

Community Grants FAQ

When do grants open/close?

Timeline (excluding Small Project Grants):

Applications Open	Monday March 18, 2019
Applications Close	Friday April 26, 2019
Applications assessed	May 2019
Recommendations to Council for decision	Tuesday June 18, 2019
Applicants advised of outcome	Friday June 28, 2019
Project can commence	Monday July 1, 2019
Project Completed and Acquittal Submitted	Friday May 31, 2020

What grants are available?

Active and Healthy Communities	\$5000	Open March 18, 2019
Arts and Culture	\$5000	Open March 18, 2019
Environment and Sustainability	\$5000	Open March 18, 2019
Facilities and Infrastructure	\$5000	Open March 18, 2019
Small Projects	\$1000	Open July 1 2019

There are a number of different types of grants. How do I know which grant to apply for?

The Community Grants Program is divided into five categories, each of which has specific guidelines.

It is important that you read the Community Grant Guidelines to ensure you are across all of the requirements for each Grant category.

Then you should contact a member of the Community Wellbeing team to discuss your application further.

What about William Pearson Bequest? Why is it not considered a Community Grant anymore?

Funds will be exclusively allocated to the Euroa Citizens Band for the implementation of projects or events based in Euroa.

There is a total of \$2,500 available per year and submissions can be made up to this full amount. Submission portal will open 1 July 2019

What happened to the “Community Matching Grant” category?

- Grants are no longer required to be “matched”.
- Applicants are required to contribute towards the implementation of their project; this may include cash or in kind contributions or a combination of both.
- There is not minimum contribution required however evidence of the contribution must be provided.

The guidelines mention in kind contributions. What do you mean by “in kind”?

- In-kind contributions or support includes volunteer labour or administrative support, free venue hire or accommodation, and donations of goods.

Community Grants applications must be beneficial to the wider community. What is meant by “community benefit”?

- The following questions might help you think about what the community benefit of your proposal will be:
 - How many people will benefit?
 - Are they from groups of particular disadvantage?
 - How will they benefit?
 - What will be the impact on people's lives?
 - How will the proposal improve the community?

Partnerships are valuable to the success of a project. What do you mean by partnership?

- Partnerships strengthen our communities and aim to encourage collaborative relationships between groups in the community.
- This might be through sharing of resources or working on projects together.
- Provide details about what groups are partnering with you in the project and what each group is doing as part of the partnership.
- Don't forget to upload letters of support from each partner on the application form.

There are a lot of eligibility criteria. Is my group eligible to receive a grant?

Applications must meet the following criteria to be eligible for community grants:

1. Demonstrate benefits to the community by addressing at least two of the grant program funding priorities.
2. From groups comprised predominantly of residents of the Shire of Strathbogie.
3. From groups that have open membership, within the context of the particular group, to residents in the Shire of Strathbogie.

My group is informal. What if we are not incorporated or don't have an ABN?

- You will need to find an organisation that will auspice your project.
- An auspice is an agreement where one organisation (the Principal Organisation) agrees to apply for funding on behalf of a second organisation that is not Incorporated or does not have an ABN (the Auspiced Organisation).
- If the funding application is successful, the Principal Organisation receives, holds and administers the funding to the Auspiced Organisation so that the Auspiced Organisation can complete the funded project.

I think my group is eligible for a grant. How do we apply?

- Applications are online through the Smarty Grant portal on the Strathbogie Shire Council website.
- Go to <http://www.strathbogie.vic.gov.au/community/community-funding/community-grants-program>

So the application process is online. What if I don't have access to a computer?

- There are computers at the local libraries for public use.
- Does another member of your committee have a computer?
- Can you ask a friend or family member for assistance?

I'm not confident using a computer. What if I don't have technical computer skills?

- Do you have a friend or a family member who could help you?
- Are there other people in your group who could complete the online application?
- Council will be holding workshops in March and April to show people how to use the Smarty Grants system.

There's a lot of information to take in. Who do I contact to talk about a grant application?

Please contact a member of the Community Wellbeing Team on 5795 0000 or

info@strathbogie.vic.gov.au

Supporting documentation required. What do I need?

- Current insurance certificate
- Bank Statement that includes BSB and Account numbers. Transaction statements or photo of cheque are not acceptable.
- Quotes indicating the cost of items relating to your project. The quote can be taken from the internet provided it indicates a reasonably accurate amount for the item/service.

If our application is successful, what information is required to be included on the Tax Invoice to be uploaded

- Payee – Strathbogie Shire Council, PO Box 177, Euroa Vic 3666
- Account name
- BSB number
- Account number
- ABN of group responsible for funds
- Registered/not registered for GST
- Dollar amount of Grant