at least 2.51m but not more than 3.5m	10.5
4	Axle fitted with 4 tyres and a ground contact width more than 3.5m	12.0

Note: An agricultural trailer must comply with the prescribed mass requirements.

Division 3—Exemption from prescribed dimension requirements

Exemption from prescribed dimension requirements - height

73. An agricultural vehicle (excluding an agricultural trailer) is exempt from section 8 of Schedule 6 to the MDL National Regulation

Dimension requirements - height condition

74. Subject to clause 75, the maximum height for an agricultural vehicle (excluding an agricultural trailer) must not be more than 4.6m.

75. When being used in the Broad-acre area, an agricultural vehicle (excluding an agricultural trailer) must not be higher than 5.0m.

Note: An agricultural trailer must comply with the prescribed dimension requirements relating to height.

Exemption from prescribed dimension requirements - rear overhang

76. An agricultural vehicle (excluding an agricultural trailer) is exempt from section 5 of Schedule 6 to the MDL National Regulation.

Dimension requirements - rear overhang condition

77. The rear overhang for a class 1 heavy vehicle that is an agricultural vehicle (excluding an agricultural trailer, auger or conveyor) must not be more than 4.5m.

Note: An agricultural trailer must comply with the dimension requirements relating to rear overhang as prescribed in the MDL National Regulation.

78. The maximum rear overhang for class 1 heavy vehicle that is an agricultural vehicle that is an auger or conveyer is 8m.

79. The rear overhang for a class 1 heavy vehicle that is an agricultural machine must not be more than 4.5m.

Exemption from prescribed dimension requirements - length

80. A class 1 heavy vehicle that is an agricultural vehicle that is—

- a. an auger or conveyor; or
- b. an agricultural combination that excludes an agricultural trailer— is exempt from section 3 of Schedule 6 to the MDL National Regulation.

Dimension requirements - length condition

81. An agricultural vehicle that is not an auger or conveyor or an agricultural combination or an agricultural trailer must not be longer than 15m.

82. An agricultural vehicle that is an auger or conveyor must not be longer than 16m.

83. An agricultural vehicle that is an agricultural combination that excludes an agricultural trailer must not be longer than 25m.

84. When being used in the Broad-acre area, an agricultural vehicle (excluding an agricultural trailer) that is an agricultural combination must not be longer than 35m.

85. An agricultural vehicle referred to in clause 84 must not be used—

- a. on a main road or an arterial road; or
- b. on a road between sunset and sunrise.

For the purposes of this clause, 'arterial road' has the same meaning as in the Road Management Act 2004 (Vic).

86. The length of an agricultural vehicle that is an agricultural combination that includes an agricultural trailer must not be more than 19m.

Exemption from prescribed dimension requirements – width

87. A class 1 heavy vehicle that is an agricultural vehicle (excluding an agricultural trailer) that is described in clause 88 is exempt from section 7(1) of Schedule 6 to the MDL National Regulation.

Dimension requirements - width condition

88. An agricultural vehicle (excluding an agricultural trailer) that is used in an area or route specified in Column 1 of Table 9, must not be wider than the width set out in Column 2 of that Table, opposite the area or route.

Table 9

Item No.	Column 1 Agricultural vehicle area of operation	Column 2 Width limit for agricultural vehicles and combinations
1	Category 1 (Otway and Mountainous Areas)	2.5m
2	Category 2 (Gippsland Ranges and Colac Surf Coast Areas)	3.0m
3	Category 3 (Melbourne and Geelong Urban Area and Exempt Roads in Mountainous and Gippsland Ranges Areas)	3.5m
4	Category 4 (Flat Areas) [<i>Strathbogrie Shire</i>]	6.0m
5	Category 5 (Broad Acre)	6.5m

Notes: The prescribed maximum width for an agricultural vehicle is 2.5m.

Areas or routes

89. Subject to clauses 90 to 93, an agricultural vehicle that complies with the mass requirements specified in clause 72 may be used on all roads in Victoria.
90. An agricultural vehicle that has a mass more than the following mass limits must not be used on a prohibited bridge:
- mass on an axle fitted with 2 tyres – 6.0t;
 - mass on an axle with 4 tyres – 10t;
 - mass of the vehicle– 42.5t.
91. An agricultural vehicle that complies with a dimension requirement specified in clauses 74, 76, 77, 78, 79, 81, 82, 83 and 86 may be used on all roads in Victoria.
92. An agricultural vehicle that complies with a dimension requirement specified in clauses 75 and 84 may only be used in the Broad-Acre Area.
93. An agricultural vehicle that complies with a dimension requirement specified in clause 88 for a particular area or route may be used in the area or route to which the specific width limit applies.

Conditions applicable to certain areas or routes

94. A condition of Schedule 8 to the MDL National Regulation that is specified in Column 3 of Table 10 does not apply to an agricultural vehicle referred to in column 1 of Table 10 when being used in the areas or routes specified in column 4 of that Table subject to the conditions specified in column 5 of that Table.

Table 10

Column 1 Item	Column 2 Type of class 1 heavy vehicle	Column 3 Provision of Schedule 8 not applying	Column 4 Areas or routes	Column 5 Conditions
1	Agricultural vehicle or agricultural combination	Requirement to display a warning sign in sections 2(1) and 20(2) of Schedule 8 of the MDL National Regulation	Any road in Victoria	The vehicle is only— <ul style="list-style-type: none"> • crossing a road; or • being used on a road-related area beside the road.
2	Agricultural vehicle other than an agricultural trailer	Requirement to display a warning light in sections 4 and 20(1) of Schedule 8 of the MDL National Regulation	Any road in Victoria	The vehicle is only— <ul style="list-style-type: none"> • crossing a road; or • being used on a road-related area beside the road.
3	Agricultural vehicle or agricultural combination	The requirement to be accompanied by a pilot vehicle in section 21 of Schedule 8 of the MDL National Regulation	Any road in Victoria	<ul style="list-style-type: none"> • The vehicle is only— <ul style="list-style-type: none"> – crossing a road; or – being used on a road-related area beside the road; and • it is safe to travel without a pilot vehicle.

Column 1 Item	Column 2 Type of class 1 heavy vehicle	Column 3 Provision of Schedule 8 not applying	Column 4 Areas or routes	Column 5 Conditions
4	Agricultural machine that is a harvester wider than 3.1m or longer than 22m	Travel restrictions at night in section 7 of Schedule 8 of the MDL National Regulation	Melbourne and Geelong Urban Area	<ul style="list-style-type: none"> • The harvester is no wider than 4m; and • the vehicle combination is no longer than 25m.
5	Agricultural vehicle that is a boom sprayer wider than 3.1m or longer than 22m	Travel restrictions at night in section 7 of Schedule 8 of the MDL National Regulation	Broad-Acre Area	<ul style="list-style-type: none"> • The vehicle is no wider than 3.5m; • the combination is no longer than 25m when the vehicle is being towed; • the vehicle has a yellow rotating warning light conforming with sections 35 and 36 of Schedule 8 of the MDL National Regulation; • an OVERSIZE warning sign conforming with Division 2 of Part 3 of Schedule 8 of the MDL National Regulation is fitted to the rear of the vehicle; • a delineator conforming with section 3 of Schedule 8 of the MDL National Regulation is attached to the rear of any rear-projecting spray booms that project more than 2m from the body of the vehicle; • the rear-projecting spray booms do not project more than 4.5m from the centre of the rear axle or axle group; • the vehicle complies with the lights requirements of Part 6 of Schedule 2 of the Heavy Vehicle (Vehicle Standards) National Regulation; • if the spray booms project to the rear more than 1.2m past the stop, turn and brake lights, an additional red light is affixed to the end of each boom that can be seen from at least 200m; and • the vehicle is not used on a main road or prohibited road.
6	<ul style="list-style-type: none"> • Agricultural auger • Agricultural conveyor 	Requirement in clause 44(2) of Schedule 7 of the MDL National Regulation	Broad-Acre area	An OVERSIZE warning sign conforming to Division 2 of Part 3 of Schedule 8 of the MDL National Regulation is fitted on the rear of the vehicle.
7	A field bin (a trailer that is a bulk bin used exclusively for holding grain)	Requirement to display a warning light in sections 4 and 20(1) of Schedule 8 of the MDL National Regulation	Any road in Victoria	The towing vehicle displays a warning light complying with section 35(1) of Schedule 8 of the MDL National Regulation.

8	Agricultural vehicle that is a combination which includes a field bin (a trailer that is a bulk bin used exclusively for holding grain)	Requirement to be accompanied by a pilot vehicle in section 7 of Schedule 8 of the MDL National Regulation	Any road in Victoria	<ul style="list-style-type: none">• When travelling along a sealed road the combination is kept wholly to the left of the centre of the road except when overtaking or signalling an intention to turn; and• it is safe to travel without a pilot vehicle.
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Warning devices for agricultural vehicles

95. In addition to the requirements of Schedule 8 to the MDL National Regulation, an agricultural vehicle that is an auger, conveyor or harvester comb carried on a comb trailer, must have displayed at the sides of the rear a pattern covering an area of at least 0.16 m² and consisting of diagonal stripes at least 150mm wide and alternately coloured—

- a. red and white; or
- b. black and white.

Agricultural vehicles not to be used on freeways

96. Section 22 of Schedule 8 of the MDL National Regulation does not apply to an agricultural vehicle or agricultural combination.

97. An agricultural vehicle or agricultural combination must not be used on—

- a. a freeway within the meaning of the Road Management Act 2004 (Vic), except the Princes Freeway at Orbost; or
- b. a tollway.

In summary, Council is playing its part in managing roads to contemporary standard and wishes to assist you where possible in the movement of machinery. I would welcome further discussion in relation to specific problem areas on Council's road network if that would be of assistance.

Yours faithfully,

Roy Hetherington
DIRECTOR ASSET SERVICES



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9. REPORTS

9.2 INFRASTRUCTURE

9.2.1 V/Line Proposal to close Railway Crossing at McDonalds Road, Wahring

Author & Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.”

Summary

V/Line are proposing to consult with the community on a proposal to close the McDonalds Road crossing in the interest of safety and have requested Council's input in relation to the consultation (refer attached letter)

RECOMMENDATION

1. **That Council inform V/Line they can proceed with notification of the potential closure as outlined in their letter.**
2. **That Council invite submissions regarding the proposed closure under Section 223 of the Local Government Act 1989, to be heard by Council at a Special Council meeting, to be held on a date to be determined.**

57/17 **CRS SWAN/MASON** : *That the Recommendation be adopted.*

CARRIED

Background

McDonalds Road, at the crossing, is lightly formed and gravelled, but acts as a strategic parallel freeway collector road. (Refer attached photo).

V/Line had been requested to provide confirmation on: -

1. Its powers to remove the Public Highway entitlement, or whether it needs to rely on Councils powers, and
2. Information regarding the safety defect – their response had been requested by 14th February.

A response was received from V/Line on 17th March which included the following:

“The safety issue at this crossing relates to sighting of an approaching train and the fact we have had near misses here in the past. V/Line would like to pursue a closure given there is an alternate route to cross the track via the active railway level crossing located at Grimwade Road Nagambie.



9.2.1 V/Line Proposal to close Railway Crossing at McDonalds Road, Wahring (cont.)

Other potential options could be:

- Realign Road \$200,000
- Upgrade to active controls ~\$650,000
- Grade Separation >\$1M"

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has significant community implications. It is a farming area which generates cropping related traffic. The estimated additional trip length with closure of the crossing is estimated at 5.5km (max).

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.2.1 V/Line Proposal to close Railway Crossing at McDonalds Road, Warring (cont.)

Consultation

Council will need to follow the statutory sect 223 submissions invitation and consideration process, but can incorporate that process into the Vline process as described in the letter.

Attachments

- Letter from V/Line dated
- Photo of McDonalds Road
- Locality Map



Level 9, 750 Collins Street, Docklands VIC 3008
GPO Box 5343, Melbourne VIC 3001
T (03) 9619 5900, F (03) 9619 5000 vline.com.au



24th January 2017

Shire of Strathbogie
P.O Box 177
EUROA VIC 3686

**Attention: Mr. Roy Hetherington
Director Asset Services**

Dear Mr. Hetherington,

RE: Level Crossing Safety

As the operator of Victoria's regional rail network, V/Line has safety as its number one priority and we value Council's support for this key objective.

V/Line has been assessing level crossings within the Strathbogie Shire; the assessments found that the following level crossing does not meet the requirements of Australian Standard AS 1742.7

Description:	Type:	Coordinates:	Google Maps Hyperlink:
McDonnells Road Wahring	Stop Signs	-36.7378625531 145.194781307	https://goo.gl/maps/sv3wu5Csr6G2

We would like to start the consultation process for possible closures.

In line with our safety-first approach, V/Line consults with local communities to reduce risks, as part of the communication process V/Line will complete the following:

- ✓ Obtain approval for the closures from the Emergency Services;
- ✓ Notify adjacent land owners in writing of the proposed closure and advise of alternate location/s to safely cross the tracks;
- ✓ Publish a public notice in the local paper/s should the crossing be located on a public road;
- ✓ Complete a letter box drop within a 1km radius of the crossing should the crossing be located on a public road.

Can you please advise if there are any other additional steps you would like V/Line to take as part of the communication stage?

Managing the safety risks at level crossings is a responsibility shared between the rail operator and the organisations that manage the approach roads. We know that Council is just as committed to making its roads safe as V/Line is to making our rail operations safe for our customers, staff and the public.

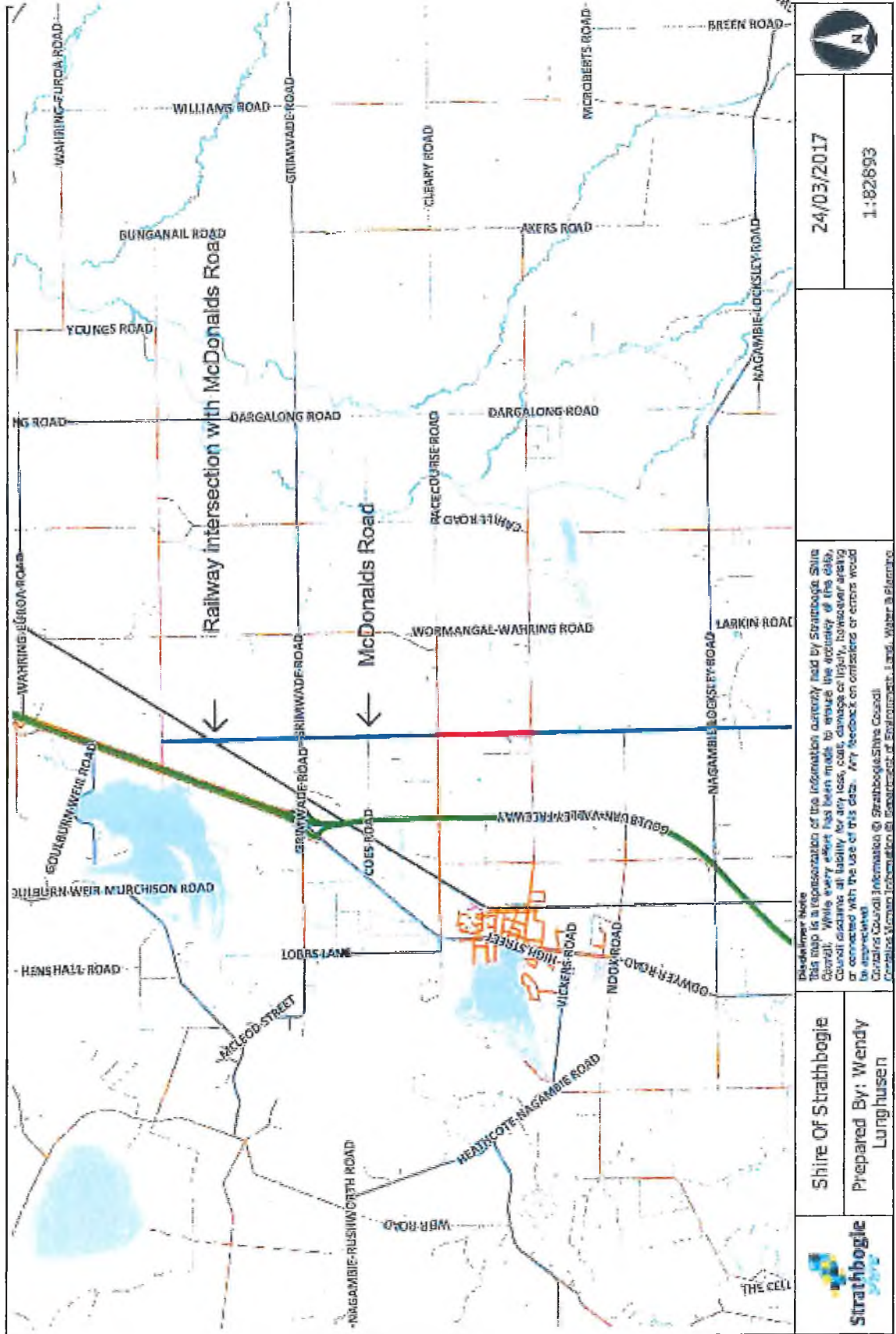
With this shared responsibility, we look forward to Council's support in achieving the safest and most cost-effective solutions for the benefit of all Victorians.


Yours sincerely,


Barry Perkins
A/General Manager Asset Management & Performance



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	24/03/2017	1:82693
	<p><small>Disclaimer Note This map is a representation of the information currently held by Strathbogie Shire Council. While a great effort has been made to ensure the accuracy of this data, Council cannot be held liable for any loss, cost, damage or injury, to whatever arising, by or in connection with the use of this data. Any feedback on omissions or errors would be appreciated.</small></p> <p><small>Geographic Information System © Strathbogie Shire Council Geographic Information System © Strathbogie Shire Council</small></p>	
Shire Of Strathbogie	Prepared By: Wendy Lunghausen	
		



9.2.2 Nagambie Parking Community Working Group

Author & Department

Director Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989."

Summary

The Community Working Group formed by Council to develop the parking plans for High Street, Nagambie, has completed its task, supported by Traffic Engineer, Craig Gist from GTA Consultants.

Mr. Gist has provided the attached report on the Group's activities, with recommendations for Council's consideration.

RECOMMENDATION

For Decision.

CRS SWAN/LITTLE -

That Council endorse a 2-Stage Program for the Nagambie Parking Project that includes:-

- 1. Stage 1 to introduce angle parking in front of the commercial precinct of High Street to commence following confirmation of VicRoads approval; and**
- 2. Stage 2 which is the area in front of Jacobson's Outlook (lake front tourist precinct) be deferred until 31 October 2017 and the Working Group has been further consulted and provided with feedback as to the successful or otherwise transition of parking changes.**

That a review of the bicycle lane take place prior to 31 October 2017.

9.2.2 Nagambie Parking Community Working Group (cont.)

RECOMMENDATION (cont.)

CRS THOMSON/STOTHERS -

Amendment:

That Council endorse a 2-Stage Program for the Nagambie Parking Project that includes:-

- 1. Stage 1 to introduce angle parking in front of the commercial precinct of High Street to commence following confirmation of VicRoads approval; and**
- 2. Stage 2 which is the area in front of Jacobson's Outlook (lake front tourist precinct) be deferred until 31 October 2017 and the Working Group has been further consulted and provided with feedback as to the successful or otherwise transition of parking changes.**

58/17

**ON BEING PUT, THE AMENDMENT BECAME
THE MOTION**

59/17

ON BEING PUT, THE MOTION WAS CARRIED

Background

Council's resolution of 20 December 2016 was: -

1. That the decision for progressing the Nagambie Parking design be postponed.
2. That a community Working Group be formed to develop the parking plans for High Street, Nagambie.
3. That Council meet with the Nagambie community to present the changes prior to 30 June 2017.

A total of 5 residents participated in the Working Group, together with representatives from V/Line, PTV, VicRoads, NLTC and Mayor McClaren, Cr Swan, the Chief Executive Officer and the Director, Asset Services.

Meetings of the group occurred on 27 February, 11 March and 27 March as planned.

Officer's Comments

The Working Group comprehensively reviewed and considered the submissions which Council previously received when the parking design (version 5) was exhibited to the community, and sought input from V/Line, PTV and VicRoads representatives in further development of the proposal.



9.2.2 Nagambie Parking Community Working Group (cont.)

If Council was to accept the recommendations the next step would be to request formal VicRoads approval for the recommended parking design (version 6).

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Council has provided \$50,000 finding in its 2016/17 budget for the purpose of consultation and design.

Approximately \$14,000 has been expended to date, leaving a \$36,000 available for implementation.

Subsequent to the 2016/17 budget process, VicRoads has provided \$30,000 to assist with marking of the bicycle lanes.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there are no other Community implications other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.



9.2.2 Nagambie Parking Community Working Group (cont.)

Consultation

Extensive Community consultation has been carried out on this project.

Attachments

- GTA Consultants Report





Reference: V121340

7 April 2017

Strathbogie Shire Council
PO Box 177
EUROA VIC 3666

Attention: Mr. Roy Helterington (Director Asset Services)

Dear Roy

RE: HIGH STREET, NAGAMBIE – PROPOSED CAR PARK SCHEME

GTA Consultants (GTA) has been engaged by Strathbogie Shire Council (Council) to provide expert traffic engineering review and advice in respect of Council's proposal for the introduction of 45-degree angle car parking along both sides of High Street, between the intersections of Goulburn Street (southern extent) and Vine Street (northern extent), in Nagambie. This letter has been prepared to outline the findings of GTA's review and to make recommendations regarding the layout, which is to be considered for final approval by Council in their meeting of 18 April 2017.

Background

GTA has had prior involvement in providing traffic engineering and transport planning advice for the subject length of High Street, most recently in 2013, when the former state government pledged funding for the reconfiguration of High Street, together with significant streetscape improvement works. Subsequently, the pledged funds evaporated when there was a change in government.

Subsequent to the above, Council developed an alternative, lower cost (and short term) arrangement known as 'High Street, Nagambie – Angle Car Parking Proposal (Draft #5)'. This proposal presents an arrangement that largely involves the conversion of parallel parking spaces along the outer northbound and southbound carriageway edges to 45-degree angle car parking. Other changes involve the creation of long vehicle parking spaces / areas, disabled car parking spaces, signage improvements, a single through traffic lane in each direction and a dedicated bicycle lane in both directions.

The parking arrangement featured in Draft #5 largely seeks to, amongst other aspects:

- Increase car parking supply along High Street for use by the community, visitors and tourists, specifically fronting the retail / commercial land uses that exist along both sides of High Street
- Maintain formalised and allocated parking opportunities for longer vehicle such as trucks, buses and cars with caravans / trailers.
- Provide a layout that is reasonably low cost and does not involve civil construction works but rather uses the existing road features whilst modifying linemarking

Consultation

Council's developed alternative has been distributed to the community and businesses of Nagambie, for initial consultation, calling for submissions and comments for further consideration in the continued development of the final arrangement for High Street.

melbourne
sydney
brisbane
canberra
adelaide
gold coast
townsville
perth

Level 25, 55 Collins Street
MELBOURNE VIC 3000
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www.gta.com.au

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Council received 50 written submissions, of which some 75% of respondents were in support of the proposal, and 25% against it. Upon Council's receipt of these submissions, GTA attended and lead three (3) separate working group meetings with select local community and business representatives, stakeholder representatives [VicRoads, VLINE and PTV] as well as Council. At these meetings, each of the submissions received were raised and discussed, with the valuable input of the working group being given, together with the advice from GTA on the principles of traffic engineering, transport planning and road safety, and how the design responds to these.

Findings and Recommendations

In preparation for the third and final working group meeting, GTA undertook an amendment to Council's Draft #5 layout for High Street, as well as the preparation of a summary table outlining the community consultation process, which sought to group the community's comments and feedback into common points, as the 50 written submissions did contain some shared views. The summary table, together with the amended layout plan, titled as Draft #6, are presented within Appendix A of this letter report. The plan and table set out, in full detail and explanation, the recommended alterations to Council's Draft #5 arrangement.

Further, at this third working group meeting, Council arranged for a practical field test of the 45-degree angled parking arrangement within the existing carriageway. This practical test was instigated with a view to demonstrating the proposed conditions in a visual and operational sense. Photos of this practical test are attached in Appendix B of this letter report, noting that the field test was successful and demonstrated satisfactory accessibility given the spatial constraints.

The following sets out a broad summary of the key recommended alterations to Council's Draft #5 arrangement, with the attached table providing more detailed elaboration and the Draft #6 plan illustrating the specific changes:

- i **Widening of the 45-degree angle spaces from 2.6m to 2.8m**, as such improving accessibility around parked vehicles and improving sight lines when reversing.
- ii **Provide a linemarked short term set down / pick up area for buses** in the manoeuvring space and abutting bike lane adjacent to Jacobsons Outlook. Boarding and alighting passengers can use the shared space between the disabled car parking spaces to access the Outlook. Buses cannot park in this area and will be required to park in other dedicated spaces being provided for long vehicles.
- iii **Alter the median opening opposite Marie Street to one-way from west to east and restrict its use to buses only (desirably)**. Kerbside set down / pick up for passengers on a bus can be provided on the northern kerb of this opening, in front of the memorial.
- iv **The existing right turn deceleration lane into the above median opening can be closed and used for additional on street car parking spaces**. Approximately seven (7) parallel parking spaces can be provided in this former deceleration lane.
- v **V/Line bus stops to be removed from High Street and relocated to the Nagambie Railway Station**. V/Line considered the options for stop locations and has decided to relocate to the station, where they will also be undertaking improvement works i.e. new pavement and surfacing for car parking and pedestrian areas adjacent these relocated stops.
- vi **Conversion of the existing V/Line bus stop near the Nagambie Lakes Waterfront Hotel to on-street parking**. This should result in two (2) additional parallel car parking spaces.
- vii **Introduction of short term parking restrictions in some of kerbside parking areas on the Farmers Market days** in order to enable unloading / loading of market goods in the

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- morning and afternoon periods. At all other times throughout the day of the market, restriction on use of these spaces would not apply. The number of areas subject to these restrictions would need to be carefully determined.
- viii. *Removal of the islands to house bins and trees in the centre of the median car parking toward the north end of High Street, as well as other landscaped islands in this area (and pruning of trees)* in order to improve usage of this area by cars, cars and caravans and buses. This will also result in approximately two (2) additional car parking spaces.
 - ix. *Provide two (2) DDA compliant disabled car parking spaces in the centre of the median parking area to the north of High Street* for use by those visiting the proposed new disabled toilet block and change rooms.

There are several other recommendations made for Council to consider, both of which can be undertaken at a later date, as funding and need become available:

- i. Extension of formal bicycle facilities through to the St Josephs School.
- ii. Undertaking of a parking supply, demand, and duration of stay survey for the on and off street parking spaces. This will assist Council in understanding parking conditions and to potentially look at:
 - o Using the results of the survey to introduce short and medium term parking restrictions, as well as unrestricted areas of parking that will enable longer term parking to occur i.e. for retail and commercial staff parking (typically all day).
 - o May enable Council further latitude and information for when presiding on parking provisions for new developments, uses and alterations when planning applications are lodged.

All other elements proposed as part of the Council's Draft #5 arrangement can remain as is. However, prior to the works proceeding, the layout should be further refined and checked to ensure design completeness. As a result of the changes to parking and the general layout shown on Draft #6, it is likely that an increase in parking of in the order of 30 – 35 car parking spaces will result. Further, there are additional, dedicated long vehicle parking areas (for cars and caravans, buses, and trucks) provided in convenient and ample provisions along the subject length of High Street.

Naturally, should you have any questions or require any further information please do not hesitate to contact me on (03) 9851 9600.

Yours sincerely

GTA CONSULTANTS

A handwritten signature in black ink, appearing to read "Craig Gist", is written over the printed name.

Craig Gist
Director
encl.

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Appendix A:

Table of Issues and Recommendations
GTA Consultants' Draft #6 Layout Plan



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Key Summary of Issues & Recommendations (Traffic, Car Parking and Functionality)

Compiled by Greg Orr 07% Consultant, 23 March 2017, GTA Ref # 17 21 340

Community Consultation - Common Comments / Responses	GTA Consultants' Response	GTA Consultants' Recommendation(s)
<p>45-degree angle parking spaces are of concern and introduce safety and functionality issues, such as:</p> <ul style="list-style-type: none"> • obstructing SUV's obstructing vision to drivers reversing from their spaces • risk to cyclists in bicycle lane being struck by reversing vehicles • entering / exiting manoeuvres will create congestion to through vehicle traffic 	<ul style="list-style-type: none"> • The car parking dimensions are consistent with the minimum recommended for higher turnover spaces in the Australian Standards for on-street car parking. A minimum manoeuvring zone (also defined) of 3.5m comprising a 2.0m reversing zone + 1.5m take forward will enable vehicles to reverse entirely within this area to be clear of through lane traffic and to gain vision to approaching vehicles. The space width allows for the full opening of rear door. • Side friction introduced by parking / un-parking manoeuvres creates lower speed, looser traffic. This is positive in that it creates a safe environment for more vulnerable road users (i.e. pedestrians, cyclists and the like) of times where there is likely to be greater activity in High Street 	<p>To further improve the accessibility and operation of the spaces, the currently proposed spaces should be widened from 2.6m to 2.8m. The combination of wider spaces and the 3.5m wide manoeuvring area will further enhance parking / un-parking and general operational characteristics of the parking layout. For the current layout proposed by Council, a loss of angled car parking space for approx. every 13 will result if the were to be agreed i.e. for the 127 angled spaces proposed on the current layout, a loss of up to 10 spaces will result, which gives a net gain of 11 spaces over existing conditions.</p> <p>The 45-degree parking configuration is a layout that is widely accepted and as such it is included in many on and off street situations, often within main streets of regional and local country towns.</p> <p>See Draft #6 plan for further information.</p>
<p>Additional parking area for smaller vehicles should be provided for caravans.</p> <ul style="list-style-type: none"> • Longer vehicle parking (i.e. trucks, buses, car with caravans and other commercial vehicles) to be provided in convenient locations and supply • Loss of parking for those longer vehicles noted above, along the frontage of the lake viewing area (Jacobsons Outlook), will ensure the current parking • Caravan dump points to be provided 	<ul style="list-style-type: none"> • Long vehicle parking is being provided against the central median of the southern end of High Street just north of roundabout. A length of some 70m on the west side and 50m on the east side provides ample space for the parking of long or vehicles. • Parking for the bus and other longer vehicles is provided within the central median between Henley and Vale Street, with additional parking provided in adjacent streets. 	<p>Retain proposal as is. However, consideration could be given to providing a pick up and drop off area for buses within the central median opening opposite Vale Street with one way traffic flow from west to east. This would also result in an ability to provide parking within the existing right turn lane against the median (approx. 7 spaces)</p> <p>Further, there may be a possibility to create a short term set down zone for buses at Jacobsons Outlook by utilising the manoeuvring area and bike lane. Following set down of passengers, buses can then continue to the bus parking area in the centre median to the north.</p> <p>There may be a possibility to provide a caravan dump point, subject to Council's advice.</p> <p>See Draft #6 plan for further information.</p>
<p>On street parking in High Street is sometimes in high demand</p>	<p>The proposal results in a net gain of 21 additional car parking spaces along the subject length of High Street. The following is a breakdown of parking gains in certain areas:</p> <ul style="list-style-type: none"> - Jacobsons Outlook (west side of High Street) gain of 21 spaces - Retail frontage (west side of High Street) between Jacobsons Outlook and Vale Street gain of 9 spaces. - Retail frontage (east side of High Street) between Vale Street and Coulburn Street gain of 20 spaces. <p>Trade loss of some 26 - 28 parking spaces in addition providing the long-term parking opposite the centre median, between Vale Street and Henley Street, net gain of approx. 21 net of currently parked.</p>	<p>Retain proposal as is, apart from widening spaces from 2.6m as currently proposed to 2.8m, include additional parallel parking in the right turn lane provided for the access into the median opening opposite Vale Street if this to be used exclusively for bus set down and pick up)</p> <p>To understand car parking occupancy over certain periods of the day, on certain days during the week and weekend, Council should conduct parking occupancy surveys with a view to introducing restrictions in some locations to encourage a higher turnover of parking and utilisation. This is something that could be undertaken at a later stage. Further, introducing restrictions may indeed remove any stiff and longer term car parking from High Street in areas where there are ample long term vacancies available</p> <p>See Draft #6 plan for further information.</p>



Community Consultation – Common Comments / Responses	GTA Consultants' Response	GTA Consultants' Recommendation(s)
<p>Reduction in two through lanes down to one through lane in each direction may cause traffic congestion</p>	<ul style="list-style-type: none"> The Niggambie By-pass has taken much of through traffic from High Street. A/DI surveys undertaken in 2013 suggest that there were some 10,000 vehicles (including 2,000 commercial vehicles) using High Street. In 2013 (post bypass) there were 4042 vehicles (including 333 commercial vehicles) using High Street. The wide two lane in each direction cross section is likely to no longer be required from a traffic capacity perspective for just widening from the holding of traffic volumes) therefore the single traffic lane in each direction is more consistent with the likely demand, together with the added advantage of the single traffic lane, bike lane and 45-degree angled parking cross section 'doubling up' the wide pavement expense and creating an environment more conducive to lower speeds and the town environment. 	<p>Retain the single traffic lane in each direction, as currently shown on the plan.</p>
<p>Bicycle lane to be extended to connect with destinations to the north (north of the 31 Joseph's School)</p>	<p>Bicycle paths should be designed to be connected to destinations and other bicycle corridors where possible</p>	<p>One road bicycle lanes can be combined to connect with destinations and other bicycle facilities. The Niggambie Growth Management Strategy refers to cycling and pedestrian improvement works throughout the town noting that the current lane configuration is proposed in an appropriate manner in that they commence and discontinue at logical places, leaving opportunities for future construction at funding enable.</p>
<p>The congestion in Niggambie has been worse for many, many years. Why change it? Part of Niggambie's character is the wide and welcoming street and sense of parking etc.</p>	<p>Since the diversion of much of through traffic from High Street onto the By-pass, the function of High Street through the town has changed. Other than providing through capacity, as well as access to the retail and tourist attractions, High Street now has a primary role in providing access to local street parking for the retail and tourist attractions etc.</p> <p>Accordingly, the reduction in width is appropriate (by way of reducing the existing pavement space) in as much as the increase in car parking supply is to cater for current and expected future demand.</p>	<p>As the existing kerb to kerb width is not changing, the proposal presents an economical, functional and appropriate layout that seeks to better cater for other uses of the road and should be implemented along the subject length of High Street. Matters such as the elimination of views from cars parked in a 45-degree arrangement versus parallel, and the intention to widen the kerb, are relatively unknown compared to the presence of street corners, and the like that currently park along the kerb frontage</p>
<p>Facilities for y-line bus station that stop in Niggambie need to be maintained under the new scheme. They should be highly accessible and connectivity to them should be of a high level</p>	<p>Bus and rail services are would expect to provide another form of transport for commuters and tourists to the centre of Niggambie. Accessibility via roads to paths and safe road crossing facilities are very important facilities in encouraging use of the services.</p>	<p>Y-line have been involved in the waiting group meetings and are currently investigating the opportunities to relocate the stops to Coulburn Street (primary stop) and/or the Niggambie Railway Station (secondary stop).</p> <p>See Draft 45 plan for further information.</p>
<p>Niggambie (uses Community Medical) station uses the space under the current proposal to park that vehicle for unloading/loading, fuel tanks and supplies</p>	<p>The ability for vehicles to continue to load / unload fuel goods along Jacobburn Outlook is very important. The 45-degree angle parking may not necessarily provide appropriate space for this business to undertake this activity</p>	<p>Consideration is to be given to the direction of potential vehicle parking facilities on these spaces from Jacobburn Outlook. These facilities may need to (for example) park time loading zones on market days during the time of which the market stalls/business are selling up / packing up.</p> <p>See Draft 45 plan for further information.</p>



Community Consultation – Common Comments / Responses	GTA Consultants' Response	GTA Consultants' Recommendation(s)
<p>Other Comments/Point of note:</p> <ul style="list-style-type: none"> Why can't there be additional spaces provided within the existing parking configuration? Why can't parking area to the north and south of the main High Street retail precinct be created as an alternative to bringing traffic into the main retail area? This would keep the main street as it is at present. There are works proposed to the existing toilet block to add DDA compliant toilet and change room facilities. 	<ul style="list-style-type: none"> The other objective of the arrangement proposed is that it reduces the width two lanes (in each direction) cross section down to a single lane (in each direction) whilst providing a formal bicycle lane. The design with the incorporation of pavement width in introducing a single lane of traffic that will have the effect of 'calming' traffic which makes it more suited and conducive to the real function of the street access to local streets, parking, pedestrian amenity, and safety etc.). The benefit of downgrading of traffic lanes, and the resulting effect to traffic, cannot be understated. Further, existing features of the street, such as cutkerbs, turning lanes and offset of parking from street corners etc. have been introduced for a specific purpose, and their removal may be compromise safety, functionality, and operation. Parking already exists on the pathway to High Street particularly along the side road, namely Coulburn Street, Ware Street, Penrice Street, Vile Street and Vile Street. Collectively, there are some 50 on street spaces available. As noted in some of the community comments, parking in High Street at times can be in short supply, which is expected to continue to occur more frequently as local and other community visitors steadily increase. Having adequate parking available in High Street that can cater for shorter stays, and are convenient to the patient's destination, should be viewed as being of primary importance. Facilities as such should be supported by the provision of DDA compliant car parking spaces and an accessible path of travel from these spaces. 	<ul style="list-style-type: none"> There are some opportunities that exist where the on-street parking supply could be increased with minimal effort and cost (ie removal of two bays and centre island in the centre of the median car park at the northern end of High Street, reformatting existing longer parallel car parking spaces to reduced dimensions to create additional bays, and so on. See Draft #15 plan for further information. On street parking across the frontages of the retail area, in addition to other on street parking areas, should be maximised. These spaces are highly sought after for shorter stays (up to 2 hours) and should be highly accessible and feature a higher turnover. More remote parking spaces to the subject length of High Street such as those along the side roads, that are available for longer term parking stays, should be encouraged for use by the installation of parking guidance signage. 2 DDA compliant 90 degree car parking spaces are to be provided at the southern end of the centre of the median car parking area. The accessible pathway to / from the new toilet and change room exits noting that it's some 70m in length. This is considered acceptable given that providing disabled car parking in an off street area for the access to the new facilities, is preferable over on-street 45 degree / parallel parking configurations.



 GTA CONSULTANTS 10/100 GLENVIEW ROAD GLENVIEW VIC 3143 PH: 03 9594 3333 WWW.GTA-CO.COM.AU	 1:1000					 GTA CONSULTANTS 10/100 GLENVIEW ROAD GLENVIEW VIC 3143 PH: 03 9594 3333 WWW.GTA-CO.COM.AU
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Appendix B:

Photos of field test



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Photo 1: Easement layout with reversing area. Edge of bollards represents edge of the through traffic lane



Photo 2: Vehicle parked within the bay. Note distance from rear of vehicle to the end of the space



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Photo 3: Vehicle undertaking swerving manoeuvre from parking bay



Photo 4: Vehicle undertaking swerving manoeuvre without crossing into the through traffic lane

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9.7 ORGANISATION

9.7.1 2013-2017 Shire of Strathbogie Council Plan – 2016/2017 Review - Third Quarter Report ~ 1 January to 31 March 2017

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The 2013-2017 Shire of Strathbogie Council Plan was adopted by Council at a Special Council meeting held on Wednesday 16 June 2013. The 2016/2017 Review of the Council Plan was adopted by Council at the Ordinary Council meeting held on Tuesday 21 June 2016.

The 2016/2017 Review of the 2013-2017 Shire of Strathbogie Council Plan has, in summary:

A total of 71 Actions –

- > *Goal 1 - Community Wellbeing ~ 13 Actions*
- > *Goal 2 - Environment ~ 12 Actions*
- > *Goal 3 - Financial ~ 8 Actions*
- > *Goal 4 - Governance ~ 3 Actions*
- > *Goal 5 - Industry, Business and Investment ~ 6 Actions*
- > *Goal 6 - Infrastructure ~ 25 Actions*
- > *Goal 7 - Tourism and Hospitality ~ 4 Actions*

All Actions are listed for completion by 30 June 2017, by which time a new four-year Council Plan for the period 2017-2021 will have been prepared and adopted, in accordance with Section 125(1) of the Local Government Act 1989, which states "a Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later".

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report, which is the third quarter report for the period 1 January 2017 to 31 March 2017.

RECOMMENDATION

That the report be noted.

60/17 CRS LITTLE/THOMSON : That the Recommendation be adopted.

CARRIED



9.7.1 2013-2017 Shire of Strathbogie Council Plan – 2016/2017 Review
- Third Quarter Report ~ 1 January to 31 March 2017 (cont.)

Background

Council is required to prepare a Council Plan every four years with the actions within that Plan changing yearly in accordance with Section 125 of the *Local Government Act 1989*. The Council Plan includes the strategic objectives of Council and actions for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

This report is for the third quarter (January to March 2017) following the 2016/2017 Review of 2013-2017 Council Plan.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

All Council Plan actions are considered during the budget process at the start of the financial year.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.1 2013-2017 Shire of Strathbogie Council Plan – 2016/2017 Review
- Third Quarter Report ~ 1 January to 31 March 2017 (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments






Strathbogie Shire Council Plan Progress Report for the January to March 2017 quarter.

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COUNCIL PLAN PROGRESS REPORT

Status Indicators Key:

-  In Progress
-  Not Started
-  Completed
-  Under Review
-  On Going

Created: 11 April 2017


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GOAL: 1 A community that has equitable access to a range of quality services which respond to its diverse needs and supports the wellbeing of our communities (Community Wellbeing)


OBJECTIVE: 1.1. Plan, support and / or deliver a broad range of responsive and accessible services to our diverse community

STRATEGY: 1.1.1. Enhance the wellbeing and participation of our community


ACTION: 1.1.1.01. Continue to support and participate in the Strathgogie Health and Community Services Consortium

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Consortium will meet once the new MoU has been endorsed by Council.

ACTION: 1.1.1.02. Collaborate and provide support to the development of Community Action Group Action Plans


Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		The community development strategy has been adopted. Community plans will be developed in line with local government legislation in the future.

ACTION: 1.1.1.03. Support the "Prevention of Violence Against Women and Children Supporting Safer Communities" Action Plan


Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		Council has supported the program through representation on the steering committee which has come to a close. Council continues to support white ribbon day events.



ACTION: 1.1.1.04. Investigate opportunities for Shire-wide youth cultural activities

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		Council's youth program includes Evolve youth committee with members from across the shire who meet regularly to organise a range of events. FReezA funding provides cultural activities.


ACTION: 1.1.1.05. Provide customer friendly access and services to our community.

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	40%		Customer Contact Philosophy has certainly addressed this. We resolve over 80% of all enquiries at the first call resolution. Customer Service Benchmarking is also improving the quality of service we provide. Strathbogie has achieved No.1 out of over 30 Councils right across Australia - twice. We will continue to strive towards this target. Improvements in technology will eventually result in an online customer chat - which we hope to turn into face to face (like facetime) to improve access for our remote customers. A new customer service strategy is currently under development for discussion with the new Council once they are on board.

ACTION: 1.1.1.06. Continue to investigate funding opportunities and suitable locations for Community Precinct development (incorporating Skate facilities) in Avenel and Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	50%		Council is involved with community members and young people to develop plans for better skate park facilities.


ACTION: 1.1.1.07. Support Euroa Health's new development by providing up to \$300,000 to fit out the 75 rooms by the way of beds, bed heads, overbed table and bedside cabinet, console and hall tables.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Councillors toured the facility and the anticipated project handover likely to be March 2017.




STRATEGY: 1.1.2. Increase community services to Nagambie post bypass


ACTION: 1.1.2.01. Advocate for a full time child care facility in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		Nagambie has in place long day care programs offered at the Nagambie preschool centre to meet childcare needs.


ACTION: 1.1.2.02. Advocate for funding of Nagambie Lakes Community House

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	100%		Council supported the groups Work for the Dole initiative to construct the shed and shelter for joint use with Nagambie Tennis Club, and a successful budget bid for \$10,000 assisted the group to expand and improve the meeting room and access to external facilities.

ACTION: 1.1.2.03. Continue to advocate for an ambulance service and a combined emergency services hub based in Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		A permanent ambulance service has been announced and commenced in October 2016 with support from Ambulance Victoria. The ambulance is staffed by Ambulance Community Officers, and receives paramedic support at peak times. Ambulance Victoria is continuing to monitor and analyse the service over the next 18 months.


ACTION: 1.1.2.04. Advocate for a high school in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	10%		Students living in Nagambie attend schools in Euroa, Seymour and Shepparton. A high school in Nagambie is dependant on population reaching around 10,000.




STRATEGY: 1.1.3. Provide equitable and high standard public transport services / facilities

ACTION: 1.1.3.01. Advocate for improved train station facilities across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	75%		Mayor and CEO raised concerns with Jaclyn Symes Member for Northern District at the launch of the 4th set for the North East Line.

ACTION: 1.1.3.02. Advocate for better time-tabling and shuttle services between Shepparton to Seymour and Wodonga to Seymour

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	75%		Mayor and CEO raised concerns with Jaclyn Symes Member for Northern District at the launch of the 4th set for the North East Line.



GOAL: 2 To promote and foster sustainable development in our natural and built environment (Environment)

OBJECTIVE: 2.1. To continue to protect and enhance the natural and built environment for current and future generations

STRATEGY: 2.1.1. Encourage clean, green environmental initiatives


ACTION: 2.1.1.01. Continue to develop the Violet Town Flood Mitigation Scheme

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	?	The restriction of the current legal framework have been identified in the Regional Floodplain Management Strategy, under development. The matter will be raised at MAV State Council.


ACTION: 2.1.1.02. Review Organic Household Waste Service roll out.

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2017	100%	✓	Review of 2015/2016 data provided to Council - 1057 tonnes organics collected. 971 tonnes of waste to landfill (47% less than 14/15). 1029 tonnes recycling collected (8% increase on 14/15). 2016/17 updates also provided.

ACTION: 2.1.1.03. Investigate and support alternative energy options for the Shire.


Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	100%		On going discussion with private company working with private landowner for solar farm within the shire to supply Industrial businesses (Commercial in confidence) Presentation to Sustainable Development Reference Group regarding potential options for installation of solar on Saleyards roof - Further investigations occurring to secure anchor tenant One additional project in the process of investigation and discussion for alternative options in regard to alternative uses (Commercial in Confidence)

ACTION: 2.1.1.04. Encourage commercial food waste collection services.


Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2017	100%		Larger organics bin liners purchased and delivered to Council. Face to face discussions with interested food outlets (Cafes and bakeries etc) to promote the availability of these liners and encourage further participation in the organics collection program. A number of businesses, as well as schools, have taken up the liners with the proviso that they provide feedback on the success of the liners.

STRATEGY: 2.1.2. Develop, maintain and protect our natural and built assets

ACTION: 2.1.2.01. Support the Euroa Environment Group to develop a Shire-wide Significant Tree Register on public land


Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%		Assistance is on offer to the group

ACTION: 2.1.2.02. Adopt Council's Tree Management Plan


Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%		The tree management plan, in draft form is being reviewed by Council Tree Project Officer. It will be presented to EMT for endorsement as part of the STEP Asset Management Project




ACTION: 2.1.2.03. Support the actions in the Shire's Community Safety Fire Action Plan

Position(s)	Target Date	% Complete	Status	Comments
Infrastructure Development Engineer	30-Jun-2017	80%		elements of a future 'community safety fire action plan' are currently in progress including, approved neighbourhood safer places, municipal fire inspections and notices and review of the municipal fire management plan. actions are fully supported for all above mentioned elements of the community safety fire action plan.


ACTION: 2.1.2.04. Work with the "Bush Crew" where possible as part of the Shire's revegetation programs

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	%		No current revegetation program Refer to environmental officer position


ACTION: 2.1.2.05. Promote responsible dog ownership across the Shire by disposing of litter responsibly.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		Council's local law 6 requires dog owners to dispose of dog waste. The information is available on the council website. Council provides dog waste bags in the main streets of Euroa and Nagambie.

ACTION: 2.1.2.06. Review Council's Local Law No. 6 in relation to increasing penalties for illegal dumping such as dumping of householders' waste in public place bins.


Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	10%		Better enforcement of the current local laws through contract management is expected to negate the need to review and change the current Local Law 6 which does not expire until 2020.

ACTION: 2.1.2.07. Include in the revision of the Road Management Plan intervention levels and Council Policy on providing Dust Suppressant.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	95%		The provision of dust suppressant by road users has been addressed in the draft 2017 Road Management Plan review.



ACTION: 2.1.2.08. Investigate options to engage an Environmental and Land Management Officer by either shared services / contractor or direct employment, and report back to Council no later than 31/12/16.

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%		Team Leader Sustainable Development (Environmental Officer) commenced 30 January 2017.



GOAL: 3 To ensure prudent, transparent and strategic financial planning which results in a sound legacy for the future (Financial)

OBJECTIVE: 3.1. Provide best practice management and administrative systems and structures to support the delivery of Council services and programs

STRATEGY: 3.1.1. Rationalise Council owned assets

ACTION: 3.1.1.01. Investigate and determine underutilised assets within the Shire


Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Work is ongoing . List of Titles received identifying properties in Council ownership - data to be reviewed . Budget includes expected disposals

STRATEGY: 3.1.2. Continue to focus on improving operational efficiencies by decreasing costs

ACTION: 3.1.2.01. Continue to drive the Shared Service Project with Shepparton and Moira in an endeavour to reduce operating expenditure and ensure efficiencies of service


Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	75%		Alliance Board continued to meet with a new Business Plan endorsed.

ACTION: 3.1.2.02. Target major Capital Works Projects to seek government funding to reduce Council's costs

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Applications are made and lobbying undertaken on an ongoing basis to fund capital works . List of projects submitted to Government




ACTION: 3.1.2.03. Explore and take up partnership opportunities of non-core services with other Shires and organisations

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Continue to explore options with commercial operators.

ACTION: 3.1.2.04. Reduce Council's infrastructure gap in a financially responsible manner as per Council's Long Term Financial Plan

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Council considering Asset Management Policy , Budget 2017/18 draft expected to show that renewal gap funded

ACTION: 3.1.2.05. Seek grant funding opportunities wherever possible

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%		CEO, Executive and Management, actively seek grant opportunities relevant to the Council Plan. This is supported by external consultants and networking with government agency staff and local politicians (Federal and Local). The new Council Plan is being drafted by the new Council and will set the direction for seeking grant funding.

ACTION: 3.1.2.06. Investigate and maximise use of Special Charge Schemes / Levies.

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	50%		Budget identifying candidate projects for consultation in 2017/18 . Rowe Street project completed.

STRATEGY: 3.1.3. Ensure Council has equitable support financially from both Federal and State Governments

ACTION: 3.1.3.01. Advocate to both Federal and State Government to ensure that the current funding formulas provide equitable funds to Local Government

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	40%		Council and CEO met with Steph Ryan about in relation to funding for grants programs and Federal Assistance Grants.



GOAL: 4 A Shire that builds trust and recognises community needs through transparent, accountable and democratic decision making (Governance)

OBJECTIVE: 4.1. To provide all our stakeholders with consistent and timely decision making

STRATEGY: 4.1.1. Engage our community in our decision making processes

ACTION: 4.1.1.01. Continue to deliver a program that provides increased Councillor interaction with the community in their local settings

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	20%		<ul style="list-style-type: none"> - Road Shows for Council Plan and Budget - Ongoing media exposure for Councillors - Councillor social media pages - Improved knowledge of question time at Council meetings - Liaising with media where relevant

STRATEGY: 4.1.2. Provide a workforce that is accountable and transparent in its operations

ACTION: 4.1.2.01. Address the actions required from the Internal Auditors reports and report back to Council via the Audit Committee

Position(s)	Target Date	% Complete	Status	Comments
Acting Director - Corporate & Liveability	30-Jun-2017	75%		Being progressively addressed and Audit Committee updated at meetings.

ACTION: 4.1.2.02. Executive Management Team to monitor and review the ongoing performance of all staff operations and report back to Council


Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	50%		Corporate Plan to be launched with staff in April / May 2017.

GOAL: 5 Encourage investment and development into the Shire by having a responsive and proactive business development culture (Industry, Business and Investment)

OBJECTIVE: 5.1. Pursue opportunities to increase the range of businesses and industries in the Shire to further strengthen our economy


STRATEGY: 5.1.1. Ensure Council has the ability to provide a single point of contact for its customers

ACTION: 5.1.1.01 Seek funding to use interactive Kiosks at each Library with up to date Council information and with the ability to print

Position(s)	Target Date	% Complete	Status	Comments
Manager Information and Communications Technology	30-Jun-2017	100%		Unable to identify any funding for this. Living Libraries Infrastructure grant does not cover this type of equipment.

STRATEGY: 5.1.2. Support Nagambie traders post bypass

ACTION: 5.1.2.01. Support the Nagambie Lakes Tourism and Commerce Committee in relation to branding, marketing and development of High Street Nagambie retail area

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	15%		Have worked closely with NLTC to improve visibility of the Love Strathbogie Brand - as well as supplying all of our imagery. NLTC has been closely consulted with re: the revitalisation of the main street / VIC / angle parking



STRATEGY: 5.1.3. Support and enhance a 'Can-Do' culture

ACTION: 5.1.3.01. Investigate the formation of an education alliance group around advocacy, information sharing, strategic partnership and economic development

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	%	?	This item is being considered for its currency by the new Council via the new Council Plan which is currently being drafted.

ACTION: 5.1.3.02. Support actions in Council's Economic Development Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Economic Development Officer	30-Jun-2017	60%	+	The review of the Economic Development Master Plan was completed late 2015. Original Report - Total of 93 Actions, 21 Completed, 35 On-going, 16 In Progress, 21 Not Started. Revised Report - Total of 29 Actions, 2 Completed, 10 On-going, 11 In Progress, 6 Not Started

ACTION: 5.1.3.03. In partnership with Federal and State Government Departments, host foreign trade missions to deliver potential economic growth opportunities.

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	30%	↻	Continue to look for opportunities with all levels of Government to participate in foreign trade missions

ACTION: 5.1.3.04. Support Business Enterprise Euroa to develop and conduct a Shire-wide Business Survey.


Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	100%	✓	Survey completed. Briefing to Council on results in March and released to the public March 2017.

GOAL: 6 Ensure the Shire's infrastructure enhances efficiency for people and freight movement, service delivery and community amenities (Infrastructure)


OBJECTIVE: 6.1. Provide well maintained, affordable and appropriate infrastructure

STRATEGY: 6.1.1. Provide industry standard facilities

ACTION: 6.1.1.01. Investigate options for the long term sustainability of the Euroa Saleyards including funding models and major Capital Works Programs


Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	85%		Stage 2 roofing complete . Committee considering future projects

ACTION: 6.1.1.02. Investigate funding options to redevelop the Brock Street toilets, including accessible toilets.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%		Partnership funding has been secured. Quotations for the toilet block have been received. Council is project managing a combined Memorial Service Park/Toilet Block/ Carparking upgrade project.

STRATEGY: 6.1.2. Support history and cultural monuments

ACTION: 6.1.2.01. Update the long term Masterplan for the Euroa RSL and Third Age Club precinct

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	%		current MasterPlan to be reviewed 2017





STRATEGY: 6.1.3. Deliver Council's bridge replacement in line with industry best practice

ACTION: 6.1.3.01. Investigate and consult in relation to providing a link bridge from the Friendlies Reserve to Memorial Oval over the Seven Creeks

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	50%	+	Preliminary design completed Progress dependant upon determination of Rockies Bridge proposal Survey and detail design funded in 2016-17 capital works program and to be completed by June 2017

ACTION: 6.1.3.02. Investigate the upgrading of short life bridges to long life bridges.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	50%	+	2016-17 capital works program provides for upgrade of four bridges and replacement of ten bridges Cullens Bridge completed

STRATEGY: 6.1.4. Provide passive and active recreational facilities and paths / tracks

ACTION: 6.1.4.01. Implement priorities for the Walking Track and Trails Strategy.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	10%	+	Avenel: Livingstone St pathway Stage 2 funded for construction in 2016/17 To be completed by June 2017 Euroa: Arboretum link pathway funding application submitted to VicRoads


ACTION: 6.1.4.02. Investigate options to develop an additional sport and recreation precinct in the northern section of Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	%	X	

ACTION: 6.1.4.03. Subject to funding, extend landing in front of Rowing Club around to staged area at Buckley Park and back to walking bridge at boat ramp area

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	100%		Extension of landing brought to practical completion in June 2016


ACTION: 6.1.4.04. Seek funding for stage two of Avenel Recreation Reserve upgrade

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	100%		Funding has been confirmed for Stage 2 which includes the second netball court, realigned / new cricket nets and stage 1 of the skate park. The Committee of Management and user groups have agreed to this program.

ACTION: 6.1.4.05. Seek and secure funding to complete the Livingstone Street walking track between Mitchell Street and Jubilee Crescent, Avenel.


Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	50%		Design work completed. Construction planned for May 17. Funding secured in Councils 2016/17 budget. Vicroads assistance to be requested to potentially complete the project in 2017/8

ACTION: 6.1.4.06. Support the actions as adopted in the Nagambie Lakes Waterways Strategy.


Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	100%		The strategy has been adopted and will be reviewed by the new council. The waterways committee meets regularly. A focus on enforcement is underway to improve access and enjoyment of users and improve safety




ACTION: 6.1.4.07. Consider joint implementation of priority projects from Violet Town Action Group Community Plan and Violet Town Recreation Reserve Masterplan.

Position(s)	Target Date	% Complete	Status	Comments
Group Manager Corporate and Liveability	30-Jun-2017	75%		Joint implementation of projects are being considered. The community development strategy has been adopted. Support for the action groups and community groups is provided by council officers with planning and funding for a range of projects. The VTAG workshop has been scheduled which will provide guidance to and from the action group for the future of community planning.

ACTION: 6.1.4.08. Seek funding for stage one of the Friendlies Recreation Oval upgrade.


Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2017	10%		The Council and the CEO met the committee at the Friendlies Oval and confirmed that \$50,000 was allocated to the committee by the previous Council once the committee has raised in cash the same amount. In addition this Council Plan item was agreed to by the previous Council. This was confirmed to the Committee following their Budget submission last May 2016. Council is now waiting for the committee to raise the required \$50,000 before funding can be sourced.

ACTION: 6.1.4.09. Seek and support funding for Violet Town playground development at the Violet Town Recreation Reserve.

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2017	%		Due to the success of the Violet Town Market, priority funding has been allocated to upgrading the toilet facilities. The development of the playground and Recreation Reserve will be deferred for consideration by the new Council via the new draft Council Plan.

STRATEGY: 6.1.5. Provide best practice asset management

ACTION: 6.1.5.01. Advocate for a pedestrian crossing at the railway gates on Birkett Street, Euroa

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%		Design work complete, approval being sought. State Government funding secured.

ACTION: 6.1.5.02. Investigate and introduce angle parking in Nagambie Main Street.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	95%	+	Community consultation, and work of the Parking Working Group complete. Recommendations to be considered by Council 18th April 17

ACTION: 6.1.5.03. Continue to design and seek funding for town drainage / sewerage schemes

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	Mansfield Road Euroa drainage project under construction, jointly funded by Vicroads. Campbell Street Euroa project being designed with potential for special charge scheme funding, Nagambie industrial estate proposed evaporation pond project being designed, with potential for cost sharing with adjoining developer.

ACTION: 6.1.5.04. Investigate the expansion of additional street lights in the Shire

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	100%	✓	Requests for additional lighting are investigated and referred to budget if needed

ACTION: 6.1.5.05. Advocate to VicRoads / VicTrack and the Australian Rail Track Corporation (ARTC) for the creation of a roundabout resulting in a safer intersection at Queen Street / Bank Street, Avenel, railway crossing.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	Project included in a regional strategic roads priority list

ACTION: 6.1.5.06. Investigate funding for upgraded Mullers Road, Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	The project is included for consideration for funding as a Regional Development Tourism Infrastructure project

ACTION: 6.1.5.07. Investigate options, in consultation with the community, for footpaths, kerb and channelling and parking at the east end of Bank Street, Avenel.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	10%	+	investigation planned for early 2017

ACTION: 6.1.5.08. Continue to advocate to VicRoads for the construction of an interchange on the Hume Freeway at the Service Centre crossing, Avenel.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	Vicroads has been requested to advance the project in priority or alternatively consider a localised reduced speed zone. Awaiting Vicroads response.

ACTION: 6.1.5.09. Design and investigate funding options for kerb/channelling and widening the road surface opposite Euroa Secondary College.

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2017	20%	+	Funding application submitted to VicRoads for 50% contribution Preliminary design drawings completed Funded in 2016/17 capital works program Special Charge Scheme to be implemented

ACTION: 6.1.5.10. In line with the Nagambie Growth Management Plan, commence community consultation and seek funding for the northern roundabout in High Street, Nagambie.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	Investigation and design is listed for consideration in the draft 17/18 capital program

ACTION: 6.1.5.11. Conduct community consultation in relation to traffic management design options at the corner of Binney Street and Railway Street, Euroa.

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2017	75%	+	Following abandonment of the roundabout proposal, design work is being undertaken to address a splitter island width deficiency, as identified in the road safety audit

GOAL: 7 A desirable and safe destination that supports the development of tourism and hospitality enterprises that drive economic growth across our Shire (Tourism and Hospitality)


OBJECTIVE: 7.1. Ensure a coordinated and effective approach to economic and tourism development is maintained at all times

STRATEGY: 7.1.1. Ensure there is consistent branding and marketing of the Shire

ACTION: 7.1.1.01. Work with Goulburn River Valley Tourism to advocate to relevant State Government departments for extra tourism funding

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	100%		As a member Shire of Goulburn River Valley Tourism and having a senior representative on the board, GRVT are continually working in this space. Minister John Eren has been hosted in the shire and continued networking GRVT also work with the Visitor Information Centres within the region to assist in promoting the region and recently hosted the annual V.I.C. Summit featuring 'Taste of the Region' will many accolades.

ACTION: 7.1.1.02. Ensure the successful implementation of the Tourism Strategies in the Economic Development Master Plan



Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2017	75%		This work is ongoing and is entering it's 4th year of implementation. Please refer in more detail to the Economic Development Masterplan





STRATEGY: 7.1.2 Develop the Shire's tourism story and café culture.

ACTION: 7.1.2.01. Upgrade town information on relevant technology.

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2017	5%		Working on a strategy for this.
ACTION: 7.1.2.02. Work with Goulburn River Valley Tourism to develop a Military Trail				
Position(s)	Target Date	% Complete	Status	Comments
Economic Development Officer	30-Jun-2017	100%		Euroa VC have been recognised in the 100 Places in 100 Years app for Military Trail. Further development on a localised level has been discussed however will heavily be dependent upon potential funding.

9.7.2 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 31 March 2017

Author / Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are draft unconfirmed Minutes of the Audit Committee meeting held on Friday 31 March 2017.

RECOMMENDATION

- 1. That the draft Minutes of the Audit Committee meeting held on Friday 31 March 2017 be received.**
- 2. That Recommendations from the Audit Committee be approved.**

61/17 CRS SWAN/THOMSON : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.



9.7.2 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 31 March 2017 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Draft Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 31 March 2017.



Strathbogie Shire Council
Audit Committee Meeting

31 March 2017



STRATHBOGIE SHIRE COUNCIL

MINUTES OF A MEETING OF THE STRATHBOGIE SHIRE COUNCIL AUDIT
COMMITTEE HELD ON 31 MARCH 2017 AT THE EUROA COMMUNITY CONFERENCE
CENTRE, COMMENCING AT 9.30 A.M.

Committee Members:	Ms Claire Taranto	-	Community Representative
	Mr Robert Gardner	-	Community Representative
	Mr Alister Purbrick	-	Community Representative
	Cr Alistair Thomson	-	Council Representative
Officers:	Mr Steve Crawcour	-	Chief Executive Officer
	Mr David Roff	-	Acting Director, Corporate and Liveability
	Mr Chaminda Ranwala	-	Financial Accountant
	Mr Avi Maharaj	-	Team Leader Council Business
Internal Auditors:	Mr Brad Ead	-	AFS & Associates
External Auditors:	Tim Loughnan	-	Director, Financial Audit – Local Government Victorian Auditor-General's Office

Due to the resignation of the previous Chair of the Strathbogie Shire Council Audit Committee, the Chief Executive Officer acted as Temporary Chair until consideration and determination of Item 6.1 - Appointment of Audit Committee Chair

1. Welcome
2. Acknowledgement of Traditional Land Owners

'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the more recent custodians of the land'

3. Apologies

Caroline Wallis	-	Group Manager Corporate and Liveability
Roy Hetherington	-	Director Asset Services
Mr Phil Howard	-	Director, Sustainable Development / Deputy Chief Executive Officer

A handwritten signature in black ink, located in the bottom right corner of the page.

4. Disclosure of Interests

Nil

5. Confirmation of Minutes

Confirmation of the Minutes of the Audit Committee meeting held on 16 December 2016

11/17 ROBERT GARDNER/CLAIRE TARANTO : That the Minutes of the Audit Committee meeting held on 16 December 2016 be confirmed.

CARRIED

6. Business

7. Items raised by Committee Members

8. Next Meeting



6.	Business	Attachments	Report Page No.
	6.1	Appointment of Audit Committee Chair	1
	6.2	Review of Audit Committee Charter	2
	6.3	Internal Audit Reports <ul style="list-style-type: none"> • 2016-06 Information Management • Internal Audit Status Report – December 2016 	3
	6.4	2016-17 Victorian Auditor-General's Office Audit Strategy	3
	6.5	2016-17 Mid-Year Budget Review	4
	6.6	2017-18 Draft Council Plan, Strategic Resource Plan & Long Term Financial Plan	4
	6.7	Strategic Risk Register	5
	6.8	Key Strategic Indicators	6
	6.9	Shared Services Update	6
	6.10	Investigations / Chief Executive Officer Reports	7
7.		Items Raised by Committee Members	8
8.		Next Meeting	8

6. **BUSINESS**

6.1 **Appointment of Audit Committee Chair**

Following the resignation of John McInnes, an advertisement was placed seeking persons interested in serving on the Audit Committee as a community member.

Four applications were received and in accordance with the Committee Charter the Mayor and CEO reviewed the applications and Council endorsed the appointment of Alister Purbrick.

Terms of members will expire as shown below, noting that they may be reappointed

- Claire Taranto May 2017
- Robert Gardner May 2018
- Alister Purbrick May 2019

It is recommended that Council be requested to extend the term of Claire Taranto until May 2020.

In addition Councillor Mason has tendered his resignation from the Committee and at its meeting of 21 February 2017, Council endorsed Cr Alistair Thomson as the new Council representative with Cr Malcolm Little as substitute.

There is a need for the Committee to elect a Chair, which in accordance with the Charter needs to be one of the community members, and subsequently endorsed by Council.

RECOMMENDATION

1. That the Audit Committee recommends to Council that xxxxxxx be appointed as the Committee Chair for 12 months from 31 March 2017.
2. That Council be requested to extend the term of Claire Taranto until May 2020.

ALASTAIR THOMSON/ROBERT GARDNER -

1. That the Audit Committee recommends to Council that Claire Taranto be appointed as the Committee Chair for 12 months from 31 March 2017.
2. That Council be requested to extend the term of Claire Taranto until May 2020.

12/17

ON BEING PUT, THE MOTION WAS CARRIED

Ms Taranto assumed the Chair.

The Chair welcomed Mr Alister Purbrick following his recent appointment to the Audit Committee as a Community Representative.



6.2 Review of Audit Committee Charter

The Audit Committee Charter was last reviewed in 2012 and in recently considering membership of the Committee, the Council resolved that the Charter be reviewed.

A copy of the current Charter was provided to Committee members who were asked to review and make any suggestions for change for consideration by Council.

Issues for consideration might include:

- Membership
- Remuneration – is currently set at \$350 per meeting for the Chair and \$300 per external member. This amount was last reviewed in 2010. At an increase of 2.5% since then fees would now be in the order of \$416 and \$356.
- Tidying up to adjust for change in Council staff titles, national competition policy not as relevant now but Local Government Performance Reporting Framework is, etc.

RECOMMENDATION

That the Audit Committee review the Charter and provide feedback to Council on possible changes.

13/17 ALISTAIR THOMSON/ALISTER PURBRICK : That the Recommendation be adopted, with the proposed amendments to be presented to Council for consideration and endorsement.

CARRIED

Note: Changes to be made are:-

- Where financial reporting is mentioned, change to 'financial management and statutory reporting'.
- Composition of Committee to be five (5) members; three (3) external members and two (2) Councillors, one of whom should be the Mayor or a nominee.
- Quorum to include 'with at least one Council and one Community member of the Committee'.
- Financial Accountant to be included as an attendee, together with the Chief Executive Officer and Group Manager Corporate and Liveability.



6.3 **Internal Audit Reports**
- 2016-06 Information Management
- Internal Audit Status Report – March 2017

For the information of Audit Committee members, copies of the two reports prepared by Council's Internal Auditors, AFS & Associates, were provided prior to the meeting.

RECOMMENDATION

That the Internal Audit Reports:
- 2016-06 Information Management
- Internal Audit Status Report – March 2017
be noted.

14/187 ALISTER PURBRICK/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

Note: Mr Brad Ead (AFS & Associates) to circulate previous three years program to Committee members.

6.4 **Victorian Auditor-General's Office (VAGO) Audit Strategy for Year ending 30 June 2017**

VAGO's Audit Strategy was provided to Committee members in draft form for their information. The letter brings to Council's attention matters arising from the interim phase of the final audit report.

A further update, with the Interim Management Letter, will be tabled at the June 2017 Audit Committee meeting.

RECOMMENDATION

That the draft VAGO Audit Strategy, year ending 30 June 2017, be noted.

15/17 ROBERT GARDNER/ALISTAIR THOMSON : That the Recommendation be adopted.

CARRIED

6.5 2016-17 Mid-Year Budget Review

A copy of the 2016/2017 Mid-Year Budget Review was provided for the information of Committee members.

RECOMMENDATION

That the report be noted.

16/17 ALISTER PURBRICK/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.6 Draft 2017-18 Budget, Council Plan, Strategic Resource Plan and Long Term Financial Plan

Budget

With the election of the new Council, recent months have seen a number of briefings on the 2017/18 Budget. Committee members were provided with material which was presented to an initial briefing to Councillors held in December 2016.

This showed an improvement in the operating position of some \$1.194 m (excluding Capital Income) against the Long Term Financial Plan (refer to document entitled Budget Narrative which is attached for a breakdown of items contributing to that).

There have been a number of briefings since then and the Budget is in the process of being finalised. Some adjustments have been made in recent months which have improved the position slightly and one of the major items of discussion has been an increased allocation for improved standards of some currently minor roads. Council discussed a funding option for these at a briefing on 21 March.

It is proposed that the Budget will be out for public comment around the end of April/early May.

Work is proceeding on the following documents:

- Model Budget – to be finalised when Budget locked in but narrative being updated
- Strategic Resource Plan/Long Term Financial Plan – as for Model Budget
- Fees and Charges schedule – reviewed by Council
- Rating Strategy – basically complete with no change to Municipal Charge or relative rate differentials. Assuming Municipal Charge stays the same, with rate revenue compliant with 2% cap, excluding supplementary rates, 3% increase in waste charges. Discussion occurring in relation to options for rebates

6.6 Draft 2017-18 Budget, Council Plan, Strategic Resource Plan and Long Term Financial Plan (cont.)

Council Plan

Council is required to produce a 4 Year Council Plan by 30 June at the latest and a process of development has been underway for some months including a series of "Conversation Cafes" in locations around the Shire. The feedback from these and other sources is currently being collated with Council scheduled to review in early April.

There are likely to be Budget implications from this process which will need to be considered.

RECOMMENDATION

That the status of the Budget and Council Plan process be noted.

17/17 ALISTAIR THOMSON/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.7 Strategic Risk Register

The Strategic Risk Register was circulated to Committee members prior to the meeting,

RECOMMENDATION

That the Committee provide feedback on the Strategic Risk Register

ALISTAIR THOMSON/ROBERT GARDNER -

That the Strategic Risk Register report be noted, and that future reports identify any changes from the previous version.

18/17

ON BEING PUT, THE MOTION WAS CARRIED

6.8 Key Strategic Indicators

Provided to Audit Committee members for their information were details of February 2017 outstanding Confirm Enquiries and Job Intervention Analysis and Excess Annual Leave reports.

RECOMMENDATION

That these items be noted.

19/17 ALISTAIR THOMSON/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.9 Shared Services Update

Council's Chief Executive Officer, Mr Steve Crawcour, provided Audit Committee members with an update on the Shared Services project.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

20/17 ALISTER PURBRICK/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

11.10 a.m.

ALISTER PURBRICK/ROBERT GARDNER -

CLOSURE OF THE MEETING -

That, in conformance with Section 89(2) of the Local Government Act 1989, it be resolved to close the meeting to Council officers (except the Chief Executive Officer) for the purpose of considering items relating to:-

- Ground(s) under section 89(2):
89(2)(a) Personnel Matters

21/17

ON BEING PUT, THE MOTION WAS CARRIED

11.20 a.m.

ROBERT GARDNER/ALISTER PURBRICK -

That the meeting be re-opened to Council officers and normal business resumed.

22/17

ON BEING PUT, THE MOTION WAS CARRIED

6.10 Investigations / Chief Executive Officer Reports

Council's Chief Executive Officer, Mr Steve Crawcour, provided a verbal briefing of any investigations currently being undertaken by Council.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

23/17 **ROBERT GARDNER/ALISTER PURBRICK** : *That the Recommendation be adopted.*

CARRIED

7. **ITEMS RAISED BY COMMITTEE MEMBERS**

Alister Purbrick asked whether monthly financial reports to Council could be circulated to Committee members.

Agreed that members be sent a website link to the Council meeting Agenda.

Robert Gardner asked how the Council was settling in.

The Chief Executive Officer and Cr Thomson provided a perspective on experiences so far.

The Chair requested that attachments to reports not be embedded in the Agenda document; that they be sent as separate documents.

8. **NEXT MEETING**

Friday 23 June 2017

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.25 A.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date



**9.7.3 Strathbogie Shire Council Audit Committee
- Review of Charter**

Author & Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The purpose of this report is to seek approval of a revised Charter for the Strathbogie Shire Audit Committee, which is an advisory committee under Section 139 of the Local Government Act.

RECOMMENDATION

That Council:

- 1. Revoke the existing Charter for the Audit Committee;**
- 2. Adopt the Audit Committee Charter, as attached.**

CRS THOMSON/STOTHERS -

That the Recommendation be adopted.

CRS SWAN/LITTLE -

Amendment:

That the Charter be amended to reflect Membership of the Audit Committee to be four (4) external members and one (1) Councillor

CRS WILLIAMS/MASON -

Amendment:

That the original 2012 Charter of the Audit Committee remain.

62/17

ON BEING PUT, THE MOTION WAS LOST



9.7.3 Strathbogie Shire Council Audit Committee
- Review of Charter (cont.)

RECOMMENDATION (cont.)

CRS SWAN/LITTLE -

Amendment (re-presented):

That the Charter be amended to reflect Membership of the Audit Committee to be four (4) external members and one (1) Councillor.

63/17

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

64/17

ON BEING PUT, THE MOTION WAS CARRIED

Background

The Strathbogie Audit Committee was established in 1997 as an Advisory Committee under Section 139(2) of the Local Government Act in response to recommendations from the Office of Local Government and the Office of the Auditor-General. Prior to that the Committee was not established under any particular section of the Act, instead Council at the time resolved that the Charter and Structure be adopted, Councillors be appointed and Council seek suitable community representatives through a public advertising process.

The Charter of the Audit Committee was last reviewed and the results endorsed by Council in February 2012.

Following the most recent Council election, the Council resolved to review the Charter. The Audit Committee, at its most recent meeting went through the document and recommends adoption of the revised version.

Suggested changes from the previous version are;

- A change to the Composition of the Committee from its present minimum of three members , (a minimum of two who must be external independent persons) to a membership of five – three external members and two Councillors, one of whom must be the Mayor or nominee.
- A quorum to be a majority of Committee members, with at least one Council and one Community (external) member present.
- Where the previous document referred to “financial reporting” this has been altered to “financial management and statutory reporting.”
- Inclusion of the Financial Accountant as an attendee at all meetings.
- Minor alterations to reflect changed officer titles.
- Minor alterations to include new requirements under Local Government Performance Reporting Framework.



9.7.3 Strathbogie Shire Council Audit Committee
- Review of Charter (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

It has been mandatory since 2004 for Council's to establish an audit committee as an advisory committee under Section 139 of the Local Government Act.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Draft Audit Committee Charter.





STRATHBOGRIE SHIRE COUNCIL

AUDIT COMMITTEE CHARTER

Purpose: The Audit Committee (the Committee) is appointed by Council and pursuant to Section 139 of the Local Government Act as amended.

Objectives:

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial management and statutory reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

The main objectives of the Committee is to assist Council in discharging its oversight responsibilities in relation to the following matters:

- Financial management and statutory reporting process to ensure balance, transparency and integrity of published financial information;
- The effectiveness of Council's internal control and risk management systems;
- The effectiveness of the internal audit function;
- The independent external audit process including assessing the performance of the external auditor;
- Council's process for monitoring compliance with legislation and regulations and Council policies affecting financial management and statutory reporting; and
- Key policies impacting the effectiveness of Council's governance framework, including Code of Ethics, Fraud Policy, Whistleblower Policy, etc.

In performing its duties, the Committee will maintain effective working relationships with Council, management and the external and internal auditors. To perform their roles effectively, each Audit Committee member is expected to develop and maintain their skills and knowledge, including their understanding of the Committee's responsibilities and of Council's business, operations and risks.

Authority

The Committee is an independent advisory committee of Council, established pursuant to Section 139 of the Local Government Act 1989 as amended. Council authorises the Committee, within its scope of responsibilities, to:

- Perform activities within the scope of its Charter;
- Require the attendance of senior council employees at meetings as appropriate;
- Have unrestricted access to members of the management team and relevant information;
- Monitor matters reported to council pursuant to the Whistleblower legislation (recognising that there are strict confidentiality requirements under that legislation);
- Be directly responsible for the performance of the external auditor and internal auditors.

The Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.

A handwritten signature in black ink, located in the bottom right corner of the page.

The Committee does not have any management functions and is therefore independent of management.

Conflicts of Interest:

In accordance with Section 79 of the Local Government Act 1989 as amended (the Act), members of the Committee are required to disclose all conflicts of interest and may not be eligible to vote on a matter or attend the relevant section of a meeting at which the subject of the conflict will be considered, depending on the nature of the conflict. Members of the Committee are expected to be aware of the provisions of the Act with regard to conflicts of interest thereof. Failure to comply with the provisions of the Act with regard to conflicts of interest may result in the member's appointment being terminated.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

Corporate Governance

Council recognizes the importance of good corporate governance and is committed to ensuring high standards are set and maintained. The Audit Committee plays a significant role in monitoring and promoting these high standards.

Recognising that audit programs and internal controls are but one element of good corporate governance, the Audit Committee will work with the Council, Council management and Internal Audit to develop a framework for monitoring the multi dimensional elements of corporate governance. The work to be conducted by Local Government and other relevant peak bodies in this area will be closely monitored.

Membership

- (a) The Audit Committee will comprise ~~three (3)~~ **four (4)** external members and ~~two (2)~~ **one (1)** Councillors. ~~one of whom is to be the Mayor, or nominee.~~ All members shall have full voting rights.
- (b) External independent persons will have senior risk, business, financial or legal knowledge and experience, and be conversant with the financial and other reporting requirements. The evaluation of potential members will be undertaken by the Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.
- (c) Appointments of external persons shall be made by Council by way of a public advertisement. The terms of the appointment will generally be for a period of 3 years and should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives. Council may reappoint current external members from time to time
- (d) If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.



- (e) Remuneration for attendance at Audit Committee meetings will be paid to each independent member of the Committee on a per sitting basis. The rate of remuneration for both the Chairperson and Committee members will be determined by Council.

Payment for the attendance of Committee members at other meetings, seminars etc. will be at the discretion of the Chief Executive Officer.

- (f) The Chairperson shall be appointed from the external members of the Committee by the Audit Committee, subject to Council's approval. In the absence of the appointed Chairperson from a meeting, the Committee will appoint a member to the position of Acting Chairperson.
- (g) A quorum shall be a majority of Committee members, with at least one Council and one external member of the Committee.
- (h) The Chief Executive Officer, Group Manager Corporate and Liveability and Financial Accountant should attend all meetings. The internal audit advisor will attend as required by the Committee. Other members of Council or Council staff may be invited to attend at the discretion of the Committee to advise and provide information when required.
- (i) Representatives of the external auditor should be invited to attend at the discretion of the Committee but **must** attend meetings considering the draft annual financial report and results of the external audit.
- (j) Council shall provide secretarial and administrative support to the Committee.

Meetings

- (k) The Committee shall meet at least quarterly.

A schedule of meetings will be developed and agreed to by the members.

Additional meetings shall be convened at the discretion of the Chairperson or at the written request of any member of the Committee or external auditor.

Reporting

- (l) The Audit Committee shall after every meeting forward the minutes of that meeting to the next ordinary meeting of Council, including a report explaining any specific recommendations and key outcomes.
- (m) The Committee shall report annually to the Council summarising the activities of the Committee during the previous financial year.

|



Duties and Responsibilities

- (n) The following are the duties and responsibilities of the Audit Committee in pursuing its Charter:-
- (i) To prepare, approve and review the scope of the internal audit plan and program and the effectiveness of the internal function. This review should consider whether the internal audit plan systematically addresses:
 - internal controls over significant areas of risk, including non-financial management control systems;
 - internal controls over revenue, expenditure, assets and liability processes;
 - compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
 - accountability and internal control of matters affecting the operations of Council.
 - (ii) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or Chief Executive Officer.
 - (iii) Review the level of resources allocated to internal audit and the scope of its authority.
 - (iv) Review reports of internal/external audit and the extent to which Council and management react to matters raised by internal/external audit, by monitoring the implementation of recommendations made by internal/external audit.
 - (v) Facilitate liaison with the external auditor to promote compatibility, to the extent appropriate, between their internal and external programs.
 - (vi) Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.
 - (vii) Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
 - (viii) Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.
 - (ix) Review acceptance and participation in the development and implementation of the highest standards of corporate governance including monitoring compliance with Council's Code of Conduct.



- (x) Review Council's draft annual financial report, focusing on:
 - accounting policies and practices;
 - changes to accounting policies and practices;
 - the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements;
 - significant variances from prior years.
- (xi) Discuss with the external auditor the scope of the audit and the planning of the audit.
- (xii) Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters.
- (xiii) Review tendering arrangements and advise Council.
- (xiv) Review the annual performance statement and recommend its adoption to Council.
- (xv) Review issues relating to national competition policy and Local Government Performance Reporting Framework.
- (xvi) Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer and the Council if appropriate. Oversee any subsequent investigation, including overseeing of the investigation of any suspected cases of fraud within the organisation.
- (xvii) Monitor the progress of any major lawsuits facing the Council.
- (xviii) Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.
- (xiv) Report to Council after each meeting, in the form of minutes or otherwise, and as necessary, and provide an annual report to Council summarising the activities undertaken during the year.
- (xx) The Audit Committee, in conjunction with Council and the Chief Executive Officer, should develop the Committee's performance indicators.
- (xxi) Review the findings and recommendations of any examinations of Council by regulatory agencies.



- (xxii) Review and make recommendation to Council in relation to the internal audit budget.
- (o) The Audit Committee, through the Chief Executive Officer and following authorisation from the Council, and within the scope of its responsibilities, may seek information or obtain advice on matters of concern from any employee, internal and external auditor and external party.

Confidentiality

All Committee members are expected to be aware of their responsibilities with regard to the confidentiality of information about Council's affairs pursuant to Section 77 of the Act. Failure to comply with the provisions of the Act with regard to confidentiality may result in the members appointment being terminated.



9.7.4 Feasibility Study for Out of Hours School Care – Euroa

Author & Department

Manager, Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

Following a request from a Community member to investigate the feasibility of the establishment of an Out of School Hours Care (OOSHC) service in the town of Euroa, a recommendation is presented for Council's consideration which is in line with Council's role in planning for the community.

RECOMMENDATION

That, if budget can be sourced, a feasibility study be undertaken to gain accurate data and information to better inform decision making in relation to the identified need and viability of an Out of School Hours Care establishment in Euroa ~~all townships across the Shire.~~

65/17 CRS SWAN/WILLIAMS : That the Recommendation be adopted, subject to a feasibility study include all townships across the Shire, not just Euroa, as shown above.

CARRIED

Background

- A local Euroa resident with a background in childcare and OOSHC services has undertaken some initial data collection and feedback from community members which she advises indicates a need for an OOSHC service in Euroa.
- OOSHC services provide care for primary school aged children before and after school hours.
- OOSHC services operate based from a local primary school
- Previously there was an OOSHC service based at Euroa Primary School, which ceased due to lack of utilisation some years ago.
- The resident has met with Council officers to discuss this issue and provided initial information regarding potential options to explore this further.
- The resident advised that Community Childcare Inc., the Peak Body for community owned, not-for-profit long day care and outside school hours care in Victoria, are an organisation able to undertake research and feasibility study to determine if there is a need and if a service would be a viable program. You can read more about this organisation here: <http://www.cccinc.org.au/about-us>
- Contact made with Community Childcare Inc. and a proposal to undertake a feasibility study was received

9.7.4 Feasibility Study for Out of Hours School Care – Euroa (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

To undertake the feasibility study would require allocation of funds from Council.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Perception that there is a need in the community and without completing a formal study this perception may continue to grow without valid concrete data/information to support this direction

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

If feasibility study is undertaken this will include community consultation.

Attachments

Nil.



9.7.5 Mayoral and Councillor Allowances 2016/2017

Author / Department

Group Manager, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989* (the Act).

Summary

Section 74(1) of the Act requires Councils to review and determine the level of Mayoral and Councillor allowances within the period of six months after a general election or by next 30 June, whichever is later. As a result of the Council review, a Council may determine to either retain its current allowances or vary them to different amounts within the range and limit applicable to its category.

At a Special Council meeting held on Tuesday 6 December 2016, the following Recommendation was adopted by Council -

1. *That the Councillor allowances be set at \$19,834 per annum, plus the sum equivalent to the superannuation guarantee contribution (currently 9.5%).*
2. *That the Mayoral allowance be set at \$59,257 per annum, plus the sum equivalent to the superannuation guarantee contribution (currently 9.5%).*
3. *That Council give Public Notice in newspapers generally circulated throughout the Shire advising of the review of allowance and the proposed rates and calling for submissions under section 223 of the Local Government Act 1989.*

As per the requirement for Councils to undertake a review of the Mayoral and Councillor allowances, and in accordance with Section 223 of the Local Government Act 1989, written submissions were invited in relation to the allowances provided to the Mayor and/or Councillors. At the closing date for submissions, no submissions had been received.

RECOMMENDATION

1. **That Council resolves that the Councillor allowances remain as determined at the Special Council meeting held on Tuesday 6 December 2016, viz; \$19,834 per annum, plus the sum equivalent to the superannuation guarantee contribution (currently 9.5%).**
2. **That Council resolves that the Mayoral allowance remain as determined at the Special Council meeting held on Tuesday 6 December 2016, viz; \$59,257 per annum, plus the sum equivalent to the superannuation guarantee contribution (currently 9.5%).**

66/17 **CRS THOMSON/SWAN** : *That the Recommendation be adopted.*

CARRIED



9.7.5 Mayoral and Councillor Allowances 2016/2017 (cont.)

Background

Section 74(1) of the Act requires Councils to review and determine the level of Mayoral and Councillor allowances within the period of six months after a general election or by next 30 June, whichever is later. As a result of the Council review, a Council may determine to either retain its current allowances or vary them to different amounts within the range and limit applicable to its category.

Strathbogie Shire Council is a category 1 Council. The range of annual allowances for Councillors available for category 1 Councils is \$8,324 to \$19,834.

The Mayoral allowance available for category 1 Councils is up to \$59,257 per annum.

The Mayoral and Councillor allowances set under Section 74(1) will remain in place for the term of the current Council (four years), and can only be adjusted in accordance with future annual reviews by the Minister, which allow for increases at the Minister's discretion.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant risk management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation will have no further financial or budgetary implications as allowances are required to be paid and are already budgeted for.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.



9.7.5 Mayoral and Councillor Allowances 2016/2017 (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The review of Mayoral and Councillor allowances is a legal requirement under Section 74(1) of the Act. The review must be completed by 30 June 2017.

Consultation

It is considered a community consultation process has taken place, as per the requirement of Council to conduct a review under Section 74(1) of the Local Government Act 1989, and the subsequent Section 223 process, whereby community members were given the opportunity to make a submission as part of the Mayoral and Councillor allowances review.

Attachments

Nil

9.7.6 2017 Road Management Plan Review Report

Author & Department

Director Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.”

Summary

This report on the 2017 Road Management Plan Review is brought forward for Council consideration.

The review identifies opportunity for Council to increase standards to best match community expectations.

The draft Road Management Plan amendment, (Version 6 April 2017) attached, includes those increased standards.

Upon certification of the Chief Executive Officer of this increased standards, Council can resolve to amend the plan which would take effect the following day, all in accordance with the Road management (General) Regulations 2016.

RECOMMENDATION

That Council resolve to amend the Road Management Plan Version 6: April 2017, effective 19 April 2017.

CRS STOTHERS/THOMSON -

Amendment:

That Council resolve to amend the Road Management Plan Version 6: April 2017, effective 19 April 2017, with the following additions:-

1. **A Section 10 (before the Appendices) entitled “Road Advisory Committee” that contains the following text: *The Purpose of the Road Advisory Committee is to provide input into the cost-effective management of the Council’s road network. A separate document that contains the scope, function, composition and meeting frequency will be developed and approved by Council for the operation of the Committee.***
2. **Two extra criteria included in Appendix 6, the Road Assessment Matrix, namely Road Condition and Community Needs.**
3. **Correct the administrative error to include City of Bendigo as a neighbouring Shire.**

67/17

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

68/17

ON BEING PUT, THE MOTION WAS CARRIED

9.7.6 2017 Road Management Plan Review Report (cont.)

Background

The review purpose, in general terms, is to consider the appropriateness of the Road Management Plan (RMP) priorities and standards.

Since the last review, conducted in 2014, aspects of the plan potentially requiring an increase in standard have been identified by the public, CFA and Council.

Those aspects are as follows: -

1. Class 0 / Fire Access Roads

Residents utilising these roads as prime access to their dwellings have expressed dissatisfaction with the low standards of maintenance.

Assets staff have also observed, following recent intense rain events that the low standard of drainage maintenance is leading to destruction of any existing pavement and formation. Property owners utilising these roads for farming operations have also expressed concern over the recent destruction of pavement and formation.

2. Class 0 / Fire Access Roads Identified as High Usage

The following roads, where an increase in standard is required to support existing through traffic, have been listed by works staff.

Road or Street Name	From	To	Total Pavement Length
Gerrards Road	OConnors Road	Station Road	1,625
Mt Wombat Road	Mount Wombat Road + 1225	Beatties Road	1,125
Angle Road	Drysdale Road	Drysdale Road + 2700	2,572
Boyle Road	Kellys Lane	End of Road	870
Bunganail Road	Peppercorn Rd	McDonalds + 980	1,405
Geodetic Road	Pranjip Road	Maxfield Street	9,504
Monea Road	Transfer Station	Dargalong Road	1,590
South Costerfield-Graytown Road	Cochrans Road	Cochrans Road + 4705	4,705
Strathaird Road	Cooper Lane	Cooper Lane	20
Killeens Hill Road	Church Lane + 5840	Church Lane + 8090	2,250
Long Gully Road	Harrys Creek Road + 700	Harrys Creek Road + 1760	1,060
McKenzies Road	McCrackens Road + 2570	McCrackens Road + 3405	835
Dargalong Road	Grimwade Road	Nagambie Locksey Road	7,455
Noye Lane	Buntings Hill Road	End of Road	430

3. Dust Suppressant

Some occupiers of houses fronting gravel roads would like the benefit of dust suppressant on the road in the vicinity of the house.

9.7.6 2017 Road Management Plan Review Report (cont.)

Officers Comments

It is possible to amend the RMP to address the aspects listed and allow Council to progressively introduce increased standards as resources permit.

The draft (Version 6, April 2017) achieves this outcome: -

1. Class 0 / Fire Access Roads

A new standard has been included to address the loss of existing pavement and formation. Refer Appendix 4, Note 2: -

“Grade the formation and table drains as required to maintain standard and prevent loss of formation as resources permit.”

2. Class 0 / Fire Access Roads Identified as High Usage

An intention to upgrade Class 0 / Fire Access Roads as additional funding becomes available has been included in Section 6: -

An intention to upgrade Class 0 / Fire Access Roads as additional funding becomes available has been included in Section 6: -

“It is Council’s intention to upgrade the classification of a number of Fire Access / Zero Class roads progressively over the life of this Road Management Plan. This will be implemented as funding for both the capital upgrade works and ongoing maintenance is made available.

Roads will be prioritized for reclassification by assessment of their network importance, the number of existing houses, length of the road and the current traffic volumes. (Refer to Road Assessment Matrix at Appendix 6).”

This intention applies to those roads which provide prime access to a dwelling and those identified as High Usage in the 2017 Road Management Plan Review.”

3. Dust Suppressant

The “addition of dust suppressant to the surface of an unsealed road” has been specifically listed as an improvement work which could be undertaken by a road user by agreement with Council.

4. General

A number of minor changes have been made to the document to update linkages to other legislation, standards and asset management systems. All changes are identified by underlining in the draft document.

Conclusion

The amendments as drafted will modernise the RMP document and support the addressing of community expectations.

Council can act to adopt the amendment and have it take effect.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.



9.7.6 2017 Road Management Plan Review Report (cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has capital or recurrent budget considerations, as outlined elsewhere in this report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there are no other Community implications.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

Council received valuable feedback on the community's expectations in the area of road maintenance and management from the 2017 Conversation Café program.

The review has responded to the feedback, and the draft plan proposes an overall improvement in standards. Where improvement is proposed, Council is not required by Regulation to give public notice or invite submissions.

Attachments

- Road Management Plan Version 6 – April 2017



Road Management Plan

Standardised Version

~~Version 5, February 2014~~

~~Version 6, February 2017~~ April 2017

A handwritten signature or set of initials in black ink, located in the bottom left corner of the page.

ROAD MANAGEMENT PLAN

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ROAD MANAGEMENT PLAN

1 GENERAL

1.1 DISTRIBUTION & AVAILABILITY

The Director Asset Services shall be responsible for:

- Control of this Plan,
- Distribution of the Plan, and the
- Control and issue of any amendments

Copies (4) of the Plan shall be held by:

- Director Asset Services,
- ~~Manager Assets, Projects and Works~~
- ~~Strategic Assets Co-ordinator, and~~
- ~~Manager Engineering, and the~~
- Council Library.

This Plan is available at the following locations and may be viewed, free of charge, by the public during office hours ~~the hours of 9:30 am to 5 pm~~ each working day:

Municipal Offices
109A Binney Street,
Euroa, 3666
Phone: 03 5795 0037
Mon – Fri. 9.00 am to 5.00 pm

Nagambie Mobile Customer Service
317A High Street,
Nagambie, 3608
Phone: 1800 065 993
Each Thursday, 10.30am-3.30pm
Mon – Fri 10.00 am to 4.00 pm

The Plan is also available on Council's website at www.strathbogie.vic.gov.au

1.2 AMENDMENT REGISTER

Document Control					
Rev No.	Date	Revision Details	Author	Reviewer	Approver
Draft	31/08/04				
Ver 1.0	10/09/04	Version 1: Public exhibition			
Ver 1.0	16/11/04	Version 1: Adopted			
Ver 2.0	11/07/05	Version 2: Public exhibition			
Ver 2.0	20/09/05	Version 2: Adopted			
Ver 3.0	04/08/06	Version 3: Public exhibition			
Ver 3.0	15/05/07	Version 3: Adopted			
Ver 4.0	19/06/12	Version 4: Adopted			
Ver 5.0	<u>2/04/14 Feb 2014</u>	<u>Version 5: Adopted Draft for Council consideration</u>			
<u>Ver 6.0</u>	<u>21/03/17 April 2017</u>	<u>Draft for Council consideration</u>			

ROAD MANAGEMENT PLAN

1.3 DELEGATIONS

The Chief Executive Officer has delegated the various functions under the Road Management Act and Regulations to the respective officers of Council detailed in an Instrument of Sub-Delegation. This allows Council, through its various members of staff to respond quickly to technical and administrative matters under the Plan.

2 INTRODUCTION

2.1 BACKGROUND

This Road Management Plan (the Plan) is a document which describes road assets within road reserves for which Council is responsible.

The document sets inspection intervals and response times as well as stating management systems which this Council will implement to ensure that its responsibilities within the Road Management Act 2004 (the Act) are met.

For Council to show that it has satisfied its duty of care to road users, it is required to demonstrate that it has in place a reasonable regime for inspecting the road network to discover defects and a reasonable regime for planning and implementing repairs to overcome those defects. These aspects of inspection and response are dealt with in Section 5 and are the key components of this Plan.

Implementation and management of the Plan is consistent with Council's various strategic and corporate documents and policies.

2.2 PURPOSE

In accordance with Sections 1, 49 and 50 of the Road Management Act 2004, the purposes of this Plan are:

- To establish a management system for the road management functions of the Council which is based on policy and operational objectives and available resources; and
- To specify the relevant standards in relation to the discharge of duties in the performance of those road management functions.
- To establish good road asset management practices focussed on delivering optimal outcomes while having regard to affordability, available resources, and the policies, priorities and strategies of governments and road authorities

This Plan details the management system that the Council proposes to implement in the discharge of its duty to inspect, maintain and repair public roads for which the Council is responsible.

2.3 REVIEW OF THIS PLAN

2.3.1 Audit

A program of auditing, using both internal and external auditors, is being developed for the purposes of ensuring that all the management systems in place are delivering the levels of service adopted by Council for its road network assets.



ROAD MANAGEMENT PLAN

2.3.2 Plan Review

This Road Management Plan will be reviewed in accordance with sections 303 and 304 of the Road Management (General) Regulations 2005 20156 and will be conducted every four years in line with Council elections.

The review will consider the levels of service for road infrastructure on public roads maintained by this Council. Particular attention will be given to managing the demand for asset maintenance with the proposed level of resources made available through the Council budget.

2.3.3 Amendment

If the adopted level of service, i.e. tolerable level of defect and/or rectification response time, is not achievable, the level of maintenance effort may need to be varied. The level of service, the anticipated quantity of works and Council's budget and resources would have to be reviewed and a new Road Management Plan proposed.

Any revised Plan would be subject to the consultation and approval processes as detailed in Section 54 of the Act.

3 LISTING OF ROAD INFRASTRUCTURE

3.1 CLASSIFICATION OF INFRASTRUCTURE

Council has adopted hierarchies which provides for the classification of assets of a similar nature. The objective of a classification is to group assets based on factors including, but not limited to:

- Type and volume of use,
- Risk factors,
- Standards of construction and maintenance

Details of Council's road asset hierarchies are included in Appendix 1~~Appendix 1~~
~~Appendix 1~~.

3.2 ASSET REGISTERS

Council maintains asset registers of roads, roadways, pathways, road infrastructure or road related infrastructure for which Council is the responsible road authority.

3.2.1 Register of Public Roads

The Act places a mandatory requirement that a road authority keeps a register of public roads. The purpose of the Register is to list those road assets which will be maintained by Council in accordance with this Plan. The Act provides guidance as to what must be included in the Road Register, which includes:

- Road name,
- Date the road became a public road (if after 1 July 2004),
- Date the road ceases to be a public road,



ROAD MANAGEMENT PLAN

- Classification, if any,
- Reference to any plan or instrument that fixes or varies the boundaries of the public road (if made after 1 July 2004),
- Any ancillary areas,
- Reference to any arrangement under which management function is transferred to or from another road authority,
- Any matter required to be included by the relevant road minister under section 22 of the Act.

Council's register is held as a database. A copy of the Register is available for public viewing at the Municipal Offices. The mandatory information to be kept is listed in Schedule 1 of the Road Management Act.

A hard copy record of the location of road assets is kept in the Council Publications File in the Records Department. The Road Register is available to the public for inspection at no charge at the Municipal Offices, 109A Binney Street, Euroa, during normal business hours.

3.2.2 Bridges & Major Culverts Asset Register

The register lists all bridges and major culverts for which Council is the responsible road authority. The register is held as a database and includes the following information:

- Location,
- Dimensions,
- Age,
- Description of type.

3.2.3 Footpaths Asset Register

The register lists footpaths for which Council is the responsible road authority. The register is held as a database and includes the following information:

- Location,
- Materials,
- Dimensions.

3.2.4 Car Parks Asset Register

Both on and off street car parks are maintained by this Council. Maintenance requirements for car park pavements, drains, signs and line markings are the same as Access Roads as described in this Plan.

4 DEMARCATION OF RESPONSIBILITY

4.1 BORDERING MUNICIPALITIES

In the instance of boundary roads with other municipalities the responsibility is allocated according to an agreement between municipalities. The agreement allocates routine maintenance responsibility split on an equitable cost basis. Capital



ROAD MANAGEMENT PLAN

works, reseals costs are shared equitably by both municipalities. The Strathbogie Shire Council borders:

- Campaspe Shire to the west;
- City of Greater Shepparton to the north;
- Benalla Rural City to the north-east;
- Mansfield Shire to the east;
- Murrindindi Shire to the south.

4.2 ARTERIAL ROADS

For arterial urban roads VicRoads is the Coordinating Road Authority. Hard copy sketches of the line of demarcation between Council and VicRoads have been developed based on the *Operational Responsibility for Public Roads Code of Practice*.

A State Road may be a Freeway, a Declared Arterial Road or a Non-Declared Arterial State Road.

Freeways in the Strathbogie Shire are:

- Hume Freeway
- Goulburn Valley Freeway – Sections 1 and 3

Highways in the Strathbogie Shire are:

- Goulburn Valley Highway (Mitchellstown Road to Wahring)

Declared Arterial Roads in the Strathbogie Shire are:

Official Name	Local Name
Avenel Nagambie Road	Avenel Nagambie Road
Dookie Violet Town Road	Dookie Violet Town Road
Euroa Mansfield Road	Euroa Mansfield Road
Euroa Main Road (the old Hume Highway through Euroa)	<u>Euroa Main Road</u> <u>In-Town (Clifton St/Tarcombe St in town)</u> <u>Out of Town Euroa Main Road</u>
Euroa Shepparton Road	Euroa Shepparton Road
Heathcote Nagambie Road	Heathcote Nagambie Road (Vickers Road in town)
Murchison Violet Town Road	<u>Murchison Violet Town Road</u> <u>and Urmston Street in town</u>
Wahring Murchison East Road	Wahring Murchison East Road

ROAD MANAGEMENT PLAN

In the rural areas, VicRoads is responsible for the full width of the road reserve, from property line to property line.

Under the Road Management Act (s.40(4)), the road authority's statutory duty to inspect does not apply to any roadside that has not been developed by a road authority for use by the public as a roadway or pathway, nor to non-road infrastructure which is installed in the road reserve; and (s. 107) the road authority does not have a statutory duty or a common law duty to maintain, inspect or repair the roadside of any public highway (whether or not a public road).

4.3 Council Responsibility

The Council has the power to determine the standard to which it will construct, inspect, maintain and repair roadways as set out in the Road Management Act. The Council is responsible for implementing processes and systems to ensure compliance with those standards.

4.4 Road-user Responsibility

Road user obligations are set out in Section 17A of the Road Safety Act 1986 (as amended by the Road Management Act) and summarised below:

A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all relevant factors including (but not limited to) the:

- physical characteristics of the road
- prevailing weather conditions
- level of visibility
- condition of the motor vehicle
- prevailing traffic conditions
- relevant road laws, advisory signs and roadworks restrictions
- physical and mental condition of the driver.

A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors.

A road user must have regard to the rights of other road users and the community, taking reasonable care to avoid conduct that may:

- endanger the safety and welfare of other road users
- damage any infrastructure on the road reserve
- harm the environment of the road reserve.

4.4.5 CROWN LAND

A number of roads are located on crown land managed by the Department of Environment Land Water and Planning, Sustainability and Environment and Parks Victoria. Where these roads do not service a Council asset or ratepayer, the road may be the responsibility of the relevant Department. In some instances a road may pass through the crown land and Council may remain the responsible authority.

4.4.6 RAIL

The relevant rail authority is responsible for the maintenance of the road and infrastructure in the immediate vicinity of a rail crossing and some bridge structures.

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The Rail Safety Act 2008 requires Safety Interface Agreements to be established which fully detail the areas of responsibility.

4.64.7 UTILITY SERVICES

The relevant service provider including water, gas, sewer, phone or power is responsible for the maintenance of its infrastructure located within the road reserve.

4.64.8 PRIVATE STREETS

A private street may have been created from the subdivision of private land. Where the street has been constructed to Council's requirements and approved, the street shall be maintained in accordance with this Plan.

4.74.9 OWNER RESPONSIBILITIES

4.7-11.9.1 Vehicle Crossings

The Road Management Act 2004 provides that a road authority is not liable for private vehicle crossings (driveways) and pathways on road reserves that provide access to land adjoining a road, this responsibility being with the adjoining landowner.

Vehicle crossings must comply with Council's specifications.

Proposed new or altered cross overs to properties adjoining Arterial Roads require a Planning Permit under the Environment and Planning Act 1986 – Planning and Environment Act 1987 before any works can commence.

4.7-21.9.2 Footpaths and Overhanging Vegetation

A landowner has a responsibility to keep a footpath clear of vegetation growing from their property. Under the provisions of Council's local law No. 6 (2010) Council may direct the landowner to trim the overhanging branches.

4.7-24.9.3 Obstructing Footpaths and Roads

It is the responsibility of landowners to keep footpaths and roads clear of obstructions, including circumstances relating to:

- Tables, chairs, shop displays and signs on footpaths in commercial areas,
- Obstructions on nature strips, and
- Vegetation/Weeds affecting visibility.

excepting where the activity is approved by Council in accordance with Local Law No. 6 (2010).

4.9.4 Roadside Vegetation

A road authority does not have a statutory duty or a common law duty to maintain, inspect or repair land of any public highway that is not a constructed path or roadway (Road Management Act s. 107). Nature strips in urban areas are the responsibility of the neighbouring landowner to maintain.

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In accordance with Clause 52.17 of the Victoria Planning Provisions, Council is exempt from the requirement to obtain a permit for native vegetation removed, destroyed or looped to the minimum extent necessary to maintain the safe and efficient function of an existing road.

4.7.4.9.5 Nature Strips

Due to potentially high costs Council does not maintain nature strips to a high standard. Council may only undertake works where some safety or significant amenity issue is present. Historically the landowner has undertaken mowing and upkeep, including weed control, as a part of the presentation of their property.

4.7.5.1.9.6 Consent to Perform Works in Road Reserve

In general any person considering performing works in road reserves must obtain consent from the Coordinating Road Authority unless they are exempted under the Road Management (Works & Infrastructure) Regulations 2005. Advice and application forms are available from the Municipal Offices for work on municipal roads.

4.8.4.10 ACCESS CONTROL

Under the provisions of the Act a road authority may make a decision concerning access onto a public road in relation to:

- Location,
- Restrictions of use,
- Conditions, and
- Works.

VicRoads may specify requirements for highways and arterial roads and Council for local roads.

Under the Planning Permit process Council may impose conditions on a permit for the use or development of land in relation to:

- Stock Crossings,
- Vehicle crossings,
- Driveway dimensions,
- Turning lanes, and
- School bus stopping areas.

5 STANDARDS FOR INSPECTION

5.1 INSPECTIONS

5.1.1 General

The main reasons for the inspection of road assets are:

- To identify defects and act to minimise the risk of injury to the asset users; and

ROAD MANAGEMENT PLAN

- To identify defects in time and repair to prevent premature failure of assets and minimise the financial impact to the community.

The Council and the community collectively identify the defects on roads. Inspections are performed in three modes as follows:

Mode 1 Inspection by service inspector (proactive maintenance/defect inspection)

Mode 2 Inspection based on customer complaints or reports (reactive/safety inspection)

Mode 3 Inspection by works officers or by independent team (condition inspection)

Details of inspections are included in [Appendix 2, Appendix 3, Appendix 4](#)

6 SERVICE LEVELS

The desirable minimum design targets for road and bridges for each road classification are set out in [Appendix 2](#), with reference to Austroads Guidelines and VicRoads Supplementary Guidelines.

The design targets are the desirable minimum standards to be achieved, where possible, when reconstruction or replacement of the asset is undertaken.

The existing assets are generally of a lower standard, and this standard will be maintained until any upgrade works are programmed.

Roads are classified according to their function and traffic volumes. The level of service provided by a road is determined by its geometrical design standard and its surfacing.

A road with a bituminous surface seal provides a higher level of service than an unsealed gravel road due to improved ride quality and all-weather, dust free surface.

Council may change the classification of a road if the function or usage of the road changes and this may affect the service level provided and the standard of maintenance.

It is Council's intention to upgrade the classification of a number of [Fire Access](#) Zero Class roads progressively over the life of this Road Management Plan. This will be implemented as funding for both the capital upgrade works and ongoing maintenance is made available. Roads will be prioritised for reclassification by assessment of their network importance, the number of existing houses, the length of the road and the current traffic volumes. (Refer to [Road Assessment Matrix](#) [Appendix 6.1](#))

To qualify for assessment the roads will need to provide prime access to a dwelling or have been identified as High Usage in the 2017 Road Management Plan review.

6.7 STANDARDS FOR MAINTENANCE AND REPAIR

ROAD MANAGEMENT PLAN

Council has determined standards in relation to the condition to be achieved in maintenance and repair of roads, pathways and other road infrastructure.

Details of maintenance in relation to intervention levels are included in Appendix 3.4.

By agreement with Council, the users of roads not satisfied with construction standards or service levels may undertake road improvement works at their cost. Residents and road users should contact Council to discuss the requirements and costings for proposed improvements on an individual basis.

Such works will be subject to the VicRoads "Code of Practice for Worksite Safety – Traffic Management" and "Occupation of Roads for Works a Works within Road Reserves" permit from Council.

Improvement works must be approved by Council and carried out by a Council approved contractor.

Improvement works may include:

- Maintenance grading
- Addition of dust suppressant to the surface of an unsealed road
- Sealing of the road surface
- Construction works to upgrade the road to Council standards

If an urgent or high risk situation is identified either through the Council's routine maintenance inspections, or through another inspection mechanism, Council will take appropriate action, as a matter of priority, to reduce the risk of an incident, by means of appropriate warning until the maintenance/repair works are completed. These works may be considered as emergency works.

78 MANAGEMENT SYSTEM

The Council's asset information is stored on an electronic database known as the Asset Management System (AMS). This system is continually being developed and enhanced. The system is currently being upgraded to manage and record maintenance information, enabling work done on specific assets to be traced more readily. Projects are also underway to improve the integration of the AMS with Council's other information systems.

The AMS is also increasingly being used to manage information on risk and to model deterioration and replacement scenarios.

Key aspects of the management system utilised by Council includes:

- Regular inspections of the asset portfolios,
- The setting of intervention levels,
- The type of intervention action,
- The target time for intervention action.

The maintenance management system is illustrated in Appendix 4.5.

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89 “FORCE MAJEURE”

Council will make every endeavour to meet all aspects of its Road Management Plan.

However, in the event of natural disasters and other events including, but not limited to, fires, floods, droughts and the like, together with human factors, such as lack of Council staff or suitably qualified contractors, because of section 83 of the Victorian Wrongs Act 1958, as amended, Council reserves the right to suspend compliance with its Road Management Plan.

In the event that the CEO of the Council has to, pursuant to section 83 of the above Act, consider the limited financial resources of the Council and its other conflicting priorities, meaning Council's Plan cannot be met, they will write to Council's Officer in charge of its Road Management Plan and inform them that some, or all, of the timeframes and response times are to be suspended.

Once the events beyond the control of Council have abated, or if the events have partly abated, Council's CEO will write to Council's Officer responsible for Council's Plan and inform them which parts of Council's Plan are to be reactivated and the timeframes for each part of the Plan to be reactivated.

910 APPENDICES

Appendix 1 – Road Hierarchy

[Appendix 2 - Design targets](#) 

~~Appendix 2.3~~ – Details of Inspections

Appendix ~~2.4~~ – [Maintenance Targets and Response Times for Roads](#)

Appendix ~~4.5~~ – Maintenance Management System

~~Appendix 6 - Road Assessment Matrix~~ 



ROAD MANAGEMENT PLAN

Appendix 1 – Road & Footpath Hierarchy

Road Hierarchy

Functional Classification:	Definition:	Road Class <u>Traffic Volume/Existing Road Construction Condition</u>				
		Class 0 <u>Fire Access</u>	Class 1	Class 2	Class 3	Class 4
		Unformed or Formed with no pavement <u>"Property only" access</u>	Formed with pavement (may be sealed) only 10 to <50vpcd	Sealed or unsealed Generally 50 to 150vpcd	Sealed or unsealed Generally 150 to 500vpcd	Sealed or unsealed Generally >500vpcd
Link	Prime function: link between major roads, and regions	n/a L0	n/a	L2	L3	L4
Collector	Prime function: mixed function – traffic mobility and property access	n/a C0	C1	C2	C3	C4
Access	Prime function: access to residences	n/a A0	A1	A2	A3	n/a
Access – property only	Prime function: "property only" access	A0	A1 n/a	n/a	n/a	n/a
Fire Access	Prime function: access for 4wd fire vehicles	FA	n/a	n/a	n/a	n/a

Footpath Hierarchy

Classification	Definition
Priority 1 High Use Areas	These are footpaths within the CBD of towns where public footpaths have been constructed. Also included in this category is any footpath in the vicinity of Hospitals, Churches, Schools, Aged Hostels, and strategic routes to areas of significance.
Priority 2 Other Areas	Primarily included in this category is any footpath specifically constructed as access to residential and other areas & have less use than Priority 1 footpaths.

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Appendix 2 – Design Targets

<u>Road Classification</u>	<u>Traffic Volume (vpd)</u>	<u>Seal Width (m)</u>	<u>Pavement Width (m)</u>	<u>Pavement Depth (mm)</u>	<u>Formation Width (m)</u>	<u>Bridge Width (m)</u>	<u>Bridge Design Loading</u>
Link L4	>500	7.0	7.3	250	11.0	7.4	SM 1600
Link L3	150-500	6.8	7.1	250	10.0	7.4	SM 1600
Link L2	<150	6.2	6.5	250	9.2	7.4	SM 1600
Collector C4	>500	6.8	7.1	200	10.0	7.4	SM 1600
Collector C3	150-500	6.2	6.6	200	7.8	7.4	SM 1600
Collector C2	<150	6.2	6.6	200	7.8	7.4	SM 1600
Access A3	>150	6.2	6.6	150	7.8	7.4	SM 1600
Access A2	50-150		4.0	150	6.0	4.5	SM 1600
Access A1	<50		4.0	150	6.0	4.5	SM 1600

L4 roads will be associated with strategic freight routes (gazetted B-double routes) hence will need to meet Austroads geometric design requirements

ROAD MANAGEMENT PLAN

Appendix 2.3 – Inspection Targets Details of Inspections

INSPECTION TYPE	FREQUENCY – Day Inspection				
	Link (4)	Collector (3)	Access (2)	Access – property only (1)	Fire Access (0)
Safety/Hazard Inspection (Mode 2)	As Required	As Required	As Required	As Required	As Required
Defect Inspection – Roads (Mode 1)	2 months	2 months	5 months	12 months	12 months
Defect Inspection – Bridges (Level 1 only)	Permanent materials 6 months		Permanent materials 12 months		
Incident Inspection	As Required	As Required	As Required	As Required	As Required

INSPECTION TYPE	FREQUENCY – Night Inspection					
	Link (4)	Collector (3)	Access – Major (2)	Access – Minor (1)	Auxiliary Road Area (0)	Not Responsible
Defect Inspection (Mode 1)	52 weeks	52 weeks	N/A	N/A	N/A	N/A

Inspection type	Frequency					Form
	Class 0. Fire Access	Class 1	Class 2	Class 3	Class 4	
Road Defect Inspection	12 months	12 months	6 months	3 months	3 months	Form
Road Night Inspection	n/a	n/a	n/a	12 months	12 months	Form
Bridges Inspection (Level 1)	12 months	12 months	12 months	6 months	6 months	Form
Safety/Hazard Inspection	As required	As required	As required	As required	As required	Form

FOOTPATH INSPECTION	FREQUENCY	
	Priority 1	Priority 2
Defect Inspection	6 months	12 months

Form

ROAD MANAGEMENT PLAN

Appendix 3.4 - Maintenance Intervals and Response Times for Roads

Activity/Tolerable Defect Intervention level:	Road Class <u>classification</u> ^{note 1:}				
	Class 0: Fire access:	Class 1:	Class 2:	Class 3:	Class 4:
<u>Road defect inspection:</u>	4-2 mths	4-2 mths	6-12 mths	6-12 mths	6-12 mths
<u>Bridge inspections (level 1):</u>	4-2 mths	4-2 mths	4-2 mths	4-2 mths	4-2 mths
<u>All materials & waterway</u>			After major storms		
<u>Bridges inspection response times:</u>					
Damage affecting structural performance:	1 mth	1 wk	1 wk	2 days	2 days
Bridge signposting/drain cleaning	12 mths	6 mths	6 mths	3 mths	3 mths
<u>Waterways</u>			After major storms		
<u>Sealed surfaces:</u>					
Pothole:	n/a	> 500mm dia and > 150mm deep	> 300mm dia and > 100mm deep	> 300mm dia and > 100mm deep	> 300mm dia and > 100mm deep
pothole repair response time:	n/a	2 mths	1 mth	14 days	14 days
Deformation (under 3m straight edge):	n/a	> 100mm	> 100mm	> 100mm	> 100mm
deformation repair response time:	n/a	2 mths	1 mth	14 days	14 days
Rutting (under 1.2m straight edge):	n/a	> 100mm	> 100mm	> 100mm	> 100mm
rutting repair response time:	n/a	2 mths	1 mth	14 days	14 days
Edge break: (fretting)	n/a	> 300mm	> 300mm	> 200mm	> 200mm
edge break repair response time:	n/a	2 mths	2 mths	14 days	14 days
Sealed road shoulder drop-off:	n/a	> 100mm	> 100mm	> 100mm	> 100mm
shoulder drop-off repair response time:	n/a	2 mths	2 mths	14 days	14 days
Shoulder rutting:	n/a	> 100mm	> 100mm	> 100mm	> 100mm
shoulder rutting repair response time:	n/a	2 mths	2 mths	14 days	14 days
<u>Unsealed surfaces:</u>					
Rough surface:	see note 2	see note 3	see note 3	see note 3	see note 3
rough surface repair response time:	n/a	6 mths	6 mths	3 mths	3 mths

ROAD MANAGEMENT PLAN

Activity/Tolerable Defect Intervention level:				
Road Class classification - see note 111				
Class 0:	Class 1:	Class 2:	Class 3:	Class 4:
Fire access: see note 2	1% < xfall < 8% on >20% of road	1% < xfall < 8% on >20% of road	1% < xfall < 8% on >20% of road	1% < xfall < 8% on >20% of road
crossfall repair time:	n/a	6 mths	6 mths	3 mths

Activity/Tolerable Defect Intervention level:				
Road Class classification - see note 111				
Class 0:	Class 1:	Class 2:	Class 3:	Class 4:
Pothole:	>500mm dia and >150mm deep, or >100mm deep over >30% of road	>500mm dia and >150mm deep, or >100mm deep over >30% of road	>500mm dia and >150mm deep, or >75mm deep over >30% of road	>500mm dia and >150mm deep, or >75mm deep over >30% of road
pothole repair response time:	n/a	3 mths	3 mths	2 mths
Rutting:	> 150mm	> 150mm	> 150mm	> 150mm
rutting repair response time:	n/a	6 mths	3 mths	3 mths
<u>Roadside Drainage:</u>				
<u>tabledrains</u>				
<u>tabledrain response time</u>	see note 2	< 25% of capacity	< 25% of capacity	< 25% of capacity
	As resources permit	6 mths	3 mths	3 mths
<u>culverts</u>				
<u>culvert response time</u>	see note 2	< 25% of capacity	< 25% of capacity	< 25% of capacity
	As resources permit	6 mths	3 mths	3 mths

ROAD MANAGEMENT PLAN

Activity/Tolerable Defect Intervention level:		Road Class classification level			
		Class 1:	Class 2:	Class 3:	Class 4:
General:					
Roadside vegetation - clearance envelope.		see note 2	Limb clearance < 5.0-4.6m hg above road surface, guide post line width		
Clearance envelope response time:		As resources permit	As resources allow	Class 4 - see 6 mths	
See note 4			See note 4		
Footpaths - paved:		n/a	n/a	>25mm - about 48hr	
Footpath repair response time:			Priority 1 paths - 2 wks, Priority 2 paths - Refer to Program		
Streets:		n/a	n/a	2.5m min clearance from footpath	
See note 4				Priority 1 paths - 2 wks, Priority 2 paths - 6 mths	
Regulatory & hazard signs		n/a	n/a	Replace within 1 month if missing or substantially ineffective	
Guide posts:		n/a	curverts only	required	required
guidepost repair response time:		see note 1	6 mths	6 mths	2 mths
Emergency works: see note 1		n/a	see note 1	Turn out time - 30 minutes	Remedial work/appropriate warning - 2hrs
Footpaths:			Priority 1 Paths	Priority 2 Paths	
Footpaths - paved:		> 20mm about step	> 20mm about step	> 20 mm about step	
Footpath repair response time:		2 weeks	2 weeks	Refer to Program	
Street trees:			2.5m min clearance above footpath		
Clearance response time:		2 months	2 months	6 months	

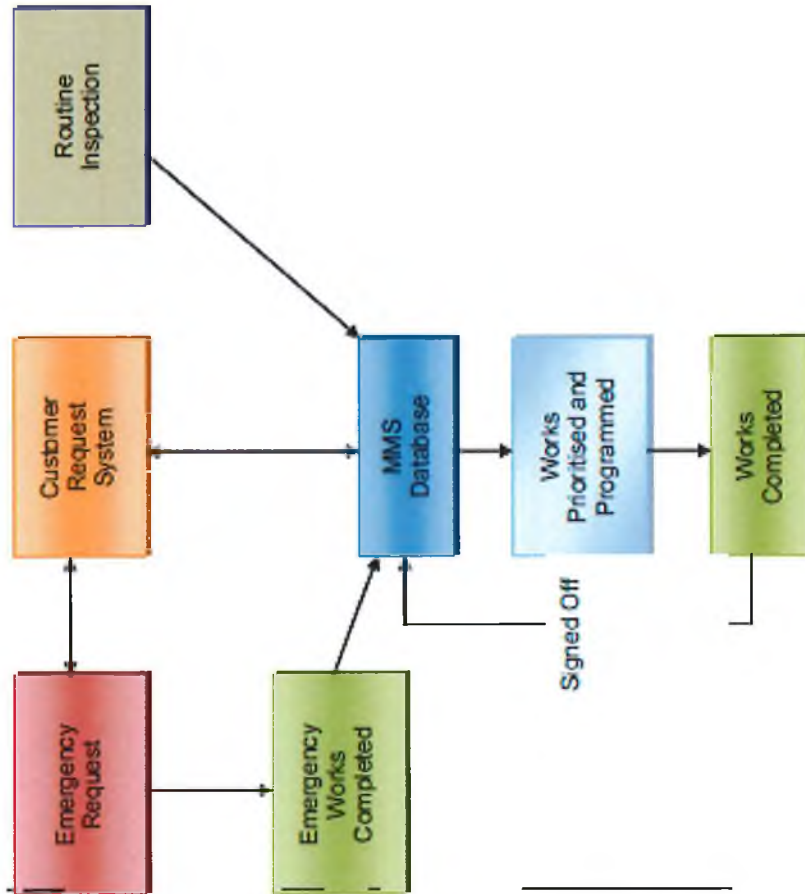
ROAD MANAGEMENT PLAN

Notes:

1. When Council is notified of a hazard, Council staff will inspect and rectify it if possible, or provide appropriate warning within the repair/response time indicated. Where, because of the nature of the repair required or workload, it is not possible to rectify within the time shown, appropriate warning of the hazard will be provided until the repair can be completed.
2. Class 0, Fire Access roads will be maintained to a standard that allows for the passage of a fire truck in dry weather.
3. Grade the formation and table drains as required to maintain standard and prevent loss of formation as resources permit.
4. Safe travelling speed is reduced to <60% of the environmental speed, or scour channels/corrugations >75mm deep over >30% of road.
4. For Priority 1 and 2 roads (access and egress) indicated on CFA's Strathbogie Shire Bushfire management plan an extension of the roadside vegetation clearance envelope to include removal of regrowth to 6 metres from the edge of the carriageway. This work to be done as resources permit.

ROAD MANAGEMENT PLAN

Appendix 4.5 - Maintenance Management System



ROAD MANAGEMENT PLAN

Appendix 6 – Road Assessment Matrix

Upgrade of Zero Class Roads																	
To prioritise roads for upgrade																	
Assessment Criteria																	
Road Name	Length m	Locality	Network Connectivity			Number of Houses			Number of other Businesses			Priority Cost per Point					
			Score	Weighting	Total Score	Score	Weighting	Total Score	Score	Weighting	Total Score						
Example	15.10	Gooram	5	60	300	3	4	12	30	1.2	36	0	10	0	4.2	\$45,000	\$10,714

Note:
 Network Connectivity: Score out of 10 (ie. Full score for through road)
 Weighting %
 Total score
 Priority is lowest cost per point

9.7.7 Financial Report to 31 March 2017

Author / Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The appended March Financial Report incorporates the mid-year review and the anticipated position at 30 June 2017. The process involves estimating the end of financial year position for all programs within Council's strategic objectives.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the nine months period ending 31 March 2017 was \$5,370,237. The variance between the current and forecast budget is detailed in the Financial Overview.

As at 31 March 2017, total capital works was \$3,327,192 with a significant number of projects now underway.

RECOMMENDATION

That the Financial Report for the eight months ended 31 March 2017 be noted.

69/17 CRS THOMSON/STOTHERS : That the Recommendation be adopted.

CARRIED

Background

The 2016/17 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 26 June 2016. A full mid-year review has now been carried out.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

The attached reports provide details of the changes identified in the mid-year review process. The changes have now been incorporated in the attached financial statements

Alternative Options

The Officer providing advice in relation to this report has considered all alternative courses of action. The option presented represents the forecast position of Council at 30 June 2017.



9.7.7 Financial Report to 31 March 2017 (cont.)

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management.

Monitoring of the 2016/17 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks. This review has resulted in adjustments for known variances and, therefore, reduces the risk that the actual results will significantly differ from the budget.

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Financial / Budgetary Implications

The financial implications are clearly detailed in the attached 2016/17 Mid-Year Budget Review reports.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2017.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations



9.7.7 Financial Report to 31 March 2017 (cont.)

Consultation

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Financial Overview
- Income Statement
- Capital Expenditure
- Balance Sheet
- Cash Flow Statement
- Account Management Report

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The Financial Overview to 31 March 2017 identifies total operating income of \$23,895,179 with total operating expenditure of \$18,524,942, resulting in a surplus to date of \$5,370,237. The MYR/Current Budget reports a surplus of \$1,337,115 whilst the Forecast to June 30 2017 is a surplus of \$1,755,127. An overview of the budget variances is provided in the following table.

Capital Works total expenditure to 31 March 2017 is \$3,327,182. The MYR/Current budget for Capital Expenditure is \$11,139,896. The Forecast to 30 June 2017 is total to \$11,275,489, an unfavorable variance of \$135,593. An overview of the budget variances is provided in the following table.

OPERATING INCOME		Fav. / (Unfav).	
Ref.	Line Item	Variance	Notes
A	Statutory	25,100	Increase in income Forecast budget due to: * \$25k Increased planning fees
B	User Fees	12,100	Increase in income Forecast due to: * \$9k Tip Fees Euroa due to management change * \$3k Regatta Centre Events
C	Grants capital	120,000	Increase in income Forecast budget due to: * \$120k Euroa Flood Levee - DELWP funding
D	Contributions	247,500	Increase in income Forecast budget due to: * \$22K Nagambie Tourism Infrastructure Dev Bus Care Project * \$50k Birkett St Underpass VIC Roads funding * \$100k Campbell St - VIC Roads funding * \$30k Pedestrian Path Euroa Main Rd - VIC Roads funding * \$30k On Road Bike markings - VIC Roads funding * \$15k Violet Town Bowls Club - local contribution
E	Other Income	10,000	Increase in income Forecast budget due to: * \$10k Recycling Acceptance & Processing - additional tonnages processed.
OPERATING EXPENDITURE		Fav. / (Unfav).	
Ref.	Line Item	Variance	Notes
F	Materials and Services	1,812	Increase in expenditure Forecast budget due to: * \$52k Transfer Stations: additional transport & disposal costs * \$34k replace staff on workcover - offset by Workcover recovery * \$14k Shirewide Economic Development Strategy - increased cost * \$13k Increased recruitment costs Decrease in expenditure Forecast budget due to: * \$90k savings Shared Services * \$10k savings Telecommunications * \$10k savings audit costs Violet Town Landfill * Multiple favorable & unfavorable adjustments with a net effect
CAPITAL EXPENDITURE		Fav. / (Unfav).	
Ref.	Line Item	Variance	Notes
G	Capital	(135,593)	Increase in expenditure Forecast budget due to: * \$100k Campbell St matched by additional Vic Roads funding * \$50k Birkett St matched by additional Vic Roads funding * \$15k Euroa Caravan Park planting * \$30k Euroa Main Road path matched by VIC Roads funding * \$60k Cullens Bridge - reinstate original budget * \$130k Euroa Levee matched by additional DELWP funding * \$15k Violet Town Bowls Shed funded by contribution * \$5.5k Nagambie oval Decrease in expenditure Forecast budget due to: * \$150k savings for Plant & Equipment - deferred purchase * \$120k savings Dinnoy Street upgrade splitter Island

STRATHBOGIE SHIRE COUNCIL

**Comprehensive Income Statement
For the month ended March 2017**

	YTD Actual	YTD Budget	YTD Variance	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast (rev./burden)	Reference
INCOME							
Rates and charges	17,857,751	17,908,500	(50,749)	17,908,500	17,908,500	0	
Statutory fees and fines	245,834	222,439	23,396	314,470	339,570	25,100	A
User fees	599,303	507,772	91,532	655,562	667,662	12,100	B
Grants - operating	4,034,186	4,045,825	(11,639)	5,498,390	5,499,890	1,500	
Grants - capital	156,000	78,000	78,000	2,940,400	3,060,400	120,000	C
Contributions - monetary	432,374	176,050	256,324	398,446	645,946	247,500	D
Contributions - non monetary	0	0	0	0	0	0	
Share of net profits of associates	0	0	0	0	0	0	
Bad and doubtful debts	0	0	0	0	0	0	
Other income	569,730	570,115	(385)	724,615	734,615	10,000	E
Total Income	23,895,179	23,508,700	386,479	28,440,393	28,856,588	416,200	
EXPENSES							
Employee Costs	(6,691,207)	(6,526,378)	(164,829)	(8,701,838)	(8,701,838)	0	
Material and services	(7,827,666)	(8,560,843)	733,177	(11,788,030)	(11,786,218)	1,812	F
Share of net loss of associates	0	0	0	0	0	0	
Bad and doubtful debts	0	(750)	750	(1,000)	(1,000)	0	
Depreciation	(3,649,847)	(3,925,350)	275,503	(5,233,800)	(5,233,800)	0	
Borrowing costs	(87,360)	(77,250)	(10,110)	(103,000)	(103,000)	0	
Net loss on disposal of property, infrastructure, plant and equipment	(132,462)	(532,950)	400,488	(710,600)	(710,600)	0	
Other Expenses	(136,360)	(173,250)	36,870	(565,000)	(565,000)	0	
Total Expenses	(18,524,942)	(19,796,772)	1,271,829	(27,103,268)	(27,101,456)	1,812	
(Deficit)/surplus for the year	5,370,237	3,711,928	1,658,308	1,337,115	1,755,127	418,012	
Other Comprehensive Income	0	0	0	0	0	0	
Net asset revaluation increment/(decrement)	0	0	0	0	0	0	
Total comprehensive result	5,370,237	3,711,928	1,658,308	1,337,115	1,755,127	418,012	

For the month ended March 2017

	YTD Actual	YTD Budget	YTD Variance	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast Fav./(Unfav.)	Reference
CAPITAL EXPENDITURE							
Property							
Land	1,521	0	(1,521)	0	0	0	
Buildings	576,184	565,000	(11,184)	1,740,000	1,755,000	(15,000)	
Recreation Leisure & Community Services	75,996	90,000	14,004	165,000	165,000	0	
Open space	63,825	51,000	(12,825)	249,727	255,320	(5,593)	
Total property	717,526	706,000	(11,526)	2,154,727	2,175,320	(20,593)	
Plant and equipment							
Plant, machinery and equipment	213,244	210,000	(3,244)	630,000	480,000	150,000	
Furniture & Equipment	25,897	26,000	103	26,000	26,000	0	
Computers and telecommunications	207,175	258,750	51,575	345,000	345,000	0	
Total Plant and equipment	446,316	494,750	48,434	1,001,000	851,000	150,000	
Infrastructure							
Roads	1,325,288	1,332,000	6,712	3,710,523	3,755,523	(45,000)	
Bridges and culverts	382,676	435,000	52,324	3,201,000	3,261,000	(60,000)	
Footpaths	0	0	0	131,600	161,600	(30,000)	
Drainage	455,386	382,000	(73,386)	896,046	1,026,046	(130,000)	
Kerb and channel	0	0	0	45,000	45,000	0	
Total infrastructure	2,163,350	2,149,000	(14,350)	7,984,169	8,249,169	(265,000)	
Total capital works expenditure	3,327,192	3,349,750	22,558	11,139,896	11,275,489	(135,593)	
Represented by:							
New asset expenditure	84,383	89,000	4,617	897,000	992,000	(95,000)	
Asset renewal expenditure	2,736,065	2,759,750	23,685	8,677,216	8,487,809	189,407	
Asset upgrade expenditure	495,210	491,000	(4,210)	1,416,480	1,646,480	(230,000)	
Asset expansion expenditure	11,534	10,000	(1,534)	149,200	149,200	0	
Total capital works expenditure	3,327,192	3,349,750	22,558	11,139,896	11,275,489	(135,593)	G

Balance Sheet

For the month ended March 2017

	YTD Actual	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast Pos./Unfav.
Assets				
Current Assets				
Cash and cash equivalents	9,843,564	5,465,000	5,747,419	282,419
Other financial assets	1,200,000	1,200,000	1,200,000	0
Trade and other receivables	6,143,253	1,903,000	1,903,000	0
Inventories	13,708	5,000	5,000	0
Non-current assets classified as held for sale	1,291,200	1,738,000	1,738,000	0
Other assets	15,080	113,000	113,000	0
Total Current Assets	18,506,805	10,424,000	10,706,419	282,419
Non Current Assets				
Investments in associates	241,520	242,000	242,000	0
Property, Infrastructure, plant and equipment	274,054,815	278,629,000	278,764,593	135,593
Other financial assets	2,032	2,000	2,000	0
Total Non Current Assets	274,298,368	278,873,000	279,008,593	135,593
Total Assets	292,805,172	289,297,000	289,715,012	418,012
Liabilities				
Current Liabilities				
Trade and other payables	1,485,585	2,810,000	2,810,000	0
Trust fund and deposits	880,496	762,000	762,000	0
Provisions	3,152,202	3,038,000	3,038,000	0
Interest-Bearing Loans and borrowings	151,263	522,000	522,000	0
Total Current Liabilities	5,669,547	7,132,000	7,132,000	0
Non Current Liabilities				
Trust fund and deposits	67,980	68,000	68,000	0
Provisions	966,062	631,000	631,000	0
Interest-Bearing Loans and borrowings	1,202,063	678,000	678,000	0
Total Non Current Liabilities	2,236,105	1,377,000	1,377,000	0
Total Liabilities	7,905,651	8,509,000	8,509,000	0
Net Assets	284,899,521	280,788,000	281,206,012	418,012
Equity				
Reserves	198,418,877	198,419,000	198,419,000	0
Accumulated Surplus	86,480,644	82,369,000	82,787,012	418,012
Total Equity	284,899,521	280,788,000	281,206,012	418,012

STRATHBOGRIE SHIRE COUNCIL

Cash Flow Statement For the month ended March 2017	YTD Actual Inflows (Outflows)	MYR/Current Budget Inflows (Outflows)	Forecast June 2017 Inflows (Outflows)
Cash flows from operating activities			
Rates and charges	13,897,049	17,909,000	17,909,000
Statutory fees and fines	245,834	314,000	339,100
User fees	357,992	732,000	744,100
Grants	4,339,100	8,477,000	8,598,500
Contributions - monetary	432,374	0	247,500
Interest received	154,946	290,000	290,000
Other receipts	414,785	717,000	727,000
Net GST refund/(payment)	173,310	0	0
Employee Costs	(6,765,904)	(8,701,000)	(8,701,000)
Materials & services	(8,974,849)	(11,856,000)	(11,854,188)
Trust Funds and deposits	(321,702)	0	0
Other payments	(136,387)	(498,000)	(498,000)
Net cash provided by operating activities	3,816,548	7,384,000	7,802,012
Cash flows from investing activities			
Payments for property, infrastructure, plant & equipment	(3,327,189)	(11,140,000)	(11,275,593)
Proceeds from sales of property, infrastructure, plant & equipment	398,518	940,000	940,000
Payments for landfill rehabilitation	-	(524,000)	(524,000)
Net cash used in investing activities	(2,928,671)	(10,724,000)	(10,859,593)
Cash flows from financing activities			
Finance costs	(87,360)	(103,000)	(103,000)
Proceeds from borrowings	-	-	-
Repayment of borrowings	(336,932)	(472,000)	(472,000)
Net cash used in financing activities	(424,292)	(575,000)	(575,000)
Net increase (decrease) in cash and cash equivalents	463,585	(3,915,000)	(3,632,581)
Cash and cash equivalents at the beginning of the financial year	9,379,978	10,580,000	10,580,000
Cash and cash equivalents at end of the financial year	9,843,563	6,665,000	6,947,419
Short-Term Investments as at 31 March 2017	YTD Actual		
NAB	2,500,000		
CBA	2,000,000		
ANZ	3,500,000		
GMCU	1,700,000		
	9,700,000		



**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Capital Land									
20113 59 Hill St Longwood	\$0	\$0	\$0	\$1,521	\$0	\$1,521	-\$1,521	-\$1,521	0%
Total Land	\$0	\$0	\$0	\$1,521	\$0	\$1,521	-\$1,521	-\$1,521	0%
Open Space									
20111 Euros Skate Park Shade Sail	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
22025 Create Easements for Flood Levees	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
22026 Nagambie Oval	\$15,000	\$20,727	\$0	\$0	\$26,320	\$26,320	-\$26,320	-\$6,593	127%
22027 Avenel Oval	\$14,000	\$14,000	\$0,000	\$9,539	\$0	\$9,539	-\$4,461	\$4,461	68%
22029 Violet Town Oval	\$15,000	\$15,000	\$5,000	\$5,247	\$1,043	\$7,090	-\$2,090	\$7,910	47%
22030 Longwood Oval	\$30,000	\$30,000	\$30,000	\$33,965	\$12,854	\$46,819	-\$16,854	-\$16,854	156%
22032 Longwood Recreation Reserve Tree Removal	\$30,000	\$30,000	\$11,000	\$11,066	\$0	\$11,066	-\$968	\$18,934	37%
22035 Buckley Park Landfill extension	\$0	\$0	\$0	\$2,545	\$0	\$2,545	-\$2,545	-\$2,545	0%
21175 Capital Works Project design	\$50,000	\$50,000	\$0	\$1,443	\$0	\$1,443	-\$1,443	\$48,557	3%
21179 Violet Town Rec Reserve masterplan impliment	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
Total Open Space	\$244,000	\$249,727	\$61,000	\$63,825	\$41,917	\$104,842	-\$53,842	\$185,992	42%
Recreation Leisure & Community Services									
20112 Bicentennial Park Eurog (Playground Equipment Rehub.)	\$0	\$0	\$0	\$922	\$0	\$922	-\$922	-\$922	0%
21180 Eurog Swimming Pool seating & tables	\$15,000	\$15,000	\$15,000	\$14,529	\$0	\$14,529	\$471	\$471	87%
21181 Violet Town Swim Pool Filter replacement	\$70,000	\$70,000	\$40,000	\$40,841	\$0	\$40,841	-\$29,159	\$29,159	58%
21182 Avenel Swim Pool perimeter fencing	\$60,000	\$60,000	\$25,000	\$14,860	\$10,291	\$33,251	-\$26,749	\$36,749	51%
21183 Avenel Swim Pool seat & tables	\$10,000	\$10,000	\$10,000	\$4,844	\$0	\$4,844	\$5,156	\$5,156	48%
21184 Ruffy Tablelands Community Ctr more equipment	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
21185 Dog dropping signage banks	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
Total Recreation Leisure & Community Services	\$165,000	\$165,000	\$90,000	\$75,996	\$15,391	\$94,386	-\$4,366	\$89,024	47%
Buildings									
20026 Nagambie - Grass Square Bowling Club - Clubrooms	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
20029 Nagambie - Grass Square Tennis Club - Clubrooms	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
20073 Violet Town Bowls Club Shed	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
20078 Eurog Caravan Park Upgrade Program	\$35,000	\$35,000	\$15,000	\$21,932	\$0	\$21,932	-\$6,832	\$13,168	62%
20086 Violet Town Community Centre - Roof	\$0	\$0	\$0	\$500	\$0	\$500	-\$500	\$5,000	0%
20101 Eurog Civic Centre Conference Room Roof	\$0	\$0	\$0	\$400	\$0	\$400	-\$400	\$4,000	0%
20104 RSL Hall Memorial Park, Eurog, Stage 2 Painting & Rancering	\$0	\$0	\$0	\$560	\$0	\$560	-\$560	-\$560	0%
22033 Nagambie Lakes Mens Shed	\$0	\$0	\$0	\$4,631	\$3,123	\$7,754	-\$7,754	-\$7,754	0%
22004 Eurog Saleyards Roof - Stage 2	\$385,000	\$385,000	\$108,000	\$390,848	\$5,154	\$395,998	-\$10,998	-\$10,998	103%
22038 Nagambie Library Redevelopment	\$110,000	\$110,000	\$10,000	\$111,828	\$1,457	\$113,285	-\$3,285	-\$3,285	102%
22039 Avenel Hall upgrade	\$400,000	\$400,000	\$25,000	\$24,050	\$1,553	\$25,603	-\$1,553	\$373,917	7%
21169 Strathbogie Hall windows refuro	\$30,000	\$30,000	\$0	\$0	\$18,299	\$18,299	-\$18,299	\$1,702	61%
21170 Eurog Swimming Pool roof structure change rooms	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
21171 Nagambie Community Ctr verandah extension	\$10,000	\$10,000	\$10,000	\$11,534	\$0	\$11,534	-\$1,534	-\$1,534	115%
21172 Nagambie High St Toilet	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	0%

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**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27172 Brock St Toilet	\$200,000	\$200,000	\$20,000	\$10,247	\$121,620	\$121,667	-\$111,657	\$68,333	56%
27174 Environmental Improvements solar power Civic Centre	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
27178 Euroa Croquet Club Toilets	\$40,000	\$40,000	\$0	\$0	\$21,018	\$21,018	-\$21,018	\$18,982	53%
27177 Violet Town Oval Toilets	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27246 Sales/Service Panels	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
27247 Security Cameras; Black Cavalry Trav Rest	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
27250 Regatta Centre Comfort Station substructure	\$0	\$0	\$0	\$0	\$5,075	\$5,075	-\$5,075	-\$5,075	0%
Total Buildings	\$1,865,000	\$1,740,000	\$585,000	\$576,184	\$170,738	\$754,923	-\$189,923	\$1,163,816	43%
Roads									
Road Reseal Program									
24939 Road Resealing Program	\$729,000	\$729,000	\$547,000	\$1,012	\$0	\$1,012	\$645,988	\$727,988	0%
27100 Aerodrome Road FS1	\$0	\$0	\$0	\$77,021	\$0	\$77,021	-\$77,021	-\$77,021	0%
27101 Ash Street FS2	\$0	\$0	\$0	\$1,228	\$0	\$1,228	-\$1,228	-\$1,228	0%
27102 Siskiet Street FS3	\$0	\$0	\$0	\$2,777	\$0	\$2,777	-\$2,777	-\$2,777	0%
27103 Bonnie Doon Road FS4	\$0	\$0	\$0	\$15,886	\$0	\$15,886	-\$15,886	-\$15,886	0%
27104 Craighans Creek Road FS5	\$0	\$0	\$0	\$16,922	\$0	\$16,922	-\$16,922	-\$16,922	0%
27105 Craighans Creek Road FS6	\$0	\$0	\$0	\$18,931	\$0	\$18,931	-\$18,931	-\$18,931	0%
27106 Euroa Strathbogie Rd FS7	\$0	\$0	\$0	\$35,933	\$0	\$35,933	-\$35,933	-\$35,933	0%
27107 Kennedy Street FS8	\$0	\$0	\$0	\$409	\$0	\$409	-\$409	-\$409	0%
27108 Longwood Rusty Rd FS9	\$0	\$0	\$0	\$45,451	\$0	\$45,451	-\$45,451	-\$45,451	0%
27109 Mcgloramy Rd FS10	\$0	\$0	\$0	\$15,173	\$0	\$15,173	-\$15,173	-\$15,173	0%
27110 McClellamy Rd FS11	\$0	\$0	\$0	\$31,614	\$0	\$31,614	-\$31,614	-\$31,614	0%
27111 Noak Rd FS12	\$0	\$0	\$0	\$50,324	\$0	\$50,324	-\$50,324	-\$50,324	0%
27112 Quarry Rd FS13	\$0	\$0	\$0	\$23,814	\$0	\$23,814	-\$23,814	-\$23,814	0%
27113 Sheans Creek Rd FS14	\$0	\$0	\$0	\$15,554	\$0	\$15,554	-\$15,554	-\$15,554	0%
27114 Vale Street FS15	\$0	\$0	\$0	\$28,522	\$0	\$28,522	-\$28,522	-\$28,522	0%
27115 Aerodrome Rd RS1	\$0	\$0	\$0	\$891	\$0	\$891	-\$891	-\$891	0%
27116 Aerodrome Road RS2	\$0	\$0	\$0	\$5,815	\$0	\$5,815	-\$5,815	-\$5,815	0%
27117 Ailshon Rd RS3	\$0	\$0	\$0	\$38	\$0	\$38	-\$38	-\$38	0%
27118 Doherty Rd RS4	\$0	\$0	\$0	\$14,908	\$0	\$14,908	-\$14,908	-\$14,908	0%
27119 Euroa Strathbogie Rd RS5	\$0	\$0	\$0	\$76	\$0	\$76	-\$76	-\$76	0%
27120 Gpp Rd RS6	\$0	\$0	\$0	\$1,440	\$0	\$1,440	-\$1,440	-\$1,440	0%
27121 Gculburn Weir Rd RS7	\$0	\$0	\$0	\$2,211	\$0	\$2,211	-\$2,211	-\$2,211	0%
27122 McDiarmid Rd RS8	\$0	\$0	\$0	\$20,878	\$0	\$20,878	-\$20,878	-\$20,878	0%
27123 Mitchelltown Rd RS9	\$0	\$0	\$0	\$17,758	\$0	\$17,758	-\$17,758	-\$17,758	0%
27124 Mitchelltown Rd RS10	\$0	\$0	\$0	\$15,356	\$0	\$15,356	-\$15,356	-\$15,356	0%
27125 Knapdale Locksley Rd RS11	\$0	\$0	\$0	\$6,476	\$0	\$6,476	-\$6,476	-\$6,476	0%
27126 Tabik Monea Rd RS12	\$0	\$0	\$0	\$583	\$0	\$583	-\$583	-\$583	0%
27127 Elliot St US1	\$0	\$0	\$0	\$429	\$0	\$429	-\$429	-\$429	0%
27128 Ewings Rd US2	\$0	\$0	\$0	\$3,804	\$0	\$3,804	-\$3,804	-\$3,804	0%
27129 Ewings Rd US3	\$0	\$0	\$0	\$3,841	\$0	\$3,841	-\$3,841	-\$3,841	0%
27130 Hart St US4	\$0	\$0	\$0	\$1,451	\$0	\$1,451	-\$1,451	-\$1,451	0%
27131 High St US5	\$0	\$0	\$0	\$9,004	\$0	\$9,004	-\$9,004	-\$9,004	0%
27132 Jubilee Cres US6	\$0	\$0	\$0	\$1,002	\$0	\$1,002	-\$1,002	-\$1,002	0%

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**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27133 Kennedy St US7	\$0	\$0	\$0	\$6,529	\$0	\$6,529	-\$6,529	-\$6,529	0%
27134 Maxfield St US6	\$0	\$0	\$0	\$2,170	\$0	\$2,170	-\$2,170	-\$2,170	0%
27135 Queen St US9	\$0	\$0	\$0	\$245	\$0	\$245	-\$245	-\$245	0%
27136 Racecourse Rd US10	\$0	\$0	\$0	\$3,997	\$0	\$3,997	-\$3,997	-\$3,997	0%
27138 Watson St US12	\$0	\$0	\$0	\$1,921	\$0	\$1,921	-\$1,921	-\$1,921	0%
27139 Williams St US13	\$0	\$0	\$0	\$1,793	\$0	\$1,793	-\$1,793	-\$1,793	0%
27225 RS13: Nagambie Locksley Rd Tebik	\$0	\$0	\$0	\$38,930	\$0	\$38,930	-\$38,930	-\$38,930	0%
27227 RS14: Nagambie Locksley Rd Tebik	\$0	\$0	\$0	\$43,013	\$0	\$43,013	-\$43,013	-\$43,013	0%
27228 RS15: Nagambie Locksley Rd Tebik	\$0	\$0	\$0	\$39,448	\$0	\$39,448	-\$39,448	-\$39,448	0%
27229 US14: Racecourse Rd Nagambie	\$0	\$0	\$0	\$19,057	\$0	\$19,057	-\$19,057	-\$19,057	0%
Total Road Reseal Program	\$729,000	\$729,000	\$547,000	\$547,438	\$0	\$647,438	-\$8438	\$81,562	89%
Road Rehabilitation Program									
25920 Pavement Rehabilitation Program	\$1,282,000	\$1,282,000	\$60,000	\$9,079	\$0	\$9,079	\$50,921	\$1,272,921	1%
27193 Rowe St Shop Rd Intersection	\$0	\$0	\$0	\$47,911	\$0	\$47,911	-\$47,911	-\$47,911	0%
27240 Pine Lodge Road	\$0	\$0	\$0	\$955	\$0	\$955	-\$955	-\$955	0%
27241 Pine Lodge Road	\$0	\$0	\$0	\$13	\$0	\$13	-\$13	-\$13	0%
27242 Pine Lodge Road	\$0	\$0	\$0	\$73	\$0	\$73	-\$73	-\$73	0%
Total Road Rehabilitation Program	\$1,282,000	\$1,282,000	\$60,000	\$58,040	\$0	\$58,040	\$1,980	\$1,223,960	5%
Shoulder Pavement Program									
25150 Shoulder Pavement Program	\$447,489	\$447,489	\$0	\$1,040	\$554,127	\$555,167	-\$655,167	-\$107,679	124%
Total Shoulder Pavement Program	\$447,489	\$447,489	\$0	\$1,040	\$554,127	\$555,167	-\$655,167	\$446,449	124%
Reshaet Program									
25202 Reshaet Program	\$537,554	\$537,554	\$520,000	\$0	\$0	\$0	\$520,000	\$537,554	0%
25234 Barmatium Rd Ch 8100-11610	\$0	\$0	\$0	\$35,348	\$0	\$35,348	-\$35,348	-\$35,348	0%
25235 Nagambie Rushworth Rd Ch 8100-11000	\$0	\$0	\$0	\$25,032	\$0	\$25,032	-\$25,032	-\$25,032	0%
25236 Red Gum Lane Ch 0-505	\$0	\$0	\$0	\$5,837	\$0	\$5,837	-\$5,837	-\$5,837	0%
25237 Resdy Lake Rd Ch 0-2100	\$0	\$0	\$0	\$28,276	\$0	\$28,276	-\$28,276	-\$28,276	0%
25240 Weir Rd Ch 2500-5400	\$0	\$0	\$0	\$30,147	\$0	\$30,147	-\$30,147	-\$30,147	0%
27194 South Canberra Gwyndam Rv Ch 7420-9250	\$0	\$0	\$0	\$25,050	\$0	\$25,050	-\$25,050	-\$25,050	0%
27195 Segarntos Lane Ch 0-520	\$0	\$0	\$0	\$5,456	\$0	\$5,456	-\$5,456	-\$5,456	0%
27196 Segarntos Lane Ch 500-1500	\$0	\$0	\$0	\$14,228	\$0	\$14,228	-\$14,228	-\$14,228	0%
27197 Bull Ln Ch 0-1100	\$0	\$0	\$0	\$18,630	\$0	\$18,630	-\$18,630	-\$18,630	0%
27199 Whitevale Rd Ch 2500-7700	\$0	\$0	\$0	\$58,239	\$0	\$58,239	-\$58,239	-\$58,239	0%
27200 Old Eurca Rd Ch 5700-7700	\$0	\$0	\$0	\$27,014	\$0	\$27,014	-\$27,014	-\$27,014	0%
27201 Longwood Mansfield Rd Ch 8650-8100	\$0	\$0	\$0	\$31,671	\$0	\$31,671	-\$31,671	-\$31,671	0%
27202 Grinnards Rd Ch 15538-17133	\$0	\$0	\$0	\$9,210	\$0	\$9,210	-\$9,210	-\$9,210	0%
27203 Grinnards Rd Ch 17138-18248	\$0	\$0	\$0	\$18,475	\$0	\$18,475	-\$18,475	-\$18,475	0%
27204 McKermans Rd Ch 1000-2000	\$0	\$0	\$0	\$12,026	\$0	\$12,026	-\$12,026	-\$12,026	0%
27205 Nagambie Rushworth Rd Ch 12000-13000	\$0	\$0	\$0	\$13,425	\$0	\$13,425	-\$13,425	-\$13,425	0%
27206 Reedy Lake Rd Ch 2700-4000	\$0	\$0	\$0	\$14,354	\$0	\$14,354	-\$14,354	-\$14,354	0%
27207 Upper Bote Rd Ch 0-2400	\$0	\$0	\$0	\$17,730	\$0	\$17,730	-\$17,730	-\$17,730	0%
27209 Camelary Rd Ch 4000-5900	\$0	\$0	\$0	\$32,759	\$0	\$32,759	-\$32,759	-\$32,759	0%
27209 Barrans Lane Ch 700-2800	\$0	\$0	\$0	\$27,225	\$0	\$27,225	-\$27,225	-\$27,225	0%
	\$0	\$0	\$0	\$30,365	\$0	\$30,365	-\$30,365	-\$30,365	0%

**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27210 Factors Rd Ch 0-1000	\$0	\$0	\$0	\$10,454	\$0	\$10,454	-\$10,454	-\$10,454	0%
27211 Kobar View Rd Ch 1540-2075	\$0	\$0	\$0	\$22,838	\$0	\$22,838	-\$22,838	-\$22,838	0%
27212 Wallis Rd Ch 9595-9595	\$0	\$0	\$0	\$11,511	\$0	\$11,511	-\$11,511	-\$11,511	0%
Total Resheet Program	\$637,554	\$537,554	\$520,000	\$524,282	\$0	\$524,282	-\$4,282	\$13,212	98%
Roads General									
25658 Birckett St Railway Pedestrian Crossing	\$138,000	\$213,000	\$0	\$720	\$0	\$720	-\$720	\$212,280	0%
25659 Avenue School Carpark	\$40,000	\$10,000	\$40,000	\$40,590	\$0	\$40,590	-\$990	-\$990	102%
27076 O'Connors Rd-Grant St, Mangalore - Upgrades for school bus	\$5,000	\$5,000	\$5,000	\$4,501	\$0	\$4,501	\$399	\$399	92%
27077 Violet Town Flood Mitigation - special charge scheme	\$100,000	\$40,000	\$40,000	\$32,863	\$14,710	\$47,393	-\$7,393	-\$7,393	178%
27175 Avenel Hill seal 60m/30m footpath	\$36,480	\$36,480	\$0	\$0	\$0	\$0	\$36,480	\$36,480	0%
27187 Panama Drive Roadworks	\$20,000	\$20,000	\$0	\$0	\$4,682	\$4,682	-\$4,682	\$15,318	23%
27188 Birney St Roundabout	\$400,000	\$150,000	\$0	\$0	\$8,328	\$8,328	-\$392	\$144,655	4%
27189 Europa School parking improve Stage 1	\$130,000	\$20,000	\$20,000	\$11,245	\$19,255	\$36,500	-\$93,500	\$123,500	18%
27190 Angle parking Nambie, consultant design	\$50,000	\$50,000	\$0	\$4,250	\$7,750	\$12,000	-\$12,000	\$38,000	24%
27191 Birckett/Drysdale intersection	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$10,000	0%
27245 Screen Planting Caravan Park Kirkland Ave	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total Roads General	\$945,480	\$714,480	\$105,000	\$94,488	\$47,702	\$142,190	-\$67,190	\$618,992	29%
Total Roads	\$3,945,523	\$3,710,523	\$1,332,000	\$1,325,288	\$601,829	\$1,927,117	-\$898,117	\$2,306,235	52%

Bridges

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridges Council									
22037 Habbells Lane Bridge	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	0%
23017 Various Bridge Abutments & Piles	\$70,000	\$70,000	\$0	\$1,100	\$0	\$1,100	-\$1,100	\$68,900	2%
23029 Currius Road Bridge No 31: Re Deck	\$60,000	\$60,000	\$0	\$0	\$227	\$227	-\$227	\$59,773	0%
23030 Cullens Road Bridge No 65: Replace	\$320,000	\$320,000	\$320,000	\$313,646	\$0	\$313,646	\$6,354	\$6,354	99%
27146 Avenel Longwood Bridge No 59	\$182,000	\$182,000	\$0	\$0	\$85,000	\$85,000	-\$85,000	\$87,000	47%
27149 Avenel Longwood Bridge No 83	\$112,000	\$112,000	\$0	\$0	\$0	\$0	\$0	\$112,000	0%
27150 Avenel Longwood Bridge No 82	\$200,000	\$200,000	\$10,000	\$1,160	\$8,105	\$9,265	\$735	\$190,735	5%
27152 Sands Lane Bridge No 144	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000	0%
27153 Finhollys Reserve-Memorial Oval survey	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27156 Dip Lane Bridge No 142	\$85,000	\$85,000	\$10,000	\$1,550	\$0,258	\$6,806	\$184	\$75,194	12%
27157 Dip Lane Bridge No 140	\$180,000	\$180,000	\$0	\$0	\$49,980	\$49,980	-\$49,980	\$140,020	25%
27158 Goodwin Rd Bridge No 74	\$140,000	\$140,000	\$10,000	\$1,950	\$6,084	\$8,034	\$356	\$130,358	7%
27159 Green Rd Bridge No 42	\$74,000	\$74,000	\$0	\$0	\$0	\$0	\$0	\$74,000	0%
27160 McCrackens/McKenzie Rd Bridge no 125	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27181 Nambie Ruckworth Rd Bridge no 75	\$84,000	\$84,000	\$0	\$1,180	\$7,858	\$9,158	-\$9,158	\$74,842	11%
27183 Nalsons Rd Bridge	\$50,000	\$50,000	\$50,000	\$63,390	\$0	\$63,390	-\$13,390	-\$13,390	107%
Total Bridges Council	\$1,917,000	\$1,657,000	\$400,000	\$373,556	\$167,651	\$541,207	-\$141,207	\$1,493,444	28%
Bridges RTR									
22036 Goodwin Rd Bridge No 19	\$140,000	\$140,000	\$10,000	\$2,140	\$8,084	\$10,224	-\$224	\$129,776	7%
27151 Ben Kall Rd Bridge No 36	\$154,000	\$154,000	\$0	\$1,160	\$8,149	\$9,309	-\$9,309	\$144,692	5%
27153 Brookleigh Rd Bridge No 120	\$250,000	\$250,000	\$0	\$2,080	\$8,278	\$10,358	-\$10,358	\$239,653	4%
27184 Carrara Rd Bridge No 85	\$124,000	\$124,000	\$0	\$0	\$0	\$0	\$0	\$124,000	0%

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Total Bridges RTR	\$648,000	\$648,000	\$10,000	\$13,580	\$16,511	\$29,591	-\$16,511	\$621,489	96%

Produced from Finance

Accounts/AMGR/CRP generated at 12:07 PM on 11-Apr-2017 by Leanne Canty

**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Crs	YTD Committed	YTD Variances	Rev. Bud. Variance	% Rev Bud
27162					\$0	\$0	\$0	\$96,000	0%
27164	\$96,000	\$96,000	\$0	\$2,198	\$12,384	\$14,583	\$417	\$98,417	4%
27165	\$400,000	\$400,000	\$16,000	\$1,566	\$9,255	\$9,815	\$184	\$70,184	5%
	\$180,000	\$180,000	\$35,000	\$9,119	\$45,150	\$54,269	-\$19,269	\$1,334,801	4%
	\$1,344,000	\$1,344,000	\$436,000	\$382,678	\$212,301	\$593,477	-\$160,477	\$2,818,324	19%
	\$3,261,000	\$3,201,000							
Drainage									
24020	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$90,000	0%
24037	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24038	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24027	\$130,000	\$217,046	\$200,000	\$207,037	\$0	\$207,067	-\$7,067	\$8,979	95%
	\$97,000	\$97,000	\$0	\$0	\$0	\$0	\$0	\$97,000	0%
27167	\$50,000	\$50,000	\$5,000	\$5,830	\$0	\$5,580	-\$580	\$44,420	11%
27168	\$100,000	\$100,000	\$0	\$0	\$0	\$0	-\$600	\$99,400	1%
27192	\$0	\$0	\$0	\$7,727	\$1,248	\$9,975	-\$8,975	\$8,975	0%
27243	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27244	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27245	\$0	\$13,500	\$0	\$0	\$0	\$0	\$0	\$13,500	0%
271000	\$117,000	\$238,000	\$177,000	\$235,012	\$354	\$235,376	-\$59,376	\$16,500	0%
	\$630,000	\$898,046	\$382,000	\$455,286	\$2,212	\$457,597	-\$75,597	\$440,860	51%
Footpaths									
27140	\$5,700	\$5,700	\$0	\$0	\$0	\$0	\$0	\$5,700	0%
27141	\$9,200	\$9,200	\$0	\$0	\$1,700	\$1,700	-\$1,700	\$7,500	18%
27142	\$18,200	\$18,200	\$0	\$0	\$0	\$0	\$0	\$18,200	0%
27143	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27144	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
27145	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500	0%
27146	\$16,000	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000	0%
27251	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
	\$131,600	\$131,600	\$0	\$0	\$1,700	\$1,700	-\$1,700	\$131,600	1%
Kerb & Channel									
27147	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
Plant & Machinery									
27166	\$30,000	\$30,000	\$20,000	\$19,327	\$9,818	\$28,145	-\$8,145	\$1,855	94%
28005	\$300,000	\$300,000	\$40,000	\$45,235	\$0	\$45,235	-\$5,235	\$254,765	15%
28007	\$300,000	\$300,000	\$150,000	\$149,892	\$0	\$149,892	\$318	\$150,318	52%
	\$630,000	\$630,000	\$270,000	\$273,244	\$9,818	\$223,082	-\$13,062	\$416,756	35%
Furniture & Equipment									



**Strathbogie Shire Council
Account Management Report
for year to March 2017 (actuals as at 11 April 17 - 75% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev. Bud.
21129 Council Chamber Furniture	\$0	\$17,000	\$17,000	\$17,170	\$0	\$17,170	-\$170	-\$170	-01%
27223 Tasmanian Oak Table	\$0	\$3,000	\$3,000	\$2,716	\$0	\$2,716	\$282	\$282	91%
27234 Espresso Coffee Machine Expobar Zircar 2gr	\$0	\$3,300	\$3,300	\$3,309	\$0	\$3,309	-\$9	-\$9	-00%
27265 Mitsubishi Reverse Cycle Air Split System	\$0	\$2,700	\$2,700	\$2,700	\$0	\$2,700	\$0	\$0	-00%
Computers & Telecommunications									
28072 Hardware Replacement Program	\$345,000	\$345,000	\$258,750	\$207,175	\$77,844	\$285,019	-\$26,269	\$59,881	83%
Total Computers & Telecommunications	\$345,000	\$345,000	\$258,750	\$207,175	\$77,844	\$285,019	-\$26,269	\$137,828	83%
Total Furniture & Equipment	\$345,000	\$371,000	\$284,750	\$233,072	\$77,844	\$310,916	-\$26,166	\$137,828	84%
Total Capital	\$11,062,123	\$11,139,896	\$3,349,750	\$3,327,191	\$1,144,349	\$4,471,540	-\$1,121,790	\$7,812,705	40%
Grand Total	\$11,062,123	\$11,139,896	\$3,349,750	\$3,327,191	\$1,144,349	\$4,471,540	-\$1,121,790	\$7,812,705	40%

9.7.8 Business Management System

The April 2017 Business Management System Report includes reports as follows:-

- Building Department – January and February 2017 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - February and March 2017
- Confirm Customer Enquiry Flow – Report for March 2017
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 March 2017
- Review of Council Policies – March / April 2017
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received - February / March 2017

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

70/17 CRS SWAN/WILLIAMS : That the Recommendation be adopted.

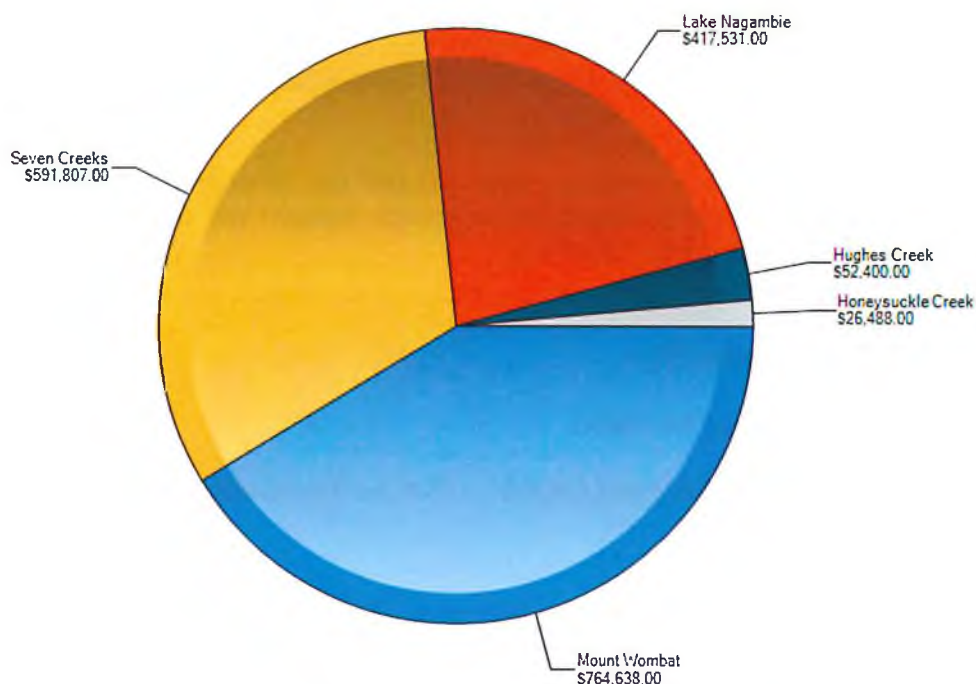
CARRIED



BUILDING APPROVALS JANUARY AND FEBRUARY 2017

JANUARY 2017

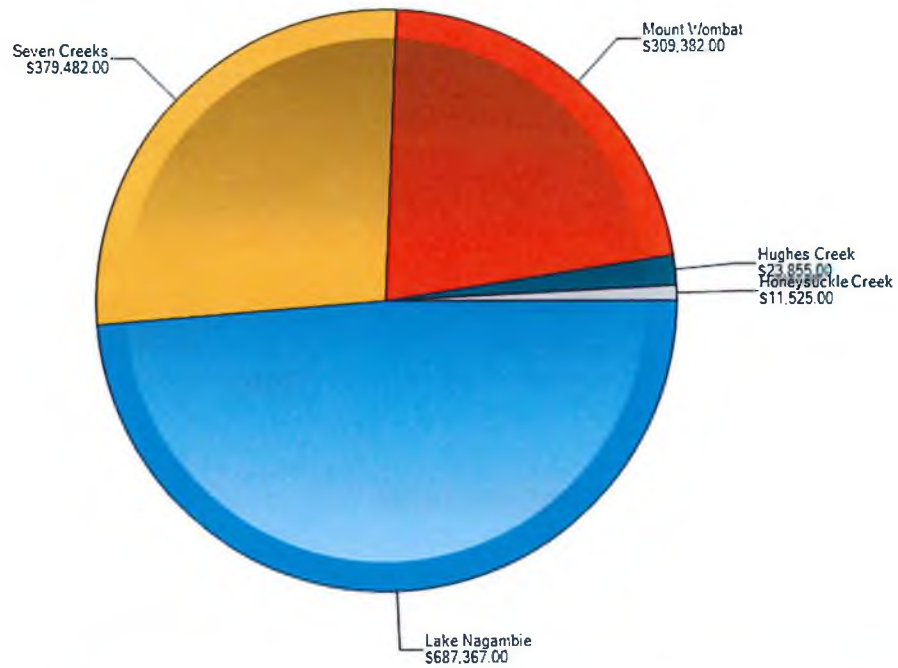
A total of 20 permits were lodged with Council for the month of January 2017, with a construction value of \$1,852,864.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2017014/0	20/01/2017	Construction of	Farm Shed	Marraveeneey	\$26,488.00	Honeysuckle Creek
2017001/0	3/01/2017	Construction of	Farm Shed	Mangalore	\$24,000.00	Hughes Creek
2017011/0	29/01/2017	Construction of	Hay Shed	Locksley	\$15,400.00	Hughes Creek
2017013/0	25/01/2017	Construction of	Shed	Longwood	\$13,000.00	Hughes Creek
2017006/0	20/01/2017	Construction of	Carport	Nagambie	\$14,100.00	Lake Nagambie
2017010/0	25/01/2017	Construction of	Swimming Pool Fence, Mezzanine	Whroo	\$3,500.00	Lake Nagambie
2017016/0	27/01/2017	Construction of	Dwelling & Garage	Nagambie	\$245,031.00	Lake Nagambie
2017017/0	27/01/2017	Construction of	Dwelling & Garage	Nagambie	\$130,000.00	Lake Nagambie
2017027/0	30/01/2017	Construction of	Swimming Pool, Swimming Pool Barrier	Nagambie	\$24,900.00	Lake Nagambie
2017002/0	9/01/2017	Alterations & Additions to	Dwelling	Euroa	\$355,253.00	Mount Wombat
2017005/0	17/01/2017	Construction of	Dwelling	Strathbogie	\$227,385.00	Mount Wombat
2017009/0	24/01/2017	Re-erection of	Dwelling	Euroa	\$87,000.00	Mount Wombat
2017009/1	24/01/2017	Re-erection of	Dwelling	Euroa	\$60,000.00	Mount Wombat
2017009/2	24/01/2017	Construction of	Verandah, Carport	Euroa	\$35,000.00	Mount Wombat
2017003/0	9/01/2017	Construction of	Antenna	Euroa	\$11,000.00	Seven Creeks
2017004/0	9/01/2017	Construction of	Antenna	Euroa	\$11,000.00	Seven Creeks
2017008/0	12/01/2017	Extension to	Dwelling, Carport	Euroa	\$240,000.00	Seven Creeks
2017015/0	25/01/2017	Alteration to	Dwelling	Euroa	\$4,500.00	Seven Creeks
2017023/0	31/01/2017	Construction of	Dwelling & Garage	Euroa	\$164,692.00	Seven Creeks
2017024/0	31/01/2017	Construction of	Dwelling & Garage	Euroa	\$160,615.00	Seven Creeks

FEBRUARY 2017

A total of 12 permits were lodged with Council for the month of February 2017, with a construction value of \$1,411,611.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2017019/0	10/02/2017	Construction of	Garage	Violet Town	\$11,525.00	Honeysuckle Creek
2017022/0	3/02/2017	Construction of	Shed	Avenel	\$23,855.00	Hughes Creek
2017018/0	1/02/2017	Construction of	Dwelling & Carport	Nagambie	\$167,200.00	Lake Nagambie
2017020/0	8/02/2017	Construction of	Dwelling & Garage	Nagambie	\$248,282.00	Lake Nagambie
2017025/0	13/02/2017	Construction of	Sail Shades	Nagambie	\$3,975.00	Lake Nagambie
2017029/0	22/02/2017	Alterations & Additions to	Dwelling	Nagambie	\$267,910.00	Lake Nagambie
2017026/0	16/02/2017	Construction of	Farm Shed	Kelvin View	\$14,763.00	Mount Wombat
2017030/0	8/02/2017	Alterations & Additions to	Dwelling	Tarcombe	\$294,619.00	Mount Wombat
2017012/0	3/02/2017	Construction of	Patio	Euroa	\$20,130.00	Seven Creeks
2017021/0	9/02/2017	Construction of	Garage	Euroa	\$15,972.00	Seven Creeks
2017028/0	21/02/2017	Construction of	Garage, Carport	Euroa	\$13,590.00	Seven Creeks
2017032/0	28/02/2017	Construction of	Dwelling & Garage	Euroa	\$329,790.00	Seven Creeks

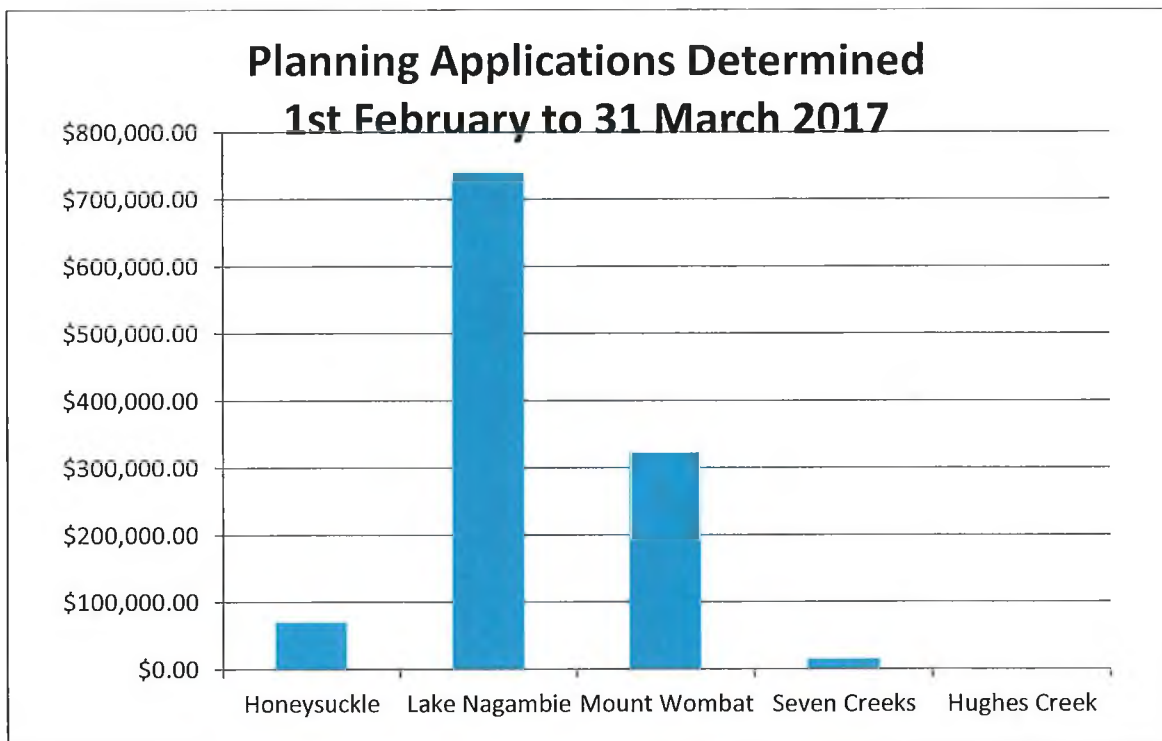
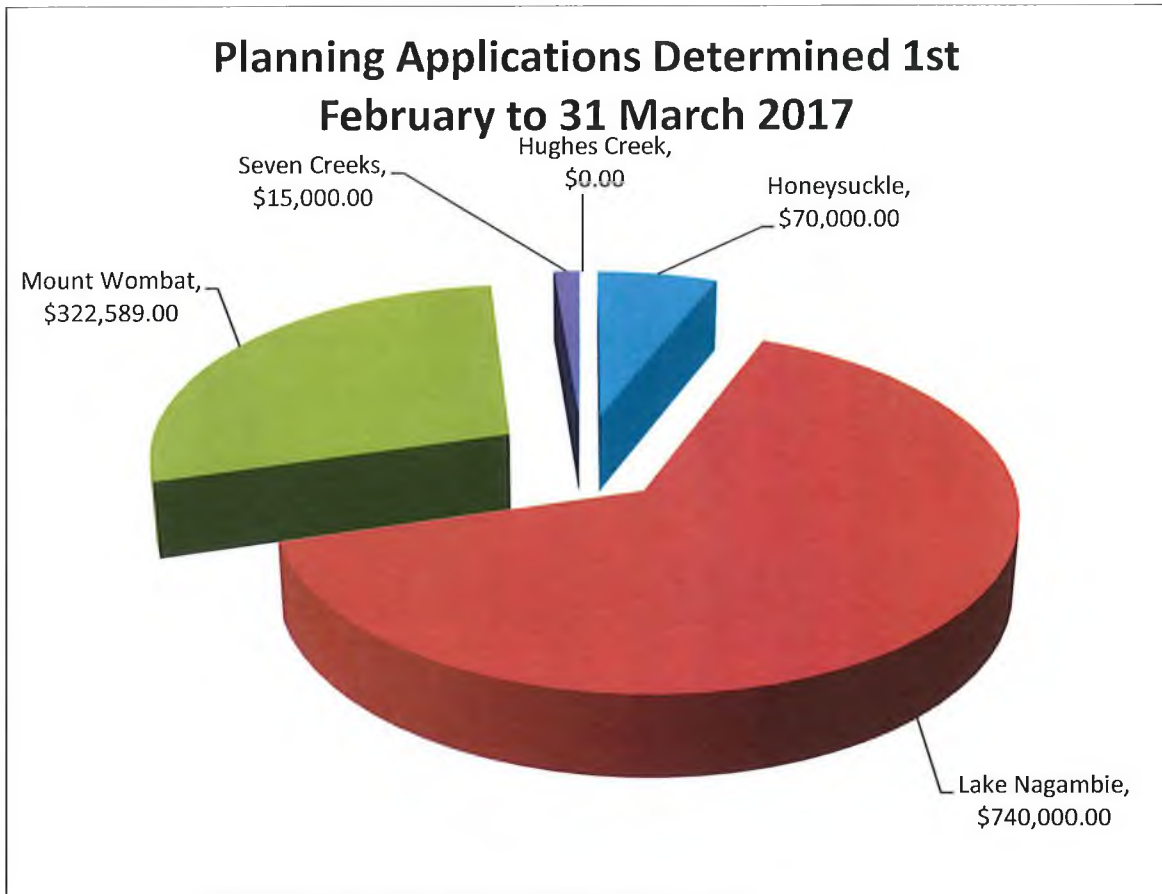
**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)**

Planning Applications Determined

1st February to 31 March 2017

Honeysuckle Creek	Violet Town	\$70,000.00	
		Total	\$70,000.00
Lake Nagambie	Arcadia South	\$320,000.00	
Lake Nagambie	Nagambie	\$220,000.00	
Lake Nagambie	Wahring	\$200,000.00	
		Total	\$740,000.00
Mount Wombat	Creightons Creek	\$42,215.00	
Mount Wombat	Ruffy	\$240,000.00	
Mount Wombat	Strathbogie	\$4,474.00	
Mount Wombat	Strathbogie	\$5,000.00	
Mount Wombat	Strathbogie	\$30,900.00	
		Total	\$322,589.00
Seven Creeks	Euroa	\$15,000.00	
		Total	\$15,000.00
Hughes Creek	None	\$0.00	
		Total	\$0.00
		TOTAL VALUE	\$1,147,589.00





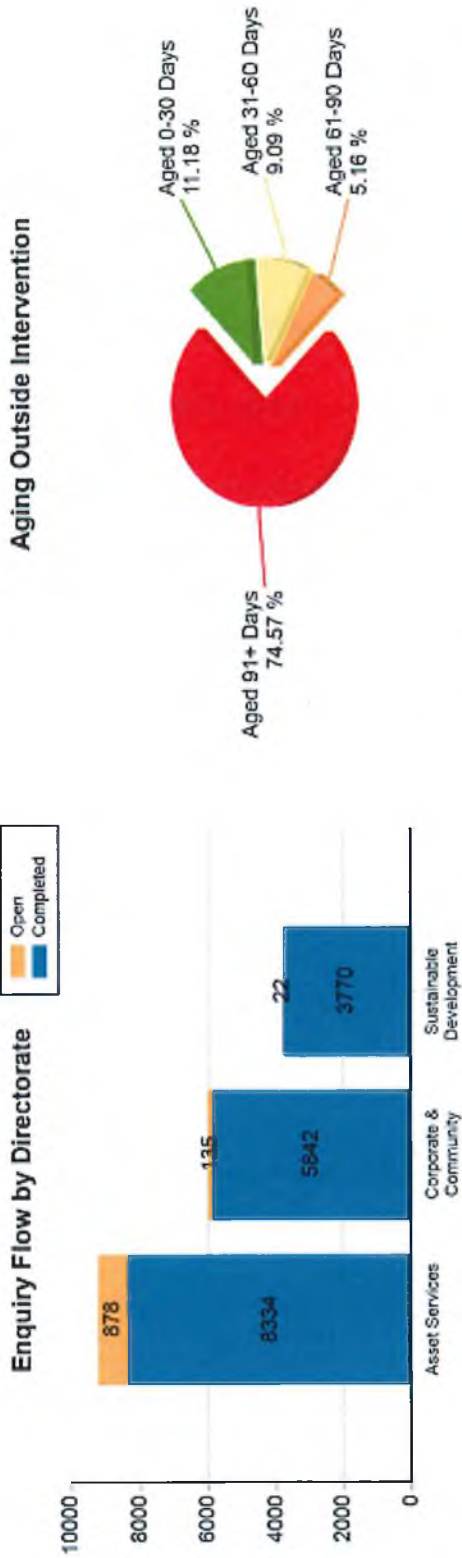
**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR MARCH 2017**

Confirm Customer Enquiry Flow

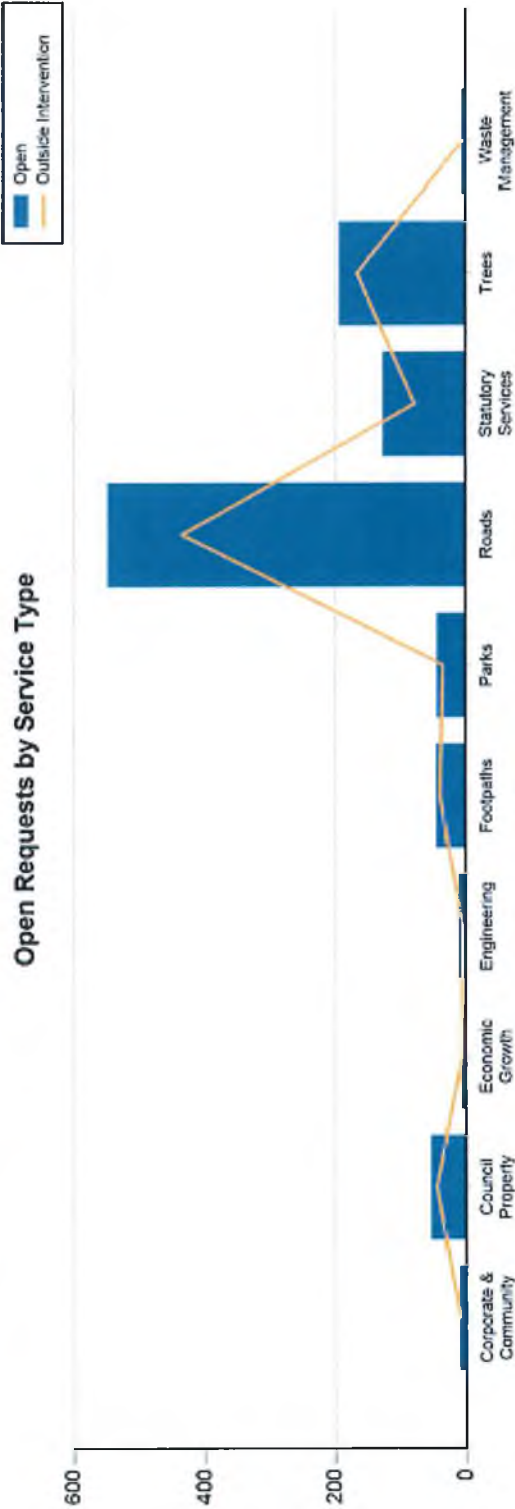
March 2017



Service Type	Total			March 2017			2016-2017			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,007	9	99.11%	0	0	NA	6	1	83.33%	0	0	0	8	8
Council Property	1,115	53	95.25%	19	11	42.11%	149	35	76.51%	8	5	3	28	44
Economic Growth	2,529	5	99.80%	0	0	NA	3	2	33.33%	2	0	0	3	5
Engineering	237	10	95.78%	0	0	NA	10	2	80.00%	0	0	0	4	4
Footpaths	241	44	81.74%	9	6	33.33%	60	23	61.67%	3	2	4	30	39
Parks	324	43	86.73%	12	10	16.67%	84	30	64.29%	3	4	0	27	34
Roads	5,899	547	90.73%	125	41	67.20%	1,662	345	79.24%	44	32	24	334	434
Statutory Services	4,970	126	97.46%	58	20	65.52%	573	69	87.96%	7	4	2	64	77
Trees	1,363	193	85.84%	23	17	26.09%	303	116	61.72%	24	26	8	108	166
Waste Management	1,296	5	99.61%	32	0	100.00%	291	4	98.63%	0	1	1	1	3
	18,981	1,035	94.55%	278	105	62.23%	3,141	627	80.04%	91	74	42	607	814
General & Community General	Council Property Council Property Public Control Public Art Public Lighting Saferyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forest/National Park	Streets Streets Drainage Emergency Call Out Naturalistic Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mgmt & Recycling					



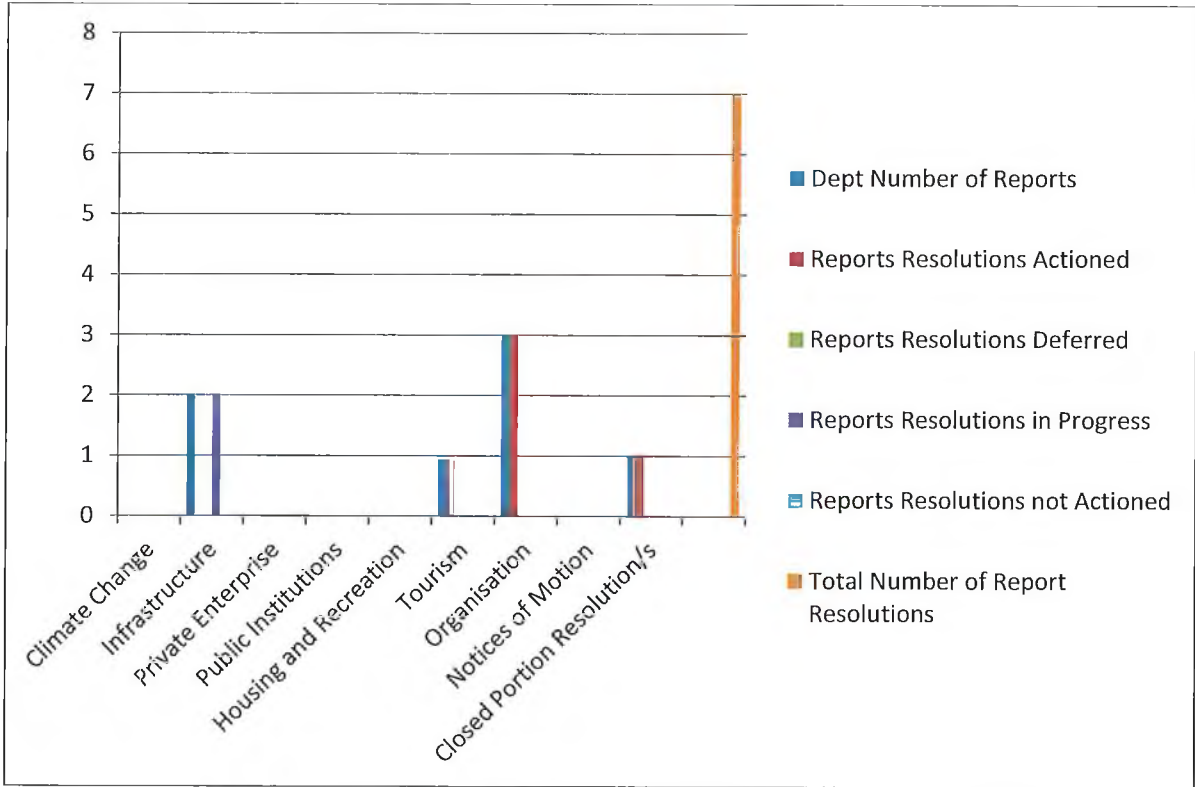
Aging Outside Intervention



1:04/2017 6:00:04 AM

Confirm Customer Enquiry Flow - March 2017

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 31 MARCH 2017



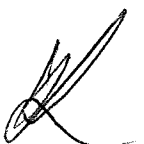
**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 MARCH 2017**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome



RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 9 March to 6 April 2017

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum
Date of Meeting: Tuesday 14 March 2017
Time: 12.30 p.m. - . - 6.00 p.m.

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Sustainable Development)
Roy Hetherington (Director, Asset Services)
David Roff (Acting Director, Corporate and Liveability)
Caroline Wallis (Group Manager, Corporate and Liveability)

Apologies

Councillor Graeme (Mick) Williams

Matters discussed:

1. Councillors Discussions
Declarations of Interests
2. Community Planning Program Review
3. Business Euroa - briefing on results of Strathbogie Shire region business survey
4. Fees and Charges / Rating Strategy Discussions
5. Community Satisfaction Survey Draft Questions
6. Assembly of Councillors
 - 6.1 Mayor and CEO Meetings Attendances
 - 6.2 Councillors Meetings Attendances
 - 6.3 Matters Raised by (*name withheld*) – February 2017
 - 6.4 Cr Mason
Use of Plastic Bags
7. Planning Matters Discussions
- VCAT Decision - Faithful Road, Longwood
8. Council / Business Euroa Meeting



Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
------------	----------------------------------------------	-----------------------------------------



Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum
Date of Meeting: Tuesday 21 March 2017
Time: 1.00 p.m. - 7.00 p.m.

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Sustainable Development)
Roy Hetherington (Director, Asset Services)
David Roff (Acting Director, Corporate and Liveability)
Caroline Wallis (Group Manager, Corporate and Liveability)

Apologies

Nil

Matters discussed:

1. Councillors Discussions
- Declarations of Interests
2. Revitalisation of Buckley Park, Nagambie - Working Group briefing to Council
3. Michael Spencer & Shirley Saywell - briefing to Council on 'Sustainable Strathbogie'
4. Ruth Fluhr - briefing to Council on 'Formalization of Strathbogie Shire as a Refugee Welcome Zone'
5. Council Agenda Review
Briefings by Manager, Liveability
6. Community Grants Program Review
7. Out of School Hours Care
8. Euroa Town Bus Service
9. Assembly of Councillors
 - 9.1 Mayor and CEO Meetings Attendances
 - 9.2 Councillors Meetings Attendances
 - 9.3 Tuesday 18 April 2017 - Planning and Governance Briefings
 - 9.4 Friendship Seat

- 9.5 Cr Mason
First Home Buyers Rebate
- 9.6 Cr Swan
Nagambie Query
- 10. Informal Meeting with Community Members
- 11. Ordinary Council Meeting at Euroa

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
------------	----------------------------------------------	-----------------------------------------



Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum
Date of Meeting: Tuesday 28 March 2017
Time: 9.00 a.m. - 5.30 p.m.

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Sustainable Development)
Roy Hetherington (Director, Asset Services)
David Roff (Acting Director, Corporate and Liveability)
Caroline Wallis (Group Manager, Corporate and Liveability)

Apologies

Nil

Matters discussed:

1. Councillors Discussions
 2. Meeting Procedures Workshop
 3. Meeting with Steph Ryan ~ State Member for Euroa
- Declarations of Interest
4. Special Council Meeting Agenda Review
 5. Assembly of Councillors
 - 5.1 Mayor and CEO Meetings Attendances
 - 5.2 Councillors Meetings Attendances
 - 5.3 V/Line Proposal to close Railway Crossing at McDonalds Road
 - 5.4 Repairs to the Swaggy Tree Boardwalk / Consideration of donation to Euroa Apex Club
 - 5.5 2017-18 Capital Works Budget
 - Consideration of an alternative Bridge Project
 - 5.6 Summary of the Community Action Group Forum held on Wednesday 22nd March 2017
 - 5.7 Policies Review
 - 5.7.1 Community Grant Policy
 - 5.8 Child Safety Standards training for Councillors / Executive
 - 5.9 Cr Thomson
 - Review of Strathbogie Shire Australia Day Celebrations



- 5.10 Community Satisfaction Survey - final draft for review / approval
- 5.11 Upgrade of Zero Class Roads - matrix
- 6. Planning Matters Update
- 7. Special Council Meeting - 2017 Community Grants Program Review ~
Amendments to Guidelines

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
------------	----------------------------------------------	-----------------------------------------



Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the February to April 2017 Period

Name of Committee	Date of Meeting
Strathbogie Tableland Action Group	06/02/17 20/03/17
Violet Town Community Complex	22/02/17
Euroa Third Age Club	23/02/17
Euroa Community Action Group	27/02/17
Euroa Friendlies Reserve	14/03/17



10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

7.47 p.m.

CRS SWAN/LITTLE –

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
89(2)(d) *Contractual Matters*

- C.P. 1 Contract No. 15/16-08 ~ Evaluation Report
 - Bridge Re-Deck at Curries Road, Giffin Road, Halsalls Lane and Bonds Lane
- C.P. 2 Contract No. 16/17-12 ~ Evaluation Report
 - Geodetic Road Bridges No's 18 and 19 ~ Design and Construct
- C.P. 3 Contract No. 16/17-16 ~ Evaluation Report
 - Avenel Hall Upgrade Project

71/17

ON BEING PUT, THE MOTION WAS CARRIED

..... p.m.

CRS

That Council open the meeting to members of the public and resume normal business.

75/17

ON BEING PUT, THE MOTION WAS CARRIED



13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

C.P. 1 Contract No. 15/16-08 ~ Evaluation Report - Bridge Re-Deck at Curries Road, Giffin Road, Halsalls Lane and Bonds Lane

RECOMMENDATION

1. That the tender received from Focus Engineering and Construction Pty Ltd of 631 Cemetery Rd, Corowa, NSW for Contract 15-16-08 – Bridge Re-Deck at Curries Road, Giffin Road, Halsalls Lane, and Bonds Lane, for the amount of \$372,930 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised.
3. That Council endorses the signing and sealing of the contract documents once received.

72/17 CRS WILLIAMS/MASON : That the Recommendation be adopted.

CARRIED

C.P. 2 Contract No. 16/17-12 ~ Evaluation Report - Geodetic Road Bridges No's. 18 and 19 ~ Design and Construct

RECOMMENDATION

1. That the tender received from Nelmac Pty Ltd of 120 Bells Flat Road, Yackandandah, VIC for Contract 16-17-12 – Geodetic Rd Bridges No. 18 and 19 – Design and Construct, for the amount of \$327,600 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised.
3. That Council endorses the signing and sealing of the contract documents once received.

73/17 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED



13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

C.P. 3 Contract No. 16/17-16 ~ Evaluation Report
- Avenel Hall Upgrade

RECOMMENDATION

1. That the tender received from Daniel Duna Constructions Pty Ltd, of 190 Delatite Road Seymour VIC 3660, for Contract 16/17-16 – Avenel Hall Upgrade, for the amount of \$348,700 + GST be accepted by Council.
2. That the unsuccessful tenderers be advised.
3. That Council endorses the signing and sealing of the contract documents once received.

74/17 **CRS LITTLE/WILLIAMS** : *That the Recommendation be adopted.*

CARRIED

RECOMMENDATION

CRS SWAN/LITTLE -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

76/17

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.58 P.M.

Confirmed as being a true and accurate record of the Meeting


.....
Chair

16/5/17
.....
Date

