



STRATHBOGRIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGRIE SHIRE COUNCIL
HELD ON TUESDAY 21 JULY 2015 AT THE EUROA COMMUNITY CONFERENCE
CENTRE, COMMENCING AT 6.00 P.M.**

Prior to the commencement of the Ordinary Council meeting, the Executive Manager Assets provided a Capital Works Program Update.

The Ordinary Council meeting, subsequently, commenced at 6.05 p.m.

Councillors:	Debra Swan (Chair)	(Lake Nagambie Ward)
	Colleen Furlanetto	(Seven Creeks Ward)
	Malcolm Little	(Hughes Creek Ward)
	Alister Purbrick	(Lake Nagambie Ward)
	Patrick Storer	(Honeysuckle Creek Ward)
	Robin Weatherald	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:	Steve Crawcour - Chief Executive Officer
	Roy Hetherington - Director, Asset Services
	David Woodhams - Director, Corporate and Community

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present, and the more recent
custodians of the land'*
3. Apologies

Phil Howard - Director, Sustainable Development

A handwritten signature in the bottom right corner of the page.

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 16 June 2015 and Special Meetings of Council held on Tuesday 9 June 2015, Tuesday 16 June 2015 and Tuesday 23 June 2015

106/15 CRS WILLIAMS/STORER : That the Minutes of the Ordinary Meeting of Council held on Tuesday 16 June 2015 and Special Meetings of Council held on Tuesday 9 June 2015, Tuesday 16 June 2015 and Tuesday 23 June 2015 be confirmed

CARRIED

5. Disclosure of Interests

Nil

6. Petitions

Nil

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended in the past month.

Councillor Furlanetto provided a written report (attached)

8. Public Question Time

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(a) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

Cr Colleen Furlanetto Deputy Mayor report to councillors and community 21 July 2015

DATE	DETAILS	OUTCOMES
17th June	IMAV Prevention of Violence Network Meeting	Chair Ongoing
18th June	meeting re ratepayer issue	Ongoing
20th June	Euroa Farmers Market/organic waste collection tent	Ongoing
23rd June	AOC Assembly of councillors meetings and briefings	Ongoing
25th June	GVRLC Goulburn Valley Regional Library Corp meeting	Deputy Chair
26th June	Youth movie night Grease	Ongoing
30th June	AOC Assembly of councillors meetings and briefings	Ongoing
1st July	Women's Disability Euroa Enabling women program mentor role meeting at council re issue	Ongoing/mentor role
2nd July	AOC Assembly of councillors meetings and briefings	Ongoing
7th July	Women's Disability Victoria Enabling women program mentor role	Ongoing/mentor role
8th July	Victorian Disability Advisory Committee meeting	Ongoing/ State disability Plan sub committee member
14th July	Victorian Disability Advisory Committee meeting with Minister HON Martin Foley Presentation as Subcommittee member for the State Disability Plan review	Ongoing/ State disability Plan sub committee member
14th July	Vic Health Prevention Of Violence People, Policy and Practice	Network rural representation/strathbogie highlighted
15th July	Women's Disability Victoria with Minister HON Fiona Richardson on Prevention of Violence Against Women with Disability Program	Ongoing as Co Facilitator on this issue to the disability sector and wider community
16th July	Council Issue meeting	Ongoing
20th July	Meeting for WHGINE Women's Health Goulburn North East (PVAW project)	ongoing

Also, many calls and contacts with issues with organic waste, rates, proposed developments, after the fires concerns and other enquiries from community. queries and multiple general councillor enquiries and other. A lot of time over the past month preparing to present on behalf of VDAC, in regards to a VDAC meeting to Minister HON Martin Foley on the State Disability Plan review

With regard to the Local Government submissions to the plan. This will be an ongoing commitment throughout the new State plan coming into effect, including the NDIS implications.

Continuing networking and communicating Rural issues in equity and access including Prevention Of Violence and more... with organisations invitations for me to contribute in various activities which raises the profile of our small rural council issues but also highlights our achievements.

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9. REPORTS

9.2 INFRASTRUCTURE

9.2.1 Bridges Renewal Programme – Round Two

Author & Department

Executive Manager Assets / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Following the successful application for funding from the first round of the Commonwealth Governments Bridge Renewal Programme in 2014/15, it is proposed to apply for further funding in round two of the program. This will require some adjustment to Council's bridge program in the adopted capital works budget to allocate the necessary matched funding. Further adjustments in the scope of some projects as a result of more recent assessments is also suggested. Bridges currently load limited are now targeted for funding from the Bridge Renewal Programme – Round Two in a proposed joint application with Greater Shepparton City Council as a Goulburn Valley Regional Collaborative Alliance initiative.

RECOMMENDATION

- 1. That Council approves the revised bridge program for the 2015-16 Capital Works Budget;**
- 2. That Council makes application for funding from the Bridge Renewal Programme – Round Two for the nominated bridges;**
- 3. That Council allocates \$250,000 from its revised bridge program as its contribution to the Bridge Renewal Programme – Round Two; and**
- 4. That, if the application is successful, Council include additional works for Geodetic Rd Bridge No. 19 and Halsalls Ln Bridge in its 2015/16 capital works program.**

107/15 CRS STORER/WEATHERALD : That the Recommendation be adopted.

CARRIED

9.2.1 Bridges Renewal Programme – Round Two (cont.)

Background

The proposed change in scope of projects resulting from recent bridge assessment is as follows:-

Curries Rd Bridge No.30

Re-deck is still proposed, as Moloney Report is recommending reducing load limit from 30t to 15t, but cost increased to \$60,000 due to a higher rate likely for the small deck area.

Avenel-Longwood Rd Bridge No.63

Recommend that this bridge be deferred along with bridge No.59 on the same road (both 30t load limits) so they can be tendered together with possible funding application for 2016-17.

Arcadia-Tamleugh Rd Bridge No.106

Recommend that Bridge No.106 (rather than Bridge No.105) be considered for upgrade as this has a 25t load limit, but that it be deferred to 2016-17 to allow further investigation for a joint funding application with Greater Shepparton City Council as this is on a boundary road.

Abutment Works

Review of the Moloney Report indicates that erosion protection of abutments is required on only 15 bridges for an estimated cost of \$70,000.

Transfer to Bridge Reserve

Retain at \$200,000.

Cullens Rd Bridge No.86

*The bridge is in need of replacement rather than a proposed redeck. The Moloney Report indicates that the bridge has reached condition 8 overall and that the load limit should be reduced from 25t to 10t.
The estimated cost of replacement is \$390,000.*

High St Violet Town Bridge No.90

The Moloney report indicates that the bridge is at condition 6 overall and a redeck may therefore be deferred provided that some spalling of the piers is rectified at an estimated cost of \$10,000.

The application for funding from the Commonwealth Governments Bridge Renewal Programme – Round Two for Strathbogie Shire bridge renewal works is proposed to be for a total value of \$500,000.

The Bridge Renewal Programme will contribute a maximum of 50% of project costs, so Council would be required to contribute \$250,000.

The objectives of the Bridge Renewal Programme are to:

- Contribute to the productivity of bridges serving local communities; and
- Facilitate higher productivity vehicle access.

9.2.1 Bridges Renewal Programme – Round Two (cont.)

The bridges identified for the funding application would come from the revised 2015-16 Capital Works Program as follows:

- Cullens Rd Bridge replacement (current load limit 10 tonnes): \$390,000
- Curries Rd re-deck (current load limit 15 tonnes): \$60,000

In addition, a third bridge at Nelsons Rd (current load limit 2 tonnes) requires the replacement of one abutment at an estimated cost of \$50,000.

It is proposed that the application be made for 50% of project costs as follows:

	Total	Comm. Govt.	Council
Cullens Rd Bridge	\$390,000	\$195,000	\$195,000
Curries Rd Bridge	\$60,000	\$30,000	\$30,000
Nelsons Rd Bridge	\$50,000	\$25,000	\$25,000

The application rationale addresses the objectives of the Bridge Renewal Program by upgrading “last-mile” access to farms and providing access for emergency vehicles

If the application is successful, Council will have the capacity to bring forward other backlog bridge projects during 2015/16 or 2016/17, including:

- Replace Geodetic Rd Bridge No. 19 at an estimated cost of \$140,000; and
- Re-deck Halsalls Ln Bridge at an estimated cost of \$60,000.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The alternatives described above have been identified for the consideration of Council.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.”

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, apart from those described elsewhere in this report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community, apart from those mentioned in the background of this report.

9.2.1 Bridges Renewal Programme – Round Two (cont.)

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Table No.1: Revised Bridge Program

CAPITAL WORKS AREA		PROJECT COST	RENEWAL- Council Contrib. (as per LTFP)	UPGRADE (Council Contribution)- Per LTFP	NEW / Expansion- Council Contrib. Per LTFP	Revised Cost	Proposed works
86							
87	BRIDGES (\$430,782 - Moloney Model* Asset Set 23&24)						
88	Avensel Longwood Bridge No 59 - Deck area 79m2 - 30 tonne limit	\$ 65,000	-				Re-deck: Defer - funding application (with bridge No 63)
89	Currie sRoad Bridge No 30 - Deck Area 52 m2	\$ 45,000	45,000			\$60,000	Re-deck
90	Avensel Longwood Bridge No 63 - Deck area 77m2	\$ 65,000	65,000				Re-deck: Defer - funding application (with bridge No 59)
91	Atcadia-Tambleugh Road Bridge No 105 - Deck Area 69m2 (Shep Managers - Strathbogie pay 50%) Total \$56,000 COGS \$28,000 Strathbogie \$28,000	\$ 28,000	28,000				Investigate Bridge No. 106 for re-deck (joint funding application with Shepparton)
92	Grinnwade Road(Kirwans Bridge-Longwood Rd) Bridge No 138 Deck Area 107m2 - post limit on bridge	\$ 90,000	-				
93	McCrackens/McKenzies Road Bridge No 125 Deck Area 125m2	\$ 100,000	-				
94	Carters Road Bridge No 55 Deck Area 153m2	\$ 124,000	-				
95	Abutment works as per Moloney 2015 report	\$ 139,323	139,323			\$70,000	15 Bridges at total cost of \$70,000
96	Transfer to Bridge Reserve	\$ 200,000	200,000			\$200,000	
97		\$ 855,323					
98							
99	Supplementary List						
100	Merton Strathbogie Road Bridge No 3 Deck Area 286m2	\$ 230,000	-				
101	*Cullens Road Bridge No 86 Area 120m2 (Condition 7.0)	\$ 100,000	100,000			\$390,000	Replace
102	*High Street- Violet Town Bridge No 90 Deck Area 193m2 (condition 6.0)	\$ 155,000	155,000			\$10,000	Repair spalling piers
103		\$ 485,000					
104			732,323	Total		\$730,000	Total

TABLE No. 1 - Revised Bridge Program

9.2.2 Proposed Closure of Section of Ballantynes Road, Nagambie

Author and Department

Director Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Asset Services wishes to utilize part of Ballantynes Road, Nagambie, as a stockpile site for roadmaking materials.

The road has been truncated by the Goulburn Valley freeway and no longer carries general traffic.

RECOMMENDATION

1. That Council authorise the giving of public notice of the intention to close Ballantynes Road, Nagambie, to traffic, from 400 metres east of Habel Road to the Goulburn Valley freeway, under Section 207 and Schedule 11, Clause 9 of the Local Government Act 1989 (the Act).
2. That Council seek the approval of VicRoads for the closure, as required under the Act.
3. That Council invite submissions under Section 223 of the Act, to be heard by Council at a special Council meeting to be held at 5.00 p.m. on Tuesday 15 September 2015.
4. That, if no submissions are received, and if the support of VicRoads is available, Council proceed with the Road Closure.

108/15 **CRS WILLIAMS/PURBRICK** : *That the Recommendation be adopted.*

CARRIED

Background

- Access to the Goulburn Valley Highway from Ballantynes Road, Nagambie is currently under temporary closure by the Nagambie Works Depot. A permanent closure is proposed.
- The section of Ballantynes Road is currently being used by Asset Services as a stockpile area for road material required by the Nagambie works depot.
- A physical barrier and signage is proposed to be located 400 metres east of Habel Road.
- The total distance of road to be closed would be 343 metres.
- Advertisement of the road closure needs to be placed in the local newspapers, calling for any submissions to the proposal, to be done so in writing in accordance to Section 223 of the Local Government Act.
- All submissions would be received / heard in accordance with Section 223 of the Act at a Special Meeting of Council on Tuesday the 15 of September 2015.

9.2.2. Proposed Closure of Section of Ballantynes Road, Nagambie (cont.)

Alternative Options

The road is now a dead end and not used generally by the public. Its use as a stockpile site is preferable to a full closure and sale.

Risk Management

The author considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

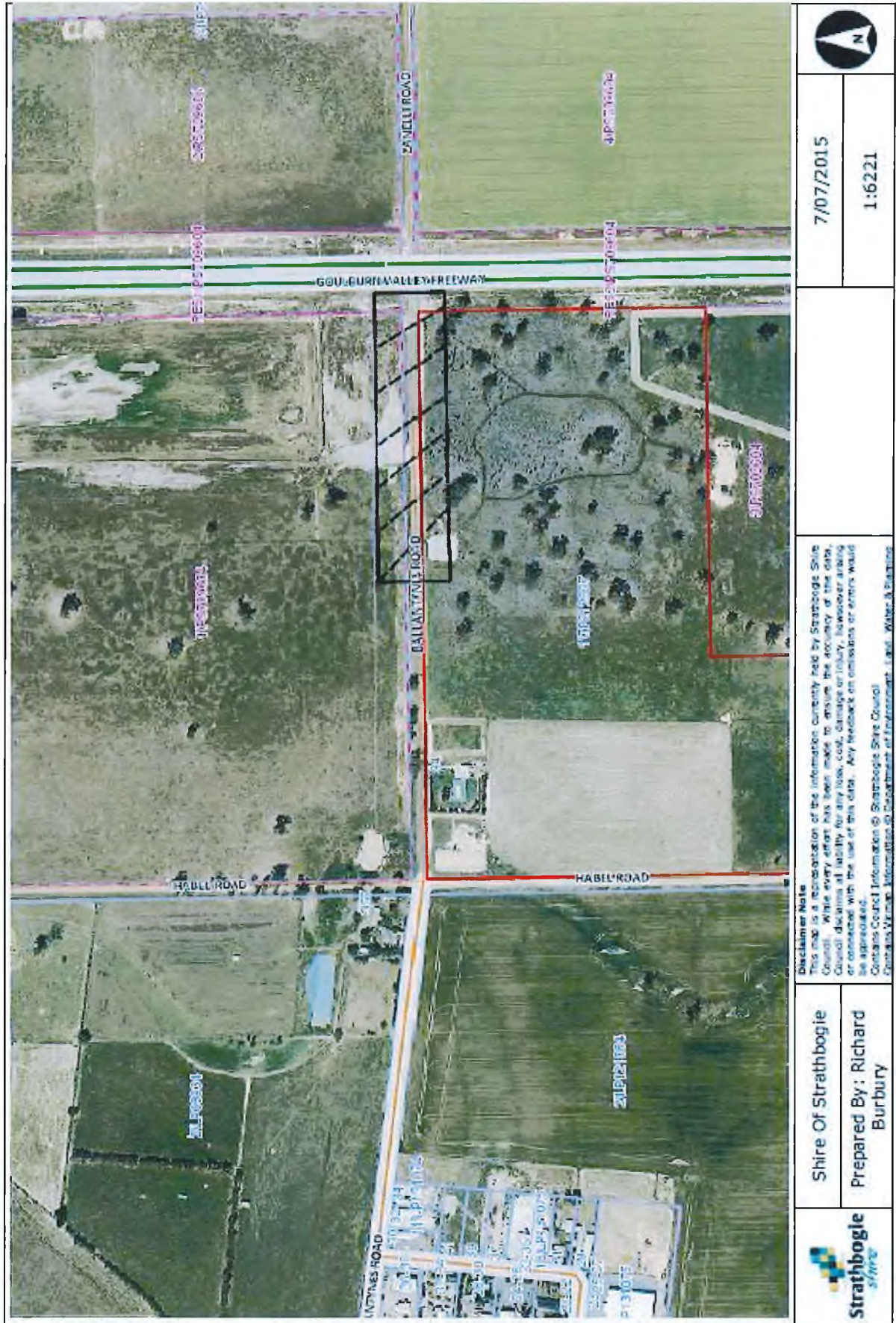
The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than the exercise of powers under the Local Government Act 1989.

Consultation

The Section 223 consultation process is considered appropriate for this matter.

Attachments

Map of the proposed section of Ballantynes Road to be closed.



7/07/2015
1:6221

Disclaimer Note
This map is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of this data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated.
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Shire Of Strathbogie
Prepared By: Richard Burbury



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9.6 **TOURISM**

9.6.1 **Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Meeting held on 25 June 2015**

Author & Department

Economic Growth Officer / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft meeting minutes of the Nagambie Waterways and Commercial Stakeholders Advisory Committee held on 25 June 2015 for Council's endorsement.

RECOMMENDATION

- 1. That the draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee meeting held on 25th June 2015 be endorsed.**
- 2. The revised Terms of Reference for the Nagambie Waterways Advisory Committee be endorsed and the process for forming the committee under this Terms of Reference be commenced.**

109/15 CRS PURBRICK/FURLANETTO : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

At the March 2015 meeting of the Committee, it was agreed by the committee, that the Manager, Governance and Statutory Services undertake a review of the Terms of Reference for the Committee, in line with the review of The Nagambie Waterways Recreational and Commercial Strategy which expired on the 30th June 2014.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.6.1 Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee – Draft Minutes of the Meeting held on 25 June 2015 (cont.)

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan's 6.4 Strategy: Provide passive and active recreational facilities and paths / tracks to *'Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the Actions in the On Land and On Water Strategy.'*

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements have been considered and applied in development of the report and recommendation.

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways and the community at the recent meeting – see attached copy of minutes.

Attachments

- Draft Minutes of the Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee held on 25th June 2015.
- Terms of Reference – Nagambie Waterways Advisory Committee
- Review of Waterway Advisory Functions (May 2015)

**NAGAMBIE WATERWAYS RECREATIONAL AND COMMERCIAL
STAKEHOLDERS ADVISORY COMMITTEE**

AT REGATTA CENTRE, LODDINGS LANE, NAGAMBIE

ON THURSDAY 25th June 2015 commenced at 5.35 pm

MINUTES OF MEETING

Present:

Cr. Alister Purbrick (AP)	Ward Councillor SSC (Chair)
Libby Webster (LW)	Strathbogrie Shire Council (Secretary)
Steven Hicks (SH)	Manager Statutory Services SSC
Henry Moss (HM)	Nagambie Rowing Club
Craig Stewart	Commercial Operators
Robert Kean	Riparians Group
Jeff Harrison (JH)/ David Jackson	Goulburn Murray Water
Tony Hammond	Riparians Group
John Beresford (JB)	Developer Group
Tony Barber	Nagambie Lakes Tourism & Commerce
Ian Matheson	GW
Mark Turner (MT)	GBCMA

Apologies: Lynne Charge	Rowing Victoria
Jacqui Brauman	Nagambie Lakes Tourism & Commerce
Steve Crawcour	Chief Executive Officer – SSC
Cr. Debra Swan	Mayor - SSC
Wally Cubbin	Nagambie Angling Club
Beth Walter	Nagambie Rowing Club
Mark Crossley/ Jason Woosnams	Nagambie Police
Kimm Kennedy	Nagambie Action Group

1. Minutes of previous meeting

MT requested that the Minutes be adjusted, as some of the information was incorrect. Under Section 3 of the Minutes, dated 26th March 2015, Wally Cubbin reported that the "CMA are not constructing a boat ramp at Major's Creek camping ground, which was a funded project". MT reported that this was not a CMA project and they had not received funding to construct a boat ramp at Majors Creek.

HM moved that the minutes be accepted with the correction, seconded JB- all agreed.

2. Matters arising

SH reported that he had made enquiries with the Shire's Asset Department as to the ownership of the original, now unused, Chinamen's Bridge. The Department confirmed that the Bridge was not the Shire's property. SH suggested the matter be followed up, especially in the light of the access barrier being breached and public accessing the structure, as well as, sections of the handrail falling from the structure into the river.

AP suggested that although the Shire did not have legal responsibility for the bridge, as the Waterways Manager, certainly had a duty of care. AP suggested that he should follow up with Council as to who is legally responsible for the bridge structure, confirm the Shires' OH&S

requirements/liabilities with regard to bridge access and to request the reinstatement of the barrier to stop pedestrian access. SH has photographic evidence of the state of the bridge and people on the bridge fishing. All agreed to AP's proposal to follow up with Council

Action 1	AP to approach Council re Chinamen's Bridge ownership, establish the Shire's OH&S liability and to ensure/arrange the reinstatement of a barrier to public access.
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3. **GMW presentation on 'Goulburn System Operations 2015/2016' as previously presented to Council.**

This paper was presented by JH and was followed by a question and answer session.

Action 2	JH to send the Secretary a soft copy of the Report for distribution with the meeting minutes.
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4. **Draft terms of Reference for the Nagambie Waterway Stakeholders Committee**

Previously the Nagambie Waterways Strategy and the Terms of Reference (TOR) for the Nagambie Waterways Stakeholders Advisory Committee were separate and didn't reference each other. This disconnect caused frustrations and made it difficult to achieve goals. SH has rewritten the TOR and revised appropriately. The Strategy finished its term on the 30th June 2014 and, after waiting for two Ministers to provide direction which has not been forthcoming, a new strategy now needs to be created.

The focus for the new Advisory Committee (AC) will be to:

- o Develop the Nagambie Waterways Strategy and Nagambie Waterways Development Plan and submit to Council for approval.
- o Implement the Strategy and Plan as grant funding becomes available. It's noted that the AC will need assistance from Council who will be responsible for applying for relevant grants.
- o Recommend direction on development and implementation of Council objectives as reflected in a number of Council Plans including the Economic Development Plan.

The draft TOR includes the formal appointment of 6 skills based Recreational and Commercial Stakeholders. Each representative would have an appointed deputy. Ideally this process should happen as soon as practical. The draft TOR will go before Council for approval at a July 2015 Council meeting. Following formal approval, Council will advertise for expressions of interest to be appointed as a skills based member of the AC and Council will appoint appropriate members. The current Committee would remain until the Council process is completed.

The Committee, as per the TOR, will be made of Council Officers, 6 skills based community members, 4 other Agency representatives, Chair, Ward Councillor and a Secretary with all members having voting rights. The TOR allows the temporary appointment of additional skills based members, as required, such as Transport Safety Victoria, Victoria Water Police and Victoria Police.

Once the core group has been appointed, the Secretary will communicate with all stakeholders, cross reference with GMW's strategy, the Nagambie Waterways Land and On-Water Management

Plan (NWLOWMP), and call for other interested members who wish to be kept informed of the progress.

The Chair will be a Ward Councillor who is seen as 'independent' as she/he is elected by the people. The Chair can only delegate this function to another Councillor.

The GMW NWLOWMP Implementation Committee has been appointed but has not yet had its inaugural meeting, however, the Agencies have been meeting on a regular basis to discuss this and other relevant opportunities for improvements to the waterways. When the new AC is formed GMW will request relevant items from their NWLOWMP be included in the new AC's agenda.

Mark Crossley from Nagambie Police confirmed that he didn't need to be on the AC but wanted to be kept informed so he could comment when it was appropriate.

JB agreed this approach is sensible and a step in the right direction.

AP thought that the draft TOR was too limiting in the following areas:

- Clause 5 limits the Chair to being able to delegate the role of Chair, for example because of an inability to attend a meeting, to another Councillor. If another Councillor was not available then the meeting would have to be cancelled. AP thought there should be more flexibility included in clause 5.5 to allow the Chairperson to nominate/delegate to either another Councillor or, if unavailable, another Member of the AC.
- Clause 10 confirms that Councillors will be elected Chairperson and Deputy Chairperson annually. This needs to be linked back to clause 5. For example clause 5.5 could read "The Chair may only delegate these functions to the Deputy Chairperson or, in the Deputy Chairpersons absence, to another Member of the Committee".

Committee Members agreed that this should be considered by SH.

Stop Press

SH has considered the suggestions raised, as to the flexibility of the position of Chair, and discussed with David Woodhams in relation to Council operating within the Local Law and the Local Government Act.

It was decided that the Terms of Reference should remain as drafted to ensure the integrity of the Committee in its advisory capacity and as a formal assembly of Council.

If either of the Councillors were not available (Chair and Deputy Chair), and no other Councillor could be found to represent, SH believes that another meeting date would need to be found.

The formal reporting back to Council by a 'non-councillor Chair' may also be considered impractical and raise questions as to the intended independence of the role.

The intent is to provide for a strong functional Assembly of Council in an Advisory Committee that can facilitate stakeholder participation and be a part of achieving Council's objectives.

Action 3	The Committee recommended that the draft TOR, as tabled, be presented to a formal meeting of the Strathbogie Shire Council for approval and the process for forming the new AC under the TOR be commenced.
----------	--

SH tabled a paper titled "Review of Waterway Advisory Functions" which outlined how the current Committee had evolved and the rationale for going forward with the new TOR.

It was confirmed that TSV has funded the Shire to undertake a waterways infrastructure study.

5. Update on commercial boating licences

Currently GMW is the licencing authority for Commercial Operations on the waterways and Strathbogie Shire Council (SSC) is the Waterways Manager. GMW and SSC have agreed that before any new licences are issued they need to understand, through a cost benefit analysis, the commercial capacity of the waterways and the viability and effect of different commercial operations on the waterways. This information will assist in decisions on the number and style of commercial operations which could be issued licences.

The proposal to conduct this study would need to be included in the SSC Plan (currently it is not included) so that funding can be sought.

It was noted that, recently, there has been an increase in the number of enquiries and applications to GMW and SSC for licences including fishing charters, ice cream boats, water ski school, boat hire, tourist sightseeing boats and parasailing.

6. Report on Boating activity in the 14/15 season

SH reported that he had met with the Victoria Water Police and a meeting with TSV was imminent. A formal report would be available in the Strathbogie Shire Council's Annual Report.

In the 14/15 the Victoria Water Police made 3 visits which resulted in 22 infringement notices being issued of which only 2 were for speeding (transitioning through the 5 knot zone). 20 of the notices were for safety equipment infringements, such as not wearing an appropriate PFD.

It was reported that there is general confusion within the boating fraternity over the Waterway Rules in areas such as transition speeds between zones, travel direction around the Nagambie Lake and wearing of life jackets.

SSC Water Patrol has been doing an extensive amount of safety checks on boats in the waterways and undertook 150 this season. It is usual to expect 80% compliance with these checks, but, over the season there was only 40% compliance. SSC will keep pushing the message of safety equipment out to the boating public.

AP suggested that it might be worth considering the development of new signage at boat ramps to be erected before the next season which clearly state the compliance expected of boat and jet ski operators.

Action 4	SH to investigate the sign cost and recommended locations and report at the next meeting.
----------	---

7. Waterway Rules Review

SH has a meeting with TSV next week to finalise the review of the Waterway Rules. There are no proposed changes of intent to the rules, rather a simplification of the English of the current rules to make them easier to understand. It is proposed to introduce GPS points for landmarks to align with Google Maps and smart phone technology.

Once the rules are redrafted to the satisfaction of TSV and SSC, SH will bring them to this Committee and relevant stakeholders for review and then this Committee will recommend adoption by SSC. The rules will then be placed on public exhibition, formally gazetted and a new set of mapping will be produced.

It may be necessary to convene a special meeting of Committee to discuss so there are no unnecessary delays.

Action 5	SH to send a copy of the draft rules to the Committee.
----------	--

8. General business

LW tabled presented a 2015-2016 events and lake closure update.

There was some discussion about lack of boat user access to the Nagambie town centre during events. It was confirmed by SH that there should be access to the town centre during events but it seems that event organisers have taken it upon themselves to completely close the lake during some rowing events.

It was agreed that transit lanes which allow access to the town centre should be marked in the 'Bowl' of the Lake when these waters are closed for events. SH also noted this is proposed to be included as part of the temporary closure rules within the Waterway Rules.

SH noted that when the waters in the Lake are closed, 'Area Closed' buoys are installed by the On Water Maintenance Contractor and Event Marshalls monitor and maintain the closed waters. SSC Water Patrol then patrols the open waterways as, logically, there will be more traffic on these.

Action 6	<ol style="list-style-type: none">1. SH and LW to discuss and clarify how Event Marshalls can be educated to ensure that access to the town centre can be maintained during rowing events and report back at the next meeting.2. SH to ensure that a permanent "transitional waterway path" to the town centre during events is enshrined in the Waterway Rules.
----------	---

It was agreed that the lack of regard for boating safety equipment, particularly the wearing of lifejackets, is a concern. This is the number one message to get out to the boating public prior to the next season.

Action 7	SH to make this a priority for the pre-season media campaign.
----------	---

Cr Swan, in absentia, asked that the issue of rubbish around the Lake foreshore be discussed. It was agreed to seek further clarification from Cr Swan about this issue and to include as an agenda item for the next meeting.

9. Meeting dates:

It was agreed that Thursday's generally suited the majority of the committee and the next meetings were confirmed as below:

- o Thursday August 6th 2015 5.30pm.
- o Thursday 15th October 2015 at 5.30pm.
- o Thursday 10th December 2015 at 5.30pm.

Meeting Closed 7.30pm.

Signed as a true and correct record of the meeting.

Alister Purbrick
Chairman



Terms of Reference

Nagambie Waterways Advisory Committee

1. Introduction

- 1.1 The Nagambie Waterways Advisory Committee (the Committee) is an Advisory Committee established by Strathbogie Shire Council (Council) as defined in Section 3(1) of the *Local Government Act 1989*.
- 1.2 The members of the Committee will be appointed by Council resolution.
- 1.3 The Committee will operate under Terms of Reference (ToR) subject to the agreed provisions of Council's Meeting Procedure Local Law NO.1, 2014 (Local Law) as set out by Council resolution.
- 1.4 The Committee shall consist of:
 - (a) An independent Chair (an elected Councillor);
 - (b) A ward Councillor
 - (c) A Secretary
 - (d) 6 x skills based Recreational and Commercial stakeholder members
 - (e) Reference Group of officers of Council and Agencies.
- 1.5 A Recreational and Commercial stakeholder member is appointed to the Committee through submission of a formal written application, following a public call for Expressions of Interest by the Reference Group. The Reference Group, will provide a report to Council following the close of expressions of interest for the appointment of persons to the Committee. The decision of Council on the membership of the Committee will be final.
- 1.6 The Committee will be supported by a Reference Group made up by, but not limited to, representatives from Council, Goulburn-Murray Water, Goulburn Valley Water, Goulburn Broken Catchment Management Authority and the Department of Environment, Land, Water and Planning.
- 1.7 For the avoidance of doubt for the Committee, the Nagambie Waterways comprise the Goulburn River from Hughes Creek to Goulburn Weir including Lake Nagambie (as defined under Schedule 91 of *Marine Safety Act 2010*).
- 1.8 For the avoidance of doubt the Committee Terms of Reference (ToR) recognises Council is the Waterway Manager as designated under Schedule 91 of *Marine Safety Act 2010* for Nagambie Waterways.
- 1.9 The Committee will report to Council in accordance with the provisions of the local law, provisions 35(1), (3) & (7).

2. The role of the Committee is to:

- 2.1 Inform both Council and G-MW on relevant planning, strategy, and implementation.
- 2.2 Recognise agency regulatory operational responsibilities, and the role of the Committee, through its members, in engagement with the representative communities to inform the processes.
- 2.3 Ensure decision making demonstrates the principles of equity under Section 21 of the *Marine Safety Act 2010* regarding the use of Victoria waterways.
- 2.4 To work in a professional and cohesive manner in implementing agreed actions, through the framework of the committees' constituting order.
- 2.5 Provide feedback to the respective organisations via formal reporting structures.
- 2.6 To make recommendations relating to the Nagambie waterways to the Council and Goulburn-Murray Water on:
 - Short and Long term strategies related to the Nagambie Waterways.
 - Any issues, risk management and other related considerations.
 - Issues raised by the local community where required.
 - Recreational and Commercial activity.
 - Assets and facility utilization.

3. The role of the Recreational and Commercial stakeholders

The Recreational and Commercial stakeholders is to be made up of relevant community and commercial group representatives. Their responsibilities include;

- Informing each represented group of activity and planning for actions.
- Seeking representative opinion on proposed actions.
- Provide input to implementation process by informing potential opportunities/constraints through interests held by represented group.

4. The role of the Reference Group

The Reference Group is to be made up of lead agency officers of G-MW, GWW, GBCMA and SSC. The Reference group may convene informally separate to the Committee as required. Their responsibilities include;

- Informing the Committee of relevant policy and budgetary considerations regards proposed recommendations.
- Decision making, priorities and implementation of relevant strategies & plans.
- Seeking budget opportunities.
- Reporting to the Committee on action progress.
- Managing relevant general operational issues that arise.

5. The role of the Chair

- 5.1 To chair all meetings of the committee
- 5.2 To act as official spokesperson for the committee
- 5.3 To act as the liaison between the Committee and Council.
- 5.4 To arrange for an annual report of the Committee to be prepared for presentation to Council.
- 5.5 The Chair may only delegate these functions to another Councillor.

6. Other relevant agencies

The Committee may need to draw on the expertise of other agencies and or provide a reporting structure to those agencies in addition to input, resources and or comment as required. These include Transport Safety Victoria, the Department of Environment, Land, Water and Planning (DELWP), Victoria Water Police and Victoria Police. An example in the case of boating safety regulatory agencies is the provision of formal activity reporting to the Committee.

7. Delegations

- 7.1 The Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure outside the approved Council budget.

8. Sub-Committees of the Committee

- 8.1 The Committee may recommend the creation of sub-committees which it considers necessary to carry out its functions.
- 8.2 Any sub-committee formed will be subject to the terms and conditions as outlined in the ToR.

9. Reporting

- 9.1 The Chief Executive Officer of the Council, in consultation with the Chair, shall appoint the Economic Growth Officer (as Secretary) and other officers of the Council (as required) to attend meetings of the Committee from time to time. The Chief Executive Officer shall advise the Committee of such appointments.
- 9.2 The Secretary will provide administrative support to the Committee and shall prepare the agenda, minutes and financial report for each meeting of the Committee and shall distribute or arrange to be distributed copies of the agenda, minutes and financial report to members of the Committee.
- 9.3 Draft minutes of meetings will be distributed to the Committee within 10 days after the meeting is held.
- 9.4 The Secretary, under direction from the Chair, shall submit meeting minutes and reports to the Council at its next available General Meeting and, in addition, shall submit an Annual Report no later than 1 December in each year.

10. Meeting of the Committee

10.1 The Committee at each Annual General Meeting shall confirm the relevant Shire Councillor as the following office bearers:

- Chairperson
- Deputy Chairperson

Meetings of the Committee shall be conducted in accordance with *Local Government Act 1989* and Council's Local Law.

10.2 The quorum of the Committee will be no less than a majority of the voting members for the time being appointed to the Committee, unless otherwise determined by Council.

10.3 If a quorum is not present within (30) minutes of the scheduled starting time of the meeting, the meeting shall be deemed to have lapsed.

10.4 The Chair may convene another meeting to address the agenda for the meeting that has lapsed or re-allocate the agenda items to the next scheduled meeting.

10.5 The Committee shall hold an Annual General Meeting by 30 September each year.

10.6 If a committee member is not able to attend a meeting they must advise the Secretary prior to a meeting taking place. Only the approved stakeholder deputy delegate may attend the meeting as proxy.

11. Review

11.1 The Council may carry out any reviews of the Committee's ToR.

11.2 The Council may consult with the Committee prior to the making of amendments or alterations to the Committee's ToR.

12. Term

12.1 A member is appointed for a minimum fixed term of 3 years.

13. Resignation

13.1 A Committee member may resign his or her office by notice in writing in a letter addressed to the CEO of the Council.

14. Filling of vacancy

14.1 If the office of a Committee member falls vacant other than by a member reaching the end of their term, the Committee may seek written advice from the relevant Recreational and Commercial stakeholder group to nominate a person eligible for appointment to act in place of the member for the remainder of that Committee member's term of office.

15. Removal

- 15.1 The Council may at any time resolve to remove a member(s) of the Committee.
- 15.2 Where the Committee member(s) is removed, a letter will be provided to the member(s) which sets out the reasons for the removal.
- 15.3 In the case of a member(s) being removed, the Committee will seek written advice from the relevant recreational and commercial stakeholder group to nominate a person eligible for appointment to act in the role for the remainder of that Committee member's term of office.
- 15.4 A member(s) of a Committee may be removed by recommendation of the Committee and subsequent resolution of the Council if it has been determined:
 - (a) That a breach of these ToR has occurred; and/or
 - (b) That the member(s) by their conduct have become disruptive or uncooperative or are unable to work within the strict requirements of or the general spirit and intention of the ToR, and/or
 - (c) That the conduct of the member(s) has brought, or is likely if continued will bring, either the Committee and or the Council into disrepute.

16. Conditions

- 16.1 Each Committee member must comply with the terms and conditions set out in:
 - (a) Their letter of appointment and/or
 - (b) The ToR

Failure of a Committee member to comply with these terms and conditions may result in the Council removing the member.

17. Voting

- 17.1 The Committee is encouraged to reach consensus decisions wherever possible. A formal vote is used where necessary on the basis of a simple majority. The Chair has a casting vote in the event of a tie.
- 17.2 A Committee member who is unable to attend a meeting may not appoint an alternate or a proxy to attend and / or vote in the member's place unless it is the nominated and approved stakeholder deputy delegate.

18. Setting Meetings

- 18.1 The frequency, location and timing of meetings are determined by the Chair in consultation with the Committee. The minimum notice for meetings to be provided to all members is 14 days.

19. Agenda

- 19.1 The Agenda for Committee meetings is set by the Chair of the Committee, with input from other Committee members where appropriate, in consultation with the Council.
- 19.2 Additional agenda items can be added to the agenda for discussion only at the commencement of a meeting and with unanimous agreement by all at the meeting.
- 19.3 A copy of the Agenda shall be sent by the Secretary, under direction from the Chair, to Committee members 7 days prior to the Committee meeting.
- 19.4 Conflicts of interest are to be raised and dealt with at the commencement of all proceedings (before any items of business are dealt with).

20. Minutes of meetings

- 20.1 The Secretary, under direction from the Chair, must arrange for minutes of each meeting of the Committee to be kept and recorded.
- 20.2 The Secretary, under direction from the Chair, must submit the minutes of a committee meeting to the next meeting of the committee for confirmation.
- 20.3 If the minutes are confirmed the Chair at the meeting must sign the minutes and certify that they have been confirmed.
- 20.4 The minutes of a meeting of the committee must, in accordance with the local law, contain;
 - (a) the time, date and place of the meeting;
 - (b) the names of the members of the committee and other people in attendance;
 - (c) the business of the meeting;
 - (d) the recommendations that were agreed to;
 - (e) the time (and place) of the next meeting;
- 20.5 Furthermore, in relation to recommendations recorded in the minutes, the minutes of a meeting must incorporate relevant reports or a summary of the relevant reports considered in the decision making process.

21. Life of the Committee

- 21.1 The term of the Committee is ongoing subject to annual review by the Council.

Notes;

The provisions of *SSC Meeting Procedure Local Law No.1 (2014)* apply to Advisory Committee

6. Definitions; *Advisory Committee is comprised of Councillors, Council Officers and other members elected or nominated by the Council for the purpose of advising and making recommendations to Council.*

Where a provision of the local law is not cited under the following it is deemed not to apply:

Part 3 – General Provisions;

Quorums, provision 22, 24 (a) to apply.

Reports, provisions 35 (1), (3) &(7) to apply

Conduct of Public, provision 53, 54, & 55 to apply

Application to Advisory Committees, provision 89

Enforcement and Penalties, provision 90, 91, 92 & 93

DRAFT



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9.7 ORGANISATION

9.7.1 Sustainable Development Reference Group – Draft Minutes of the Meeting held on Wednesday 27 May 2015

Author & Department

Director, Sustainable Development / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft Minutes of the Sustainable Development Reference Group meeting held on Wednesday 27 May 2015 for Council's endorsement.

RECOMMENDATION

That the draft Minutes of the Sustainable Development Reference Group meeting held on Wednesday 27 May 2015 be endorsed.

110/15 CRS WILLIAMS/STORER : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council has resolved to appoint a Sustainable Development Reference Group. The Committee is a Reference Group of Council and not a decision making body.

The key responsibility of the Committee is to provide feedback and advice to Council on the following objectives:

- Providing for the fair, orderly, economic and sustainable use and development of public land.
- Protecting natural resources and maintaining the ecological processes and genetic diversity.
- Securing safe and liveable urban and rural environments.
- Conserving and enhancing culturally or socially significant buildings or areas.
- Facilitating sustainable development.
- Balancing the present and future interests of all Shire residents and visitors.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.



9.7.1 Sustainable Development Reference Group
– Draft Minutes of the Meeting held on Wednesday 27 May 2015 (cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic links - policy implications and relevance to Council Plan

The Committee formation was an action from the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements..

Financial/Budgetary implications

Costs associated with the administration of the Committee are contained within the current operational budget of the Sustainable Development Directorate.

Economic implications

The Committee has an objective of facilitating sustainable development for the Shire which will drive / position economic outcomes for the community.

Environmental/Amenity implications

The Committee has an objective in protecting natural resources and maintaining the ecological processes and genetic diversity. This has positive implications for the community.

Community implications

The Committee is about engaging the community and providing a conduit for community feedback direct to the Council. This is a positive outcome for Council and the community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The Committee formation complies with the relevant legislation.

Consultation

Refer attached minutes.

Attachments

Draft Minutes of the Sustainable Development Reference Group meeting held on Wednesday 27 May 2015.

Draft Minutes
Strathbogie Shire Sustainable Development Reference Group
27th May 2015
Time commenced 6:10pm

Attendees – Cr Deb Swan (Chair), Cr Mick Williams, Phil Howard, Emma Kubeil, Andrew Dunning, Peter Robinson & Wendy Lunghusen

1. **Welcome** from Cr Deb Swan
2. **Apologies** – Darren Ritchie, Purdey Wikman, Sue Paton, Kate Auty, Charlie Brydon, David Jamieson & Steven Sagona
3. **Presentation – NBN Roll Out by Graham Sawyer**

Overview

- The NBN roll out is proceeding, with some delays, as planned.
- Connections are achieved through the use of one of three methods: - Fixed line (Existing lines)
 - Fixed Wireless (Radio towers – primarily for rural areas)
 - Satellite (2 new satellites will be going into service within the next year)
- The fixed line service is using a combination of MTM technology (telephone, & optic cable) to increase the speed and reduce cost of the roll out to residential areas
- Current connection speeds through ADSL can be between 1-24mbs. The new service guarantees 25mbs with 90% achieving 90mbs. The aim is to ultimately achieve 1GB/second.
- Current wireless connection speeds are around 12mbs; this will also increase to over 25mbs.
- Testing for a 50mbs wireless service is being carried out, with the view to offering this to telco's as a 3rd tier product.
- The wireless service uses a "line of sight" technology, in other words, if the tower has clear access to the customer, they should be able to connect. It is important to check availability with your provider.
- NBNSo provide a wholesale product to telco's. There are currently 78 accredited providers, with varying products, currently available. These businesses and their details are available on the NBN website.
- The service is an exciting development in communication, and will contribute to greater access for government, business, health education & lifestyle.

Discussion

- Deb noted that areas south of Nagambie are still unable to access the NBN. This is a growth area for businesses, and is hindering economic development.
- Graham will find out how this is progressing.
- Emma wondered whether owners should register their interest. Graham commented that constant requests put to the communications minister will help their cause.
- Mick commented that if access to wireless connection can be hindered by hilly terrain, this is a problem particularly for emergency services.
- There are towers in Longwood, Violet Town, Avenel & Nagambie. The number of users for each towers is capped, which negates problems with access at peak periods. Each tower has a range of approximately 20km.

- Deb asked whether satellite services will cost more. Graham said that wholesale prices are the same, no matter how the connection is achieved. Be mindful of this when choosing plans, as telco's should not charge more for this type of connection. Ideally costs should be "on average" as they are at present.
- The increased number of telco's provides competition, and should be better for the consumer.
- Deb would like the community to embrace the new service, and understand how it can benefit rural communities by drive business, improving emergency service response and increase access to health services with online consulting.
- The service will also provide opportunities for interaction with the community to people who are home bound.
- It can allow for I.T support for complex machinery, which will assist manufacturing and the robotics industry.

Getting the message out...

- It was suggested that the NBNC0 provide drop in sessions for residents, close to tower locations, to answer questions
- Provide information and opportunities for Q & A to local community and action groups.

ACTION: - Emma to contact action group to arrange information sessions

4. Questions on notice

- Due to the absence of representatives for introduce the Organic Waste Roll Out strategy and the Seven Creeks Master Plan, it was suggested that the meeting proceed with questions on notice.
- Peter Robinson commented that lately there has been increased media attention about the bRoiler code, and was wondering whether the new agriculture minister was being lobbied to relax the broiler code when it comes up for review.
- Peter would like this to be discussed in relation to the planning scheme review. He would like to see pressure placed on government to seek out more advanced technologies, or provide funding to develop these technologies. If the separation envelop were to be increased, businesses would have to spend money acquiring more land, this increased financial burden would also create pressure from industry on government to solve the environmental issues of intensive agriculture.

ACTION: - Emma to present an overview of the Planning Scheme at the next meeting, with a follow on discussion by the group regarding local policy on intensive agriculture.

- Phil Howard & Andrew Dunning attended the Infrastructure Summit, which focused on the current & future needs of the Moira, Strathbogie, Greater Shepparton and Campaspe Councils.
- Andrew Dunning would like to group to discuss the potential of an industrial/green business park within the Shire. There has been considerable discussion within B.E.E., and it would address the problems of electricity supply and renewable energy.
- This Shire could lead the country in renewable energy. We have abundant sunlight and wind, which could completely supply the energy requirements of such a development.
- Increasingly governments need to be approached with "shovel ready" ideas, with all of the ground work already done.

- This forum is ideally placed to take and elevate community ideas to council.
 - Deb Swan requested that a special "Thank You" to Wendy be noted for her great job on the minutes for the first two meetings.
5. **Meeting closed** 7.10pm - Deb thanked everyone for their time and effort
 6. **Next meeting** – TBA - in approximately 6 weeks
6.00pm Wednesday, Strathbogie Shire

Minutes respectively submitted by Wendy Lunghusen 02/06/2015



**9.7.2 Strathbogie Shire Council Audit Committee
- Appointment of Community Representative ~ Mr Robert Gardner**

Author & Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council recently advertised for a community representative on its Audit Committee due to the expiry of a term of one of the community representatives.

One application was received. The applicant has wide experience in a number of industries and is considered to be a suitable applicant. The application was endorsed by the Audit Committee at its meeting on Friday 26 June 2015, and it is appropriate for Council to now consider the appointment.

- Mr Robert Gardner - until 31 May 2018

The term of appointment will be reviewed at the conclusion of the term detailed above.

The Audit Committee Charter details its membership as follows:-

2.3 Membership

- (a) The Audit Committee will comprise a minimum of three members – one Councillor and a minimum of two external independent persons. Council will appoint a substitute member who may only attend meetings in the absence of the principal Council representative. All members shall have full voting rights, including the Council substitute member.

RECOMMENDATION

- 1. That Mr Robert Gardner be appointed as a Community Representative on Council's Audit Committee for the period ending 31 May 2018.**
- 2. That, at the conclusion of the term of appointment, the appointment be reviewed.**

111/15 CRS LITTLE/WILLIAMS : That the Recommendation be adopted.

CARRIED

9.7.2 Strathbogie Shire Council Audit Committee
- Appointment of Community Representative ~ Mr Robert Gardner (cont.)

Alternative Options

As per the Audit Committee Charter, it was a requirement of Council to appoint a community representative, as per the criteria outlined in Clause 2.3 'Membership', sub-clause (a).

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process

Attachments

Nil.

9.7.3 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 26 June 2015

Author / Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are draft unconfirmed Minutes of the Audit Committee meeting held on Friday 26 June 2015.

RECOMMENDATION

- 1. That the draft Minutes of the Audit Committee meeting held on Friday 26 June 2015 be received.**
- 2. That Recommendations from the Audit Committee be approved.**

112/15 CRS WILLIAMS/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.3 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 20 March 2015 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Draft Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 26 June 2015.



STRATHBOGIE SHIRE COUNCIL

Minutes of a meeting of the Strathbogie Shire Council Audit Committee held on Friday
26 June 2015 commencing at 9.30 a.m. at the Euroa Community Conference Centre

Committee Members:	Mr John McInnes	-	Chair
	Ms Claire Taranto	-	Community Representative
	Cr Graeme Williams	-	Council Representative
Officers:	Mr Steve Crawcour	-	Chief Executive Officer
	Mr David Woodhams	-	Director, Corporate and Community
	Mr Roy Hetherington	-	Director, Asset Services
	Ms Cathy Fitzpatrick	-	Manager, Finance
Internal Auditors:	Mr Brad Ead	-	AFS & Associates (attended at 10.30 a.m.)
External Auditors:	Mr Tim Loughnan	-	Director, Financial Audit – Local Government Victorian Auditor-General's Office

1. Welcome
2. Acknowledgement of Traditional Land Owners

'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the more recent custodians of the land'

3. Apologies

Mr Phil Howard - Director, Sustainable Development

4. Disclosure of Interests

Nil.

5. Confirmation of Minutes

Confirmation of the Minutes of the Audit Committee meeting held on Friday 20 March 2015

14/15 JOHN McINNES/CLAIRE TARANTO : That the Minutes of the Audit Committee meeting held on Friday 20 March 2015 be confirmed.

CARRIED

6. Business
7. Management Letter – Actions Update
8. Items Raised by Committee Members
9. Next Meeting

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	6.2	Interim Management Letter
	6.3	Internal Audit Reports
	6.4	Council Plan / Strategic Resource Plan / / Rating Strategy / 2015/2016 Budget
	6.5	Local Government Performance Reporting Framework - Guidance and Reporting
	6.6	2014/15 Budget Documents
	6.7	Shared Services Update
	6.8	Investigations / Chief Executive Officer Reports
7.	Management Letter – Actions Update	
		External Audit – items outstanding addressed above in Interim Management Letter
8.	Items Raised by Committee Members	
9.	Next Meeting - Friday 25 September 2015	

6. **BUSINESS**

6.1 **Strathbogie Shire Council Audit Committee
- Appointment of Community Representative ~ Mr Robert Gardener**

Author & Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council recently advertised for a community representative on its Audit Committee due to the expiry of a term of one of the community representatives.

One application was received. The applicant has wide experience in a number of industries and is considered to be a suitable applicant. It is appropriate for Council to now consider the appointment.

- Mr Robert Gardner - until 31 May 2018

The term of appointment will be reviewed at the conclusion of the term detailed above.

The Audit Committee Charter details its membership as follows:-

2.3 **Membership**

- (a) The Audit Committee will comprise a minimum of three members – one Councillor and a minimum of two external independent persons. Council will appoint a substitute member who may only attend meetings in the absence of the principal Council representative. All members shall have full voting rights, including the Council substitute member.

RECOMMENDATION

1. That Mr Robert Gardner be appointed as a Community Representative on Council's Audit Committee for the period ending 31 May 2018.
2. That, at the conclusion of the terms of appointment, the appointment be reviewed.
3. *That the contribution of former Community Representative, Mr John McCracken, be acknowledged with a letter of thanks from Council's Mayor.*

15/15 **GRAEME WILLIAMS/CLAIRE TARANTO** : *That the Recommendation be adopted, subject to the inclusion of Recommendation No. 3*

CARRIED

6.1 Strathbogie Shire Council Audit Committee
- Appointment of Community Representative ~ Robert Gardener (cont.)

Alternative Options

As per the Audit Committee Charter, it was a requirement of Council to appoint a community representative, as per the criteria outlined in Clause 2.3 'Membership', sub-clause (a).

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process

Attachments

Nil.

6.2 Interim Management Letter for the period ending 30 June 2015 – Overview

The Victorian Auditor-General (VAGO) has provided an Interim Management Letter as a result of the May 2015 visit. A final Management Letter will be issued once the audit has been completed.

The items raised were discussed at the meeting

RECOMMENDATION

That the 2015 Interim Management Letter be noted.

16/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

6.3 Internal Audit Report

2015-02: Credit Card Management

For the information of Audit Committee members, copies of a report prepared by Council's Internal Auditors, AFS & Associates, in relation to an internal audit have been provided to Committee members for information. Note 2015 – Infrastructure Asset Management Audit and Statutory Planning are yet to be issued.

As part of discussions relating to the Internal Audit Reports, the Chair raised the appointment of Council's Internal Auditors, AFS and Associates, and the option to re-appoint them for a further two year period, in accordance with the Contract.

10.38 a.m.

Mr Brad Ead, Internal Auditors AFS & Associates' representative, declared a Conflict of Interest in the ensuing discussions and left the meeting to enable deliberations on the Contract extension of Council's Internal Auditors for a further two year period.

RECOMMENDATION

1. That the report:
2015-02: Credit Card Management
be noted.
2. That AFS & Associates be re-appointed for a further two year period, in accordance with their Contract.

17/15 *GRAEME WILLIAMS/CLAIRE TARANTO* : *That the Recommendation be adopted, subject to the inclusion of Recommendation No. 2.*

CARRIED

10.40 a.m.

Mr Ead returned to the meeting.

6.4 Council Plan / Strategic Resource Plan / / Rating Strategy / 2015/2016 Budget

Copies of the Council Plan, Strategic Resource Plan, Rating Strategy and 2015/2016 Budget have been provided to Committee members and are tabled for information purposes.

RECOMMENDATION

That the reports be noted.

18/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

6.5 Local Government Performance Report Framework (LGPRF)

The following information papers and updates were provided for the Committee.

The Local Government Better Practice Guide 2014-15 – Report of Operations
Circular 3 /2015 – Local Government Performance Reporting Framework –
Changes 2014-15 including
Errata – Local Government Better Practice Guide 2014-15: Performance
Reporting Framework Indicator Workbook

RECOMMENDATION

That these items be noted.

19/15 *GRAEME WILLIAMS/CLAIRE TARANTO* : *That the Recommendation be adopted.*

CARRIED

6.6 Key Strategic Indicators

Attached for Audit Committee members' information are details of May 2015 outstanding Confirm Enquiries and Job Intervention Analysis, and Excess Annual Leave reports (refer Attachments – Pages 8-10).

RECOMMENDATION

That these items be noted.

20/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

6.7 Shared Services Update

Council's Chief Executive Officer, Mr Steve Crawcour, provided Audit Committee members with an update on the Shared Services project.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

21/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

The Committee requested that the Chief Executive Officer present the 2014/2015 Shared Services Annual Report to the next meeting.

6.8 Investigations / Chief Executive Officer Reports

Council's Chief Executive Officer, Mr Steve Crawcour, provided a verbal briefing of any investigations currently being undertaken by Council.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

22/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

7. MANAGEMENT LETTER – ACTIONS UPDATE

At the previous Committee meeting, the Manager Finance was compiling for distribution a listing of outstanding audit issues. This has since been included in the Year 3 program 2014/15 and which is currently in progress – an extract of the planning letter with all the issues covered was distributed at the meeting.

Violet Town Tip Capping - update on status

The Committee was briefed on progress to date Violet Town Tip Capping.

RECOMMENDATION

That the reports be noted.

23/15 *CLAIRE TARANTO/GRAEME WILLIAMS* : *That the Recommendation be adopted.*

CARRIED

8. ITEMS RAISED BY COMMITTEE MEMBERS

9. **NEXT MEETING**

Friday 25 September 2015, commencing at 9.30 a.m.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.20 A.M.



ATTACHMENTS

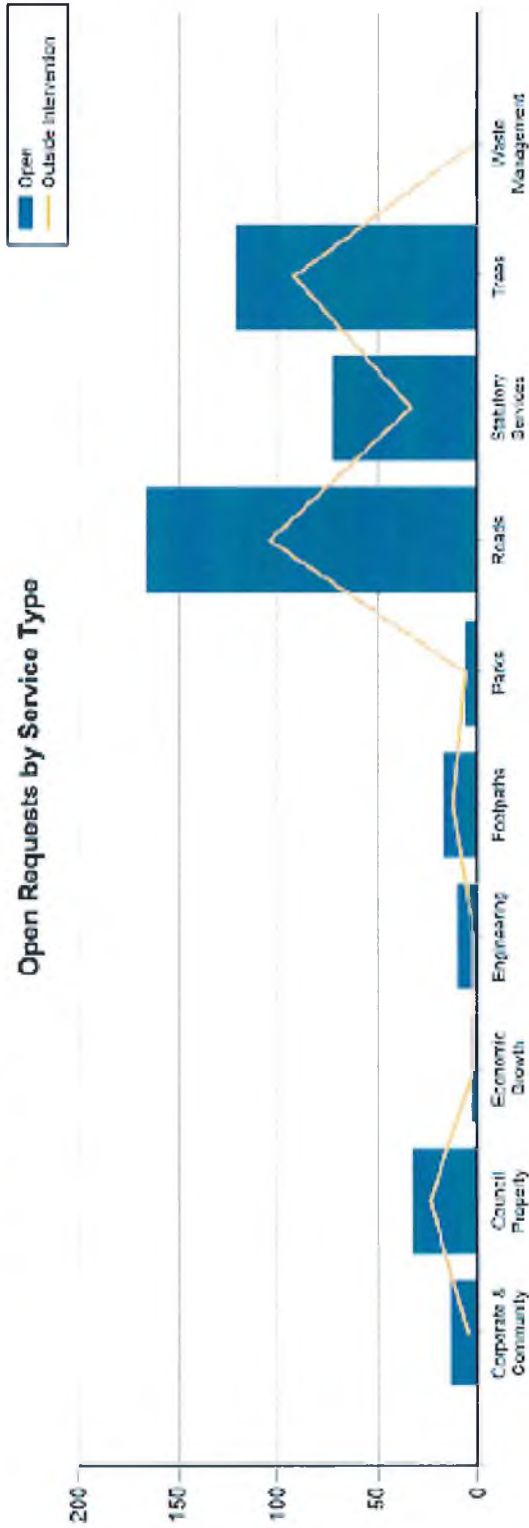
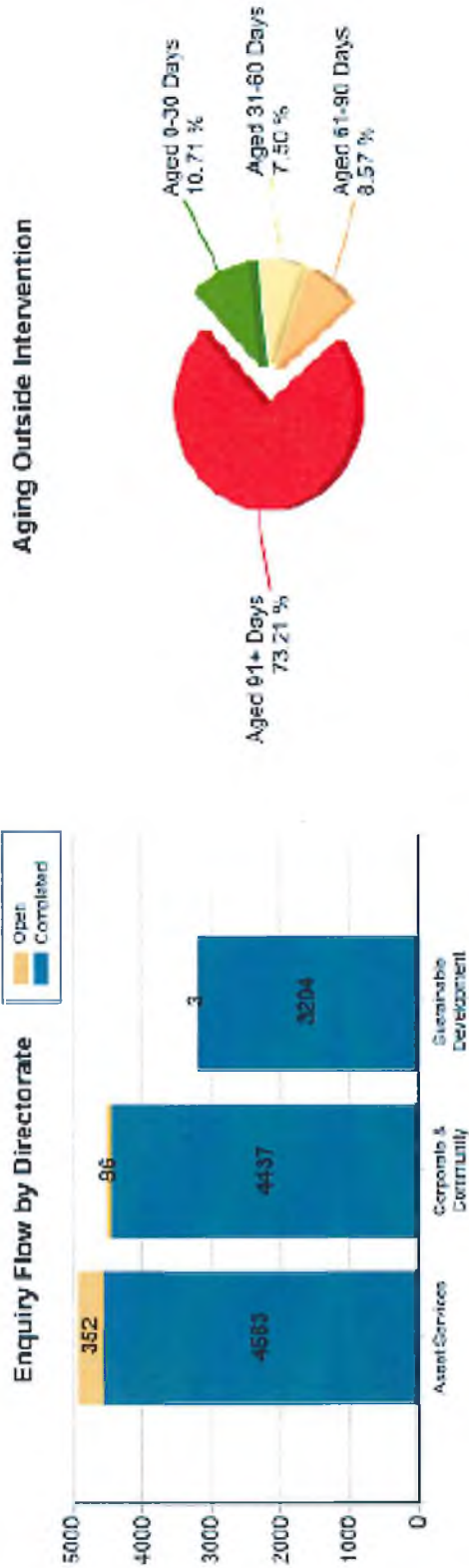
Confirm Customer Enquiry Flow



May 2015

Service Type	Total			May 2015			2014-2015			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	666	13	98.55%	9	6	33.33%	199	11	94.47%	1	0	0	4	5
Cultural Property	793	32	95.96%	6	2	66.67%	150	22	85.33%	0	1	2	20	23
Economic Growth	2,521	3	99.88%	0	0	N/A	48	1	97.92%	0	0	0	2	2
Engineering	209	10	95.22%	1	1	0.00%	24	5	79.17%	0	0	0	2	2
Facilities	125	16	87.20%	5	1	80.00%	43	6	81.40%	0	0	1	11	12
Perks	171	6	96.49%	3	1	66.67%	46	6	87.50%	1	1	1	3	6
Roads	2,842	166	94.36%	49	26	46.94%	783	106	86.46%	13	9	5	77	104
Statutory Services	3,547	73	97.94%	57	19	71.54%	772	59	92.36%	5	2	5	21	33
Trees	763	121	84.14%	20	13	35.00%	215	83	61.57%	10	7	10	65	52
Waste Management	584	1	99.83%	0	0	N/A	36	1	97.37%	0	1	0	0	1
	12,621	441	96.70%	160	69	56.88%	2,321	302	86.99%	30	21	24	205	280

Confirm Customer Enquiry Flow - May 2015



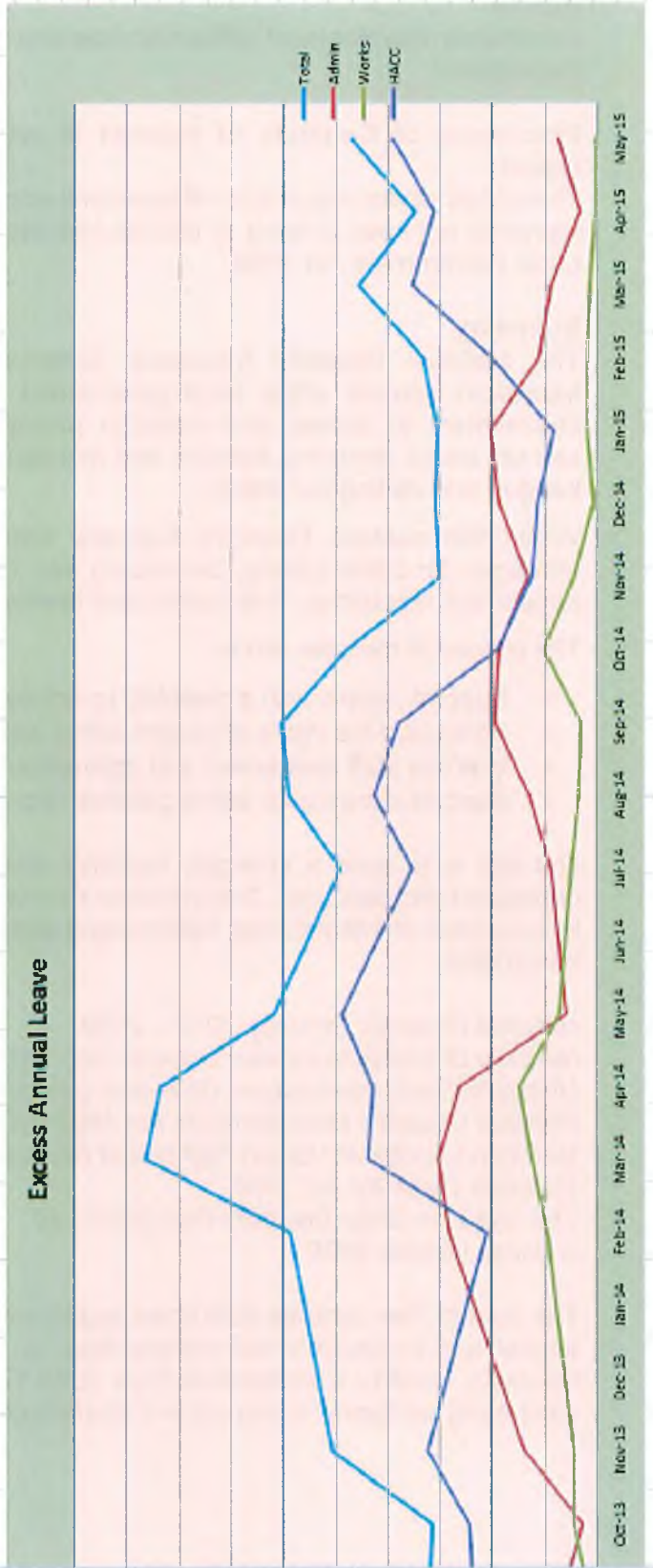
Confirm Customer Enquiry Flow - May 2015

26/09/15

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Strathbogie Shire Council
Audit Committee Minutes

	Nov-13	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15		
506.05	586.86	863.33	836.58	618.44	488.73	588.23	603.9	479.09	300.82	308.99	304.54	332	454.72	349.1	469.77			Indoor	74.17
139.65	281.92	302.34	260.84	58.53	87.25	130.44	194.44	187.55	131.06	388.09	202.59	311.7	86.41	32.79	74.17			HACC	389.60
49.17	95.42	125.34	146.31	72.35	41.21	33.75	29.32	102.32	62.24	7.62	29.09	29.09	13.5	5	5			Outdoor	5.00
323.23	209.52	435.65	427.43	487.76	353.26	474.04	380.14	189.22	124.54	133.48	83.26	201.21	352.81	311.31	389.6				468.77



9.7.4 Strathbogie Shire Council Inclusive Communities Plan 2015-2018

Author

Community Development Officer-Access and Inclusion / Community Development Department

Disclosure of Conflicts of Interest in relation to advice provided in this report:

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The National Disability Insurance Scheme (NDIS) has established a new framework around which local government is able to restate and deepen its commitment to access and inclusion principles. Strathbogie Shire Council is serious about removing barriers and increasing universal access for all persons living in and visiting our region.

Within this context, Council's *Inclusive Communities Plan 2015-2018* outlines strategies for consolidating, developing and implementing changes that will assist people with disabilities, their carers and families.

The actions in the plan aim to:

- Support people with a disability to achieve the outcomes they want;
- Safeguard the rights of people with a disability, their family and carers;
- Improve staff awareness and application of universal access principles
- Support compliance with legislative requirements.

Our aim is to build a stronger, healthier community where all people feel safe, connected and welcome. The *Inclusive Communities Plan 2015-2018* is influenced by a number of international, national and state policies, including the following key documents:

National Disability Strategy 2010 – 2020

National Disability Insurance Scheme Act, 2013

United Nation's International Covenant on the Rights of Persons with Disabilities

National Disability Discrimination Act 1992 (DDA)

Victorian Charter of Human Rights and Responsibilities Act 2006

Victorian Disability Act 2006

The Victorian State Disability Plan 2013 - 16

A Fairer Victoria 2005

The current Plan outlines both short and long-term strategies for facilitating greater access and inclusion in our communities. Its objectives sit under the umbrella of Council's *Healthy Communities Plan 2013-17* and contribute directly to 'Goal 1: community wellbeing' in the current *Strathbogie Shire Council Plan*.

9.7.4 Strathbogie Shire Council Inclusive Communities Plan 2015-2018 (cont.)

Like the *Healthy Communities Plan*, the *Inclusive Communities Plan 2015-2018* is arranged under key headings:

- What the Strathbogie Shire community looks like
- Disability and barriers to inclusion in the Shire
- How we can plan for better access and inclusion
- What Council has achieved in the past four years
- What Council is going to do in the next four years
- How Council is going to monitor the performance of this plan.

The draft Plan was endorsed at the Ordinary Meeting of Council held on Tuesday 21 April 2015, following which submissions to the Plan were invited. At the close of the submissions period, one submission had been received. The submitter did not wish to address their submission. A Special Meeting of Council was held on Tuesday 16 June 2015 to receive / hear submissions.

There have been no changes made to the Plan since its public exhibition period.

A copy of the Strathbogie Shire Council Inclusive Communities Plan 2015-2018 is tabled for information and identification purposes.

RECOMMENDATION

That the Strathbogie Shire Council *Inclusive Communities Plan 2015-2018* be adopted by Council.

113/15 CRS FURLANETTO/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The *Inclusive Communities Plan 2015-2018* aims to facilitate better access and inclusion for everyone across the Strathbogie Shire. It will seek to achieve this goal through strategic planning, policy making and thoughtful community partnerships.

Why do we need an *Inclusive Communities Plan*?

- Accessible, inclusive communities are a central focus for local government
- The Plan is an essential component of municipal strategic planning
- The Plan draws upon a state wide framework
- The Plan responds to the health and wellbeing needs of our local community
- The Plan informs other plans and policies

What are the aims of the *Inclusive Communities Plan*?

- To improve access and inclusion in the Shire of Strathbogie
- To contribute to good health and create wellbeing
- To acknowledge and respond to those who are most disadvantaged
- To pursue the goal of 'universal access'

9.7.4 Strathbogie Shire Council Inclusive Communities Plan 2015-2018 (cont.)

What is Council's role in delivering an *Inclusive Communities Plan*?

- To collect municipal information and data
- To provide leadership and advocacy
- To build community capacity within the Shire
- To plan and provide a range of programs to improve access and inclusion
- To partner with key stakeholders

What can Council do?

Through the *Plan*, identify a range of actions to improve the access and inclusion, focusing on several key areas:

- ✓ Spaces and places for all
- ✓ Neighbourhoods for all
- ✓ Lifestyle choices for all
- ✓ Services and supports for all
- ✓ Economies for all

What has Council done so far?

- ✓ Identified key stakeholders
- ✓ Collected key demographic information about the Shire of Strathbogie
- ✓ Re-established an Access and Disability Advisory Committee
- ✓ Ensured the reviewed *Inclusive Communities Plan 2015-2018* compares well with other council plans, internally and in the region

The *Inclusive Communities Plan 2015-2018* is designed in an easy to read format, to be made available to residents, service providers, government departments and other stakeholders. It will be reported on annually and reviewed twelve months prior to its expiry date, via consultation with key community stakeholders.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan. The document sits under the *Healthy Communities Plan 2013-2017* and links to a range of other Council Plans including the *Municipal Emergency Management Plan*, *Strategic Resources Plan*, *Community Engagement Strategy*, *Youth Strategy*, *Healthy Children and Families Plan*, *Heatwave Management Plan* and *Hume Strategy for Sustainable Communities*.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.7.4 Strathbogie Shire Council Inclusive Communities Plan 2015-2018 (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital budget considerations, although is recommended that external grants be sought where possible to finance upgrades to Council owned facilities and services that do not meet current access standards. Some minor costs will be associated with the annual review, including administration costs associated with stakeholder meetings and data collection. These will be limited to no more than \$500 per annum for the life-cycle of the document.

Economic Implications

The author of this report recommends that Council include current and future accessibility improvements and initiative (as outlined in the *Plan*) as budget priorities in order to meet legislative requirements and remain on par with national inclusion standards.

Environmental / Amenity Implications

The author of this report considers that the recommendation will have some amenity / environmental implications on all areas of Council business as each department continues to review and improve the access/inclusion status of its practices.

Community Implications

It is intended that the broad community/social implications of the report and recommendation will be positive as the goal of universal access is of benefit to all community members.

Victorian Charter of Human Rights and Responsibilities Act 2006

This report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The Plan responds to the *Disability Discrimination Act* and, as such, should be considered in the light of 'risk assessment' in these terms.

Consultation

The author of this report considers that the matter under consideration warranted a community consultation process. This process included development meetings over several months with the Access and Disability Advisory Committee, two internal Council presentations, one-to-one consultation with key internal departments and canvassing specific feedback on the document from the Strathbogie Health and Community Services Consortium and University of the 3rd Age. Further feedback will be sought via public exhibition.

Attachments

Nil.

9.7.5 Monthly Ordinary Meetings of Strathbogie Shire Council - Proposed Change of Meeting Times / Locations

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

Council, at its Special Council Meeting on the 11 November 2014, endorsed the recommendation to remain holding Ordinary Council Meetings on the third Tuesday of the month at 6.00pm in Euroa. This report proposes that the meetings alternate between Euroa and Nagambie and are held at 4.00pm, which is consistent with the Planning Committee Meetings. Before Council introduces such changes, it will be seeking feedback from the community.

RECOMMENDATION

That Council:

1. **Conducts a formal Local Government Act 1989 Section 223 process and seeks submissions from the community on proposals to –**
 - (a) **alternate its monthly Ordinary Council meetings between Nagambie and Euroa;**
 - (b) **commence the Ordinary Council Meetings at 4.00 p.m.**

Submissions will close at 5.00 p.m. on Friday 28 August 2015.
2. **Receive / hear submissions to the proposal at a Special Meeting of Council on Tuesday 15 September 2015 commencing at 5.00 p.m. at the Euroa Community Conference Centre.**
3. **Formalise the outcome of submissions at a Special Meeting of Council on Tuesday 29 September 2015 commencing at 5.00 p.m. at the Euroa Community Conference Centre.**

114/15 CRS LITTLE/STORER : That the Recommendation be adopted.

CARRIED

Background

Council, at its Special Council Meeting on the 11 November 2014, endorsed the recommendation to remain holding Ordinary Council Meetings on the third Tuesday of the month at 6.00pm in Euroa. This report is to propose that these meetings alternate between Euroa and Nagambie and are held at 4.00pm, which is consistent with the Planning Committee Meetings.

9.7.5 Monthly Ordinary Meetings of Strathbogie Shire Council
- Proposed Change of Meeting Times / Locations (cont.)

The Council believes that alternating the meetings between Euroa and Nagambie and holding them at 4.00pm will allow the community to better participate in Council's decision making processes. As part of the proposal, Council will welcome feedback from the community in relation to these proposed changes.

A survey of surrounding Councils shows that the meetings times vary from 5.00pm to 7.00pm with most holding their meetings at a central location and not alternating between towns.

Alternative Options

The options available to Council are to leave the current meeting locations and times as adopted at the Special Meeting held on the 11 November 2014 or change as proposed in this report.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, apart from those described elsewhere in this report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community, apart from those mentioned in the background of this report.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.5 Monthly Ordinary Meetings of Strathbogie Shire Council
- Proposed Change of Meeting Times / Locations (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council at this stage.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

**9.7.6 2013-2017 Shire of Strathbogie Council Plan – 2014/2015 Review
- Fourth Quarter Report ~ 1 April to 30 June 2015**

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The 2013-2017 Shire of Strathbogie Council Plan was adopted by Council at a Special Council meeting held on Wednesday 16 June 2013.

The 2014/2015 Review of the 2013-2017 Shire of Strathbogie Council Plan has, in summary:

A total of 99 Actions -

- > *Goal 1 - Community Wellbeing ~ 18 Actions*
- > *Goal 2 - Environment ~ 14 Actions*
- > *Goal 3 - Financial ~ 12 Actions*
- > *Goal 4 - Governance ~ 7 Actions*
- > *Goal 5 - Industry, Business and Investment ~ 8 Actions*
- > *Goal 6 - Infrastructure ~ 32 Actions*
- > *Goal 7 - Tourism and Hospitality ~ 8 Actions*

- 38 Actions are listed for commencement and completion in 2014-2015
- 9 Actions are listed for commencement and completion in the period 2014-2016
- 43 Actions are spread out over the 2014-2017 period
- 9 Actions are listed for commencement and completion in 2015-2016

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report for the fourth quarter period, viz; 1 April to 30 June 2015. This is the final quarter report for the 2014/2015 review of the 2013/2017 Council Plan.

RECOMMENDATION

That the report be noted.

115/15 CRS STORER/LITTLE : That the Recommendation be adopted.

CARRIED

9.7.... 2013-2017 Shire of Strathbogie Council Plan – 2014/2015 Review
- Fourth Quarter Report ~ 1 April to 30 June 2015 (cont.)

Background

Council is required to prepare a Council Plan every four years with the actions within that Plan changing yearly in accordance with section 125 of the *Local Government Act 1989*. The Council Plan includes the strategic objectives of Council and actions for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

This report is for the third quarter (January to March 2015) following the 2014/2015 Review of 2013-2017 Council Plan.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

All Council Plan actions are considered during the budget process at the start of the financial year.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.... 2013-2017 Shire of Strathbogie Council Plan – 2014/2015 Review
- Fourth Quarter Report ~ 1 April to 30 June 2015 (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Strathbogie Shire Council Plan Progress Report for the April to June 2015 quarter.



COUNCIL PLAN PROGRESS REPORT

Status Indicators Key:

-  In Progress
-  Not Started
-  Completed
-  Under Review
-  On Going

Created: 8 July 2015



GOAL: 1 A community that has equitable access to a range of quality services which respond to its diverse needs and supports the wellbeing of our communities (Community Wellbeing)

OBJECTIVE: 1.1. Plan, support and / or deliver a broad range of responsive and accessible services to our diverse community

STRATEGY: 1.1.1. Enhance the wellbeing and participation of our community

ACTION: 1.1.1.01. Continue to support and participate in the Strathbogrie Health and Community Services Consortium

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		CEO continues to attend Consortium meetings.

ACTION: 1.1.1.02. As part of Council's Health and Wellbeing Plan identify ways to promote Shire-wide health and wellbeing

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		Municipal Public Health and Wellbeing Plan annual review is underway. Manager Community Development on Goulburn Valley Primary Care Partnerships executive committee and attending meetings. Community Development Officer incorporating health and wellbeing outcomes in local projects. Council sign up to Act, Belong, Commit project to improve mental health and wellbeing in the community.

ACTION: 1.1.1.03. Investigate the formation of a Youth Council and seek funding

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		Youth Council documentation approved by Council for the formation of a Youth Council.



ACTION: 1.1.1.04. Support Community Action Groups to develop methods of improved communication during emergencies

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		Community Development Officer engages Community Action groups regularly, including attending AGMs and supporting the review and development of the Community Action Plans.

ACTION: 1.1.1.05. Support the State Government's current Learn to Swim Programs

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		Council supports the state government's learn to swim programs through the provision and maintenance of local swimming pools.

ACTION: 1.1.1.06. Collaborate and provide support to the development of Community Action Group Action Plans

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		The Community Development Officer attends Action Groups meetings; provides support in the production of new Action Plans, and Council supports Action Plans through Action Group funding.

ACTION: 1.1.1.07. Support the "Prevention of Violence Against Women and Children Supporting Safer Communities" Action Plan

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		Council is involved in regional projects that address prevention of violence against women. Council continues to champion White ribbon day.



COUNCIL PLAN PROGRESS REPORT

ACTION: 1.1.1.08. Review and improve the Community Engagement Plan

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	28-Feb-2015	90%	+	The Community Engagement Strategy outlines Council's commitment to public engagement and incorporates guidelines to that effect. This was agreed to by Council in October 2014. Notwithstanding this, the Strategy, including guidelines will be the subject of review in the first half of the 2015/16 Financial Year and formally presented to Council for endorsement.

ACTION: 1.1.1.09. Investigate opportunities for Shire-wide youth cultural activities

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	↔	Council applies for, and receives funding to deliver Engage and FReeZA programs for young people across the Shire. The Council youth committee is involved in a range of cultural activities and organises cultural activities for youth across the Shire. Youth program ran Fasttrack talent event which was highly successful.

ACTION: 1.1.1.10. Advocate for funding for a review of the Aquatic Strategy

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2015	100%	✓	Review of facilities currently underway.

ACTION: 1.1.1.11. Support the development of a men's shed program across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	↔	The community development officer works with local men's sheds across the Shire to offer support in a range of ways - including committee rules, community grants, sources of grants and other relevant information.



ACTION: 1.1.1.12. Investigate and seek funding for Shire-wide safe pick up and drop off areas at all Schools

Position(s)	Target Date	% Complete	Status	Comments
Grants Co-Ordinator	30-Jun-2015	50%	+	Facilities at Avenel Primary School redeveloped in 2014/2015. Design and consultation complete for Euroa Primary School.

STRATEGY: 1.1.2. Increase community services to Nagambie post bypass

ACTION: 1.1.2.01. Advocate for a full time child care facility in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	+	Council has sent letters to relevant Ministers to advocate for child care in Nagambie.

ACTION: 1.1.2.02. Advocate for funding of Nagambie Lakes Community House

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	+	The community development officer supports the community house with information about community grants, and other sources of funding.

ACTION: 1.1.2.03. Advocate for an ambulance service based in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	+	Council continues to highlight the need for an ambulance service in Nagambie by supporting the local CEFT in its communications with the community and funding bodies.

ACTION: 1.1.2.04. Advocate for a high school in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%	+	Council has written to relevant Ministers advocating for a high school in Nagambie.



COUNCIL PLAN PROGRESS REPORT

STRATEGY: 1.1.3. Provide equitable and high standard public transport services / facilities

ACTION: 1.1.3.01. Advocate for improved train station facilities across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	75%	+	Continue to advocate for improvements at Stations. Cr Williams in his role on the YLine working Group has raised this issue again with some improvements at Euroa Station.

ACTION: 1.1.3.02. Advocate for better time-tabling and shuttle services between Shepparton to Seymour and Wodonga to Seymour

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	75%	+	Continue to participate in State Government Rail Working Group and advocate for a Shuttle or similar services. In addition to this working with Euroa MP Steph Ryan to align the Hume Corridor Councils in an Advocacy Campaign.



COUNCIL PLAN PROGRESS REPORT

GOAL: 2 To promote and foster sustainable development in our natural and built environment (Environment)

OBJECTIVE: 2.1. To continue to protect and enhance the natural and built environment for current and future generations

STRATEGY: 2.1.1. Encourage clean, green environmental initiatives

ACTION: 2.1.1.01. Work with GBCMA to review flood mitigation requirements for residential buildings in Euroa and surrounds with the ability to release land for residential use

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%	+	An assessment of the appropriateness of the Euroa Water Scheme is completed and initial flood mapping completed. Final comments from GBCMA received 30th April 2015, Contract closeout meeting held 5th June. GBCMA to undertake final mapping work.

ACTION: 2.1.1.02. Design and install Automatic Gates at the Seven Creeks Weir to control flood events and sand build up

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Mar-2015	100%	✓	Completed April 2015.

ACTION: 2.1.1.03. Work with GBCMA to develop a program to remove sand from the pondage of Seven Creeks and Castle Creek and develop an agreed revegetation program

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%	✓	Agreement reached for vegetation control on Castle Creek to support self cleansing. Seven Creeks regulated by weir gate project. Weir gates commissioned May 2015.



ACTION: 2.1.1.04. Establish a Shire-wide Sustainable Development Reference Group

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Sep-2014	100%	✓	Meetings have commenced and working groups formed.

ACTION: 2.1.1.05. Continue to develop the Violet Town flood mitigation Scheme

Position(s)	Target Date	% Complete	Status	Comments
Special Projects Manager	30-Jun-2015	100%	+	Project to be advanced under the new Victorian Floodplain Management Strategy, now in revised draft form.

ACTION: 2.1.1.06. Participate in Regional Street Light Retro-Fit Program

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Dec-2014	100%	✓	Installation for 2014/15 program completed in November.

STRATEGY: 2.1.2. Develop, maintain and protect our natural and built assets

ACTION: 2.1.2.01. Support the Euroa Environment Group to develop a Shire-wide Significant Tree Register on public land

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%	None	Support on offer. Group unable to commence project at this stage

ACTION: 2.1.2.02. Update Council's Tree Management Plan

Position(s)	Target Date	% Complete	Status	Comments
Works Superintendent	30-Jun-2015	80%	+	Draft Tree Management Plan nearing completion. Proof-reading of document currently underway.



COUNCIL PLAN PROGRESS REPORT

ACTION: 2.1.2.03. Support the actions in the Shire's Community Safety Fire Action Plan

Position(s)	Target Date	% Complete	Status	Comments
Emergency Management Fire Co-Ordinator	30-Jun-2015	90%		Municipal Fire Management Plan due for complete review 2015 - 50% complete Municipal fire inspections complete for 2014/15 season Municipal Fire Management Planning Committee meetings undertaken as per Terms of Reference Ongoing reporting to Regional Strategic Fire Management Planning Committee

ACTION: 2.1.2.04. Work with the "Bush Crew" where possible as part of the Shire's revegetation programs

Position(s)	Target Date	% Complete	Status	Comments
Works Superintendent	30-Jun-2015	100%		Rubbish clearing along Seven Creeks frontage has been completed.



COUNCIL PLAN PROGRESS REPORT

GOAL: 3 To ensure prudent, transparent and strategic financial planning which results in a sound legacy for the future (Financial)

OBJECTIVE: 3.1. Provide best practice management and administrative systems and structures to support the delivery of Council services and programs

STRATEGY: 3.1.1. Rationalise Council owned assets

ACTION: 3.1.1.01. Sell the Euroa Youth Club Hall and relocate current use to a suitable location

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Dec-2014	75%	+	Preparation of alternative location at rear of Council offices has been completed. Proposed subdivision plan is being prepared.

ACTION: 3.1.1.02. Develop for residential use and sell Nagambie Shire Depot

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2015	100%	✓	All construction work has been completed and allotments are on the market.

ACTION: 3.1.1.03. Investigate and determine underutilised assets within the Shire

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2015	20%	+	Underutilised property and buildings are currently being mapped. To be included in a Building Asset Plan to be completed by December 2015



COUNCIL PLAN PROGRESS REPORT

STRATEGY: 3.1.2. Continue to focus on improving operational efficiencies by decreasing costs

ACTION: 3.1.2.01. Continue to drive the Shared Service Project with Shepparton in an endeavour to reduce operating expenditure and ensure efficiencies of service

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	80%		Cost Benefit Analysis completed for Regatta Centre and all Swimming Pools in the Shire. Service Planning in 6 key areas across both Councils is complete. Investigations into "One Platform" Payroll Services commenced.

ACTION: 3.1.2.02. Target major Capital Works Projects to seek government funding to reduce Council's costs

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	80%		Mayor and CEO attended State Government Launch of new Regional Funding Program.

ACTION: 3.1.2.03. Explore and take up partnership opportunities of non-core services with other Shires and organisations

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	80%		Joint Waste Services introducing an Organics Bin to commence 1st July 2015.

ACTION: 3.1.2.04. Benchmark Business Units under the Best Value Legislation to ensure efficient, effective and relevant services are provided

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	70%		As part of the Shared Services Alliance 6 projects has commenced to be reviewed. In addition to this a Cost Benefit / Best Value Review Project has commenced for Swimming Pools and the Regatta Centre.

ACTION: 3.1.2.05. Review Council's Long Term Financial Plan and Rating Strategy

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2015	100%		Council adopted the 2015-2019 Rating Strategy and Long Term Financial Plan on 9 June 2015.



COUNCIL PLAN PROGRESS REPORT

ACTION: 3.1.2.06. Reduce Council's infrastructure gap in a financially responsible manner as per Council's Long Term Financial Plan

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	31-Mar-2015	100%	✓	The Budget and Long Term Financial Plan continue to address and reduce the infrastructure gap.

ACTION: 3.1.2.07. Seek grant funding opportunities wherever possible

Position(s)	Target Date	% Complete	Status	Comments
Grants Co-Ordinator	30-Jun-2015	80%	↔	Grant funding opportunities being constantly sought as opportunities arise. Also as part of the Coulburn Valley Regional Collaborative Alliance, Strathbogrie and Shepparton Councils are seeking joint funding opportunities.

ACTION: 3.1.2.08. Conduct a cost benefit analysis for the following operations - Shire-wide operated swimming pools / Euroa Saleyards / Nagambie Lakes Regatta Centre / Boating safety (compliance) operations in Nagambie / Shire-wide Youth Services / Open Space/Parks Management

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2015	70%	↔	Service planning has started to address these areas, except for Saleyards.

STRATEGY: 3.1.3. Ensure Council has equitable support financially from both Federal and State Governments

ACTION: 3.1.3.01. Advocate to both Federal and State Government to ensure that the current funding formulas provide equitable funds to Local Government

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	75%	↔	This has been raised at the various level by the Mayor and CEO during opportunities such as Rural Council Victoria Conference and Municipal Association Events where Governments are in attendance.



GOAL: 4 A Shire that builds trust and recognises community needs through transparent, accountable and democratic decision making (Governance)

OBJECTIVE: 4.1. To provide all our stakeholders with consistent and timely decision making

STRATEGY: 4.1.1. Engage our community in our decision making processes

ACTION: 4.1.1.01. Develop a program that delivers increased Councillor interaction with the community in their local settings

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Sep-2014	100%	✓	Social media implemented and road shows ongoing.

ACTION: 4.1.1.02. Introduce an online system for improved community engagement

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Sep-2014	100%	✓	Social Media implemented and feedback mechanisms available on website.

ACTION: 4.1.1.03. Review Council's Communication Strategy

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	28-Feb-2015	70%	+	Communications Strategy is ongoing and encompasses social media, community engagement, branding and stakeholder engagement.

STRATEGY: 4.1.2. Provide a workforce that is accountable and transparent in its operations

ACTION: 4.1.2.01. Support gender equality in our workforce development

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2015	100%	⊖	Ongoing commitment by Executive and a statistical report for monitoring gender equality is tabled to Executive Management regularly. Reported in annual report of Council.



COUNCIL PLAN PROGRESS REPORT

ACTION: 4.1.2.02. Address the actions required from the Internal Auditors reports and report back to Council via the Audit Committee

Position(s)	Target Date	% Complete	Status	Comments
Manager Finance	30-Jun-2015	100%		Meeting scheduled throughout year next meeting in September 2015. Now undertaking audit review process to arrive at 2015/17 - two year audit program based on review of last 3 year schedule.

ACTION: 4.1.2.03. Executive Management Team to monitor and review the ongoing performance of all staff operations

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Dec-2014	85%		The Director and Senior Management Team completed a 360 performance review process. A work plan will be developed from the feedback. A total review of Asset Services (Outdoor) has been completed.



GOAL: 5 Encourage investment and development into the Shire by having a responsive and proactive business development culture (Industry, Business and Investment)

OBJECTIVE: 5.1. Pursue opportunities to increase the range of businesses and industries in the Shire to further strengthen our economy

STRATEGY: 5.1.1. Ensure Council has the ability to provide a single point of contact for its customers

ACTION: 5.1.1.01. Investigate and develop online and hard copy methods for self-service enquiry and resolution for planning applications

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	100%	✔	Implementation of VicSmart and Internal processes have addressed this action.

ACTION: 5.1.1.02. Investigate a system to broaden Council's current Business Directory on the website to also include individual skill-based details

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	100%	↔	Information is being collected by Customer Service and uploaded to website.

ACTION: 5.1.1.03 Investigate the use of interactive Kiosks at each Library with up to date Council information and with the ability to print

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	31-Mar-2015	50%	+	Suitable software options and prices are currently being sought.



COUNCIL PLAN PROGRESS REPORT

STRATEGY: 5.1.2. Support Nagambie traders post bypass

ACTION: 5.1.2.01. Support the Nagambie Lakes Tourism and Commerce Committee in relation to branding, marketing and development of High Street Nagambie retail area

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	100%		Working closely with Customer Service Contact Officer within the Visitor Information Centre to continue to promote the Love Strathbogie Branding in conjunction with Manager Community Relations. Council is a committed member of Goulburn River Valley Tourism which supports initiatives consistent with this Committee.

STRATEGY: 5.1.3. Support and enhance a 'Can-Do' culture

ACTION: 5.1.3.01. Conduct a Grants Forum / Expo on External Grants for all our community

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	31-Mar-2015	100%		The Community development officer has completed a series of information sessions, about applying for community grants; the Our Community resources are promoted; Council has moved to SmartyGrants, an online application system which improves accountability by Council but also educates community about on-line grants, as almost all funders are now on-line only. New grants round to open and new information sessions to be provided. New information sessions have been completed and the new program is open. No changes

ACTION: 5.1.3.02. Investigate the formation of an education alliance group around advocacy, information sharing, strategic partnership and economic development

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Development	30-Jun-2015	100%		An early years network is formed in accordance with the early years plan. Formation of an early years network has commenced. Council representative on the Board of the Local Learning Education Network. A formal wide-ranging alliance in the Strathbogie Shire has not been formed at this point in time - education is a key issue explored by networks in existence including early years network, LLEN, youth network, U3A and neighbourhood houses. No further action is required, no changes



COUNCIL PLAN PROGRESS REPORT

ACTION: 5.1.3.03. Develop and implement a change program focusing on a 'Can-Do' culture in business service

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2015	100%		Business support and development is implemented through the Economic Development Master Plan and daily service provision in the Sustainable Development Directorate (economic development, planning approvals and customer relations). Recent business service conducted at the Rural and Regional Expo where planners and business support staff were in attendance to facilitate new business opportunities.

ACTION: 5.1.3.04. Support actions in Council's Economic Development Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	100%		First year actions are progressing: To date the following Strategic Studies are occurring: Trails and Tracks Economic Benefits of Fishing in Nagambie - Completed Equine Gap Analysis - Consultant completed, further work to be done on implementation Longwood Recreation Reserve Masterplan - Completed draft out for comment till 6th June 2015



COUNCIL PLAN PROGRESS REPORT

GOAL: 6 Ensure the Shire's infrastructure enhances efficiency for people and freight movement, service delivery and community amenities (Infrastructure)

OBJECTIVE: 6.1. Provide well maintained, affordable and appropriate infrastructure

STRATEGY: 6.1.1. Provide industry standard facilities

ACTION: 6.1.1.01. Develop a Risk Management Plan for Euroa Saleyards

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Dec-2014	75%	+	OHS assessment has been completed. EU accreditation assessment has been carried out.

ACTION: 6.1.1.02. Investigate options for the long term sustainability of the Euroa Saleyards including funding models and major Capital Works Programs

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	30-Jun-2015	100%	+	This has been developed as part of the 2015/2016 Budget and Long Term Financial Plan.

STRATEGY: 6.1.2. Support history and cultural monuments

ACTION: 6.1.2.01. Investigate the development of a long term master plan for the Euroa RSL and Third Age Club precinct

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Dec-2014	100%	✓	Development plan completed with Memorial Park project.



COUNCIL PLAN PROGRESS REPORT

STRATEGY: 6.1.3. Deliver Council's bridge replacement in line with industry best practice

ACTION: 6.1.3.01. Review the management plan for Kirwan's Bridge including funding opportunities

Position(s)	Target Date	% Complete	Status	Comments
Special Projects Manager	30-Sep-2014	100%	<input checked="" type="checkbox"/>	Council submitted an application for funding of \$200,000 from the Bridge Renewal Program for improvement to timber piles for Kirwans Bridge, using piles wraps. Funding was successful and works are planned for 2015/2016 Capital Works budget.

ACTION: 6.1.3.02 Investigate and consult in relation to providing a link bridge from the Friendlies Reserve to Memorial Oval over the Seven Creeks

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	31-Mar-2015	50%	<input type="checkbox"/>	Preliminary design completed. Construction to be commenced following determination of Rockies Bridge proposal.

ACTION: 6.1.3.03. Support community initiative in securing funding to link the Apex Walking Track across the Seven Creeks near the Rockies

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%	<input checked="" type="checkbox"/>	Council participated fully in Rockies Bridge Working Party. Awaiting design details for bridge elements within the floodway, prior to discussion with Catchment Management Authority. Council met with Rockies Working Party on 30th June 2015, Working Party undertook to provide final plans by 10th July 2015.

ACTION: 6.1.3.04 Investigate options for the replacement of the Blaney Lane bridge to Buckley Park in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services		100%	<input checked="" type="checkbox"/>	Agreement reached with developer over alternative access. Temporary access expected to be available July 2015



COUNCIL PLAN PROGRESS REPORT

STRATEGY: 6.1.4. Provide passive and active recreational facilities and paths / tracks

ACTION: 6.1.4.01 Investigate options to provide a shared pathway connecting the Regatta Centre to the Nagambie Town Centre

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development		80%		Part of the Council Plan and Economic Development Master Plan initiatives on pathways, now combined as a whole of Strathbogrie Shire plan. More identification has come through the consultation process regarding Tracks and Trails Study. Once completed, this should be handed to Asset Services for Capital works projects for consideration in Council Plan and budget

ACTION: 6.1.4.02 Investigate options to provide a shared pathway connecting Kirwan's Bridge Community to Nagambie Town

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development		80%		Part of the Council Plan and Economic Development Master Plan initiatives on pathways, now combined as a whole of Strathbogrie Shire plan. Until Council identify this as a priority project and have budget to complete, I would recommend deleting this item. This can be achieved if and when land owners develop their land abutting the waterfront.

ACTION: 6.1.4.03. Investigate the development of a no boating or fishing area at River Street and introduce a no life guard swimming area

Position(s)	Target Date	% Complete	Status	Comments
Manager, Governance and Statutory Services	30-Sep-2014	100%		The Council Plan nominated no-boating area at River Street is currently set aside in the Waterway Rules as prohibited to vessels as per Schedule 91.12(a) and designated by markers accordingly. Whilst Council does not designate swimming areas in the waterway, including the lake, it does set aside no boating areas where passive use of the waterway can be enjoyed.



COUNCIL PLAN PROGRESS REPORT

ACTION: 6.1.4.04. Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the actions in the On-Land and On-Water Strategy

Position(s)	Target Date	% Complete	Status	Comments
Manager, Governance and Statutory Services	30-Jun-2015	100%	✓	Steven Hicks, Manager Governance & Statutory Services provides ongoing support in action implementation as Council representative on the Nagambie Lakes Recreational and Commercial Stakeholders Waterway Committee and Council representative on the Goulburn-Murray Water On-Land and On Water Implementation Working Group.

ACTION: 6.1.4.05. Secure funding to develop options for an additional sport and recreation precinct in Nagambie

Position(s)	Target Date	% Complete	Status	Comments
Grants Co-Ordinator	30-Jun-2015	10%	X	Part of the review of the Nagambie Recreation Master Plan.

ACTION: 6.1.4.06. Develop a Nagambie Recreation Reserve Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	25%	+	Investigating Funding Options when New State Government announces funding streams.

ACTION: 6.1.4.07. Investigate the development of a Strathbogrie Reserve Sporting Precinct Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2015	25%	+	Investigating Funding Options when New State Government announces funding streams.

ACTION: 6.1.4.08. Seek funding for the upgrade of the Avenel Memorial Hall

Position(s)	Target Date	% Complete	Status	Comments
Grants Co-Ordinator	30-Jun-2015	20%	X	Council is still seeking funding, however, a Council contribution of \$40,000 has been allocated to do minor upgrades, e.g. kitchen.



COUNCIL PLAN PROGRESS REPORT

ACTION: 6.1.4.09. Work with Shire-wide environment groups to develop programs that deliver community benefits

Position(s)	Target Date	% Complete	Status	Comments
Director Sustainable Development	30-Jun-2015	60%	+	Cross referenced with Action 2.1.1.04 - Sustainable Development Reference Group. Two projects have commenced via working groups of the Sustainable Development Reference Group - Support for the Organic Waste collection (and overall waste strategy) via educational promotion programs, and the review of the Friends of the Seven Creeks Master Plan.

ACTION: 6.1.4.10. Investigate and seek funding for the development of Strategic Walking Tracks, Horse Trails and Bike Routes for the Shire in conjunction with the Action Groups and Goulburn River Valley Tourism (GRVT).

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development		80%	+	Engaged company known as Sense of Place to conduct study Draft document on exhibition for comment

STRATEGY: 6.1.5. Provide best practice asset management

ACTION: 6.1.5.01. Advocate for a pedestrian crossing at the railway gates on Birkett Street, Euroa

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	31-Mar-2015	65%	+	In progress. External funding application not successful. Council proceeded with the design of the pedestrian crossing at the Birkett Street Level Crossing Euroa. Council invited two external quotations from GMR Engineering and V/Line for the design of the pedestrian crossing at the Birkett Street Level Crossing Euroa. Design was awarded to and been completed by GMR Engineering. Initial feedback from V/Line was that they preferred a grade separated design. Council have commenced negotiations with V/Line to try to obtain approval for the design, as is, including previous favourable correspondence with other rail stakeholders (e.g. ARTC / VicTrack) Waiting on response from V/Line.



ACTION: 6.1.5.02. Investigate potential uses for Wesley Hall

Position(s)	Target Date	% Complete	Status	Comments
Director Corporate and Community	31-Mar-2015	50%	+	Council is currently reviewing the use of the Wesley Hall.

ACTION: 6.1.5.03. Clean up town entrances / town entry signs in the Shire

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%	✓	Mowing completed Arboretum to Castle Creek Euroa

ACTION: 6.1.5.04. Investigate and communicate with the community the development of pedestrian crossings in Brock Street, Railway Street and Binney Street area

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	31-Dec-2014	100%	✓	Safety audit completed. Pedestrian crossing not justified.

ACTION: 6.1.5.05. Provide RV directional signage to Shannon's Lane Car Park, Euroa

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	30-Sep-2014	100%	✓	Signs erected.



COUNCIL PLAN PROGRESS REPORT

ACTION: 6.1.5.06. Continue to design and seek funding for town drainage / sewerage schemes

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	30-Jun-2015	100%		Annual Goulburn Valley Water co-ordination meeting to be arranged. Updating of the Storm Water Management Plan has been completed. The Plan is to be presented to Council for review. VicRoads are applying for funding within the month of March for their 40% contribution to Mansfield Road drainage upgrade. Still waiting on official response from VicRoads as to their status for the 40% contribution to Mansfield Road drainage upgrade.

ACTION: 6.1.5.07. Investigate the expansion of additional street lights in the Shire

Position(s)	Target Date	% Complete	Status	Comments
Executive Manager Assets	30-Jun-2015	100%		Requests for additional lighting investigated and listed for future budget consideration. New street lights to be installed in Lime Street, Avenel.

ACTION: 6.1.5.08. Advocate to VicRoads and VicTrack for the creation of a roundabout resulting in a safe intersection at Queen Street / Bank Street / Avenel railway crossing

Position(s)	Target Date	% Complete	Status	Comments
Director Asset Services	30-Jun-2015	100%		Matter discussed with VicRoads Local Government Liaison meeting October 2014. Project has been prioritised in regional freight strategy



ACTION: 6.1.5.09. Investigate costs for Plain Road, Nagambie, to be sealed as an alternative truck route away from the town centre

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	31-Dec-2014	100%	+	An assessment of the alternative truck route has been undertaken by Council Staff. Briefing note has been prepared. Cost estimate within 2015/16 Draft Capital Works Budget. Scoping document to be prepared once funding approval has been successful.

ACTION: 6.1.5.10. Widen Nagambie-Locksley Road to a uniform width and improve signage 'to Euroa'

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	30-Sep-2014	100%	✓	Widening completed.

ACTION: 6.1.5.11. Investigate improved signage and road condition of Mullers Road, Nagambie, in line with Council's Road Management Plan

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	31-Dec-2014	100%	✓	Scoping document completed.

ACTION: 6.1.5.12. Investigate road widening / upgrading options east of the Kelvin View Fire Station ("S" Bends) and Bends in Longwood – Ruffy Road, south of Tarcombe – Longwood Road, near Ardroy Corner

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	31-Dec-2014	100%	+	Site inspection carried out by Council staff, identifying scope of works. Cost estimate of proposed works within Draft 2015-16 Capital Works Program. Scoping document prepared.



COUNCIL PLAN PROGRESS REPORT

GOAL: 7 A desirable and safe destination that supports the development of tourism and hospitality enterprises that drive economic growth across our Shire (Tourism and Hospitality)

OBJECTIVE: 7.1. Ensure a coordinated and effective approach to economic and tourism development is maintained at all times

STRATEGY: 7.1.1. Ensure there is consistent branding and marketing of the Shire

ACTION: 7.1.1.01. Advocate to relevant State Government departments for extra tourism funding

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	100%		Partnership with Goulburn River Valley Tourism.

ACTION: 7.1.1.02. Provide RV friendly car parking signage

Position(s)	Target Date	% Complete	Status	Comments
Strategic Asset Co-Ordinator	30-Jun-2015	100%		Signs erected.

ACTION: 7.1.1.03. Develop a tourist map of all the horse studs in Strathbogrie Shire in partnership with North East Thoroughbreds

Position(s)	Target Date	% Complete	Status	Comments
Economic Growth Officer	30-Jun-2015	20%		Part of Tracks and Trails Study.



COUNCIL PLAN PROGRESS REPORT

ACTION: 7.1.1.04. Investigate funding for a marketing company to work with tourism groups across the Shire

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	%	?	Investigate grant opportunities with Goulburn River Valley Tourism.

ACTION: 7.1.1.05. Ensure the successful implementation of the Tourism Strategies in the Economic Development Master Plan

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	80%	↔	Will be further reviewed as part of Master Plan 2nd year actions

STRATEGY: 7.1.2 Develop the Shire's tourism story and café culture.

ACTION: 7.1.2.01 Investigate the feasibility of providing plaques on each building to advise of the history of that building

Position(s)	Target Date	% Complete	Status	Comments
Manager Sustainable Development	30-Jun-2015	90%	↔	\$7,000 allocated in 2015/2016 Budget

ACTION: 7.1.2.02 Introduce a phone app. for website with town information

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Relations	30-Jun-2015	10%	+	Project plan under development - this will be a joint project with IT.

9.7.7 Business Management System

The July 2015 Business Management System Report includes reports as follows:-

- Building Department – June 2015 Statistics
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report - May 2015
- Confirm Customer Enquiry Flow – Report for June 2015
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 June 2015
- Review of Council Policies – June / July 2015
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

116/15 CRS FURLANETTO/WEATHERALD : That the Recommendation be adopted.

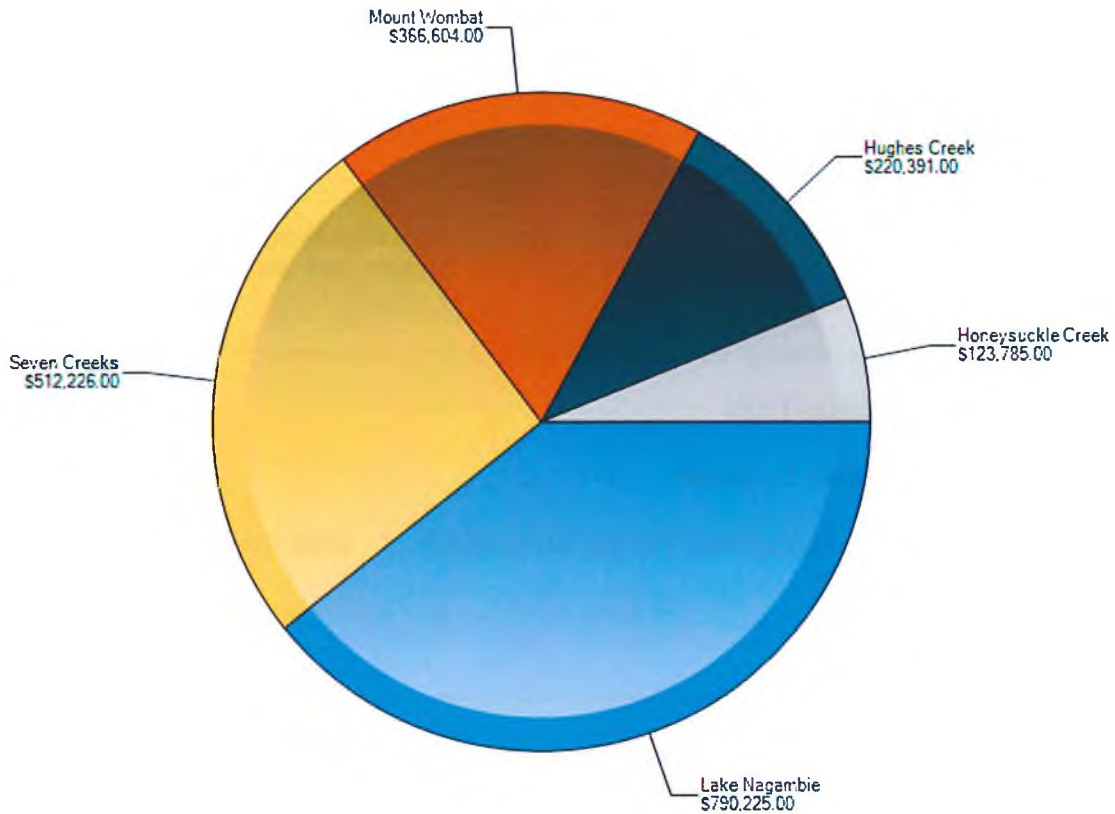
CARRIED



BUILDING APPROVALS

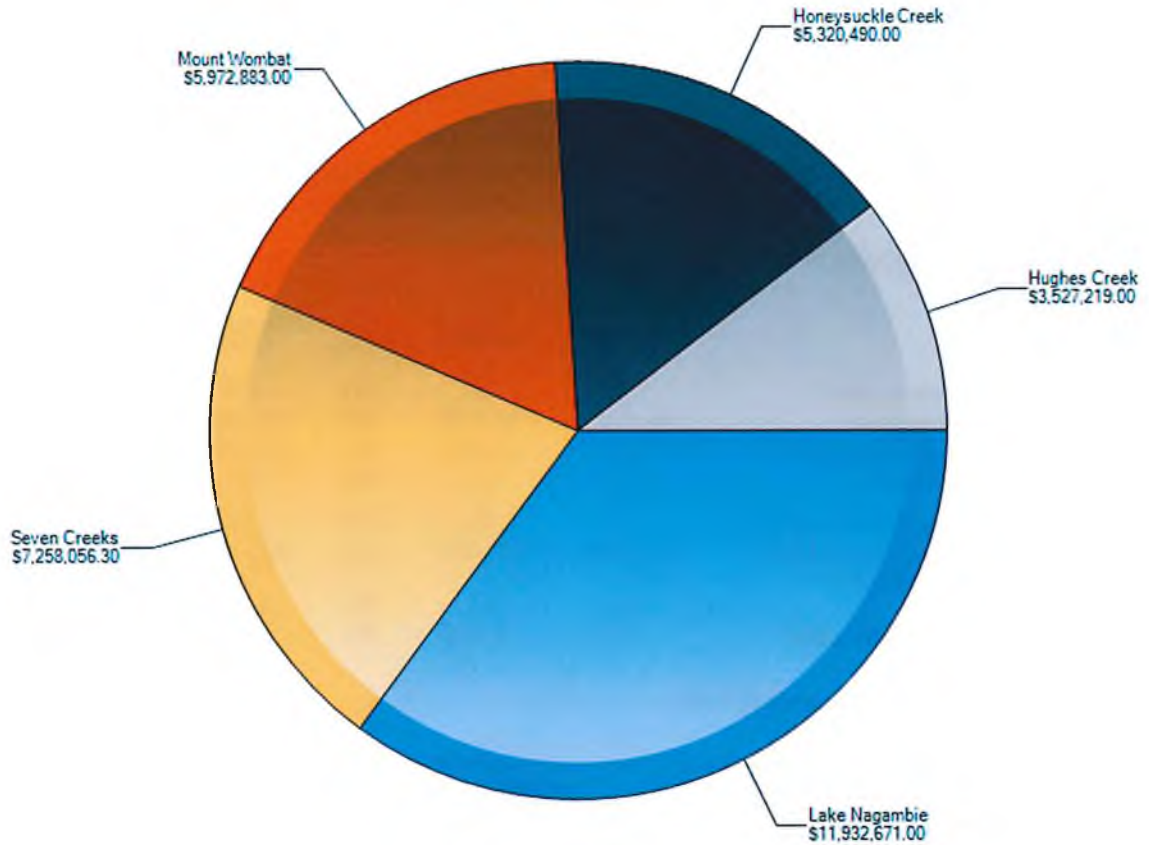
JUNE 2015

The value of Building approvals within the Shire of Strathbogie for the month of June totalled \$2,013,231. Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds. A total 19 permits have been issued for June.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2015107/0	2/06/2015	Construction of	Farm Shed	Marraveeney	\$100,000.00	Honeysuckle Creek
2015119/0	3/06/2015	Construction of	Garage	Baddaginnie	\$15,785.00	Honeysuckle Creek
2015120/0	10/06/2015	Demolition of	Dwelling	Violet Town	\$8,000.00	Honeysuckle Creek
2015122/0	16/06/2015	Construction of	Garage	Avenel	\$11,502.00	Hughes Creek
2015125/0	22/06/2015	Construction of	Dwelling, Carport & Shed	Avenel	\$204,000.00	Hughes Creek
2015127/0	19/06/2015	Construction of	Carport x2	Longwood	\$4,889.00	Hughes Creek
2015111/0	1/06/2015	Construction of	Shop	Nagambie	\$280,000.00	Lake Nagambie
2015113/0	3/06/2015	Construction of	Garage	Bailleston	\$9,896.00	Lake Nagambie
2015128/0	24/06/2015	Construction of	Dwelling & Garage	Nagambie	\$215,329.00	Lake Nagambie
2015131/0	24/06/2015	Construction of	Dwelling & Garage	Nagambie	\$285,000.00	Lake Nagambie
2015121/0	9/06/2015	Construction of	Garage	Strathbogie	\$11,582.00	Mount Wombat
2015123/0	10/06/2015	Construction of	Farm Shed	Gooram	\$59,400.00	Mount Wombat
2015124/0	3/06/2015	Construction of	Dwelling & Garage, Shed	LONGWOOD	\$290,000.00	Mount Wombat
2015132/0	24/06/2015	Construction of	Shed	Euroa	\$5,622.00	Mount Wombat
2015110/0	3/06/2015	Construction of	Dwelling & Garage	Euroa	\$372,576.00	Seven Creeks
2015114/0	5/06/2015	Construction of	Garage	Euroa	\$13,250.00	Seven Creeks
2015126/0	17/06/2015	Demolition of	Dwelling & Garage	Euroa	\$16,900.00	Seven Creeks
2015129/0	17/06/2015	Construction of	Truck Shed	Euroa	\$100,000.00	Seven Creeks
2015130/0	16/06/2015	Construction of	Verandah	Euroa	\$9,500.00	Seven Creeks

Building Activity 1 July 2014 – 30 June 2015



PLANNING PERMIT ACTIVITY REPORTING SYSTEM
MONTHLY RESPONSIBLE AUTHORITY REPORT - MAY 2015

Planning Permit Activity Monthly Report


Select Year/Month: 2015 ▼ May ▼

To print this page, click [here](#).

Strathbogie Shire Council - May 2015

The following is a summary of the planning permit activity for which the [Strathbogie Shire Council](#) was the Responsible Authority.

The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PIARS) and can only be accessed by registered Council users.

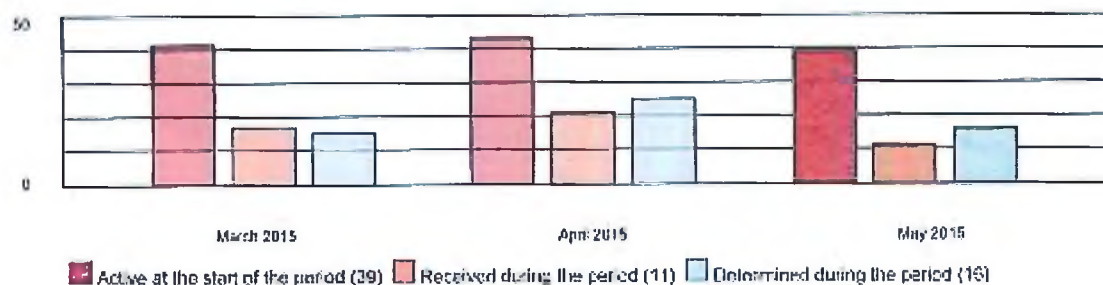
Click on the  icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

Application activity

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	11	21	-48%	365	336	26
New permit applications	11 (100%)	17 (81%)	-35%	340 (83%)	334 (90%)	22
Amended permit applications	0	4 (15%)	NA	26 (17%)	2 (1%)	4
Combined applications	0	0	NA	0	0	0
Total responsible authority outcomes	16	25	-36%	182	156	27
Notices of Decision to issue permit (includes amended permits)	16 (100%)	23 (92%)	-30%	154 (92%)	130 (83%)	25
Refusal	0	0	NA	4 (2%)	3 (2%)	0
Withdrawn, not required, lapsed	0	2 (8%)	NA	10 (5%)	23 (15%)	2

Applications received and decided



Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	SMR Average
Applications with:					
Public notice	0	0	86	18	6
Further information	5	5	77	17	6
Referrals	0	0	86	20	0
Submissions	1	2	15	27	1
Financial					
Total value of fees for applications received	\$4,670	\$4,769	\$58,021	\$11,733	\$6,094
Average fee per application received	\$425	\$227	\$345	\$446	\$378
Total estimated cost of works for permits issued	\$13,634,150	\$2,618,435	\$40,647,411	\$4,853,957	\$2,884,859
Average cost of works per permit issued	\$862,759	\$113,045	\$241,949	\$194,320	\$175,889
Processing times					
Average gross days to Responsible Authority determination	78	44	83	86	70
Median processing days to Responsible Authority determination	48	35	59	56	49
Completed within sixty days	86%	88%	75%	75%	76%

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 0

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
Total determinations	0	0	NA	0	0
Processing times					
Average gross days to determination	0	0	NA	0	0
Median processing days to determination	0	0	NA	0	0

Outcomes for Permits Issued

Application categories for permits issued

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	2	3	18	22
Alterations to a building, structure or dwelling	0	4	9	6
Extension to an existing dwelling or structure associated with a dwelling	0	3	18	8
Extension to an existing building or structure (other than a dwelling)	0	1	5	6
One or more new buildings	9	9	55	33
Single dwelling	5	4	20	24
Multi dwelling	1	0	5	5
Other buildings and works (including septic tanks, dams, earthworks)	2	0	9	6
Demolition	1	0	1	0
Native vegetation removal	0	0	4	5
Other vegetation removal	0	0	0	0
Consolidation	0	0	0	1
Subdivision of land	1	1	27	32
Subdivision of buildings	0	0	2	0
Subdivision - Change in easement and/or restrictions	1	1	5	7
Subdivision - Removal of covenant	0	0	0	0
Subdivision - Reassignment of boundary	0	1	8	3
Liquor license	0	1	3	0
Signage	0	0	0	0
Telecommunications facility	0	0	0	1
Other	6	2	23	2

Dwellings

The net number of additional dwellings approved is 8.

Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	1	0	1	1
Food and drink premises	0	0	0	0
Industry and warehouse	0	0	0	7
Leisure and recreation	0	0	1	0
Office	0	0	1	0
Place of assembly	0	0	0	0
Residential / Accommodation	3	6	25	38
Retail premises	0	0	0	1
Vacant	0	0	0	0
Child care	0	0	0	0
Education centre	0	0	0	0
Mineral extraction	0	0	0	0
Pleasure boat facility	0	0	0	0
Transport terminal	0	0	0	0
Utility installation	0	0	0	1
Mixed use	0	0	1	1
Other	0	0	4	2

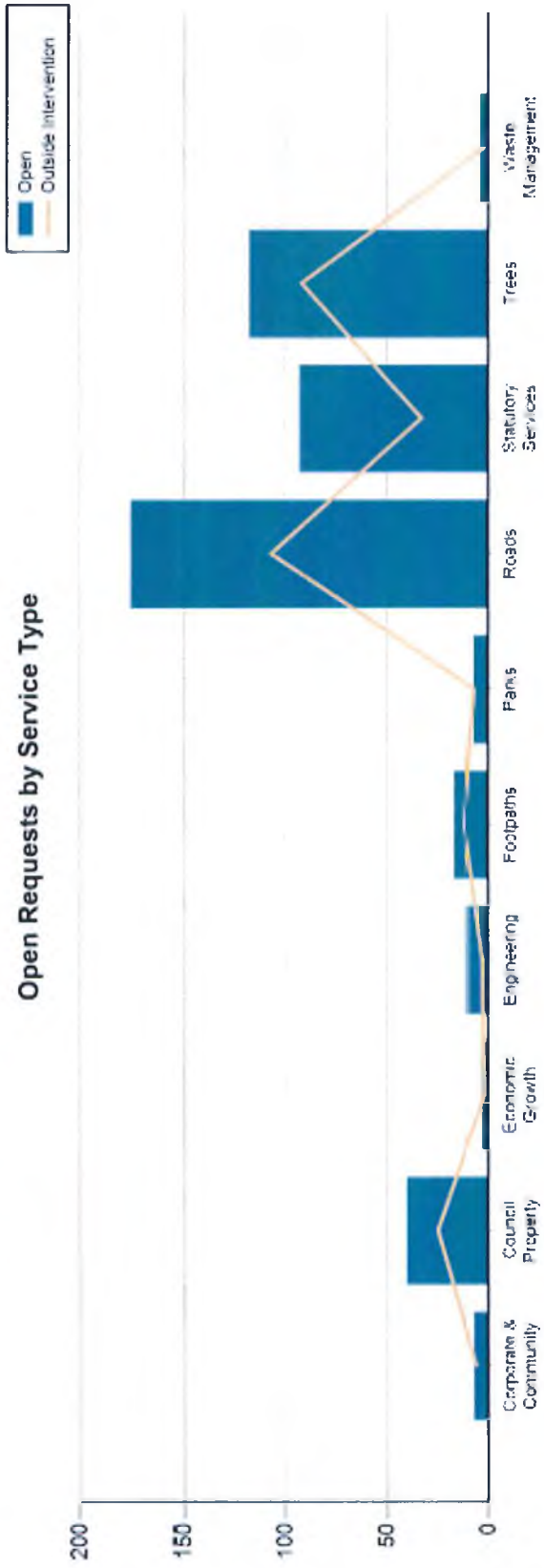
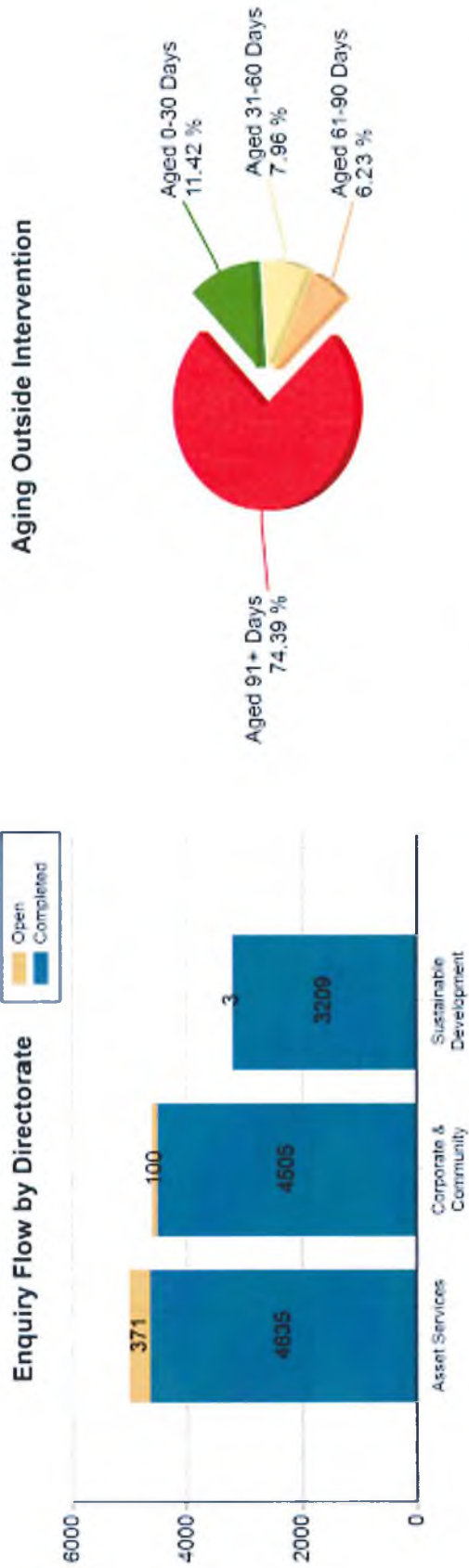
**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR JUNE 2015**

Confirm Customer Enquiry Flow

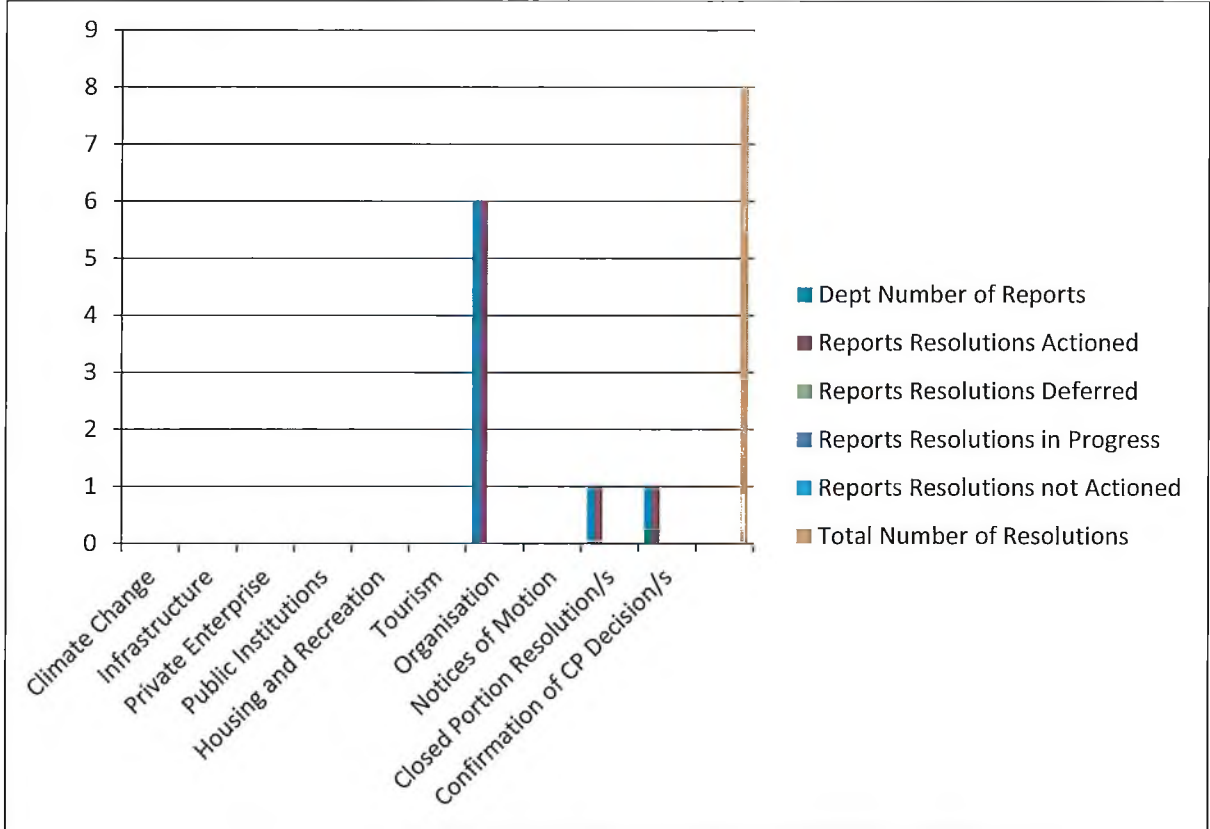
June 2015



Service Type	Total			June 2015			2014-2015			Aging Outside Intervention				Total	
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+		
Corporate & Community	972	7	99.28%	5	0	100.00%	205	5	97.56%	1	1	0	4	6	
Council Property	806	40	95.04%	14	9	35.71%	163	30	81.60%	2	0	1	22	25	
Economic Growth	2,521	3	99.88%	0	0	NA	48	1	97.92%	0	0	0	2	2	
Engineering	209	10	95.22%	0	0	NA	24	5	79.17%	1	0	0	2	3	
Footpaths	129	17	86.82%	4	1	75.00%	47	9	80.85%	0	0	0	12	12	
Parks	173	7	95.95%	2	1	50.00%	50	7	86.00%	1	1	1	4	7	
Roads	2,996	175	94.16%	54	28	48.15%	838	119	85.80%	15	10	7	75	107	
Statutory Services	3,623	93	97.43%	74	35	52.70%	847	79	90.67%	2	5	1	25	33	
Trees	782	118	84.91%	19	11	42.11%	235	81	65.53%	10	6	7	69	92	
Waste Management	587	4	99.32%	3	3	0.00%	41	4	90.24%	1	0	1	0	2	
	12,798	474	96.49%	175	88	49.71%	2,498	340	86.39%	33	23	18	215	289	
Locations & Community	Council Property Rest Control Public Art Safety/Lighting Signs	Economic Growth Systems Planning Sub Divisions	Engineering Confirm Customer Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park Reserve Playground State Forest/National Park	Boats Bridges Craneage Emergency Call Out Marine Safety Roads Traffic Lights	Sensory Services Building Animals - Domestic Animals - Other Environmental Protection Environmental Health Fire Grants Incident Management Review Local Line Machine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management & Recycling						



ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 16 JUNE 2015



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
30 JUNE 2015**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Policy Number	Outcome
<i>There were no new Policies prepared or Policy reviews in the June / July period</i>			

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 5 June to 9 July 2015

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 9 June 2015

Time: 10.30 a.m. – 5.30 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Robin Weatherald
Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Roy Hetherington (Director, Asset Services)
David Woodhams (Director, Corporate and Community)
Phil Howard (Director, Sustainable Development)

Apologies

Nil

Matters discussed:

1. Official Opening of Nagambie Tennis Courts and Lighting Project
2. Confidential Discussions

Declarations of Interest

3. Meeting with Nagambie residents
4. Assembly of Councillors
 - 4.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 4.2 Councillors Meetings Attendances
 - 4.3 Items requested by Councillors for the following months' workshop
 - 4.4 Discussions on sponsorships / financial assistance, e.g. Town Crier Event
 - 4.5 U3A Euroa – Joint Youth Development Program Initiative
 - 4.6 Grade F / 1 / 2 St Joseph's Primary School, Nagambie – request for Skate Park in Nagambie
 - 4.7 Euroa Secondary College - Request for sponsorship for Year 9 students attending leadership program in China
 - 4.8 Violet Town Bush Nursing Centre – request for letter of support for funding application
 - 4.9 Council Chamber Sound Proposal
 - 4.10 Community Meeting – Strathbogrie Neighbourhood Safer Place
 - 4.11 AFL Goulburn Murray – Outside the Locker Room Program

- 4.12 Request to discontinue and sell part of road reserve at rear of 20 Kirkland Avenue, Euroa
- 4.13 Reverting Sealed Roads back to Gravel
- 4.14 12 Lot Subdivision – Belmont Street, Avenel
- 4.15 Organics Collection Service
- 4.16 Goulburn Valley Education Scholarship Program – Winterfeast Annual Fundraiser
- 4.17 Cr Weatherald
Request for explanation / justification for proposed Budget surplus
- 5. Agendas Reviews
- 6. Planning Committee Meeting
- 7. Special Council Meeting – Adoption of Budget / Council Plan / SRP / LTFP / Rating Strategy

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 16 June 2015

Time: 9.00 a.m. - 7.45 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick

Patrick Storer

Robin Weatherald (attended meetings at 6.00 p.m.)

Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development)

Apologies

Councillor Robin Weatherald (attended meetings at 6.00 p.m.)

Matters discussed:

1. Planning Matters On-Site Visits

Declarations of Interest

2. Community Forums Debrief

3. Capital Works Program Update

4. Agenda Review

5. Farewell Afternoon Tea for Volunteers

6. Assembly of Councillors

6.1 Mayor & Chief Executive Officer Meetings Update / Other

6.2 Councillors Meetings Attendances

6.3 Items requested by Councillors for the following months' workshop

6.4 Discussions on sponsorships / financial assistance

6.5 AFL Goulburn Murray – Outside the Locker Room Program

6.6 The Royal Humane Society of Australasia – request for donation

6.7 North East Thoroughbreds – request for Council's sponsorship for 2015 Awards

6.8 Invitation: VicForests Forest Tour / Briefing on the Timber Release Plan (TRP) Amendment Process

7. Special Council Meeting to receive/hear submissions to Inclusive Communities Plan

8. Wasters Group Progress / General Communications – Manager, Community Relations
9. Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s / Officer/s who disclosed interest	Did the Councillor/s / Officer/s leave the meeting?
Part 4 & 9	Chief Executive Officer	Yes

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 23 June 2015

Time: 10.00 a.m. - 7.00 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Malcolm Little
Patrick Storer
Robin Weatherald
Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Roy Hetherington (Director, Asset Services)
David Woodhams (Director, Corporate and Community)
Phil Howard (Director, Sustainable Development) (*attended meetings from 11.30 a.m.*)

Apologies

Councillor Alister Purbrick

Matters discussed:

Declarations of Interest

1. iPad Updates - Councillors
2. Commercial Waste Update
3. Introduction to Community Relations Staff – Manager, Community Relations
4. Briefing by Goulburn-Murray Water – Managing Water Storages ~ Manager of Water Resources, Dr Mark Bailey, and Manager of Engagement and
5. Planning and Special Council Meeting Agendas Reviews
6. Assembly of Councillors
 - 6.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 6.2 Councillors Meetings Attendances
 - 6.3 Items requested by Councillors for the following months' workshop
 - 6.4 Keep Australia Beautiful Victoria Membership
 - 6.5 Wasters Group – Cr Weatherald membership
 - 6.6 Strathbogie Township Neighbourhood Safer Places
 - 6.7 Violet Town RSL – Request to occupy old Violet Town Library
 - 6.8 Replacement BBQ - River Street, Nagambie
 - 6.9 invitation to MAV workshop: Youth Entrepreneurship and Economic Development in Local Government
 - 6.10 VLGA Rate Capping Forum with Essential Services Commission
 - 6.11 Distribution / Provision of Council & Planning Committee Meetings Agendas
7. Farewell Afternoon Tea for Aged Care Staff

8. Planning Committee Meeting
9. Special Council Meeting – High Street, Nagambie, Roundabout Tender
10. Strathbogie Voices

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 30 June 2015

Time: 9.00 a.m. – 6.30 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alister Purbrick (attended part of Item 1, and from 2.50 p.m.)

Patrick Storer

Robin Weatherald

Graeme Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Roy Hetherington (Director, Asset Services)

David Woodhams (Director, Corporate and Community)

Phil Howard (Director, Sustainable Development)

Apologies

Nil

Matters discussed:

1. Tour to inspect River Street BBQ / Avenel Hall / Sealed Roads / Gravel Roads
2. Councillors Only Discussions

Declaration/s of Interest

3. Transformation of Cinema Mural Wall to a new Temporary Art Space
4. Planning Matters Update
5. Assembly of Councillors
 - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 5.2 Councillors Meetings Attendances
 - 5.3 Items requested by Councillors for the following months' workshop
 - 5.4 Ordinary Council Meetings – proposal to commence meetings at 4.00 p.m., and alternate between holding at Euroa and Nagambie
 - 5.5 Australasian Waste and Recycling Expo
 - 5.6 Invitation: Commemorative event - State Government of Victoria and the Taungurung traditional owner group
 - 5.7 Communications Advisory Panel
 - 5.8 Communications / Media Program
 - 5.9 Beyond the Locker Room Update
 - 5.10 DELWP Advice - Related Party Disclosures

- 5.11 Waste Collection Service – draft letter of response
- 5.12 Cr Weatherald
Public Place Waste Upgrade
- 6. Friends of the Sevens – Rockies Bridge

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the June / July 2015 Period

Name of Committee	Date of Meeting
Strathbogie Tableland Action Group	12/05/15
Euroa Community Action Group	25/05/15
Longwood Community Centre	28/05/15



10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

6.56 p.m.

CRS WILLIAMS/FURLANETTO –

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
 - 89(2)(a): *Personnel Matters*
 - C.P. 1 Record of Assembly of Councillors – Confidential Addendum
 - Meeting held on Tuesday 9 June 2015

117/15

ON BEING PUT, THE MOTION WAS CARRIED

6.59. p.m.

CRS FURLANETTO/STORER --

That Council open the meeting to members of the public and resume normal business.

119/15

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

**C.P. 1 Record of Assembly of Councillors – Confidential Addendum
- Meeting held on Tuesday 9 June 2015**

PERSONNEL MATTERS

RECOMMENDATION

That the report be noted.

118/15 CRS WILLIAMS/PURBRICK : *That the Recommendation be adopted.*

CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

RECOMMENDATION

CRS FURLANETTO/WEATHERALD -

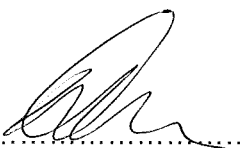
That the decision/s of Council's 'Closed Portion' considerations be confirmed.

120/15

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.00 P.M.

Confirmed as being a true and accurate record of the Meeting


.....
Chair

19-08-2015
.....
Date

