



**STRATHBOGRIE SHIRE COUNCIL**

**MINUTES OF A SPECIAL (STATUTORY) MEETING OF THE STRATHBOGRIE SHIRE  
COUNCIL HELD ON TUESDAY 14 NOVEMBER 2017, COMMENCING AT 5.00 P.M.  
AT THE EUROA COMMUNITY CONFERENCE CENTRE.**

**Councillors:** Malcolm Little (Hughes Creek Ward)  
John Mason (Seven Creeks Ward)  
Amanda McClaren (Lake Nagambie Ward)  
Kate Stothers (Honeysuckle Creek Ward)  
Debra Swan (Lake Nagambie Ward)  
Graeme (Mick) Williams (Seven Creeks Ward)

**Officers:** Steve Crawcour - Chief Executive Officer (CEO)  
Phil Howard - Director, Sustainable Development (DSD)  
Roy Hetherington - Director, Asset Services (DAS)  
David Roff - Director, Corporate and Liveability (DCL)

**Outgoing Mayor:** Amanda McClaren

**BUSINESS**

1. Introduction and Welcome by Temporary Chair (Chief Executive Officer)
2. Apologies  
Councillor Alistair Thomson (Mount Wombat Ward)
3. Acknowledgement of Traditional Land Owners
4. Report by Outgoing Mayor
5. Election of Mayor for the Forthcoming Year
6. Response by Incoming Mayor
7. Incoming Mayor to assume Chair for remainder of Meeting
8. Determination / Election of Deputy Mayor for Forthcoming Year
9. 2018 Council Meetings Timetable
10. Councillor Committees Representation – 2017/2018
11. Australia Day 2018  
- Location for Conduct of Citizenship Ceremonies

A handwritten signature in black ink, located in the bottom right corner of the page.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution



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## **BUSINESS**

### **1. Introduction and Welcome by Temporary Chair (Chief Executive Officer)**

In accordance with Meeting Procedures Local Law No.1, the Chief Executive Officer acted as Temporary Chair until the position of Mayor is filled.

### **2. Apologies**

Councillor Alistair Thomson

*(Mount Wombat Ward)*

### **3. Acknowledgement of Traditional Land Owners**

'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present'

### **4. Report by Outgoing Mayor**

The outgoing Mayor, Amanda McClaren, commented on major achievements of Council and significant events held during the municipal year just concluded.

### **5. Election of Mayor for forthcoming year**

Section 71(1) of the Local Government Act 1989 requires that Councillors must elect a Councillor to be Mayor of the Council.

Under Section 71(2) of the Local Government Act 1989, the Council may resolve to elect a Mayor for a term of two (2) years. This decision must be made before the Mayor is elected. If no decision is made, the term of the Mayor remains as one (1) year.

Council's Local Law No. 1 - Meeting Procedure sets the term at one (1) year.

Nominations were called for by the Temporary Chairman. Nominations must be seconded by another Councillor. Council's Local Law No. 1 determines that voting for Mayor be done by show of hands.

Councillors will need to, firstly, consider the following in the determination of this item -

- Term of appointment for the Mayor

#### **RECOMMENDATION**

**For determination.**

***CRS SWAN/STOTHERS -***

#### **Motion:**

**That the term of appointment of the Mayor be for one year.**

01/18

**ON BEING PUT, THE MOTION WAS CARRIED**

5. Election of Mayor for forthcoming year (cont.)

RECOMMENDATION (cont.)

**CRS MASON/WILLIAMS NOMINATED COUNCILLOR McCLAREN TO BE MAYOR FOR THE FORTHCOMING YEAR**

**COUNCILLOR McCLAREN ACCEPTED THE NOMINATION.**

**Motion:**

**That Councillor McClaren be elected Mayor for the forthcoming year.**

02/18

**ON BEING PUT, THE MOTION WAS CARRIED**

6. Response by Incoming Mayor

7. Incoming Mayor to assume Chair for remainder of Meeting

8. Determination / Election of Deputy Mayor for Forthcoming Year

It is at the discretion of Council as to whether a Deputy Mayor is elected. It should be noted that a Deputy Mayor does not receive a separate allowance; their allowance is the same as for a Councillor. There is no additional allowance if a Deputy Mayor is required to Chair Council meetings in the absence of the Mayor.

**Council's Meeting Procedure Local Law states that –**

- (1) *If the Mayor is unable to attend a Council meeting for any reason:*
  - (a) *the Deputy Mayor will be acting Chair;*
  - (b) *if no Deputy Mayor has been elected, an acting Chair shall be elected; and*
  - (c) *the Chief Executive Officer shall chair any meeting to determine the Chair.*

**Section 73 of the Local Government Act 1989 states that –**

**73. Precedence of Mayor**

- (1) *The Mayor of a Council takes precedence at all municipal proceedings within the municipal district.*
- (2) *The Mayor must take the chair at all meetings of the Council at which he or she is present.*
- (3) *If there is a vacancy in the office of Mayor or the Mayor is absent, incapable of acting or refusing to act, the Council must appoint one of the Councillors to be the acting Mayor.*
- (4) *An acting Mayor may perform any function or exercise any power conferred on the Mayor.*

8. Determination / Election of Deputy Mayor for Forthcoming Year (cont.)

An excerpt from the Good Governance Guide, a collaboration between the Municipal Association of Victoria (MAV), the Victorian Local Governance Association (VLGA), Local Government Professionals (LGPro) and State Government reads -

*The Local Government Act 1989 does not deal with the election of a Deputy Mayor. Accordingly, Councils may choose to appoint a Deputy Mayor if they believe this will assist their governance. The Act does not prescribe a role or permit a level of remuneration over and above that available to Councillors.*

*For Councils that have a Deputy Mayor, the position is in name only. Unlike the roles of Deputy Premier or Prime Minister, a Deputy Mayor is not able to automatically step into the role of Mayor if this becomes necessary.*

*There are arguments for and against having a Deputy Mayor and each Council must make its own decision.*

Councillors will need to consider the following in the determination of this item -

- Whether to elect a Deputy Mayor
- If not electing a Deputy Mayor, that, in the absence of the Mayor, an Acting Mayor/Chair must be nominated and appointed, on an 'as needs' basis, for any meetings / representations / events, etc., which require the Mayor/Acting Mayor's attendance..

**RECOMMENDATION**

**For determination.**

**CRS LITTLE/SWAN -**

**Motion:**

**That Council elect a Deputy Mayor for the forthcoming year.**

03/18

**ON BEING PUT, THE MOTION WAS CARRIED**

**CR SWAN NOMINATED COUNCILLOR LITTLE TO BE DEPUTY MAYOR FOR THE FORTHCOMING YEAR**

**COUNCILLOR LITTLE DECLINED THE NOMINATION**

**THE NOMINATION LAPSED DUE TO NOT BEING SECONDED**

**CRS LITTLE AND WILLIAMS NOMINATED COUNCILLOR MASON TO BE DEPUTY MAYOR FOR THE FORTHCOMING YEAR.**

**COUNCILLOR MASON ACCEPTED THE NOMINATION.**

8. Determination / Election of Deputy Mayor for Forthcoming Year (cont.)

RECOMMENDATION (cont.)

**CRS LITTLE/WILLIAMS -**

**Motion:**

**That Councillor Mason be elected Deputy Mayor for the forthcoming year.**

04/18

**ON BEING PUT, THE MOTION WAS CARRIED**

***Councillors Stothers and Swan abstained from voting.***

9. 2018 Council Meetings Timetable for the forthcoming year

Council meetings are held on the third Tuesday of every month (except January), on a rotational basis at various locations around the Shire, with alternate months being held at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Special Council meetings are scheduled on an 'as required' basis, for example, receiving of submissions under Section 223 of the Local Government Act 1989, etc.

RECOMMENDATION

For determination.

**CRS LITTLE/MASON -**

**Motion:**

**That all Council meetings during 2018 be held at the Euroa Community Conference, except for the April and September meetings, to be held at a suitable location in Nagambie.**

05/18

**ON BEING PUT, THE MOTION WAS DEADLOCKED  
THE MAYOR USED HER CASTING VOTE TO OPPOSE THE MOTION  
THEREFORE, THE MOTION WAS LOST**

9. 2018 Council Meetings Timetable for the forthcoming year (cont.)

**CRS STOTHERS/SWAN -**

**Motion:**

1. That Council meetings are held on the third Tuesday of every month (except January) on a rotational basis at various locations around the Shire, with alternate months being held at the Euroa Community Conference Centre, commencing at 6.00 p.m.
2. That, with regards to these Council meetings, continuing efforts are made to reduce costs and resources; use local community group catering providers; and increase the percentage of local content on each Agenda wherever possible.
3. That every fourth Tuesday of the month (except December and January) is dedicated to a Council forum held in Euroa where the public are invited to be part of presentations made by organisations who have requested to present to Council.

06/18

**ON BEING PUT, THE MOTION WAS DEADLOCKED  
THE MAYOR USED HER CASTING VOTE IN FAVOUR OF THE MOTION  
THEREFORE, THE MOTION WAS CARRIED**



**10. Councillor Committees Representation – 2017/2018**

Councillor representation on the following Committees is intended to create an indirect association with various organisations and for Council to provide input, if and when required.

Councillor representation (including a substitute representative) on the Committees is now sought.

**RECOMMENDATION**

**For determination.**

*07/18            ON BEING PUT, THE LISTINGS FOR COUNCILLOR  
REPRESENTATIONS ON VARIOUS COMMITTEES WAS  
ENDORSED*

**Councillor Committees Representation – 2017/2018**

<b>SPECIAL COMMITTEES</b>		<b>COUNCIL REPRESENTATIVE/S</b>	
<b>Planning Committee</b>		<i>Cr Little (Chair)</i>	
<b>ADVISORY COMMITTEES</b>		<b>COUNCIL REPRESENTATIVE/S</b>	
<b>Audit Committee</b>		<i>Cr Williams Cr Little (substitute)</i>	
<b>Nagambie Waterways Advisory Committee</b>		<i>Mayor (Chair) &amp; Cr Swan</i>	
<b>Sustainable Development Reference Group</b>		<i>Cr Williams &amp; Cr Little</i>	
<b>Tourism, Arts and Culture Advisory Group</b>		<i>Cr Thomson &amp; Cr Swan</i>	
<b>Access and Disability Advisory Committee</b>		<i>Cr Williams Cr Swan (substitute)</i>	
<b>EXTERNAL COMMITTEE</b>	<b>COUNCIL REPRESENTATIVE</b>	<b>EXTERNAL COMMITTEE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>Municipal Association of Victoria</b>	<i>Mayor</i>	<b>Hume Region Local Government Network</b>	<i>Mayor</i>
<b>Municipal Emergency Management Planning Committee</b>	<i>Mayor</i>	<b>Goulburn Valley Waste and Resource Recovery Group</b>	<i>Cr Mason</i>
<b>Goulburn Valley Regional Library Corporation</b>	<i>Cr Swan</i>	<b>Goulburn Valley Community Road Safety Council</b>	<i>Cr Williams Cr Mason (sub)</i>
<b>Goulburn Valley Highway Shepparton Bypass Action Group</b>	<i>Cr Williams Cr Mason (sub)</i>	<b>L2P (Learners to Probationary Licence) Program Committee</b>	<i>Cr Mason</i>
<b>Victorian Local Governance Association</b>	<i>Mayor</i>	<b>Goulburn Broken Greenhouse Alliance</b>	<i>Cr Swan</i>
<b>Calder Woodburn Memorial Avenue Advisory Committee Meeting</b>	<i>Cr Williams Cr Mason (sub)</i>	<b>Swimming Pools Working Group</b>	<i>Mayor Cr Little</i>
<b>Municipal Association of Victoria Emergency Management Committee *</b>	<i>Cr Williams</i>	<b>Municipal Association of Victoria Environment Committee *</b>	<i>Cr Stothers</i>
<b>Municipal Association of Victoria Multicultural Committee *</b>	<i>Cr Mason</i>	<b>Goulburn River Valley Tourism</b>	<i>Mayor</i>
<b>Honouring our Heroes Committee</b>	<i>Cr Williams</i>		

\* Please Note: Terms for MAV Committees expire in November 2018. Therefore, current Councillor representations remain, unless the Councillor representative wishes to resign from the Committee.

11. **Australia Day 2018**  
**- Location for Conduct of Citizenship Ceremonies**

At the Ordinary Meeting of Strathbogie Shire Council held on Tuesday 19 September 2017, a Motion was put forward by Councillor Alistair Thomson, which included the following Recommendation:-

2. *That Strathbogie Shire Council will decide the location of Australia Day citizenship ceremonies at the Statutory Council Meeting.*

In past years, Citizenship Ceremonies were held at the Shire-wide event, however, in more recent years, they have been held at the location which was most convenient for the recipients.

**RECOMMENDATION**

**For determination.**

**CRS MASON/WILLIAMS -**

**Motion:**

**That the 2018 Citizenship Ceremonies be held at the Longwood Australia Day event at the Longwood Recreation Reserve.**

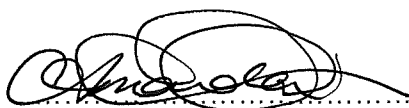
08/18

**ON BEING PUT, THE MOTION WAS CARRIED**

***Councillor Swan abstained from voting.***

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.59 P.M.**

Confirmed as being a true and accurate record of the Meeting

  
.....  
Chair

19-12-2017  
.....  
Date

